

**WILL COUNTY COMMUNITY HEALTH CENTER
FINANCE COMMITTEE MEETING MINUTES
Wednesday, June 3, 2026**

MEMBERS PRESENT

Paul Lauridsen
Dr. Matthew Glowiak
Nicole Luebke
Tracy Metcalf

MEMBERS ABSENT

Nag Jaiswal

WCCHC STAFF PRESENT

Stacy Baumgartner, Chief Executive Officer
Bose Oshin, AR Billing Manager
June Reisner, Administrative Assistant to the CEO

WCHD STAFF PRESENT

Elizabeth Bilotta, Executive Director
Denise Bergin, Assistant Executive Director, Administration

OTHERS PRESENT

NONE

A. CALL TO ORDER:

- Ms. Luebke called the meeting to order at 4:40pm, a quorum was met.

B. REVIEW AND APPROVAL OF THE MINUTES:

A **motion** was made by Mr. Lauridsen **seconded** by Dr. Glowiak, for the approval of the minutes from March 4, 2026, **motion** carries.

C. REVENUE & EXPENSE REPORTS:

- Revenue is slightly under target due to an appeal with Blue Cross Blue Shield, while expenditures are very close to target and salaries, benefits and commodities are slightly over.
- The annual report is expected to show the agency's over on expenses and under on revenue for FY25. This is attributed to slower grant payments impacting cash flow.

D. ACCOUNTS RECEIVABLE

- The patient balance account receivable report shows a slight increase compared to the previous quarter.
- Current pending accounts receivable totals are as follows; Dental at \$109,000, up from \$100,000, Medical / Behavioral Health at \$332,000, up from \$280,000.
- Due to slower incoming funds from the grants, the agency will be focusing on the patient payments.

E. ACTION ITEMS:

- A motion was made by Mr. Glowiak, **seconded** by Mr. Lauridsen, for the approval of the updated Family Sliding Fee Scale, **Motion** carries.
- A motion was made by Mr. Glowiak, **seconded** by Mr. Lauridsen, for the approval of the updated 2026 Family Planning Current Poverty Level Fees, **Motion** carries.
- A motion was made by Mr. Glowiak, **seconded** by Mr. Lauridsen, for the approval of updated 2026 Medical, Hospital, and Behavioral Health Fees, **Motion** carries.
- A motion was made by Mr. Lauridsen, **seconded** by Mr. Glowiak, for the approval of updated 2026 Dental Fees **Motion** carries.

F. ADJOURNMENT: A **motion** was made for adjournment at 4:58pm by Mr. Lauridsen and **seconded** by Dr. Glowiak, **Motion** Carries

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FINANCE COMMITTEE MEETING WILL BE: Wednesday, September 2, 2026, 4:30pm

Prepared by:



June Reisner, Administrative Assistant to CEO