

**WILL COUNTY COMMUNITY HEALTH CENTER
GOVERNING COUNCIL MEETING MINUTES
Wednesday, June 3, 2026**

MEMBERS PRESENT

Dr. Matthew Glowiak – Chairperson
Nicole Luebke – Treasurer
Dr. Tracy Metcalf
Frank Sandoval - Secretary
Paul Lauridsen
Dr. Julia Koklys
Dr. Vernice Warren – Vice Chairperson
Alejandra Zamudio

MEMBERS ABSENT

Nag Jaiswal

WCCHC STAFF PRESENT

Stacy Baumgartner, Chief Executive Officer
Dr Byrd, Chief Medical Officer
June Reisner, Administrative Assistant to the CEO
Dr. Garg, Chief Dental Officer
Bose Oshin, Billing Supervisor
Melissa Jackson-Budach, Staff Nurse III
Kathleen Harkins, Community Outreach and Marketing Coordinator
Veronica Ayon, Behavioral Health Supervisor

WCHD STAFF PRESENT

Elizabeth Bilotta, Executive Director
Denise Bergin, Assistant Executive Director

OTHERS PRESENT

Sabrina Trevizo, Assistant State's Attorney
Olayemi Shekete, Will Grundy Medical Center

CALL TO ORDER:

- Dr. Glowiak called the meeting to order at 5:07pm
- Pledge of Allegiance
- Mission Statement: Ms. Luebke

ROLL CALL AND DETERMINATION OF QUORUM: Quorum met at 5:07pm.

REVIEW AND APPROVAL OF THE MINUTES:

- A **motion** was made by Dr. Koklys, **seconded** by Ms. Luebke, to approve the minutes of May 6, 2026.
Motion Carries. Dr. Metcalf and Mr. Sandoval abstained.

CHAIRMAN'S COMMENTS:

- Dr. Glowiak announced Dr. Christopher Galloway has submitted his formal resignation, and a replacement will be sought at a later date.
- Members were reminded that over half of the members must be active patients of the Will County Community Health Center (CHC), members were reminded to make their appointments.

PUBLIC COMMENT FOR AGENDA ITEMS ONLY:

- None

WILL COUNTY HEALTH DEPARTMENT UPDATES:

- Ms. Bilotta and Ms. Bergin reported the first draft of the Fiscal Year 2027 budget was submitted to the County and we are, facing an unexpected increase of over \$1 million for employee group insurance (an extra \$3,000 per employee).

- Revenue is not growing, with grant revenue remaining level and anticipated decrease in Medicaid/Medicare reimbursement, the agency is reviewing programs, limiting expenses, and attempting to increase productivity to address the budget shortfalls.

WILL COUNTY COMMUNITY HEALTH CENTER STAFF PRESENTATION:

- Ms. Ayon presented information regarding the Behavioral Health Clinic at the health center.
- Core services include psychiatric medication management, child therapy, a Behavioral Health Injection Clinic, and a Medication Assisted Treatment (MAT) Program.
- The department achieved 96% depression screenings and 90% depression remission rates and have been able to offer new behavioral health appointments within five days of workup visit.

REPORT FROM THE FINANCE COMMITTEE CHAIRPERSON:

- Ms. Luebke presented the report from the Finance Committee.

CHIEF EXECUTIVE OFFICER REPORT:

- Ms. Baumgartner reported the health center is the recipient of a grant that provides an additional three thousand dollars to fund the program that provides free books to the health center patients.
- In alignment with the 2025-2030 Will County Illinois Project for Local Assessment of Need (IPlan) and its vision to improve access to locally grown, nutrient-dense food for the vulnerable populations, local growers guided by the Food is Medicine framework, the health department and health center are collaborating to implement a produce box distribution program.
- The CHC will be offering this program to patients 60 years of age and up.
- Ms. Ricken is looking into specialized software applications for electronic registration, payment, arrival and appointment reminders to be incorporated in the health center to better serve our patients.
- The annual survey at Brooks Middle School Based health center was completed on May 21, 2026, and the surveyor was very positive about the health center operations.

CHIEF MEDICAL OFFICER REPORT:

- The Chief Medical Officer shared some statistics on Behavioral Health Month and how the providers are helping the health center patients with this national crisis.
- Dr. Byrd spoke about our meditation room set up for our staff to take a mental break if needed. The council liked the fact that we provide that for our staff.
- It was reported the CHC is going to be providing psychiatry services at our Monee location in July.

CHIEF DENTAL OFFICER REPORT:

- Dr. Garg reported the dental clinic is looking for a temporary dental assistant to cover many staff vacations over the summer.
- It was decided the mobile dental unit program will be eliminated due to staffing issues, low productivity and financial burden or expense.

REVENUE AND EXPENDITURES REPORT

- Revenue is slightly under target due to an appeal with Blue Cross Blue Shield, while expenditures are very close to target and salaries, benefits and commodities are slightly over.

PATIENT & VISITS REPORT

- The CHC has had a few setbacks, one of the high performers was out on extended medical leave. Dr. Byrd covered the gap and was thanked for that.
- We anticipate it to continue to increase.

OLD BUSINESS/ACTION ITEMS:

- None

NEW BUSINESS/ACTION ITEMS:

- A **motion** was made by Mr. Lauridsen and **seconded** by Dr. Warren to keep Executive Session Meeting Minutes closed through December 2, 2026- **Motion carries.**

- A **motion** was made by Dr. Koklys and **seconded** by Ms. Zamudio for approval of the renewal of Dolly Agba, APRN agreement - **Motion carries.**
- A **motion** was made by Dr. Metcalf and **seconded** by Mr. Sandoval for approval of the renewal of Dr. Veronica Arauz agreement - **Motion carries.**
- A **motion** was made by Dr. Metcalf and **seconded** by Dr. Warren for approval of the new agreement with St. Xavier University - **Motion carries.**
- A **motion** was made by Dr. Koklys and **seconded** by Ms. Luebke for approval of the 2026 Dental Fees - **Motion carries.**
- A **motion** was made by Dr. Koklys and **seconded** by Mr. Sandoval for approval of 2026 Family Planning Current Poverty Level Fees - **Motion carries.**
- A **motion** was made by Dr. Koklys and **seconded** by Mr. Lauridsen for approval of the 2026 Medical, Hospital, and Behavioral Health Fees - **Motion carries.**
- A **motion** was made by Dr. Koklys and **seconded** by Ms. Zamudio for approval of the Family Sliding Fee Scale - **Motion carries.**
- A **motion** was made by Mr. Lauridsen and **seconded** by Mr. Sandoval for approval of the Consent agenda of the following updated policies: CC-0002 Standards of Conduct for Governing Council Members, Officers, Employees, Contractors and Agents of the Health Center, FIN-013 Drawdown, Disbursement & Expenditure of Federal Grants, FIN-014 Legislative Mandates Policy and Procedure, FN-0015 Procurement, QRM-0005 Credentialing and Privileging - **Motion carries.**
- A **motion** was made by Ms. Warren and **seconded** by Ms. Koklys to go into Executive Session, **motion carries.**

EXECUTIVE SESSION:

- Council entered Executive Session meeting at 6:20pm and resumed regular session at 7:10pm.
- A **motion** was made by Ms. Koklys and **seconded** by Ms. Zamudio to come out of Executive Session.

PUBLIC CONCERNS AND COMMENTS

- None

COUNCIL MEMBER'S CONCERNS AND COMMENTS

- None

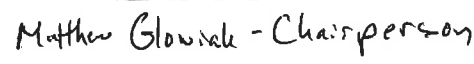
ADJOURNMENT: A **motion** was made by Dr. Koklys and **seconded** by Ms. Zamudio for approval to adjourn the meeting at 7:10pm. **Motion Carries.**

GOVERNANCE COMMITTEE MEETING WILL BE: Wednesday, July 8, 2026, 4:30pm
GOVERNING COUNCIL MEETING WILL BE: Wednesday, July 8, 2026, 5:00pm

Prepared by:


June Reisner, Administrative Assistant


Vernice Warren – Vice Chairperson


Matthew Glowack - Chairperson