

AGENDA

GOVERNING COUNCIL

Wednesday, December 3, 2025, 5:00pm

CONFERENCE ROOM - 1106 Neal Avenue, Joliet, IL 60433

- I. CALL TO ORDER / ROLL CALL M. Glowiak
- II. PLEDGE OF ALLEGIANCE
- III. MISSION STATEMENT

The mission of the Will County Community Health Center is to improve the health of the residents of Will County by providing access to quality integrated medical, behavioral health, and dental care through community collaboration, service and education.
- IV. APPROVAL OF THE MINUTES M. Glowiak
 - A. November 5, 2025 – **Motion** (pgs. 4-7)
- V. CHAIRMAN COMMENTS M. Glowiak
- VI. PUBLIC COMMENT - FOR AGENDA ITEMS ONLY M. Glowiak
- VII. WILL COUNTY HEALTH DEPARTMENT UPDATE E. Bilotta / D. Bergin
- VIII. WILL COUNTY COMMUNITY HEALTH CENTER STAFF PRESENTATION Ngozi Eboru
- IX. REPORTS FROM MANAGEMENT & COMMITTEE CHAIR:
 - a. Report from the Finance Committee Chairperson N. Luebke
 - b. Chief Executive Officer (pg. 9-10) S. Baumgartner
 - c. Chief Medical Officer (pgs. 12-14) Dr. Byrd
 - d. Chief Dental Officer (pg. 16-17) Dr. Garg
 - e. Revenue & Expenses Report (pgs.19-20) S. Baumgartner
 - f. Patient & Visits Report (pgs. 21) P. Jass
- VII. OLD BUSINESS / ACTION ITEMS
 - a. Discussion & approval of the new policy PCS-MM-0021 340B Outpatient Drug Definition – **Motion** (pg.23)
 - b. Discussion & approval of the new policy PCS-MM-0022 340B Duplicate Discounts – **Motion** (pgs. 25-26)
 - c. Discussion & approval of the updated policy QRM-0011 Patient/Visitor Complaint & Grievance Resolution- **Motion** (pgs. 28-33)
- X. CONSENT AGENDA
 - a. Discussion & approval of the updated policy AD-0027 Employee Education Plan and Policy - **Motion** (pgs. 34-53)
 - a. Discussion & approval of the updated policy BR-0004 Cash Handling and Day Close Process – **Motion** (pgs.54-58)
 - b. Discussion & approval of the updated policy BR-0011 Patient and Insurance Billing - **Motion** (pgs. 59-62)
 - c. Discussion & approval of the updated policy BR-0012 Collection Activities – **Motion** (pgs. 63-67)
 - d. Discussion & approval of the updated policy BR-0013 Petty Cash - **Motion** (pgs. 68-75)
 - e. Discussion & approval of the updated policy QRM-0001 Dismissal and Case Closure of Patient/Visitor – **Motion** (pgs. 76-88)

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- XI. NEW BUSINESS / ACTION ITEMS**
- b. Discussion & approval of the November 30, 2024, Annual Comprehensive Financial Report – **Motion** (pgs. 89-463)
 - c. Discussion & approval of the November 30, 2024, Report on Federal Award – **Motion** (pgs. 464-489)
 - d. Discussion & approval of the FY2026 Budget – **Motion** (pgs. 490-492)
 - e. Discussion & approval of the updated Strategic Plan Quarter 4 – **Motion** (pg. 493-505)
 - f. Discussion & approval of the updated 2025 Risk Assessment Quarters 1 – 4 – **Motion** (pgs. 506-528)
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- XII. APPROVAL OF CREDENTIALING / RE-CREDENTIALING OF
LICENSED PROVIDERS:** M. Glowiak
- a. Credentialing of Lasisi Chibuzo, APRN Family Medicine (pgs. 529-531)
- XIII. PUBLIC CONCERNS AND COMMENTS** M. Glowiak
- XIV. COUNCIL MEMBERS' CONCERNS AND COMMENTS** M. Glowiak
- XV. EXECUTIVE SESSION** M. Glowiak
- a. None
- XVII. ADJOURNMENT - Motion** M. Glowiak

Governing Council Meeting on January 7, 2026, 5pm to 6:30pm