

Will County Community Health Center
Governance Committee Meeting Minutes
July 9, 2025

Will County Community Health Center Conference Room

COMMITTEE MEMBERS' PRESENT

Vernice Warren Matthew Glowiak
Nicole Luebke Paul Lauridsen (4:34pm)

COMMITTEE MEMBERS ABSENT

Frank Sandoval

WCCHC STAFF PRESENT

Stacy Baumgartner, CEO
Phil Jass, Quality & Risk Manager

Carol Ricken, Director of Operations
June Reisner, Administrative Assistant to the CEO, (Teams)

OTHERS PRESENT

Elizabeth Bilotta, Executive Director

CALL TO ORDER:

- Dr. Glowiak called the meeting to order at 4:32pm
- Roll Call for determination of a quorum: **Quorum met**
- Mission Statement Read By: Dr. Glowiak

REVIEW AND APPROVAL OF THE MINUTES:

- Council minutes from April 2, 2025, **approved** by Dr. Glowiak, **seconded** by Mr. Lauridsen, **motion** carries.

DISCUSSION ITEMS:

- Members discussed the following changes to the Bylaws:
 - Modify article #1 – Potential Governing Council members will be interviewed by 2-3 Governing Council members prior to the Governing Council meeting. If they agree this candidate would be a good fit for the Governing Council, those members will introduce the candidate to the Governing Council and tell them why the candidate would be a good addition.
 - It was suggested to change the Governance Committee meeting to three (3) times a year instead of two (2) times a year.
 - Ms. Baumgartner asked the Committee how to remove a member from the Governing Council.
 - It was suggested the committee change the absence from (6) six absences to (5) five, and to remove the word unexcused.
 - The committee suggested a "Facts Sheet" describing each committee to include with the new member book.
 - A member asked if conflict of interest is listed on the application.
 - Ms. Baumgartner asked the committee to think of a diversity plan for the Council.
 - It was suggested to create a subcommittee to discuss a succession plan for the Governing Council.

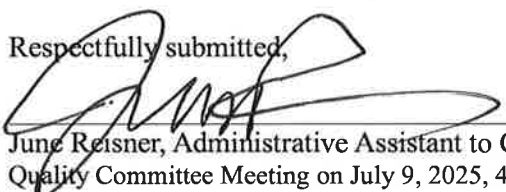
ACTION ITEMS:

- None

ADJOURNMENT:

- A **motion** was made by Dr. Glowiak and **seconded** by Ms. Luebke to adjourn at 4:53pm. **Motion** carries.

Respectfully submitted,



June Reisner, Administrative Assistant to CEO
Quality Committee Meeting on July 9, 2025, 4:30pm to 5:00pm