

GOVERNING COUNCIL MEETING

Wednesday, May 1, 2024

Will County Community Health Center – Conference Room

A. Roll Call

B. Pledge of Allegiance & Mission Statement

The mission of the Will County Community Health Center is to improve the health of the residents of Will County by providing access to quality integrated medical, behavioral health, and dental care through community collaboration,

C. Review and Approval of the Minutes

A. Dyche

- Board minutes from April 3, 2024 – **ACTION ITEM** (pgs)

D. Chairman’s Comments:

A Dyche

E. Public Comment for Agenda Items Only

A. Dyche

F. REPORTS:

- Chief Executive Officer (pgs) S. Baumgartner
- Chief Medical Officer (pgs) Dr. Byrd
- Chief Dental Officer (pgs) Dr. Garg
- Revenue & Expenses Report (pgs) S. Baumgartner
- Patients and Visits Report (pgs) Phil Jass
- Provider Productivity (pgs) Dr. Byrd

G. DISCUSSION

- Discussion from Quality Committee A. Dyche (in for Marie Lindsey)
- HRSA Site Visit – Preliminary findings
 - Required and Additional Service - An update is required to Form 5 A to reflect the health center services more accurately. This is accomplished by completing a change in scope (CIS). Changes include deleting diagnostic radiology (not applicable), adding, coverage for emergencies during and after hours, voluntary family planning, gynecological care, obstetrical care (including prenatal, intrapartum and post-partum care to column II, adding preventative dental and additional dental to column II and adding pharmacy and optometry to column III. S. Baumgartner
 - Bylaws Update S. Baumgartner
 - Strategic Plan Update S. Baumgartner
 - Analysis of the Sliding Fee Program A. Oshin
 - Analysis of the Service Area by Zip Code P. Jass

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- 2024 Medical, Behavioral Health and Hospital Fees Update A. Oshin
 - Update to policy BR-0012 Collection Activities Update A. Oshin
 - Discussion of BR-0003 Fee Schedule and Sliding Fee Discount Program A. Oshin
 - Update to policy QRM-0005 Privileging and Credentialing Policy J. Byrd
 - Update to policy CC-0002 Standards of Conduct for Governing Council Members, Officers, Employees, Contractors, and Agents of the Health Center S. Baumgartner
 - Board approval of agency audit and 2024 budget S. Baumgartner
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H. ACTION ITEMS

- Approval of Changes in Scope
 - Remove Diagnostic Radiography
 - Add Coverage for Emergencies During and After Hours to Column II
 - Add Voluntary Family Planning to Column II
 - Add Gynecological Care to Column II
 - Add Obstetrical Care (Including Prenatal, Intrapartum, Postpartum Care) to Column II
 - Add Preventative Dental to Column II
 - Add Additional Dental Services to Column II
 - Add Pharmaceutical Services to Column III
 - Add Optometry Services to Column III
- Approval of Change to Bylaws
- Approval of the update to the Strategic Plan
- Approval of the Assessment of the Sliding Fee Program including Nominal Fees
- Approval of change to 2024 Medical, Behavioral Health and Hospital fees
- Approval of change to Dental fees.
- Approval of Policy BR-0012 Collection Activities
- Approval of the updated QRM-0005 Privileging and Credentialing Policy
- Approval of policy CC-0002 Standards of Conduct for Governing Council Members, Officers, Employees, Contractors and Agents of the Health Center
- Approval of the 2022 Audit
- Approval of the 2024 Health Center Budget
- Approval of the Risk Management Training Plan



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Approval of credentialing / recredentialing: None

I. PUBLIC CONCERNS AND COMMENTS

J. COUNCIL MEMBERS' CONCERNS AND COMMENTS

K. ADJOURNMENT

A. Dyche

Finance Committee Meeting on June 5, 2024, @ 4:30pm to 5:00pm

Governing Council Meeting on June 5, 2024, @ 5pm to 6:30pm