

**WILL COUNTY COMMUNITY HEALTH CENTER
FINANCE COMMITTEE MINUTES
September 6th, 2023**

The quarterly meeting of the Will County Community Health Center Finance Committee was held at the Community Health Center. The meeting was called to order at 4:36p.m. by Mr. Crowner.

MEMBERS PRESENT

Michael Crowner, Chairman
Alan Dyche

MEMBERS ABSENT

Cindy Brassea
Paul Lauridsen

WCCHC STAFF PRESENT

Mary Maragos, Chief Executive Officer
Dr. Jennifer Byrd, Chief Medical Officer
Stacy Baumgartner, Director of Operations
Phil Jass, Quality Improvement/Risk Management Coordinator
Bose Oshin, Billing Supervisor

WCHD PRESENT

Elizabeth Bilotta, Executive Director
Denise Bergin, Assistant Executive Director

OTHERS PRESENT

- I. **Call to Order**
- II. **Determination of Quorum** – a quorum was not present.
- III. **Mission Statement:** Alan Dyche
- IV. **Approval of Minutes:**
Approval of minutes was tabled due to lack of quorum.
- V. **Reports**

Revenue FY2023

Ms. Maragos presented the revenue as of August 31st 2023. Medicaid is the highest contributor. We are 3% below the projected target amount.

Expenditure FY2023:

Ms. Maragos presented the expenditures for August 31st 2023. Our goal was 66.7% which is a month behind, and we came in at 58.5%

Patient and Visit Reports:

Ms. Maragos presented the Patient and Visits report for through the end of August. The CHC currently has 9,639 patients and is up from last year's 8,955. Visits are up as well. This year the CHC has had 30,817 compared to last year 29,106. All other areas have increased this year as well.

Accounts receivable reports for self-pay and patients:

Ms. Oshin presented the Aging Analysis report through August 2023. The aging report is doing very well for Medicaid.

Self-pay Patient Balances

Ms. Oshin presented the patient self-pay balance report as of 9/1/2023. Ms. Bergin commented that self-pay patients is not our biggest payee and Ms Oshin and her team are doing very well collecting from these patients. The group discussed doing online payments through the portal. Ms. Oshin

stated she is looking into InstaMed. Ms. Bergin also stated she will look into patients using the Nextgen portal to view their statement.

VI. Adjournment

A **motion** was made by Mr. Crowner and **seconded** by Mr. Dyché to adjourn the meeting at 4:48 pm. **Motion carries.**

All in favor “aye” No opposed or abstentions.

The next Finance Committee meeting will take place on Wednesday, December 6, 2023 @ 4:30pm

Transcribed by,

Michelle Budzinski

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