

# AGENDA

**WILL COUNTY BOARD OF HEALTH MEETING  
WILL COUNTY HEALTH DEPARTMENT  
501 ELLA AVENUE  
JOLIET, IL 60433  
CONFERENCE ROOM 1005A / 1005B  
March 20, 2024– 3:00PM**

**MISSION STATEMENT:** *To prevent disease and promote a healthier environment for all residents, business operators and visitors. Our agency of professionally trained staff works cohesively to assure public health and safety measures are maintained through services and programs the department provides based on the needs of the community.*

VISION STATEMENT: Deliver sustainable programs and policies in response to the public health needs of the community.

**CORE VALUES:** *Respect, Integrity, Professionalism, Quality, and Dedication.*

- I. Call to Order/Roll Call.....3:00p.m.
- II. Pledge of Allegiance to the Flag
- III. President’s Comments
- IV. Executive Director’s Comments  
Recognitions
- V. Public Comment for Agenda Items Only – **Discussion**
- VI. Approval of Minutes  
February 21, 2024, Regular Session – **Motion** (pgs. 1-8)
- VII. Treasurer’s Report & Department Financial Reports  
November 30, 2023 – **Discussion** (pgs. 9-10)  
February 29, 2024 – **Motion** (pgs. 11-14)
- VIII. Reports from Divisions (pgs. 15-51)  
Division Statistical Reports – **Discussion** (pgs. 52-56)
- IX. Old Business  
County Legislative Agenda – **Discussion** (pgs. 57-83)
- X. New Business  
UDS Report (CHC) – **Discussion** (pgs. 84-87)  
Resolutions #24-19 - #24-27
  1. Resolution #24-19 – Propio Language Interpretation Services Approval (Admin) – **Motion** (pgs. 88-126)
  2. Resolution #24-20 – Payment of The Fource Media Campaign Activities (Admin) – **Motion** (pgs. 127-129)
  3. Resolution #24-21 – NextGen Hosting Agreement Approval (Admin) – **Motion** (pg. 130)
  4. Resolution #24-22 – Public Swimming Facility Ordinance Revision Recommendation (EH) – **Motion** (pgs. 131-139)
  5. Resolution #24-23 – Purchase of Larvicide for Vector Surveillance & Control Grant Program (EH)  
**Motion** (pgs. 140-141)
  6. Resolution #24-24 - ENI Operational Improvement Plan Agreement Approval (CHC) – **Motion** (pg. 142-162)
  7. Resolution #24-25 - 2024 Medical and Behavioral Health Fee Schedule Approval (CHC) – **Motion** (pgs. 163-169)
  8. Resolution #24-26 - Surplus Equipment Approval (CHC) – **Motion** (pgs. 170-171)
  9. Resolution #24-27 - Comprehensive Health Protection Narcan Appropriation (BH) – **Motion** (pgs. 172-174)
- XI. Executive Session re: Employment/ Legal Matters – **Motion & Roll Call**
- XII. Board Approval of Personnel Status Report – **Motion** (pgs. 175-176)
- XIII. Board Members’ Concerns and Comments – **Discussion**
- XIV. Public General Comments and Concerns – **Discussion**
- XV. Adjournment – **Motion**



**WILL COUNTY HEALTH DEPARTMENT  
BOH MEETING MINUTES  
February 21, 2024**

The monthly meeting of the Board of Health held at the Will County Health Department, 501 Ella Avenue, Joliet, IL was called to order at 3:00 p.m., Dr. Terrell, President presiding.

**ROLL CALL/ QUORUM PRESENT**

**MEMBERS PRESENT**

- Billie Terrell, PhD., ACSW, President
- Chief Paul Hertzmann, Vice President
- Teena Mackey, Secretary
- Chief Carey
- Allison Gunnink, MBA, MT-BC
- Gary Lipinski, M.D.
- Pamela Robbins, MSN, RN

**MEMBERS ABSENT**

- Edna Brass, MA, BS
- Natalie Coleman
- Silvio Morales, M.D.
- Annette Parker
- Scott Soderquist, D.D.S.

**STAFF PRESENT**

- Elizabeth Bilotta, Executive Director, Administration
- Mary Kilbride, Executive Assistant, Administration
- Denise Bergin, Assistant Executive Director, Administration
- Cindy Jackson, Director of Administrative Services
- Diane Scruggs, Director of Behavioral Health
- Dr. Kathleen Burke, Program Coordinator, Behavioral Health
- Stacy Baumgartner, Director of Operations, Community Health Center
- Sylvia Muniz, Assistant Division Director, Family Health Services
- Trisha Kautz, Lab Operations Director, Environmental Health
- Georgia VanderBoegh, Director of Family Health Services
- Katie Weber, Emergency Response Coordinator, Administration
- Kevin Juday, Media Services Manager, Administration
- Anthony Melei, Director of Information Technology, Administration
- Stacey Knack, Director of Human Resources, Administration
- Dr. Robert Dutton, Health Equity Manager, Administration
- Caitlin Daly, Program Manager, MAPP/Community Planning, Family Health Services
- Armando Reyes, Compliance Officer, Administration
- Rita Slechter, Healthworks Program Manager, Family Health Services
- Ted Strejcek, Information Technology Specialist II, Administration
- Randy Jurek, Information Technology Specialist II, Administration
- Alpesh Patel, Program Coordinator, Family Health Services
- James Budrick-Rios, Community Health Educator II, Family Health Services
- Katie Schram, Community Health Educator II, Family Health Services
- Barb Agor, EP&R Specialist II, Administration
- June Reisner, Administrative Assistant, Community Health Center
- Rebecca Anderson, Community Health Educator II, Family Health Services
- Arielle Jones, Community Health Educator II, Family Health Services
- Magda Lara, Staff Nurse II, Family Health Services
- Betsy Cozzie, Program Coordinator, Family Health Services
- Joan Stefka, Community Health Educator II, Family Health Services

**OTHERS PRESENT**

Toni Renkin, Assistant State’s Attorney

A quorum was met.

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**PLEDGE OF ALLEGIANCE**

**PRESIDENT’S COMMENTS:** None

**EXECUTIVE DIRECTOR’S COMMENTS**

- Ms. Bilotta spoke of Congresswoman Underwood’s visit to our WIC program (Women, Infants and Children) to celebrate the 50<sup>th</sup> anniversary of the WIC program. Other individuals attended from the USDA and Illinois Department of Human Services.
- COVID is at a low level for hospitalization.
- BH and CHC continue to meet and collaborate.
- Ms. Scruggs will present at the Public Health and Public Safety Committee on March 12, 2024.
- Ms. VanderBoegh and Ms. Munoz will present at the Public Health and Safety Committee in April.
- National Public Health will be from 4/1-4/7. An event called “coffee and chat” is being planned on 4/4 for our stakeholders to learn about the services we offer. Ms. Bilotta notified BOH members to mark their calendars since they will be invited.

**PUBLIC COMMENTS FOR AGENDA ITEMS ONLY – NONE**

**APPROVAL OF BOARD OF HEALTH MINUTES**

Moved to approve the January 17, 2024, regular meeting minutes as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Gunnink
<b>SECONDER:</b>	Chief Carey
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>ABSTAIN:</b>	None

Moved to approve the January 17, 2024, Executive meeting minutes as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Hertzmann
<b>SECONDER:</b>	Ms. Mackey
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink
<b>ABSTAIN:</b>	Ms. Robbins, Dr. Lipinski

Moved to approve the February 2, 2024, regular meeting minutes as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Hertzmann
<b>SECONDER:</b>	Ms. Mackey
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey,
<b>ABSTAIN:</b>	Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins

Moved to approve the February 2, 2024, executive special meeting minutes as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Hertzmann
<b>SECONDER:</b>	Ms. Mackey
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey,
<b>ABSTAIN:</b>	Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins

## TREASURER'S REPORT AND DEPARTMENT FINANCIAL REPORTS

Ms. Bergin provided an update of the County fiscal year ending November 2023.

Ms. Bergin provided a detailed explanation of the County financial statements for county fiscal year 24 through January 31, 2024. The Board of Health moved to approve the Treasurer's Report and Department Financial Reports for the month of January 2024 as presented.

Ms. Bilotta stated the November financial report will continue to be presented until it has been finalized by the County.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Gunnink
<b>SECONDER:</b>	Chief Carey
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>ABSTAIN:</b>	None

### REPORTS FROM DIVISIONS

*Reports were provided in the packet by the Executive Director, Chief Executive Officer, Division Directors, EPR Coordinator, and Media Services Manager.*

#### Mr. Reyes – Compliance Officer (Presented Report for the month of January)

- Mr. Reyes presented the Incident reports or CIR's (Critical Incident Reporting) system.
- Mr. Reyes spoke of the data that was collected from the Critical Incident Reporting system.
- Mr. Jurek is the developer of this system.
- Mr. Reyes spoke of the team of four leadership staff that review the CIRs, assign responsible manager and evaluate follow-up.
  - \* Ms. Mackey questioned what qualifies as an incident? Mr. Reyes showed all categories which are all considered incidents.
  - \* Is it staff or visitors that report the incident? Mr. Reyes stated all staff or consumers can be part of an incident, but staff are responsible to complete.
  - \* Ms. Mackey asked is anything outside of the standard operating procedures at CHC/HD defined as Critical Incident? Mr. Reyes stated "Yes", a staff person who was involved would write up the CIR, the Supervisor will review and come up with a plan of action/corrective action plan.
  - \* Dr. Lipinski commented its intriguing that Medical incidents average 2 per month. Ms. Weber stated that it could be a patient having a blood draw and the patient fainted.
  - \* Dr. Terrell asked if the Mandated Reporter comes from within? Mr. Reyes stated "Yes" it does.

#### Mr. Dutton – Health Equity Manager (Presented Report for the month of January)

- Mr. Dutton spoke of passing out over 3000 COVID test kits.
- Mr. Dutton spoke of the University Park Community Wellness & Resource Fair held January 16-January 18, 2024.
- 27 vendors participated, 1218 people attended this event, 15 donations sites for new/used clothing, 700 lbs. of canned goods were donated, 3000 lbs. of clothing, 15 volunteers as well as interpreters were available.
- Two BOH members volunteered. Dr. Lipinski as an MD on site and Ms. Robbins as part of the Chicago Chapter of Black Nurses.
- There will be another one-day event on 3/20.
  - \* Dr. Terrell requested that a flyer be sent to BOH members prior to the next event.

#### Mr. Melei – Director, Information Technology and Telecommunications (Presented Report for the month of January)

Mr. Melei spoke about CHC Network Project

- The Electronic Health Records Team and the ITT Team as well as OSIS moved the NextGen Infrastructure to new hosted servers. This was the request of OSIS, since our hosted servers were reaching end-of-life. OSIS has hosted our NextGen Infrastructure for 10 years.
- During the week of February 7, 2024, the bid for the NextGen Infrastructure Hosting & Support Services was published. We are awaiting responses from NextGen certified vendors to host our new environment.

#### Ms. Scruggs – Division Director of Behavioral Health (Presented Report for the month of January)

Ms. Scruggs stated BH experienced little to no significant changes during January into February.

- Ms. Scruggs stated that Adult BH is fully staffed.
- There are 11 applicants for 2 open intern positions for the upcoming training year.
- We have staff (day shift) for our 590 program which will begin on March 4.



- National Hookup for Black Women (NHBW) invited us to present to the 8<sup>th</sup> grade students on Tuesday, February 27 @ 4-5:30 at the Dirksen Jr. High, Joliet at the National Hook-up of Black Women's Teens Overcoming Pressure Summit hosted by NHBW, Inc. in partnership with Joliet Public School District 86. Laraway Community Consolidated School District 70c students will also be present.
- We had our kickoff of the Team Clock contractual service we hired for Team building. There will be monthly meetings with Management.

**Dr. Burke – Substance Use Initiatives (Presented Report for the month of January)**

- Dr. Burke spoke about the Narcan distribution boxes that were installed recently in locations throughout Will County.
- Dr. Burke stated that over this year, the overdose rate has been reduced by 16%.
- Historically the age of 40-59 has been the age group affected by overdoses.

**Ms. Baumgartner – Director of Operations, Community Health Center (Presented Report for the month of January)**

Ms. Baumgartner presented for Ms. Maragos, CEO of the Will County Community Health Center:

- HRSA approved Change of Scope to add 501 Ella as a service location. This will be our 6<sup>th</sup> practice site. Dr. Flowers will provide service at the HD location.
- An Infectious Disease Program Coordinator position has been posted. This person will work with Dr. Garganera and oversee the Care Clinic operations as well as Ryan White HIV program.
- The Governing Council also approved MOUs with the WCHD and Sunny Hill TB Clinic, for Dr. Garganega's medical advisory services.
- Ms. Baumgartner stated CHC will be requesting approval for Sliding Fee Schedule and Dental Fees. We must ensure that nominal fees do not impair or impede access to care for the uninsured.
- Ms. Baumgartner spoke of asking approval for disposal surplus equipment.
- Ms. Baumgartner spoke about the BioMed contract to be approved.

**Ms. Baumgartner – Director of Operations, Community Health Center (Presented Report for the month of January)**

Ms. Baumgartner presented for Dr. Jennifer Byrd, CMO of the Will County Community Health Center:

- The Brooks Middle School will be evolving our standard operating procedures by refining our response to patients/students that we come to know are suicidal.
- The existing health center policy on Emergency Transfers will be updated to reference this new School-Based Health Center protocol.
- As we prepare for our Health Resources and Services Administration (HRSA) review we are ramping up for a *Hand Hygiene Study*. Our last study of this kind was in March 2023. The health center staff performed the function of proper hand hygiene at a rate of 30%, which is well below our desired standard of 100%.
- The health center and the Health Department Behavior Health Department are undergoing a transitioning of pediatric Psychiatry patients from a Health Department physician to the incoming CHC physician.
- The health center's Brooks Middle School location has initiated its Behavioral Health Program with the addition of two (2) Mental Health Nurse Practitioners.
- The current trend data for COVID shows "low" transmission rates nationwide.
- The health center has transitioned from 100% masking to a mask optional status.
  - \* *Dr. Lipinski asked how is confidentiality protected with the Brooks Middle School students' suicidal thoughts? Ms Baumgartner spoke about "No Passing Period" that takes place in the school. A hallway is shut down while there is an ambulance that is transferring a student.*
  - \* *Ms. Gunnink questioned if a Social Worker needs a school certification? Ms. Baumgartner stated that because they are under the FQHC, they are not required to have the school certification.*

**Ms. Kautz – Lab Operations Director (Presented Report for the month of January)**

Ms. Kautz provided a recap of the items in the report including:

- Ms. Kautz stated in December they sent out our IMS discharged payments. We have received \$318,000.00 in payments and have approximately \$232,000 still outstanding. Payments are coming in every day.

**Ms. Munoz – Assistant Division Director of Family Health Services (Presented Report for the month of January)**

Ms. Munoz provided a recap of the items in the report including:

- Ms. Munoz commended the WIC staff and their presentation to Congresswoman Underwood who came to visit the WIC program at the HD today.

**Mr. Patel – Program Coordinator, Family Health Services**

- Mr. Patel presented the Communicable Disease/Epidemiology update. Discussion took place.
- There have been acute gastroenteritis outbreaks within schools in Lockport and Kendall County.
- Mr. Patel spoke about the closure of Salem Village as well as the placement of the residents in other facilities.
  - \* Ms. Robbins questioned if patients go into isolation until they have been cleared? Mr. Patel stated they are getting initial screening if they do not have any medical documents coming with them.
  - \* Dr. Lipinski asked if there is a screening process? Mr. Patel stated they request the initial screening to take place before they place them.
  - \* Dr. Terrell questioned if they have made a decision on what is going to happen to Salem Village? Mr. Patel stated that it is out of our scope of practice.
  - \* Ms. Mackey questioned outside of the 77 patients, what happened to all of the others? Mr. Patel stated he believes they were placed outside of Will County.

**Ms. Weber – Emergency Preparedness and Response (EP&R) Coordinator (Presented Report for the month of January)**

Ms. Weber provided a recap of items in the report including:

- Ms. Weber stated the EMA Strategic Planning at the County is going well. The All-Hazard Planning for Animal Agriculture training was rescheduled due to weather. WCHD Command Staff Training was also rescheduled for February. This will include a review of plans in preparation for the Tabletop Exercise in March.

**Mr. Juday – Media Services Manager (Presented Reports for the month of January)**

- Drafts of the Resource Guides have just been finalized and will be reprinted shortly.
- A Narcan box press release will be going out next week, indicating all of the locations.
- The State of the Agency Address is being worked on and will be recorded tomorrow. Editing will take place by next week.
- We are working on scheduling another photo day, will take place with the Fource Media Campaign.

**OLD BUSINESS:** None

**NEW BUSINESS:**  
**County Legislative Agenda**

Ms. Bilotta asked that all BOH members review the draft Will County Federal Legislative Agenda. We will review again at the March meeting for those who may have any questions. One item related to the HD is listed under “Community Development” and many other items are under “Health and Human Services”.

**Resolutions #24-06 to #24-18**

**RESOLUTION #24-06 APPROVAL OF 2023-2024 MAPP CONTRIBUTION TO UNITED WAY OF WILL COUNTY**

Ms. Bilotta spoke about WCHD being the MAPP lead agency and we work with United Way who is the fiscal sponsor. We do contribute to the budget so they can support action teams and pay for different events that take place for MAPP. This is our MAPP contribution to United Way.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Gunnink
<b>SECONDER:</b>	Dr. Lipinski
<b>YEAS:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>NAYS:</b>	None

**RESOLUTION #24-07 APPROVAL TO CONTRACT WITH PUBLIC HEALTH CONSULTING, LLC TO FACILITATE STRATEGIC PLANNING PROCESS**

Ms. Bilotta spoke of the Strategic Plan that ended in March of 2023 and the need to continue this process. We worked with this company on our Inaugural Plan. We plan on creating work groups to work on this along with the BOH members and stake holders.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Carey
<b>SECONDER:</b>	Ms. Mackey
<b>YEAS:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>NAYS:</b>	None

**RESOLUTION #24-08 APPROVAL OF AGREEMENT BETWEEN THE WILL COUNTY HEALTH DEPARTMENT AND THE WILL COUNTY COMMUNITY HEALTH CENTER**

Ms. Bergin spoke of the requirement of having a Medical Advisor as a certified local health department. Currently this service is provided under Southwest Infectious Disease, Dr. Dan Garganera. With the proposed staffing changes of Dr. Garganera coming to our agency this advisory service will be provided through the Community Health Center. These duties have been added to job descriptions for Dr. Byrd and Dr. Garganera.

- \* Dr. Lipinski questioned who the MD would be? Ms. Bergin stated Dr. Garganera primary and Dr. Byrd as backup.
- \* Dr. Lipinski questioned if there is any potential conflict of interest? Ms. Bilotta stated it was cleared through IDPH that it is acceptable. They stated there was no issue with this as long as it is in their job description.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Hertzmann
<b>SECONDER:</b>	Ms. Mackey
<b>YEAS:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>NAYS:</b>	None

**RESOLUTION #24-09 APPROVAL OF PAYMENT FOR MARCH MEDIA CAMPAIGN ACTIVITIES**

Mr. Juday spoke of this being the March invoice for media activities. Mr. Juday also spoke of the Media Campaigns to date. The FOURCE will be starting to work on the next group of campaigns. This is ARPA funded.

- \* Ms. Mackey asked if there was any correlation with the campaign and actual visits of patients? Mr. Juday stated they are currently working on getting this data.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Mackey
<b>SECONDER:</b>	Ms. Gunnink
<b>YEAS:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>ABSTAIN:</b>	None

**RESOLUTION #24-10 THIS RESOLUTION IS NOT NECESSARY**

**RESOLUTION #24-11 APPROVAL OF PURCHASE OF OFFICE FURNITURE FOR THE RECOVERY COMMUNITY ORGANIZATION PROJECT**

Dr. Burke stated she continues working on the RCO project. This Resolution is for the purchase of furniture. We are hoping by late Spring the RCO will be ready to go.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Hertzmann
<b>SECONDER:</b>	Chief Carey
<b>YEAS:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>NAYS:</b>	None

**RESOLUTION #24-12 APPROVAL OF PAYMENT FOR PHASE 1 SERVICES FROM MIER CONSULTING GROUP, INC.**

Ms. Weber stated this resolution is for payment of the Phase 1 rewrite of our Emergency Operations Plan (EOP). We will be moving to Phase 2 next.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Gunnink
<b>SECONDER:</b>	Dr. Lipinski
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>NAYS:</b>	None

**RESOLUTION #24-13 APPROVAL OF THE APPROPRIATION OF FUNDS FOR THE ILLINOIS DEPARTMENT OF PUBLIC HEALTH CITIES READINESS INITIATIVE GRANT**

Ms. Weber stated this is to appropriate an additional \$8000.00 added to the CRI grant of \$104,032. This will support professional services for Command Center training.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Hertzmann
<b>SECONDER:</b>	Chief Carey
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>NAYS:</b>	None

**RESOLUTION #24-14 APPROVAL TO ADOPT THE SLIDING FEE DISCOUNT SCALE FOR COMMUNITY HEALTH CENTER SERVICES AND PROCEDURES**

Ms. Baumgartner requested approval to adopt the sliding fee discount scale for CHC.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Carey
<b>SECONDER:</b>	Chief Hertzmann
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>NAYS:</b>	None

**RESOLUTION #24-15 APPROVAL TO ADOPT THE COMMUNITY HEALTH CENTER DENTAL FEE SCHEDULE FOR DENTAL SERVICES AND PROCEDURES**

Ms. Baumgartner requested approval to adopt the CHC dental fee schedule for dental services and procedures.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Hertzmann
<b>SECONDER:</b>	Dr. Lipinski
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>NAYS:</b>	None

**RESOLUTION #24-16 APPROVAL TO SURPLUS EQUIPMENT**

Ms. Baumgartner requested approval for the disposal and/or recycling of medical equipment and office equipment at CHC.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Gunnink
<b>SECONDER:</b>	Dr. Lipinski
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>NAYS:</b>	None

**RESOLUTION #24-17 APPROVAL TO CONTRACT WITH CHICAGO BIOMEDICAL SERVICES FOR MEDICAL EQUIPMENT REPAIR AND INSPECTION SERVICES.**

Ms. Baumgartner requested approval of contract with Chicago Biomedical Services for Medical Equipment Repair and Inspection Service.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Carey
<b>SECONDER:</b>	Ms. Mackey
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>NAYS:</b>	None

**RESOLUTION #24-18 APPROVAL OF THE TRANSFER OF FUNDS**

Ms. Bergin spoke of the transfer of funds from a full time Interpreter Clerk position to an Interpreter Language Line Service. We had added an additional clerk to our FY24 budget, however by using a phone-based interpreter service more clients can be served simultaneously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Hertzmann
<b>SECONDER:</b>	Chief Carey
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>NAYS:</b>	None

**APPROVAL OF PERSONNEL STATUS REPORT**

Personnel Status Report was discussed. The Board approved all personnel changes for the Will County Health Department for the month of February.

- \* Ms. Bilotta spoke about the Personnel Status report for the month of February. Ms. VanderBoegh was acknowledged for her retirement on 5/31/24.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Carey
<b>SECONDER:</b>	Chief Hertzmann
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>NAYS:</b>	None

**BOARD MEMBERS' COMMENTS/CONCERNS:**

- \* Ms. Gunnink spoke of the new Ovation Center in Romeoville and asked if we had been partnering with them or had any thoughts of working with them in the future? Ms. Bilotta stated we had met with them and visited their site. Ms. Jackson stated we toured and looked at the space available. There were numerous reasons why this did not work out: Pace bus access was far away for our patients, the construction expense on this space was high, placement would have been in the back of the building where it is not visible, and signage would be limited.
- \* Dr. Lipinski spoke of the Will Grundy Medical Clinic having been contracted to conduct a mental health needs assessment for the 708 Board. Ms. Bilotta stated we are partners with Will Grundy Medical and one of our former employees is being contracted by them to complete Mental Health study. We're hoping to use this data into our MAPP Assessments.

**PUBLIC CONCERNS AND COMMENTS – NONE**

**ADJOURNMENT**

A motion was made at 4:32pm to adjourn the meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Hertzmann
<b>SECONDER:</b>	Ms. Mackey
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Robbins
<b>NAYS:</b>	None

By: \_\_\_\_\_  
Teena Mackey, Secretary  
Will County Board of Health

By: \_\_\_\_\_  
Mary Kilbride, Executive Assistant  
Will County Health Department

## Will County Health Department

FY 2023

### Budget Comparison - Revenue Twelve Months Ending November 2023

Revenue	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>Revenue</u>	<u>Target - 100% Percent Realized</u>
Property Taxes	11,015,000.00	11,015,000.00	10,962,599.66	99.52%
<b>Intergovernmental Grants &amp; Contracts</b>				
Administration	1,860,302.00	1,979,704.00	3,932,889.68	198.66%
Emergency Preparedness and Response	398,013.00	419,333.00	486,071.50	115.92%
Environmental Health	1,020,068.00	1,020,068.00	1,100,497.07	107.88%
Behavioral Health	2,214,170.00	2,416,287.00	1,204,912.15	49.87%
Family Health Services	4,038,495.00	4,756,300.00	4,814,491.90	101.22%
Community Health Center	4,119,216.00	4,290,801.00	4,783,980.33	111.49%
	<u>13,650,264.00</u>	<u>14,882,493.00</u>	<u>16,322,842.63</u>	<u>109.68%</u>
<b>Licenses, Permits &amp; Charges for Services</b>				
Administration	246,500.00	246,500.00	210,883.95	85.55%
Environmental Health	1,836,000.00	1,836,000.00	1,956,174.20	106.55%
Behavioral Health	3,076,054.00	3,076,054.00	3,489,326.93	113.44%
Family Health Services	292,300.00	292,300.00	342,358.43	117.13%
Community Health Center	6,137,310.00	6,137,310.00	6,578,087.99	107.18%
	<u>11,588,164.00</u>	<u>11,588,164.00</u>	<u>12,576,831.50</u>	<u>108.53%</u>
Fines and Forfeitures	500.00	500.00	-	-
<b>Miscellaneous Revenues</b>				
Rental Income	8,400.00	8,400.00	1,400.00	16.67%
Donations/Fundraiser	500.00	500.00	-	0.00%
Expense Recovery	-	-	28,696.25	-
CHC Other: MCO Capitation, Performance	46,800.00	46,800.00	43,676.25	93.33%
Anticipated New Revenues	4,000,000.00	2,777,771.00	-	-
Funds On Hand	1,706,439.00	1,696,439.00	-	-
	<u>5,762,139.00</u>	<u>4,529,910.00</u>	<u>73,772.50</u>	<u>1.63%</u>
Transfers In	300,000.00	300,000.00	300,000.00	-
<b>Total Revenue</b>	<u><u>42,316,067.00</u></u>	<u><u>42,316,067.00</u></u>	<u><u>40,236,046.29</u></u>	<u><u>106.33% *</u></u>
* Total Revenue used for Revenue Performance %	36,609,628.00	37,841,857.00	-	-
Less: Anticipated New Revenues and Funds on Hand				

**Note:** These amounts may change during the outside audit, according to accounting guidelines.

## Will County Health Department

FY 2023

### Budget Comparison - Expenditures Twelve Months Ending November 2023

	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining Budget</u>	<u>Target - 100% Percent Used</u>
<b>Expenditures</b>						
<b>Personnel - Salaries</b>						
Administration	2,605,691.00	2,758,152.00	2,671,073.00	-	87,079.00	96.84%
Emergency Preparedness and Response	276,129.00	290,929.00	290,918.50	-	10.50	100.00%
Environmental Health	1,587,337.00	1,587,337.00	1,569,495.88	-	17,841.12	98.88%
Behavioral Health	4,933,460.00	4,915,753.00	3,513,280.57	-	1,402,472.43	71.47%
Family Health Services	4,469,909.00	4,698,021.00	4,308,684.44	-	389,336.56	91.71%
Community Health Center	8,083,233.00	8,043,983.00	7,310,013.94	-	733,969.06	90.88%
<b>Total Personnel - Salaries</b>	<b>21,955,759.00</b>	<b>22,294,175.00</b>	<b>19,663,466.33</b>	<b>-</b>	<b>2,630,708.67</b>	<b>88.20%</b>
<b>Personnel - Benefits</b>						
Administration	1,052,807.00	1,075,143.00	1,021,233.34	-	53,909.66	94.99%
Emergency Preparedness and Response	113,036.00	113,036.00	115,164.29	-	(2,128.29)	101.88%
Environmental Health	813,178.00	813,178.00	753,968.61	-	59,209.39	92.72%
Behavioral Health	2,023,116.00	2,046,192.00	1,260,948.17	-	785,243.83	61.62%
Family Health Services	2,083,380.00	2,141,182.00	1,888,437.83	-	252,744.17	88.20%
Community Health Center	3,108,575.00	3,117,812.00	2,634,924.64	-	482,887.36	84.51%
<b>Total Personnel - Benefits</b>	<b>9,194,092.00</b>	<b>9,306,543.00</b>	<b>7,674,676.88</b>	<b>-</b>	<b>1,631,866.12</b>	<b>82.47%</b>
<b>Commodities</b>						
Administration	288,165.00	284,938.00	219,919.90	-	65,018.10	77.18%
Emergency Preparedness and Response	9,147.00	20,052.57	20,027.30	-	25.27	99.87%
Environmental Health	187,467.00	213,541.12	208,211.26	(5,729.74)	11,059.60	97.50%
Behavioral Health	112,444.00	153,478.84	109,042.93	-	44,435.91	71.05%
Family Health Services	255,123.00	348,703.00	262,966.70	-	85,736.30	75.41%
Community Health Center	1,739,889.00	1,870,677.74	1,758,829.70	-	111,848.04	94.02%
<b>Total Commodities</b>	<b>2,592,235.00</b>	<b>2,891,391.27</b>	<b>2,578,997.79</b>	<b>(5,729.74)</b>	<b>318,123.22</b>	<b>89.20%</b>
<b>Contractual Services</b>						
Administration	1,126,863.00	1,270,350.00	1,003,663.27	-	266,686.73	79.01%
Emergency Preparedness and Response	27,840.00	41,094.43	40,459.67	-	634.76	98.46%
Environmental Health	190,209.00	164,134.88	141,528.05	(449.00)	23,055.83	86.23%
Behavioral Health	1,236,279.00	1,178,697.16	736,240.82	-	442,456.34	62.46%
Family Health Services	239,473.00	577,784.00	490,883.28	-	86,900.72	84.96%
Community Health Center	1,388,103.00	1,448,912.26	1,164,966.78	-	283,945.48	80.40%
<b>Total Contractual Services</b>	<b>4,208,767.00</b>	<b>4,680,972.73</b>	<b>3,577,741.87</b>	<b>(449.00)</b>	<b>1,103,679.86</b>	<b>76.43%</b>
<b>Capital Outlay</b>						
Administration	10,000.00	10,000.00	-	-	10,000.00	-
Community Health Center	355,214.00	355,214.00	345,869.22	-	9,344.78	97.37%
<b>Total Capital Outlay</b>	<b>365,214.00</b>	<b>365,214.00</b>	<b>345,869.22</b>	<b>-</b>	<b>19,344.78</b>	<b>94.70%</b>
<b>Other Expenditures - Anticipated New</b>						
Administration	4,000,000.00	2,777,771.00	-	-	2,777,771.00	-
<b>Total Expenditures</b>	<b>42,316,067.00</b>	<b>42,316,067.00</b>	<b>33,840,752.09</b>	<b>(6,178.74)</b>	<b>8,481,493.65</b>	<b>85.59% *</b>
* Total Exp for Expense Performance %	38,316,067.00	39,538,296.00	-	-	-	-
Less: Anticipated New Expenses	-	-	-	-	-	-

**Note:** These amounts may change during the outside audit, according to accounting guidelines.

# Will County Health Department

FY 2024

## Balance Sheet

Three Months Ending February 2024

	<u>Beg Bal</u> <u>12/1/2023</u>	<u>End Bal</u> <u>2/29/2024</u>	<u>Change</u>
<b>Assets</b>			
Cash and cash equivalents	4,637,876.43	4,803,191.58	165,315.15
Investments	11,700,000.00	11,700,000.00	-
Receivables	5,621,787.48	583,076.24	(5,038,711.24)
<b>Total Assets</b>	<b><u>21,959,663.91</u></b>	<b><u>17,086,267.82</u></b>	<b><u>(4,873,396.09)</u></b>
<b>Liabilities</b>			
Payables	2,321,497.52	280,348.53	(2,041,148.99)
Due to	5,486.55	-	(5,486.55)
Unearned revenue	106,594.34	521,394.73	414,800.39
<b>Equity</b>			
Fund Balance	19,526,085.50	16,284,524.56	(3,241,560.94)
<b>Total Liabilities &amp; Equity</b>	<b><u>21,959,663.91</u></b>	<b><u>17,086,267.82</u></b>	<b><u>(4,873,396.09)</u></b>

**Note:** These amounts may change during the outside audit, according to accounting guidelines.



**Will County Health Department**

**FY 2024**

**Change in Cash**

**Three Months Ending February 2024**

	<b>Dec 2023</b>	<b>Jan 2024</b>	<b>Feb 2024</b>	<b>Total</b>
<b>Cash and Cash Equivalents</b>				
Beginning Balance**	4,637,876.43	3,641,434.57	3,511,548.27	<b>4,637,876.43</b>
Deposits	1,658,314.63	2,598,965.65	4,303,929.99	<b>8,561,210.27</b>
Loan from Corporate	-	-	-	-
AP Payments	(1,054,468.49)	(2,237,172.23)	(1,346,810.68)	<b>(4,638,451.40)</b>
Payroll	(1,600,198.86)	(491,045.67)	(1,660,712.64)	<b>(3,751,957.17)</b>
Investment Maturity/(Additions)	-	-	-	-
Prior Period Due To	(89.14)	(634.05)	(4,763.36)	<b>(5,486.55)</b>
Ending Balance	<u>3,641,434.57</u>	<u>3,511,548.27</u>	<u>4,803,191.58</u>	<u><b>4,803,191.58</b></u>
<b>Investments</b>				
Beginning Balance	11,700,000.00	11,700,000.00	11,700,000.00	<b>11,700,000.00</b>
Additions to Investments*	-	-	-	-
Maturities*	-	-	-	-
Ending Balance	<u>11,700,000.00</u>	<u>11,700,000.00</u>	<u>11,700,000.00</u>	<u><b>11,700,000.00</b></u>
<b>Total Cash and Investments</b>	<u><b>15,341,434.57</b></u>	<u><b>15,211,548.27</b></u>	<u><b>16,503,191.58</b></u>	<u><b>16,503,191.58</b></u>

\* Investments are updated retrospectively.

**Note:** These amounts may change during the outside audit, according to accounting guidelines.

**Note:** Beginning balance difference due to recording of cash adjustments for AP, GovPay, and Corrections in FY23.

**Will County Health Department**

**FY 2024**

**Budget Comparison - Revenue  
Three Months Ending February 2024**

<b>Revenue</b>	<b>Adopted Budget</b>	<b>Revised Budget</b>	<b>Revenue</b>	<b>Target - 25% Percent Realized</b>
Property Taxes	11,015,000.00	11,015,000.00	3,524.37	0.03%
<b>Intergovernmental Grants &amp; Contracts</b>				
Administration	1,430,389.00	1,668,063.00	23,780.38	1.43%
Emergency Preparedness and Response	417,509.00	417,509.00	-	0.00%
Environmental Health	1,275,963.00	1,275,963.00	84,692.79	6.64%
Behavioral Health	2,042,017.00	2,042,017.00	39,009.32	1.91%
Family Health Services	3,945,574.00	3,945,574.00	31,636.75	0.80%
Community Health Center	3,247,318.00	3,247,318.00	220,514.01	6.79%
	<u>12,358,770.00</u>	<u>12,596,444.00</u>	<u>399,633.25</u>	<u>3.17%</u>
<b>Licenses, Permits &amp; Charges for Services</b>				
Administration	237,000.00	237,000.00	22,227.80	9.38%
Environmental Health	1,936,000.00	1,936,000.00	1,088,179.75	56.21%
Behavioral Health	3,076,054.00	3,076,054.00	192,226.77	6.25%
Family Health Services	185,000.00	185,000.00	17,104.47	9.25%
Community Health Center	6,750,030.00	6,750,030.00	636,440.98	9.43%
	<u>12,184,084.00</u>	<u>12,184,084.00</u>	<u>1,956,179.77</u>	<u>16.06%</u>
Fines and Forfeitures	500.00	500.00	-	-
<b>Miscellaneous Revenues</b>				
Rental Income	11,400.00	11,400.00	-	0.00%
Donations/Fundraiser	450.00	450.00	-	0.00%
Other: MCO Capitation, Performance, Return Cks	33,800.00	33,800.00	(1,638.75)	-4.85%
Anticipated New Revenues	4,000,000.00	3,762,326.00	-	-
Funds On Hand	1,453,534.00	1,453,534.00	-	-
	<u>5,499,184.00</u>	<u>5,261,510.00</u>	<u>(1,638.75)</u>	<u>-0.03%</u>
Transfers In	2,750,000.00	2,750,000.00	750,000.00	-
<b>Total Revenue</b>	<b><u>43,807,538.00</u></b>	<b><u>43,807,538.00</u></b>	<b><u>3,107,698.64</u></b>	<b><u>8.05%*</u></b>
* Total Revenue used for Revenue Performance %	38,354,004.00	38,591,678.00	-	
Less: Anticipated New Revenues and Funds on Hand				

**Note:** These amounts may change during the outside audit, according to accounting guidelines.

## Will County Health Department

FY 2024

### Budget Comparison - Expenditures Three Months Ending February 2024

	Adopted Budget	Revised Budget	Expenditures	Encumbrances	Target - 16.7%	
					Remaining Budget	Percent Used
<b>Expenditures</b>						
<b>Personnel - Salaries</b>						
Administration	2,745,729.00	2,745,729.00	500,411.57	-	2,245,317.43	18.23%
Emergency Preparedness and Response	304,119.00	304,119.00	51,987.23	-	252,131.77	17.09%
Environmental Health	1,804,844.00	1,804,844.00	294,396.28	-	1,510,447.72	16.31%
Behavioral Health	5,220,514.00	5,246,596.00	718,576.06	-	4,528,019.94	13.70%
Family Health Services	4,576,454.00	4,576,454.00	798,380.14	-	3,778,073.86	17.45%
Community Health Center	8,602,309.00	8,602,309.00	1,388,205.89	-	7,214,103.11	16.14%
<b>Total Personnel - Salaries</b>	<b>23,253,969.00</b>	<b>23,280,051.00</b>	<b>3,751,957.17</b>	<b>-</b>	<b>19,528,093.83</b>	<b>16.12%</b>
<b>Personnel - Benefits</b>						
Administration	1,040,640.00	1,040,640.00	188,693.35	-	851,946.65	18.13%
Emergency Preparedness and Response	115,368.00	115,368.00	18,725.38	-	96,642.62	16.23%
Environmental Health	854,243.00	854,243.00	139,995.70	-	714,247.30	16.39%
Behavioral Health	2,140,242.00	2,150,131.00	257,324.04	-	1,892,806.96	11.97%
Family Health Services	1,974,132.00	1,974,132.00	343,279.45	-	1,630,852.55	17.39%
Community Health Center	3,190,857.00	3,190,857.00	494,204.00	-	2,696,653.00	15.49%
<b>Total Personnel - Benefits</b>	<b>9,315,482.00</b>	<b>9,325,371.00</b>	<b>1,442,221.92</b>	<b>-</b>	<b>7,883,149.08</b>	<b>15.47%</b>
<b>Commodities</b>						
Administration	290,158.00	290,158.00	51,050.46	-	239,107.54	17.59%
Emergency Preparedness and Response	8,770.00	8,770.00	1,355.00	-	7,415.00	15.45%
Environmental Health	306,501.00	306,501.00	20,742.30	-	285,758.70	6.77%
Behavioral Health	134,871.00	177,232.00	671.48	-	176,560.52	0.38%
Family Health Services	302,343.00	302,343.00	28,150.16	-	274,192.84	9.31%
Community Health Center	2,012,370.00	2,012,370.00	364,481.57	-	1,647,888.43	18.11%
<b>Total Commodities</b>	<b>3,055,013.00</b>	<b>3,097,374.00</b>	<b>466,450.97</b>	<b>-</b>	<b>2,630,923.03</b>	<b>15.06%</b>
<b>Contractual Services</b>						
Administration	1,167,519.00	1,357,519.00	357,882.91	-	999,636.09	26.36%
Emergency Preparedness and Response	46,211.00	46,211.00	2,783.03	-	43,427.97	6.02%
Environmental Health	185,335.00	185,335.00	14,382.85	-	170,952.15	7.76%
Behavioral Health	1,024,556.00	993,898.00	140,084.34	-	853,813.66	14.09%
Family Health Services	252,324.00	252,324.00	68,606.47	-	183,717.53	27.19%
Community Health Center	1,497,130.00	1,497,130.00	104,889.92	-	1,392,240.08	7.01%
<b>Total Contractual Services</b>	<b>4,173,075.00</b>	<b>4,332,417.00</b>	<b>688,629.52</b>	<b>-</b>	<b>3,643,787.48</b>	<b>15.89%</b>
<b>Capital Outlay</b>						
Administration	10,000.00	10,000.00	-	-	10,000.00	-
<b>Other Expenditures - Anticipated New</b>						
Administration	4,000,000.00	3,762,326.00	-	-	3,762,326.00	-
<b>Total Expenditures</b>	<b>43,807,539.00</b>	<b>43,807,539.00</b>	<b>6,349,259.58</b>	<b>-</b>	<b>37,458,279.42</b>	<b>15.86%*</b>
* Total Exp for Expense Performance %	39,807,539.00	40,045,213.00	-	-	-	-
Less: Anticipated New Expenses	-	-	-	-	-	-

**Note:** These amounts may change during the outside audit, according to accounting guidelines.

Administration BOH Report – provided by Cindy Jackson, Director of Administrative Services

**POLICY UPDATES**

- **Building Key, Access Card and Camera Monitoring Policy (ADM-015):** We are finalizing updates to the Building Key, Access Card and Camera Monitoring Policy. The policy addresses responsibility of key and key card users, exterior building keycard access, supervisor responsibility, grand master keys, approval required to obtain keys, vendor, consultant or contractor access to keys, and surveillance monitoring equipment.
- **Infection and Exposure Control Plan:** The agency infection control plan draft is nearly complete and will soon be ready for review.

**OUTREACH/COURIER VEHICLE**

In February, we placed an order for a new vehicle, a Ford Full Sized Transit Van. It is being purchased by the county using ARPA funds. The van will be primarily used by the agency courier. This vehicle will also be used to transport supplies and materials needed for community outreach.

**FACILITY UPDATES - CHC**

- **OB Suite Floors:** In February the floors in the OB suite were replaced. Below are before and after pictures of the floors.



- 2024 Capital Improvement Projects (CIP): The CHC Call Center Modernization CIP project was approved by the County Board in the FY24 budget for \$385,000. To prepare for the Call Center Modernization Project, we are working on emptying the old Medical Records room on the lower level. As of March 5<sup>th</sup>, a total of 1,453 boxes of medical records were moved to the Will County Records Management (RM) Facility for record storage. There are about 200 boxes of records left to be moved. In February, the contracted architect drafted and presented the architectural drawings for the project. The plans we selected include eight cubicles, three offices, expanded storage space for CHC medical and office supplies, two new storage rooms, and an office/storage room for the Facilities Department.

**Compliance BOH Report – provided by Armando Reyes, Compliance Officer**

- Compliance will be assisting the Division Directors complete the "*Planning for Vacancy of Pivotal Position*" worksheet as it pertains to Succession Planning.
- Compliance will continue to work with ITT on developing a consumer Kiosk Survey system for all Divisions. The Community Health Center will be the first Division to pilot the Kiosk survey system, and compliance is currently working on the logistics of the locations and securement of the devices.
- A Consumer Complaint electronic process for all Divisions has been developed. The form will be available via Kiosk to all consumers.
- Compliance will continue to monitor, process and follow-up on the Critical Incident Reports. The electronic system:
  - a. Expedites the incident process to capture information that can reduce the risk of recurrence.
  - b. Provides insight on the root cause and the ability to recover and learn from events that paper and folder systems cannot. By utilizing such technology, Will County Health Department can proactively manage safety-related events and activities and build a culture of safety.
  - c. Produces more accurate and timely information.
  - d. Supports better safety procedures in the future.
  - e. Helps to improve the overall efficiency of the organization.
- Compliance will continue working with ITT on implementing policies and procedures and standards for all Divisions.

**Finance - BOH Report – provided by Katie Schaefer, Finance & Grants Mgmt. Coordinator**

In addition to agency deposits, monthly and quarterly grant expenditure reporting:

1. State Fiscal Year 2025 grant application packets have begun to be issued by Illinois Dept of Human Services. State Fiscal year 2025 begins July 1, 2024.
2. The Illinois Department of Human Services (IDHS) Department of Mental Health has decreased the Fiscal Year 2024 590 Crisis Care System funding from \$1,302,112.00 to \$610,418.00 moving the underspent funds to assist other providers who need the additional funding. IDHS determined the amount of decrease in funds by looking at the expense levels during the first 6 months of the grant performance period, and due to difficulties in hiring staff, the program was being under-expended because of the slow roll out of the program. The decrease of funding will not impact program operations through June 30, 2024, or affect our award for Fiscal Year 2025, which starts July 1, 2024.
3. We are continuing to work to properly capture and record all Fiscal Year 2023 revenue during the lapse period.

**Health Equity BOH Report – provided by Robert E.F. Dutton Ph.D., Health Equity Manager**

**Community Events:** The Will County Health Department in conjunction with the Activating Relationships in Illinois for Systematic Equity (ARISE) Coalition participated in 4 community engagement events for the month of February handing out over 1,500 COVID-19 test kits and PPE equipment. For Heart Health month with the MAPP Collaborative, we participated in 2 local events distributing educational materials, resources, COVID test kits, and conducted well-being surveys in Joliet, at the Daybreak Care Center and Holsten Human Capital Development.

**Daybreak Center Partnership:** We met with the Director, Assistant Director, and several Intensive Engagement Case Managers to discuss partnership and outreach opportunities for the upcoming months. We were also given a tour of the Daybreak Care Center.

**New Lenox Rotary Club Presentation:** The Health Equity Manager presented at the New Lenox Rotary Club meeting. The presentation outlined and discussed the programs and services offered by the Will County Health Department and our Community Health Center and our branch offices. He also talked about our community outreach campaigns and community engagement events in our underserved communities in Will County. This presentation resulted in two new inquiries about potential micro pantries locations/agreements. We immediately scheduled onsite visits per their request.

**Micro Pantry:** The micro pantry initiative is gaining momentum with three new onsite visits conducted and agreements signed. An installation and a ribbon cutting ceremony was held at the Salvation Army Community Worship Center on March 1, 2024. Christ Temple Church and St. Johns Baptist Church have signed agreements and are pending installation dates.

**Townhall Forum for Seniors:** The health equity team conducted an open forum townhall meeting in University Park with the senior residents and community leaders to discuss community concern. A total of 53 people were in attendance, 47 attendees completed the Well-Being survey. The top 3 concerns revolved around access to food, public transportation, and housing assistance. At the conclusion of the meeting, it was decided to host another community engagement event to bring the resource vendors onsite to address their concerns on March 20<sup>th</sup> in University Park. A committee was formed, and several members of the community will serve on the committee. A planning meeting is scheduled for the first week of March.

**Information Technology & Telecommunications (ITT) BOH Report – provided by Anthony Melei, Director ITT**

**Request For Proposal for the Payroll & Human Resources Software:**

The County has received responses back from their bid to replace the payroll system including timekeeping and adding human resources functionality. Demonstrations from the vendors will start in March. Stacey Knack, Denise Bergin, and I will attend the demonstrations.

Currently, we use UKG/Kronos Workforce Central Application, which we use for tracking employee time, attendance, leave, grants, and projects. We will need to replace this product by December 31, 2025.



UKG Workforce Central in KPC to enter End of Life  
as of December 31, 2025

**Citrix Infrastructure Rebuild (Status):**

Jillian Carlisle, Information Systems Specialist III, is working with CDWG on our Citrix Infrastructure Rebuild project. Jillian has installed the servers and has enabled access for the branch offices to use Citrix. Jillian is still working on the external remote access and building virtual desktops.

**Behavioral Health NextGen Project (Update):**

The Behavioral Health NextGen Project is currently on hold. One of the requirements is that NextGen needs to send Illinois Medicaid Comprehensive Assessment of Needs and Strengths (IM+CANS) client information to Illinois Department of Healthcare and Family Services (ILHFS) for registration and approval. ILHFS has updated the requirements for submitting this information in a digital batch process for Electronic Health Record systems. All Electronic Health Record systems will need to recertify by submitting test batch information. The go-live with the new IM+CANS is April 1<sup>st</sup>, 2024.

Submitting batch (IM+CANS) information to ILHFS is a cumbersome process, which uses older technologies that require custom programming, for the new Electronic Health Record systems. ILHFS just published the new Data Dictionary in February which defines the specifications for the batch processes.

Michael Cirullo, EHR Project Manager, is reviewing the specifications, to determine the best way to move forward with our project. BH will continue to use their current system until this is resolved.

**Mobilizing for Action through Planning & Partnerships (MAPP) BOH Report – provided by Caitlin Daly, Program Manager**

**Action Teams** continue to meet monthly on Microsoft Teams:

**Access to Food and Nutrition** meets on the second Monday from 10:00-11:00am on Microsoft Teams. 15 members attended the February 13<sup>th</sup> meeting. Members are engaged in discussion about how to invest our Team's initiatives budget. We plan to invest in the purchase of 200 4" X 4" window decals to display on the doors of all micro-pantries in and around Will County. Decals will be bi-lingual (English & Spanish) and will include a QR code linking to the new Find Food GIS map (map update in progress). Our desired outcome with this activity is to not only alleviate strain/demand on micro-pantries by providing a direct link to additional community resources, but also increase community access to nutritious foods through linkages to local pantries offering produce, dairy and more. Members are also interested in investing our remaining community dollars into the production/installation of micro-pantries as they are staples in the community and publicly available 24/7/365. Townships without an existing micro-pantry (i.e. Jackson, Manhattan, Green Gardens, Florence, Wilton, Peotone, New Lenox, Frankfort, Will & Washington) will be targeted as priority locations for new micro-pantries.

**Access to Health Care** meets on the third Monday from 1:00-2:00pm on Microsoft Teams. Fourteen (14) members attended our February 23<sup>rd</sup> meeting. With the help of our Collegiate partner, UIC, we were able to finalize the 6 questions (5 base questions with 1 follow-up) for our Medicaid Pediatric Provider survey. Below are the questions that will be included on the survey:

1. What type of health system do you practice in? (Hospital, Private Practice, Federally Qualified Health Center, Specialized Clinic, Other Not Listed)
2. What zip code is your office or clinic located in?
3. Are you currently a Medicaid Certified Pediatric Provider?(Y/N)
4. What number of your youth client base (birth through 18) is covered by Medicaid?
5. Do you have plans to expand your capacity to accept Medicaid within the next year? (Y/N)  
5b. (Follow up if 'No' selected, open ended) If no, why?

We will be collaborating with the Will County Geographic Information Systems (GIS) Department to disseminate the survey using their 'Survey 123' platform and generate an analytic map with a dashboard. Caitlin will be meeting with GIS Analyst, Howard Kim, in March to strategize further. Additionally, members are engaged in discussion about how to invest their Team budget. There's interest in sponsoring a focus group in a 'Lunch and Learn' format for families with youth Medicaid recipients to gather feedback about the barriers families face when finding a Pediatric provider who accepts Medicaid. As part of our Child and Maternal Health focus, members are interested in purchasing a stock of PACE bus vouchers to distribute to pregnant moms, particularly moms of color, experiencing transportation barriers that prevent them from attending prenatal appointments. Vouchers would be equitably distributed to MAPP health care partners (hospitals and health centers) to handout to expecting moms in need. More details to follow.

**Stabilizing the Built Environment** meets on the fourth Monday from 10:00-11:00am on Microsoft Teams. Merridith Montgomery (Will County Continuum of Care) serves as Chair and Elizabeth Protich (Riverwalk Homes/Holsten Human Capital Development) serves as Co-Chair. Eighteen (18) members attended the February 26<sup>th</sup> meeting. To acknowledge Heart Health Month (February) and that cardiovascular disease is a primary source of morbidity and mortality among persons experiencing homelessness, MAPP teamed up with Build Environment partners Daybreak Shelter, Riverwalk Homes, Continuum of Care, Silver Cross Hospital, WCHD's Health Equity Team, WCHD's Immunizations Team and Rasmussen University to bring heart health biometric screenings and education to the shelter setting. One heart health event was held Friday, February 23<sup>rd</sup> at Daybreak Shelter from 1:00 to 3:00pm where 45 Daybreak clients engaged in services and education. A second heart health event was held Monday, February 26<sup>th</sup> at Riverwalk Homes from 11:00 to 2:00pm where 12 Riverwalk clients engaged in services and education. Thank you to all community partners who provided support!

**Behavioral Health/Substance Use** meets on the fourth Monday from 1:00-2:30pm on Microsoft Teams. Dr. Kathleen Burke (Will County Health Department) serves as Chair and Dr. Lori McMeel (Lewis University) serves a Co-Chair. Thirty-five (35) members attended our February 26<sup>th</sup> meeting. Members are interested in developing and disseminating a Behavioral Health Services capacity assessment. Upon review of previous MAPP assessments, members noticed only the number of inpatient beds for mental/behavioral health at hospitals are reported; capacity for outpatient, telehealth & specialty treatment services that also fall under the BH service umbrella isn't being captured. The intended outcome of this



capacity assessment is to have a thorough record of available BH services and produce a resource listing that can be accessed by residents. The team is in the early stages of developing this assessment; more details to follow.

***Additional Updates:***

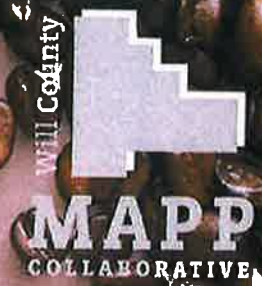
**American Rescue Plan Act (ARPA)** MAPP was awarded \$799,806 ARPA funding based on a 2022 request to implement a 'Food for All for a Healthier Community' initiative. The MOU agreement between United Way of Will County and the MAPP Collaborative was approved by the United Way's Advisory Board during their February 27<sup>th</sup> meeting. We will begin program implementation in March.

**MAPP 2.0 Training Hosted by NACCHO** Caitlin will be attending a MAPP 2.0 training March 26<sup>th</sup> and 27<sup>th</sup> in Cleveland, Ohio. The MAPP 2.0 training follows an interactive curriculum that reviews each step of the new 'MAPP 2.0' framework and prepares participants to initiate a MAPP 2.0 process in their community. It includes activities using the tools and assessments, group discussions, and examples from the field.

**Coffee and Chat with MAPP** MAPP will be hosting a Stakeholder engagement event, 'Coffee and Chat with MAPP', Thursday, April 4<sup>th</sup> from 10:00am to 2:00pm at the Will County Health Department, 501 Ella Avenue. All community serving organizations are invited to this free agenda-less networking event. Refreshments will be served; incentives will be distributed and there will be a door prize raffle.

# Coffee & Chat with MAPP

The Will County MAPP Collaborative invites all community partners and organizations to join us for casual conversation over coffee.



There will be:

- Light Refreshments
- Take Home 'MAPP' Coffee Mug
- Stakeholder Equity Survey
- Door Prizes
- Networking & Conversation
  - Please Bring Business Cards!
- Community Resources
- National Public Health Week Celebration

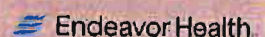


**THURSDAY, APRIL 4**  
**10AM-2PM**  
**501 ELLA AVE**  
**JOLIET, IL 60433**

Come share your thoughts on our community, health and social equity, and collaborative solutions important to you.

PLEASE RSVP THROUGH THIS LINK:

[HTTPS://FORMS.GLE/VDCAUZEDCDU8ZKDY6](https://forms.gle/vdcauzedcdu8zkdy6)





# JOIN US FOR A LOCAL COMMUNITY HEALTH, EDUCATION, JOBS, & TRADES RESOURCE FAIR



**Wednesday, March 20th, 2024**



**10:00 a.m - 4:00 p.m.**



**90 Towncenter Dr., University Park, IL 60484**



SCAN ME

TO REGISTER

Proudly serving & providing our community with:



For more information contact:

Keely Lewis-Childress  
Village of University Park

☎ 708-473-8165

Robert E.F. Dutton, Ph.D.  
Will County Health Department

☎ 815-210-2039

Corina Posada  
Crete-Monee SD 201-U

☎ 708-367-8392

## THANK YOU TO OUR LOCAL ORGANIZATIONS FOR THEIR CONTRIBUTIONS:



sam's club



First Baptist Church of University Park



amazon



**Diane Scruggs**  
**Division Director, Behavioral Health Programs**  
**March 2024**

**Behavioral Health Programs experienced little to no significant changes during February. All programs have worked hard to fill existing staff openings.**

### Performance and Quality Improvement

The Illinois Department of Human Services Bureau of Accreditation, Licensure and Certification (BALC) conducted an audit of all Behavioral Health programs, February 27 - 29. This audit occurs every three years and reviews client records, employee records, service delivery policies and procedures, and general facility safety. The auditor recognized the dedicated work of the BH staff. Our certification will be renewed for an additional three years.

Deficiencies were identified in the following areas:

- Ensuring the completion of annual reviews for all employees
- Ensuring all background checks are completed on every employee, prior to start date and again, annually.
- Ensuring client assessment and treatment plans are completed every 6 months. Some deficiencies were due to the client missing appointments.
- Ensuring the receipt, communication, and acknowledgement of client rights upon intake and again, annually.

The above will become part of the department's formal Performance and Quality Improvement Plan.

### Adult Program Updates:

- The Adult Behavioral Health Program is fully staffed and seeing patients.
- We recently submitted a new grant application for the Project for the Transition from Homelessness (PATH) Program. This program addresses the needs of the homeless population. We have asked for an expansion in this program for one additional staff person.

### Clinical Training Program Report

- The Clinical Training Program interviewed 11 candidates for the two open Intern positions for the upcoming training year. Unfortunately, we did not match with the candidates we selected. That automatically enters our program into Phase II of the internship match. The psychologists in the program continue to interview candidates to fill the two open internship slots. Match day for Phase II is on Wednesday, March 20<sup>th</sup>. Interviews for Practicum Students are also in process, and we have received over 50 applications. The plan is to fill 10 practicum positions across Behavioral Health. The new training year begins mid-August 2024.

**(C&A) Child and Adolescent, (MCR) Mobile Crisis Response, & (YESS) Youth Experiencing Success in School Updates:**

**MCR/SASS (Mobile Crisis Response and SASS)**

We are still actively recruiting for two vacant positions. A meeting with Silver Oaks Behavior Health Hospital CEO, Lindsay Pelletier was held on February 14<sup>th</sup>. The meeting was productive and opened up communication that will enhance our working relationship.

**C&A (Child and Adolescent Program)**

- A key staff person has resigned. March 15<sup>th</sup> is her last day. There remains only 1 student and one therapist in this program. We are actively recruiting for two therapists in this program.

**School Based**

- Two staff presented at the National Hook-up of Black Women's (NHBW) Teens Overcoming Pressure Summit (TOPS) hosted by NHBW, Inc. in partnership with Joliet Public School District 86 noting and the Laraway Community Consolidated School District 70c. Staff presentations were on peer pressure and bullying.

**YESS (Youth Experiencing Success in School)**

- No changes identified in this program.

**590**

- The third and final staff member has been hired and will start on 3/4/24. We now have our first full 590 team. Upon completion of all required trainings, we will be notifying the State that we are operational Monday -Friday 8:30am to 4:30pm and accepting referrals from 988. All staff members have been registered for a Crisis Response workshop at Joliet Junior College in April. This workshop will allow the 590 Crisis Team to improve their skills, learn new ones and better understand the connection/collaboration between 911 and 988. Overall, 590 is ready to go and can start assisting the community with their mental health needs.

**Substance Use Initiatives and Substance Use Treatment Program Report**

**Overdose Deaths/ Suicides**

- There was a 16% decrease in overdose deaths in 2023 compared to 2022.
- In 2023 there were 75 suicides, a 15% increase. In 2022 there were 65 suicides.

**Rapid Response Team:**

- On Presidents' Day:

The Rapid Response Team gave out 25 Narcan kits and 7 Fentanyl/Xylazine test packs at a Black History Expo at Bult Field in Monee, by Monee Parks and Recreation. The Rapid Response Team participated in the 2024 Kids Fair hosted by Will County Executive Jennifer Bertino Tarrant at Troy Middle School in Plainfield. This was an all-ages event with fun activities for the kids. Our team gave out 53 boxes of Narcan. Parents are becoming more aware of the

importance of carrying Narcan. A big thank you to Garland Mays the Community Engagement Coordinator from the Will County Executive office for the invitation to attend.

#### **Naloxone Plus Program:**

- Joliet Fire Department rolled out its Community Cares Program. We are excited to be in this collaboration and the Naloxone Plus team assisted the Fire Department with 2 substance use calls. We were able to meet people where they are and provide information about accessing resources for substance use treatment.

#### **Narcan Distribution boxes:**

- The Red Narcan Distribution boxes are another way to make Narcan easy to access in the Community. The boxes are freestanding and hold 60 boxes of Narcan. The Rapid Response team will check the boxes weekly and refill as needed. The boxes are freestanding and hold 60 boxes of Narcan. The Rapid Response team will check the boxes weekly and refill as needed.

#### **Designated locations:**

- Will County Health Department
- Will County Community Health Center
- Will County Health Department in Monee
- Will County Health Department in Bolingbrook
- Will County Court House
- Will County Executive Office
- **White Oak Library System**
  - Crest Hill Branch 20670 City Center Blvd
  - Lockport Branch 121 E. 8<sup>th</sup> St.
  - Romeoville Branch 201 W. Normantown Rd.

Below you will find 1 of the boxes placed in the Will County Courthouse.



#### **Crisis Intervention Training (CIT)**

- A Will County Government contractor pre-bid meeting was completed on January 12, 2024. The pre-bid meeting was focused upon providing Will County based law enforcement officers and first responders with specialized behavioral health and 40 - hour certification training in Crisis Intervention to support the residents of the Will County community. Pre-bid participants received information pertaining to the 40-hour Crisis Intervention Team Training Basic Program (CIT-B) which requires providers to be fully approved by the Illinois Law Enforcement Training and Standards Board (ILETSB) for provision of training within this specialty area. The CIT



training program is an in depth, specialized course for officers with at least two years' experience. The five-day course includes presentations by behavioral health specialists, experienced field officers and representatives from regional service providers. Officers receive training in topics such as mental illness/signs and symptoms, co-occurring disorders, child and adolescent issues, medical conditions and psychotropic medications, and law enforcement response and legal issues. Participants also learn advanced communication and de-escalation techniques, partake in valuable exercises, have a unique opportunity to participate in discussions with individuals who have a mental illness and or their family members, and are given an opportunity to exercise their skills in realistic scenario role plays. Unfortunately, we had no bids on the project. Our next step is to work with the State's Attorney's office to assess this situation and determine if an exception can be made regarding who is eligible to bid in Illinois and does this qualify as a sole provider situation.

### **Recovery Community Organization Center:**

Located at 170 S. Chicago Street

- Remodel complete – Thank you Joliet Township
- Furniture Ordered.
- Recovery Community Center of Joliet (RCCJ) Board of Directors was established, and a planning retreat was held on 2/13/24.
- RCCJ held their first town hall meeting to recruit interested volunteers at Pizza 4 You on February 24, 2024. 70 people attended. Thank You to Gateway Foundation for sponsoring our first Town Hall Gathering. We had an amazing turnout.



Take a peek at the completed center:



**Substance Use Treatment Program**

<b>Clients 2024</b>	<b>2024 January</b>	<b>2024 February</b>	<b>TOTAL</b>
Intensive Outpatient Program (IOP)	9	9	18
Individual Outpatient	2	2	4
Aftercare/Continuing Care	1	5	6
Assessments	14	7	21
Treatment Visits	118	141	259



The Substance Use Treatment Program continues to have one full-time job vacancy for the position of Mental Health Counselor II – Substance Use Treatment Focused. This position provides evaluative, diagnostic, and comprehensive treatment services to adults and adolescents experiencing life-area impact from the use of substances.

#### **402 Grant for Suicide Prevention First Responders Program**

Goal: Design and deliver a campaign to combat mental health stigma among First Responders and their families.

- Six presentations at local first responder agencies broaching mental health challenges, wellness, reduction of stigma, peer support, and lethal means prevention were completed throughout the month of February.
- The Behavioral Health Department's Suicide Prevention First Responders Program team provided the third class in a series of Mental Health First Aid training delivered on-site at the Will County Health Department on 2/3/24 (7 people attended) and Naloxone was distributed to each attendee.
- On 2/8/24 the Behavioral Health Department's Suicide Prevention First Responders Program team attended the State of Illinois sponsored learning collaborative consisting of 7 statewide Suicide Prevention First Responder systems. Learning collaborative tasks included establishing plans for developing and sharing information between partners and creating advertising and education programs to increase outreach efforts in support of First Responders and their family members.



**Mary Maragos/ Stacy Baumgartner**  
**CEO, Community Health Center**  
**March 2024**

### Uniform Data System (UDS) Submission

Every year every Federally Qualified Health Center (FQHC) is required to submit annual data to a national database. This data is compared nationally and locally to other FQHC's and is often used to support federal funding for the entire health center program to increase access to care, address health disparities, and reduce healthcare costs. Data on numbers of patients and visits, demographics, quality of care and financial information is used to document program effectiveness, identify administrative, clinical, and financial trends and to compare clinical quality measures with national benchmarks. The report was submitted to Health Resources and Service Administration (HRSA) on February 14, 2024.

### School Based Health Center Update

The School Based Health Center has been staffed full-time during the 2023-2024 school year and we have seen a total of 212 patients (263 visits) between August 1, 2023, and January 31, 2024. The health center staff have fully integrated into the school and participate in all family and student events to promote the health center. There was an increase in the number of uninsured patients in January. Upon further investigation, it was determined that this increase was due to families new to the US that had not established insurance or Medicaid prior to needing immunizations or physicals to enroll in school.

### Will County Health Center Modernization Project

#### **Painting and Flooring:**

In FY23, the county dedicated \$100,000 for painting and new flooring. These funds were dedicated to improvements in the main lobby and OB Suite at the CHC. The painting work was completed in January. The flooring was installed in the OB suite beginning the week of February 5<sup>th</sup>, 2024.

#### **Capital Improvement Projects (CIP):**

The CHC Call Center Modernization CIP project was approved by the County Board in the FY24 budget for \$381,047. To prepare for the Call Center Modernization Project, the CHC Medical Records room on the lower level must be cleared of medical records and storage. As of January 26, a total of 1,136 boxes of medical records were moved to the Will County Records Management (RM) Facility for record storage. There are about 1,000 boxes worth of records that still need to be boxed and moved. Administration and health center leadership met with an architect, recommended by the county, to look at the space and review architectural drawings for the project. A quote for \$15,500 was received on February 5<sup>th</sup> for architectural services. The space will consist of six cubicles, three manager offices, and additional storage space for CHC medical and office supplies.

### Will County Health Department Behavioral Health and Community Health Center Collaboration

The Community Health Center and the Will County Health Department's Behavioral Health (BH) Department have been working on a collaboration to improve service delivery for child and adolescent behavioral health patients. The health center has added 501 Ella to the health center's scope of services and has now hired Dr. Flowers to provide child and adolescent psychiatry services. This benefits the program by allowing WCHD BH

providers' participation in the health center's Federal Tort Claims Act (FTCA) program, eliminating medical malpractice costs, and will allow the agency to receive an enhanced Medicaid reimbursement rate for patients seen at 501 Ella.

### **HRSA Site Visit**

Every 2-3 years the health center is visited by HRSA auditors to review policies, procedures, and financials to ensure we are following FQHC requirements. We have received notice that the site visit will be conducted on April 9-11<sup>th</sup>, 2024. As in the past, the Governing Council will be asked to participate in a discussion on Board Authority, Roles and Responsibilities and Authority. We will need at least 5 Governing Council members to attend a virtual meeting lead by the Pat Fairchild, HRSA Team Lead and Governance/Administration Reviewer.

**2024 Medical, BH, and Hospital Fees** – Annually, the health center leadership is required to review fees throughout the health center, to align with the 75<sup>th</sup> percentile of usual and customary fees in our region. We must carefully ensure that nominal fees do not impair or impede access to care for the uninsured. No one is turned away for inability to pay. We ask the Governing Council to approve the 2024 Medical, BH, and Hospital fees.

**2024 Slate of Candidates for Governing Council** – This month the slate of candidates for the Officers on the Governing Council is presented, these will be voted on during our next meeting in April. There are also Governing Council members whose terms are due for renewal. Since last month, the health center has received applications from three community members who are interested in joining the Governing Council! They are completing application process and their information will be given to the Governance Committee for consideration.

Quality Initiatives:

- The Community Health Center has re-examined the approach to the HRSA quality outcome measures. We have developed new stratagem to approach each measure.
- It has been decided that we will do the following:
  - \* focus on one outcome measure per quarter (rather than each month).
  - \* develop a campaign to engage, not only the patients, but also staff
  - \* continue to work towards our Lab Partner, Quest, in assisting us with data collection
- Our new scheme will continue with the surveillance of Colorectal Cancer, we will
  - \* continue with the display table for patients
  - \* develop a "one-sheeter" to educate patients about this topic
  - \* introduce the quarterly outcome measure to the staff
  - \* include this topic in our daily email announcement to staff
  - \* create a quick reference handout for staff to present to patients
  - \* have our checkout staff automatically schedule annual physical exam appointments for patients appropriate for Colorectal Cancer screening
  - \* send an electronic text blast to all patients regarding the initiative
  - \* for further staff engagement, will have a weekly raffle the winner being the person who answers the "Colorectal Fact" correctly
  - \* ensure that the providers are aware of the proper area of the health record in which to document
  - \* post a progress wall chart (electronically) for the staff to see the health centers' progress towards getting all  $\geq 45$  y.o. persons in for their screening



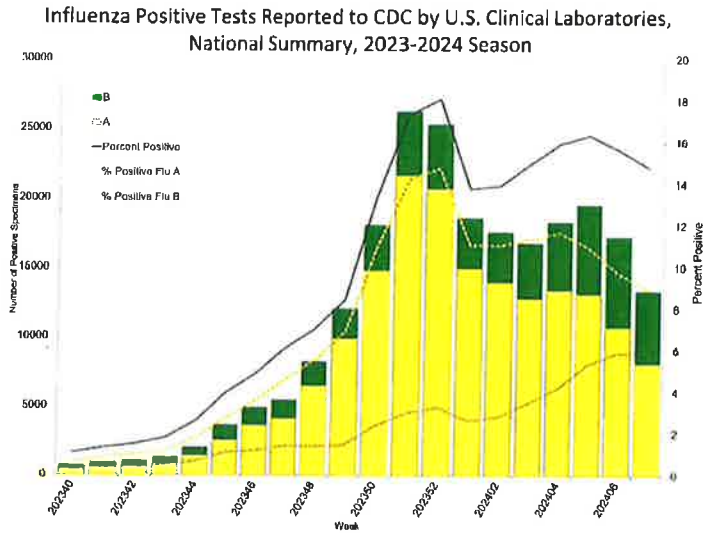
Collaboration:

- UPDATE: The health center and the administration's Behavior Health(B.H.)Departments are **still** working on transitioning of our pediatric Psychiatry patients from the retiring physician to the incoming physician
- The transition is going well as the newly hired Child & Adolescent Psychiatrist has appointment schedules that are being filled through a collaboration with the B.H. staff from both the Administration and the Health Center

- It is of note that the newly hired Psychiatrist is double-boarded in the areas of Adult Psychiatry and Child & Adolescent Psychiatry

**Infectious Disease Watch:**

**Influenza:** trending **downward** at the end of the third week of February



**COVID:** trending **downward** at the end of the third week of February

**Test Positivity**

% Test Positivity

8.1%

(February 11 to February 17, 2024)

Trend in % Test Positivity

**-1.3%** in most recent week



Dec 30, 2023      Feb 17, 2024

**Emergency Department Visits**

% Diagnosed as COVID-19

1.7%

(February 11 to February 17, 2024)

Trend in % Emergency Department Visits

**-12.4%** in most recent week



Dec 30, 2023      Feb 17, 2024

**Staffing:**

**- Certified Medical Assistants**

\* **4** open positions (**down from** having **13 open positions** in October 2023)

**- Behavioral Health Manager**

\* **hired**, started on February 22, 2024

**- Family Medicine Physician**

\* 1 open position

\* 2 applicants

**- LPN**

\* **hired**, started on February 5, 2024\*

1 open position

**- Registration Clerks**

\* 2 open positions

**- Reimbursement Specialist**

\* 2 open positions

**- Licensed Clinical Social Worker**

\* **under contract review**

**- COVID Tester**

\* **hired**, started on March 4, 2024

**- Infectious Disease Program Coordinator**

\* 1 open position

**- Director of Operations**

\* 1 open position



Sean Connors  
Director, Environmental Health  
March 2024

## FOOD PROGRAM

1. February 29, 2024, Update on the Investigation of Elevated Lead & Chromium Levels: Cinnamon Applesauce Pouches. After additional analysis of the cinnamon collected from the manufacturer in Ecuador (Austrofoods), FDA has confirmed that the lead and chromium previously detected in the cinnamon are from lead chromate. People who ate recalled products, especially if they had elevated blood lead levels, may have been exposed to chromium and should inform their healthcare provider so they can monitor health and provide supportive care, as needed. Historically, lead chromate has been illegally added to certain spices increase to their weight and enhance their color, which increases the monetary value of the adulterated spices. FDA's leading hypothesis remains that this was likely an act of economically motivated adulteration. Ecuadorian officials in Agencia Nacional de Regulación, Control y Vigilancia Sanitaria (ARCSA) have reported that Carlos Aguilera of Ecuador, is the likely source of contamination and is not in operation at this time.
2. MODESTO, Calif. (February 5, 2024) – Rizo-López Foods, Inc. ("RLF") is voluntarily recalling its dairy products listed below because they have the potential to be contaminated with *Listeria monocytogenes*. Based on information shared by the CDC and FDA, RLF may be a potential source of illness in an ongoing nationwide *Listeria monocytogenes* outbreak. The recalled products include cheese, yogurt, and sour cream sold under the brand names Tio Francisco, Don Francisco, Rizo Bros, Rio Grande, Food City, El Huache, La Ordena, San Carlos, Campesino, Santa Maria, Dos Ranchitos, Casa Cardenas, and 365 Whole Foods Market. As of February 29, 2024, there have been two deaths, twenty-three hospitalizations, and 26 illnesses related to this recall.
3. The U.S. Food and Drug Administration (FDA) has released a report on focused inspections, conducted by the California Department of Food and Agriculture (CDFA), and sampling, conducted by the FDA, at farms growing leafy greens in the Salinas Valley, CA, during the region's 2022 harvest season. This joint effort focused on 14 farms that had been potentially linked to outbreaks of foodborne illness during traceback investigations in 2020 and 2021. This surveillance effort and the related follow-up actions prevented contaminated leafy greens from entering commerce but did not find additional evidence to link any specific farms to the foodborne illness outbreaks in 2020 and 2021. CDFA conducted inspections at nine of the 14 farms; the other five farms were not inspected because they were not conducting activities covered by the Produce Safety Rule on leafy greens at the time. The FDA sampled at all 14 farms. Overall, CDFA classified six inspectional outcomes as "voluntary action indicated" (VAI), and the FDA detected *Salmonella* Enteritidis in one sample of romaine lettuce. That farm did not harvest the crop from the area of the field where the *Salmonella*-positive sample was identified. In addition, all farms that received VAI inspectional outcomes took appropriate corrective actions following their inspections. These results add to the evidence that sources and routes of pathogenic contamination on leafy greens are very difficult to discern and that sampling and retrospective investigations, alone, are not sufficient to glean the root causes of outbreaks linked to leafy greens. The FDA will continue to explore new ways to investigate the root causes of outbreaks linked to leafy greens as part of the Leafy Greens STEC Action Plan and will continue its work with industry, academia, and state regulators to prevent outbreaks and strengthen the safety of leafy greens.

## **EH LAB / WATER PROGRAM / SEWAGE**

1. The EH Laboratory saw an increase in the number of samples analyzed in February 2024 (3,444) compared to January 2024 (2,426).
2. The Water Program saw a decrease in the collection of payments compared to the previous month. The total of payments received in January 2024 was \$11,305.00 compared to the total of payments received in February 2024 of \$9,136.00.
3. The Sewage Program collected \$12,700.00 in fees in the month of February 2024. This amount is slightly higher than the month of January 2024 (\$11,390.00). As of the end of February 2024 the EH Division has collected \$398,130 in IMS Permit to Discharge fees.

## **OTHER**

- The EH Division sold nine radon test kits this month.
- The Will County Health Department EH division received and processed thirty-seven Freedom of Information Requests (FOIA) in the month of February.
- The Environmental Health Quarterly Newsletter for the first quarter of 2024 was posted on the Will County Health Department's website and social media channels.



# WILL COUNTY HEALTH DEPARTMENT

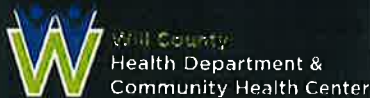
## ENVIRONMENTAL HEALTH NEWSLETTER

### INTRODUCTION

Welcome to the Will County Health Department Environmental Health Division quarterly newsletter.

The Environmental Health (EH) Division provides inspections and investigates complaints of public food facilities, private water wells, private wastewater treatment systems, swimming pools and bathing beaches, tanning and body art facilities, and non-community public water supplies. The EH Division participates in two vector programs: West Nile Virus & Tick Surveillance and provides education materials on radon gas risks as well as radon test kits for sale to the public.

The majority of our programs run all year round, but a few of our programs are seasonal, such as Vector Surveillance, Outdoor Swimming Pools & Bathing Beaches. The intent of the quarterly newsletter is to highlight current topics and events in each of the Environmental Health Division's programs and provide education on those programs.



## Our Programs

### FOOD PROGRAM



#### IDPH FOOD CODE AND 2022 FDA FOOD CODE

IDPH is moving toward the adoption of the 2022 FDA Food Code, as well as changes to the current IDPH 750 Food Code. Food Permit holders, your inspector will discuss any changes that might affect you during your routine inspection.



#### DON'T LET DELIVERY & TAKEOUT FOODS FUMBLE YOUR SUPER BOWL

Safely serving friends and family during the big game is a win for everyone; don't fumble it this Super Bowl Sunday. February 11 kicks off Super Bowl LVIII, and football fans will be huddling up to watch the big game while enjoying their favorite foods. Whether you're ordering delivery, or preparing and serving food to guests, the U.S. Department of Agriculture's (USDA) Food Safety and Inspection Service (FSIS) has some gameday plans to keep your Super Bowl from being intercepted by foodborne illness. [Please click here for more details:](#)



#### PATHOGEN PROFILE - Escherichia coli

Most E. coli bacteria are harmless, but some produce a toxin (Shiga toxin) that can cause serious illness, including bloody diarrhea, blood-clotting problems, kidney failure, and death. Not all of the Shiga-producing E. coli can cause these problems, but the subset called enterohemorrhagic E. coli (EHEC) can.

Like generic E. coli, toxin-producing Shiga-toxigenic Escherichia coli (STEC) are Gram-negative, rod-shaped bacteria. Although O157:H7 is currently the predominant strain and accounts for ~75% of the EHEC infections worldwide, other non-O157 EHEC serotypes are emerging as a cause of foodborne illnesses. In the United States a group often referred to as the "big 6" (O111, O26, O121, O103, O145, and O45) accounts for the majority of the non-O157:H7 serotypes isolated from clinical infections and, therefore, is currently a focus of concern.

You might have heard news reports about these EHEC bacteria, such as E. coli O157:H7, when they've caused outbreaks of foodborne illness. EHEC outbreaks have been traced to many kinds of foods; for example, ground meats, unpasteurized ("raw") milk, unpasteurized fruit juice, lettuce, spinach, sprouts, and, commercially manufactured frozen cookie dough. Some people get the less serious form of the infection, which can range from no symptoms to diarrhea that starts out watery, then turns bloody. But the infection sometimes progresses into the life-threatening form of the illness that causes kidney failure and other problems, with children and people with weak immune systems being at especially high risk.

## ENVIRONMENTAL HEALTH NEWSLETTER

## FOOD PROGRAM (CONTINUED)

Cooking ground beef well; washing raw fruits and vegetables under clean, running water; and not drinking unpasteurized ("raw") milk or eating certain cheeses made from it are some of the things you can do to help protect yourself.

- **Mortality:** Patients whose illness progresses to Hemolytic Uremic Syndrome (HUS) have a mortality rate of 3% to 5%.
- **Infective dose:** The infective dose of EHEC O157:H7 is estimated to be very low, in the range of 10 to 100 cells. The infective dose of other EHEC serotypes is suspected to be slightly higher.
- **Onset:** Symptoms usually begin 3 to 4 days after exposure, but the time may range from 1 to 9 days.
- **Symptoms:** Hemorrhagic colitis is characterized by severe cramping (abdominal pain), nausea or vomiting, and diarrhea that initially is watery, but becomes grossly bloody. In some cases, the diarrhea may be extreme, appearing to consist entirely of blood and occurring every 15 to 30 minutes. Fever typically is low-grade or absent.
- **Duration:** In uncomplicated cases, duration of symptoms is 2 to 9 days, with an average of 8 days.
- **Route of entry:** Oral (e.g., ingestion of contaminated food, water, or fecal particles).

**Food Safety In-Services Available**

The EH Division is available to provide in-person food safety in-services on various topics for primary, middle & high school students and cafeteria staff. The in-service is typically 45 to 60 minutes in length and if school administrators are interested, please contact Sean M. Connors, Director of Environmental Health Services, at [sconnors@willcountyhealth.org](mailto:sconnors@willcountyhealth.org) or (815) 727-8846.

## RECENT EVENTS IN THE NEWS



Due to recent flooding in late January along the Kankakee River due to ice jams, public water safety in eastern & southern Will County had become a concern and Boil Order Notifications were issued for the affected areas.

After a flood, the physical devastation to personal property and the community is obvious. These tragic consequences can be compounded by injuries or illness, though, if certain precautions are not taken to protect your personal health and safety. In addition to your physical health, you need to take time to consider your mental health as well. Remember, some sleeplessness, anxiety, anger, hyperactivity, mild depression or lethargy is normal. If these symptoms are acute or if they persist, however, seek some counseling.

This information is provided by the Illinois Department of Public Health to help flood victims protect themselves against diseases and other hazards in the days and weeks following a flood. Please click on the links below that provide instructions on what to do during a boil order (for private citizens and permitted food establishments) or after a flood.

- [After the Flood brochure from IDPH](#)
- [Will County Boil Order Guidance](#)
- [How to Chlorinate Your Well Brochure](#)

**ENVIRONMENTAL HEALTH NEWSLETTER**

**RADON PROGRAM**

January was National Radon Action Month, and the American Lung Association is encouraging everyone to help save lives by testing their homes for radon and mitigate if high levels are detected.

Radon is the number one cause of lung cancer among non-smokers, according to EPA estimates. Overall, radon is the second leading cause of lung cancer. Radon is responsible for about 21,000 lung cancer deaths every year. About 2,900 of these deaths occur among people who have never smoked.

The Environmental Health Division offers Radon Test Kits for sale at all three of our offices for \$8.00.



**PRIVATE SEWAGE PROGRAM**



The Environmental Health Division conducts soil/site evaluations, septic system permitting, inspections on all new and repaired septic systems, sampling of discharging wastewater treatment systems, tank abandonments and pumper truck/dump site inspections. All work must be done by a licensed contractor, and the Will County Health Department works with these contractors to ensure new and repairs on

existing systems are done according to code. There are many types of systems in use. This quarter we will describe how Aerobic Treatment Units (ATU) work.

**AEROBIC TREATMENT UNITS**

The basic setup for this type of system includes an aeration tank, air supply system, final treatment chamber, and discharge. Several additional components may be added to the system, such as a trash tank used to remove materials that will not be decomposed in the aeration tank, and/or additional filtration of the treated effluent prior to final treatment & discharge.

As wastewater flows into the aeration tank, microbes that function in the presence of oxygen work to decompose waste material. Oxygen is supplied by the air supply system. In some systems, small plastic balls are employed. These plastic pieces allow microbes to grow on their surfaces and will move freely through the aeration tank.

From the aeration tank, wastewater then goes through a final treatment. This typically involves disinfection, through chlorination. Tablet chlorinators contain tubes that supply the tablets to a contact chamber, where the wastewater is disinfected. Other potential disinfection processes use ultraviolet light or ozone. Treated water then moves into an underground drainage field or will be surface discharged.





Georgia VanderBoegh, RN, MS  
Director, Family Health Services Division  
March 2024

**SEXUALLY TRANSMITTED INFECTIONS (STI):**

Since last reported in Nov. 2023, the STI surveillance team has had the pleasure of welcoming a new Disease Intervention Specialist (DIS) nurse to the team of nurses that provide counseling, partner services, risk assessment, partner referrals and culturally competent STI and infectious disease prevention and treatment services. Licheal Shepard, RN, comes to us with over 20 years of nursing experience, achieving 2 Master's degrees in both nursing and business, and she has work experience with the Illinois Department of Public Health (IDPH). Licheal joined us after serving 6 months with WCHD providing nursing services for our behavioral health department. Additionally, in just 2 short months, she has begun providing the necessary DIS/STI work under these STI grant funds. She has completed her required certifications and is currently in training on the job. She has begun following up on cases and has closed several cases with successful treatment outcomes. The now fully staffed team of nurses investigated over 209 positive syphilis cases between Dec. and Feb. and 446 Chlamydia and 117 Gonorrhea cases.

There continues to be a shortage of Bicillin, the long-acting version of penicillin (Penicillin G benzathine injectable suspension, also known as Bicillin L-A®). It has limited supply due to increased demand. Bicillin L-A® is the first-line recommended treatment for syphilis and the only recommended treatment option for some patients. As a result of the shortage, CDC has recommended the use of Bicillin for pregnant women and perinatal treatment only. Alternative treatments are available for non-pregnant people. Our team continues to follow CDC and IDPH recommendations and considerations to address this ongoing shortage. The launch of the new Illinois Disease Surveillance System (IDSS) has been postponed. The staff nurses were scheduled to attend one of several scheduled trainings offered in Springfield and Dekalb IL. These trainings also have been postponed and new dates are due to be released when they come available. We look forward to this new system as it will provide the nurses access to Syphilis cases and reporting (these are currently done by paper reporting), in addition to the current system's ability to access Gonorrhea and Chlamydia cases.

**PRE-EXPOSURE PROPHYLAXIS (PrEP):**

Our PrEP services have continued through the successful collaboration of our weekly Care Clinic, made up of our CHC provider, medical assistant, nurse and the WCHD HIV team of health educators and PrEP navigation. The uptake of the new PrEP injectable option, known as, Apretude, has increased since last reporting. We have roughly 24 active Apretude patients and approx. 4 additional patients awaiting approval. We have found that Apretude, comes with challenges and has required a high level of navigation to ensure patients receive financial support to afford this injectable option. As this PrEP option becomes more popular among our patient base, we found it necessary to explore various approaches to obtaining the financial support needed to start and keep our patients among those accessing Apretude.

Many popular insurances, such as Blue Cross Blue Shield, are either not approving the prescription coverage or have a high demand of requirements to meet approval. This new PrEP option has gained its popularity for the treatment frequency, as it prevents HIV for up 2 months between injections and it replaces the need to remember to take a daily pill.

Upon our research to find answers for our patients, we have established the following financial resources to obtain financial support for Apretude. We call it the "PrEP Decision Tree."



## PrEP Decision Tree



Aid in the decision process to determine the best financial support for accessing approval for Apretude prescriptions for all PrEP patients.



### For the uninsured:

**VIIV Connect** is a financial resource offered by the pharmaceutical company behind the PrEP drug, Apretude. This financial assistance supports the uninsured patients.

**PrEP4Illinois**, made possible by Illinois Department of Public Health, is a medication assistance program for HIV-negative people who have risk factors for HIV and have a prescription for PrEP from a medical provider. This program offers financial assistance for PrEP patients taking the daily pills Truvada or Descovy and have added to their list of formularies, Apretude. It provides coverage for the uninsured.

### For the insured:

**Medicaid** provides 100% coverage for their members prescribed Apretude.

**Other insurances** are being monitored ongoing to determine coverage. VIIV Connect has been a great resource to assist with identifying the carriers who provide coverage and those that do not.

### For the insured denials:

**Healix** is the premier provider of outpatient infusion management services. They provide up to 100% pharmacy assistance if patient meets eligibility requirements. Healix has an established infusion center located inside Southwest Infectious Diseases Associates (SWIDA), Joliet, IL.

**PrEP4Illinois** patients with insurance are not covered unless insurance has denied coverage. We piloted the process for obtaining coverage for Apretude with one of our Blue Cross Blue Shield insured patients, who continued to receive prescription coverage denials for Apretude and delayed their start. Through our affiliations and working relationship with SWIDA, Healix was not only able to get our patient connected to financial resources, but the patient has now been approved to receive eight, 100%, fully covered injections for their Apretude journey. That equates to 1 year and 2 additional dosages of coverage and peace of mind for our patient. It is not ideal for our patients to have to access their injections elsewhere, so we did not stop there.

We processed another denied coverage patient through the PrEP4Illinois process to compare the effectiveness and timely turnaround for the Apretude approvals. This too provided a successful outcome for our patient but required a lengthy application process and delayed patient injection by 2 weeks.

This cumbersome process doesn't go unnoticed for the staff nurse that has been following this through closely. A new nurse manager position has been established to take on this role in addition to staffing the weekly Care Clinic patient visits and assisting the onboarding infectious disease doctor who will be joining the team.

Care Clinic visits are comprised of STI testing, PrEP/PEP (post-exposure prophylaxis) uptake and HIV positive linkage to care and case management visit. Vaccines are also offered as part of visit recommendations.

The following is a chart comparison of Care Clinic stats since last reporting:

<u>December 2023:</u>	<u>January 2024</u>	<u>February 2024:</u>
5 HIV Rapid Tests - Prevention Grant	3 HIV Rapid Tests - Prevention Grant	9 HIV Rapid Tests - Prevention Grant
13 HIV Tests through PrEP Clinic	18 HIV Tests through PrEP Clinic	23 HIV Tests through PrEP Clinic
<b>18 Total HIV Tests</b>	<b>21 Total HIV Tests</b>	<b>32 Total HIV Tests</b>
0 NEW HIV Positive	2 NEW HIV Positive	0 NEW HIV Positive
<b>Care Clinic: Clinic was held 4 days</b>	<b>Care Clinic: Clinic was held 4 days</b>	<b>Care Clinic: Clinic was held 4 days</b>
26 visits to Care Clinic	31 Visits to Care Clinic	33 Visits to Care Clinic
12 No Show/Canceled Appts.	4 No Show/Canceled Appts.	9 No Show/Canceled Appts.
2 New PrEP patients,	2 New PrEP patients,	4 New PrEP patients,
15 PrEP Follow-up visits,	11 PrEP Follow-up visits,	17 PrEP Follow-up visits,
3 Linkage to Care/Case Management for HIV + patients	5 Linkage to Care/Case Management for HIV + patients	2 Linkage to Care/Case Management for HIV + patients
0 Linkage to Care Follow-Up	0 Linkage to Care Follow-Up	0 Linkage to Care Follow-Up
6 STD Screenings	18 STD Screenings	23 STD Screenings
0 STD Follow-ups	3 STD Follow-ups	1 STD Follow-ups
2 STD Treats	9 STD Treats	4 STD Treats
0 General Adult Health Services	0 General Adult Health Services	0 General Adult Health Services
0 PEP Patients	0 PEP Patients	0 PEP Patients
0 Telehealth Visits	0 Telehealth Visits	0 Telehealth Visits
0 Mpox Vaccine	1 Mpox Vaccine	1 Mpox Vaccine
6 COVID Vaccine	4 COVID Vaccine	1 COVID Vaccine
2 HPV Vaccine	0 HPV Vaccine	0 HPV Vaccine
5 Flu Vaccine	4 Flu Vaccine	0 Flu Vaccine
1 New Apretude patients	1 New Apretude patients	1 New Apretude patients

### **HIV PREVENTION SERVICES:**

The HIV Team has continued their efforts to meet our identified populations under the Illinois Department of Public Health grant funded program in addition to their work with supporting the Care Clinic health education and PrEP navigation services. Staff have been in the community providing ongoing Rapid HIV testing and outreach services to the Will County communities. You can find them monthly at the three Joliet Junior College campuses made up of main campus, City Center, and Romeoville locations, and River Walk Homes. They provide condom distribution at various community beauty and barbershops, infectious disease offices, and drug treatment facilities targeting men who have sex with men and transgender at-risk populations. Staff has expanded the efforts to reach these populations in bar outreach with our Peer worker staffing the monthly LGBTQ+ Drag show night at a local bar. Drink coasters, funded by the grant funds, to advertise our HIV/STI/PrEP services are being distributed at the bar as drinks are served to its patrons. We hope to expand to other bars as they are identified.

Planning for a new social media ad campaign is underway to further connect with this population and inform them of the various services we offer to reach the most vulnerable and at-risk populations. Ads will reach these populations via hook up sites, Facebook and Instagram. The ads have been designed to provide a one button push to link to a landing page on our website, so the community has access to request information, testing, and appointments as well as ask questions. Staff will respond to these requests placed via this form within 24-48 hours of receipt.

A program evaluation tool has been developed by our Public Health Promotion Specialist, Justin McClain, to aid in program planning, implementation, and evaluation. Evaluation tools are helpful to achieve better outcomes, make a greater impact on our target populations and as motivation to show the staff what's working and what needs improvement. An overview of the details being tracked via this monthly reporting tool follows:

Outreach Tracker All changes: 0

Share

The default view shows data for all the months in the Outreach Tracker. Use the filter to view data for specific months. Month: February 2024

Reset

### Outreach Overview

Total Number of Events + Condom Drops

14

Total Number of Events

8

Total Number of Condom Drops

6

### Item Distribution

Total Condoms Distributed

2003

Total Condom Packs Distributed

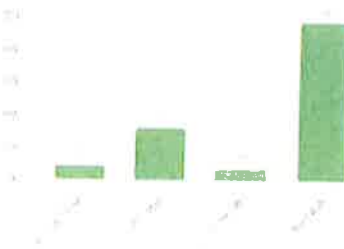
87

Total Lube Distributed

770

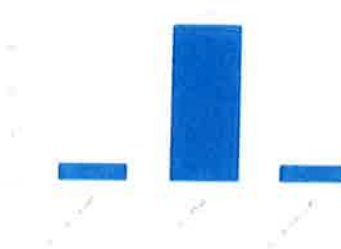
Condoms Distributed by Location

By event location: 2003



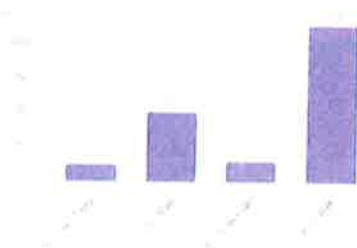
Condom Packs Distributed by Location

By event location: 87



Lube Distributed by Location

By event location: 770



### People Reached & Tests Performed

Total People Reached

150

Total Table Visitors

UC Campuses & River Walk

112

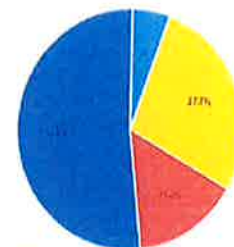
Total Tests Performed

9

Event	Event Location	Event Date	Event Time
UC - Riverside	UC - Riverside	2/1/2024	10:00 AM - 12:00 PM
UC - San Diego	UC - San Diego	2/1/2024	10:00 AM - 12:00 PM
UC - San Francisco	UC - San Francisco	2/1/2024	10:00 AM - 12:00 PM
UC - Santa Barbara	UC - Santa Barbara	2/1/2024	10:00 AM - 12:00 PM
UC - Riverside	UC - Riverside	2/1/2024	10:00 AM - 12:00 PM
UC - San Diego	UC - San Diego	2/1/2024	10:00 AM - 12:00 PM
UC - San Francisco	UC - San Francisco	2/1/2024	10:00 AM - 12:00 PM
UC - Santa Barbara	UC - Santa Barbara	2/1/2024	10:00 AM - 12:00 PM

People Reached by Location

By event location: 150



Event Location

- UC - City Center
- UC - San Diego
- UC - Riverside
- River Walk



## CONGRESSWOMAN LAUREN UNDERWOOD'S VISIT TO WIC

On Wednesday, February 21, Congresswoman Lauren Underwood, her staff members, and USDA staff visited our Women Infant Children (WIC) department. The visit started with introductions in the Community Room, then proceeded to a tour of our WIC department where the Congresswoman and USDA staff met with one of our WIC Nutrition Specialists who is also an International Board-Certified Lactation Consultant. The group then went back to the Community Room for a roundtable type discussion where the Congresswoman met with four current and former WIC recipients to learn about their experiences and listen to any ideas or suggestions they might have regarding WIC services. Two of our current Nutrition Specialists who are also WIC recipients were in attendance and discussed their own experiences as well as what they see and hear from clients. One of our Immunizations staff also attended as she is a former WIC recipient. Additionally, one of our former Breastfeeding Peer Counselors was in attendance with her 9 children, all of whom benefitted from our WIC program. Dr. Terrell and Chief Hertzman were also in attendance. The Congresswoman was obviously impressed by the impact the WIC program and our staff has had on WIC participants. She appeared very engaged in our conversations as she expressed an understanding of the value of the WIC program for not only the health of participants, but also the health of the community in general.

### **Pictured below:**

Sylvia Muniz, FHS Assistant Director, Congresswoman Lauren Underwood, Georgia VanderBoegh, FHS Director, Jennifer Scanlon, WIC Coordinator NBO, Patricia Krause, WIC Coordinator, Joliet, Diana Visvardis, WIC Manager, Joliet

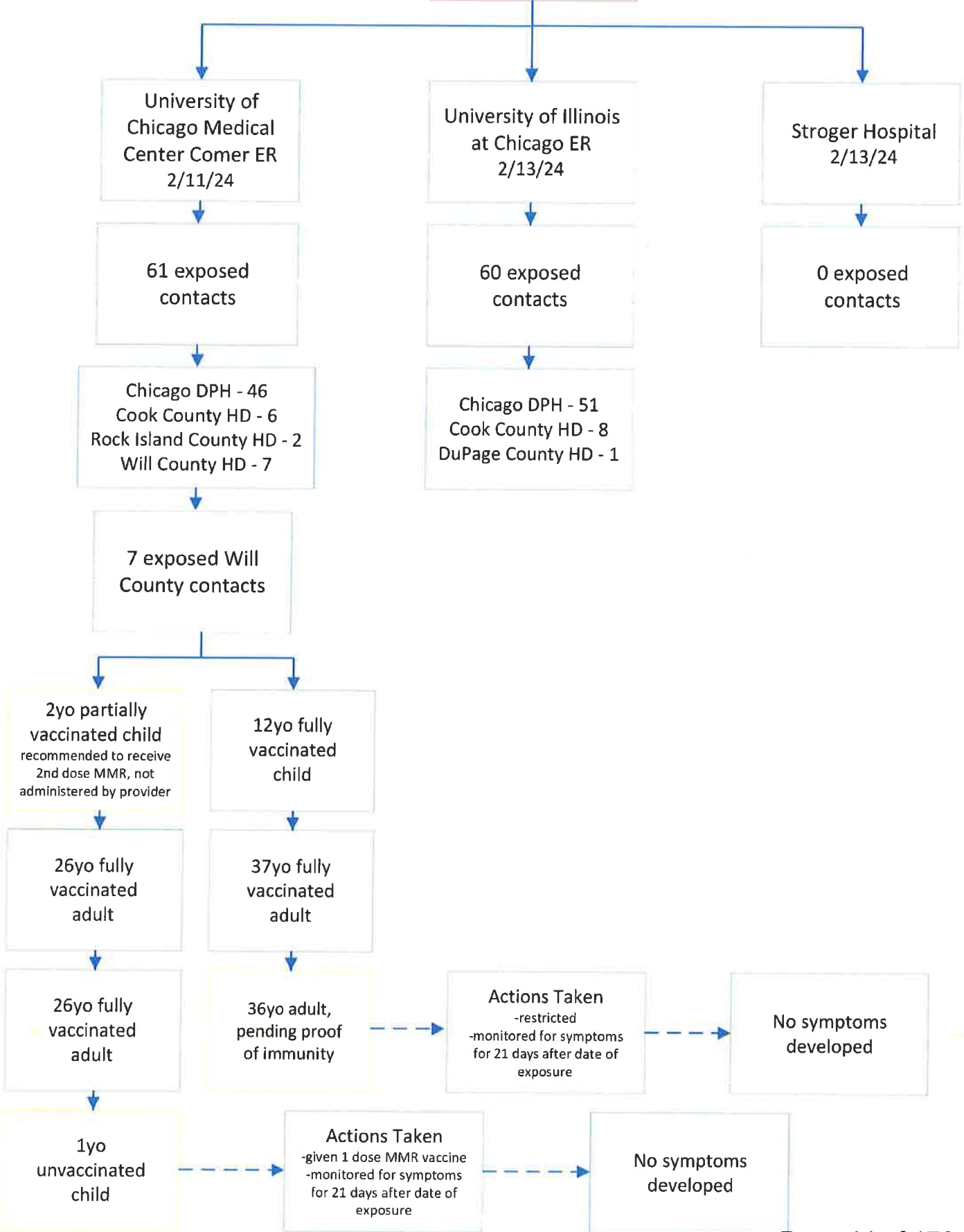




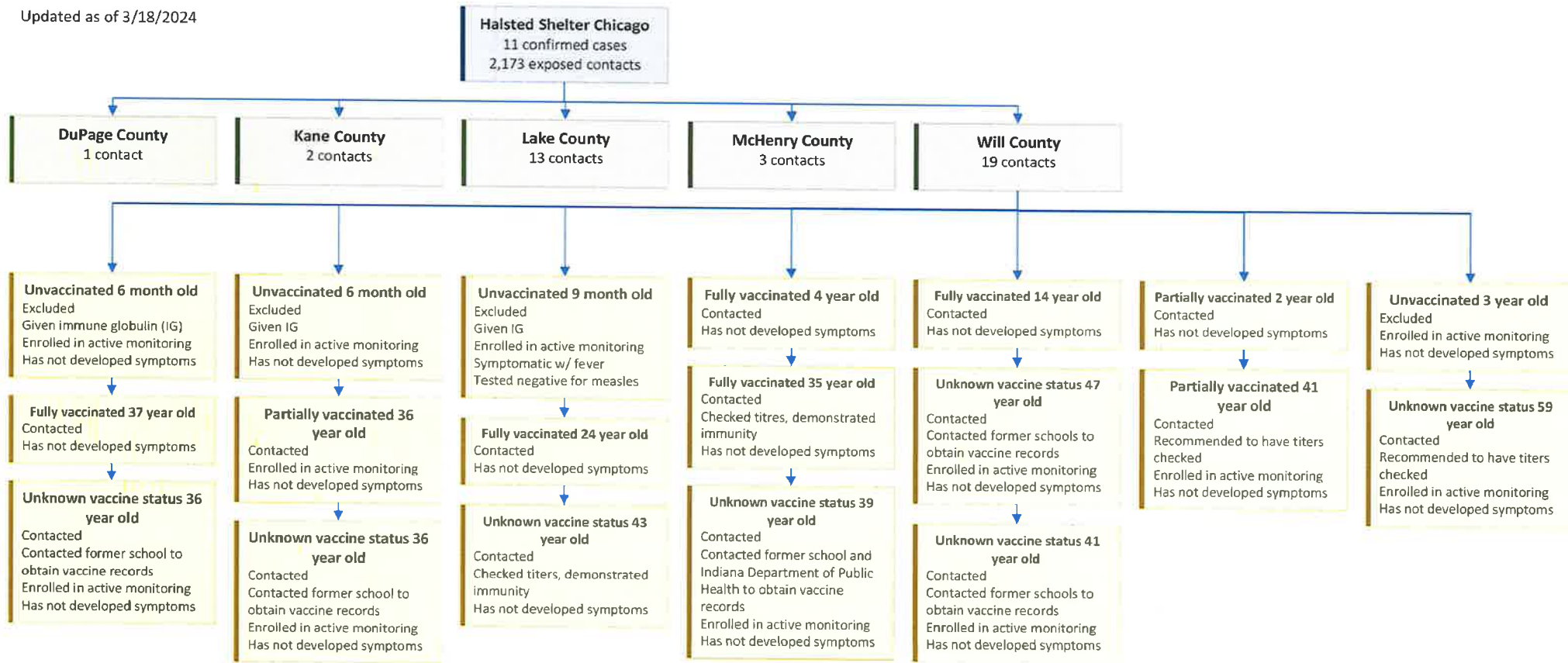
**Confirmed Case**  
Susceptible, Pending Proof of Immunity  
Immune, Presumed Immunity

**Index Case**  
4yo unvaccinated child,  
rash onset 2/12, exposed  
to known measles cases in  
Florida, Indiana resident

Susceptible: non-immune or no evidence of  
immunity provided



Updated as of 3/18/2024



**Katie Weber**  
**Program Coordinator, Emergency Preparedness & Response**  
**March 2024**

### **EP&R Program**

- The Emergency Operation Plan has been completed.
- Command participated in a training about the Pharmaceutical Distribution Operational plans. The training was in preparation for the Tabletop Exercise on March 13<sup>th</sup>.
- The Mier Group will be here to conduct our Tabletop Exercise. The exercise will be discussion based with an Anthrax release being the threat. The command team will discuss what actions WCHD would take to resolve the situation.
- Katie Weber and Barb Agor will attend the National Association of County and City Health Officials (NACCHO) Preparedness Conference March 25-28<sup>th</sup> in Cleveland, Ohio.
- Discussions have started around how staff here may be of assistance at the upcoming Democratic National Convention in Chicago this August. Extra Sanitarians may be in need along with some Medical Reserve Corps Volunteers at medical stations. We are waiting on Chicago to let us know their needs.

### **COVID Tests**

- During the month of February, 1,220 Covid Tests were distributed to 5 different agencies through our regular program.
- We continue to coordinate test ordering with the Health Equity Manager so that there is only one requestor to the state for tests from the Will County Health Department.
- We ordered and received 2,700 tests from the state in the month of February – 1,800 went to the Health Equity Program and 720 went to our EP&R program.
- We currently have 220 iHealth tests on hand.
- We ordered an additional 2,700 tests at the end of February which should arrive early March.

### **Medical Reserve Corps (MRC)**

- Four MRC volunteers participated via Zoom in the Narcan (Naloxone) Training offered by our very own Dr. Burke through a collaboration with the New Lenox Safe Community Coalition.
- We have begun our annual MRC contact drill. We are utilizing an online Microsoft Form to gather updated MRC contact information this year. We will follow up with phone calls early March to any who do not respond to the online form.
- We are also utilizing this drill to determine MRC volunteer availability if we would need volunteers to respond to the hypothetical Anthrax release threat from the Table Top Exercise scenario. We will provide the results during the Table Top Exercise to inform Command of how many volunteers are available to work the response.
- With the addition of Ofelia to our program, we are starting to update and organize our MRC volunteer file folders. They are needing some attention as they became somewhat disorganized during the Covid response.

# MEDIA SERVICES

MARCH 2024



MONTHLY REPORT

KEVIN JUDAY, MANAGER

- Media Services has begun production of the agency's 2024 Annual Report. The report is legally due to be posted by April 1st. A web version will be available in late March while the print version will be available in early April.
- New webpages for the 590 Crisis Care Program, Substance Use Treatment & Recovery Services and Genoa Pharmacy have all been made live on the website. Substantial web updates were made to the "Got Naloxone" web page and a newly designed landing page for the Behavioral Health division was also completed.
- Save the date graphics were created for the Agency's annual career fair on April 30th. Flyers, social media graphics, and poster graphics for the career fair will also be completed in March.
- A press release on the new Naloxone distribution boxes located in Will County was completed and distributed.
- The 2024 State of the Agency address was filmed, edited and posted for staff.
- In addition to continuing to promote our own services on social media, Media Services also used social media to promote awareness and knowledge of the American Heart Month, National Children's Dental Health Month and Shingles Awareness Week.

## SOCIAL MEDIA

February 2024



38  
posts

525  
engagements

166  
reactions

20,606  
impressions



33  
posts

23  
engagements

5  
reactions

2,501  
impressions



36  
posts

27  
engagements

25  
reactions

902  
impressions



**Congresswoman Lauren Underwood and USDA staff visits with Will County Health Department WIC staff.**

**February 21, 2024**



## FOR IMMEDIATE RELEASE

March 8, 2024

### **WILL COUNTY HEALTH DEPARTMENT ADDS 10 NALOXONE DISTRIBUTION BOXES THROUGHOUT WILL COUNTY**

JOLIET, Ill. – The Will County Health Department is making access to the life-saving, overdose-reversing drug Naloxone (Narcan) easier with the installation of 10 red naloxone distribution boxes located throughout Will County.

Naloxone is a medication designed to rapidly reverse an opioid overdose and is available through the Illinois Department of Human Services/Substance Use Prevention & Recovery Access Narcan program free of charge to all individuals in Will County. Naloxone binds to opioid receptors in the brain and can reverse and block the effects of opioids. It can begin working within minutes to restore breathing, consciousness, and save a life. The new red distribution boxes can be found at the following locations in Will County:

- The Will County Health Department – Main Office (501 Ella Ave. – Joliet)
- The Will County Community Health Center (1106 Neal Ave. – Joliet)
- The Will County Health Department Northern Branch Office (323 Quadrangle Dr. – Bolingbrook)
- The Will County Health Department Eastern Branch Office (5601 W. Monee-Manhattan Rd. – Monee)
- Will County Court House – Two distribution boxes (100 W. Jefferson St – Joliet)
- Will County Office Building (302 N. Chicago St. – Joliet)
- White Oak Library District - Crest Hill Branch (20670 City Center Blvd. – Crest Hill)
- White Oak Library District - Lockport Branch (121 E. 8th St. – Lockport)
- White Oak Library District - Romeoville Branch (201 W. Normantown Rd. – Romeoville)

(More)

# NEWS release

### Media Inquiries:

Kevin Juday  
815.727.5088  
kjudy@willcountyhealth.org



Will County Public Health dates back to 1942 when \$50,000 was allocated for local Environmental Health, Maternal-Child Health, and Infectious Disease Control initiatives. In 1940, roughly 115,000 people called Will County home; in 2020, nearly 700,000 do. Today Will County Health Department strives to bring its vision—to deliver sustainable programs and policies in response to the public health needs of the community—to all of the people of Will County.



815.727.8670



willcountyhealth.org



WillCoHealth



WillCoHealth



WillCoHealth

"I am very excited to announce that we now have Naloxone Dispensers available to the public in more locations," said Dr. Kathleen Burke, Will County Health Department's Program Coordinator for Substance Use Initiatives. "The Naloxone is free to take anonymously. When an overdose occurs giving someone naloxone as soon as possible saves lives. Minutes count in an overdose situation and I would encourage everyone to have Naloxone in their home and carry it with you whenever possible."

The goal of the distribution is to make Naloxone more readily available to the public for emergency use. In 2023, there were 95 opioid overdose deaths in Will County, down from 112 the previous year. In 2023, 103 overdoses were reversed, more than double the total from 2022. The Will County Health Department distributed over 11,000 Naloxone kits last year.

"Our goal was to create an effective way to make Naloxone more readily available throughout Will County," said Burke. "We want the community to understand that many of the utilizers of these boxes are people who are not using opioids, but they want to be able to assist in an emergency situation or perhaps they have a family member or friend who is struggling with a substance use disorder, and they want to be prepared. I encourage everyone to keep naloxone with you, in your home, and in first aid kits as it's a life-saving medication to use in a rescue situation."

Residents interested in obtaining Naloxone can visit one of the red distribution box locations or can email [sui@willcountyhealth.org](mailto:sui@willcountyhealth.org) Naloxone training is also offered through the Will County Health Department by emailing [sui@willcountyhealth.org](mailto:sui@willcountyhealth.org) is equipped with naloxone and the knowledge they need to save a life.

###



RESPECT  
INTEGRITY  
PROFESSIONALISM  
QUALITY  
DEDICATION



# FREE NARCAN® (Naloxone) Nasal Spray

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**Beware of Fentanyl in Counterfeit Pills or Illicit Drugs**

**Every second counts!**

Opioid overdose is **life-threatening** and requires **immediate** attention

## Recognize signs of an Opioid Overdose



Clammy, Pale Skin



Blue or Grey lips or fingernails



Pinpoint Pupils



Slow, or Stopped Breathing



Unresponsive to Voice or Touch



**Call 911 Immediately - follow instructions on box**



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**TAKE A FREE BOX OF NARCAN® TODAY**





**WILL COUNTY COMMUNITY HEALTH CENTER - Patients and Visits CY2023 as of Dec. 31, 2023**

	2023	2023	2023	2023	2023	2023	2022	2023	2022	2022	2023	2022	2023	2022	2023	2023	2023	2023	2023	2023	2022		
	Joliet	NBO	EBO	SBHC Visits	Mobil e Unit	Total Clinic Visits	Clinic Visits	Virtual Visits	Virtual Visits	SBHC Visits	Hospital Visits	Hospital Visits	All Visits	All Visits	Joliet patients	NBO patients	EBO patients	SBHC patients	Mobile Unit Patients	Total Patients	Patients		
Family Physicians	380					418	472	8	54				426	526							169	195	
General Practitioners																							
Internists	106					119	182	0	0				119	182							74	81	
Obstetrician/Gynecologists	7967					8760	8793	0	1				8760	8794							2808	3007	
Pediatricians	2828			28		3154	2655	201	338	0			3355	2993					28		1865	1692	
Other Specialty Physicians																							
Total Physicians	11281			28		12451	12102	209	393				12660	12495					28		4832	4975	
Nurse Practitioners	8800	117	21	222		9782	9225	2107	2204	0			11889	11429					201		5115	5049	
Certified Nurse Midwives	434					459	439	0	0				459	439							323	249	
Total NPs and CNMs	9234	117	21	222		10241	9664	2107	2204				12348	11868					201		5336	5298	
Nurses	19					24	428	1	1				25	429							23	368	
Total Medical	20534	117	21	250		22744	22194	2317	2598				25033	24363					229		9055	8941	
Dentists	5676				1	6169	5326	0	0				6169	5326	2916						1	3077	2624
Dental Hygienists	473				187	727	465	0	0				727	465	393						172	621	421
Dental Therapists																							
Total Dental Services						6896	5791	0	0				6896	5791	3309						173	3387	3045
Psychiatrists	803	316	18			1234	1367	2468	2860				3702	4227							695	790	
Mental Health - Physicians other than Psychiatrists	347					379	376	12	3				391	379							333	327	
Mental Health Nurse Practitioner	2999	28				3185	2331	568	694				3753	3025							1425	1340	
Licensed Clinical Psychologists	0					0	1	957	1024				957	1025							373	433	
Licensed Clinical Social Workers	0					0	12	0	0				0	12							0	12	
Other Licensed Mental Health Providers	1097					1227	1169	74	523				1301	1692							371	444	
Other Mental Health Staff																							
Total Mental Health						6025	5256	4079	5104				10104	10360							3197	3346	
Substance Abuse Services	1476	69	2			1681	1499	894	1211				2575	2710							801	848	
Other Professional Services																							
Optometrists	381					414	542	0	0				414	542							408	519	
Case Managers	1					1	3	0	0				1	3							1	3	
Patient/Community Education Specialists						0	0	0	0				0	0							0	0	
Total Enabling Services						1	3	0	0				1	3							1	3	
Obstetrical Deliveries											419	356											
Circumcisions											89	73											
Gyne Admissions including surgeries											70	95											
Hospital Visits (ER & Admissions)											382	535											
Dr. Flores' Newborn visits											92	65											
TOTALS											1063	1140	45023	43769									
Unduplicated patients Year to date																							

Up by 2.86%

11,915 11,366 Up by 4.83%

**WILL COUNTY COMMUNITY HEALTH CENTER - Patients and Visits CY2024 as of 2-29-24**

	2024	2023	2024	2023	2024	2023	2024	2023	2024	2023	2024	2023
	Clinic Visits	Clinic Visits	Virtual Visits	Virtual Visits	SBHC Visits	SBHC Visits	Hospital Visits	Hospital Visits	All Visits	All Visits	Patients	Patients
Family Physicians	362	72	66	1	0	0			428	73	178	30
General Practitioners												
Internists	16	16	0	0	0	0			16	16	0	6
Obstetrician/Gynecologists	1369	1433	0	0	0	0			1369	1433	538	601
Pediatricians	252	518	15	26	0	17			267	544	149	249
Other Specialty Physicians												
<b>Total Physicians</b>	<b>1999</b>	<b>2039</b>	<b>82</b>	<b>27</b>	<b>0</b>	<b>0</b>			<b>2081</b>	<b>2066</b>	<b>854</b>	<b>883</b>
Nurse Practitioners	1381	1675	153	335	67	0			1534	2010	739	916
Certified Nurse Midwives	67	92	0	0	0	0			67	92	25	49
<b>Total NPs and CNMs</b>	<b>1448</b>	<b>1767</b>	<b>153</b>	<b>335</b>	<b>67</b>	<b>0</b>			<b>1601</b>	<b>2102</b>	<b>762</b>	<b>956</b>
Nurses	5	1	0	0	0	0			5	1	3	1
<b>Total Medical</b>	<b>3452</b>	<b>3807</b>	<b>235</b>	<b>362</b>	<b>0</b>	<b>17</b>			<b>3687</b>	<b>4169</b>	<b>1570</b>	<b>1787</b>
Dentists	994	908	0	0	0	0			994	908	439	440
Dental Hygienists	125	122	0	0	0	0			125	122	72	62
Dental Therapists			0		0	0						
<b>Total Dental Services</b>	<b>1119</b>	<b>1030</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>1119</b>	<b>1030</b>	<b>509</b>	<b>499</b>
Psychiatrists	180	250	285	402	0	0			465	652	222	346
Mental Health - Physicians other than Psychiatrists	63	77	651	0	0	0			714	77	33	39
Mental Health Nurse Practitioner	286	485	10	95	0	0			296	580	160	286
Licensed Clinical Psychologists	0	0	21	39	0	0			21	39	30	94
Licensed Clinical Social Workers	0	0	0	0	0	0			0	0	0	0
Other Licensed Mental Health Providers	44	15	0	11	0	0			44	141	108	141
Other Mental Health Staff												
<b>Total Mental Health</b>	<b>573</b>	<b>827</b>	<b>682</b>	<b>547</b>	<b>0</b>	<b>0</b>			<b>1255</b>	<b>1489</b>	<b>553</b>	<b>906</b>
Substance Abuse Services	206	294	99	153	0	0			305	447	215	219
Other Professional Services	0	0	0	0	0	0						
Optometrists	74	80	0	0	0	0			74	49	61	49
Case Managers	0	0	0	0	0	0			0	0	0	0
Patient/Community Education Specialists	0	0	0	0	0	0						
<b>Total Enabling Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Obstetrical Deliveries							34	33				
Circumcisions							4	6				
Gyne Admissions including surgeries							13	6				
Hospital Visits (ER & Admissions)							22	44				
Dr. Flores' Newborn visits							0	8				
<b>TOTALS</b>							<b>73</b>	<b>97</b>				
Unduplicated patients Year to date												

**MARCH 2024-DIVISIONAL STATISTICS REPORT**

<b>ENVIRONMENTAL HEALTH</b>	<b>Feb-24</b>	<b>FY24 YTD</b>	<b>FY23 YTD</b>
Food Program Activities	682	2631	2130
Water Program Activities	112	331	449
Sewage Program Activities	62	118	144
Other Program Activities (beaches, tanning facilities, etc.)	1262	2707	2162
Aerobic Treatment Plant Samples	775	1487	944
Number of Service Requests	18	61	54
Number of Complaints	52	158	139
Number of Well Permits	15	31	23
Number of Septic Permits	16	39	29
Number of Lab Samples Analyzed by EH Lab	3444	8194	7400
<b>TOTAL</b>	<b>6,438</b>	<b>15,757</b>	<b>13,474</b>
<b>OFFICE OF VITAL RECORDS</b>	<b>Feb-24</b>	<b>FY24 YTD</b>	<b>FY23 YTD</b>
Births Recorded	361	1,161	1,049
Deaths Recorded	417	1,309	1,248

Family Health Services Monthly Board of Health Report													
	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Total
APORS High Risk Birth caseload	120	121	127										368
Better Birth Outcomes caseload	51	47	59										157
High Risk Infant Follow-Up caseload	271	265	268										804
HealthWorks Lead Agency new wards	20	16	18										54
HealthWorks Lead Agency Medical Case Mgmt. caseload	712	710	714										2136
WIC caseload	8798	8862	8833										26493
# non-compliant businesses-SFIA	0	9	73										82
# partners provided technical assistance with developing tobacco policy	0	0	0										0
# clients immunized	212	237	206										655
# travel clients immunized	16	13	5										34
# influenza vaccinations	93	68	37										198
# chlamydia cases	167	138	141										446
# gonorrhea cases	48	39	30										117
# syphilis investigations	70	75	64										209
# HIV tests performed	18	21	32										71
# CD investigations	5087	2498	1919										9504

**WILL COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH REPORT  
02/2024  
March BOH 2024  
Stats**

<b>Behavioral Health Statistics for 01/01/24 - 01/31/24</b>			
<b>Child and Adolescent (C&amp;A) Mental Health Programs</b>	<b>Month of February</b>	<b>CFY 2024</b>	<b>CFY 2023</b>
	<b>C&amp;A Psychiatric Services</b>		
	148	411	527
	<b>C&amp;A Orientation Services</b>		
	0	0	0
	<b>School Services</b>		
	310	758	682
	<b>C&amp;A Services</b>		
	276	840	612
	81	263	135
<b>Joliet Office</b>	150	511	505
<b>Northern Branch Office</b>	3	5	0
<b>Virtual Visits</b>	288	876	642
<b>Eastern Branch Office</b>			
<b>Off Site</b>			
<b>Screening Assessment and Support Services/Mobile Crisis Response</b> *Effective October 1st the SASS Program has been renamed to Mobile Crisis Response and now includes individuals of all ages	<b>Mobile Crisis Response Screenings</b>		
	307	827	688
	<b>Mobile Crisis Response Counseling Services</b>		
	313	830	980
	<b>FSP Services</b>		
	0	3	95
	<b>Adult Orientation Services</b>		
	0	0	0
<b>ICC (Intensive Care Coordination)/FSP(Family Support Program)</b> *Effective October 1st the ICC Program name changed to Family Support Services (FSP)	<b>Adult Services</b>		
	441	1,193	556
	45	128	88
	190	410	1,023
	2	21	20
	387	1,106	518

# **WILL COUNTY FY2025 FEDERAL AGENDA**

## **[DRAFT]**

### **COMMUNITY DEVELOPMENT & HOUSING**

- ❖ Community Development Block Grant Program
- ❖ HOME Investment Partnership Program (HOME)
- ❖ Affordable Housing
- ❖ Homeless Emergency Solutions Grant / Emergency Solutions Grant (ESG) / Continuum of Care (CoC)
- ❖ Homeless Services Grants and Housing Vouchers
- ❖ HUD Veterans Affairs Supportive Housing Program
- ❖ Transition from Homelessness Program

### **ECONOMIC AND WORKFORCE DEVELOPMENT**

- ❖ Workforce Innovation and Opportunity Act

### **ENERGY & ENVIRONMENT**

- ❖ DuPage River Study
- ❖ Renewable Natural Gas (RNG) Plant
- ❖ Renewable Fuel Standard
- ❖ Complimentary Federal Policies and Incentives

### **HEALTH & HUMAN SERVICES**

- ❖ Will County Health Department and Community Health Center
- ❖ Medicaid and 340B Program
- ❖ Substance Use and Mental Health
- ❖ Opioid Epidemic – A Public Health Emergency
- ❖ Will County Peer Support Specialist Program
- ❖ Cottage Food Law
- ❖ Expand Access to Vaccines for Uninsured Adults
- ❖ Provide Funding, through WIC, for Breastfeeding Assistance
- ❖ Expand the Public Health Workforce and Prevent the Cliff in ARPA-Funded Services

### **INFRASTRUCTURE & LAND USE**

- ❖ Transportation
- ❖ Competing for Federal Grants
- ❖ Infrastructure Plans and Studies
- ❖ Transportation Project Priorities
- ❖ Agricultural Exports
- ❖ Sewer and Water

**PUBLIC SAFETY**

- ❖ Emergency Management Performance Grant Program (EMPG)
- ❖ Port Security Grant Program (PSG)
- ❖ Hazardous Materials Emergency Preparedness Grant Program (HMEP)
- ❖ FEMA's National Flood Insurance Program (NFIP)



## COMMUNITY DEVELOPMENT & HOUSING

### COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The Community Development Block Grant Program (CDBG) has been a critical component to Will County's neighborhood improvement and affordable housing goals. Virtually every township and neighborhood in the County has benefited from this program. Many of the beneficiaries of the program are low- and moderate-income households.

Will County supports increased funding for CDBG in FY 2025. It is important to protect the CDBG program, as it provides positive and direct impact it has on Will County's ability to fund unique housing, infrastructure, and economic development needs.

Over the past 20 years, the Will County CDBG entitlement grant has leveraged funds at a \$4.40 to \$1 ratio. Implicit in this program goal is the reality that low-income neighborhoods do not generate a sufficient tax base necessary to pay for needed neighborhood improvements. CDBG leverages local and other federal funds to bring about the necessary improvements to these communities.

Other uses of CDBG funds:

- *Affordable Housing for Seniors.* Affordable housing is also a critical need in the County. As with many communities throughout the state, the senior population is growing and the need for affordable housing options are limited. To help seniors "age in place," CDBG funds are used to fund a Safe @ Home program that pays for home repairs and rehab such as roof repairs, HVAC, accessibility, and plumbing help eligible elderly stay safely housed. To date, the program has helped 116 senior households with critical rehab and repairs.
- *Sewer and Water Projects.* A substantial amount of the county's annual CDBG funds are directed towards sewer and water infrastructure projects. Typically, these projects impact between 150 and 350 households. An ongoing multiyear project funded by CDBG that will be completed this year is the transfer of water and sewer service from Township services to City of Joliet services, which includes 890 homes. This multijurisdictional project ensures safe water and sewer service to residents of unincorporated Fairmont. The unincorporated areas known as Preston Heights and East Joliet are also areas with deteriorating water and sewer infrastructure that will likely need assistance in the future. CDBG also assists low moderate income areas located within municipal boundaries of communities. The most recent project completed in Wilmington replaced a water main and lead service lines.
- *Support for Low-Income Populations.* In addition to public infrastructure improvement projects, CDBG also allows for 15 percent of the allocation to be used for public service projects. CDBG funds are used to support non-profits that serve low-income populations. Examples of projects include homeless prevention programs, Guardian Ad-litem training program for abused and neglected children, food pantry assistance, and housing counseling programs for foreclosure prevention and homebuyers.

### HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)

Since 1992, Will County has been awarded \$25.5 million in HUD HOME funds. The County deliberately utilizes these funds to support affordable housing projects, including acquisition, construction, rehabilitation, home buyer assistance, and tenant-based rental assistance. HOME



funds have enabled Will County to leverage over \$27 million in private investment and create opportunities to revitalize and build affordable housing projects.

Will County supports increased funding for HOME for FY 2025.

HOME Funded Projects in Will County:

- The County partners with Habitat for Humanity for development of affordable homes and each HOME investment leverages between 25 and 50 percent of donated time and material. A project currently underway is a 10-unit (5 duplex's) development in Elwood.
- \$2.2 million of HOME funds have been used during this Consolidated Plan to increase affordable housing through homebuyer programs including down payment assistance. This program was particularly critical as interest rates rose because it helped families close the gap. To date the program has assisted 65 low to moderate income households secure affordable homes throughout Will County,
- During the last program year, \$220,300 of HOME funds were used to help 57 renters secure units through tenant based rental assistance program.
- HOME funds are also used to rehab group homes that serve people with disabilities.

#### **AFFORDABLE HOUSING**

Will County has a limited supply of rental housing at a level of 13% compared to 35% regionally. The lack of available rental housing hinders the availability of affordable housing options serving low-moderate income families, and creates higher demand which increases rental rates and further creates additional hurdles for families to maintain stable housing. In a recent report by the National Low-Income Housing Coalition, the ability to afford housing Illinois is \$22.80 per hour, while most essential worker (such as retail, food service, janitorial, and health care workers) earn far below that. Affordable housing units for our residents are desperately needed. The construction of new units and policy updates that reduce barriers to development of multi-family and non-congregate shelters are County priorities.

#### **HOMELESS EMERGENCY SOLUTIONS GRANT / EMERGENCY SOLUTIONS GRANT (ESG) / CONTINUUM OF CARE (CoC)**

Will County supports increased funding for the ESG program for FY 2025. Will County has been awarded approximately \$2.5 million in HUD ESG funds since the program's inception in 1990. However, the county did not receive an allocation for FY2023.

The ESG program and the CoC programs are the cornerstones of the County's system to end homelessness. ESG funded street outreach, homelessness prevention and diversion, emergency shelter and rapid re-housing. Those services now need funding from other sources, or the County will be forced to cease services. The CoC program funds permanent supportive housing, rapid re-housing, transitional housing, and coordinated entry.

#### **HOMELESS SERVICES GRANTS AND HOUSING VOUCHERS**

Will County supports increased funding for homeless services grants and housing vouchers. The Continuum of Care program, serving Will, Kendall, and Grundy counties has successfully secured approximately \$4.5 million annually through competitive application to assist in ending homelessness. The County's ESG funds were used in tandem with the CoC funds for homeless prevention by providing much needed rental assistance to households at risk of homelessness. To

end homelessness, the Continuum of Care system needs increased funding to account for the loss of County ESG funds, changing market conditions and limited affordable housing stock.

#### **HUD VETERANS AFFAIRS SUPPORTIVE HOUSING PROGRAM**

Will County supports increased funding for the HUD Veterans Affairs Supportive Housing (VASH) Program and Housing Choice Voucher (HCV). These programs provide rental assistance for homeless veterans with case management and clinical services provided by the Department of Veterans Affairs (VA). VA provides these services for participating Veterans at VA medical centers (VAMCs) and community-based outreach clinics.

#### **TRANSITION FROM HOMELESSNESS (PATH) PROGRAM**

Will County supports increased federal funding for the Projects for Assistance in Transition from Homelessness (PATH) Program. The County receives approximately \$100,000 annually from the program through the U.S. Department of Health and Human Services. This funding level has remained the same and does not account for cost of living increases. The lack of a PATH COLA means fewer individuals can be served.

Will County supports provisions in the following legislation and encourage inclusion in future legislative proposals:

- *Incentivize Increasing Affordable Housing Options* – Affordable and Homeless Housing Incentives Act of 2023 (H.R. 5176) would allow the profit earned from the sale of homes to qualified housing operators to be excluded from income for tax purposes. The Strengthening Housing Supply Act of 2024 (H.R. 6948) would authorize CDBG funds to be used for affordable housing construction.
- *Capital Support to Repair Public* – Housing Is Infrastructure Act (H.R. 4497, 117th Congress) and the American Housing and Economic Mobility Act (S. 1368 and H.R. 2768, 117th Congress) proposed investing \$75 billion to fully address the capital needs to repair public housing, \$45 billion in the national Housing Trust Fund, and \$200 billion for rental assistance.
- *Investment in Public Housing Construction* – Affordable HOME Act (S. 2234 and H.R. 5385, 117th Congress) proposed investing \$45 billion in the national Housing Trust Fund to build rental homes affordable to people with the lowest incomes and \$70 billion to preserve public housing. The bill provides funding to support an additional one million housing vouchers and creates a national right to counsel, among many other changes.
- *The Affordable Housing Credit Improvement Act (AHCIA) of 2023* (S. 1557 and H.R. 3238) would restore the 12.5% Low Income Housing Tax Credit cap increase that expired in 2021 and further increase allocation by 50% over two years and improve the LIHTC to bolster affordable housing stock.

## ECONOMIC DEVELOPMENT & WORKFORCE

### WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

Will County's Workforce Innovation and Opportunity Act (WIOA) programs are administered through a partnership between the Workforce Investment Board of Will County, the Will County Executive, and the Will County Board. The Workforce Investment Board is made up of a diverse group of business and community leaders in Will County which sets policies for the WIOA programs offered in the County. These local programs are developed to ensure that the residents and employers of Will County are the focus of the funds and that there is flexibility to change those programs and initiatives to meet rapidly changing local workforce needs. In recent years, the Workforce Investment Board has seen an increase in job seekers and has made an effort to educate lawmakers on how programming helps customers find jobs.

Will County supports increased funding for the WIOA State Formula Grant program. Funding for workforce programs under the WWIOA ranges from approximately \$4.2 million to \$5.0 million yearly. These funds are used to provide workforce services and training to adults and youth with barriers to employment as well as dislocated workers. Services include, but are not limited to, occupational skill training, job search assistance, resume preparation, job search workshops, math and reading skill enhancement and work readiness training. Additionally, funds are used to assist Will County businesses with recruiting, retaining, and training their workforce ensuring local companies remain productive and competitive, and most importantly, that they stay in business.

### WILL COUNTY SUPPORTS THE FOLLOWING POLICY CHANGES TO WIOA:

- *Equity in operational cost sharing for one-stop center.* Require that a mandatory percentage contribution from each WIOA partner be paid to the local workforce board to support the operations of the one-stop center. Currently all partners are required to pay for the operations of the center, but the amount each pay is negotiated locally, which can result in WIOA Title I (Workforce Services Division) covering operational costs other partners do not pay.
- *Administrative relief.* Allow for the Workforce Investment Board (WIB) to approve a continuation of service of the One-Stop-Operator (OSO) if the service is deemed satisfactory. Currently, the service must be bid regardless of if entities would like to continue the agreement.
- *Programmatic funding flexibility.* Having additional flexibility to transfer to different WIOA programs (adult, dislocated worker, and youth) is needed. Specifically, provide local workforce boards the flexibility to determine the percentage of youth funds allocated to work-based learning based on need. The mandate that requires 20% of all youth funds be spent on work-based learning which results in less youth funding available for short-term skills training, which has a greater impact on a youth's ability to get and keep a job.
- *Maintain the Workforce Board requirement of 20% labor participation.* Increases in labor participation on the board would result in more private sector participants.
- *Remove deterrents to employer participation.* Remove the requirement that employers provide Social Security Numbers for all employees when applying for employee grants, i.e., incumbent worker funds. This requirement creates a deterrent and barrier for applicants who do not wish to disclose such information about their employees.

- ***Increased funding for upskilling training*** and include staff time as a measure for direct training for resume building, interview skills, and other critical skills for job seekers. These changes could provide additional tools in addressing the teacher shortage.

## **ENERGY & ENVIRONMENT**

### **DUPAGE RIVER STUDY**

Will County has continued its partnership with the United States Army Corps of Engineers (USACE) in the implementation of the DuPage River Study.

The DuPage River and tributaries drain approximately 353 square miles in suburban Cook, DuPage and Will Counties in Metropolitan Chicago. The study area has experienced rapid development over the past two decades, and currently includes 40 communities affecting approximately 4,300,000 people. Major storm events are common, which result in significant overbank flooding in over 20 communities. The weather events cause significant damage to residential and non-residential structures, critical infrastructure has closed two major interstate highways (I-80 and I-55) for several days.

In August 2019, the U.S. Army Corps of Engineers, Chicago District, approved the DuPage River, Illinois Feasibility Report and Integrated Environmental Assessment. The feasibility study investigated flood risks within the DuPage River watershed in northeastern Illinois and identified potential solutions to mitigate those risks. The study sought to address the impacts of flooding to structures, infrastructure, and the transportation system. In addition, there continues to be concern regarding the health and safety of residents due to impacts on water and sewage systems from high river and groundwater levels.

Will County supports increasing annual programmatic funding for USACE Continuing Authorities Program (CAP) to implement components of the DuPage River Study.

#### Current Project Status:

Will County secured language in the Fiscal Year 2020 Energy & Water Appropriations spending bill that directed the Army Corps to expedite the implementation of the feasibility study, “[t]he Corps is encouraged to expedite the implementation of feasibility studies approved in 2019 under section 206 of the Flood Control Act of 1958.” In May 2021, the County of Will entered into a Project Partnership Agreement with the Department of the Army for The DuPage River Nonstructural Flood Risk Management Project.

The County’s FY2024 budget includes \$694,226 in local match to pay for implementation of these projects. It is estimated that the total local match needed for all the construction projects under this study is roughly \$3 million. It is anticipated that the construction costs will be spread over the next four fiscal years, FY 2024–FY 2027. At the end of 2023 and early part of 2024, the County had purchased two (2) of the eight (8) homes in the buyout partnership agreements. In early 2024, the United States Army Corps of Engineers will continue with the flood proofing portion of the project.

### **RENEWABLE NATURAL GAS (RNG) PLANT**

The County’s RNG Plant at the Prairie View Landfill opened October 2022. The Prairie View Landfill produces biogas that the County refines and converts into renewable natural gas (RNG) which is injected into a nearby natural gas pipeline grid for use as transportation fuel. This not only mitigates methane emissions but allows the County to generate additional revenue and reduce

vehicle emissions through replacement of diesel fuel with renewable compressed natural gas (RCNG).

Projections have shown that the County can expect, on an annual basis, to produce approximately 7.7 million diesel gallon equivalents (DGE) of renewable fuel and reduce CO2 emissions by approximately 60,000 metric tons. The RNG Plant is estimated to initially capture up to 4,500 standard cubic feet per minute (scfm) of landfill gas, with future estimates to capture up to 6,900 scfm as the landfill gas volumes increase over time.

The County supports and closely monitors federal legislation that is important to the success of the Prairie View Landfill gas upgrading project such as: (A) the Renewable Fuel Standard obligation levels; and (B) Complimentary Policies/Regulations, including the Inflation Reduction Act of 2022.

**RENEWABLE FUEL STANDARD**

The County depends on supportive federal policies designed to ensure stable and consistent RNG market demand and pricing. The fundamental policy driver helping to achieve this end has been the federal Renewable Fuel Standard (RFS). The RFS was intended to promote investment, development, and use of four types of renewable fuels. The policy assured biofuel producers, developers, and investors that if RFS qualifying gallons of renewable fuel can be produced, there will be a buyer for them up to the annual statutory volume target in the law up to year 2022. Following the EPA release of the new Set Rule Summary on June 21, 2023, volume requirements have been established for future years, though the EPA has retained the authority to waive the volume requirements if necessary.

	c2021	2022	2023 Proposal	2024 Proposal	2025 Proposal	2023	2024	2025
Cellulosic biofuel	0.56	0.63	0.72	1.42	2.13	0.84	1.09	1.38
Biomass-based diesel*	2.43	2.76	2.82	2.89	2.95	2.82	3.04	3.35
Advanced biofuel	5.05	5.63	5.82	6.62	7.43	5.94	6.54	7.33
Renewable fuel	18.84	20.63	20.82	21.87	22.68	20.94	21.54	22.33
Supplemental Standard	n/a	0.25	0.25	n/a	n/a	0.25	n/a	n/a

\*BBD volumes are given in billion gallons

The significance of the strength of the RFS policy and the federal market signal it sends creates demand for RNG and other biofuels. Going forward, it will be vital for the County to support the implementation of the Biogas Regulatory Reform Rule and encourage the Environmental Protection Agency (EPA) to continue issuing guidance in relation to the Rule.

*Biogas Regulatory Reform Rule (BRRR):* The EPA has established new definitions and regulations for RIN generation, RIN separation, RFS registration, and biointermediates in their Set Rule Summary released on June 21, 2023. As part of BRRR, D3 RINs received a 33% RVO increase over the 2022 mandate. The County must update their registration with EPA to prove the facility meets the new standards in place by BRRR by January 1, 2025.

It is expected that the new regulation will allow for the streamlining of registration and RIN generation. Though facilities will no longer be required to submit contracts or certificates of analysis at point of registration, this information is required in the three-year updates. The regulation also calls for specific measurement, record keeping, metering, and storage requirements. Details and specific requirements regarding BRRR can be found in the summary information provided to the County by EcoEngineers.

#### **COMPLIMENTARY FEDERAL POLICIES AND INCENTIVES**

Federal policies and programing continue to evolve to promote new and advanced technologies for biofuel production through tax breaks and subsidies.

The Inflation Reduction Act (IRA) created the Clean Fuel Production Credit (45Z). For clean fuels produced in the US and sold after December 31, 2024, and before January 1, 2028, the IRA established a new technology neutral 'clean fuel production credit,' referred to as 45Z. Clean fuels with less than 50 kilograms of carbon dioxide equivalents per MMBtu qualify as clean fuels eligible for credits. Credit levels for each gallon or gallon equivalent of clean fuel production depend on the lifecycle carbon emissions associated with such fuel. The credit is equal to the applicable amount per gallon of fuel produced by the taxpayer at a qualified facility and then sold, multiplied by the emission factor for the fuel. The applicable amount for fuels produced at a qualified facility is 20 cents. A bonus rate of \$1.00 is available for taxpayers who meet prevailing wage requirements and satisfy apprenticeship requirements. Further guidance on 45Z is expected to come from EPA during the next 90 days.

#### **WILL COUNTY SUPPORTS:**

- *Continuation of Federal Renewable Fuel Standard.* The value proposition of the RNG plant to the County depends on supportive federal policies designed to ensure stable and consistent RNG market demand and pricing. The fundamental policy driver helping to achieve this end has been the federal Renewable Fuel Standard (RFS). First passed in 2005 and then enhanced and passed again in 2007, the RFS was intended to promote investment, development, and use of four types of renewable fuels in increasing volume amounts up to a total of 36 billion gallons by 2022. The policy commits to biofuel producers, developers, and investors that, if RFS qualifying gallons of renewable fuel can be produced, there will be a buyer for the biofuel up to the annual statutory volume target in the law.



- *The EPA setting the Renewable Volume Obligations (RVOs) for the Renewable Fuel Standard (RFS) program for 2023.* Under the RFS statute, the following year's RVOs for the four categories of RFS fuels must be issued by November 30<sup>th</sup> of the previous year. Without prospective RVOs, the RFS does not function in the strong market driving capacity as intended, which negatively impacts demand and therefore RIN prices. The strength of the County's RNG plant and projected carbon emissions savings and additional revenue is dependent on strong market demand for RNG and RIN prices. The County supported the EPA releasing three years of RVOs in 2023 (2023-2025).
- *Extending the Investment Tax Credit (ITC) to biogas property that converts biomass into a gas which consists of not less than 52% methane or is concentrated by such system into a gas which consists of not less than 52% methane and captures such gas for productive use.* Electricity production is not a requirement.
- *Establishing a competitive grant program that prioritizes investments in waste reduction infrastructure, incentives and related activities located in, or directly serving, low-income and disadvantaged communities.*

## **HEALTH & HUMAN SERVICES**

### **WILL COUNTY HEALTH DEPARTMENT AND COMMUNITY HEALTH CENTER**

The Will County Health Department and Community Health Center relies on a variety of federal funding, including Title X family planning funding, Women, Infants and Children (WIC) funding, Maternal and Child Health Block Grant funding, Social Services Block Grant funding, SAMHSA funding, Emergency Preparedness and Response funding, and Health Resources and Services Administration (HRSA).

These resources enable the Health Department to focus on core public health programs such as food, water, sewage, communicable disease, as well as substance use and mental health treatment, and comprehensive primary care and dental care services through a public entity model Federally Qualified Health Center (FQHC). Will County supports increased funding for these programs to be able to maintain existing services and expand access for seniors, immigrants, and low-income communities.

The County utilized American Rescue Plan Act (ARPA) funding to hire needed staff and provide increased resources. As this funding expires at the end of 2024, the County is actively seeking opportunities to prevent this fiscal cliff so they can continue to provide the requisite resources to the community. To assist the County with applying for funds, an increase in data sharing with state and federal partners, including gathering data that increases accessibility for applying for funds, would be beneficial.

The Will County Health Department has an annual budget of roughly \$39 million. The FQHC receives roughly \$2.3 million in annual Community Health Center federal grant funding from HRSA. The Affordable Care Act (ACA) resulted in the uninsured population in Will County going from 50% to roughly 30%.

Will County supports expanded use of federal dollars for Federally Qualified Health Centers (FQHC) for specialty services (e.g. optometry, school health, HIV, etc.). If allowed, the County would use a percentage of 330 funding for specialty care. The County currently operates a medical/dental vehicle that is dispatched approximately three times per week to provide vaccinations, physicals, checkups, and dental services throughout the County, where there is no hospital or urgent care center or where residents lack transportation. These services are critical, and maintenance costs for the van and medical/dental supplies are costly. Additional federal resources for a medical/dental vehicle maintenance cost would allow more funding to be used for health care services.

The Health Department is focused on addressing health equity and hired a health equity manager who coordinates with community-based organizations and local hospitals to identify ways to expand access to underserved communities. Additionally, the County employs several outreach specialist / health navigators to help the community access health care insurance coverage.

### **MEDICAID AND 340B PROGRAM**

For several recent years, Medicaid was expanded to include care for seniors and new immigrants, however that funding ceased. The County supports reinstating this Medicaid coverage to increase access to care and limit the use of hospital and emergencies for these critical populations.

The County strongly supports allowing Medicaid payment for services furnished to individuals detained in local jails pretrial and during the 30-day period preceding to the individual's release from jail or prison to facilitate continuous access. Currently, when an individual is arrested, they automatically lose Medicaid coverage, even before conviction. The County supports continuing Medicaid coverage upon arrest. Further, reinstating coverage 30-days before release is critical to ensuring individuals have the behavioral health care and medical resources the moment they are released. To that end, the County supports the Due Process Continuity of Care Act (H.R. 3974 / S. 971) and Reentry Act of 2023 (H.R. 2400 / S. 1165) that supports providing these essential resources.

In addition to expanding Medicaid coverage, additional steps are needed to ensure equitable access to health coverage. One tool is the 340B Program, which is a drug discount program established by Congress in 1992. Under the program, drug manufacturers are required to offer significant discounts to covered entities – including community health centers (FQHCs) – on prescription medications. For uninsured patients, discounts are passed along to ensure medication is affordable and accessible. For insured patients, covered entities bill the payer and the difference between the discounted purchase price and the market rate reimbursement generates savings that are reinvested into care.

The National Association of Community Health Centers (NACHC) developed a comprehensive 340B strategy, which includes continuing to build support for the PROTECT 340B Act (H.R. 2534). The County supports the swift passage of this bill with added language to address manufacturer restrictions.

This program is a necessary tool in increasing access to health resources. The savings generated from the 340B Program are required to be reinvested into care. Health centers have a long track record of being a good steward of 340B and are subject to strict reporting requirements and auditing. There are concerns that pharmacy benefits managers (PBMs) have found creative ways to drain funds from the program – counter to the program's intent and harmful to patients. This legislation would enhance safeguards to ensure the 340B Program operates as Congress intended.

#### **SUBSTANCE USE AND MENTAL HEALTH**

The County is expanding access to mental health and substance use services and supports expanding Medicare coverage for mental health and substance use treatments. 1 in 4 adults in the US experience a mental illness and more than half did not receive treatment in the past year. That leaves 122,803 Will County citizens over 18 may have a mental illness and 61,402 did not get treatment. 1 in 6 adults in the US experience a substance use disorder (SUD) and more than 90% did not receive treatment in the last year. In Will County 81,869 may have an SUD and 73,682 did not receive treatment. Current reimbursement rates should be more equitable and reflect market-appropriate rates for substance use and mental health care providers, which directly improve the quality of services individuals receive.

Medicare is always considered the primary provider and even if a client has a secondary insurance that covers substance use and mental health treatment, the client is denied access to services. There

are no providers in Will County who are able to treat substance use and mental health patients with Medicare. This is a huge stumbling block for access to care.

Will County supports the Parity Enforcement Act of 2023 (H.R. 3752) and Improving Mental Health and Drug Treatment Act of 2023 (H.R. 3892). Both bills would facilitate the ease of health access.

Ensuring there are high quality, well-trained staff continues to be a top issue for the County. Current credentialing barriers, including for clinical staffing, make it difficult to hire quickly and keep up with the staffing shortages resulting from the COVID-19 pandemic.

**WILL COUNTY SUPPORTS:**

- *Adequate funding to address substance use and mental health issues.* In addition to the critical federal funding specifically for the Community Health Center is the lack of adequate funding to address substance use and mental health issues. While supplemental funding to combat the COVID-19 pandemic and increased dollars for telehealth was beneficial, these funding streams are coming to a close, which will leave populations that still need critical support without access. The County is utilizing some funding from the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program on equity initiatives to identify how to promote access and support to all County residents. Increased federal resources for County workforce focused on public health is needed as resources tied to mitigating COVID-19 decrease.
- *Closely integrate substance use and mental health with primary care.* Substance use and mental health are as important as physical health, yet fee-for-service reimbursement rates are not equitable. Behavioral health has not been a priority in the medical community until very recently with the significant increase in opioid overdoses and the need for Medication Assisted Treatment (MAT). The Will County Health Department supports substance use and mental health be more closely integrated with primary care.
  - In Will County there is a shortage of substance use and mental health providers, mostly due to low reimbursement rates from insurance companies and Medicaid. This shortage has been exacerbated throughout the pandemic. When hospital services are covered under insurance, the patient is discharged as soon as stabilized but not yet well. In most cases they are not yet linked to appropriate outpatient services for critical follow-up outpatient care.
  - The data on increased homelessness, opioid deaths, crime, drug, and alcohol use are all indicators of a stressed society. To combat this fact, additional mental health and substance use treatment resources are critically needed.
- *Policy responses and federal funding for expanding the workforce for mental health and substance use treatment.* The County has responded to multiple large-scale health emergencies (COVID-19, Monkey Pox, H1N1, etc.) that require well-trained, high-quality staff. Sufficient funding to enable the Health Department to hire professionals before an emergency occurs would allow accelerated care and keep the community safe. The federal government should prioritize recruitment programs and incentives for skilled health care providers, substance abuse treatment specialists, and other FQHC employees. These health care providers and facilities are often strained and overutilized by local populations that

turn to these resources first if they lack insurance or are unaware of how to access healthcare in their communities.

### **OPIOID EPIDEMIC – A PUBLIC HEALTH EMERGENCY**

Drug overdoses remain a public health crisis. We can no longer only categorize the problem as an “opioid epidemic” but rather an “overdose epidemic”. The deadly opioid fentanyl is being mixed with all drugs including stimulants like cocaine and methamphetamine and counterfeit pills (Xanax, Adderall, Vicodin) sold as prescription drugs. An increasing number of deaths are a combination of fentanyl and Xylazine. Xylazine is a non-opioid sedative and analgesic that can't be reversed by naloxone.

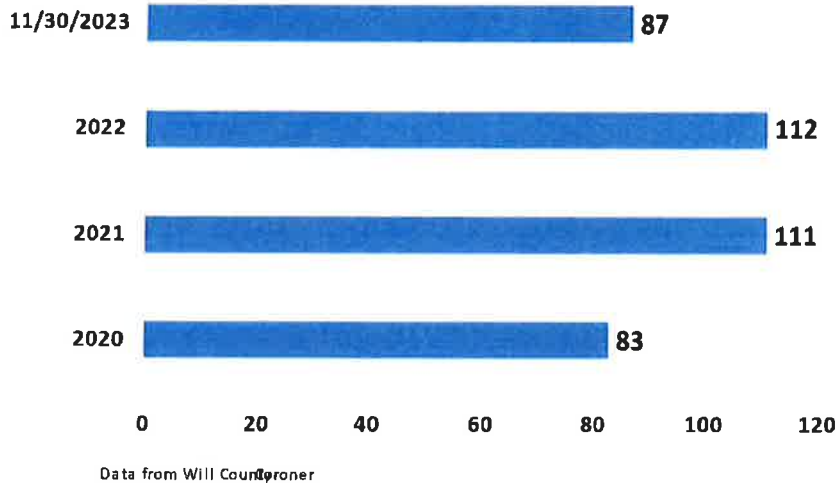
Overdose deaths from opioids, including prescription painkillers and synthetics like fentanyl, continue to rise. According to the Centers for Disease Control and Prevention, an estimated 187 people in the U.S. die every day of opioid overdoses, most involving illicit and dangerous versions of fentanyl. Between 2019 and 2021, synthetic opioid fatalities led by fentanyl poisonings among US children under 14 years old increased faster than among any other age group. Overdose deaths among pregnant or postpartum people skyrocketed between 2018 and 2021 (JAMA Psychiatry). Fentanyl is involved in more deaths of Americans under 50 than any other cause of death, including heart disease, cancer, and all other accidents.

Opioid overdose deaths in Will County in 2023 saw a small decline (8% to date). The County has made a concerted effort to saturate Will County with naloxone, the antidote to an opioid overdose. Between January 2022 and December 2023 over 15,954 boxes of Narcan and 3,221 fentanyl and xylazine test strips have been distributed across the County. Narcan is available free of charge through an Illinois Department of Human Services Substance Use Prevention and Recovery (SUPR) grant. Since September 2016, Illinois Department of Human Services Division of Substance Use Prevention and Recovery (IDHS/SUPR) has been awarded over \$110 million across four federal grants to address the opioid crisis from Substance Abuse and Mental Health Services Administration (SAMHSA). Continuation of this funding and inclusion of fentanyl test strips is critical to maintain in order to reduce overdose deaths. The County strongly supports HALT Fentanyl Act (H.R. 467 and S. 1141) and urges swift passage in the Senate.

Federal funding and grant guidelines for Naloxone distribution and harm reduction should allow purchasing of fentanyl test strips. Fentanyl test strips are a low-cost method of helping prevent drug overdoses and reducing harm. Fentanyl test strips are small strips of paper that can detect the presence of fentanyl in all different kinds of drugs (cocaine, methamphetamine, heroin, etc.) and drug forms (pills, powder, and injectables).

There are still residual impacts from the pandemic—such as prolonged social isolation and stress, people using drugs alone, an overall increase in rates of alcohol and drug use, and decreased access to substance use treatment, harm reduction services, and emergency services—that exacerbated these trends. Access to follow-up care for substance use treatment and recovery was also curtailed during the pandemic, leaving many who had completed treatment without adequate peer support or a care team to support their ongoing recovery.

## Will County Opioid Overdose Deaths



### **WILL COUNTY PEER SUPPORT SPECIALIST PROGRAM**

Through shared understanding, respect, and mutual empowerment, peer support workers help people become and stay engaged in the recovery process and reduce the likelihood of relapse. Will County supports continued funding for the Department of Labor Disaster Recovery National Dislocated Worker Grant Program (IOCDWG). In FY 2022, Will County received Congressionally Directed Spending to hire temporary disaster relief employees (Recovery Coaches/Peer Support Specialists) to alleviate the effects of the opioid crisis across the County. These funds established a partnership with nine (9) behavioral health agencies and nineteen (19) recovery coach/peer support specialist trainees. The Recovery Coach team is comprised of dislocated workers and incumbent workers (currently underemployed or unemployed) who support individuals struggling with a substance use disorder. Additional funding is needed to grow and expand this type of workforce development program to maximize its impact.

There are barriers to the expansion of this resource. Reimbursement is only provided to mental health peer support specialists and not substance use specialists. All insurers including Medicaid and Medicare should provide this funding. Additionally, the County supports federal initiatives that complement the work being done at the state level to address workforce shortages. State laws like the Health Care Worker Background Check Act (225 ILCS 46), which applies to all unlicensed individuals employed or retained by a health care employer, could be enhanced with corresponding federal legislation. Individuals with disqualifying convictions are prohibited from working in any of the above positions unless a waiver has been granted by the Department of Public Health. However, the Department of Public Health only provides waivers for licensed individuals. There is currently no mechanism to receive a waiver for unlicensed individuals.

### **WILL COUNTY SUPPORTS:**

- *Continued federal funding, via SAMHSA, of the state-administered Drug Overdose Prevention Program (DOPP). The grants provided by the program have been used by Will*

County to distribute and provide education on the use of naloxone and other overdose prevention methods.

- *Removal of the Medicaid IMD exclusion in federal mental health – substance use disorder legislation to improve access to care for people with a mental health/substance use disorder.* The Federal IMD Exclusion prohibits states from using Medicaid to pay for care provided in “institutions for mental disease” (IMDs), which are psychiatric hospitals or other residential treatment facilities that have more than 16 beds. This is the only part of the federal Medicaid law that prohibits payment for the cost of providing medically necessary care because of the type of illness being treated. The IMD exclusion is discriminatory and has a real-life impact on people’s ability to access needed treatment. Will County has a shortage of treatment options for individuals with a mental health and/or substance use problem, especially those who are covered by Medicaid or uninsured. Approximately one in seven County residents are enrolled in Medicaid.
- *Expanding resources to provide treatment options.* The Better Mental Health Care, Lower-Cost Drugs, and Extenders Act of 2023 (S. 3430) would waive the IMD restrictions for adults with serious mental illness, children with serious emotional disturbance, and short-term residential stays for the treatment of substance use disorder.
- *Medicaid reimbursement for recovery support services.* Allowing reimbursement would reduce pressure on inpatient care for a substance use disorder. Recovery coaches, certified recovery specialists are essential and are not reimbursed by insurance, including Medicaid. These services are less expensive than clinical services and support long term recovery.
- *Medicaid reimbursement for recovery home stays.* Housing becomes the next barrier to long term recovery once a patient is released from inpatient care. Recovery homes provide a safe, supportive environment for an individual to continue outpatient services and recovery support.
- *Codifying temporary SAMHSA and DEA regulation changes for Opioid Treatment Programs (OTPs) to enable increased telehealth and take-home medication.* The regulation changes made were temporary and done in response to COVID -19 mitigation efforts. Positive outcomes are being realized due to the availability of telehealth and take-home medication.
- *Repeal of the “inmate exclusion” that prohibits the use of federal Medicaid matching funds from covering healthcare services in jails and prisons and remove the inmate limitation on benefits under Medicare.* Continuation of healthcare coverage during detention and incarceration would improve treatment continuity and retention, possibly with the same addiction treatment provider, which increases the probability of long-term recovery.
- *The passage of H.R. 3892 – Improving Mental Health and Drug Treatment Act of 2023* which would amend the Social Security Act to make permanent the State plan amendment option to provide medical assistance for patients in mental health institutions.
- *Additional resources for local crisis response systems.* Legislation like the Local 9-8-8 Response Act of 2023 (H.R. 4974 / S. 3444); Mental Health Infrastructure Improvement Act (H.R. 5804); and Ensuring Excellence in Mental Health Act (S. 2993) would enhance resources for evidence-based crisis response models, and for the development of critical infrastructure.
- *Linking housing to social services programs.* Many individuals with a substance use disorder struggle with life skills - stable employment, housing, and food insecurity, which can lead to a downward spiral that increases relapse risk and damage to recovery. These



efforts require assistance with supporting emergency pathways, including through Medicaid waivers, to connect housing and social services.

- *Scholarship or workforce training grants for psychiatrists, psychologists, and advanced nurse practitioners specializing in behavioral health.* One of the biggest challenges to increase access to services is the huge workforce shortage.
- *Expansion of funding for capital projects in order to respond to the growing demand and need for access.* Will County is geographically very large and most behavioral health services are centralized. Will County has branch offices in Bolingbrook and Monee. The Bolingbrook office also includes primary care services and is out of space. We would like to expand satellite offices.

#### **COTTAGE FOOD LAW**

The State's Cottage Food Law allows home-based food businesses to sell food directly to consumers. While the County supports these small businesses, we remain concerned about the health and safety standards and protocols these businesses follow. As the Cottage Food Law evolves, cottage food operators are allowed to prepare more complex food items that are Time & Temperature Control for Safety (TCS) as long as they are prepackaged.

The preparation, storage and transportation of TCS food items can be complex and require sound food safety practices and principles. The Cottage Food Law does not mandate inspection/oversight via the local health department unless there is a complaint. The public may be exposed to a higher risk of foodborne illness without adequate oversight of complex food preparation that is permitted in a "home kitchen". Therefore, the Illinois Department of Human Services (IDHS), local health departments (LHDs), and federal partners need to be involved in the decision making regarding what food products should be allowed by the Cottage Food Law.

#### **EXPAND ACCESS TO VACCINES FOR UNINSURED ADULTS**

The United States made enormous investments in vaccine development and distribution during the COVID-19 pandemic. Without access to vaccines, including long-term access to vaccines for uninsured adults, we will neglect an important opportunity for advancing health and economic benefits in this population, which includes many essential workers, caregivers, and others. Building on the success of the Vaccines for Children (VFC) program and associated discretionary funding supporting immunization infrastructure, the Vaccines for Adults (VFA) program has the potential to be a low-cost, high-reward initiative that could help achieve the essential goal of ensuring vaccine availability throughout the life span.

#### **PROVIDE FUNDING, THROUGH WIC, FOR BREASTFEEDING ASSISTANCE**

Will County Health Department supports funding through the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) for breastfeeding assistance and hiring lactation consultants. Lactation Consultants provide assistance to new breastfeeding mothers and infants that provide the skills, training, and resources essential for success. Breastfeeding for at least the first six (6) months of life provides infants with healthy nutrients for growth and development, increases the ability to fight infections, and lowers the risk of serious health issues like asthma and digestive issues.

#### **EXPAND THE PUBLIC HEALTH WORKFORCE AND PREVENT CLIFF IN ARPA-FUNDED SERVICES**

The COVID-19 pandemic taught us that our public health workforce was severely depleted. The government recognized that need and allotted generous funding to temporarily build the workforce, but that funding is set to expire at the end of this year. However, the need is still there and greater than ever. The ARPA funds have allowed for the hiring of additional registered nurses, 1 assistant in our case management program to support our current team of 4 RNs and the over 1,100 clients on our ever-increasing caseload each month. Additionally, the ARPA funds have provided us with the ability to hire two additional Communicable Disease Investigators and a much-needed nurse, manager, and clerk for our Immunizations Program along with a safety and risk reduction officer, our health equity staff, assistance for Human Resources, and additional YESS Behavioral Health counseling staff placed within local schools. The Health Department will need to at least maintain the current workforce in order to continue to provide the level of services we deliver to the residents of Will County.

The County supports the Bipartisan Primary Care and Health Workforce Act (S. 2840) and the PEER Support Act (S. 2733), both pieces of legislation would expand training and hiring opportunities for community health centers and behavioral workforce groups. These bills would enhance workforce training and opportunities to expand the public health workforce.

## INFRASTRUCTURE & LAND USE

### TRANSPORTATION

Will County is home to the largest inland port in North America, which requires robust investment in our highways, bridges, and roads. The Will County Division of Transportation is responsible for the planning, design, construction, and maintenance of these 252 miles (621 lane miles) of roadway. Outside of the jurisdiction of the county system, Will County has five major interstates, intercity and commuter rail service, multiple regional and Class I railroads, inland waterways, aviation facilities, and major intermodal freight yards. Combined, these transportation systems make Will County an innovative and economic hub in multimodal freight and transportation systems.

The County is concerned about three bills in the 118th Congress that, if enacted, would significantly impede the County's infrastructure safety and control over roadways: the CARS Act (H.R. 2948), Legislation to Authorize a Pilot program for 6-Axle Vehicles (H.R. 3372), and Safe Routes Act of 2023 (H.R. 2493 / S. 1818). Permitting larger, heavier, trucks on our roads could damage local infrastructure and strain local resources. The County is opposed to these bills.

### COMPETING FOR FEDERAL GRANTS

#### Laraway Road Corridor Project

The entire Laraway Corridor is 12.5 miles and a major east-west connector within Will County, of which 4.5 miles is the Laraway Road Corridor Project. The typical cross section of Laraway Road is a rural two-lane cross section with intermittent intersection improvements and signals. The improvement of this corridor has been split into separate projects for study and ultimately construction. Breaking this large corridor into smaller segments allows for project completion over multiple years.

The improvements, when completed, will widen West Laraway Road from west of Cherry Hill Road to Cedar Road by realigning the right-of-way and adding an additional through lane in each direction matching the expanded cross section to the east. The intersection at Cedar and Laraway was recently upgraded and modernized. The existing temporary signals were converted to a permanent traffic signal with pedestrian crossings and dual left turn lanes. The next segment to the west is under construction with the subsequent segment well into design. The Route 52 intersection is ready for letting pending right-of-way acquisition. The County has also received Design Approval and started construction documents for the 4 miles east of Cedar Road with initial construction to begin in 2025. These projects will enhance safety, decrease idling times, and improve vehicle movements.

#### Gougar Road Corridor Project

The Gougar Road corridor is approximately 3.25 miles spanning from Laraway Road on the south to Francis Road on the north. The project has received Design Approval with the development of construction documents now underway. This segment of Gougar Road is currently a rural two-lane cross section with intermittent intersection improvements and signals. Gougar road has a unique mix of land uses, residential at the north and south ends, two high schools, numerous houses of worship, Cherry Hill Business Park, and Joliet Park District and Forest Preserve lands. There are also crossings of the CN Railroad near the south end, and Metra's Rock Island District at US

30. The project is planned to have a future cross section with two lanes in each direction with a barrier median, a grade separation at Gougar Road over the CN Railroad, and the widening and replacement of the I-80 grade separation with IDOT funding contributions.

A successful Will County Gougar Road CRISI grant application would provide funding that would allow for the grade separation over the CN Railroad to be completed in a faster timeframe. The proposed improvements would separate the existing at-grade crossing by means of a roadway bridge over the railroad tracks. This improvement is necessary to reduce traffic delays, enhance safety at the railroad crossing, increase pedestrian connectivity, improve vehicular movements, and allow for an uninterrupted north-south route for emergency vehicles through the area.

#### Safe Streets for All Grant

Roadway safety remains a top priority for Will County. The County partnered with the Chicago Metropolitan Agency for Planning (CMAP), Illinois Department of Transportation (IDOT) and five other regional counties on a northeastern Illinois Safe Streets and Road for All federal planning grant. This comprehensive regional program is called Safe Travel for All Roadmap (STAR) and was awarded \$5 million in the FY22 funding cycle for planning. STAR will allow Will County to develop a county-wide safety action plan, which will help prioritize County projects to increase road user and pedestrian safety. Once the Action Plan is completed, Will County will be positioned to apply for an implementation grant.

#### **WILL COUNTY SUPPORTS:**

- ❖ Additional incentives for areas that work across jurisdictional borders to address shared infrastructure challenges.
- ❖ The County is working closely with its municipal and township partners and the State of Illinois in planning projects and addressing common issues. Public-to-Public Partnerships can play a larger role in solving our nation's infrastructure challenges and USDOT should reward that type of collaboration in their review and scoring for competitive grants.
- ❖ Streamline roadway project completion while ensuring the safety of the environment.
- ❖ The County requests the opportunity to provide feedback on streamlining provisions included in the BIL or future federal legislation related to permitting reform. Flexibility given to states working with local jurisdictions on the environmental processes would expedite project completion.

#### **INFRASTRUCTURE PLANS AND STUDIES**

Will County continues to invest in studies to better understand the region's current and future infrastructure needs, as well as assist with future planning decisions.

#### **COMPLETED STUDIES**

Over the past five years, the County has conducted three major studies related to transportation infrastructure and land use which build upon the 2017 Community Friendly Freight Mobility Plan.

The Will County – Joliet Intermodal Transportation Master Plan, which builds on findings and recommendations in the 2017 Freight Plan. The County partnered with the City of Joliet, IDOT and private industrial interests in the intermodal area to develop a transportation improvement program that will identify and prioritize projects that will ease congestion and improve safety. The

Plan was completed January 2022 and identifies projects that support both the Freight Plan and the County's long-range transportation plan, Will Connects 2040.

The Western Will County Truck Routing and Communities Study (Truck Routing Strategy), Completed in December 2021, the study aids in developing east/west truck routes to help move freight from warehouses / intermodal developments in Will County to interstate highways. CMAP has identified Will County as one of the fastest growing freight land use clusters and a critical component to the regions' freight hub. The study provides guidance and considerations for the implementation of truck routes listed by jurisdiction to create a mutually agreed upon and comprehensive truck route network.

The Will County Freight Transportation and Land Use Strategy (Land Use Strategy) Study. Also completed in December 2021, the study examines how to best support corridors in areas with high truck traffic, rail, and/or industrial and commercial land uses. The intent is to maximize compatibility and avoid conflicts in freight-supportive areas when planning for potential land uses and community facilities.

### **STUDIES IN PROGRESS**

#### Wilmington-Peotone PEL Study

The Will County Division of Transportation (WCDOT) is performing a Planning and Environmental Linkages (PEL) study over approximately 22 miles along Wilmington-Peotone Road between Interstate 55 and Drecksler Road. In response to the rapid growth and development across Will County, several new freight clusters have appeared along the Wilmington-Peotone corridor that have placed challenges along the roadway infrastructure. The purpose of this PEL study is to understand efficient east-west mobility for all users and multimodal options throughout the corridor. Will County is taking a systematic approach to understand current and future travel demand and develop a corridor that can handle demand in a safe manner to support the economic vitality of the County.

#### Our Way Forward 2050 Long Range Transportation Plan

Will County is undergoing a comprehensive long-term planning effort to inform the next 25 years of transportation projects. The plan includes four phases that look at existing and future conditions, draft recommendations, transform those recommendations into a draft plan, and finalize a draft plan by the end of 2025. The County is currently utilizing broad community engagement and comprehensive data analysis to examine all modes of transportation including walking, biking, driving transit, and freight. Once completed, the plan will be used to identify transportation investments that align with the public's goals for the county, such as improved safety and quality of life, reduced congestion, and enhanced economic development.

#### Access Will County - Paratransit Integration and Efficiency Study

Will County is embarking on a Paratransit Integration and Efficiency Study, called Access Will County, to develop a mobility management structure to better coordinate Americans with Disabilities Act (ADA) Paratransit and on-demand dial-a-ride services for the entire county. The study will help determine service gaps related to geographic regions, destinations, rider eligibility, and hours of operation, all while making the system more efficient.

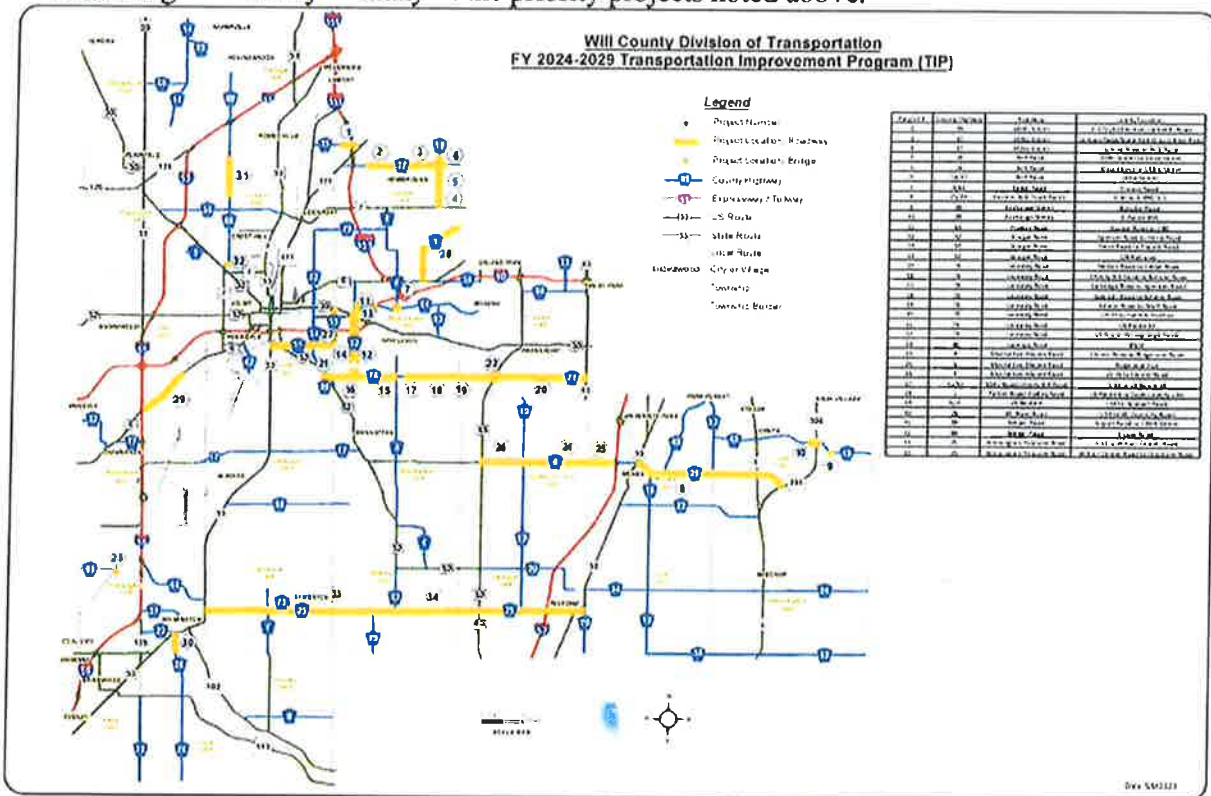
The study began in March 2022 and is scheduled to be completed in Spring 2023. Throughout the study there was community involvement and stakeholder engagement, with a final plan available for adoption in May 2023. The outcomes will provide key recommendations for implementation that will allow for a cohesive countywide service. The County will examine options to secure federal funding to implement the study's recommendations.

**Electric Vehicle Readiness Plan**

Will County received funding from the Illinois Department of Transportation Statewide Planning and Research (SPR) funds to complete a countywide Electronic Vehicle (EV) Readiness Plan. As EV's are deployed more widely, the County recognized the need to be prepared for the growing demand for charging infrastructure for personal, commercial and freight vehicles. Will County's EV Readiness Plan will be developed with robust public engagement and will include identification of public locations for electric vehicle charging locations as well as technical analysis and data driven assessments with a key focus on equity. The Will County EV Readiness planning efforts are expected to begin in early 2023 and last approximately 14 months.

**TRANSPORTATION PROJECT PRIORITIES**

The below Will County Transportation Improvement Program (TIP) map is helpful for understanding the locality of many of the priority projects noted above.



**AGRICULTURAL EXPORTS**

Will County remains one of the fastest growing counties in Illinois by total population numbers and remains a major hub in the national transportation system with five major interstates, multiple regional and Class I railroads, inland waterways, aviation facilities, and intermodal freight yards. As a result, Will County is one of the largest Inland Ports in the world and a vital part of the global supply chain.

The County's inland ports are an agricultural export hub for the entire Midwestern United States. Over 90 million bushels of grain were shipped to foreign markets through two local intermodal facilities last year (the Joliet UP intermodal yard and the Elwood BNSF intermodal yard). The continued growth in agricultural exports in the region has made developing freight goods movement networks critically important.

*Will County supports ongoing federal infrastructure investments vital to relieving traffic congestion due to the increasing amount of freight traffic and exports going through the County. These investments are also critical to keeping motorists and pedestrians safe navigating both the highway and local road systems.*

#### **SEWER AND WATER PROJECTS**

*Will County supports federal programs which provide needed funding to transition orphaned water and sanitary districts to municipal water systems. Many unincorporated areas are served by local water and sanitary districts that are not funded adequately to ensure needed capital improvements. Years of disinvestment has led to aging systems and infrastructure. Often located in low-income areas, the local tax base is insufficient to fund improvements and there is limited ability for residents to absorb any increases in monthly payments.*

A substantial amount of the county's annual CDBG funds are directed towards sewer and water infrastructure projects. Most often, these types of projects impact between 150 and 350 homes per project.

A multiyear project currently funded by CDBG is the transfer of water and sewer service from Township services to City of Joliet services, which includes 890 homes. This is a multijurisdictional project and is necessary to ensure safe water and sewer service to residents of unincorporated Fairmont. We expect the demand for this type of relief to increase in the years to come in unincorporated areas of Will County.

Will County is seeking clarification on the definition of "ditches" under Waters of the United States (WOTUS). Clarity is necessary for conducting environmental review and expedite infrastructure project completion. The County requests EPA and USACE to provide clarification as soon as possible.

#### **WILL COUNTY SUPPORTS:**

- *Efforts to reduce the cost for local governments to borrow money to fund capital projects, either through tax-exempt municipal bonds or through other financing tools, such as private activity bonds or advanced refunding.*
  - Will County is intentional and competitive when leveraging bonds for necessary municipal facilities. The County most recently utilized nearly \$300 million to finance



a public safety complex (opened November 2017), new courthouse (opened October 2020), and a health department facility (opened 2020).

- *Continued access to tax-exempt municipal bonds*, which allows local governments to make key capital investments at the lowest possible cost to taxpayers. The County supports efforts by the federal lawmakers to preserve and improve the incentives related to municipal bonds as tax legislation conversations continue into 2024.

## **PUBLIC SAFETY**

### **EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM (EMPG)**

The EMPG program provides funding on a matching basis via the states to help support local emergency management programs. The program has existed for over 40 years. Will County supports increasing funding for EMPG in FY 2025.

Will County supports:

- *Ensuring that EMPG remains distinct from other funding programs so it may continue to be directed specifically to emergency management programs.* There have been efforts in recent years to “bundle” EMPG with other homeland security-related grant programs.
- *Increasing EMPG funding.* The program is intended to fund up to 50% of eligible administrative costs for a local emergency management program. However, typical funding levels provided to the County only amount to approximately 15% of its eligible costs.
- *Additional requirements for states to provide a greater portion of funding to local programs.* This policy change will ensure federal dollars are being adequately directed to local governments.

### **PORT SECURITY GRANT PROGRAM (PSG)**

*Will County supports increased funding for the PSG Program.* The PSG program provides funding for various initiatives intended to prevent, detect, deter, and respond to threats to the nation’s ports and waterways. Will County has successfully obtained grant funding for various projects over the years. These projects have benefitted Will County and improved our readiness posture in several key areas. PSG is one of the few Homeland Security-related grant programs to which Will County may directly apply without going through the State. Over the last several years, federal funding for the PSG program has remained stagnant, which is insufficient to protect against threats.

### **HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT PROGRAM (HMEP)**

*Will County Supports increased funding of the HMEP program.* HMEP provides funding for planning and related preparedness activities for hazardous materials fixed facilities and transportation risks. HMEP funding is administered through the State. Program changes at the federal and state levels have caused this funding to fluctuate from year to year. Funding is also allocated based on subjective criteria. Will County supports changes in the program to allocate funding to counties based upon the degrees of fixed facility and transportation risk.

### **FEMA’S NATIONAL FLOOD INSURANCE PROGRAM (NFIP)**

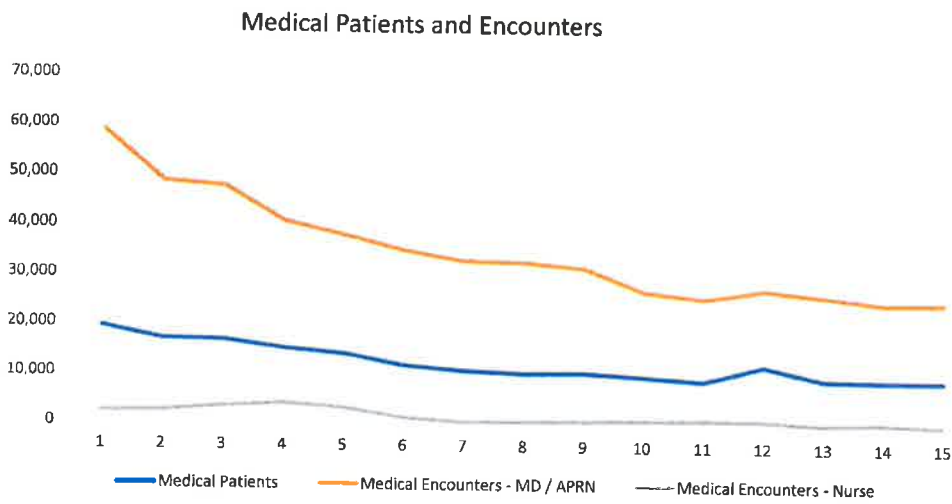
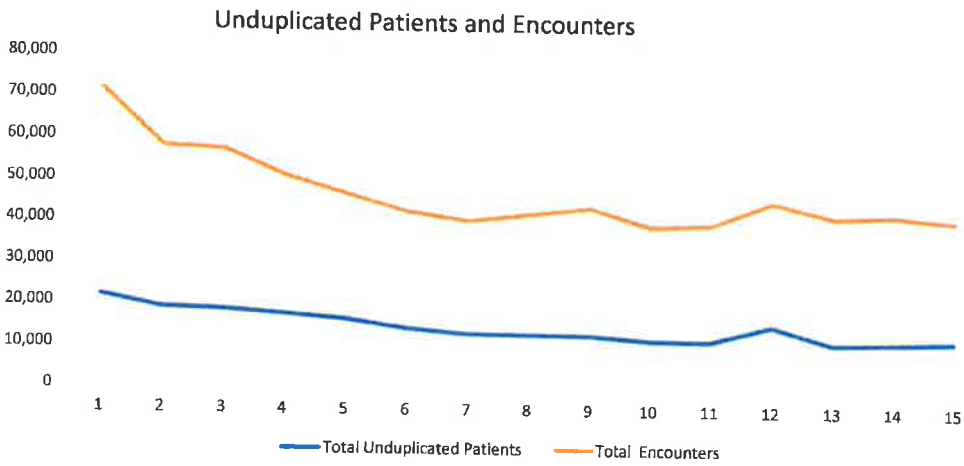
*Will County supports expansion of the NFIP qualifications and efforts to keep rates low to ensure households are protected in the event of a flood.* FEMA requires homeowners located in flood zones to obtain flood insurance, or their property is uninsurable.

Flood insurance is expensive and can cost as much as \$11,000 annually. Many residents are faced with either paying high premiums or high rates for policy riders. Additionally, most homeowners’ insurance does not cover losses due to flooding, which can be some of the most severe losses generated by severe weather events.

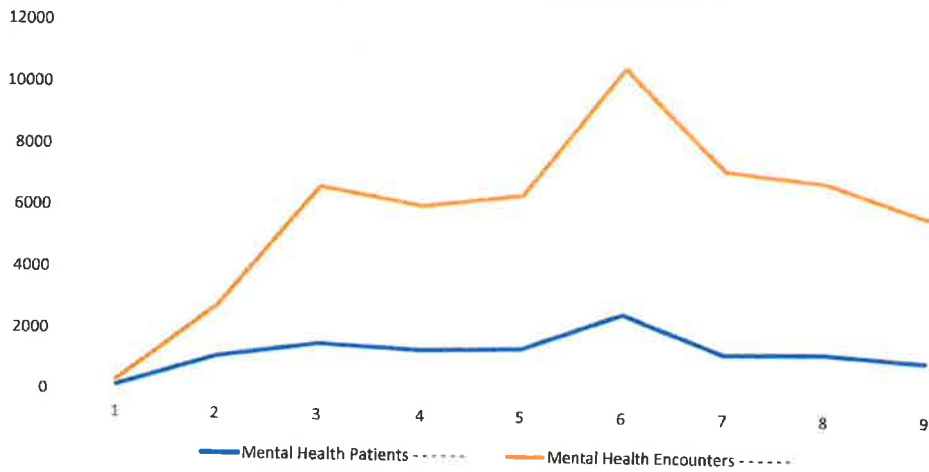
Flood maps were recently updated and many low-income residences in the City of Joliet were determined to be in flood zones. The City of Joliet is working on mitigation strategies to remove homeowners out of flood zones.

UDS COMPARISON

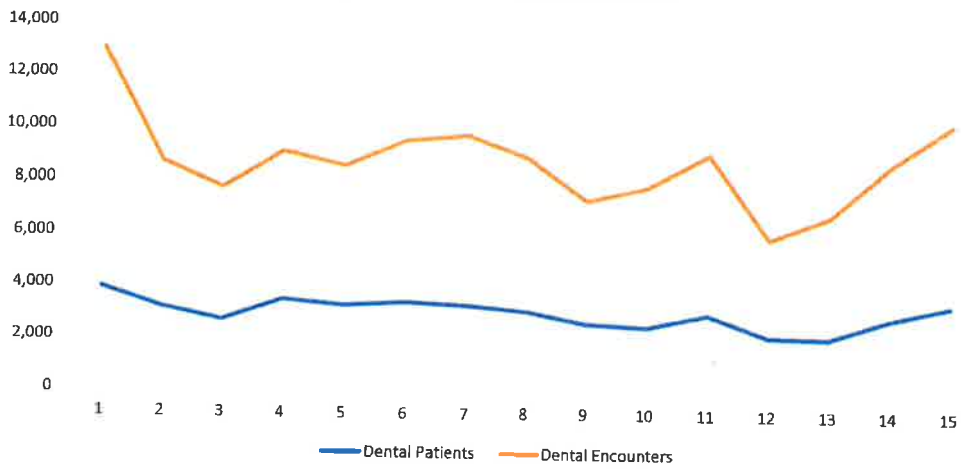
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	Change	%	
	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total			
<b>Patient &amp; Encounter Trend Analysis</b>																		
Total Unduplicated Patients	21,713	18,753	18,334	17,398	16,269	14,103	12,887	12,770	12,669	11,595	11,573	15,415	11,165	11,485	11,915			
Total Encounters	71,432	57,859	57,138	50,877	46,593	42,302	40,156	41,824	43,471	39,144	39,654	45,320	41,717	42,249	40,889	430	3.74%	
<b>Medical</b>																(1360)	-3.21%	
Medical Patients	19,285	16,771	16,617	14,961	13,896	11,589	10,587	10,139	10,307	9,633	8,819	11,989	9,191	9,054	9,055	1		
Medical Encounters - MD / APRN	58,658	48,407	47,555	40,590	37,914	34,823	32,818	32,628	31,491	26,927	25,548	27,418	26,146	24,831	25,008	177	0.71%	
Medical Encounters - Nurse	2,069	2,227	3,184	3,911	2,977	1,002	171	354	530	713	901	863	129	477	25	(452)	-94.70%	
Cost per medical encounter														\$248.28	\$268.47			
<b>Dental</b>																		
Dental Patients	3,867	3,104	2,626	3,438	3,230	3,365	3,255	3,052	2,598	2,481	2,976	2,141	2,117	2,854	3,387	533	18.68%	
Dental Encounters	9,121	5,542	5,067	5,635	5,310	6,160	6,470	5,868	4,726	5,364	6,112	3,794	4,680	5,885	6,896	1011	17.18%	
Cost per dental encounter														\$256.68	\$227.04			
<b>Behavioral Health</b>																		
Mental Health Patients	-	-	-	-	-	-	170	1,148	1,607	1,433	1,520	2,695	1,427	1,479	1,247	(232)	-15.69%	
Mental Health Encounters	-	-	-	-	-	-	345	2,815	6,724	6,140	6,522	10,704	7,403	7,050	5,960	(1090)	-15.46%	
Cost per BH encounter														\$286.34	\$348.40			
<b>Substance Use Disorder Services</b>																		
SUD Patients	-	-	-	-	-	-	-	-	-	-	48	71	79	853	801	(52)	-6.10%	
SUD Encounters	-	-	-	-	-	-	-	-	-	-	236	2,315	2,634	2,746	2,585	(161)	-5.86%	
Cost per SUD encounter														\$86.60	\$115.59			
<b>Optometry</b>																		
Optometry Patients	-	-	-	-	-	-	-	-	-	-	-	316	224	689	519	(111)	-21.39%	
Optometry Encounters	-	-	-	-	-	-	-	-	-	-	-	324	226	724	542	(128)	-23.62%	
<b>Patients by Age</b>																		
< 1 year							488	483	400	306	304	208						
1-5 years							1256	1107	962	725	711	550	300	221	257	36	16.29%	
6-17 years							2294	2124	2053	1883	1627	1530	551	659	748	89	13.51%	
18-24 years							3101	2959	2889	2516	1522	2219	1349	1300	1304	356	-19.94%	
25-39 years							3869	3937	4057	3950	3452	4110	3246	3186	3159	4		
40-64 years							1444	1676	1764	1710	3325	5285	3467	3681	3661	(27)	-0.85%	
65 years and over							435	484	544	505	632	1513	647	653	645	(20)	-0.54%	
<b>Patients by Race &amp; Ethnicity</b>																		
Asian							277	303	264	241	247	358	216	189	248	8	1.23%	
Hawaiian/ Other Pacific Islander							35	32	31	30	22	51	10	19	15	(4)	-21.05%	
Black/African American							3696	3398	3197	2757	2760	3531	2506	2380	2323	(57)	-2.39%	
American Indian/ Alaska Native							7	8	5	11	8	19	14	4	8	4	100.00%	
White/ Caucasian							8447	8551	8410	7625	7706	10499	7777	8020	8102	82	1.02%	
More than one race							193	197	236	228	240	191	216	217	262	(45)	20.74%	
Unreported/ refused to report race							232	281	526	703	425	766	426	656	957	301	45.88%	
Hispanic							5501	5415	5253	5009	5089	5659	5366	5877	6232	355	6.04%	
Refused to report ethnicity							35	61	42	65	165	44	101	216	479	263	121.76%	
<b>Patients by Payor</b>																		
Uninsured							4223	3839	3851	3902	4271	8349	3810	3243	3201	(42)	-1.30%	
Medicaid							7313	7443	7116	6129	5778	5334	5722	6493	6996	503	7.75%	
Medicare							398	576	643	625	604	469	589	581	527	(54)	-9.29%	
Private Insurance							963	912	1059	939	920	1263	1044	1168	1191	23	1.97%	
																	% of whole	
																		26.87%
																		58.72%
																		4.42%
																		10.00%



### Behavioral Health Patients and Encounters

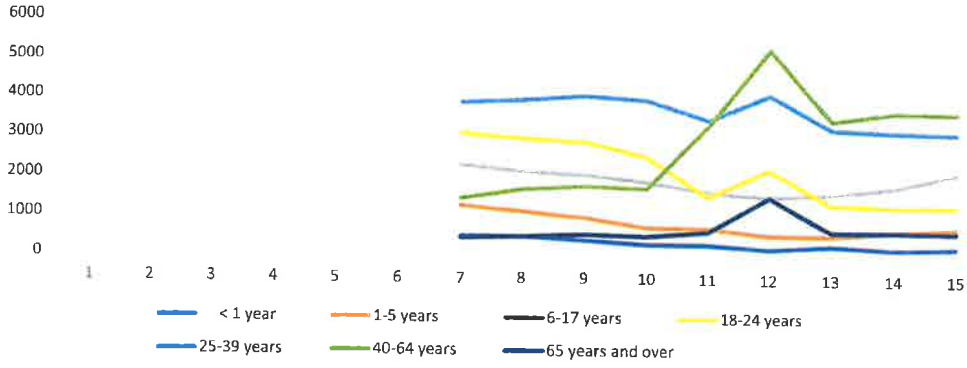


### Dental Patients and Encounters

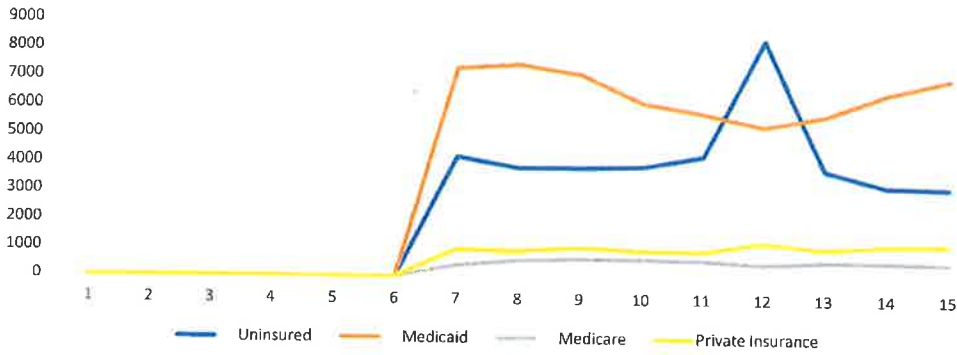




Patients by Age



Patients by Payor





**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

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**APPROVAL OF LANGUAGE INTERPRETATION SERVICES THROUGH PROPIO  
LANGUAGE SERVICES, LLC– NOT TO EXCEED \$40,000**

**WHEREAS**, the Will County Health Department requires interpretation services on an as-needed basis when the demand for interpretation services exceeds available onsite resources; and

**WHEREAS**, Propio Language Services, LLC is the State of Illinois Joint Purchase Master Contract vendor for Language Interpretation Services through June 30, 2028 under Contract CMT9213100; and

**WHEREAS**, as a government unit, the Will County Health Department is eligible to establish an individual service account under the State of Illinois contract without entering into a separate agreement; and

**WHEREAS**, interpretation services utilized will be invoiced on a monthly basis.

**NOW, THEREFORE, BE IT RESOLVED**, the Will County Board of Health hereby approves language interpretation services with Propio Language Services, LLC through November 30, 2024, not to exceed \$40,000.

DATED THIS 20th day of March, 2024.

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Billie Terrell, Ph.D., ACSW, President  
Will County Board of Health

**STATE OF ILLINOIS  
CONTRACT**

Statewide Master Language Interpretation Services  
Contract # CMT9213100

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The Parties to this contract are the State of Illinois acting through the undersigned Agency (collectively the State) and the Vendor. This contract, consisting of the signature page and numbered sections listed below and any attachments referenced in this contract, constitute the entire contract between the Parties concerning the subject matter of the contract, and in signing the contract, the Vendor affirms that the Certifications and Financial Disclosures and Conflicts of Interest attached hereto are true and accurate as of the date of the Vendor's execution of the contract. This contract supersedes all prior proposals, contracts, and understandings between the Parties concerning the subject matter of the contract. This contract can be signed in multiple counterparts upon agreement of the Parties.

Contract includes BidBuy Purchase Order?

Yes

No

Contract uses Illinois Procurement Gateway Certifications and Disclosures?

Yes (IPG Certifications and Disclosures including FORMS B)

No

1. **DESCRIPTION OF SUPPLIES AND SERVICES**
2. **PRICING**
3. **TERM AND TERMINATION**
4. **STANDARD BUSINESS TERMS AND CONDITIONS**
5. **STATE SUPPLEMENTAL PROVISIONS**
6. **STANDARD CERTIFICATIONS**
7. **FINANCIAL DISCLOSURES AND CONFLICTS OF INTEREST**
8. **CONTRACT SPECIFIC CERTIFICATIONS AND DISCLOSURES – "FORMS B" (IF APPLICABLE)**
9. **PURCHASE ORDER FROM BIDBUY (IF APPLICABLE)**

In consideration of the mutual covenants and agreements contained in this contract, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the terms and conditions set forth herein and have caused this contract to be executed by their duly authorized representatives on the dates shown on the following CONTRACT SIGNATURES page

**STATE OF ILLINOIS  
CONTRACT**

Statewide Master Language Interpretation Services  
Contract # CMT9213100

**VENDOR**

Vendor Name: Propio Language Services, LLC	Address (City/State/Zip): 11020 King St, Suite 420, Overland Park, KS 66210
Signature: <i>Marco Assis</i>	Phone: 888-528-6692
Printed Name: Marco Assis	Fax: 866-231-8176
Title: V.P. of Finance & Operations	Email: Marco@Propio-LS.com
Date: 05/21/18	

**STATE OF ILLINOIS**

Procuring Agency: Department of Innovation and Technology	Phone:
Street Address: 120 W. Jefferson Street	Fax:
City, State ZIP: Springfield, IL 62702	
Official Signature:	Date:
Printed Name: Kirk Lonbom	
Official's Title: Secretary	
Legal Signature:	Date:
Legal Printed Name: Michael Delcomyn	
Legal's Title: General Counsel	
Fiscal Signature:	Date:
Fiscal's Printed Name: Kiersten Neswick	
Fiscal's Title: Chief Fiscal Officer	

**STATE OF ILLINOIS  
CONTRACT**

Statewide Master Language Interpretation Services  
Contract # CMT9213100

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**AGENCY USE ONLY**

**NOT PART OF CONTRACTUAL PROVISIONS**

- Agency Reference #: **#18-448DOIT-TELEC-B-302**
- Project Title: Language Interpretation Services
- Contract #: CMT9213100
- Procurement Method (IFB, RFP, Small Purchase, etc.): IFB
- IPB Publication Reference #: 22042506/BidBuy Publication Reference #: 18-448DOIT-TELEC-B-302
- IPB Publication Date: 5/11/2018
- Award Code: A
- Subcontractor Utilization?  Yes  No      Subcontractor Disclosure?  Yes  No
- Funding Source: 304-44801-1900-0000-3400
- Obligation #:
- Small Business Set-Aside?  Yes  No      Percentage:
- Minority Owned Business?  Yes  No      Percentage:
- Women Owned Business?  Yes  No      Percentage:
- Persons with Disabilities Owned Business?  Yes  No      Percentage:
- Veteran Owned Small Business?  Yes  No      Percentage:
- Other Preferences?

**STATE OF ILLINOIS  
CONTRACT**

Statewide Master Language Interpretation Services  
Contract # CMT9213100

**1. DESCRIPTION OF SUPPLIES AND SERVICES**

- 1.1. GOAL:** The Illinois Department of Innovation and Technology (DoIT) is executing a master contract with Vendor for the purchase of language interpretation services. These services shall be provided by way of three-way telephone conversation and video.

This contract shall be made available to DoIT, governmental units, and qualified not-for-profit agencies. "Governmental unit" means State of Illinois, any State agency as defined in Section 1-15.100 of the Illinois Procurement Code, officers of the State of Illinois, any public authority which has the power to tax or any other public entity created by statute. "Qualified not-for-profit agency" means any not-for-profit agency that qualifies under Section 45-35 of the Illinois Procurement Code and that either (1) acts pursuant to a board established by or controlled by a unit of local government or (2) receives grant funds from the State or from a unit of local government.

Service usage by State agencies has averaged 42,000 minutes per month. The State cannot guarantee minimum usage, and the State will have no minimum purchase obligation under this contract.

- 1.2. SUPPLIES AND/OR SERVICES REQUIRED:** Vendor shall provide the following on as if needed, as needed basis:

1.2.1. Over-the-phone language interpretation services for the following languages:

Afrikaans	Fukienese	Laotian	Russian	Akan
Fula	Latvian	Samoan	Albanian	Fulani
Lingala	Sango	Amharic	Fuzhou	Lithuanian
Serbian	Arabic	Ga	Luganda	Shanghainese
Armenian	Gaddang	Luo	Shona	Ashante
Gaelic	Lusoga	Sichuan	Assyrian	Gaelic-Irish
Luxembourgeois	Sicilian	Azerbaijani	Gaelic-Scottish	Maay
Sindhi	Azeri	Georgian	Macedonian	Sinhalese
Bajuni	German	Malagasy	Slovak	Bambara
Gorani	Malay	Slovenian	Basque	Greek
Malayalam	Somali	Behdini	Gujarati	Malinke
Soninke	Belorussian	Haitian Creole	Mandarin	Sorani
Bengali	Hakka	Mandingo	Spanish	Berber
Hakka-Chinese	Mandinka	Sudanese Arabic	Bosnian	Hassaniyya
Marathi	Sundanese	Bravanese	Hausa	Marshallese
Susu	Bulgarian	Hebrew	Mien	Swahili
Burmese	Hindi	Mina	Swedish	Cakchiquel

5



# STATE OF ILLINOIS CONTRACT

Statewide Master Language Interpretation Services  
Contract # CMT9213100

Hmong	Mirpuri	Sylheti	Cambodian	Hungarian
Mixteco	Tagalog	Cantonese	Ibanag	Moldavan
Taiwanese	Catalan	Ibo	Mongolian	Tamil
Chaldean	Icelandic	Montenegrin	Telugu	Chamorro
Igbo	Navajo	Thai	Chao-chow	Ilocano
Neapolitan	Tibetan	Chavacano	Indonesian	Nepali
Tigre	Chin	Inuktitut	Nigerian Pidgin English	Tigrinya
Chuukese	Italian	Norwegian	Toishanese	Cree
Jakartanese	Nuer	Tongan	Croatian	Japanese
Oromo	Toucouleur	Czech	Javanese	Pahari
Tshiluba	Dakota	Kanjabal	Pampangan	Turkish
Danish	Karen	Pashto	Twi	Dari
Kashmiri	Patois	Ukrainian	Dinka	Kikuyu
Pidgin English	Urdu	Diula	Kinyarwanda	Polish
Uyghur	Dutch	Kirundi	Portuguese	Uzbek
Estonian	Korean	Portuguese Creole	Vietnamese	Ewe
Kosovan	Pothwari	Visayan	Farsi	Kotokoli
Pulaar	Wenzhou	Fijian Hindi	Kpelle	Punjabi
Wolof	Finnish	Krio	Puyisn	Yiddish
Flemish	Kurdish	Quichua	Yoruba	French
Kurmanji	Romanian	Yupik	French Canadian	Lakota

- 1.2.2. A toll-free number for interpretation services at no additional cost. This number is to be accessible 24 hours a day, seven days a week, 365 days a year. A live agent shall be provided every time a call is placed to the toll-free number.
- 1.2.3. Sign language interpretation services including a minimum of American Sign Language and Mexican Sign Language.
- 1.2.4. Confidentiality of all utilization of interpretation services.
- 1.2.5. Remote training to staff of DoIT, governmental units, and qualified not-for-profit agencies, at no additional cost via phone conversations, email or the internet.
- 1.2.6. An interpreter available within five minutes of the initial contact for the language specified.
- 1.2.7. A unique identifier for all State agencies, boards, and commissions specified by DoIT for tracking and invoicing the use of interpretation services.
- 1.2.8. An invoicing solution provided at no additional cost that will allow DoIT to re-bill these entities for services provided by the Vendor, as DoIT will function as the

**STATE OF ILLINOIS  
CONTRACT**

Statewide Master Language Interpretation Services  
Contract # CMT9213100

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primary billing account for State agencies, boards, and commissions. Other governmental units and qualified not-for-profit agencies will need to coordinate their bill account requirement with the vendor.

- 1.2.9. A detailed paper invoice and an electronic invoice submitted in an agreed-upon format at no additional charge to the State.
- 1.2.10. A pre-established escalation process that includes a list with names, emails, and telephone numbers to contact for assistance and emergencies.
- 1.2.11. An organizational chart and description of your organizational structure.
- 1.2.12. Detailed specifications of your trunking to demonstrate that multiple calls can be received at any given time.
- 1.2.13. Identification of any value-added service programs you are offering to the State and how these services and support will be beneficial to the State.
- 1.2.14. The ability to record each call. Vendor shall ensure that all call recordings comply with applicable Federal and State laws, rules, and regulations, including the Health Insurance Portability and Accountability Act (HIPAA), the Illinois Personal Information Protection Act (815 ILCS 530), and consent statutes (e.g., 720 ILCS 5/14). Each recording must be retained for a minimum of 90 days.
- 1.2.15. **Reporting Requirements:**
  - 1.2.15.1 Detailed reports that include, but are not limited to, unique account client IDs and name, date of call, time of call (Central Time), caller's name, type of language used, number of minutes, cost per call, video, and summary by account ID. Unique ID required for each State agency, board, and commission.
  - 1.2.15.2 A detailed description of reports and reporting systems available. Please include the electronic format used, whether capability for spreadsheet revision is available, how data is captured, and the process to pull data from archived files.

**STATE OF ILLINOIS  
CONTRACT**

Statewide Master Language Interpretation Services  
Contract # CMT9213100

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1.2.15.3 Vendor must agree to provide reports on a weekly and/or monthly basis, and in special circumstances, more frequently at the State's request.

1.2.15.4 Vendor must agree to provide monitoring and tracking of activity, which may require that the Vendor report progress and problems (with proposed resolutions), provide records of its performance, allow random inspections of its facilities, participate in scheduled meetings and provide management reports as requested.

For procurements conducted in BidBuy, the State may include in this contract the BidBuy Purchase Order as it contains the agreed Supplies and/or Services.

If checked, see the attached BidBuy Purchase Order for a Description of Supplies and/or Services.

**1.3. MILESTONES AND DELIVERABLES:** Vendor shall provide services throughout the contract term as outlined in section 1.2 above.

**1.4. VENDOR / STAFF SPECIFICATIONS:** Vendor shall detail its interpretive services/call-center experience. Vendor shall detail its staffing and/or business plans and other pertinent documentation detailing how service levels for its past and current client base would be used to establish staffing levels. Details shall include, but not be limited to: staffing levels during peak and non-peak hours, work histories of Interpreters, interpreter training programs completed, interpreter call handling averages, employee replacement plans, vacation/sick time coverage, and other criteria supporting the Vendor's ability to meet the service levels required.

**1.5. TRANSPORTATION AND DELIVERY:** N/A

**1.6. SUBCONTRACTING**

Subcontractors are allowed.

1.6.1. Will subcontractors be utilized?  Yes  No

A subcontractor is a person or entity that enters into a contractual agreement with a total value of \$50,000 or more with a person or entity who has a contract subject to the Illinois Procurement Code pursuant to which the person or entity provides some or all of the goods, services, real property, remuneration, or other

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monetary forms of consideration that are the subject of the primary State contract, including subleases from a lessee of a State contract.

All contracts with subcontractors must include Standard Certifications completed and signed by the subcontractor.

- 1.6.2. Please identify below subcontracts with an annual value of \$50,000 or more that will be utilized in the performance of the contract, the names and addresses of the subcontractors, and a description of the work to be performed by each.

- Subcontractor Name: Multilingual Connections

Amount to Be Paid: 10% of contract value. Approximately \$29,000 per year

Address: 847 Chicago Avenue, Suite 250, Evanston, IL 60202

Description of Work: Provide telephone interpreters

- 1.6.3. All contracts with the subcontractors identified above must include the Standard Certifications completed and signed by the subcontractor.

- 1.6.4. If the annual value of any the subcontracts is more than \$50,000, then the Vendor must provide to the State the Financial Disclosures and Conflicts of Interest for that subcontractor.

- 1.6.5. If at any time during the term of the contract, Vendor adds or changes any subcontractors, Vendor is required to promptly notify, in writing, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to this contract. Any subcontracts entered into prior to award of this contract are done at the sole risk of the Vendor and subcontractor(s).

**1.7. SUCCESSOR VENDOR**

- Yes  No This contract is for services subject to 30 ILCS 500/25-80. Heating and air conditioning service contracts, plumbing service contracts, and electrical service contracts are not subject to this requirement. Non-service contracts, construction contracts, qualification based selection contracts,

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and professional and artistic services contracts are not subject to this requirement.

If yes is checked, then the Vendor certifies:

- (i) that it shall offer to assume the collective bargaining obligations of the prior employer, including any existing collective bargaining agreement with the bargaining representative of any existing collective bargaining unit or units performing substantially similar work to the services covered by the contract subject to its bid or offer; and
- (ii) that it shall offer employment to all employees currently employed in any existing bargaining unit who perform substantially similar work to the work that will be performed pursuant to this contract.

This certification supersedes a response to certification 4, Form F, of the Illinois Procurement Gateway (IPG).

- 1.8. WHERE SERVICES ARE TO BE PERFORMED:** Unless otherwise disclosed in this section all services shall be performed in the United States. If the Vendor performs the services purchased hereunder in another country in violation of this provision, such action may be deemed by the State as a breach of the contract by Vendor.

Vendor shall disclose the locations where the services required shall be performed and the known or anticipated value of the services to be performed at each location. If the Vendor received additional consideration in the evaluation based on work being performed in the United States, it shall be a breach of contract if the Vendor shifts any such work outside the United States.

- Location where services will be performed: Various locations throughout the USA

Value of services performed at this location: About \$290,000 per year

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**2. PRICING**

**2.1 PRICING TABLE:**

2.1.1 Vendor's pricing shown below is based on the Terms and Conditions.

Pricing Table – Using US-based Interpreters					
<u>Service</u>		<u>Unit of Measure</u>	<u>Rate per Unit</u>		
Language Interpreter		Minutes	\$ 0.55		
Video Remote Interpretation		Minutes	\$ 1.29		
Sign Language		Minutes	\$ 1.89		



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2.1.2 Vendor shall not perform services, provide supplies or incur expenses in an amount exceeding the amount shown in this Section, unless the State has authorized a higher amount in writing prior to the Vendor performing the services, providing the supplies, or incurring the expenses.

**2.2 TYPE OF PRICING:** The Illinois Office of the Comptroller requires the State to indicate whether the contract value is firm or estimated at the time it is submitted for obligation. The total value of this contract is estimated

**2.3 EXPENSES ALLOWED:** Expenses are not allowed.

**2.4 DISCOUNT:** The State may receive a 0 % discount for payment within 30 days of receipt of correct invoice. This discount will not be a factor in making the award.

**2.5 VENDOR'S PRICING:**

2.5.1. Vendor's Price for the Initial Term: See Pricing Table.

For procurements conducted in BidBuy, the State may include in this contract the BidBuy Purchase Order as it contains the agreed Pricing.

If checked, see the attached BidBuy Purchase Order for the Vendor's Price for the Initial Term.

2.5.2. Renewal Compensation: If the contract is renewed, the price shall be at the same rate as for the initial term unless a different compensation or formula for determining the renewal compensation is stated in this section.

2.5.2.1. Agency Formula for Determining Renewal Compensation: Same as initial term.

2.5.2.2. Vendor's Price for Renewal(s): Same as the initial contract term

**2.6 MAXIMUM AMOUNT:** The total payments under this contract shall not exceed \$N/A without a formal amendment. The maximum amount will be entered by the State prior to execution of the contract.

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**3. TERM AND TERMINATION**

**3.1 TERM OF THIS CONTRACT:** This contract has an initial term of July 1, 2018 to June 30, 2023. If a start date is not identified, the term shall commence upon the last dated signature of the Parties.

For procurements conducted in BidBuy, the State may include in this contract the BidBuy Purchase Order as it contains the agreed term.

If checked, see the attached BidBuy Purchase Order for the Term of this Contract.

3.1.1 In no event will the total term of the contract, including the initial term, any renewal terms and any extensions, exceed ten (10) years. 30 ILCS 500/20-60

3.1.2 Vendor shall not commence billable work in furtherance of the contract prior to final execution of the contract except when permitted pursuant to 30 ILCS 500/20-80.

**3.2 RENEWAL:**

3.2.1. Any renewal is subject to the same terms and conditions as the original contract unless otherwise provided in the pricing section. The State may renew this contract for any or all of the option periods specified, may exercise any of the renewal options early, and may exercise more than one option at a time based on continuing need and favorable market conditions, when in the best interest of the State. The contract may neither renew automatically nor renew solely at the Vendor's option.

3.2.2. Pricing for the renewal term(s), or the formula for determining price, is shown in the pricing section of this contract.

3.2.3. The State reserves the right to renew for a total of sixty (60) months in any one of the following manners:

3.2.3.1 One renewal covering the entire renewal allowance;

3.2.3.2 Individual one-year renewals up to and including the entire renewal allowance; or

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3.2.3.3 Any combination of full or partial year renewals up to and including the entire renewal allowance.

**3.3 TERMINATION FOR CAUSE:** The State may terminate this contract, in whole or in part, immediately upon notice to the Vendor if: (a) the State determines that the actions or inactions of the Vendor, its agents, employees or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, or property, or (b) the Vendor has notified the State that it is unable or unwilling to perform the contract.

If Vendor fails to perform to the State's satisfaction any material requirement of this contract, is in violation of a material provision of this contract, or the State determines that the Vendor lacks the financial resources to perform the contract, the State shall provide written notice to the Vendor to cure the problem identified within the period of time specified in the State's written notice. If not cured by that date the State may either: (a) immediately terminate the contract without additional written notice or (b) enforce the terms and conditions of the contract.

For termination due to any of the causes contained in this Section, the State retains its rights to seek any available legal or equitable remedies and damages.

**3.4 TERMINATION FOR CONVENIENCE:** The State may, for its convenience and with thirty (30) days prior written notice to Vendor, terminate this contract in whole or in part and without payment of any penalty or incurring any further obligation to the Vendor.

Upon submission of invoices and proof of claim, the Vendor shall be entitled to compensation for supplies and services provided in compliance with this contract up to and including the date of termination.

**3.5 OTHER TERMINATION:** The State may also terminate, in whole or in part, this contract without advance notice pursuant to Section 3.7.

**3.6 SUSPENSION:** The State may also suspend, in whole or in part, this contract without advance notice pursuant to Section 3.7.

**3.7 AVAILABILITY OF APPROPRIATION:** This contract is contingent upon and subject to the availability of funds. The State, at its sole option, may terminate or suspend this contract, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (30 ILCS 500/20-

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60), (2) the Governor or DoIT reserves funds, or (3) the Agency determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations or available funds for payment. Vendor will be notified in writing of the failure of appropriation or of a reduction or decrease and DoIT's election to terminate or suspend, in whole or in part, as soon as practicable. Any suspension or termination pursuant to this section will be effective upon the date of the written notice unless otherwise indicated.

**4. STANDARD BUSINESS TERMS AND CONDITIONS**

**4.1 PAYMENT TERMS AND CONDITIONS:**

- 4.1.1 Late Payment: Payments, including late payment charges, will be paid in accordance with the State Prompt Payment Act and rules when applicable. 30 ILCS 540; 74 Ill. Adm. Code 900. This shall be Vendor's sole remedy for late payments by the State. Payment terms contained in Vendor's invoices shall have no force or effect.
- 4.1.2 Minority Contractor Initiative: Any Vendor awarded a contract of \$1,000 or more under Section 20-10, 20-15, 20-25 or 20-30 of the Illinois Procurement Code (30 ILCS 500) is required to pay a fee of \$15. The Comptroller shall deduct the fee from the first check issued to the Vendor under the contract and deposit the fee in the Comptroller's Administrative Fund. 15 ILCS 405/23.9.
- 4.1.3 Expenses: The State will not pay for supplies provided or services rendered, including related expenses, incurred prior to the execution of this contract by the Parties even if the effective date of the contract is prior to execution.
- 4.1.4 Prevailing Wage: As a condition of receiving payment Vendor must (i) be in compliance with the contract, (ii) pay its employees prevailing wages when required by law, (iii) pay its suppliers and subcontractors according to the terms of their respective contracts, and (iv) provide lien waivers to the State upon request. Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services. The prevailing wages are revised by the Illinois Department of Labor (DOL) and are available on DOL's official website, which shall be deemed proper notification of any rate changes under this subsection. Vendor is responsible for contacting DOL at 217-782-6206 or (<http://www.state.il.us/agency/idol/index.htm>) to ensure understanding of prevailing wage requirements.

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- 4.1.5 Federal Funding: This contract may be partially or totally funded with Federal funds. If Federal funds are expected to be used, then the percentage of the good/service paid using Federal funds and the total Federal funds expected to be used will be provided to the awarded Vendor in the notice of intent to award.
- 4.1.6 Invoicing: By submitting an invoice, Vendor certifies that the supplies or services provided meet all requirements of this contract, and the amount billed and expenses incurred are as allowed in this contract. Invoices for supplies purchased, services performed and expenses incurred through June 30 of any year must be submitted to the State no later than July 31 of that year; otherwise Vendor may have to seek payment through the Illinois Court of Claims. 30 ILCS 105/25. All invoices are subject to statutory offset. 30 ILCS 210.
  - 4.1.6.1 Vendor shall not bill for any taxes unless accompanied by proof that the State is subject to the tax. If necessary, Vendor may request the applicable Agency's Illinois tax exemption number and Federal tax exemption information.
  - 4.1.6.2 Vendor shall invoice on a monthly basis.

Send invoices to:

Agency:	Department of Innovation & Technology (DoIT)
Attn:	Invoice Processing
Address:	120 W. Jefferson Street, Floor 3
City, State Zip	Springfield, IL 62702

See attached BidBuy Purchase Order

For procurements conducted in BidBuy, the Agency may include in this contract the BidBuy Purchase Order as it contains the Bill To address.

**4.2 ASSIGNMENT:** This contract may not be assigned or transferred in whole or in part by Vendor without the prior written consent of the State.

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- 4.3 SUBCONTRACTING:** For purposes of this section, subcontractors are those specifically hired to perform all or part of the work covered by this contract. Vendor must receive prior written approval before use of any subcontractors in the performance of this contract. Vendor shall describe, in an attachment if not already provided, the names and addresses of all authorized subcontractors to be utilized by Vendor in the performance of this contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money that each subcontractor is expected to receive pursuant to this contract. If required, Vendor shall provide a copy of any subcontracts within fifteen (15) days after execution of this contract. All subcontracts must include the same certifications that Vendor must make as a condition of this contract. Vendor shall include in each subcontract the subcontractor certifications as shown on the Standard Certification form available from the State. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, then Vendor must promptly notify, by written amendment to the Contract, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to the Contract. 30 ILCS 500/20-120.
- 4.4 AUDIT/RETENTION OF RECORDS:** Vendor and its subcontractors shall maintain books and records relating to the performance of this contract and any subcontract necessary to support amounts charged to the State pursuant this contract or subcontract. Books and records, including information stored in databases or other computer systems, shall be maintained by the Vendor for a period of three (3) years from the later of the date of final payment under the contract or completion of the contract, and by the subcontractor for a period of three (3) years from the later of final payment under the term or completion of the subcontract. If Federal funds are used to pay contract costs, the Vendor and its subcontractors must retain their respective records for five (5) years. Books and records required to be maintained under this section shall be available for review or audit by representatives of: the procuring Agency, the Auditor General, the Executive Inspector General, the Chief Procurement Officer, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. Vendor and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this contract or any subcontract for which adequate books and records are not available to support the purported disbursement. The Vendor or subcontractors shall not impose a charge for audit or examination of the Vendor's or subcontractor's books and records. 30 ILCS 500/20-65.
- 4.5 TIME IS OF THE ESSENCE:** Time is of the essence with respect to Vendor's performance of this contract. Vendor shall continue to perform its obligations while any dispute concerning this contract is being resolved unless otherwise directed by the State.

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- 4.6 NO WAIVER OF RIGHTS:** Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.
- 4.7 FORCE MAJEURE:** Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence, including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel this contract without penalty if performance does not resume within thirty (30) days of the declaration.
- 4.8 CONFIDENTIAL INFORMATION:** Each Party to this contract, including its agents and subcontractors, may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this contract. Vendor shall presume all information received from the State or to which it gains access pursuant to this contract is confidential. Vendor information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act, shall be considered public. No confidential data collected, maintained, or used in the course of performance of this contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of this contract or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of this contract, in whatever form it is maintained, promptly at the end of this contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party; received in good faith from a third Party not subject to any confidentiality obligation to the disclosing Party; now is or later becomes publicly known through no breach of confidentiality obligation by the receiving Party; or that is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.
- 4.9 USE AND OWNERSHIP:** All work performed or supplies created by Vendor under this contract, whether written documents or data, goods or deliverables of any kind, shall be deemed work for hire under copyright law and all intellectual property and other laws, and the State of Illinois is granted sole and exclusive ownership to all such work, unless otherwise agreed in writing. Vendor hereby assigns to the State all right, title, and interest in and to such work including any related intellectual property rights, and/or waives any

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and all claims that Vendor may have to such work including any so-called "moral rights" in connection with the work. Vendor acknowledges the State may use the work product for any purpose. Confidential data or information contained in such work shall be subject to the confidentiality provisions of this contract.

- 4.10 INDEMNIFICATION AND LIABILITY:** The Vendor shall indemnify and hold harmless the State of Illinois, its agencies, officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including in-house and contracted attorneys' fees and expenses, arising out of: (a) any breach or violation by Vendor of any of its certifications, representations, warranties, covenants or agreements; (b) any actual or alleged death or injury to any person, damage to any real or personal property, or any other damage or loss claimed to result in whole or in part from Vendor's negligent performance; (c) any act, activity or omission of Vendor or any of its employees, representatives, subcontractors or agents; or (d) any actual or alleged claim that the services or goods provided under this contract infringe, misappropriate, or otherwise violate any intellectual property (patent, copyright, trade secret, or trademark) rights of a third party. In accordance with Article VIII, Section 1(a),(b) of the Constitution of the State of Illinois, the State may not indemnify private parties absent express statutory authority permitting the indemnification. Neither Party shall be liable for incidental, special, consequential, or punitive damages.
- 4.11 INSURANCE:** Vendor shall, at all times during the term of this contract and any renewals or extensions, maintain and provide a Certificate of Insurance naming the State as an additionally insured for all required bonds and insurance. Certificates may not be modified or canceled until at least thirty (30) days' notice has been provided to the State. Vendor shall provide: (a) General Commercial Liability insurance in the amount of \$1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and \$2,000,000 Annual Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto (Combined Single Limit Bodily Injury and Property Damage), in amount of \$1,000,000 per occurrence; and (c) Worker's Compensation Insurance in the amount required by law. Insurance shall not limit Vendor's obligation to indemnify, defend, or settle any claims.
- 4.12 INDEPENDENT CONTRACTOR:** Vendor shall act as an independent contractor and not an agent or employee of, or joint venturer with the State. All payments by the State shall be made on that basis.

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- 4.13 SOLICITATION AND EMPLOYMENT:** Vendor shall not employ any person employed by the State during the term of this contract to perform any work under this contract. Vendor shall give notice immediately to the Agency's director if Vendor solicits or intends to solicit State employees to perform any work under this contract.
- 4.14 COMPLIANCE WITH THE LAW:** The Vendor, its employees, agents, and subcontractors shall comply with all applicable Federal, State, and local laws, rules, ordinances, regulations, orders, Federal circulars and all license and permit requirements in the performance of this contract. Vendor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. Vendor shall obtain at its own expense, all licenses and permissions necessary for the performance of this contract.
- 4.15 BACKGROUND CHECK:** Whenever the State deems it reasonably necessary for security reasons, the State may conduct, at its expense, criminal and driver history background checks of Vendor's and subcontractor's officers, employees or agents. Vendor or subcontractor shall immediately reassign any individual who, in the opinion of the State, does not pass the background check.
- 4.16 APPLICABLE LAW:**
- 4.16.1 PREVAILING LAW:** This contract shall be construed in accordance with and is subject to the laws and rules of the State of Illinois.
- 4.16.2 EQUAL OPPORTUNITY:** The Department of Human Rights' Equal Opportunity requirements are incorporated by reference. 44 ILL. ADM. CODE 750.
- 4.16.3 COURT OF CLAIMS; ARBITRATION; SOVEREIGN IMMUNITY:** Any claim against the State arising out of this contract must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1. The State shall not enter into binding arbitration to resolve any dispute arising out of this contract. The State of Illinois does not waive sovereign immunity by entering into this contract.
- 4.16.4 OFFICIAL TEXT:** The official text of the statutes cited herein is incorporated by reference. An unofficial version can be viewed at ([www.ilga.gov/legislation/ilcs/ilcs.asp](http://www.ilga.gov/legislation/ilcs/ilcs.asp)).
- 4.17 ANTI-TRUST ASSIGNMENT:** If Vendor does not pursue any claim or cause of action it has arising under Federal or State antitrust laws relating to the subject matter of this contract, then upon request of the Illinois Attorney General, Vendor shall assign to the State all of Vendor's rights, title and interest to the claim or cause of action.

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- 4.18 CONTRACTUAL AUTHORITY:** The Agency that signs this contract on behalf of the State of Illinois shall be the only State entity responsible for performance and payment under this contract. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs in addition to an Agency, he/she does so as approving officer and shall have no liability to Vendor. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs a master contract on behalf of State agencies, only the Agency that places an order or orders with the Vendor shall have any liability to the Vendor for that order or orders.
- 4.19 EXPATRIATED ENTITIES:** Except in limited circumstances, no business or member of a unitary business group, as defined in the Illinois Income Tax Act, shall submit a bid for or enter into a contract with a State agency if that business or any member of the unitary business group is an expatriated entity.
- 4.20 NOTICES:** Notices and other communications provided for herein shall be given in writing via electronic mail whenever possible. If transmission via electronic mail is not possible, then notices and other communications shall be given in writing via registered or certified mail with return receipt requested, via receipted hand delivery, via courier (UPS, Federal Express or other similar and reliable carrier), or via facsimile showing the date and time of successful receipt. Notices shall be sent to the individuals who signed this contract using the contact information following the signatures. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change its contact information.
- 4.21 MODIFICATIONS AND SURVIVAL:** Amendments, modifications and waivers must be in writing and signed by authorized representatives of the Parties. Any provision of this contract officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination. In the event of a conflict between the State's and the Vendor's terms, conditions and attachments, the State's terms, conditions and attachments shall prevail.
- 4.22 PERFORMANCE RECORD / SUSPENSION:** Upon request of the State, Vendor shall meet to discuss performance or provide contract performance updates to help ensure proper performance of this contract. The State may consider Vendor's performance under this contract and compliance with law and rule to determine whether to continue this contract, suspend Vendor from doing future business with the State for a specified period

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of time, or whether Vendor can be considered responsible on specific future contract opportunities.

**4.23 FREEDOM OF INFORMATION ACT:** This contract and all related public records maintained by, provided to, or required to be provided to the State are subject to the Illinois Freedom of Information Act (FOIA) notwithstanding any provision to the contrary that may be found in this contract. 5 ILCS 140.

**4.24 SCHEDULE OF WORK:** Any work performed on State premises shall be performed during the hours designated by the State and performed in a manner that does not interfere with the State and its personnel.

**4.25 WARRANTIES FOR SUPPLIES AND SERVICES:**

4.25.1. Vendor warrants that the supplies furnished under this contract will: (a) conform to the standards, specifications, drawing, samples or descriptions furnished by the State or furnished by the Vendor and agreed to by the State, including but not limited to all specifications attached as exhibits hereto; (b) be merchantable, of good quality and workmanship, and free from defects for a period of twelve months or longer if so specified in writing, and fit and sufficient for the intended use; (c) comply with all federal and state laws, regulations and ordinances pertaining to the manufacturing, packing, labeling, sale and delivery of the supplies; (d) be of good title and be free and clear of all liens and encumbrances and; (e) not infringe any patent, copyright or other intellectual property rights of any third party. Vendor agrees to reimburse the State for any losses, costs, damages or expenses, including without limitations, reasonable attorney's fees and expenses, arising from failure of the supplies to meet such warranties.

4.25.2. Vendor shall ensure that all manufacturers' warranties are transferred to the State and shall provide to the State copies of such warranties. These warranties shall be in addition to all other warranties, express, implied or statutory, and shall survive the State's payment, acceptance, inspection or failure to inspect the supplies.

4.25.3. Vendor warrants that all services will be performed to meet the requirements of this contract in an efficient and effective manner by trained and competent personnel. Vendor shall monitor performances of each individual and shall immediately reassign any individual who does not perform in accordance with

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this contract, who is disruptive or not respectful of others in the workplace, or who in any way violates the contract or State policies.

**4.26 REPORTING, STATUS AND MONITORING SPECIFICATIONS:** Vendor shall immediately notify the State of any event that may have a material impact on Vendor's ability to perform this contract.

**4.27 EMPLOYMENT TAX CREDIT:** Vendors who hire qualified veterans and certain ex-offenders may be eligible for tax credits. 35 ILCS 5/216, 5/217. Please contact the Illinois Department of Revenue (telephone #: 217-524-4772) for information about tax credits.

**4.28 SUPPLEMENTAL TERMS:** Notwithstanding any provision to the contrary in the Vendor's supplemental terms and conditions, or in any licensing agreement attached hereto:

4.28.1 The procuring Agency and the State do not waive sovereign immunity;

4.28.2 The procuring Agency and the State do not consent to be governed by the laws of any state other than Illinois;

4.28.3 The procuring Agency and the State do not consent to be represented in any legal proceeding by any person or entity other than the Illinois Attorney General or his or her designee;

4.28.4 The procuring Agency and the State shall not be bound by the terms and conditions contained in any click-wrap agreement, click-wrap license, click-through agreement, click-through license, end user license agreement or any other agreement or license contained or referenced in the software or any quote provided by Vendor, except as attached to this Contract.

4.28.5 The procuring Agency and the State shall not indemnify Vendor or its subcontractors (including any equipment manufacturers or software companies);

4.28.6 Vendor shall indemnify the procuring Agency and State pursuant to the terms and conditions of Section 4.10 of the contract; and

4.28.7 Vendor's liability shall be governed by the terms and conditions contained in Section 4.10 of the contract.



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**4.29 SECURITY REQUIREMENTS:** The State of Illinois has specific security requirements for information and systems. Vendor must ensure these requirements are fully understood and allocate sufficient project time and resources to address the security requirements.

An information security risk assessment, data classification and system categorization process and the submission of a system security plan must be completed and submitted to the Department of Innovation & Technology, Division of Information Security prior to the commencement of system development or solution delivery activities. Vendor must participate with the risk assessment and data classification and system categorization process. The formal risk assessment, data classification and system categorization process will be administered by the Illinois Department of Innovation & Technology, Division of Information Security. Vendor program and project management personnel must ensure the coordination of these activities with State of Illinois program and project management personnel.

If not specifically addressed in other Vendor Information Technology Requirements, Vendor must adhere to State of Illinois and Illinois Department of Innovation & Technology technology and security Policies, Procedures, and Standards. <https://www2.illinois.gov/sites/doit/support/policies/Pages/default.aspx>

Vendor must also adhere to a minimum security baseline as identified in the National Institute of Standards and Technology (NIST) Special Publication 800-53, Revision 4, Security and Privacy Controls for Federal Systems and Organizations. <http://nvlpubs.nist.gov/nistpubs/SpecialPublications/NIST.SP.800-53r4.pdf>. If not specifically addressed in other Vendor Information Technology Requirements, Vendors must assure the adoption of, at minimum, the low security control baselines. Exceptions to this requirement must be approved by the Illinois Department of Innovation & Technology, Division of Information Security.

Cloud solutions must adhere to recommendations of the Cloud Security Alliance. Vendors may find guidance and cross-referencing to the NIST 800-53, Revision 4 with the Cloud Security Alliance controls at <https://cloudsecurityalliance.org/download/cloud-controls-matrix-v3-0-1/>

State and Federal laws, rules and regulations as well as industry-specific guidelines require specific and often enhanced security controls on information and systems. The State of Illinois is required to comply with the below laws, standards and regulations.

# STATE OF ILLINOIS CONTRACT

Statewide Master Language Interpretation Services  
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Vendors must ensure compliance with the below as appropriate based upon the formal risk assessment to include a data classification and system categorization process.

- Illinois Identity Protection Act (5 ILCS 179)
- Illinois Personal Information Protection Act (815 ILCS 530)
- The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99)
- Federal Bureau of Investigations Criminal Justice Information Services (CJIS) Security Policy, version 5.5, issued June 26, 2016
- Federal Centers for Medicare & Medicaid Services (CMS) MARS-E Document Suite, Version 2.0 Catalog of Minimum Acceptable Risk Security and Privacy Controls for Exchanges November 10, 2015.
- Federal Centers for Medicare & Medicaid Services Information Security Acceptable Risk Safeguards (ARS) CMS Minimum Security Requirements Version 2.0 September 20, 2013.

**STATE OF ILLINOIS  
CONTRACT**

Statewide Master Language Interpretation Services  
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**5. STATE SUPPLEMENTAL PROVISIONS**

- Agency Definitions
  - 5.1.1 "Chief Procurement Officer" means the chief procurement officer appointed pursuant to 30 ILCS 500/10-20(a)(4).
- Required Federal Clauses, Certifications and Assurances
- Public Works Requirements (construction and maintenance of a public work) 820 ILCS 130/4.
- Prevailing Wage (janitorial cleaning, window cleaning, building and grounds, site technician, natural resources, food services, security services, and printing, if valued at more than \$200 per month or \$2,000 per year) 30 ILCS 500/25-60.
- Agency Specific Terms and Conditions
  - 5.1.2 The Chief Procurement Officer for General Services makes this contract available to all governmental units and qualified not-for-profit agencies.
  - 5.1.3 Vendor agrees to extend all terms and conditions, specifications, and pricing or discounts specified in this contract for the items in this contract to all governmental units and qualified not-for-profit agencies.
  - 5.1.4 The supplies or services subject to this Contract shall be distributed or rendered directly to each governmental unit or qualified not-for-profit agency.
  - 5.1.5 Vendor shall bill each governmental unit or qualified not-for-profit agency separately for its actual share of the costs of the supplies or services purchased.
  - 5.1.6 The credit or liability of each governmental unit or qualified not-for-profit agency shall remain separate and distinct.
  - 5.1.7 Disputes between vendors and governmental units or qualified not-for-profit agencies shall be resolved between the affected parties.

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5.1.8 All terms and conditions in this Contract apply with full force and effect to all purchase orders.



Other (describe)

Utilization Plan

Letter of Intent

# STATE OF ILLINOIS CONTRACT

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## 6. STANDARD CERTIFICATIONS

Vendor acknowledges and agrees that compliance with this subsection in its entirety for the term of the contract and any renewals is a material requirement and condition of this contract. By executing this contract Vendor certifies compliance with this subsection in its entirety, and is under a continuing obligation to remain in compliance and report any non-compliance.

This subsection, in its entirety, applies to subcontractors used on this contract. Vendor shall include these Standard Certifications in any subcontract used in the performance of the contract using the Standard Certification form provided by the State.

If this contract extends over multiple fiscal years, including the initial term and all renewals, Vendor and its subcontractors shall confirm compliance with this section in the manner and format determined by the State by the date specified by the State and in no event later than July 1 of each year that this contract remains in effect.

If the Parties determine that any certification in this section is not applicable to this contract it may be stricken without affecting the remaining subsections.

6.1 As part of each certification, Vendor acknowledges and agrees that should Vendor or its subcontractors provide false information, or fail to be or remain in compliance with the Standard Certification requirements, one or more of the following sanctions will apply:

- the contract may be void by operation of law,
- the State may void the contract, and
- the Vendor and its subcontractors may be subject to one or more of the following: suspension, debarment, denial of payment, civil fine, or criminal penalty.

Identifying a sanction or failing to identify a sanction in relation to any of the specific certifications does not waive imposition of other sanctions or preclude application of sanctions not specifically identified.

6.2 Vendor certifies it and its employees will comply with applicable provisions of the United States Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act, and applicable rules in performance of this contract.

**STATE OF ILLINOIS  
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Statewide Master Language Interpretation Services  
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- 6.3 Vendor, if an individual, sole proprietor, partner or an individual as member of a LLC, certifies he/she is not in default on an educational loan. 5 ILCS 385/3.
- 6.4 Vendor, if an individual, sole proprietor, partner or an individual as member of a LLC, certifies it he/she has not received (i) an early retirement incentive prior to 1993 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code or (ii) an early retirement incentive on or after 2002 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code. 30 ILCS 105/15a; 40 ILCS 5/14-108.3; 40 ILCS 5/16-133.
- 6.5 Vendor certifies that it is a legal entity authorized to do business in Illinois prior to submission of a bid, offer, or proposal. 30 ILCS 500/1-15.80, 20-43.
- 6.6 To the extent there was a current Vendor providing the services covered by this contract and the employees of that Vendor who provided those services are covered by a collective bargaining agreement, Vendor certifies (i) that it will offer to assume the collective bargaining obligations of the prior employer, including any existing collective bargaining agreement with the bargaining representative of any existing collective bargaining unit or units performing substantially similar work to the services covered by the contract subject to its bid or offer; and (ii) that it shall offer employment to all employees currently employed in any existing bargaining unit who perform substantially similar work to the work that will be performed pursuant to this contract. This does not apply to heating, air conditioning, plumbing and electrical service contracts. 30 ILCS 500/25-80.
- 6.7 Vendor certifies it has neither been convicted of bribing or attempting to bribe an officer or employee of the State of Illinois or any other State, nor made an admission of guilt of such conduct that is a matter of record. 30 ILCS 500/50-5.
- 6.8 If Vendor has been convicted of a felony, Vendor certifies at least five years have passed after the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business. 30 ILCS 500/50-10.
- 6.9 If Vendor or any officer, director, partner, or other managerial agent of Vendor has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, Vendor certifies at least five years have passed since the date of the conviction. Vendor further certifies that it is not barred from being awarded a contract and acknowledges that the State shall declare the contract void if this certification is false. 30 ILCS 500/50-10.5.

**STATE OF ILLINOIS  
CONTRACT**

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- 6.10 Vendor certifies it is not barred from having a contract with the State based upon violating the prohibitions related to either submitting/writing specifications or providing assistance to an employee of the State of Illinois by reviewing, drafting, directing, or preparing any invitation for bids, a request for proposal, or request of information, or similar assistance (except as part of a public request for such information). 30 ILCS 500/50-10.5(e), *amended* by Pub. Act No. 97-0895 (August 3, 2012).
- 6.11 Vendor certifies that it and its affiliates are not delinquent in the payment of any debt to the State (or if delinquent has entered into a deferred payment plan to pay the debt), and Vendor and its affiliates acknowledge the State may declare the contract void if this certification is false or if Vendor or an affiliate later becomes delinquent and has not entered into a deferred payment plan to pay off the debt. 30 ILCS 500/50-11, 50-60.
- 6.12 Vendor certifies that it and all affiliates shall collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with provisions of the Illinois Use Tax Act and acknowledges that failure to comply may result in the contract being declared void. 30 ILCS 500/50-12.
- 6.13 Vendor certifies that it has not been found by a court or the Pollution Control Board to have committed a willful or knowing violation of the Environmental Protection Act within the last five years, and is therefore not barred from being awarded a contract. 30 ILCS 500/50-14.
- 6.14 Vendor certifies it has neither paid any money or valuable thing to induce any person to refrain from bidding on a State contract, nor accepted any money or other valuable thing, or acted upon the promise of same, for not bidding on a State contract. 30 ILCS 500/50-25.
- 6.15 Vendor certifies it is not in violation of the "Revolving Door" provisions of the Illinois Procurement Code. 30 ILCS 500/50-30.
- 6.16 Vendor certifies that it has not retained a person or entity to attempt to influence the outcome of a procurement decision for compensation contingent in whole or in part upon the decision or procurement. 30 ILCS 500/50-38.
- 6.17 Vendor certifies that if it has hired a person required to register under the Lobbyist Registration Act to assist in obtaining any State contract, that none of the lobbyist's costs, fees, compensation, reimbursements, or other remuneration were billed to the State. 30 ILCS 500\50-38.



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Statewide Master Language Interpretation Services  
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- 6.18 Vendor certifies it will report to the Illinois Attorney General and the Chief Procurement Officer any suspected collusion or other anti-competitive practice among any bidders, offerors, contractors, proposers, or employees of the State. 30 ILCS 500/50-40, 50-45, 50-50.
- 6.19 Vendor certifies steel products used or supplied in the performance of a contract for public works shall be manufactured or produced in the United States, unless the executive head of the procuring Agency/University grants an exception. 30 ILCS 565.
- 6.20 Drug Free Workplace
- 6.20.1 If Vendor employs 25 or more employees and this contract is worth more than \$5,000, Vendor certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act.
- 6.20.2 If Vendor is an individual and this contract is worth more than \$5000, Vendor certifies it shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the contract. 30 ILCS 580.
- 6.21 Vendor certifies that neither Vendor nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the United States. Department of Commerce. 30 ILCS 582.
- 6.22 Vendor certifies it has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any state or of the United States. 720 ILCS 5/33 E-3, E-4.
- 6.23 Vendor certifies it complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, which include providing equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies. 775 ILCS 5/2-105.
- 6.24 Vendor certifies it does not pay dues to or reimburse or subsidize payments by its employees for any dues or fees to any "discriminatory club." 775 ILCS 25/2.
- 6.25 Vendor certifies that no foreign-made equipment, materials, or supplies furnished to the State under the contract have been or will be produced in whole or in part by forced labor or indentured labor under penal sanction. 30 ILCS 583.

**STATE OF ILLINOIS  
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Statewide Master Language Interpretation Services  
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- 6.26 Vendor certifies that no foreign-made equipment, materials, or supplies furnished to the State under the contract have been produced in whole or in part by the labor of any child under the age of 12. 30 ILCS 584.
- 6.27 Vendor certifies that any violation of the Lead Poisoning Prevention Act, as it applies to owners of residential buildings, has been mitigated. 410 ILCS 45.
- 6.28 Vendor warrants and certifies that it and, to the best of its knowledge, its subcontractors have and will comply with Executive Order No. 1 (2007). The Order generally prohibits Vendors and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.
- 6.29 Vendor certifies that information technology, including electronic information, software, systems and equipment, developed or provided under this contract comply with the applicable requirements of the Illinois Information Technology Accessibility Act Standards as published at ([www.dhs.state.il.us/iitaa](http://www.dhs.state.il.us/iitaa)) 30 ILCS 587.
- 6.30 Vendor certifies that it has read, understands, and is in compliance with the registration requirements of the Elections Code (10 ILCS 5/9-35) and the restrictions on making political contributions and related requirements of the Illinois Procurement Code. 30 ILCS 500/20-160 and 50-37. Vendor will not make a political contribution that will violate these requirements.

In accordance with section 20-160 of the Illinois Procurement Code, Vendor certifies as applicable:

Vendor is not required to register as a business entity with the State Board of Elections.

or

Vendor has registered with the State Board of Elections. As a registered business entity, Vendor acknowledges a continuing duty to update the registration as required by the Act.

- 6.31 Vendor certifies that if it is awarded a contract through the use of the preference required by the Procurement of Domestic Products Act, then it shall provide products pursuant to the contract or a subcontract that are manufactured in the United States. 30 ILCS 517.

**STATE OF ILLINOIS  
CONTRACT**

Statewide Master Language Interpretation Services  
Contract # CMT9213100

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- 6.32 A person (other than an individual acting as a sole proprietor) must be a duly constituted legal entity and authorized to transact business or conduct affairs in Illinois prior to submitting a bid or offer. 30 ILCS 500/20-43. If you do not meet these criteria, then your bid or offer will be disqualified.

Vendor must make one of the following four certifications by checking the appropriate box. If C or D is checked, then Vendor must attach to this form the requested documentation.

- A.  Vendor certifies it is an individual acting as a sole proprietor and is therefore not subject to the requirements of section 20-43 of the Procurement Code.
- B.  Vendor certifies that it is a legal entity, and was authorized to transact business or conduct affairs in Illinois as of the date for submitting this bid or offer. The State may require Vendor to provide evidence of compliance before award.

- 6.33 Vendor certifies that, for the duration of this contract it will:

- post its employment vacancies in Illinois and border states on the Department of Employment Security's IllinoisJobLink.com website or its successor system; or
- will provide an online link to these employment vacancies so that this link is accessible through the IllinoisJobLink.com website or its successor system; or
- is exempt from 20 ILCS 1005/1005-47 because the contract is for construction-related services as that term is defined in section 1-15.20 of the Procurement Code; or the contract is for construction and vendor is a party to a contract with a bona fide labor organization and performs construction. (20 ILCS 1005/1005-47).

**STATE OF ILLINOIS  
CONTRACT RENEWAL**

Department of Innovation and Technology  
JPMC Language Interpretation Services  
CMT9213100

The undersigned Agency and Vendor, Propio Language Services, LLC, (the Parties) agree that the following shall renew the Contract referenced herein. All terms and conditions set forth in the original Contract, not amended herein, shall remain in full force and effect as written. In the event of conflict, the terms of this Renewal shall prevail.

IN WITNESS WHEREOF, the Agency and the Vendor cause this Renewal to be executed on the dates shown below by representatives authorized to bind the respective PARTIES.

**VENDOR**

Vendor Name: Propio Language Services	Address: 10801 Mastin St Suite 580, Overland Park, KS 66210
Signature: <i>Christopher Pesce</i>	Phone: (913) 381-3143
Printed Name: Christopher Pesce	Fax: 9132731539
Title: CFO	Email: cpesce@propio-ls.com
Date: 03 / 28 / 2023	

**STATE OF ILLINOIS**

Agency: Department of Innovation and Technology	Phone:
Street Address: 120 West Jefferson Street	Fax:
City, State ZIP: Springfield, IL 62701	
Official Signature: <i>Brandon Ragle</i>	Date: 04/18/2023
Printed Name: Brandon Ragle	
Official's Title: Acting Secretary	
Legal Signature: <i>Margaret van Dijk</i>	Date: 04/18/2023
Legal Printed Name: Margaret van Dijk	
Legal's Title: General Counsel	
Fiscal Signature: <i>Mary Feagans</i>	Date: 04/17/2023
Fiscal's Printed Name: Mary Feagans	
Fiscal's Title: Chief Fiscal Officer	

**STATE USE ONLY**

**NOT PART OF CONTRACTUAL PROVISIONS**

BidBuy Ref. #: B-33601		Project Title: JPMC Language Interpretation Services	
Contract #: CMT9213100		Procurement Method (IFB, RFP, Small, etc): Renewal	
IPB Ref. #: 22042506/B-302		IPB Publication Date: 5/11/2018	Award Code:
Subcontractor Utilization? <input type="checkbox"/> Yes <input type="checkbox"/> No		Subcontractor Disclosure? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Funding Source		Obligation #	
CPO 33 – General Counsel Approval:			
Signature	Printed Name	Date	

1. **DESCRIPTION OF CONTRACT BEING RENEWED:** The Illinois Department of Innovation and Technology and Propio Language Services, LLC are renewing Contract #CMT9213100 for the purchase of language interpretation services. This contract is made available to the Department of Innovation and Technology and governmental units and/or qualified not-for-profit agencies in Illinois. This is renewal 1 of 1.
2. **TERMS AND CONDITIONS:** This Renewal is on the same terms and conditions as the Contract being renewed except as changed and described herein. Specifically, the Contract is amended as follows:

The following clauses are added to **Section 4.10 Indemnification and Liability:**

**10.1 DATA BREACH PREVENTION, NOTICE, AND REMEDIATION:** Vendor shall ensure the security, storage, and integrity of the State's content, data, computers, networks, and systems (which may include the use of encryption technology to protect the State's content and data from unauthorized access). Notwithstanding anything to the contrary in this Contract, to the extent that Vendor experiences or causes an information breach or security incident that impacts the State's data, content, computers, systems, or networks, Vendor shall immediately notify the State and will use best efforts to immediately remedy any such breach or incident, and to prevent any further breach or incident, at Vendor's expense, in accordance with applicable privacy rights, laws, regulations, policies, and standards, including but not limited to the Illinois Personal Information Protection Act (815 ILCS 530). Vendor shall reimburse the State for any and all costs incurred by the State in responding to, and mitigating damages caused by, any such breach or security incident, including all costs of notice and/or remediation.

**10.2 DATA LOSS AND DAMAGE TO STATE COMPUTER SYSTEMS:** Vendor shall adhere to all indemnification and liability obligations stated in this Contract and will remain liable where any damage or impairment to the State's computers, systems, and networks, or any loss or corruption of the State's data or content, is due to Vendor's negligent or intentional acts and omissions. Further, Vendor shall reimburse the State for any and all costs incurred by the State in restoring such data, content, computers, systems, or networks.

Section 4.20 Notices is replaced in its entirety with the following:

**4.20 NOTICES:** Notices and other communications provided for herein shall be given in writing via electronic mail whenever possible. If transmission via electronic mail is not possible, then notices and other communications shall be given in writing via registered or certified mail with return receipt requested, via receipted hand delivery or via courier (UPS, Federal Express or other similar and reliable carrier). Notices to Vendor and Notice to the State not sent via electronic mail shall be sent using the contact information as provided with the signatures. Notices to the State via electronic mail shall be sent as described in the contract list, titled SOI and Vendor Contacts for Notifications, which is attached to this Contract Renewal and may be updated from time to time by the State with notice to Verizon. All legal notices sent by electronic mail to DoIT pursuant to this Contract or as required by this Contract, shall include the DoIT General Counsel, at DoIT.GeneralCounsel@illinois.gov. Notices to the Vendor via electronic mail shall be sent as described in the contract list, titled SOI and Vendor Contacts for Notifications, which is attached to this Contract Renewal and may be updated from time to time by the Vendor with notice to the State. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change its contact information.

3. **RENEWAL TERM:** This RENEWAL shall begin July 1, 2023 and shall run through June 30, 2028.
4. **COSTS:** Pricing per original contract. Estimated spend is \$1,454,500.00
5. **MAXIMUM AMOUNT:** The total payments under this contract shall not exceed \$N/A without a formal amendment.
6. **SUBCONTRACTORS:** Will subcontractors be utilized?  Yes  No
  - Subcontractor Name: Multilingual Connections

Amount to be paid: \$29,090.00 (estimated annually)

Address: 805 Greenwood St., Evanston, IL 60201

Description of work: Language Services

- 6.1. All contracts with the subcontractors identified above must include the Standard Certifications completed and signed by the subcontractor.
- 6.2. If the annual value of any the subcontracts is more than \$100,000, then the Vendor must provide to the State the Financial Disclosures and Conflicts of Interest for that subcontractor.
- 6.3. If the subcontractor is registered in the Illinois Procurement Gateway (IPG) and the Vendor is using the subcontractor's Standard Certifications or Financial Disclosures and Conflicts of Interest from the IPG, then the Vendor must also provide a completed Forms B for the subcontractor.
- 6.4. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, Vendor will be required to promptly notify, in writing, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to the Contract. Any subcontracts entered into prior to award of the Contract are done at the Vendor's and subcontractor's risk.

**7 JOINT AND COOPERATIVE PURCHASING ADDITIONAL TERMS AND CONDITIONS:**

Agency Definitions

- 7.1 "Chief Procurement Officer" means the chief procurement officer appointed pursuant to 30 ILCS 500/10-20(a)(4).
- 7.2 "Governmental unit" means Illinois Department of Innovation and Technology, Illinois Department of Corrections, Illinois Department of Juvenile Justice and Illinois Department of Human Services.

Agency Specific Terms and Conditions

- 7.3 The Chief Procurement Officer for General Services makes this contract available to Illinois Department of Innovation and Technology, Illinois Department of Corrections, Illinois Department of Juvenile Justice and Illinois Department of Human Services.
- 7.4 Vendor agrees to extend all terms and conditions, specifications, and pricing or discounts specified in this contract for the items in this contract to all governmental units listed above in Section 6.2.
- 7.5 The supplies or services subject to this Contract shall be distributed or rendered directly to each governmental unit.
- 7.6 Vendor shall bill each governmental unit separately for its actual share of the costs of the supplies or services purchased.
- 7.7 The credit or liability of each governmental unit shall remain separate and distinct.



7.8 Disputes between vendors and governmental units shall be resolved between the affected parties.

7.9 All terms and conditions in this Contract apply with full force and effect to all purchase orders.

**STATE OF ILLINOIS**  
**TAXPAYER IDENTIFICATION NUMBER**

I certify that:

The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and

I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

I am a U.S. person (including a U.S. resident alien).

- If you are an individual, enter your name and SSN as it appears on your Social Security Card.
- If you are a sole proprietor, enter the owner's name on the name line followed by the name of the business and the owner's SSN or EIN.
- If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's name on the name line and the D/B/A on the business name line and enter the owner's SSN or EIN.
- If the LLC is a corporation or partnership, enter the entity's business name and EIN and for corporations, attach IRS acceptance letter (CP261 or CP277).
- For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.

Name:

Business Name: Propio LS, LLC

Taxpayer Identification Number:

Social Security Number:

or

Employer Identification Number : 46-3268968

Legal Status (check one):

- |  |  |
|--|--|
| <input type="checkbox"/> Individual  | <input type="checkbox"/> Governmental  |
| <input type="checkbox"/> Sole Proprietor   | <input type="checkbox"/> Nonresident alien   |
| <input type="checkbox"/> Partnership   | <input type="checkbox"/> Estate or trust   |
| <input type="checkbox"/> Legal Services Corporation  | <input type="checkbox"/> Pharmacy (Non-Corp.)  |
| <input type="checkbox"/> Tax-exempt  | <input type="checkbox"/> Pharmacy/Funeral Home/Cemetery (Corp.)                              |
| <input type="checkbox"/> Corporation providing or billing<br>medical and/or health care services     | <input type="checkbox"/> Limited Liability Company<br>(select applicable tax classification) |
| <input type="checkbox"/> Corporation NOT providing or billing<br>medical and/or health care services | <input type="checkbox"/> C = corporation   |
|  | <input type="checkbox"/> P = partnership   |

Signature of Authorized Representative: \_\_\_\_\_

*Christopher Pesce*

Date: 03 / 28 / 2023



**WILL COUNTY BOARD OF HEALTH  
RESOLUTION #24-20**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

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**APPROVAL OF PAYMENT FOR MEDIA CAMPAIGN ACTIVITIES– NOT TO EXCEED  
\$45,809**

**WHEREAS**, the Will County Health Department provides health information and education to the general public and specific groups; and

**WHEREAS**, the FOURCE Group was selected as the Communication Management group through a Request for Qualifications (RFQ) to develop, implement and administer an overall marketing and communications campaign; and

**WHEREAS**, the invoice presented covers media campaign advertising activities for April 2024; and

**WHEREAS**, funding was secured through the American Rescue Plan Act of 2021 (ARPA) State and Local Fiscal Recovery funding to support public health media communications.

**NOW, THEREFORE, BE IT RESOLVED**, the Will County Board of Health hereby approves payment of the media campaign activities to The FOURCE Group not to exceed \$45,809.

DATED THIS 20th day of March, 2024.

---

Billie Terrell, Ph.D., ACSW, President  
Will County Board of Health

# THE FOURCE

**BILL TO**

DENISE BERGIN  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

**HI! THIS IS YOUR 8903**

**INVOICE #**

**DATE 03.01.2024**

**DUE DATE 03.29.2024**

**TERMS DUE ON RECEIPT**

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ACTIVITY

QTY      RATE      AMOUNT

**MEDIA PLAN**

OVERALL CAMPAIGN RUN: 1 DECEMBER 2023 THRU 31 DECEMBER 2024

INVOICE FLIGHT 5: 1 APRIL THRU 30 APRIL, 2024

**CAMPAIGNS: WELL BABY**

DENTAL CARE  
BEHAVIORAL HEALTH  
SUBSTANCE ABUSE  
SEXUAL HEALTH  
BREAST + CERVICAL CANCER  
PRIMARY CARE  
VACCINES (FLU, COVID, SHINGLES, ETC)  
BACK TO SCHOOL PHYSICALS  
IMMUNIZATIONS

**CAMPAIGNS FLIGHT :**

1. WELL BABY
2. BEHAVIORAL HEALTH
3. PRIMARY CARE
4. VACCINES

**TARGET AUDIENCES |**

1. GENERAL POPULATION
2. AFRICAN AMERICAN
3. HISPANIC
4. RURAL

ACTIVITY

QTY RATE AMOUNT

**DIGITAL MEDIA**

1 9,888.00 9,888.00

MOBILE APPS ADVERTISING | Build audience based on brand values to reach them within their own digital environment. Demo, Placement, and conversion KPI's (traffic, census, etc.)

Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd Video

**DIGITAL MEDIA**

1 7,231.50 7,231.50

DISPLAY ADVERTISING | Build audience based on brand values to reach them within their own digital environment. Demo, Placement, and conversion KPI's (traffic, census, etc.)

Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd Video

**SOCIAL CHANNEL MARKETING**

1 9,813.00 9,813.00

FACEBOOK SOCIAL ADVERTISING | Engage defined audience through social media to capture behavior interaction. Rebuild audiences based on those traits for retargeting communication. Video, Carousel Ads and Instagram

**SOCIAL CHANNEL MARKETING**

1 7,434.00 7,434.00

INSTAGRAM SOCIAL ADVERTISING | Engage defined audience through social media to capture behavior interaction. Rebuild audiences based on those traits for retargeting communication. Video, Carousel Ads and Instagram

**YOUTUBE**

1 5,062.50 5,062.50

ADVERTISING | Build audience based on brand values to reach them within their own digital environment. Demo, Placement, and conversion KPI's (traffic, census, etc.)

Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd Video

**OUTDOOR ADVERTISING**

2 3,190.00 6,380.00

TRANSIT MOBILE DISPLAY

MEDIA: FIVE (5) SUPER QUEEN

PANEL SIZE: 108" X 110"

ROUTE: JOLIET | PINK ZONE

RUN: FEBRUARY + MARCH

MEDIA: FIVE (5) SUPER TAIL

PANEL SIZE: 84" X 26"

ROUTE: JOLIET | PINK ZONE

RUN: FEBRUARY + MARCH

THANK YOU! It's been GREAT working with you. Contact us again.

BALANCE DUE

**\$45,809.00**

# Resolution #24-21

(ADM)

Approval of NextGen  
Infrastructure Hosting  
and Support Contract  
will be added to the  
packet by or at  
Board



**WILL COUNTY BOARD OF HEALTH  
RESOLUTION #24-22**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

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**APPROVAL OF THE CHAPTER 97 WILL COUNTY PUBLIC SWIMMING FACILITY  
ORDINANCE REVISION**

**WHEREAS**, the Will County Board of Health reviews existing Health Department related ordinances and recommends changes to the County Board; and

**WHEREAS**, the Environmental Health division of the Will County Health Department has revised the Chapter 97 Will County Public Swimming Facility Ordinance; and

**WHEREAS**, the Will County Board of Health has reviewed the amendments to the Chapter 97 Will County Public Swimming Facility Ordinance as proposed and recommends the revision of the Ordinance as attached.

**NOW, THEREFORE, BE IT RESOLVED**, the Will County Board of Health hereby recommends the County Board consider the revision of the Chapter 97 Will County Public Swimming Facility Ordinance as attached.

DATED THIS 20th day of March 20, 2024.

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Billie Terrell, Ph.D., ACSW, President  
Will County Board of Health

# WILL COUNTY PUBLIC SWIMMING FACILITY ORDINANCE



Will County  
Health Department &  
Community Health Center

---

## Will County Health Department

501 Ella Avenue  
Joliet, IL 60433  
815-727-8490  
815-740-8147 (fax)

323 Quadrangle Drive  
Bolingbrook, IL 60441  
630-679-7030  
630-679-7031 (fax)

5601 W. Monee-Manhattan Rd. Ste 109  
Monee, IL 60449  
708-534-5721  
708-534-3455 (fax)

Adopted September 2009  
Amended August 20, 2015  
Revised February 14, 2018, April 2024  
WILL COUNTY



## Will County Public Swimming Facility Ordinance

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## WILL COUNTY PUBLIC SWIMMING FACILITY ORDINANCE

WHEREAS, it is in the best interest for the health, safety and welfare of the People of Will County to have sanitary conditions in public swimming facilities, and

WHEREAS, the best way to ensure sanitary conditions in these facilities is to conduct regular inspections, and

WHEREAS, the costs of inspections by the Health Authority to license, regulate and supervise swimming facilities have steadily risen since the Health Authority began operating this program, and

WHEREAS, under the provisions of the Will County Board of Health by laws adopted April 10, 1973 and revised December 20, 2006 the Board of Health may request the County Board pass ordinances permitting the charging and collection of such fees as may be necessary to finance selected services, and for the promotion and protection of health and control of disease.

WHEREAS, in the best interest of the People of Will County, the costs for the above-mentioned licensing inspections and reviews of the public swimming facilities should be borne in part by the operator/owner of the facilities.

THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF WILL COUNTY, ILLINOIS that the Will County Public Swimming Facility Ordinance be formulated to include the attached regulations.

### SECTION 97.01 PURPOSE

The Will County Health Department (the Health Authority) through an agreement with the Illinois Department of Public Health (IDPH) maintains and operates a public swimming facility program for the IDPH and is evaluated as required by the IDPH to determine compliance with the Illinois Swimming Facility Act 210 ILCS 125. Therefore, the purpose of this Ordinance is to establish a schedule of fees to be charged to offset the cost of operating the program, to regulate the licensing and inspections of such facilities, and to provide for the incorporation by reference the standards of the Illinois Department of Public Health as set forth in its Rules entitled "Illinois Swimming Facility Code" issued by the Illinois Department of Public Health and may be hereinafter amended or revised.

~~RE: Will County Public Swimming Facility Ordinance.~~

## SECTION 97.02 ADOPTION OF STATE LAW BY REFERENCE

The Illinois Department of Public Health, Division of Environmental Health: Swimming Facility Act 210 ILCS 125/1- 32 and the "Illinois Swimming Facility Code" and any subsequent revisions thereto are hereby adopted by reference as Section 97.02 of this ordinance.

## SECTION 97.03 DEFINITIONS

1. Health Authority: The term "Health Authority" shall mean that person or persons designated by the Will County Board of Health to enforce this ordinance.
2. Person: The term "Person" shall mean an individual, or a firm, partnership, company corporation, trustee, association or public or private entity.
3. Imminent health hazard: The term "imminent health hazard" shall mean any hazard to public health when the evidence is sufficient to show that a condition or practice, posing or contributing to a significant threat of danger to health or safety, create a public health situation.
4. License: The term "license" shall mean a license issued by the health authority to operate a swimming facility to the specifications and requirements of the Illinois Swimming Facility Act 210 ILCS 12.
5. Swimming Facility: the term "swimming facility" shall mean a swimming pool, spa, public bathing beach, water slide, lazy river or other similar aquatic feature as defined in the Illinois Swimming Facility Act 210 ILCS 125

## SECTION 97.03 04 PERMIT AND LICENSING PROVISIONS

**A. PERMIT FOR NEW CONSTRUCTION OR MAJOR ALTERATION:** No public swimming facility shall be constructed, developed, installed, or altered in a major manner until plans, specifications, and other information relative to such swimming facility and appurtenant facilities as may be requested by IDPH are submitted to and reviewed by IDPH and found to comply with minimum sanitary and safety requirements and design criteria, and until a permit for the construction or development is issued by IDPH.

**B. LICENSE:** It shall be unlawful for any person to operate a public swimming facility within Will County in the State of Illinois, who does not possess a valid license permit for new construction or major alteration issued to them by the IDPH per Section of 125/4 of the Illinois Swimming Facility Act or a valid annual license issued by the Will County Health Department.

1. New Construction or Major Alteration.
  - a. A facility must obtain a permit from the IDPH prior to the construction of a new swimming facility. In addition, a facility must obtain a permit from the IDPH prior to the construction of any major alteration of an existing swimming facility.
  - b. Any facility that has constructed a new swimming facility or major alteration of a swimming facility must pass all inspections by the IDPH prior to opening said swimming facility.
  - c. Prior to approval of an initial application for license, the facility

must be inspected by IDPH to determine compliance with the requirements of the IDPH and in accordance with the previously permitted plans.

- d. Once all IDPH inspections have been passed, a facility must obtain a license from the Will County Health Department in order to open to the public. A license shall be valid for one year from May 1<sup>st</sup> through April 30<sup>th</sup> of the following year and must be renewed annually.
  - e. Licenses must be displayed in a conspicuous place for public view, within or on the premises of each swimming facility.
  - f. A license is not transferrable to a new owner of a swimming facility.
2. Existing Swimming Facilities.
- a. All existing swimming facilities require a license in order to open to the public.
  - b. A license shall be valid for one year from May 1<sup>st</sup> through April 30<sup>th</sup> of the following year and must be renewed annually.
  - c. Licenses must be displayed in a conspicuous place for public view, within or on the premises of each swimming facility.
  - d. A license is not transferrable to a new owner of a swimming facility.

**C. ANNUAL INSPECTION LICENSURE FEE:** The annual ~~inspection~~ licensure fees to be charged by the Health Authority in pursuance of its authority to ~~license and inspect~~, regulate, and supervise public swimming facilities are indicated in Appendix A. The annual ~~inspection~~ licensure fee shall be due no later than April 30<sup>th</sup>. All ~~inspection~~ licensure fees shall be made payable to the Will County Health Department and this fee shall not be refundable.

**D. EXEMPTIONS:** The requirements of this ordinance and the applicable fees shall apply to all public swimming facilities in Will County.

#### SECTION 97.04.05 INSPECTIONS

**A. INSPECTION FREQUENCY:** An annual licensing inspection of a public swimming facility shall be performed at a minimum as required by the agreement between the Health Authority and the IDPH to maintain and operate the program. Additional inspections of the facilities shall be performed as often as necessary to ensure health, safety and welfare of the People of Will County and to ensure compliance with the swimming facility requirements from the Illinois Swimming Facility Act 210 ILCS 125/1-32 and the Illinois Swimming Facility Code and any subsequent revisions thereto are hereby adopted by reference as Section 97.02 of this ordinance.

**B. ACCESS:** Representatives of the Health Authority, after proper identification, shall be permitted to enter any public swimming facility at any reasonable time for the purpose of making inspections to determine compliance with this ordinance. The representatives shall be permitted to examine the records of the facility to obtain information on the facility's daily maintenance and operation and collect samples and other materials as necessary for proper implementation of this ordinance.

**C. REPORT OF INSPECTIONS:** Whenever an inspection of a public swimming facility is made, the findings shall be recorded on the inspection report form used by the Health Authority. The inspection report form shall summarize the requirements of this ordinance. Inspectional remarks shall reference by item number the violation and the correction to be made. A copy of the completed inspection report form shall be furnished to the person in charge of the facility at the conclusion of the inspection or electronically transmitted in a timely manner. Alternate inspection forms and reports may be used provided they assure adherence to proper operation and sanitation principles. All completed inspection reports are public documents that shall be made available for public disclosure to any person who requests it according to law.

**D. CORRECTION OF VIOLATIONS:** The completed inspection report form shall include written notice of the violations in accordance with Section 15.1 of 210 ILCS 125 Swimming Facility Act.

1. If an imminent health hazard exists, such as but not limited to immediate danger to health or safety, unsatisfactory bacteriological results or inoperable recirculation pumps/filters at the facility or any other condition as stated in Section 820.330 and Subpart E Section 820.400 Minimum Sanitary Requirements for Bathing Beaches of the Illinois Swimming Facility Code, the operations shall immediately cease. Operations shall not resume until authorized by the Health Authority. A re-inspection shall be conducted to verify that the imminent health hazard no longer exists. A re-inspection fee shall be charged and is included in Appendix A. Re-inspection fees are non-refundable.

2. At time of issuance of notice of any violation, the Health Authority shall request corrections as required by Illinois Swimming Facility Act Section 15.1 210 ILCS 125/15.1 Violations at Facility.

3. Failure to comply will be handled as required by Illinois Swimming Facility Act and the Illinois Swimming Facility Code or this Will County Ordinance.

**E. ENFORCEMENT:**

1. At the discretion of the Health Authority, an informal conference can be used to achieve compliance with this ordinance. A conference fee shall be charged and is included in Appendix A. Conference fees are non-refundable. If the conference is unsuccessful in achieving compliance with this ordinance, the health department may refer the violation to the States Attorney's Office for prosecution.

**SECTION 97.05 06 CURRENT RULES**

This ordinance shall be regulated by the Health Authority in accordance with the current "Illinois Swimming Facility Act and Code" as established by the IDPH, and any subsequent revisions. Copies of said Code shall be on file in the County Clerk's Office and the offices of the Health Authority.

**SECTION 97.06 07 REPEAL AND DATE OF EFFECT**

This ordinance shall be in full force and effective immediately following its adoption and publication as provided for by law and in accordance with the law, and at that time all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 97.07 08 CONFLICT OF PROVISIONS, EFFECT ON PARTIAL INVALIDITY**

- A. In any case where a provision of this ordinance is found to be in conflict with a provision of any building, fire, safety, health ordinance or other code, existing on effective date of this ordinance, the provision which establishes the higher standard for the promotion and protection of the health and safety of the people shall prevail.
- B. 1. If any section, division, paragraph, sentence, clause or phrase of this ordinance shall be declared invalid for any reason whatsoever, such invalidation shall not affect the remaining portions of this ordinance which shall remain in full force and effect.
- 2. To this end, the provisions of this ordinance are hereby declared to be joint and severable.

**SECTION 97.08 09 INJUNCTIONS**

In addition to other remedies provided for in this ordinance the Health Authority may bring an action for injunction to restrain such violations, or to enjoin the operation of any such establishment. All moneys collected from fines under this Ordinance shall be deposited to the Will County Health Department.

**SECTION 97.99 PENALTY**

Whoever violates any of the provisions of this ordinance, or refuses to comply with any lawful order or requirement of the Health Authority duly made in writing as provided herein shall, upon finding of guilty, be subject to a fine of up to \$500 for each and every violation; and each day after the original notice of violation shall constitute a separate violation.

**APPENDIX A**  
**FEE SCHEDULE**

<b><u>SERVICE</u></b>	<b><u>FEE</u></b>
<b>Swimming Facility <del>Inspection</del> Licensure Fee*</b>	<b><del>\$250</del> \$300</b>
<b>Additional Feature(s) <del>Inspection</del> Licensure Fee</b>	<b>\$75</b>
<b>Swimming Facility Sample Analysis Fee</b>	<b>\$20</b>
<b>Swimming Facility Re-Inspection Fee</b>	<b>\$50</b>
<b>Swimming Facility Conference Fee</b>	<b>\$150</b>
<b>Bathing Beach <del>Inspection</del> Licensure Fee</b>	<b><del>\$200</del> \$250</b>
<b>Bathing Beach Sample Analysis Fee</b>	<b>\$20</b>
<b>Bathing Beach Re-Inspection Fee</b>	<b>\$50</b>
<b>Bathing Beach Conference Fee</b>	<b>\$150</b>

**\*Where there is more than one feature at the same location and under the same ownership, an additional flat fee of \$75 shall be charged.**

All fees shall be made payable to the Will County Health Department and these fees shall not be refundable.



**WILL COUNTY BOARD OF HEALTH  
RESOLUTION #24-23**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

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**APPROVAL OF THE PURCHASE OF LARVICIDE FOR THE VECTOR  
SURVEILLANCE AND CONTROL PROGRAM- NOT TO EXCEED \$50,000**

**WHEREAS**, the Environmental Health division of the Will County Health Department operates the West Nile Virus Vector Surveillance and Control program; and

**WHEREAS**, grant dollars have been appropriated under the Illinois Department of Public Health Vector Surveillance and Control grant to support the purchase of larvicide to reduce the risk of West Nile Virus through preventative larvicide treatments; and

**WHEREAS**, Clarke Mosquito Control Products, Inc. is the State of Illinois Joint Purchase Master Contract vendor for mosquito larvicide products through June 30, 2026 under Contract 22-416CMS-BOSS4-P-35097.

**NOW, THEREFORE, BE IT RESOLVED**, the Will County Board of Health hereby approves the purchase of larvicide from Clarke Mosquito Control Products in the amount not to exceed \$50,000.

DATED THIS 20th day of March 20, 2024.

---

Billie Terrell, Ph.D., ACSW, President  
Will County Board of Health





**Clarke Mosquito Control Products**

675 Sidwell Ct.  
St. Charles IL 60174  
United States  
Phone:(630) 894-2000  
Fax:(630) 832 9344  
www.clarke.com

**QUOTATION**

**// COPY //**

<b>Quotation no</b>	<b>Order date</b>	<b>Date</b>
0002032488	1/24/24	3/11/24
<b>Salesperson</b>	<b>Currency</b>	<b>Valid to</b>
1022 Jack Thennisch	USD US Dollar	2/26/24

**Customer**

004253

**Invoice address**

Will County Health Department  
501 Ella Ave  
Joliet, IL 60433-2799

815-727-8840

**Customer PO#**

**Your order date**

1/24/24

**Your reference**

Lidia Seay

**Written by**

Angie Gaul

**Consignee**

004253

**Delivery Address**

Will County Health Department  
501 Ella Ave

Joliet, IL 60433-2799

815-727-8490

**Delivery terms**

Prepaid Freight

**Delivery method**

United Parcel Post

**Payment terms**

Net 30 Days

Line	Item number	Product Description	Quantity	U/M	Requested Date	Sales price	Extended Price
1	11010-B	ALTOSID XR BRIQUETS	58	CS	1/24/24	842.60	48,870.80
*** #22-416CMS-BOSS4-P-35097							

<b>Subtotal</b> USD	48,870.80
<b>Order total</b> USD	48,870.80
<b>Total USD</b>	<b>48,870.80</b>

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

---

**APPROVAL TO CONTRACT WITH EMPLOYEE NETWORK, INC FOR  
ORGANIZATIONAL IMPROVEMENT PLAN PHASE 2 - NOT TO EXCEED \$20,000**

**WHEREAS**, the Will County Health Department contracted with Employee Network, Inc. (ENI) to conduct an Organizational Assessment of the Community Health Center to assess strengths, weaknesses, and opportunities for improvement; and

**WHEREAS**, the Organizational Assessment performed by ENI identified key issues and opportunities for improvement and set forth an Organizational Improvement Plan; and

**WHEREAS**, Phase 1 of the Organizational Improvement Plan included program structure development and role clarification which have been satisfactorily completed; and

**WHEREAS**, the Organization Improvement Plan continues with Phase 2 organizational structure improvement implementation oversight, leadership training and training program development.

**NOW, THEREFORE, BE IT RESOLVED**, the Will County Board of Health hereby approves Phase 2 of the Organizational Improvement Plan, including organizational structure improvement implementation oversight and training development services from April 1, 2024 through November 30, 2024 with Employee Network, Inc (ENI) in the amount not to exceed \$20,000, pending review and approval of the Will County State's Attorney's Office.

DATED THIS 20th day of March 20, 2024.

---

Billie Terrell, Ph.D., ACSW, President  
Will County Board of Health

## Service Agreement

This Service Agreement (the "eni Service Agreement") is entered into effective \_\_\_\_\_, 2024 by and between **Employee Network, Inc.** ("eni") with an address of 1040 Vestal Parkway East, Vestal, New York 13850, and **Will County Health Department and Community Health Center**, with an address of 501 Ella Avenue, Joliet, IL 60433 ("Company"). The term "Agreement" as used herein includes this eni Service Agreement, Exhibits A (Summary of Services and Processes) and B (Fees) attached hereto, the attached Terms and Conditions and the attached Business Associate Agreement (all of which are incorporated herein by reference).

I, Elizabeth Bilotta, have authority to enter into this Agreement on behalf of the Company listed above and authorize eni to bill the fees as set forth in the Exhibit B fee schedule. Certain fees may otherwise change as provided in the Terms and Conditions. I understand that Services will continue as long as payments for the Services are received by eni when due.

**WHEREAS**, Company and eni entered into an organizational assessment agreement, effective June 30, 2023 (the "Prior Agreement") regarding eni providing organizational assessment and survey services to Company; and

**WHEREAS**, the Prior Agreement is terminated by mutual agreement of the parties, effective April 1, 2024, and is superseded by this agreement; and

**WHEREAS**, Company has engaged eni to provide an Organizational Improvement Plan;

**NOW, THEREFORE**, in consideration of the covenants and conditions herein set forth, the parties hereto agree as follows:

1. **Services:** eni will provide an Organizational Improvement Plan and other Services as more fully described on Exhibit A (Summary of Services and Processes) attached hereto.

2. **Start Date and Other Terms:**

**Start Date:** April 1, 2024

**Contract Term:** April 1, 2024 through November 30, 2024

3. **Company Obligations:**

a. Eligible Employees. Company shall provide eni with any requested employee information. Company acknowledges that it is Company's

responsibility to provide eni with accurate and complete information regarding all employees and Company agrees that it shall not, under any circumstances, provide a survey to any employee that it has not identified to eni as an Eligible Employee.

- b. Materials, Equipment and Accommodations. Company shall provide with eni with any and all necessary materials, equipment, and accommodations needed to conduct services described in Section 1 above and as more fully described on Exhibit A (Summary of Services and Processes) attached hereto.
4. **Exceptions:** Notwithstanding anything herein to the contrary, the Services to be provided by eni pursuant to this Agreement expressly do not include the following: (a) any other Company obligations set forth in Section 3 hereof; and (b) any other services not specifically identified on Exhibit A hereto.
5. **Definitions:**
  - a. "Company Point of Contact" for the organizational assessment and employee survey shall be Mary Maragos, CEO. Elizabeth Bilotta, Executive Director, will serve as back-up.
  - b. "Contract Year" shall mean the twelve month period starting on the month and day of the start date set forth in Section 2 above.
  - c. "Eligible Employee(s)" shall mean employees of the Company that Company has identified to eni.
  - d. "Services" shall mean the services described in Section 1 above and as more fully described on Exhibit A (Summary of Services and Processes) attached hereto.
6. **Fees:** Fees for the Services are set forth in Exhibit B (Fees) attached hereto.
7. **Payment Terms:** NET 30 Days unless otherwise provided in Exhibit B (Fees) attached hereto.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and delivered by their duly authorized officers or agents as set forth below.

\_\_\_\_\_  
*(Signature of Company Representative)*

Executive Director \_\_\_\_\_  
*(Title)* *(Date)*

\_\_\_\_\_  
*(Signature of eni Representative)*

CEO \_\_\_\_\_  
*(Title)* *(Date)*

## Exhibit A:

### Summary of Services and Processes: Organizational Improvement Plan - Phase 2

#### Leadership Training and Executive Coaching – 12 Hours

- ❖ eni will provide on-site training and coaching. The dates and times of the on-site training shall be as mutually agreed upon by the parties. Said training will consist of:
  - 2 Day Intensive Sessions (6 hours/day)
- ❖ Leadership will be trained on:
  - Leadership Foundations
  - Leading with Emotional Intelligence
  - Communication, Influence, Conflict Management
  - The Art of Wise Listening
  - Change Management: Rolling with Resistance
  - Building High Performing Teams
  - Inclusive Workplace Culture
  - Looking Forward: Skills for Future Success
- ❖ eni will also provide oversight of Company's implementation of structural changes devised in Phase 1.

#### Training Development – 60 Hours

- ❖ eni will assist in the development of comprehensive training manuals, programs, and schedules for every job description created in Phase 1.
- ❖ eni will help establish ongoing training plans to support continuous skill development and enhancement for employees.

**Exhibit B:**

**Fees**

**Professional Fees for Organizational Improvement Plan – Phase 2**

- **\$9,000 one-time fee** Leadership Training and Executive Coaching (12 Hours Total)
- **\$8,000 one-time fee** Training Development (60 Hours Total)

**Total Professional Fees - \$17,000**

Travel costs, including airfare, rental car, lodging, fuel, and meals, together with any other professional services added, shall be submitted to Company in writing and Company shall have 15 days to object in writing. Any amount to which the Company has not objected shall be payable to eni pursuant to the Illinois Local Government Prompt Payment Act. The total cost of Services and Travel costs of the Service Agreement shall not exceed \$20,000 by end of the fiscal year (November 30, 2024).

**Additional Fees**

- Any additional requests for changes or modifications to the agreed upon services will be at an additional cost to be agreed upon by eni and the Company.

**Payment Terms:** Payment of all professional fees, as listed above, must be made to eni within one (1) week from the date of signing this agreement and prior to any work beginning.

## Terms and Conditions:

The following terms and conditions (the "Terms and Conditions") are incorporated into the eni Service Agreement between eni and the Company:

1. General. All terms not defined in these Terms and Conditions shall have the meanings ascribed to them in the eni Service Agreement. To the extent the terms of the eni Service Agreement and the terms of these Terms and Conditions conflict in any way, the terms of the eni Service Agreement shall prevail.
2. Term and Termination.
  - a. Term. The Services to be provided under this Agreement will commence on start date set forth in the eni Service Agreement and will remain in effect until the end of the contract term set forth in the eni Service Agreement, if any, or until either party terminates this agreement as set forth in Section 2.b. of these Terms and Conditions.
  - b. Termination. This Agreement may be terminated (i) by either party upon provision of sixty (60) days written notice to the other party; (ii) by either party upon a breach by the other party of the terms and conditions of this Agreement, which breach has not been cured within thirty (30) days after the breaching party has been provided with written notice of its breach by the non-breaching party; or (iii) by eni, immediately upon written notice to the Company, if the Company fails to pay eni any amounts due and owing to eni under the Agreement when due.
  - c. Effect of Termination. Except as set forth below, upon termination of this Agreement, (i) eni shall have no further obligation to provide Services; (ii) the Company will pay eni for all Services rendered and expenses incurred and to which no objection has been made by eni prior to the effective date of such termination; and (iii) the terms of Sections 1, 2.c., 3, 5, 7, 9, 11, 12, 13, 14, 15, 16 and 17 of these Terms and Conditions shall survive termination of this Agreement. Notwithstanding anything to the contrary contained herein, in the event that the Company fails to pay eni any amounts due and owing to eni and eni terminates the Agreement pursuant to Section 2.b(iii) of these Terms and Conditions, (1) such termination shall be effective as of the date through which the Company has paid for Services, despite the fact that notice of termination may have been sent after the effective date of termination.
3. Force Majeure. Neither party will be liable for any delays or failures to perform due to a force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence, including, but not limited to the following: acts of God; acts of the public enemy; war; riots; strikes;



mobilization; labor disputes; civil disorders; fire; flood; snow; earthquakes; tornadoes or violent winds; hail storms; lockouts; injunctions intervention-acts, or failures or refusals to act by government authority; and other similar occurrences beyond the control of the party declaring force majeure, which such party is unable to prevent by exercising reasonable diligence.

4. [Provision removed]
5. Confidentiality. Both parties agree to keep confidential and not to use or disclose to others, either during the term of this Agreement, or any time thereafter, except as expressly consented to in writing by the other party or as required by law, any confidential or proprietary information, including, but not limited to, eligible client/member information, medical information, customer lists, or any other information ascertained through their association, the use or disclosure of which might reasonably be construed to be contrary to the other's best interest. Both parties further agree that, should this Agreement terminate, neither party will take nor retain, without prior written authorization of the other, any papers, lists, policies, eligible client/member records, files or other documents or copies thereof. Without limiting other possible remedies for the breach of the covenant, both parties agree that injunctive or other equitable relief shall be available to enforce this covenant, such relief to be without the necessity of posting a bond, cash or otherwise. Both parties shall comply with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191, as amended by the HITECH Act (collectively, "HIPAA") and the Illinois Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/1, *et seq.*) with regard to medical information, medical records, mental health information and mental health records.
6. Compliance with Laws. In the performance of their respective obligations hereunder and in all matters pertaining to business activities, the parties hereby represent to one another that they have and will continue to comply with all applicable laws, rules and/or regulations, whether derived under federal, state, or municipal law, which govern or are applicable to their respective activities.
7. Disclaimer. eni makes no representations or warranties, express or implied, in respect of the Services to be provided by it hereunder
8. Indemnification.
  - a. eni hereby agrees to indemnify, protect and hold Company (and its officers, directors, employees, agents, representatives and affiliates) harmless from and against any and all liability, losses, injuries, damages, claims, demands, suits, cost and expenses (including reasonable attorney's fees) to the extent they relate to or

arise out of the negligent performance by eni of the Services contemplated by this Agreement or a breach of this Agreement by eni, to the limit of eni's liability insurance coverage. At Company's request, eni will, at its own cost and expense, cause to be delivered to Company a policy of insurance covering such liability and will continue such insurance in force during the term of this Agreement.

- b. Company hereby agrees to indemnify, protect and hold eni (and its officers, directors, employees, agents, representatives and affiliates) harmless from and against any and all liability, losses, injuries, damages, claims, demands, suits, cost and expenses (including reasonable attorney's fees) to the extent they relate to or arise out of a breach of this Agreement by Company.
9. Limitations on Liability. eni's liability to the Company, if any, will in no event exceed the extent of eni's general liability insurance policy coverage limits pursuant to the Agreement. eni will maintain minimum general liability insurance policy limits of \$2,000,000 per person and \$3,000,000 per occurrence. eni shall add the Will County Health Department and the Will County Community Health Center as additional insureds and shall provide a certificate of insurance which shall state the name of the additional insureds and the policy limits.
10. Entire Agreement. This Agreement contains the entire agreement among the parties with respect to the Services and supersedes all prior agreements, written or oral, with respect thereto other than any confidentiality agreements between the parties.
11. Succession and Assignment. Neither party may assign this Agreement or any of its rights, interests, or obligations hereunder without the prior written consent of the other party; provided, however, that eni may assign any portion of this Agreement to one or more of its affiliates or to any party acquiring the assets or business of eni by sale, merger, or otherwise without the consent of the Company. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns.
12. Amendments/Waiver. This Agreement may be amended, modified, superseded, canceled, renewed or extended, and the terms and conditions of this Agreement may be waived, only by a written instrument signed by the parties or, in the case of a waiver, the party waiving compliance. No delay on the part of any party in exercising any right, power or privilege under this Agreement shall operate as a waiver thereof, nor shall any waiver on the part of any party of any right, power or privilege under this Agreement, nor any single or partial exercise of any right, power or privilege under this Agreement, preclude any other or further exercise thereof or the exercise of any other right, power or privilege under this Agreement. The waiver by either party of a

breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach thereof.

13. Severability. If any term of this Agreement is held to be invalid or unenforceable, such invalidity or unenforceability will not affect any other term or provision, and such remaining terms and conditions will remain in full force and effect.
14. Notices. Any notice, communication or request required or permitted to be given, made or accepted by either party to the other under this Agreement shall be in writing and given (a) by personal delivery; (b) by certified or registered United States mail or (c) by a nationally recognized overnight courier. Any notices to be sent to eni shall be sent to the following address: 1040 Vestal Parkway East, Vestal, NY 13850, and any notices to be sent to the Company shall be sent to the address reflected on the eni Service Agreement, or, in both cases, to such other address of which any party may so notify the other party in the manner set forth herein. Notice by personal delivery shall be effective upon delivery. Notice deposited in the mail in the manner herein described shall be effective 72 hours after such deposit. Notice deposited with overnight courier shall be effective 24 hours after such deposit.
15. Governing Law and Venue. The laws of the State of Illinois shall apply to the interpretation of and enforcement of this Agreement. Venue for this agreement shall be in the courts of the Twelfth Judicial Circuit, Will County, Illinois.
16. Miscellaneous. eni shall at all times be deemed an independent contractor of Company and nothing in this Agreement is intended, nor shall be construed, to create a joint venture or partnership between the parties hereto or an employer/employee relationship between eni employees and Company. This Agreement shall not confer any rights or remedies upon any person other than the parties and their respective successors and permitted assigns. All pronouns and any variations thereof refer to the masculine, feminine or neuter, singular or plural, as the identity of the person or persons may require. The term "person" as used herein means an individual, a partnership, a limited liability company, a corporation, an association, a joint stock company, a trust, a joint venture, an unincorporated organization, or a governmental entity (or any department, agency, or political subdivision thereof). This Agreement may be executed in two or more counterparts, including an electronic copy delivered by email, each of which shall be deemed an original but all of which together shall constitute one and the same document. The headings in the Agreement are intended solely for convenience of reference and shall be given no effect in the interpretation of this Agreement. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the parties and no presumption or burden of

proof shall arise favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement. Any reference to any federal, state, local, or foreign statute or law shall be deemed also to refer to all rules and regulations promulgated thereunder, unless the context requires otherwise. The word "including" shall mean including without limitation.

17. Eni understands and agrees that the Will County Health Department, as a public body, is subject to and obligated to comply with the Illinois Freedom of Information Act, 5 ILCS 104/1 *et seq.*, (FOIA) and certain information with respect to the Service provided hereunder may be subject to disclosure in whole or in part under FOIA. Eni acknowledges the requirements of FOIA and agrees to comply with all requests made by the Will County Health Department for public records (as that term is defined by Section 2(c) of FOIA) in the eni's possession and provide the requested public records to the Will County Health Department within two (2) business days of the request being made by the Will County Health Department. Eni agrees to indemnify and hold harmless the Will County Health Department from all claims, costs, penalty, losses and injuries (including but not limited to, reasonable attorneys' fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or related to its failure to provide the public records to the Will County Health Department under this Contract.

## **BUSINESS ASSOCIATE AGREEMENT**

**Will County Health Department**

**& Community Health Center**

**&**

**Eni**

This BUSINESS ASSOCIATE AGREEMENT (the “BAA”) is made and entered into as of this \_\_\_\_\_ day of March, 2024 by and between Will County Health Department, a local governmental entity, organized under the laws of the State of Illinois (“Covered Entity”) and Employee Network, Inc., organized under the laws of the State of New York (“Business Associate”), in accordance with the meaning given to those terms at 45 CFR §164.501. In this BAA, Covered Entity and Business Associate are each a “Party” and, collectively, are the “Parties”.

## **BACKGROUND**

- I. Covered Entity is either a “covered entity” or “business associate” of a covered entity as each are defined under the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191, as amended by the HITECH Act (as defined below) and the related regulations promulgated by HHS (as defined below) (collectively, “HIPAA”) and, as such, is required to comply with HIPAA’s provisions regarding the confidentiality and privacy of Protected Health Information (as defined below);
- II. The Parties have entered into or will enter into one or more agreements under which Business Associate provides or will provide certain specified services to Covered Entity (collectively, the “Agreement”);
- III. In providing services pursuant to the Agreement, Business Associate will have access to Protected Health Information (PHI);
- IV. By providing the services pursuant to the Agreement, Business Associate will become a “business associate” of the Covered Entity as such term is defined under HIPAA;
- V. The Parties are committed to complying with all federal and state laws governing the confidentiality and privacy of health information, including, but not limited to, the Standards for Privacy of Individually Identifiable Health Information found at 45 CFR Part 160 and Part 164, Subparts A and E (collectively, the “Privacy Rule”); and
- VI. Both Parties intend to protect the privacy and provide for the security of PHI

disclosed to Business Associate pursuant to the terms of this Agreement, HIPAA and other applicable laws.

## AGREEMENT

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions contained herein and the continued provision of PHI by Covered Entity to Business Associate under the Agreement in reliance on this BAA, the Parties agree as follows:

1. **Definitions.** For purposes of this BAA, the Parties give the following meaning to each of the terms in this Section 1 below. Any capitalized term used in this BAA, but not otherwise defined, has the meaning given to that term in the Privacy Rule or pertinent law.

A. **"Affiliate"** means a subsidiary or affiliate of Covered Entity that is, or has been, considered a covered entity, as defined by HIPAA.

B. **"Agreement"** means a written agreement (other than this Business Associate Agreement) between Covered Entity and Business Associate under which Business Associate performs services the successful completion of which necessitates access to Protected Health Information and which HIPAA defines as a "business associate".

C. **"Breach"** means the acquisition, access, use, or disclosure of PHI in a manner not permitted under the Privacy Rule which compromises the security or privacy of the PHI, as defined in 45 CFR §164.402.

D. **"Breach Notification Rule"** means the portion of HIPAA set forth in Subpart D of 45 CFR Part 164.

E. **"Data Aggregation"** means, with respect to PHI created or received by Business Associate in its capacity as the "business associate" under HIPAA of Covered Entity, the combining of such PHI by Business Associate with the PHI received by Business Associate in its capacity as a business associate of one or more other "covered entity" under HIPAA, to permit data analyses that relate to the Health Care Operations (defined below) of the respective covered entities. The meaning of "data aggregation" in this BAA shall be consistent with the meaning given to that term in the Privacy Rule.

F. **"Designated Record Set"** has the meaning given to such term under the Privacy Rule, including 45 CFR §164.501.

G. **"De-Identify"** means to alter the PHI such that the resulting information meets the requirements described in 45 CFR §§164.514.

H. **"Electronic PHI"** means any PHI maintained in or transmitted by electronic media



as defined in 45 CFR §160.103.

- I. “Health Care Operations” has the meaning given to that term in 45 CFR §164.501.
- J. “HHS” means the U.S. Department of Health and Human Services.
- K. “HITECH Act” means the Health Information Technology for Economic and Clinical Health Act, enacted as part of the American Recovery and Reinvestment Act of 2009, Public Law 111-005.
- L. “Individual” has the same meaning given to that term in 45 CFR §160.130 and includes a person who qualifies as a personal representative in accordance with 45 CFR §164.502(g).
- M. “Privacy Rule” means that portion of HIPAA set forth in 45 CFR Part 160 and Part 164, Subparts A and E.
- N. “Protected Health Information” or “PHI” has the meaning given to the term “protected health information” in 45 CFR §§164.501 and 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.
- O. “Security Incident” means the attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with system operations in an information system.
- P. “Security Rule” means the Security Standards for the Protection of Electronic Health Information provided in 45 CFR Part 160 & Part 164, Subparts A and C.
- Q. “Unsecured Protected Health Information” or “Unsecured PHI” means any “protected health information” as defined in 45 CFR §§164.501 and 160.103 that is not rendered unusable, unreadable or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the HHS Secretary in the guidance issued pursuant to the HITECH Act and codified at 42 USC §17932(h).

## 2. Use and Disclosure of PHI.

- A. Except as otherwise provided in this BAA, Business Associate may use or disclose PHI as reasonably necessary to provide the services described in the Agreement to Covered Entity, and to undertake other activities of Business Associate permitted or required of Business Associate by this BAA or as required by law.
- B. Except as otherwise limited by this BAA or federal or state law, Covered Entity

authorizes Business Associate to use the PHI in its possession for the proper management and administration of Business Associate's business and to carry out its legal responsibilities. Business Associate may disclose PHI for its proper management and administration, provided that (i) the disclosures are required by law; or (ii) Business Associate obtains, in writing, prior to making any disclosure to a third party (a) reasonable assurances from this third party that the PHI will be held confidential as provided under this BAA and used or further disclosed only as required by law or for the purpose for which it was disclosed to this third party and (b) an agreement from this third party to notify Business Associate immediately of any breaches of the confidentiality of the PHI, to the extent it has knowledge of the breach.

C. Business Associate will not use or disclose PHI in a manner other than as provided in this BAA, as permitted under the Privacy Rule, or as required by law. Business Associate will use or disclose PHI, to the extent practicable, as a limited data set or limited to the minimum necessary amount of PHI to carry out the intended purpose of the use or disclosure, in accordance with Section 13405(b) of the HITECH Act (codified at 42 USC §17935(b)) and any of the act's implementing regulations adopted by HHS, for each use or disclosure of PHI.

D. Upon request, Business Associate will make available to Covered Entity any of Covered Entity's PHI that Business Associate or any of its agents or subcontractors have in their possession.

E. Business Associate may use PHI to report violations of law to appropriate Federal and State authorities, consistent with 45 CFR §164.502(j)(1).

3. **Safeguards Against Misuse of PHI.** Business Associate will use appropriate safeguards to prevent the use or disclosure of PHI other than as provided by the Agreement or this BAA and Business Associate agrees to implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of the Electronic PHI that it creates, receives, maintains or transmits on behalf of Covered Entity. Business Associate agrees to take reasonable steps, including providing adequate training to its employees, to ensure compliance with this BAA and to ensure that the actions or omissions of its employees or agents do not cause Business Associate to breach the terms of this BAA.

4. **Reporting Disclosures of PHI and Security Incidents.** Business Associate will report to Covered Entity in writing any use or disclosure of PHI not provided for by this BAA of which it becomes aware and Business Associate agrees to report to Covered Entity any Security Incident affecting Electronic PHI of Covered Entity of which it becomes aware. Business Associate agrees to report any such event within five business days of becoming aware of the event.

5. **Reporting Breaches of Unsecured PHI.** Business Associate will notify Covered Entity in writing promptly upon the discovery of any Breach of Unsecured PHI in accordance with the requirements set forth in 45 CFR §164.410, but in no case later than 30 calendar days after discovery of a Breach. Business Associate will reimburse Covered Entity for any costs incurred by it in complying with the requirements of Subpart D of 45 CFR §164 that are imposed on Covered Entity as a result of a Breach committed by



Business Associate.

6. **Mitigation of Disclosures of PHI.** Business Associate will take reasonable measures to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of any use or disclosure of PHI by Business Associate or its agents or subcontractors in violation of the requirements of this BAA.

7. **Agreements with Agents or Subcontractors.** Business Associate will ensure that any of its agents or subcontractors that have access to, or to which Business Associate provides, PHI agree in writing to the restrictions and conditions concerning uses and disclosures of PHI contained in this BAA and agree to implement reasonable and appropriate safeguards to protect any Electronic PHI that it creates, receives, maintains or transmits on behalf of Business Associate or, through the Business Associate. Business Associate shall notify Covered Entity, or upstream Business Associate, of all subcontracts and agreements relating to the Agreement, where the subcontractor or agent receives PHI as described in section 1.M. of this BAA. Such notification shall occur within 30 (thirty) calendar days of the execution of the subcontract by placement of such notice on the Business Associate's primary website. Business Associate shall ensure that all subcontracts and agreements provide the same level of privacy and security as this BAA.

8. **Audit Report.** Upon request, Business Associate will provide Covered Entity, or upstream Business Associate, with a copy of its most recent independent HIPAA compliance report (AT-C 315), HITRUST certification or other mutually agreed upon independent standards based third party audit report. Covered entity agrees not to re-disclose Business Associate's audit report.

9. **Access to PHI by Individuals.**

A. Upon request, Business Associate agrees to furnish Covered Entity with copies of the PHI maintained by Business Associate in a Designated Record Set in the time and manner designated by Covered Entity to enable Covered Entity to respond to an Individual's request for access to PHI under 45 CFR §164.524.

B. In the event any Individual or personal representative requests access to the Individual's PHI directly from Business Associate, Business Associate within ten business days, will forward that request to Covered Entity. Any disclosure of, or decision not to disclose, the PHI requested by an Individual or a personal representative and compliance with the requirements applicable to an Individual's right to obtain access to PHI shall be the sole responsibility of Covered Entity.

10. **Amendment of PHI.**

A. Upon request and instruction from Covered Entity, Business Associate will amend PHI or a record about an Individual in a Designated Record Set that is maintained by, or otherwise within the possession of, Business Associate as directed by Covered Entity in accordance with procedures established by 45 CFR §164.526. Any request by Covered Entity to amend such information will be completed by Business Associate within 15 business days of Covered Entity's

request.

**B.** In the event that any Individual requests that Business Associate amend such Individual's PHI or record in a Designated Record Set, Business Associate within ten business days will forward this request to Covered Entity. Any amendment of, or decision not to amend, the PHI or record as requested by an Individual and compliance with the requirements applicable to an Individual's right to request an amendment of PHI will be the sole responsibility of Covered Entity.

**11. Accounting of Disclosures.**

**A.** Business Associate will document any disclosures of PHI made by it to account for such disclosures as required by 45 CFR §164.528(a). Business Associate also will make available information related to such disclosures as would be required for Covered Entity to respond to a request for an accounting of disclosures in accordance with 45 CFR §164.528. At a minimum, Business Associate will furnish Covered Entity the following with respect to any covered disclosures by Business Associate: (i) the date of disclosure of PHI; (ii) the name of the entity or person who received PHI, and, if known, the address of such entity or person; (iii) a brief description of the PHI disclosed; and (iv) a brief statement of the purpose of the disclosure which includes the basis for such disclosure.

**B.** Business Associate will furnish to Covered Entity information collected in accordance with this Section 10, within ten business days after written request by Covered Entity, to permit Covered Entity to make an accounting of disclosures as required by 45 CFR §164.528, or in the event that Covered Entity elects to provide an Individual with a list of its business associates, Business Associate will provide an accounting of its disclosures of PHI upon request of the Individual, if and to the extent that such accounting is required under the HITECH Act or under HHS regulations adopted in connection with the HITECH Act.

**C.** In the event an Individual delivers the initial request for an accounting directly to Business Associate, Business Associate will within ten business days forward such request to Covered Entity.

**12. Availability of Books and Records.** Business Associate will make available its internal practices, books, agreements, records, and policies and procedures relating to the use and disclosure of PHI, upon request, to the Secretary of HHS for purposes of determining Covered Entity's and Business Associate's compliance with HIPAA, and this BAA.

**13. Responsibilities of Covered Entity.** With regard to the use and/or disclosure of Protected Health Information by Business Associate, Covered Entity agrees to:

**A.** Notify Business Associate of any limitation(s) in its notice of privacy practices in accordance with 45 CFR §164.520, to the extent that such limitation may affect

Business Associate's use or disclosure of PHI.

B. Notify Business Associate of any changes in, or revocation of, permission by an Individual to use or disclose Protected Health Information, to the extent that such changes may affect Business Associate's use or disclosure of PHI.

C. Notify Business Associate of any restriction to the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR §164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

D. Except for data aggregation or management and administrative activities of Business Associate, Covered Entity shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under HIPAA if done by Covered Entity.

14. **Data Ownership.** Business Associate's data stewardship does not confer data ownership rights on Business Associate with respect to any data shared with it under the Agreement, including any and all forms thereof.

15. **Term and Termination.**

A. This BAA will become effective on the date first written above and will continue in effect until all obligations of the Parties have been met under the Agreement and under this BAA.

B. Covered Entity may terminate immediately this BAA, the Agreement, and any other related agreements if Covered Entity makes a determination that Business Associate has breached a material term of this BAA and Business Associate has failed to cure that material breach, to Covered Entity's reasonable satisfaction, within 30 days after written notice from Covered Entity. Covered Entity may report the problem to the Secretary of HHS if termination is not feasible.

C. If Business Associate determines that Covered Entity has breached a material term of this BAA, then Business Associate will provide Covered Entity with written notice of the existence of the breach and shall provide Covered Entity with 30 days notice to cure the breach. Covered Entity's failure to cure the breach within the 30-day period will be grounds for immediate termination of the Agreement and this BAA by Business Associate. Business Associate may report the breach to HHS.

D. Upon termination of the Agreement or this BAA for any reason, all PHI maintained by Business Associate will be returned to Covered Entity or destroyed by Business Associate.

Business Associate will not retain any copies of such information. This provision will apply to PHI in the possession of Business Associate's agents and subcontractors. If return or destruction of the PHI is not feasible, in Business Associate's reasonable judgment, Business Associate will furnish Covered Entity with notification, in writing, of the conditions that make return or destruction infeasible. Upon mutual agreement of the Parties that return, or destruction of the PHI is infeasible, Business Associate will extend the protections of this BAA to such information for as long as Business Associate retains such information and will limit further uses and disclosures to those purposes that make the return or destruction of the information not feasible. The Parties understand that this Section 14.D. will survive any termination of this BAA.

**16. Effect of BAA.**

**A.** This BAA is a part of and subject to the terms of the Agreement, except that to the extent any terms of this BAA conflict with any term of the Agreement, the terms of this BAA will govern.

**B.** Except as expressly stated in this BAA or as provided by law, this BAA will not create any rights in favor of any third party.

**17. Regulatory References.** A reference in this BAA to a section in HIPAA means the section as in effect or as amended at the time.

**18. Notices.** All notices, requests and demands or other communications to be given under this BAA to a Party will be made via either first class mail, registered or certified or express courier, or electronic mail to the Party's address given below:

**A.** If to Covered Entity, to:  
501 Ella Ave  
Joliet, IL 60433

Attn: Office of Executive Director  
T: 815-740-8982  
E: [mkilbride@willcountyhealth.org](mailto:mkilbride@willcountyhealth.org)

**B.** If to Business Associate, to:  
1040 Vestal Parkway East  
Vestal, NY 13850

Attn: Gene Raymondi, CEO  
T: 1-800-364-4748 ext 2650  
E: graymondi@eniweb.com

19. **Amendments and Waiver.** This BAA may not be modified, nor will any provision be waived or amended, except in writing duly signed by authorized representatives of the Parties. A waiver with respect to one event shall not be construed as continuing, or as a bar to or waiver of any right or remedy as to subsequent events.

20. **HITECH Act Compliance.** The Parties acknowledge that the HITECH Act includes significant changes to the Privacy Rule and the Security Rule. The privacy subtitle of the HITECH Act sets forth provisions that significantly change the requirements for business associates and the agreements between business associates and covered entities under HIPAA and these changes may be further clarified in forthcoming regulations and guidance. Each Party agrees to comply with the applicable provisions of the HITECH Act and any HHS regulations issued with respect to the HITECH Act. The Parties also agree to negotiate in good faith to modify this BAA as reasonably necessary to comply with the HITECH Act and its regulations as they become effective but, in the event that the Parties are unable to reach agreement on such a modification, either Party will have the right to terminate this BAA upon 30-days' prior written notice to the other Party.

*[The remainder of this page intentionally left blank; signatures on the following page]*

In light of the mutual agreement and understanding described above, the Parties execute this BAA as of the date first written above.

By: \_\_\_\_\_

Name: Gene Raymondi

Title: Chief Executive Officer, Employee Network, Inc.

By: \_\_\_\_\_

Name: Elizabeth Bilotta, MS, LEHP,  
CHMM

Title: Executive Director, Will County Health Department & Community Health  
Center



**WILL COUNTY BOARD OF HEALTH  
RESOLUTION #24-25**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

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**APPROVAL TO ADOPT THE COMMUNITY HEALTH CENTER FEE SCHEDULE FOR  
MEDICAL AND BEHAVIORAL HEALTH SERVICES AND PROCEDURES**

**WHEREAS**, the Will County Community Health Center provides primary care, behavioral health, OB/Gyn, and hospital based services and procedures; and

**WHEREAS**, the Will County Community Health Center updates fee schedules annually to remain consistent with local prevailing rates and to maximize third party payor reimbursement.

**NOW, THEREFORE, BE IT RESOLVED**, the Will County Board of Health hereby approves the adoption of the fee schedule as presented, effective March 21, 2024.

DATED THIS 20th day of March, 2024.

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Billie Terrell, Ph.D., ACSW, President  
Will County Board of Health



Will County Community Health Center Medical Chargemaster & Sliding Fee Scale				Will County Community Health Center Income as a percent of poverty level					
Code	Description	Approved 2023 Fees	Proposed 2024 Fees	Income as a percent of poverty level					
				A	B	C	D	E	
				< 100%	100-133%	134-185%	186-200%	>200%	
				% of Full Fee:					
				Nominal fee	25%	50%	75%	NO DISCOUNT	
<b>Evaluation &amp; Management</b>									
99202	OFFICE/OUTPATIENT VISIT, NEW	\$ 197.00	\$ 196.00	\$ 25.00	\$ 49.00	\$ 98.00	\$ 147.00	\$ 196.00	
99203	OFFICE/OUTPATIENT VISIT, NEW	\$ 287.00	\$ 298.00	\$ 25.00	\$ 74.50	\$ 149.00	\$ 223.50	\$ 298.00	
99204	OFFICE/OUTPATIENT VISIT, NEW	\$ 439.00	\$ 456.00	\$ 25.00	\$ 114.00	\$ 228.00	\$ 342.00	\$ 456.00	
99205	OFFICE/OUTPATIENT VISIT, NEW	\$ 576.00	\$ 602.00	\$ 25.00	\$ 150.50	\$ 301.00	\$ 451.50	\$ 602.00	
99212	OFFICE VISIT, ESTABLISHED	\$ 129.00	\$ 137.00	\$ 25.00	\$ 34.25	\$ 68.50	\$ 102.75	\$ 137.00	
99213	OFFICE VISIT, ESTABLISHED	\$ 198.00	\$ 207.00	\$ 25.00	\$ 51.75	\$ 103.50	\$ 155.25	\$ 207.00	
99214	OFFICE/OUTPATIENT VISIT, EST	\$ 287.00	\$ 304.00	\$ 25.00	\$ 76.00	\$ 152.00	\$ 228.00	\$ 304.00	
99215	OFFICE/OUTPATIENT VISIT, EST	\$ 411.00	\$ 444.00	\$ 25.00	\$ 111.00	\$ 222.00	\$ 333.00	\$ 444.00	
99381	PREV VISIT, NEW, INFANT	\$ 265.00	\$ 271.00	\$ 25.00	\$ 67.75	\$ 135.50	\$ 203.25	\$ 271.00	
99382	PREV VISIT, NEW, AGE 1-4	\$ 271.00	\$ 283.00	\$ 25.00	\$ 70.75	\$ 141.50	\$ 212.25	\$ 283.00	
99383	PREV VISIT, NEW, AGE 5-11	\$ 277.00	\$ 287.00	\$ 25.00	\$ 71.75	\$ 143.50	\$ 215.25	\$ 287.00	
99384	PREV VISIT, NEW, AGE 12-17	\$ 307.00	\$ 319.00	\$ 25.00	\$ 79.75	\$ 159.50	\$ 239.25	\$ 319.00	
99385	PREV VISIT, NEW, AGE 18-39	\$ 347.00	\$ 361.00	\$ 25.00	\$ 90.25	\$ 180.50	\$ 270.75	\$ 361.00	
99386	PREV VISIT, NEW, AGE 40-64	\$ 387.00	\$ 398.00	\$ 25.00	\$ 99.50	\$ 199.00	\$ 298.50	\$ 398.00	
99387	PREV VISIT, NEW, 65 & OVER	\$ 395.00	\$ 404.00	\$ 25.00	\$ 101.00	\$ 202.00	\$ 303.00	\$ 404.00	
99391	PREV VISIT, EST, INFANT	\$ 237.00	\$ 247.00	\$ 25.00	\$ 61.75	\$ 123.50	\$ 185.25	\$ 247.00	
99392	PREV VISIT, EST, AGE 1-4	\$ 253.00	\$ 261.00	\$ 25.00	\$ 65.25	\$ 130.50	\$ 195.75	\$ 261.00	
99393	PREV VISIT, EST, AGE 5-11	\$ 247.00	\$ 259.00	\$ 25.00	\$ 64.75	\$ 129.50	\$ 194.25	\$ 259.00	
99394	PREV VISIT, EST, AGE 12-17	\$ 267.00	\$ 276.00	\$ 25.00	\$ 69.00	\$ 138.00	\$ 207.00	\$ 276.00	
99395	PREV VISIT, EST, AGE 18-39	\$ 300.00	\$ 309.00	\$ 25.00	\$ 77.25	\$ 154.50	\$ 231.75	\$ 309.00	
99396	PREV VISIT, EST, AGE 40-64	\$ 320.00	\$ 326.00	\$ 25.00	\$ 81.50	\$ 163.00	\$ 244.50	\$ 326.00	
99397	PREV VISIT, EST, AGE 65 & OVER	\$ 333.00	\$ 338.00	\$ 25.00	\$ 84.50	\$ 169.00	\$ 253.50	\$ 338.00	
<b>Telehealth Services</b>									
90832	TELEHEALTH PSYCHOTHERAPY, 0-30MIN	\$ 136.00	\$ 147.00	\$ 25.00	\$ 36.75	\$ 73.50	\$ 110.25	\$ 147.00	
90837	TELEHEALTH PSYCHOTHERAPY, 31-60MIN	\$ 211.00	\$ 222.00	\$ 25.00	\$ 55.50	\$ 111.00	\$ 166.50	\$ 222.00	
90838	TELEHEALTH PSYCHOTHERAPY, 60MIN WITH E/M		\$ 258.00		\$ 64.50	\$ 129.00	\$ 193.50	\$ 258.00	
99421	TELEPHONE EVALUATION 5-10MINS	\$ 65.00	\$ 66.00	\$ 25.00	\$ 16.50	\$ 33.00	\$ 49.50	\$ 66.00	
99422	TELEPHONE EVALUATION 11-20MINS	\$ 76.00	\$ 76.00	\$ 25.00	\$ 19.00	\$ 38.00	\$ 57.00	\$ 76.00	
99423	TELEPHONE EVALUATION 21-30MINS	\$ 152.00	\$ 131.00	\$ 25.00	\$ 32.75	\$ 65.50	\$ 98.25	\$ 131.00	
99441	ONLINE DIGITAL EVALUATION 5-10 MIN	\$ 99.00	\$ 111.00	\$ 25.00	\$ 27.75	\$ 55.50	\$ 83.25	\$ 111.00	
99442	ONLINE DIGITAL EVALUATION 11-20 MIN	\$ 174.00	\$ 189.00	\$ 25.00	\$ 47.25	\$ 94.50	\$ 141.75	\$ 189.00	
99443	ONLINE DIGITAL EVALUATION 21-30 MIN	\$ 253.00	\$ 264.00	\$ 25.00	\$ 66.00	\$ 132.00	\$ 198.00	\$ 264.00	
99473	SELF-MEASURE BLOOD PRESSURE USING A DEVICE		\$ 58.00		\$ 14.50	\$ 29.00	\$ 43.50	\$ 58.00	
99474	SELF-MEASURE BLOOD PRESSURE USING A DEVICE X2D FOR 30DYS		\$ 64.00		\$ 16.00	\$ 32.00	\$ 48.00	\$ 64.00	
<b>Surgery/Procedures</b>									
10060	DRAINAGE OF SKIN ABSCESS	\$ 379.00	\$ 390.00	\$ 25.00	\$ 97.50	\$ 195.00	\$ 292.50	\$ 390.00	
10140	INCISION AND DRAINAGE OF HEMATOMA,SEROMA/FLUID	\$ 486.00	\$ 504.00	\$ 30.00	\$ 126.00	\$ 252.00	\$ 378.00	\$ 504.00	
11004	DEBRIDEMENT OF SKIN, TISSUE - EXT GENITALIA	\$ 2,043.00	\$ 2,082.00	\$100.00	\$ 520.50	\$ 1,041.00	\$ 1,561.50	\$2,082.00	
11005	DEBRIDE ABDOM WALL	\$ 2,772.00	\$ 2,836.00	\$100.00	\$ 709.00	\$ 1,418.00	\$ 2,127.00	\$2,836.00	
11042	DEBRIDEMENT OF SKIN/TISSUE	\$ 319.00	\$ 326.00	\$ 25.00	\$ 81.50	\$ 163.00	\$ 244.50	\$ 326.00	
11103	BIOPSY SKIN LESION	\$ 134.00	\$ 136.00	\$ 25.00	\$ 34.00	\$ 68.00	\$ 102.00	\$ 136.00	
11200	REMOVE SKIN TAGS	\$ 229.00	\$ 238.00	\$ 25.00	\$ 59.50	\$ 119.00	\$ 178.50	\$ 238.00	
11201	REMOVE SKIN TAGS ADD-ON	\$ 59.00	\$ 60.00	\$ 10.00	\$ 15.00	\$ 30.00	\$ 45.00	\$ 60.00	
11307	SHAVE SKIN TAG	\$ 305.00	\$ 310.00	\$ 25.00	\$ 77.50	\$ 155.00	\$ 232.50	\$ 310.00	
11400	EXC TR-EXT B9+MARG 0.5<CM	\$ 314.00	\$ 326.00	\$ 25.00	\$ 81.50	\$ 163.00	\$ 244.50	\$ 326.00	
11401	EXC TR-EXT B9+MARG 0.6-1CM	\$ 369.00	\$ 386.00	\$ 25.00	\$ 96.50	\$ 193.00	\$ 289.50	\$ 386.00	



**Will County Community Health Center**  
**Medical ChargeMASTER & Sliding Fee Scale**

				Income as a percent of poverty level				
				A	B	C	D	E
				< 100%	100-133%	134-185%	186-200%	>200%
				% of Full Fee:				
Code	Description	Approved 2023 Fees	Proposed 2024 Fees	Nominal fee	25%	50%	75%	NO DISCOUNT
11402	EXC TR-EXT B9+MARG 1.1-2CM	\$ 419.00	\$ 435.00	\$ 25.00	\$ 108.75	\$ 217.50	\$ 326.25	\$ 435.00
11403	EXC TR-EXT B9+MARG 2.1-3CM	\$ 502.00	\$ 518.00	\$ 25.00	\$ 129.50	\$ 259.00	\$ 388.50	\$ 518.00
11404	EXC TR-EXT B9+MARG 3.1-4CM	\$ 575.00	\$ 596.00	\$ 25.00	\$ 149.00	\$ 298.00	\$ 447.00	\$ 596.00
11420	EXC H-F-NK-SP B9+MARG 0.5 <	\$ 299.00	\$ 312.00	\$ 25.00	\$ 78.00	\$ 156.00	\$ 234.00	\$ 312.00
11421	EXC H-F-NK-SP B9+MARG 0.6 <	\$ 390.00	\$ 402.00	\$ 25.00	\$ 100.50	\$ 201.00	\$ 301.50	\$ 402.00
11422	EXC H-F-NK-SP B9+MARG 1.1-2	\$ 450.00	\$ 463.00	\$ 25.00	\$ 115.75	\$ 231.50	\$ 347.25	\$ 463.00
11423	EXC H-F-NK-SP B9+MARG 2.1-3	\$ 526.00	\$ 534.00	\$ 25.00	\$ 133.50	\$ 267.00	\$ 400.50	\$ 534.00
11424	EXC H-F-NK-SP B9+MARG 3.1-4	\$ 613.00	\$ 634.00	\$ 25.00	\$ 158.50	\$ 317.00	\$ 475.50	\$ 634.00
11765	EXCISE NAIL FOLD, TOE	\$ 369.00	\$ 368.00	\$ 25.00	\$ 92.00	\$ 184.00	\$ 276.00	\$ 368.00
11976	REMOVE CONTRACEPTIVE CAP	\$ 368.00	\$ 332.00	\$ 25.00	\$ 83.00	\$ 166.00	\$ 249.00	\$ 332.00
11981	INSERT DRUG IMPLANT DEVICE	\$ 413.00	\$ 416.00	\$ 25.00	\$ 104.00	\$ 208.00	\$ 312.00	\$ 416.00
12001	Suture 2.5cm or Less	\$ 468.00	\$ 452.00	\$ 25.00	\$ 113.00	\$ 226.00	\$ 339.00	\$ 452.00
12002	Suture 2.6cm - 7.5cm	\$ 622.00	\$ 603.00	\$ 25.00	\$ 150.75	\$ 301.50	\$ 452.25	\$ 603.00
12004	Suture 7.6cm - 12.5cm	\$ 790.00	\$ 772.00	\$ 25.00	\$ 193.00	\$ 386.00	\$ 579.00	\$ 772.00
17000	DESTROY PREMALIGN LESION	\$ 175.00	\$ 190.00	\$ 25.00	\$ 47.50	\$ 95.00	\$ 142.50	\$ 190.00
17110	DESTROY BENIGN LESION 1-14mm	\$ 284.00	\$ 298.00	\$ 25.00	\$ 74.50	\$ 149.00	\$ 223.50	\$ 298.00
49320	DIAG LAPARO SEPARATE PROC	\$ 1,624.00	\$ 1,696.00	\$ 200.00	\$ 424.00	\$ 848.00	\$ 1,272.00	\$ 1,696.00
51570	CYSTECTOMY, REMOVAL OF BLADDER	\$ 5,775.00	\$ 5,826.00	\$ 400.00	\$ 1,456.50	\$ 2,913.00	\$ 4,369.50	\$ 5,826.00
54150	CIRCUMCISION	\$ 680.00	\$ 694.00	\$ 25.00	\$ 173.50	\$ 347.00	\$ 520.50	\$ 695.00
56420	DRAINAGE OF GLAND ABCESS	\$ 604.00	\$ 650.00	\$ 25.00	\$ 162.50	\$ 325.00	\$ 487.50	\$ 650.00
56501	GENITAL WART REMOVAL	\$ 444.00	\$ 459.00	\$ 25.00	\$ 114.75	\$ 229.50	\$ 344.25	\$ 459.00
56620	VULVECTOMY SIMPLE: PARTIAL	\$ 2,149.00	\$ 2,188.00	\$ 100.00	\$ 547.00	\$ 1,094.00	\$ 1,641.00	\$ 2,188.00
56740	EXCISION; BARTHOLINS GLAND, VAGINA	\$ 1,175.00	\$ 1,172.00	\$ 50.00	\$ 293.00	\$ 586.00	\$ 879.00	\$ 1,172.00
57022	I & D VAGINAL HEMATOMA, PP	\$ 676.00	\$ 668.00	\$ 25.00	\$ 167.00	\$ 334.00	\$ 501.00	\$ 668.00
57023	I & D VAGINAL HEMATOMA, NON OB	\$ 1,076.00	\$ 1,098.00	\$ 25.00	\$ 274.50	\$ 549.00	\$ 823.50	\$ 1,098.00
57061	DESTROY VAG LESIONS, SIMPLE	\$ 435.00	\$ 444.00	\$ 25.00	\$ 111.00	\$ 222.00	\$ 333.00	\$ 444.00
57100	BIOPSY OF VAGINA	\$ 353.00	\$ 358.00	\$ 25.00	\$ 89.50	\$ 179.00	\$ 268.50	\$ 358.00
57452	COLPOSCOPY	\$ 404.00	\$ 407.00	\$ 25.00	\$ 101.75	\$ 203.50	\$ 305.25	\$ 407.00
57454	COLPOSCOPY W/ BIOPSY	\$ 584.00	\$ 593.00	\$ 25.00	\$ 148.25	\$ 296.50	\$ 444.75	\$ 593.00
57460	BX OF CERVIX W/SCOPE	\$ 1,045.00	\$ 1,050.00	\$ 25.00	\$ 262.50	\$ 525.00	\$ 787.50	\$ 1,050.00
57456	ENDOCERVICAL CURETTAGE W/SCOPE	\$ 507.00	\$ 522.00	\$ 25.00	\$ 130.50	\$ 261.00	\$ 391.50	\$ 522.00
57500	BIOPSY OF CERVIX	\$ 484.00	\$ 495.00	\$ 25.00	\$ 123.75	\$ 247.50	\$ 371.25	\$ 495.00
57510	CAUTERY OF CERVIX ELECTRO OR THERMAL	\$ 486.00	\$ 473.00	\$ 25.00	\$ 118.25	\$ 236.50	\$ 354.75	\$ 473.00

**Will County Community Health Center**  
**Medical Chargemaster & Sliding Fee Scale**

				Income as a percent of poverty level				
				A	B	C	D	E
				< 100%	100-133%	134 -185%	186-200%	>200%
				% of Full Fee:				
Code	Description	Approved 2023 Fees	Proposed 2024 Fees	Nominal fee	25%	50%	75%	NO DISCOUNT
57522	CONIZATION OF CERVIX	\$ 1,211.00	\$ 1,221.00	\$ 25.00	\$ 305.25	\$ 610.50	\$ 915.75	\$1,221.00
57720	PLASTIC REPAIR OF UTERINE CERVIX	\$ 1,252.00	\$ 1,269.00	\$ 100.00	\$ 317.25	\$ 634.50	\$ 951.75	\$1,269.00
58100	BIOPSY UTERUS LINING	\$ 400.00	\$ 404.00	\$ 25.00	\$ 101.00	\$ 202.00	\$ 303.00	\$ 404.00
58120	DILATION AND CURETTAGE	\$ 1,093.00	\$ 1,080.00	\$ 100.00	\$ 270.00	\$ 540.00	\$ 810.00	\$1,080.00
58150	TOTAL HYSTERECTOMY	\$ 4,090.00	\$ 4,113.00	\$ 200.00	\$ 1,028.25	\$ 2,056.50	\$ 3,084.75	\$4,113.00
58180	PARTIAL HYSTERECTOMY	\$ 4,106.00	\$ 4,037.00	\$ 200.00	\$ 1,009.25	\$ 2,018.50	\$ 3,027.75	\$4,037.00
58300	INSERT INTRAUTERINE DEVICE	\$ 332.00	\$ 342.00	\$ 25.00	\$ 85.50	\$ 171.00	\$ 256.50	\$ 342.00
58301	REMOVE INTRAUTERINE DEVICE	\$ 334.00	\$ 340.00	\$ 25.00	\$ 85.00	\$ 170.00	\$ 255.00	\$ 340.00
58542	Laparoscopy/ Surgical removal Of Tubes & Ovary	\$ 3,493.00	\$ 3,548.00	\$ 300.00	\$ 887.00	\$ 1,774.00	\$ 2,661.00	\$3,548.00
58558	HYSTEROSCOPY, BIOPSY	\$ 3,063.00	\$ 3,352.00	\$ 200.00	\$ 838.00	\$ 1,676.00	\$ 2,514.00	\$3,352.00
58571	LAPAROSCOPY, Total Hyst w/tubes&Ovaries, <250gm	\$ 3,857.00	\$ 3,869.00	\$ 300.00	\$ 967.25	\$ 1,934.50	\$ 2,901.75	\$3,869.00
58573	LAPAROSCOPY, Total Hyst w/tubes&ovaries >250gm	\$ 5,064.00	\$ 5,092.00	\$ 400.00	\$ 1,273.00	\$ 2,546.00	\$ 3,819.00	\$5,092.00
58600	DIVISION OF FALLOPIAN TUBE	\$ 1,731.00	\$ 1,754.00	\$ 100.00	\$ 438.50	\$ 877.00	\$ 1,315.50	\$1,754.00
58611	STERILIZATION WITH CESAREAN	\$ 413.00	\$ 380.00	\$ 25.00	\$ 95.00	\$ 190.00	\$ 285.00	\$ 380.00
58670	LAPAROSCOPY, TUBAL CAUTERY	\$ 1,693.00	\$ 1,623.00	\$ 100.00	\$ 405.75	\$ 811.50	\$ 1,217.25	\$1,623.00
58671	LAPAROSCOPY, TUBAL BLOCK	\$ 1,633.00	\$ 1,629.00	\$ 100.00	\$ 407.25	\$ 814.50	\$ 1,221.75	\$1,629.00
58720	REMOVAL OF OVARY/TUBE(S)	\$ 3,184.00	\$ 3,152.00	\$ 200.00	\$ 788.00	\$ 1,576.00	\$ 2,364.00	\$3,152.00
58925	REMOVAL OF OVARIAN CYST(S)	\$ 3,235.00	\$ 3,201.00	\$ 200.00	\$ 800.25	\$ 1,600.50	\$ 2,400.75	\$3,201.00
58940	REMOVAL OF OVARY(S)	\$ 2,380.00	\$ 2,344.00	\$ 200.00	\$ 586.00	\$ 1,172.00	\$ 1,758.00	\$2,344.00
59120	TREAT ECTOPIC PREGNANCY	\$ 3,091.00	\$ 3,112.00	\$ 200.00	\$ 778.00	\$ 1,556.00	\$ 2,334.00	\$3,112.00
59150	TREAT ECTOPIC PREGNANCY	\$ 2,970.00	\$ 3,082.00	\$ 200.00	\$ 770.50	\$ 1,541.00	\$ 2,311.50	\$3,082.00
59151	TREAT ECTOPIC PREGNANCY	\$ 3,126.00	\$ 3,157.00	\$ 200.00	\$ 789.25	\$ 1,578.50	\$ 2,367.75	\$3,157.00
59160	D & C AFTER DELIVERY	\$ 861.00	\$ 889.00	\$ 25.00	\$ 222.25	\$ 444.50	\$ 666.75	\$ 889.00
59406	CARE VAGINAL DELIVERY AND POSTPARTUM CARE	\$ 6,755.00	\$ 7,011.00		\$ 1,752.75	\$ 3,505.50	\$ 5,258.25	\$7,011.00
59409	AND OR FORCEPS)	\$ 3,310.00	\$ 3,359.00	\$ 200.00	\$ 839.75	\$ 1,679.50	\$ 2,519.25	\$3,359.00
59414	DELIVERY OF PLACENTA	\$ 380.00	\$ 388.00	\$ 25.00	\$ 97.00	\$ 194.00	\$ 291.00	\$ 388.00
59430	CARE AFTER DELIVERY	\$ 540.00	\$ 553.00	\$ 25.00	\$ 138.25	\$ 276.50	\$ 414.75	\$ 553.00
59510	CESAREAN DELIVERY AND POSTPARTUM	\$ 7,288.00	\$ 7,684.00		\$ 1,921.00	\$ 3,842.00	\$ 5,763.00	\$7,684.00
59514	CESAREAN DELIVERY ONLY	\$ 3,612.00	\$ 3,646.00	\$ 200.00	\$ 911.50	\$ 1,823.00	\$ 2,734.50	\$3,646.00
59610	DELIVERY WITH POSTPARTUM PREVIOUS CESAREAN	\$ 7,215.00	\$ 7,362.00		\$ 1,840.50	\$ 3,681.00	\$ 5,521.50	\$7,362.00
59820	SURGICAL CARE OF MISCARRIAGE	\$ 1,495.00	\$ 1,538.00	\$ 100.00	\$ 384.50	\$ 769.00	\$ 1,153.50	\$1,538.00
59821	TREATMENT OF MISCARRIAGE	\$ 1,217.00	\$ 1,629.00	\$ 100.00	\$ 407.25	\$ 814.50	\$ 1,221.75	\$1,629.00
59870	EVACUATE MOLE OF UTERUS	\$ 1,991.00	\$ 2,018.00	\$ 25.00	\$ 504.50	\$ 1,009.00	\$ 1,513.50	\$2,018.00
59899	MATERNITY CARE AND DELIVERY of TWIN	\$ 736.00	\$ 725.00	\$ 100.00	\$ 181.25	\$ 362.50	\$ 543.75	\$ 725.00
69210	REMOVE IMPACTED EAR WAX	\$ 156.00	\$ 157.00	\$ 10.00	\$ 39.25	\$ 78.50	\$ 117.75	\$ 157.00
93010	ELECTROCARDIOGRAM	\$ 72.00	\$ 70.00	\$ 10.00	\$ 17.50	\$ 35.00	\$ 52.50	\$ 70.00
94760	MEASURE BLOOD OXYGEN LEVEL	\$ 23.00	\$ 24.00	\$ 1.00	\$ 6.00	\$ 12.00	\$ 18.00	\$ 24.00
99221	INITIAL HOSPITAL CARE OR OBSERVATION CARE	\$ 358.00	\$ 362.00	\$ 25.00	\$ 90.50	\$ 181.00	\$ 271.50	\$ 362.00
99222	INITIAL HOSPITAL INPATIENT OR OBSERVATION CARE(MOD)	\$ 416.00	\$ 427.00	\$ 50.00	\$ 106.75	\$ 213.50	\$ 320.25	\$ 427.00



Will County Community Health Center Medical Chargemaster & Sliding Fee Scale				Income as a percent of poverty level					
Code	Description	Approved 2023 Fees	Proposed 2024 Fees	A	B	C	D	E	
				< 100%	100-133%	134 -185%	186-200%	>200%	
				% of Full Fee:					
				Nominal fee	25%	50%	75%	NO DISCOUNT	
99223	INITIAL HOSPITAL INPATIENT OR OBSERVATION CARE, HIGH	\$ 641.00	\$ 663.00	\$ 100.00	\$ 165.75	\$ 331.50	\$ 497.25	\$ 663.00	
99231	SUBSEQUENT HOSPITAL IN PATIENT OR OBSERVATION CARE, HIGH	\$ 133.00	\$ 138.00	\$ 25.00	\$ 34.50	\$ 69.00	\$ 103.50	\$ 138.00	
99232	SUBSEQUENT HOSPITAL INPATIENT OR OBSERVATION CARE, MOD	\$ 223.00	\$ 2,324.00	\$ 25.00	\$ 581.00	\$ 1,162.00	\$ 1,743.00	\$2,324.00	
99233	SUBSEQUENT HOSPITAL OINPATIENT OR OBSERVATION CARE, MOD	\$ 368.00	\$ 374.00	\$ 50.00	\$ 93.50	\$ 187.00	\$ 280.50	\$ 374.00	
99234	HOSPITAL INPATIENT OR OBSERVATION CARE, LOW	\$ 456.00	\$ 445.00	\$ 25.00	\$ 111.25	\$ 222.50	\$ 333.75	\$ 445.00	
99235	HOSPITAL INPATIENT OR OBSERVATION CARE, MOD	\$ 574.00	\$ 625.00	\$ 50.00	\$ 156.25	\$ 312.50	\$ 468.75	\$ 625.00	
99236	HOSPITAL INPATIENT OR OBSERVATION CARE, HIGH	\$ 1,003.00	\$ 1,079.00	\$ 100.00	\$ 269.75	\$ 539.50	\$ 809.25	\$1,079.00	
99238	HOSPITAL IMPATIENT OR OBSERVATION DISCHARGE DAY MGN	\$ 268.00	\$ 283.00	\$ 25.00	\$ 70.75	\$ 141.50	\$ 212.25	\$ 283.00	
99239	HOSPITAL IMPATIENT OR OBSERVATION DISCHARGE DAY >30M	\$ 424.00	\$ 438.00	\$ 25.00	\$ 109.50	\$ 219.00	\$ 328.50	\$ 438.00	
99242	OFFICE OR OTHER OUTPATIENT CONSULTATION - 30 MINUTES	\$ 331.00	\$ 332.00	\$ 25.00	\$ 83.00	\$ 166.00	\$ 249.00	\$ 332.00	
99243	OFFICE OR OTHER OUTPATIENT CONSULTATION - 40 MINUTES	\$ 423.00	\$ 441.00	\$ 25.00	\$ 110.25	\$ 220.50	\$ 330.75	\$ 441.00	
99252	INPATIENT OR OBSERVATION-CONSULT >35 MIN	\$ 281.00	\$ 289.00	\$ 25.00	\$ 72.25	\$ 144.50	\$ 216.75	\$ 289.00	
99253	INPATIENT OR OBSERVATION-CONSULT >45 MIN	\$ 397.00	\$ 407.00	\$ 25.00	\$ 101.75	\$ 203.50	\$ 305.25	\$ 407.00	
99254	INPATIENT OR OBSERVATION-CONSULT >60 MIN	\$ 531.00	\$ 560.00	\$ 50.00	\$ 140.00	\$ 280.00	\$ 420.00	\$ 560.00	
99255	INPATIENT OR OBSERVATION-CONSULT >80 MIN	\$ 683.00	\$ 711.00	\$ 75.00	\$ 177.75	\$ 355.50	\$ 533.25	\$ 711.00	
99460	INITIAL CARE, NORMAL NEWBORN -BIRTHING CENTER	\$ 414.00	\$ 431.00	\$ 25.00	\$ 107.75	\$ 215.50	\$ 323.25	\$ 431.00	
99461	INITIAL CARE, NORMAL NEWBORN -OTHER	\$ 165.00	\$ 165.00	\$ 25.00	\$ 41.25	\$ 82.50	\$ 123.75	\$ 165.00	
99462	SUBSEQUENT NEWBORN CARE	\$ 218.00	\$ 228.00	\$ 25.00	\$ 57.00	\$ 114.00	\$ 171.00	\$ 228.00	
99463	NEWBORN SAME DAY ADMIT/DISCHARGE	\$ 414.00	\$ 434.00	\$ 25.00	\$ 108.50	\$ 217.00	\$ 325.50	\$ 434.00	
<b>Laboratory</b>									
0241UQW	4-Plex COVID/ FLU A&B/ RSV rapid test	\$ 142.63	\$ 142.63	\$ 5.00	\$ 35.66	\$ 71.32	\$ 106.97	\$ 142.63	
36415	ROUTINE VENIPUNCTURE	\$ 22.00	\$ 22.00	\$ 1.00	\$ 5.50	\$ 11.00	\$ 16.50	\$ 22.00	
81002	URINALYSIS NONAUTO W/O SCOPE	\$ 18.00	\$ 21.00	\$ 1.00	\$ 5.25	\$ 10.50	\$ 15.75	\$ 21.00	
81003	URINALYSIS, AUTO, W/O SCOPE	\$ 17.00	\$ 19.00	\$ 1.00	\$ 4.75	\$ 9.50	\$ 14.25	\$ 19.00	
81025	URINE PREGNANCY TEST	\$ 35.00	\$ 39.00	\$ 2.00	\$ 9.75	\$ 19.50	\$ 29.25	\$ 39.00	
82270	TEST FOR BLOOD, FECES	\$ 21.00	\$ 23.00	\$ 1.00	\$ 5.75	\$ 11.50	\$ 17.25	\$ 23.00	
82962	REAGENT STRIP/BLOOD GLUCOSE	\$ 15.00	\$ 20.00	\$ 1.00	\$ 5.00	\$ 10.00	\$ 15.00	\$ 20.00	
86308	MONO SCREEN	\$ 33.00	\$ 32.00	\$ 1.00	\$ 8.00	\$ 16.00	\$ 24.00	\$ 32.00	
87210	SMEAR, WET MOUNT, SALINE/INK	\$ 27.00	\$ 27.00	\$ 1.00	\$ 6.75	\$ 13.50	\$ 20.25	\$ 27.00	
87880	RAPID STREP	\$ 54.00	\$ 54.00	\$ 2.00	\$ 13.50	\$ 27.00	\$ 40.50	\$ 54.00	
85018	HEMOGLOBIN - FINGERSTICK	\$ 18.00	\$ 18.00	\$ 1.00	\$ 4.50	\$ 9.00	\$ 13.50	\$ 18.00	
87635QW	COVID rapid PCR test	\$ 153.00	\$ 162.00	\$ 3.00	\$ 40.50	\$ 81.00	\$ 121.50	\$ 162.00	
<b>Behavioral Health</b>									
90791	PSYCH DIAGNOSTIC EVALUATION	\$266.00	\$283.00	\$ 25.00	\$ 70.75	\$ 141.50	\$ 212.25	\$283.00	
90792	PSYCH DIAG EVAL & MEDICAL SRVS	\$399.00	\$427.00	\$ 25.00	\$ 106.75	\$ 213.50	\$ 320.25	\$427.00	
90832	PSYCH, 30 MIN PT	\$136.00	\$147.00	\$ 25.00	\$ 36.75	\$ 73.50	\$ 110.25	\$147.00	
90833	PSYCH, 30 MIN/EVAL & MNGMT SRVS	\$157.00	\$166.00	\$ 25.00	\$ 41.50	\$ 83.00	\$ 124.50	\$166.00	
90834	PSYCH, 45 MIN PT	\$185.00	\$192.00	\$ 25.00	\$ 48.00	\$ 96.00	\$ 144.00	\$192.00	
90836	PSYCH, 45 MIN PT & EVAL	\$214.00	\$225.00	\$ 25.00	\$ 56.25	\$ 112.50	\$ 168.75	\$225.00	
90837	PSYCH, 60 MIN PT	\$211.00	\$222.00	\$ 25.00	\$ 55.50	\$ 111.00	\$ 166.50	\$222.00	
90838	PSYCH, 60 MIN/EVAL & MNGMT SRVS	\$249.00	\$258.00	\$ 25.00	\$ 64.50	\$ 129.00	\$ 193.50	\$258.00	
90839	PSYCH FOR CRISIS, FIRST 60 MIN	\$247.00	\$255.00	\$ 25.00	\$ 63.75	\$ 127.50	\$ 191.25	\$255.00	
90840	PSYCH FOR CRISIS, ADDITIONAL 30 MIN	\$105.00	\$115.00	\$ 25.00	\$ 28.75	\$ 57.50	\$ 86.25	\$115.00	
90845	PSYCHOANALYSIS	\$239.00	\$225.00	\$ 25.00	\$ 56.25	\$ 112.50	\$ 168.75	\$225.00	
90846	FAMILY PSYCH w/o PT 50 MIN	\$222.00	\$223.00	\$ 25.00	\$ 55.75	\$ 111.50	\$ 167.25	\$223.00	
90847	FAMILY PSYCH with PT 50 MIN	\$227.00	\$234.00	\$ 25.00	\$ 58.50	\$ 117.00	\$ 175.50	\$234.00	
90849	MULTI-FAMILY GROUP PSYCH	\$175.00	\$165.00	\$ 25.00	\$ 41.25	\$ 82.50	\$ 123.75	\$165.00	
90853	GROUP PSYCH	\$79.00	\$80.00	\$ 25.00	\$ 20.00	\$ 40.00	\$ 60.00	\$80.00	
90863	Pharmacologic Mngmt (prescrip/med review)	\$110.00	\$110.00	\$ 25.00	\$ 27.50	\$ 55.00	\$ 82.50	\$110.00	
90875	PSYCH with BIOFEEDBACK 30 MIN	\$274.00	\$250.00	\$ 25.00	\$ 62.50	\$ 125.00	\$ 187.50	\$250.00	



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				Income as a percent of poverty level				
				A	B	C	D	E
				< 100%	100-133%	134 -185%	186-200%	>200%
				% of Full Fee:				
Code	Description	Approved 2023 Fees	Proposed 2024 Fees	Nominal fee	25%	50%	75%	NO DISCOUNT
90876	PSYCH With BIOFEEDBACK 45 MIN	\$210.00	\$197.00	\$ 25.00	\$ 49.25	\$ 98.50	\$ 147.75	\$197.00
90880	HYPNOTHERAPY	\$365.00	\$307.00	\$ 25.00	\$ 76.75	\$ 153.50	\$ 230.25	\$307.00
90889	REPORT PREP/INSURANCE, AGENCIES	\$85.00	\$57.00	\$ 25.00	\$ 14.25	\$ 28.50	\$ 42.75	\$57.00
<b>Vaccines</b>								
90471	Vaccine Administration Fee (all except COVID and Influenza)	\$58.00	\$59.00	\$ -				
0001A	Pfizer COVID-19- Administration of First Dose	\$42.14	\$43.60	\$ 2.00	\$ 10.90	\$ 21.80	\$ 32.70	\$43.60
0002A	Pfizer COVID-19- Administration of Second Dose	\$42.14	\$43.60	\$ 2.00	\$ 10.90	\$ 21.80	\$ 32.70	\$43.60
0003A	Pfizer COVID-19- Administration of Third Dose	\$42.14	\$43.60	\$ 2.00	\$ 10.90	\$ 21.80	\$ 32.70	\$43.60
0004A	Pfizer COVID-19- Administration of Booster Dose	\$42.14	\$43.60	\$ 2.00	\$ 10.90	\$ 21.80	\$ 32.70	\$43.60
0011A	Moderna COVID-19 - Administration of First Dose	\$42.14	\$43.60	\$ 2.00	\$ 10.90	\$ 21.80	\$ 32.70	\$43.60
0012A	Moderna COVID-19 -Administration of Second Dose	\$42.14	\$43.60	\$ 2.00	\$ 10.90	\$ 21.80	\$ 32.70	\$43.60
0013A	Moderna COVID-19 -Administration of Third Dose	\$42.14	\$43.60	\$ 2.00	\$ 10.90	\$ 21.80	\$ 32.70	\$43.60
0064A	Moderna COVID-19 - Administration of Booster Dose	\$42.14	\$43.60	\$ 2.00	\$ 10.90	\$ 21.80	\$ 32.70	\$43.60
0031A	Johnson&Johnson COVID-19 - Administration of Single Dose	\$42.14	\$43.60	\$ 2.00	\$ 10.90	\$ 21.80	\$ 32.70	\$43.60
0034A	Johnson&Johnson COVID-19 - Administration of Booster Dose	\$42.14	\$43.60	\$ 2.00	\$ 10.90	\$ 21.80	\$ 32.70	\$43.60
0071A	Pfizer COVID-19 Pediatric - Administration of First Dose	\$42.14	\$43.60	\$ 2.00	\$ 10.90	\$ 21.80	\$ 32.70	\$43.60
0072A	Pfizer COVID-19 Pediatric - Administration of Second Dose	\$42.14	\$43.60	\$ 2.00	\$ 10.90	\$ 21.80	\$ 32.70	\$43.60
0073A	Pfizer Kids' COVID-19 Vaccine	\$42.14	\$43.60	\$ 2.00	\$ 10.90	\$ 21.80	\$ 32.70	\$43.60
J3420	Injection-Vitamin B12 Cyanocobalamin	\$1.95	\$1.33	\$ 0.25	\$ 0.33	\$ 0.67	\$ 1.00	\$1.33
J2930	Injection-methylprednisolone sodium succinate,	\$172.26	\$149.55	\$ 10.00	\$ 37.39	\$ 74.78	\$ 112.16	\$149.55
90633	Hepatitis A (Pediatric/ adolescent)	\$91.00	\$92.00	\$ 15.00	\$ 23.00	\$ 46.00	\$ 69.00	\$92.00
90744	Hepatitis B (pediatric)	\$81.00	\$82.00	\$ 10.00	\$ 20.50	\$ 41.00	\$ 61.50	\$82.00
90746	Hepatitis B (adult)	\$162.00	\$165.00	\$ 10.00	\$ 41.25	\$ 82.50	\$ 123.75	\$165.00
90647	HIB	\$69.00	\$70.00	\$ 10.00	\$ 17.50	\$ 35.00	\$ 52.50	\$70.00
90686	Influenza vaccine (incl. admin. fee)	\$52.00	\$54.00	\$ 5.00	\$ 13.50	\$ 27.00	\$ 40.50	\$54.00
90649	HPV (Gardasil)	\$317.00	\$312.00	\$ 30.00	\$ 78.00	\$ 156.00	\$ 234.00	\$312.00
90696	DTAP-IPV	\$134.00	\$135.00	\$ 20.00	\$ 33.75	\$ 67.50	\$ 101.25	\$135.00
90697	DTAP-IPV-Hib-HepB	\$247.00	\$269.00	\$ 25.00	\$ 67.25	\$ 134.50	\$ 201.75	\$269.00
90698	DTAP-HIB-IPV	\$206.00	\$212.00	\$ 25.00	\$ 53.00	\$ 106.00	\$ 159.00	\$212.00
90700	DTAP for < 7 yrs	\$71.00	\$73.00	\$ 10.00	\$ 18.25	\$ 36.50	\$ 54.75	\$73.00
90707	MMR	\$156.00	\$164.00	\$ 20.00	\$ 41.00	\$ 82.00	\$ 123.00	\$164.00
90713	Polio IM	\$80.00	\$81.00	\$ 10.00	\$ 20.25	\$ 40.50	\$ 60.75	\$81.00
90715	TDAP for > 7 yrs	\$102.00	\$102.00	\$ 15.00	\$ 25.50	\$ 51.00	\$ 76.50	\$102.00
90716	Varicella (Chickenpox)	\$255.00	\$269.00	\$ 25.00	\$ 67.25	\$ 134.50	\$ 201.75	\$269.00
90734	Meningococcal	\$264.00	\$273.00	\$ 25.00	\$ 68.25	\$ 136.50	\$ 204.75	\$273.00
90670	Prevnar (Pneumococcal)	\$108.00	\$414.00	\$ 30.00	\$ 103.50	\$ 207.00	\$ 310.50	\$414.00
90710	Proquad (MMR, Varicella)	\$417.00	\$439.00	\$ 30.00	\$ 109.75	\$ 219.50	\$ 329.25	\$439.00
90715	Boostrix (TDAP, 7+ yrs)	\$102.00	\$102.00	\$ 15.00	\$ 25.50	\$ 51.00	\$ 76.50	\$102.00
<b>OPTOMETRY</b>								
92002	Intermediate Opth Service, New Pt	\$226.00	\$235.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$235.00
92004	Comprehensive Opth Service, Est Pt	\$306.00	\$312.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$312.00
92012	Intermediate Opth Service, New Pt	\$206.00	\$210.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$210.00
92014	Comprehensive Opth Service, Est Pt	\$263.00	\$272.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$272.00
92015	Refraction	\$59.00	\$61.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$61.00
92250	Fundus Photography-both eyes	\$152.00	\$152.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$152.00
92285	External Ocular Photography/External Slit Lamp Photos	\$97.00	\$95.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$95.00
92081	Visual Field, Limited	\$89.00	\$88.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$88.00
92082	Visual Field, Intermediate	\$123.00	\$129.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$129.00

Will County Community Health Center Medical Chargemaster & Sliding Fee Scale				Income as a percent of poverty level				
Code	Description	Approved 2023 Fees	Proposed 2024 Fees	A	B	C	D	E
				< 100%	100-133%	134 -185%	186-200%	>200%
				% of Full Fee:				
				Nominal fee	25%	50%	75%	NO DISCOUNT
92083	Visual Field, Extensive	\$183.00	\$188.00	\$0.00	\$0.00	\$0.00	\$0.00	\$188.00
65205	Foreign Body Removal, Conj Superficial	\$189.00	\$182.00	\$0.00	\$0.00	\$0.00	\$0.00	\$182.00
65210	Foreign Body Removal, Conj Embedded	\$215.00	\$211.00	\$0.00	\$0.00	\$0.00	\$0.00	\$211.00
65222	Foreign Body Removal, Cornea-per eye	\$261.00	\$260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260.00
65435	Removal Corneal Epithelium	\$258.00	\$261.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260.00
67820	Epilation Eyelash(es) w/forceps-per eyelid	\$158.00	\$155.00	\$0.00	\$0.00	\$0.00	\$0.00	\$261.00
68761	Close Punctum w/plug; per site	\$360.00	\$368.00	\$0.00	\$0.00	\$0.00	\$0.00	\$155.00
68801	Dilation of Punctum; irrigation & dilation	\$280.00	\$278.00	\$0.00	\$0.00	\$0.00	\$0.00	\$368.00
68840	Probing Lacrimal Canaliculi	\$424.00	\$422.00	\$0.00	\$0.00	\$0.00	\$0.00	\$278.00
92020	Gonioscopy-separate procedure	\$86.00	\$89.00	\$0.00	\$0.00	\$0.00	\$0.00	\$422.00
92283	Color Vision Exam. extended	\$120.00	\$121.00	\$0.00	\$0.00	\$0.00	\$0.00	\$89.00
92060	Sensorimotor Exam	\$84.00	\$163.00	\$0.00	\$0.00	\$0.00	\$0.00	\$121.00
92065	Orthoptic Training	\$105.00	\$111.00	\$0.00	\$0.00	\$0.00	\$0.00	\$163.00
96110	VIP Exam	\$50.00	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$111.00
92311	Aphakia-One Eye	\$253.00	\$282.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52.00
92312	Aphakia-Both Eyes	\$211.00	\$259.00	\$0.00	\$0.00	\$0.00	\$0.00	\$282.00
923100K	Orthokeratology New Fit	\$153.00	\$152.00	\$0.00	\$0.00	\$0.00	\$0.00	\$259.00
92071	Fitting of CL to treat Surface Disease	\$121.00	\$123.00	\$0.00	\$0.00	\$0.00	\$0.00	\$152.00
				\$0.00	\$0.00	\$0.00	\$0.00	\$123.00



**WILL COUNTY BOARD OF HEALTH  
RESOLUTION #24-26**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

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**APPROVAL TO SURPLUS EQUIPMENT– LISTING ATTACHED**

**WHEREAS**, the Will County Health Department requires the disposal and/or recycling of office furniture and equipment for the Community Health Center.

**NOW, THEREFORE, BE IT RESOLVED**, the Will County Board of Health hereby approves the disposal and/or recycling of the attached listings of items.

DATED THIS 20th day of March, 2024.

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Billie Terrell, Ph.D., ACSW, President  
Will County Board of Health







**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

**APPROVAL FOR THE APPROPRIATION OF FUNDS FOR THE ILLINOIS  
DEPARTMENT OF PUBLIC HEALTH COMPREHENSIVE HEALTH PROTECTION  
GRANT - WILL COUNTY HEALTH DEPARTMENT - \$250,000**

**WHEREAS**, the Will County Health Department (WCHD) received an Illinois Department of Public Health (IDPH) amendment to the Comprehensive Health Protection grant to purchase and distribute naloxone HCl 8 mg nasal spray and to increase overdose prevention program activities; and

**WHEREAS**, the award of \$250,000 provides funding to support salaries, fringe benefits, operating supplies, computer, medical supplies, printing, cell phone service, subscriptions and mileage; and

**WHEREAS**, the project period is July 1, 2023 through June 30, 2024; and

**WHEREAS**, the funding appropriation presented covers December 1, 2023, through June 30, 2024.

**NOW, THEREFORE, BE IT RESOLVED**, the Will County Board of Health hereby approves the additional appropriation of funds to the FY2024 Will County Health Department budget:

**Revenue:**

Decrease:	2102-498010-120-34010-40	Anticipated New Revenue	\$ 250,000
Increase:	2102-435040-120-34040-40	CHPG-24 Narcan	\$ 250,000

**Expenses:**

Decrease:	2102-599010-120-34010-40	Anticipated New Expenses	\$ 250,000
Increase:	2102-511050-120-34040-40	Pay-S-Temporary Salary	\$ 8,960
Increase:	2102-521010-120-34040-40	Pay-B-FICA-Social Security	\$ 685
Increase:	2102-532010-120-34040-40	Operating Supplies/Materials	\$ 1,797



Increase:	2102-536010-120-34040-40	Computers < \$5,000 Desktops	\$	1,500
Increase:	2102-539090-120-34040-40	Medical Supplies-Other	\$	232,320
Increase:	2102-547020-120-34040-40	Printing, Copy, and Publishing	\$	4,000
Increase:	2102-547520-120-34040-40	Telephone Service - Cell	\$	138
Increase:	2102-548040-120-34040-40	Subscriptions	\$	500
Increase:	2102-548510-120-34040-40	Travel-Mileage	\$	100

DATED THIS 20th day of March, 2024.

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Billie Terrell, Ph.D., ACSW, President  
Will County Board of Health

**IDPH NARCAN Budget**

Budget Draft - SFY 24

**\$250,000**

		Expense
<b>Personnel</b>		
	Temp Employee	8,960
	FICA @ 7.65%	685
	<b>Total Personnel/Fringe Benefits</b>	<b>9,645</b>
<b>Commodities</b>		
	Office Supplies      Supplies to hold the Kloxxado - belts, etc	1,797
	Computer Equipment      Computer	1,500
	Medical Supplies      Kloxxado - 3872 @ \$60/box	232,320
<b>Contractual</b>		
	Mileage      150 miles @ .67/mile	100
	Telephone - Cell Service	138
	Printing      Printing of brochure & training materials	4,000
	Subscription      Canva Pro software - flyer design	500
<b>Total Narcarn Project Expenses</b>		<b>\$ 250,000</b>

**EMPLOYEES**

**DATE**

**NEW**

Angelica Cantu BH Medical Secretary	3/18/2024
Linda Beatty CHC LCSW-Social Worker II	4/15/2024 (SBHC to 6/30/25)
Anna Julia Wielgosz FHS Communicable Disease Investigator III	3/18/2024 (ARPA funded until 12/31/24)
Kalyna Brumfield BH Mental Health Counselor II-MCR	3/18/2024
Michael Ward FHS Community Health Educator II	3/18/2024 (transfer from Peer Worker)
Maria Arrieta CHC Reimbursement Specialist I	4/1/2024
Marisela Delacruz CHC Reimbursement Specialist 1	4/1/2024 (SBHC to 6/30/25)
Mariana Gonzalez CHC Patient Registration Clerk	4/1/2024

**TRANSFER**

Adriana Estrada BH Reimbursement Specialist	3/18/2024 (transfer from CHC-Reimbursement Specialist)
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**PROMOTION**

Barb Agor Administration Safety & Risk Reduction Officer	4/1/2024 (ARPA to 12/31/25) (from EP&R Specialist)
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**CONTRACTUAL**

West Red Oak BH Recovery Community Center Project	3/1/2024-8/31/2024
Angela AMAC McClelland LLC BH Substance Use Initiatives	3/1/2024-8/31/2024
Adel Mouradi, M.D. CHC Internal Medicine	4/1/2024-3/31/2025 (1 <sup>st</sup> yr. of 3 yr. contract)
Dalvina Sharma, DDS CHC Dentist	3/22/2024-3/21/2025 (1 <sup>st</sup> yr. of 3 yr. contract)

Victoria Rivera 3/12/2024-11/30/2024  
BH  
Rapid Response Naloxone Team

**TEMPORARY**

Pamela Robertson 3/18/2024  
FHS  
Nurse – Immunization Clinic (seasonal temp position)  
(ARPA funded to 12/31/24)  
Sarah Tomala 5/4/2024  
EH  
Intern-Lab  
Ryan Queeney 4/1/2024  
FHS (20 hrs. week)  
Temp. Peer Worker

**TERMINATION**

Arendy Zavala 3/1/2024  
EH  
Environmental Health Sampler  
Ciara Harper 3/1/2024  
CHC  
CMA  
Kristi Cage 3/18/2024  
Administration  
Operations Coordinator

**RETIREMENT**

Sandra Betancourt 4/26/2024  
CHC  
CMA  
David Delrose 4/26/2024  
BH  
Mental Health Counselor I

**RESIGNATION**

Ivona Keane 2/23/2024  
CHC (ARPA funded, grant ended)  
Medical Records Clerk  
Donald Martin 3/18/2024  
BH  
Mental Health Counselor III  
Annamariah Cajigas 3/15/2024  
BH  
Mental Health Counselor II Child & Adult

**OTHER**

Darrell Troupe, MD 3/30/2024  
BH (contract ending)  
Psychiatrist

**Approved:**

\_\_\_\_\_  
Billie Terrell, PhD, ACSW, President, Board of Health

\_\_\_\_\_  
Date

**Recommended:**

\_\_\_\_\_  
Elizabeth Bilotta, Executive Director, WCHD

\_\_\_\_\_  
Date