

**WILL COUNTY COMMUNITY HEALTH CENTER
GOVERNING COUNCIL
Wednesday, February 7, 2024**

MEMBERS PRESENT:

Alan Dyche – Chairperson
Vernice Warren – Vice Chairperson
Michael Crowner – Treasurer
Paul Lauridsen
Marie Lindsey
Nicole Luebke
Frank Sandoval

MEMBERS ABSENT:

Cindy Brassea
Judy Easley – Secretary

WCCHC STAFF PRESENT:

Mary Maragos, Chief Executive Officer
Dr. Jennifer Byrd, Chief Medical Officer
Dr. Sangita Garg, Chief Dental Officer
Stacy Baumgartner, Director of Operations
Phil Jass, Quality Improvement/Risk Management Coordinator
Bose Oshin, Billing Supervisor
Talecia Bradley, Director of Nursing
Adam Lipetz, ASA Will Co State’s Attorney’s Office
Heather Forbes, Front Office/Patient Registration Supervisor
June Reisner, Administrative Assistant to CEO

WCHD STAFF PRESENT:

Elizabeth Bilotta, Executive Director
Mary Kilbride, Executive Assistant
Denise Bergin, Dir. of Finance/Grants

OTHERS PRESENT:

A. CALL TO ORDER:

- Mr. Dyche, Chairman, called the meeting to order at 5:07pm
- Pledge of Allegiance
- Mission Statement:
 - The mission of the Will County Community Health Center is to improve the health of the residents of Will County by providing access to quality integrated medical, behavioral health, and care through community collaboration, service, and education.

ROLL CALL AND DETERMINATION OF QUORUM: Quorum met @ 5:07pm.

B. REVIEW AND APPROVAL OF THE MINUTES:

- Board minutes from January 3, 2024, approved by: Mr. Lauridsen, **seconded** by Frank Sandoval
- Executive session meeting minutes from January 3, 2024, approved by: Mr. Lauridsen, **seconded** by Mr. Sandoval

C. CHAIRMAN’S COMMENTS:

- Michael Crowner announce he would like to step down but has not given a date yet. Alan will be visiting the Health Center on Wednesdays to assist with recruiting. Mary Kilbride and June Reisner will work on a flyer to advertise for new members.

D. PUBLIC COMMENT FOR AGENDA ITEMS ONLY:

- None

E. REPORTS:

• **CEO REPORT:**

- Mrs. Maragos announced Dr. Jasmine Flowers is starting with WCHC February 17, 2024.
- Request to add 501 Ella has been approved, it is our 6th site.
- Community Health Center requests councils’ approval of Dr. Dan Garganega’s contract.
- Community Health Center is looking to hire a nurse – infectious disease care coordinator.
- Legislative initiatives are included.

• **CMO REPORT:**

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- Quality initiatives –
 - Two new providers- APRN rotating at the Brooks Middle school.
 - Dr Bryd is currently writing a new protocol to follow for student suicide thoughts.
 - The health center is currently in negotiation with a social work at Brooks Middle school.
 - If student is suicidal with a plan, they go via ambulance to the ER, the provider will call 911 first, then the parents. The school will assign a ride along to accompany the ambulance to the hospital.
 - Hand hygiene study is scheduled.

 - **CDO REPORT:**
 - February is National Childrens Dental Awareness Month. The Dental team will be presenting a presentation during the All-Staff Meeting February 14, 2024.
 - Mobile unit is very busy, the driver will be out for one week therefore there will not be scheduling events scheduled for that week.
 - The health center had 41 internal referrals and are hoping to have more children's visits.
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F. REVENUE AND EXPENSES REPORT

- Revenues from 2023 – Community Health Center is at 99.5% of our target so far! This is expected to grow higher.
 - Community Health Center is excelling in Medicaid for medical patients 104%
 - Behavioral Health Medicaid 148%
 - Behavior Health Patient – Private insurance is at 192%
 - Dental Revenue Patient Medicaid is 162%
 - Dental Patient – Private insured is at 119%
 - We are exceeding our expectations due to the Behavioral Health and Dental

 - **1 Million Dollar Check from Medicaid**
 - The purpose of Federal Financial Participation Funding is to help cover a portion of the expenditures incurred to provide services to Medicare patients.

 - **Patients & Visits Report:**
 - Uniform data systems report is due February 15, 2024
 - Patient visits are up 2.86%
 - Patient numbers are up 4.83%

 - **Provider productivity:**
 - The two top performers were highlighted in the Provider Productivity Report few top providers performers productivity report
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G. DISCUSSION:

- **Quality Committee:**
 - Governing Council member Marie Lindsey stated, It is alarming the number of things our staff must deal with in the 21st century, for example-
 - An employee mentioned they had a gun & interest in using it on a patient.
 - The school will assign a ride along to accompany the ambulance to the hospital if a student is suicidal and has a plan.
 - Community health center had an incident report of a patient afraid of her Father, our staff met her at her house and found that she is safe, her brother is in Mexico.
 - Quality Committee voted on next year's Continuous Quality Improvement Plan
 - The Quality Control Committee reviewed peer review results and are pleased they continue to do these.

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- Governing Council Board Member roles and Responsibilities – CHC provided the Governing Council with updated handbooks.
- Distributed Governing Committee Board Member’s Job Description
- Distributed Governing Council Board Members annual survey.

H. ACTION ITEMS:

- A **motion** was made by Ms. Warren to approve the 2024 Sliding Fee schedule for Medical, Behavior Health, Dental and Hospital Fees, and Ms. Linsey **seconded. Motion carries.** Mrs. Maragos noted that since we are a member of the FQHC all patients can qualify for the sliding fee scale, even if they have private insurance.
- A **motion** was made by Mr. Lauridsen and seconded by Mr. Crowner for proposed addendum to our pharmacy service agreement with Genoa Pharmacy. **Motion carries.** Mrs. Maragos noted his includes Genoa and will be in effect as of March 1st.
- A **motion** was made by Ms. Lindsey, **Seconded** by Mr. Sandoval to Approval of the 2024 Dental Fees and seconded by Mr. Crowner. **Motion carries.**
- A **motion** was made by Mr. Crowner and **seconded** by Ms. Lindsey to approve the minimum dental fees. **Motion carries**
- A **motion** was made by Mr. Crowner, **Seconded** by Ms. Luebke to Approval of MOU between community Health Center and Health Department. **Motion Carries.** – Ms. Maragos noted this is specifically due to the hiring of Dr. Garganera, MD.
- A **motion** was made by Mr. Lauridsen, **seconded** by Ms. Warren for approval of MOU between Community Health Center and Sunny Hill TB Clinic. **Motion Carries.** Ms. Lindsey asked why this is requested. Ms. Maragos replied this is specifically due to the hiring of Dr. Garganera, MD who will be a full-time employee, working part time at Sunny Hill. He starts April 29, 2024.
- A **motion** was made by Ms. Warren **Seconded** by Ms. Lindsey to Approval of CQIPM (Continuous Quality Improvement & Performance Management Plan) **Motion Carries**
- A **motion** was made by V. Warren, **seconded** by Sandoval to table the approval of contract with Dr. Garganera, MD – This was tabled for the March 6, 2024, Governing Committee meeting. **Motion Carries.**
- A **motion** was made by V. Warren, **Seconded** by Ms. Lindsey to Approval of Renewal of contract for Adel Mouradi, MD. **Motion Carries.**
- A **motion** was made by Ms. Lindsey and **seconded** for the approval of credentialing for Jasmine Flowers, MD. **Motion Carries.**
- A **motion** was made by Ms. Warren and **seconded** by Ms. Lindsey for the approval of credentialing for Adwoa Ofori-Kuraga, APRN. **Motion Carries.**
- A **motion** was made by Ms. Lindsey and **seconded** by Ms. Warren for the approval of credentialing for Whitney Lipscomb, APRN. **Motion Carries.**

I. Public concerns and comments: None.

J. Council members’ concerns and comments. None

K. Executive Session:

- A **motion** was made at 6:10pm by Ms. Warren, **seconded** by, Ms. Lindsey, to move into Executive Session. A **motion** was made to come out of Executive Session at 6:25pm by Mr. Lauridsen, **seconded** by Mr. Crowner.

L. Action Item

- A **motion** was made by Ms. Warren and **seconded** by Ms. Luebke, to vote on the new CEO of WCCHC. **Motion carries.**

M. ADJOURNMENT:

A motion was made for **adjournment** at 6:28pm by Mr. Lauridsen and **seconded** by Mr. Crowner. **Motion Carries.**

FINANCE COMMITTEE MEETING WILL BE: Wednesday, March 6, 2024, 4:15pm
GOVERNING COUNCIL MEETING WILL BE: Wednesday, March 6, 2024, 5:00pm

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Prepared by:


June Reiser, Administrative Assistant to CEO



Vernice Warren – Vice Chairperson