

AGENDA

WILL COUNTY BOARD OF HEALTH MEETING
WILL COUNTY HEALTH DEPARTMENT
501 ELLA AVENUE
JOLIET, IL 60433
CONFERENCE ROOM 1005A / 1005B
November 15, 2023– 3:00PM

MISSION STATEMENT: *To prevent disease and promote a healthier environment for all residents, business operators and visitors. Our agency of professionally trained staff works cohesively to assure public health and safety measures are maintained through services and programs the department provides based on the needs of the community.*

VISION STATEMENT: *Deliver sustainable programs and policies in response to the public health needs of the community.*

CORE VALUES: *Respect, Integrity, Professionalism, Quality, and Dedication.*

- I. Call to Order/Roll Call.....3:00p.m.
- II. Pledge of Allegiance to the Flag
- III. President’s Comments: Introduction of new board member “Pamela Robbins”
- IV. Executive Director’s Comments
Recognitions
- V. Public Comment for Agenda Items Only – **Discussion**
- VI. Approval of Minutes
October 18, 2023, Regular Session – **Motion** (pgs. 1-7)
- VII. Treasurer’s Report & Department Financial Reports (pgs. 8-11)
October 31, 2023 – **Motion**
- VIII. Reports from Divisions (pgs. 12-32)
Division Statistical Reports – **Discussion** (pgs. 33-36)
- IX. Old Business – **None**
- X. New Business
Resolutions #23-65 – #23-70
 1. Resolution #23-65 FY2024 Budget Approval (Adm) – **Motion** (pgs. 37-46)
 2. Resolution #23-66 Renewal of Cisco SmartNet Maintenance Agreement (Adm) – **Motion** (pgs. 47-52)
 3. Resolution #23-67 Medical Advisor/Co-Advisor Agreement Amendment (Adm) – **Motion** (pgs. 53-59)
 4. Resolution #23-68 Payment of The FOURCE Media Campaign Activities (Adm) – **Motion** (pgs. 60-63)
 5. Resolution #23-69 Team Clock Institute Assessment and Staff Development (BH) – **Motion** (pgs. 64-65)
 6. Resolution #23-70 Genoa Telepsychiatry Staffing Agreement (BH) – **Motion** (pgs. 66-95)
- A. Election of Officers (Dr. Terrell) - **Motion**
- B. Approval of BOH meetings for 2024 (Dr. Terrell) – **Motion** (pg. 96)
- C. CHC/ WCHD BH Collaboration - **Discussion**
- XI. Executive Session re: Employment/ Legal Matters – **Motion & Roll Call**
- XII. Board Approval of Personnel Status Report – **Motion** (pgs. 97-99)
- XIII. Board Members’ Concerns and Comments – **Discussion**
- XIV. Public General Comments and Concerns – **Discussion**
- XV. Adjournment – **Motion**

**WILL COUNTY HEALTH DEPARTMENT
BOH MEETING MINUTES
October 18, 2023**

The monthly meeting of the Board of Health held at the Will County Health Department, 501 Ella Avenue, Joliet, IL was called to order at 3:01 p.m., Dr. Terrell, President presiding.

ROLL CALL/ QUORUM PRESENT

MEMBERS PRESENT

Billie Terrell, PhD., ACSW, President
Chief Paul Hertzmann, Vice Chairman
Teena Mackey, Secretary
Edna Brass, MA, BS
Chief Carey
Allison Gunnink, MB, MT-BC
Gary Lipinski, M.D.
Annette Parker

MEMBERS ABSENT

Natalie Coleman, Ed.D.
Silvio Morales, M.D.
Scott Soderquist, D.D.S.

STAFF PRESENT

Elizabeth Bilotta, Executive Director, Administration
Mary Kilbride, Executive Assistant, Administration
Denise Bergin, Assistant Executive Director, Administration
Dr. Rita Gray, Interim Division Director, Behavioral Health
Dr. Kathleen Burke, Program Coordinator, Behavioral Health
Mary Maragos, CEO, Community Health Center
Dr. Jennifer Byrd, Chief Medical Officer, Community Health Center
Cindy Jackson, Director of Administrative Services, Administration
Katie Weber, Emergency Response Coordinator, Administration (via Teams)
Anthony Melei, Director of Information Technology, Administration
Stacy Baumgartner, Director of Operations, Community Health Center
Stacey Knack, Director of Human Resources, Administration
Rita Slechter, Healthworks Program Manager, Family Health Services
Alpesh Patel, Program Coordinator, Family Health Services
Carol Ricken, Safety & Risk Reduction Officer, Administration
Dr. Robert Dutton, Health Equity Manager, Administration
Armando Reyes, Compliance Officer, Administration
Eskrika Crosby, Staff Nurse, Family Health Services
Nicole Collins, Staff Nurse, Family Health Services
Arlene Hufnagel, Administrative Assistant, Family Health Services
Kevin Juday, Media Services Manager, Administration
Barb Agor, EP&R Specialist, Administration
Sean Connors, Division Director, Environmental Health
Sylvia Muniz, Assistant Division Director, Family Health Services
Ann Conrad, EHR Training Supervisor, Administration
Diane Scruggs, Division Director, Behavioral Health
Trisha Kautz, Laboratory Operations Director, Environmental Health
Michelle Zambrano, Interim Assistant Division Director, Behavioral Health
Ted Strejcek, Information Technology Specialist, Administration

OTHERS PRESENT

Dan McGrath, Assistant State's Attorney
Alan Dyche, Representing Governing Council
Vernice Warren, Representing Governing Council
Terri King, 708 Board Member

A quorum was not met at 3:01 (beginning of meeting).

A quorum was met at 3:02pm

PLEDGE OF ALLEGIANCE

PRESIDENT'S COMMENTS

Dr. Terrell welcomed everyone to the meeting and spoke of the turmoil taking place in the world and requested prayers from all during this time.

EXECUTIVE DIRECTOR'S COMMENTS

- Ms. Bilotta spoke of the sudden passing of CEO & President of Silver Cross Hospital, Ruth Colby and asked for a moment of silence.
- Ms. Bilotta spoke about October being "Breast Cancer Awareness" month, "Depression Awareness" month, "National Substance Abuse Awareness" month, "National Dental Hygiene" month, "Healthy Lung" month, "Mental Illness Awareness" month
- Ms. Bilotta spoke of the FY24 budget. We are still waiting to see the amount of levy we will receive from the County. She is hoping the budget will be brought to the BOH for approval next month. She is currently working with the 708 board and the County to hopefully come up with an appropriation from their levy to our funds.
- A new Board of Health member will be approved at the County board meeting tomorrow.
- Ms. Bilotta spoke briefly about the FOURCE presentation which will be later in the meeting.
- Ms. Bilotta spoke briefly about the ENI presentation which will be later in the meeting.
- Diane Scruggs was introduced as WCHD new Division Director of Behavioral Health. Ms. Scruggs spoke briefly about her background.

PUBLIC COMMENTS FOR AGENDA ITEMS ONLY – NONE

APPROVAL OF BOARD OF HEALTH MINUTES

Moved to approve the September 20, 2023, Regular meeting minutes as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Carey
SECONDER:	Ms. Brass
AYES:	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Ms. Brass, Chief Carey, Ms. Parker
ABSTAIN:	Ms. Gunnink, Dr. Lipinski

TREASURER'S REPORT AND DEPARTMENT FINANCIAL REPORTS

Ms. Bergin provided a detailed explanation of the financial reports including revenue, expenditures, and cash reports for the month of September. The Board of Health moved to approve the Treasurer's Report and Department Financial Reports for the month of September 2023 as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Hertzmann
SECONDER:	Chief Carey
AYES:	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Ms. Brass, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Parker
ABSTAIN:	None

REPORTS FROM DIVISIONS

Reports were provided in the packet by the Executive Director, Chief Executive Officer, Chief Medical Officer, Division Directors, EPR Coordinator, and Media Services Manager.

Ms. Jackson - Director of Administration (Presented Reports for the month of October)

- Ms. Jackson spoke of the renewal of our Security contract with Global Security Corporation
- Last week was "fire prevention" week. We had three (3) fire drills at each site location. EBO was done the week prior.
- Ms. Jackson spoke of the First Amendment Auditor training that took place with management and front desk staff.

- * Ms. Brass questioned what the Bilingual Language Service was? Ms. Jackson stated we have four different services:
 1. Interpret Clerks
 2. Bilingual Pay Program which allows us to pull the assigned staff signed up with Bilingual Pay Program (stipend is given) and if needed we can utilize them in any division
 3. Vendor that we use for written translation
 4. Language line

Dr. Dutton – Health Equity Manager (Presented Reports for the month of October)

- Dr. Dutton spoke of the events that took place during the month of September. Particularly the Live-Well Community Day in collaboration with the National Hook-up of Black Women. We had 37 vendors. Fresh vegetables and fruit along with a lot of food. Health screening, A1C checks, flu shots and physicals.
- WCHD is currently in communication with Bolingbrook, Plainfield, Monee, and University to host a Live-Well event in their municipalities, hopefully before the end of the year.
- For the month of September, we participated in 29 engagement events and completed 127 well being surveys.
- WCHD and the ARISE Coalition have partnered with EZ Auto to build and install micro pantries in our underserved communities throughout Will County. On September 20th, a micro pantry was installed at the National Hook-up of Black Women. We are scheduled to install another micro pantry at the Spanish Community Center. Our goal is to have 6-10 new micro pantries installed before the end of the year.

Dr. Gray – Interim Director of Behavior Health (Presented Reports for the month of October)

Dr. Gray provided recaps of the items in her report including:

- Behavioral Health passed CARF with flying colors. Auditors stayed for 3 days, and the results were favorable. 1500 standards were reviewed and several sub-standards. Some of the recommendations were to add two (2) more questions to the providers peer review and draft a succession plan in the event of vacancies (whether planned or unplanned).
- Dr. Gray spoke about the 590 program.
- Dr. Gray spoke of the Nextgen update. She spoke of going to a meeting at Lake County to see how their using the system. There have been two trainings on site and will continue to have trainings every other Friday.

* Ms. Brass questioned what are the requirements for Mobile Crisis Response positions available? Master's level and above in Social Work and Behavioral Health.

* Ms. Brass questioned what is the 120 program? It is HD Child & Adolescent Outpatient Program located in the Health Department building.

Dr. Burke – Program Coordinator of Substance Use Initiatives - Behavioral Health Division (Presented Reports for the month of October)

- Dr. Burke spoke of her summary totals for the month of September. Overdose deaths are slowing down slightly.
- Dr. Burke handed out new brochures.
- On September 8th and 9th, over 110 boxes of Naloxone were distributed at the Monee Fall Fest.
- Naloxone was delivered to 8 different schools.
- Dr. Burke spoke of the Barney container which holds 100-120 boxes of Narcan.
- She spoke about the Peer Support Program that is being put in the different agencies.
- Overdose death graph was shown.
- The 402 Program (First Responder Program) is getting off the ground. Mental Health First Aid training will take place this Saturday.

Ms. Maragos – Chief Executive Officer Community Health Center (Presented Reports for the month of October)

Ms. Maragos provided a recap of the items in the report including:

- Ms. Maragos spoke about the sub-awardee for CMS grant to the IPHCA for an Insurance Navigator. The award is for \$57,000 to hire 1.0 FTE. This Navigator is expected to do outreach to underserved and uninsured individuals in our community and assist with insurance enrollment.
- We received a Notice of Award from HRSA, the "FY 2023 Bridge Access Program." This award is to be spent to support the Patient Covid Nurse and the Center can now keep this nurse until 2024.
- Health Center was notified that HRSA will conduct a site visit in April 2024.
- A grant was applied for to purchase more books through Reach Out and Read Program and CHC was awarded \$2,000. This will enable CHC to renew our supply of books.
- During the first week of October, Dr. Byrd, Phil Jass and Stacy Baumgartner attended IPHCA's annual meeting of all FQHCs in Illinois.

Dr. Byrd - Chief Medical Officer – Community Health Center (Presented Reports for the month of October)

- Dr. Byrd spoke about an audit of our Ryan White program that took place at the end of September. The audit went exceptionally well; we will have a definitive report in the coming weeks.
- The medical records program continues, wherein we are restructuring how scanned documents are put into our system.
- Dr. Byrd spoke of the flu season and her advice that staff get their flu shot by 10/31/23 to protect themselves and their families.
- Staffing continues to be an issue. The hiring of CMA's is still a struggle. The external salary market is higher than we have been able to meet.

** Dr. Lipinski questioned if we have an RSV program? Dr. Byrd stated there is no program, but the vaccine is now available at the Health Center now. The COVID vaccine is also available.*

Mr. Conners – Director of Environmental Health (Presented Reports for the month of October)

Mr. Conners provided a recap of the items in the report including:

- Mr. Conners spoke of two suspended permits. After necessary repairs both establishments were able to reopen after a few days.
- Lab was able to process the second most IMS Discharge samples this past month. He acknowledged the Lab Staff.
- Staff attended a workshop focused on the newly awarded grant for Tick Surveillance for the WCHD.

Ms. Munoz – Assistant Director of FHS (Presented Reports for the month of October)

Ms. Munoz provided a recap of the items in the report including:

- Ms. Munoz recognized the FHS Case Management Public Health Staff: Nicole Collins, Arlene Hufnagl, Esricka Crosby, Rita Slechter.
- Ms. Munoz spoke about High-Risk Infant follow-up. The goal of this program is to decrease morbidity in infants born with medical conditions such as prematurity, drug exposure, cardiac defects, or genetic conditions to name a few.
- Resolution #23-62 FHS Immunization Fees is being submitted for approval during this meeting.
- Lunch/Learn Program will resume. First session will be re: SIDS.
- Ms. Munoz spoke about the VFC vaccine for the underinsured and uninsured children and adults. We have just ordered Covid vaccine. Ms. Maragos stated that the Health Center also has vaccines for all levels.

Ms. Weber - Emergency Preparedness and Response (EP&R) Coordinator (Presented Reports for the month of October)

Report of EP&R's activities were provided in the packet for the Board's review.

- Ms. Weber was on Teams, but we had connectivity issues. Report was shown for review.

Mr. Juday - Media Services Manager (Presented Reports for the month of October)

Mr. Juday provided a recap of the items in the report including:

- Mr. Juday was able to attend the Will County EMA Public Safety Symposium.
- Press releases will be coming out re: information on Covid vaccine, and the Well-Woman Day on 11/1.
- Mr. Juday spoke about the Fource presentation which is on the agenda during this meeting.
- Environmental Health newsletter is being created as well as materials for the 590 Program.
- In October, the Herald News will be starting a column which will allow the WCHD to post informational articles in there.

OLD BUSINESS

None

NEW BUSINESS

The FOURCE – Media/Marketing Campaign

The Fource Group was selected as the Communication Management group to develop, implement and administer an overall marketing and communications campaign for the Community Health Center. The Fource joined the meeting virtually and presented the proposed campaign.

ENI – CHC Assessment Presentation

ENI conducted an operational assessment at the CHC the week of 9/11. A representative from ENI joined the meeting virtually and presented the results from the assessment and survey.

** Dr. Lipinski stated there was no benchmark against the National database. He questioned if there would be a follow-up survey that*

will take place? Ms. Bilotta stated that another survey would be conducted after recommendations are implemented and we would look into available benchmarks.

- * Ms. Bergin stated that we are just getting over COVID and now we need to rebuild.
- * Ms. Gunnink spoke of the staff's obvious commitment.
- * Ms. Mackey commented that we were transparent with these issues and not hiding anything.
- * Ms. Bilotta spoke of rebuilding and making improvements at the Health Center.

RESOLUTION #23-57 APPROVAL OF ONE YEAR EXTENSION OF THE GLOBAL SECURITY GROUP FOR SECURITY SERVICES AT THE WILL COUNTY HEALTH DEPARTMENT BUILDING, 501 ELLA AVENUE AND THE COMMUNITY HEALTH CENTER BUILDING, 1106 NEAL AVENUE

Ms. Jackson spoke briefly about the contract with Global including an option for two 1-year renewals and we will be requesting one of the 1 year renewals of this contract. There is a small increase in the hourly rate for this coming year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Gunnink
SECONDER:	Dr. Lipinski
YEAS:	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Ms. Brass, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Parker
NAYS:	None

RESOLUTION #23-58 APPROVAL OF THE YEAR 2 RENEWAL OF THE AVAYA SUBSCRIPTION SUPPORT AGREEMENT

Mr. Melei spoke of the Avaya Subscription which is for year 2 of a 3-year agreement. This provides support for the Avaya Phone System.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Parker
SECONDER:	Chief Hertzmann
YEAS:	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Ms. Brass, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Parker
NAYS:	None

RESOLUTION #23-59 APPROVAL OF THE RENEWAL OF THE UKG KRONOS WORKFORCE CENTRAL SAAS AGREEMENT

Mr. Melei spoke of renewing the agreement with Kronos Workforce Software Agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Hertzmann
SECONDER:	Chief Carey
YEAS:	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Ms. Brass, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Parker
NAYS:	None

RESOLUTION #23-60 APPROVAL OF PAYMENT FOR MEDIA CAMPAIGN ACTIVITIES

Mr. Juday spoke of the FOURCE Group and invoices presented cover Strategic Planning Phase 1 and Phase II activities and Creative Development Phase

- * Ms. Parker questioned if this campaign would also cover printing expenses, billboards etc. Mr. Juday stated those expenses will come at a later date. We are not aware at this time of what future costs will be, but it will be funded by our ARPA approved project limit.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Brass
SECONDER:	Ms. Mackey
YEAS:	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Ms. Brass, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Parker
NAYS:	None

RESOLUTION #23-61 APPROVAL OF CONTRACT WITH MIER CONSULTING GROUP, INC FOR CONSULTANT SERVICES

Ms. Bilotta stated this consultant is going to help us update our Emergency Operations Plan as well as a plan Tabletop Exercise for our Command Team.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Hertzmann
SECONDER:	Ms. Mackey
YEAS:	Approval to use previous roll call
NAYS:	None

RESOLUTION #23-62 APPROVAL TO ADOPT THE FY2023-2024 PURCHASED VACCINATION FEE SCHEDULE

Ms. Munoz spoke of government sponsored program to receive free childhood and select adult vaccines which are provided to eligible uninsured and under-insured individuals at the program allowed administration fee.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Gunnink
SECONDER:	Dr. Lipinski
YEAS:	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Ms. Brass, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Parker
NAYS:	None

RESOLUTION #23-63 APPROVAL TO SURPLUS EQUIPMENT

Ms. Baumgartner spoke of the proposal to either dispose of or reallocate surplus equipment at the Health Center.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Gunnink
SECONDER:	Ms. Mackey
YEAS:	Approval to use previous roll call
NAYS:	None

RESOLUTION #23-64 APPROVAL TO CONTRACT WITH EMPLOYEE NETWORK, INC FOR AN ORGANIZATIONAL ASSESSMENT AND RECOMMENDED FOLLOWUP SERVICES

Ms. Bergin spoke about the request for approval of phase one of the assessment agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Hertzman
SECONDER:	Chief Carey
YEAS:	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Ms. Brass, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Parker
NAYS:	None

APPROVAL OF PERSONNEL STATUS REPORT

Personnel Status Report was discussed. The Board approved all personnel changes for the Will County Health Department for the month of October.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Carey
SECONDER:	Dr. Lipinski
AYES:	Dr. Terrell, Chief Hertzmann, Ms. Mackey, Ms. Brass, Chief Carey, Ms. Gunnink, Dr. Lipinski, Ms. Parker
NAYS:	None

BOARD MEMBERS' COMMENTS/CONCERNS – NONE

PUBLIC CONCERNS AND COMMENTS – NONE

ADJOURNMENT

A **motion** was made by Chief Carey to adjourn the meeting at 4:45pm and **seconded** by Ms. Mackey.

By: _____
Teena Mackey, Secretary
Will County Board of Health

By: _____
Mary Kilbride, Executive Assistant
Will County Health Department

Will County Health Department

FY 2023

Balance Sheet

Eleven Months Ending October 2023

	Beg Bal <u>12/1/2022</u>	End Bal <u>10/31/2023</u>	<u>Change</u>
Assets			
Cash and cash equivalents	2,670,356.16	1,311,782.15	(1,358,574.01)
Investments	12,000,000.00	15,500,000.00	3,500,000.00
Receivables	18,816,901.08	1,340,597.97	(17,476,303.11)
Total Assets	<u>33,487,257.24</u>	<u>18,152,380.12</u>	<u>(15,334,877.12)</u>
Liabilities			
Payables	2,313,597.11	94,587.93	(2,219,009.18)
Due to	2,288,698.32	-	(2,288,698.32)
Unearned revenue	986,892.66	639,136.09	(347,756.57)
Unavailable revenue	3,761,542.01	-	(3,761,542.01)
Property taxes levied for future periods	11,005,735.84	-	(11,005,735.84)
Equity			
Fund Balance	13,130,791.30	17,418,656.10	4,287,864.80
Total Liabilities & Equity	<u>33,487,257.24</u>	<u>18,152,380.12</u>	<u>(15,334,877.12)</u>

Will County Health Department

FY 2023 Change in Cash Eleven Months Ending October 2023

	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023	Total
Cash and Cash Equivalents												
Beginning Balance**	2,670,356.16	2,810,387.35	2,103,763.96	1,581,923.10	928,910.42	140,871.07	738,625.23	4,786,067.35	3,699,396.52	(45,864.23)	1,846,942.33	2,670,356.16
Deposits	2,599,737.54	1,250,393.53	4,148,486.38	2,855,753.72	2,757,110.13	2,877,042.22	6,049,023.10	2,418,978.72	2,998,579.82	5,432,780.87	2,870,563.33	36,258,449.36
Loan from Corporate	2,283,355.00	-	(1,295,473.69)	426.12	(988,307.43)	-	-	-	-	-	-	-
AP Payments	(980,910.97)	(793,359.31)	(2,982,175.68)	(1,291,904.98)	(1,064,661.58)	(757,066.94)	(1,257,026.57)	(1,256,917.68)	(1,204,657.91)	(1,278,463.43)	(1,670,773.32)	(14,537,918.37)
Payroll	(1,478,795.38)	(1,462,719.46)	(392,677.87)	(2,213,796.98)	(1,491,265.86)	(1,522,221.12)	(744,554.41)	(2,248,731.87)	(1,739,182.66)	(2,261,510.88)	(1,734,950.19)	(17,290,406.68)
Investment	-	300,000.00	-	-	-	-	-	-	(3,800,000.00)	-	-	(3,500,000.00)
Maturity/(Additions)	-	300,000.00	-	-	-	-	-	-	(3,800,000.00)	-	-	(3,500,000.00)
Prior Period Due To	(2,283,355.00)	(938.15)	-	(3,490.56)	(914.61)	-	-	-	-	-	-	(2,288,698.32)
Ending Balance	2,810,387.35	2,103,763.96	1,581,923.10	928,910.42	140,871.07	738,625.23	4,786,067.35	3,699,396.52	(45,864.23)	1,846,942.33	1,311,782.15	1,311,782.15
Investments												
Beginning Balance	12,000,000.00	12,000,000.00	11,700,000.00	11,700,000.00	11,700,000.00	11,700,000.00	11,700,000.00	11,700,000.00	11,700,000.00	15,500,000.00	15,500,000.00	12,000,000.00
Additions to	-	-	-	-	-	-	-	-	-	-	-	-
Investments*	-	-	-	-	-	-	-	-	3,800,000.00	-	-	3,800,000.00
Maturities*	-	(300,000.00)	-	-	-	-	-	-	-	-	-	(300,000.00)
Ending Balance	12,000,000.00	11,700,000.00	11,700,000.00	11,700,000.00	11,700,000.00	11,700,000.00	11,700,000.00	11,700,000.00	15,500,000.00	15,500,000.00	15,500,000.00	15,500,000.00
Total Cash and Investments	14,810,387.35	13,803,763.96	13,281,923.10	12,628,910.42	11,840,871.07	12,438,625.23	16,486,067.35	15,399,396.52	15,454,135.77	17,346,942.33	16,811,782.15	16,811,782.15

* Investments are updated retrospectively.

Will County Health Department

FY 2023

Budget Comparison - Revenue Eleven Months Ending October 2023

	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>Revenue</u>	<u>Target - 92% Percent Realized</u>
Revenue				
Property Taxes	11,015,000.00	11,015,000.00	10,811,435.62	98.15%
Intergovernmental Grants & Contracts				
Administration	1,860,302.00	1,979,704.00	2,664,467.75	134.59%
Emergency Preparedness and Response	398,013.00	419,333.00	361,160.80	86.13%
Environmental Health	1,020,068.00	1,020,068.00	581,231.94	56.98%
Behavioral Health	2,214,170.00	2,416,287.00	1,159,675.69	47.99%
Family Health Services	4,038,495.00	4,756,300.00	3,785,615.99	79.59%
Community Health Center	4,119,216.00	4,290,801.00	3,868,019.14	90.15%
	13,650,264.00	14,882,493.00	12,420,171.31	83.45%
Licenses, Permits & Charges for Services				
Administration	246,500.00	246,500.00	175,506.15	71.20%
Environmental Health	1,836,000.00	1,836,000.00	1,810,955.70	98.64%
Behavioral Health	3,076,054.00	3,076,054.00	2,758,286.35	89.67%
Family Health Services	292,300.00	292,300.00	274,405.59	93.88%
Community Health Center	6,137,310.00	6,137,310.00	5,286,854.45	86.14%
	11,588,164.00	11,588,164.00	10,306,008.24	88.94%
Fines and Forfeitures	500.00	500.00	-	-
Miscellaneous Revenues				
Rental Income	8,400.00	8,400.00	1,400.00	16.67%
Donations/Fundraiser	500.00	500.00	-	0.00%
Expense Recovery	-	-	28,696.25	-
CHC Other: MCO Capitation, Performance	46,800.00	46,800.00	29,469.25	62.97%
Anticipated New Revenues	4,000,000.00	2,777,771.00	-	-
Funds On Hand	1,706,439.00	1,696,439.00	-	-
	5,762,139.00	4,529,910.00	59,565.50	1.31%
Transfers In	300,000.00	300,000.00	300,000.00	-
Total Revenue	42,316,067.00	42,316,067.00	33,897,180.67	89.58% *

* Total Revenue used for Revenue Performance %
Less: Anticipated New Revenues and Funds on Hand

36,609,628.00 37,841,857.00

Will County Health Department

FY 2023

Budget Comparison - Expenditures Eleven Months Ending October 2023

	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining Budget</u>	<u>Target - 83% Percent Used</u>
Expenditures						
Personnel - Salaries						
Administration	2,605,691.00	2,693,657.00	2,388,529.68	-	305,127.32	88.67%
Emergency Preparedness and Response	276,129.00	276,129.00	250,818.22	-	25,310.78	90.83%
Environmental Health	1,587,337.00	1,587,337.00	1,358,006.62	-	229,330.38	85.55%
Behavioral Health	4,933,460.00	4,995,048.00	3,144,660.35	-	1,850,387.65	62.96%
Family Health Services	4,469,909.00	4,698,021.00	3,816,050.46	-	881,970.54	81.23%
Community Health Center	8,083,233.00	8,043,983.00	6,332,341.35	-	1,711,641.65	78.72%
Total Personnel - Salaries	21,955,759.00	22,294,175.00	17,290,406.68	-	5,003,768.32	77.56%
Personnel - Benefits						
Administration	1,052,807.00	1,075,143.00	909,617.95	-	165,525.05	84.60%
Emergency Preparedness and Response	113,036.00	113,036.00	99,836.26	-	13,199.74	88.32%
Environmental Health	813,178.00	813,178.00	651,740.88	-	161,437.12	80.15%
Behavioral Health	2,023,116.00	2,046,192.00	1,137,605.02	-	908,586.98	55.60%
Family Health Services	2,083,380.00	2,141,182.00	1,674,780.10	-	466,401.90	78.22%
Community Health Center	3,108,575.00	3,117,812.00	2,297,496.19	-	820,315.81	73.69%
Total Personnel - Benefits	9,194,092.00	9,306,543.00	6,771,076.40	-	2,535,466.60	72.76%
Commodities						
Administration	288,165.00	297,830.00	190,601.81	-	107,228.19	64.00%
Emergency Preparedness and Response	9,147.00	22,857.57	19,610.23	-	3,247.34	85.79%
Environmental Health	187,467.00	186,586.12	162,219.29	(5,729.74)	30,096.57	86.94%
Behavioral Health	112,444.00	127,500.00	62,078.22	-	65,421.78	48.69%
Family Health Services	255,123.00	311,298.00	159,116.71	-	152,181.29	51.11%
Community Health Center	1,739,889.00	1,787,732.74	1,523,740.72	-	263,992.02	85.23%
Total Commodities	2,592,235.00	2,733,804.43	2,117,366.98	(5,729.74)	622,167.19	77.45%
Contractual Services						
Administration	1,126,863.00	1,260,298.00	888,082.49	45,466.30	326,749.21	70.47%
Emergency Preparedness and Response	27,840.00	35,449.43	33,114.17	-	2,335.26	93.41%
Environmental Health	190,209.00	191,089.88	105,786.25	(449.00)	85,752.63	55.36%
Behavioral Health	1,236,279.00	1,204,676.00	636,528.77	-	568,147.23	52.84%
Family Health Services	239,473.00	615,189.00	409,973.02	-	205,215.98	66.64%
Community Health Center	1,388,103.00	1,531,857.26	1,011,111.89	-	520,745.37	66.01%
Total Contractual Services	4,208,767.00	4,838,559.57	3,084,596.59	45,017.30	1,708,945.68	63.75%
Capital Outlay						
Administration	10,000.00	10,000.00	-	-	10,000.00	-
Community Health Center	355,214.00	355,214.00	345,869.22	-	9,344.78	97.37%
Total Capital Outlay	365,214.00	365,214.00	345,869.22	-	19,344.78	94.70%
Other Expenditures - Anticipated New						
Administration	4,000,000.00	2,777,771.00	-	-	2,777,771.00	-
Total Expenditures	42,316,067.00	42,316,067.00	29,609,315.87	39,287.56	12,667,463.57	74.89% *
* Total Exp for Expense Performance %	38,316,067.00	39,538,296.00	-	-	-	-
Less: Anticipated New Expenses			-	-	-	-



Administration BOH Report – provided by Cindy Jackson, Director of Admin Services

POLICY UPDATES

In October, we began working on updating our Freedom of Information Act (FOIA) policy. We also updated the FOIA forms, poster, and informational cards into a new format and translated all documents into Spanish.

FACILITY UPDATES

CHC:

Painting and Flooring: In FY23, the county dedicated \$100,000 for painting and new flooring. These funds will be dedicated to improvements in the main lobby and OB Suite at the CHC. A bid for this project was released in October. The County Facilities Department is coordinating this project.

Also, Don, the Facilities Department technician assigned to the CHC, has been working on painting the lower level of the building section by section. The Facilities Department has been dedicating a lot of time and energy to improving the CHC.

In November or December, the lower-level floors will be stripped and waxed in most of the tile areas. The carpet in the Community Room will also be cleaned.

2024 Capital Improvement Projects (CIP): The following CHC CIP projects are expected to be approved by the County Board in the FY24 budget:

- Call Center Modernization: \$381,047
- Flooring: \$222,922
- Painting and Wall resurfacing: \$93,492

Call Center Modernization Project Prep: The CHC lower-level medical records room, where old paper medical records are stored, will be reconstructed into a Call Center and additional storage for the Health Center. To prepare for the Call Center Modernization project, we met with the Will County Records Management Department in September to begin to discuss logistics for purging the remaining paper copy medical records. In September, 330 boxes of medical records were moved to the Will County Records Management Facility. The CHC is working on boxing up the remaining medical records. These records will also be moved to the Records Management Agency, where Records Mgmt. staff will work on archiving the records for future electronic access.

501 Ella: In October, the hot water heater for the building had two bolts rust leading to a pressurized spray of water to the utility room. It was discovered quickly at 8:21am, when we had an internal alarm go off (so security responded to the room) and staff in WIC heard water spraying and immediately notified the Facilities Department. The Facilities Department responded quickly and had a Mechanical Engineer onsite within a couple hours to repair the water heater. The Facilities Department dried the room and the had the hot water working by 12:30pm.

NBO: The NBO lease will be expiring on December 31, 2025. Administration and the Will County Facilities Department are working together to explore options for a potential new space for the North Branch Office. We toured a potential space in Bolingbrook on October 5th. We are waiting for the cost estimates from the bank/building management that owns the space.

EBO: The floors at EBO were stripped and waxed in October for an improved appearance.

SAFETY UPDATE

Plans and Procedures:

- The updated Safety Handbook is published on SharePoint. Physical copies will be provided to all employees.
- Hazardous Exposure plan in final stage of review.
- A Security Operating Guide was completed and distributed to the Security team to be used for daily guidance and training.

Safety Training:

- Three First Amendment Auditor trainings were conducted for staff in October. Fifty-nine (59) employees were trained.
- Stericycle provided an OSHA Bloodborne Pathogen Training on October 26th. Ninety-nine (99) employees were trained.
- Our Safety and Risk Reduction Officer attended a two-day risk management course, much of the focus was on vulnerability assessment and threat factors that will be incorporated into facility inspections. Additionally, the basic message of NWPAAW—never walk past anything wrong!
- Safety Orientation continues twice monthly. 5 new orientees were trained in October.

Upcoming Safety Training:

- On November 6th, three staff will be attending an online training, Front Desk Safety & Security.
- On November 9th, the Safety Risk Reduction Officer will attend the Threat Evaluation Reporting Overview training through Will County EMA.
- November 12-15th, four staff will be attending an Active Shooter Conference.

Stericycle provided their annual Agency review on October 26, which included the following:

- A building inspection with an OSHA focus at 501 Ella. The Stericycle contract only provides an inspection for the main address. However, we will apply the same review to the other facilities.
- A discussion on hazardous materials management for guidance with the Agency Hazardous Materials Exposure Plan.

Drills: Fire drills were completed at all facilities in October during National Fire Prevention Week.

Compliance BOH Report – provided by Armando Reyes, Compliance Officer

Compliance Plan: Development of the WCHD Compliance Plan continues to be in process. The purpose of a compliance plan is to outline WCHD's policies and procedures for complying with applicable laws and regulations. The plan aims to identify areas of non-compliance and develop a program to address them. It can also assist WCHD avoiding legal issues and staying in compliance with all regulatory entities. It also helps to protect the reputational damage and other liabilities.

- Develop a Universal Health Department Compliance Plan which includes:
 - General compliance requirements
 - Office of Inspector General (OIG)/Office of Medicaid Inspector General (OMIG) eight steps of Compliance
 - Identification of compliance regulations and requirements per division
 - Policies and procedures
 - Ethics
 - Communication
- The training plan will consist of training on the following areas:
 - General Compliance
 - ITT Compliance
 - HIPPA/ Health Information Technology for Economic and Clinical Health Act (HITECH)
 - Program and Position Licensure

- Contracts
- Health & Safety
- Accreditation Requirements
- Workforce Development (HR)
- Billing
- Leadership
- Financial
- Accessibility
- Risk management
- Legal Requirements

Compliance Committee: Meets every other month and includes representation from all Divisions within the Health Department. The committee reviews and provides consultation on regulatory/legal requirements, program specific standards, internal rules, best practices, risk assessment/mitigation and safety.

Policy and Procedure Centralization

The Agency will move to centralize and organize Policies and Procedures so that they can be easily assessable. Each division will need to provide their division specific policies and procedures to ITT and the Compliance Officer so that they can be stored in one central location. ITT has proposed a Hub Site within SharePoint to achieve this need.

Other Projects:

- Ongoing Agency compliance needs
- Co-locate Compliance and Safety and Risk Reduction resources in SharePoint

Finance BOH Report – provided by Katie Schaefer, Finance and Grants Management Coordinator

In addition to agency deposits, monthly and quarterly grant expenditure reporting:

1. State Fiscal Year 2024 grant agreements continue to be executed as issued by the state. All continuing Department of Human Services (IDHS) and the majority of Department of Public Health (IDPH) grant contracts have been submitted. State Fiscal Year 2024 began July 1, 2023.
2. The end of Fiscal Year 2023 is rapidly approaching. The Will County Finance Department has issued FY23 Year End Processing guidelines with deadlines for Purchasing, Accounts Payable, BMO and Deposits.

Health Equity BOH Report – provided by Robert E.F. Dutton Ph.D., Health Equity Manager

The WCHD Health Equity team in conjunction with the Activating Relationships in Illinois for Systematic Equity (ARISE) Coalition participated in nineteen (19) community engagement events in the month of October throughout Will County. Passing out over 2,700 COVID-19 in home test kits and PPE equipment while providing education and resources offered by the WCHD and our collaborative partners.

The ARISE Coalition / WCHD Health Equity team received an in-kind donation 250 cases (24 per 8 once spray bottles for case) of Purell hand sanitizer which will be used for our upcoming community engagement events and donations to local community-based organizations and churches.

Our food pantries that we serve in Will County provided groceries to over 1,875 families. Our coalition stretch goal to install 6–10 micro pantries by the end of December 2023 is exceeding our expectations. We are in the process of conducting site visits for new requested micro pantries. Only one site did not meet the requirements for installation, however we have an additional 6 locations that are requesting a site visit for qualification. Based on the feedback from visiting food pantries throughout Will County, the residents welcome the opportunity for additional resources to receive food items when the pantries are closed, and recommended locations for future sites.

Our face-to-face interactions with families at community engagement events and food pantries gives us an opportunity to gather data via our Well-Being surveys and one-on-one conversations to address their current life

situations. We believe communities should get to define well-being and equity for themselves. The data we gather helps to understand and asks questions like “Do you feel connected to your neighbors and your community?” “Do you feel safe in your neighborhood?” Is your community set up to help all children and the elders to live a good life?” Our commitment to bring well-being to communities in Will County by making residents in our underserved communities feel valued and fully invested in their concerns and inequities, so that we can provide, educate, and facilitate working together to identify and try out measures that matter to them. Our message to our minority, black and brown underserved communities, is that working together we can form an interdependent system that shapes opportunities for people and places to thrive. This framework advances a collaborative, cross-sector approach to improving community health and well-being and helps identify where and how to invest in communities to yield better results over time.

My closing words with every Town Hall and Community meeting/gathering within Will County is: “A Healthy community is a Thriving Community – together we can make it happen.” I am currently doing some research to present to communities on Vital Conditions and how they affect our Well-Being.

ITT BOH Report – provided by Anthony Melei, Director ITT

CHC Network Upgrade Project: ITT has received all the network equipment to begin the CHC Network Upgrade project. Earlier this year the Board of Health approved the project, and ITT began the procurement of equipment. Due to chip shortages for network switches, shipments of the network equipment were delayed until now. Jillian Carlisle, Information Technology Specialist III, is working with Presidio, and began the kickoff of the project.

To summarize, the CHC Network Upgrade project is designed to replace the existing network equipment which is End-of-Life, with new equipment. The CHC Network is designed to the same standards as the core network at the Health Department. The expected completion of the project is by the end of December 2023.

NextGen (OSIS) Electronic Health Record Architecture Refresh: In August 2023, ITT received notice from our NextGen hosting provider OSIS, that our NextGen Infrastructure needs to move to new servers. We have seen many performance issues with our systems due to the older equipment at OSIS. Michael Cirullo, EHR Project Manager, and Jillian Carlisle, Information Technology Specialist III, are coordinating the project with OSIS, and we had a kickoff meeting for the discovery phase.

Behavioral Health Electronic Health Record Migration:

Michael Cirullo, EHR Project Manager, Ann Conrad, EHR Trainer, Aaron Reyes, EHR SME, and Daisy Fajardo, Information Technology Specialist II, are working with the first phase of migrating Behavioral Health CIS EHR to NextGen EHR. The goal is to provide a standard EHR across our agency, to improve services, and eliminate duplication of systems. The EHR Team and ITT Team along with the Behavioral Health managers, have started migrating the Behavioral Health, Adult Program, to NextGen.

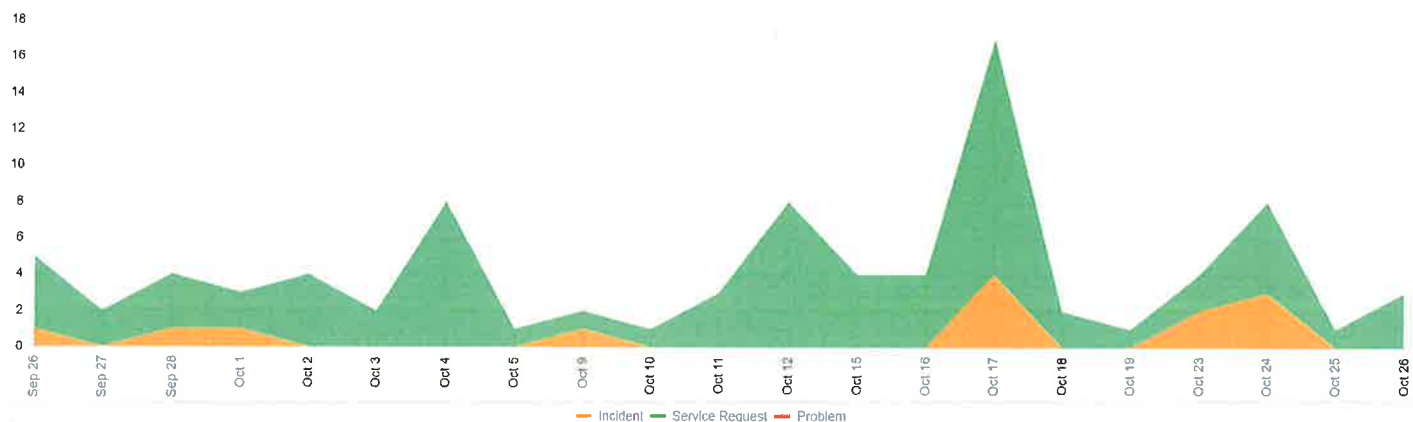
The EHR Team, needed to work with Illinois Healthcare and Family Services (ILHFS), to implement the Illinois Medicaid Comprehensive Assessment of Needs and Strengths (IM+CANS) assessment in NextGen to transfer the assessment data. Initially, the team worked on a Direct Data Entry model embedded in NextGen, to enter the assessments with ILHFS. Due to technology limitations at ILHFS, this model did not work, and the EHR Team was required to create a template for the assessment within NextGen and send data via a batch process. The Behavioral Health providers, have begun testing this template.

Behavioral Health Program 590:

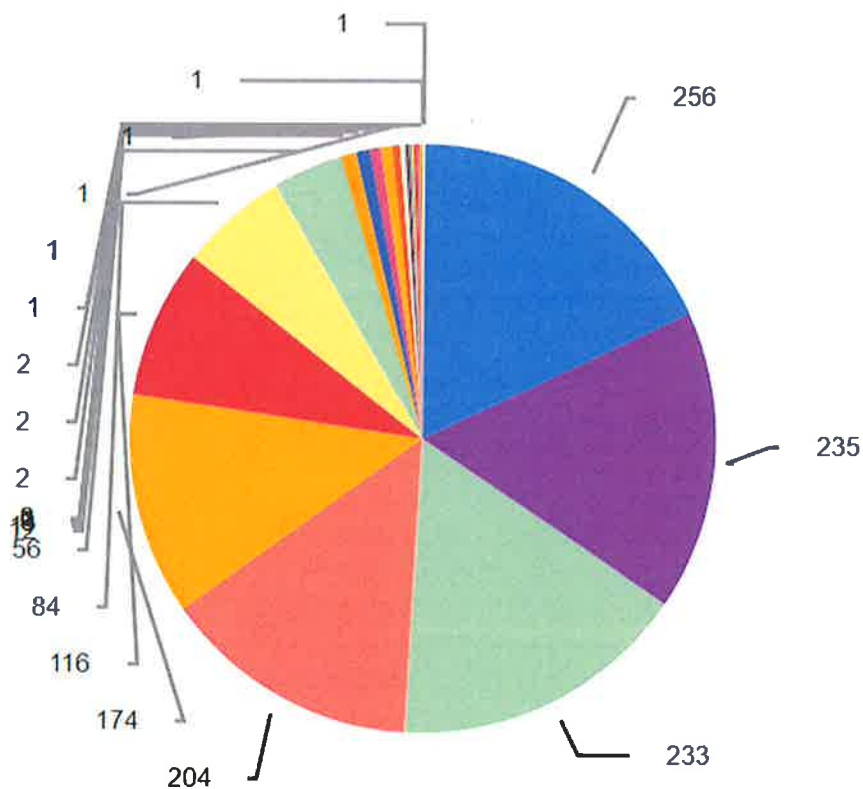
Randy Jurek, Information Technology Specialist II, is working with Kaprinta Marek, Program Coordinator, for Program 590 implementation. They are working on the workflow for Program 590 clients, and identifying the technology needs to operate the program.

Work Order System Statistics this Quarter:

Work Items Completed - Last 30 Days



Service Requests By Category Top 25



- Hardware
- General Service Request
- Software
- Telecommunications
- Security
- Applications
- User Account Management
- Technology Procurement
- Account Management
- Clinic
- Network Connectivity
- SharePoint
- Other
- NextGen Health Systems
- Billing
- Infrastructure
- Monitoring
- Remote Access
- Server
- Shares
- Other (Retired)
- Network
- Installation
- Information
- Electronic Health Records

ACTION TEAM UPDATES

Action Teams continue to meet monthly on Microsoft Teams, as scheduled below:

Access to Health Care meets on the third Monday from 1:00-2:00pm on Microsoft Teams. There was no meeting in October due to varying scheduling conflicts among members. We meet again on November 13th.

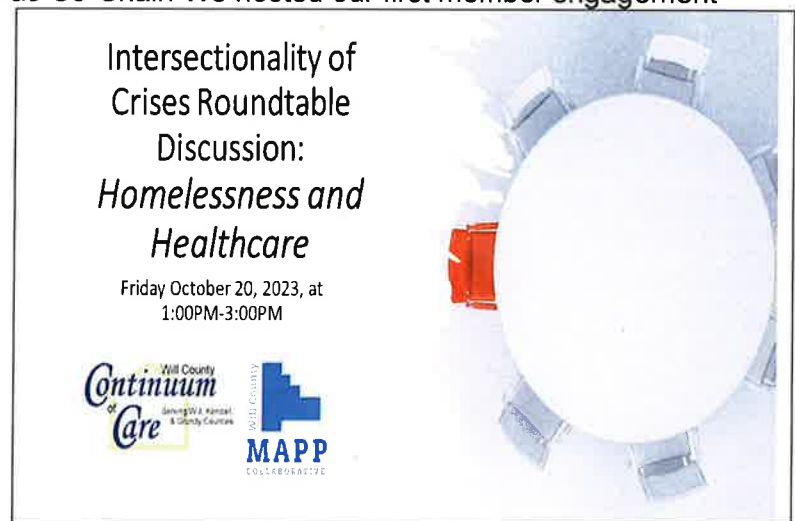
Access to Food and Nutrition meets on the second Monday from 10:00-11:00am on Microsoft Teams. There was no meeting in October due to varying scheduling conflicts among members. We meet again on November 14th.

Behavioral Health/Substance Use meets on the fourth Monday from 1:00-2:30pm on Microsoft Teams. Dr. Kathleen Burke (Will County Health Department) serves as Chair and Dr. Lori McMeel (Lewis University) serves as Co-Chair. 34 members attended our October meeting. Members are interested in starting a planning committee to strategize on a coordinated 'ask' for Illinois Opioid Relief dollars for Will County. Tentatively, the planning committee will have their first meeting in December.

Stabilizing the Built Environment meets on the fourth Monday from 10:00-11:00am on Microsoft Teams. Merridith Montgomery (Will County Continuum of Care) serves as Chair and Elizabeth Protich (Riverwalk Homes/Holsten Human Capital Development) serves as Co-Chair. We hosted our first member engagement event on Friday, October 20th 'Intersectionality of Crises Roundtable Discussion: Homelessness and Healthcare'. Twenty-seven (27) members joined us at Ascension Saint Joseph Hospital from 1:00 to 3:00pm to discuss the following Homelessness and Healthcare priorities:

- Use of the Emergency Departments
- Discharge Plans and Next Steps in Care
- Infectious Disease Reporting and Care
- Acute Health Emergency Occurring While Household is Homeless and Requires Respite

This was the *first-time* experts in Healthcare and Homeless Response came together to strategize on improved care for homeless persons, and feedback from participants has been overwhelmingly positive.



Primary takeaways from the discussion included: lack of resources on both sides (healthcare and homeless response), need for education and communication among partners, need for a referral network and the housing makeup of communities doesn't meet the actual need or demand for housing. The Built Environment team will be utilizing the feedback collected to guide us in developing actionable items to foster stronger relationships among partners.

MAPP's Executive Committee held their quarterly meeting at 9 am on Wednesday, October 18th. Twenty (20) Executive Members were present for this meeting where we updated the bylaws and reviewed the FY 2024 MAPP program budget. As per the Will County MAPP Collaborative bylaws, the Executive Committee is looking to fulfill a 'Vice Chair of Operations' seat and restart the Data, Evaluation and Monitoring (DEM) Action Team. The Executive Committee is scheduled to meet again Wednesday, January 17, 2024 at 9:00am.

Diane Scruggs
Director Behavioral Health
November 2023

1. Adult Program Updates:

- The Adult Behavioral Health Program currently has six therapist seeing patients Monday thru Friday.
- We continue to work toward expanding services at EBO from 1 day a week to 2 days a week starting the week of 11/13/23.
 - We now have a therapist at NBO 5 days per week.
 - We have a clinical MA level student providing therapy in Spanish and is here four hours on Saturdays to help with individuals who cannot attend therapy during the week.

2. Clinical Training Program Updates:

- The Clinical Training Program has 18 students that started this past August.
- There is 1 Doctoral Intern, 1 Post-Doctoral Intern, 9 Doctoral level therapy and testing students, and 7 master's level students.
- The students provide individual, group, and family therapy in addition to psychological testing. The students provide service to the following programs:
 - Child & Adolescent, Adult
 - Mobile Crisis Response
 - Substance Use Treatment

The benefits of having a training program include a stronger workforce, it expands knowledge sharing, it fosters innovation in the workplace, and it boosts motivation and engagement, among other factors.

3. Child and Adolescent, MCR, & YESS Updates:

- The school -based program has added another school, Milne Grove, in Lockport.
- We continue to interview for one open position in the Child and Adolescent program and 2 openings in MCR.

4. 590 Updates:

- The 590 Program Coordinator is in place.
- The goals for the program over the next 45-90 days are:
 - Finalizing job descriptions
 - Posting program position openings
 - Hiring 1 full team of 2
 - Completing required trainings
 - Officially open program to referrals by January 2024

5. Substance Use Initiatives Updates:

Summary Totals Per Year	2020	2021	2022	2023 to date
Opioid Overdose Deaths	83	111	112	69
Overdose Reversals	123	84	51	94
Fentanyl Test Strips	N/A	N/A	1563	1217
Got Naloxone Locations	N/A	243	754	679
Business Locations begin	N/A	N/A	485	564
Naloxone Kits Distributed to the public	3259	4630	6,002	7303
Individuals trained by Dr. Burke	N/A	548	445	650
Micro pantry Distribution	N/A	1469	605	610
Methadone Clinic Distribution	264	450	370	267
Naloxone Plus Program Calls Answered	N/A	4	3	13
Persons Placed in Temporary Housing	N/A	30	8	4
Suicides			56	55
Coroner last entry 9/11/2023				

What's New

Recovery Community Organization planning is in full force and is projected to open December 2023.

The Rapid Response team participated in eight (8) Trunk or Treats: Plainfield, Lockport, Beecher, Monee, Wilmington, Mokena, and two (2) in New Lenox. Community events like these are not only fun for our team but also an excellent way to stay connected with the community. A total of 120 Naloxone kits were distributed at these events.

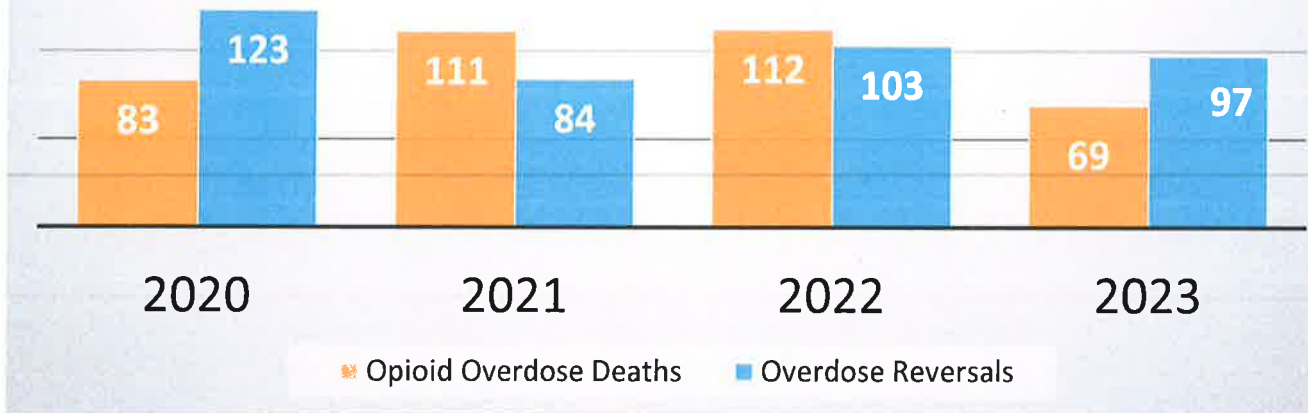
Naloxone Plus program is a collaborative effort with local Police and Fire Departments to work with officers to provide follow up after an overdose calls. Naloxone is provided and assistance with linkages to treatment services and support groups. The following Communities are part of the program - Beecher, Crete/Monee, Plainfield, Channahon, Crest Hill, New Lenox, Lockport, Manhattan, and Braidwood. A presentation was given at the Police Chiefs meeting on October 5th.

Coming up in November:

3rd Thursday of November is Great American Smoke out.

1st Wednesday of November is International Stress Awareness Day

Will County Opioid Overdose Deaths 10/28/2023



Substance Use Treatment Program

Clients 2023	October	September	Total
Intensive Outpatient Program (IOP)	8	6	14
Individual Outpatient	1	2	3
Aftercare/Continuing Care	1	2	3
Assessments	14	6	20

Staff

1 Program Manager
 1 Mental Health Counselor III
 1 Mental Health Counselor II as of October 16, 2023.
 1 Social Work Intern from Lewis University until May 2024.

6. Suicide Prevention First Responders Program:

Goal: Design and deliver a campaign to combat mental health stigma among First Responders and their families.

- Four (4) staff members completed training in Mental Health First Aid, Advanced Peer Support, and Wellness and Lethal Means Prevention for First Responders.
- The first in a series of Mental Health First Aid training classes was delivered on-site at the Will County Health Department on 10/21/23 (5 people attended) and Naloxone was distributed to each attendee; two more training classes scheduled on-site for 11/4/23, and 12/9/23.
- Presentation to the Will County Police Chiefs Meeting held on October 5th; invited group members and agencies to participate in future training services and events.



Mary Maragos
CEO, Community Health Center
November 2023

ENI survey results – Employee Network Inc. (ENI) has completed an assessment of employee satisfaction at the WCCHC. Next steps are for them to work with CHC leadership to clarify roles and responsibilities, organizational and reporting structure, and job descriptions. This will then be clearly communicated to all staff. We are committed to making these improvements to our culture and operations.

SBHC report and update- On July 1, 2023, we received continued funding for our School Based Health Center (SBHC) operations. We are required to submit quarterly progress reports. Among the deliverables are statistics on patients seen, types and numbers of visits, health screenings performed, vaccinations, school days missed due to illness, outreach efforts and communication with students and parents. From July through September we provided sixty-one (61) well child visits and three (3) health promotion activities. Forty-four (44) children received vaccinations, including HPV and influenza.

Increase in Medicaid and Medicare reimbursement – For 2024, the FQHC Medicaid and Medicare encounter reimbursement rates will increase by 11.0%! This is mostly due to the lobbying efforts from the IL Primary Healthcare Association, to align our reimbursement rates with those in other states. We are paid the same for each Medicaid or Medicare visit, regardless of the complexity or length of visit. While the reimbursement rates for public insurances are higher for FQHCs than for private physicians and dentists, we may not bill extra for vaccines or procedures such as joint injections or EKGs as they can. Since our cost for service delivery is still less than our reimbursement, we still must rely of additional sources of revenue such as grants and the County levy.

	<u>2023 rates</u>	<u>2024 rates</u>	<u>Our cost/visit</u>	<u>IL FQHC Cost/visit</u>	<u>National Average Cost/visit</u>
Medical	\$173.44	\$192.52	\$251.97	\$225.37	\$253.41
Dental	\$127.20	\$141.19	\$256.68	\$263.80	\$281.49

IDPH Award for more School Funding - We received notice of approval of our grant application to IDPH for Expanding Post-Covid Recovery Efforts for School Based Health Center Needs. Program objectives are to expand the workforce, purchase training programs for staff, fund staff attendance at a conference, fund QI initiatives, and partner with a local school district. We requested \$258,879 to hire a full-time mental health nurse practitioner, full-time LCSW, sent 3 providers to a behavioral health school conference in the Spring, and support expenses for Nextgen on-line registration forms with Luna software or similar. We were awarded \$214,870.33. Funding is for 10/1/23 through 6/30/24. When the Governor announced these awards, we learned that only 50% of applications for this grant received funding.

Request for Approval to Add a Site to our Scope – as an FQHC, we first need approval from the Governing Council in order to add or changes services, hours, or service locations. We also need to ask HRSA for approval of any changes in services or service sites. The Governing Council gave its approval to include the Will County Health Department address at 501 Ella Street, to our CHC as a service site. This will allow new WCHD psychiatry providers to be included on our FTCA insurance, credentialing, and peer review processes, and integrated BH model of care. We will also be able to bill for their services at an enhanced rate of reimbursement. As they will use Nextgen E.H.R. for documentation of services, they can be included in our Nextgen license as part of the CHC.

MMaragos 11/2/23

Sean Conners
Director of Environmental Health
November 2023

FOOD PROGRAM

1. The FDA is advising parents and caregivers not to buy or feed WanaBana apple cinnamon fruit puree pouches to children because the product may contain elevated levels of lead. Parents and caregivers of toddlers and young children who may have consumed WanaBana apple cinnamon fruit puree pouches should contact their child's healthcare provider about getting a blood test. The FDA was recently made aware of a developing investigation by the North Carolina Department of Health and Human Services (NCDHHS) and the North Carolina Department of Agriculture & Consumer Services (NCDA&CS) regarding four children with elevated blood lead levels, indicating potential acute lead toxicity. As part of their investigation, NCDHHS analyzed multiple lots of WanaBana apple cinnamon fruit puree, detecting extremely high concentrations of lead. The FDA has reviewed and supports NCDHHS's analytical findings and found that analytical results at this level could result in acute toxicity. The FDA has shared the results with the firm whose representatives are cooperating with the FDA and have agreed to voluntarily recall all WanaBana apple cinnamon fruit puree pouches regardless of expiration.
2. The U.S. Food and Drug Administration (FDA) and Centers for Disease Control and Prevention (CDC), in collaboration with state and local partners, are investigating an outbreak of Salmonella Thompson infections linked to fresh diced onions from Gills Onions of Oxnard, California. In response to this investigation, Gills Onions has voluntarily recalled diced yellow onion, diced onions & celery, diced mirepoix, and diced red onions. The investigation is ongoing to determine the source of contamination and whether additional products are linked to illnesses. Illinois is listed as one of the states that have a case count between one and four.
3. The EH Division conducted five administrative hearings for five different food establishments in the month of October. Typically, an establishment is required to attend a hearing when their permit is suspended due to an imminent health hazard observed during an inspection or when the establishment receives seven or more priority violations. The hearing process is an opportunity to discuss the severity of the issue(s) with the ownership/management of the facility and to establish corrective action plans to ensure the issue(s) is not repeated.

EH LAB / WATER PROGRAM / SEWAGE

1. The EH Lab ran 617 more samples in October than in September while being short staffed. The EH Lab ran 3,437 samples in October, and they have not run that many samples in a month since July 2020, and the EH Lab ran 6,524 more samples between December 2022 and October 2023 compared to December 2021 and October 2022.
2. The Water Program saw a slight decrease in activity compared to the previous month. This is reflected in a difference in payments received in September 2023 (\$8,839) compared to October 2023 (\$8,667.00).
3. The Sewage Program collected \$11,190 in fees for the month of October 2023 compared to \$17,275 for the month of September 2023. The EH Division has increased the collection activity for past due

IMS Permit to Discharge fees and has seen an increase of paid past due balances to the amount of \$25,700 collected this month compared to \$18,730 collected the month of September 2023.

OTHER

- The EH Division completed its first tick "drag" for the Tick Surveillance Program on November 5, 2023. The drag was conducted at the Braidwood Dunes and Savanna Nature Preserve. The target tick was the Blacklegged (Deer) Tick because it is in its adult stage this time of the year. The drag area covered 800 meters with a walk through a wooded terrain with leaf litter. The tick samples were shipped to IDPH in Springfield for identification of species and pathogen testing.
- The EH Division has released its inaugural Environmental Health Quarterly newsletter. The intent of the quarterly newsletter is to highlight current topics and events in each of the Environmental Health Division's programs and provide education on those programs. The newsletter has been provided in your packet.
- The EH Division sold six radon test kits this month.
- The Will County Health Department EH division received and processed forty-three Freedom of Information Requests (FOIA) in the month of October.

ENVIRONMENTAL HEALTH NEWSLETTER

INTRODUCTION

Welcome to the Will County Health Department Environmental Health Division's quarterly newsletter.

The Environmental Health (EH) Division provides inspections and investigates complaints of public food facilities, private water wells, private wastewater treatment systems, swimming pools and bathing beaches, tanning and body art facilities, and non-community public water supplies. The EH Division participates in two vector programs: West Nile Virus & Tick Surveillance and provides education materials on radon gas risks as well as radon test kits for sale to the public.

The majority of our programs run all year round, but a few of our programs are seasonal, such as Vector Surveillance, Swimming Pools & Bathing beaches. The intent of the quarterly newsletter is to highlight current topics and events in each of the Environmental Health Division's programs and provide education on those programs.



Will County
Health Department &
Community Health Center

Our Programs

FOOD PROGRAM



CELEBRATE THE HOLIDAYS SAFELY

Will County has approximately 2800 permitted foodservice facilities. The Environmental Health Division conducts plan reviews, opening and routine inspections at foodservice facilities, temporary food events, mobile food units and cottage food operations. Each year, hundreds of people in Illinois become ill and some are hospitalized because food they ate at a holiday meal was handled or prepared in an unsafe way. Follow food safety tips to protect you and your family. Don't serve up a foodborne illness this holiday. [Click here to read the Holiday Food Safety Tips.](#)



HALLOWEEN SAFETY

Halloween is right around the corner. Even though it's not an official holiday, Halloween is much beloved by children and adults alike. What could be more fun than trick-or-treating, apple bobbing, or costume parties? To make sure treats are safe for children, [click here to read the safety tips from the FDA.](#)



PATHOGEN PROFILE - SALMONELLA

Salmonella is a motile, non-sporeforming, Gram-negative, rod-shaped bacterium in the family Enterobacteriaceae and the tribe Salmonellae. Salmonella causes two kinds of illness, gastrointestinal illness and typhoidal illness. Here's a breakdown of the two illnesses caused by salmonella, including symptoms and duration.

Gastrointestinal illness, which causes nausea, vomiting, diarrhea, cramps, and fever, with symptoms generally lasting a couple of days and tapering off within a week (Many kinds of food can become contaminated with this type, from meats and eggs to fruits and vegetables, and even dry foods, like spices and raw tree nuts.).

- **Onset:** 6 to 72 hours after exposure
- **Infective dose:** As low as one cell, depending on age and health of host and strain differences among members of the genus.
- **Symptoms:** Nausea, vomiting, abdominal cramps, diarrhea, fever, headache
- **Duration:** Symptoms generally last 4 to 7 days, with acute symptoms usually lasting 1 to 2 days or longer, depending on host factors, the dose ingested, and strain characteristics.

Typhoidal illness causes high fever, diarrhea or constipation, aches, headache, and lethargy (drowsiness or sluggishness), and, sometimes, a rash. It's a very serious condition; up to 10% of people who don't get treatment may die (The typhoidal illness usually is associated with sewage-contaminated drinking water, or crops irrigated with sewage-contaminated water.).

- **Onset:** Generally, 1 to 3 weeks, but may be as long as 2 months after exposure.
- **Infective dose:** Fewer than 1,000 cells.
- **Symptoms:** High fever, from 103° to 104°F; lethargy; gastrointestinal symptoms, including abdominal pains and diarrhea or constipation; headache; achiness; loss of appetite. A rash of flat, rose-colored spots sometimes occurs.
- **Duration:** Generally, 2 to 4 weeks.

ENVIRONMENTAL HEALTH NEWSLETTER

**FOOD PROGRAM
(CONTINUED)****SALMONELA (CONTINUED)**

Note: Nontyphoidal salmonellosis – A recent report from the Centers for Disease Control and Prevention (CDC) estimates that 1,027,561 cases of domestically acquired nontyphoidal salmonellosis occur annually in the U.S., when under-reporting and under-diagnosis are taken into account.

**FOOD SAFETY IN-SERVICE
AVAILABLE**

The EH Division is available to provide in-person food safety in-services on various topics for primary, middle & high school students and cafeteria staff. The in-service is typically 45 to 60 minutes in length and if school administrators are interested, please contact Sean M. Connors, Director of Environmental Health Services, at (815) 727-8846 or sconnors@willcountyhealth.org

**REMINDER FOR FOOD
SERVICE FACILITIES**

Your 2024 annual food facility permit renews January 1, 2024. Invoices from the Will County Health Department Environmental Health Division will be mailed out in mid-November.

PRIVATE WATER WELLS/NCPWS PROGRAM**PRIVATE WATER WELLS**

The Will County Health Department Environmental Health Division recommends all water from private wells to be analyzed for bacteria at least once every year. Sample bottles for this purpose are available at the Will County Health Department Environmental Health Lab and branch offices from 8:00 am - 4:00 pm Monday through Friday.

If a homeowner receives an unsatisfactory sample result, the Will County Health Department recommends that the homeowner work with a licensed well contractor.

**NON-COMMUNITY PUBLIC WATER SUPPLY SYSTEMS (NCPWS) -
WHAT IS IT?**

The Safe Water Drinking Act (SDWA) regulates public water systems. There are three types of public water systems in Illinois: community; transient, non-community; and non-transient, non-community water systems. The Illinois Environmental Protection Agency (IEPA) regulates community systems, and the Illinois Department of Public Health (IDPH) regulates non-community systems. Both agencies are responsible for enforcing the SDWA standards. The Will County Health Department Environmental Health Division works as an agent of IDPH and runs the NCPWS program in Will County.

1. A transient, non-community water system regularly serves at least 25 individuals; but not the same individuals, for more than 60 days per year. For example, a rest area, campground or restaurant having less than 25 employees on its own water supply or well.
2. A non-transient, non-community water system regularly serves at least 25 individuals of the same people more than six months per year. For example, a school or business with its own water supply is considered a non-transient system.

There are approximately 300 active NCPWS in Will County and the Environmental Health Division is responsible for sampling on behalf of the IDPH. The Environmental Health Division's sanitarians perform a biennial sanitary survey (inspection) for each NCPWS which consists of an on-site evaluation of the water source, equipment, operation, and maintenance of the water system for producing and distributing safe drinking water.

The water systems must provide drinking water that meets state and federal drinking water standards. All bacterial drinking water samples are analyzed initially for total coliform. If a sample is positive for total coliform, the sample must be analyzed again to determine if *Escherichia coli* (*E. coli*) is present.

Total coliforms serve as indicators of the efficiency of water treatment, of the integrity of the water source (well) and the pipes in the distribution system, and as a screen for the presence of fecal contamination. The presence of *E. coli* in a drinking water sample indicates recent contamination and signals a greater possibility that pathogenic organisms may be in the water.

ENVIRONMENTAL HEALTH NEWSLETTER

**SWIMMING POOLS & BATHING
BEACHES PROGRAM**

Will County currently inspects approximately 150 public swimming pools (indoor & outdoor) and bathing beaches. This time of year is our slow season because most of the pools & and beaches are closed. The pool and beach season picks up in the late Spring near the end of May.

**TANNING & BODY ART
PROGRAM**

The Environmental Health Division conducts licensures for all tanning and body art facilities to assure they are operating in accordance with IDPH regulations. Body Art isn't just your typical tattoo parlor; it includes micro-blading and permanent make-up establishments. The Environmental Health Division recommends that if you choose to use any of these businesses that you ensure that they are a licensed facility.

PRIVATE SEWAGE PROGRAM

The Environmental Health Division conducts soil/site evaluations, septic system permitting, inspections on all new and repaired septic systems, sampling of discharging wastewater treatment systems, tank abandonments and pumper truck/dump site inspections. All work must be done by a licensed contractor, and the Will County Health Department works with these contractors to ensure new and repairs to existing systems are done according to code.

**TRADITIONAL SEPTIC TANK AND DRAIN FIELD**

Household wastewater flows from drainpipes in the house to an outside drain line that empties into a large tank called a septic tank. As wastewater comes into the tank it is slowed by a baffle. The tank is always full of wastewater, to the level of the outlet pipes. The tank is meant to hold the water for up to 24 hours. This allows solids to separate and settle out. These solids will partially decompose over time, but not completely. Over time, a layer of solids (called sludge) slowly builds up in the bottom of the tank. A grease layer (called scum) also builds up on top of wastewater.

With little to no oxygen present in the tank, bacteria that function in the absence of oxygen partially decompose organic materials present. Called anaerobic bacteria, they also produce gases that can be harmful or fatal to humans in large concentrations.

At the outlet end of the tank, another baffle is present to prevent scum from entering the drain lines. Partially treated wastewater, (called effluent) flows out of the tank into a line or multiple lines made up usually of plastic pipe with small perforations. The effluent is evenly distributed throughout this drainage field. As the liquid moves into the soil, bacteria in the soil complete the treatment process, removing impurities and pathogens.

VECTOR SURVEILLANCE PROGRAMS**WEST NILE VIRUS**

The Environmental Health Division receives a grant from the IDPH so we can provide education, larvicide and vector control/surveillance. Our staff place mosquito traps throughout the county and the traps are collected two times each week during the peak mosquito season, May to the end of September (depending on the weather). The collected mosquitoes are tested at our Joliet office for the presence of West Nile Virus. The EH Division also collect dead birds to be tested by IDPH for the presence of West Nile Virus. Positive results of West Nile Virus in birds or mosquitoes are reported to the public via the Will County Health Department website, press release, and on our social media platforms.

ENVIRONMENTAL HEALTH NEWSLETTER

ENVIRONMENTAL HEALTH
LAB

The Environmental Health Laboratory runs analyses on wells, individual mechanical systems, and beaches. Throughout the year, homeowners can bring in their well water to be tested for total coliform and E. coli bacteria, nitrate, fluoride, and hardness.

The laboratory can also provide testing of beach samples and routinely tests the beaches in Will County from Memorial Day through Labor Day. The laboratory collects samples from all individual mechanical septic systems in Will County and will also accept samples from septic companies. Septic systems are tested for Fecal Coliform bacteria, pH, residual chlorine, suspended solids, and biological oxygen demand.

The Environmental Health Laboratory is certified in microbiology analyses from Illinois Department of Public Health and in chemistry, for well testing, from Illinois Environmental Protection Agency/ The NELAC Institute. The laboratory staff and laboratory in general is certified every 2 years.

For more information regarding sample analysis, please call us at 815-727-8517, visit our website at www.willcountyhealth.org.



VECTOR SURVEILLANCE PROGRAMS (CONTINUED)



TICK SURVEILLANCE PROGRAM

The Environmental Health Division received a new grant initiative from IDPH Vector Surveillance and Control Program. The grant provides funding to our division to conduct active tick surveillance and provide tickborne disease prevention awareness. The EH Division will complete six active tick surveillance events, submit collected ticks to IDPH for identification and pathogen testing, and provide four educational posts through local news media or social media to inform the public about personal protection against tickborne disease.

There are four species of ticks that will be the focus of the surveillance program. They are the Blacklegged or Deer Tick (*Ixodes scapularis*), Lone Star Tick (*Amblyomma americanum*), American Dog Tick (*Dermacentor variabilis*) & the Gulf Coast Tick (*Amblyomma maculatum*). Our first active tick surveillance event will be completed at the end of October, and we will focus on the Blacklegged/Deer Tick because the adult tick for this species is still active this time of the year. The habitat for the Blacklegged/Deer Tick is a wooded terrain with elevation, not floodplains, and this tick needs deer/game trails with plenty of leaf litter. Please click on the links below for flyers from the CDC and IDPH on ticks.

["It's Open Season on Ticks" flyer from the CDC](#)

["Don't Get Sick Check for Ticks" flyer from the IDPH](#)

RADON PROGRAM



October is Healthy Lung Month and November is Lung Cancer Awareness Month, so this is an opportunity for the Environmental Health Division to highlight that Radon is the number one cause of lung cancer among non-smokers, according to EPA estimates. Overall, radon is the second leading cause of lung cancer. Radon is responsible for about 21,000 lung cancer deaths every year. About 2,900 of these deaths occur among people who have never smoked. The Environmental Health Division offers Radon Test Kits for sale at all three of our offices for \$8.00.

CONTACT US/LOCATIONS

if you have any questions about any of our Environmental Health Division's programs, please feel free to contact us at any of our locations or visit our website at www.willcountyhealth.org.

Main Office	EH Lab	Northern Branch	Eastern Branch
501 Ella Avenue Joliet, IL 60433 (815) 727-8490	501 Ella Avenue Joliet, IL 60433 (815) 727-8517	323 Quadrangle Dr. Bolingbrook, IL 60440 (630) 679-7030	5601 W. Monee-Manhattan Rd. Monee, IL 60449 (708) 534-5721

DISEASE INTERVENTION (DI) /SEXUALLY TRANSMITTED INFECTION (STI) SURVEILLANCE

Sexually transmitted infections remain a significant public health problem nationally which is especially true in Illinois. The COVID-19 pandemic demonstrated that local and state governments are lacking infrastructure, which is detrimental to responding quickly to emerging disease conditions and outbreaks. During the pandemic, the Sexually Transmitted Infection (STI) and HIV Disease Intervention Specialist (DIS) staff at local health departments (LHD) played a critical role as experienced contact tracing personnel due to the background nature of field operation work and training experience. The Federal government identified the importance of DIS staffing and provided STI federal grantees supplemental funds (ARPA funds) to support DIS infrastructure in the grantee's jurisdiction. These funds were to be used to support LHDs with hiring of additional DIS staff. The services provided by this grant opportunity are essential to help prevent further transmission of STIs and other infectious diseases and to respond to emerging disease conditions and outbreaks through field operation support of DIS personnel in the state.

The Illinois Department of Public Health selected Will County Health Department as one of the LHDs that is receiving this funding. This decision was based upon U.S. Census Community Resilience Estimates (CRE), morbidity, and ability to hire full time DIS positions. These positions would be funded until 12/31/2025.

This grant opportunity shall help Illinois Department of Public Health STI Section (ISS) accomplish the Centers for Disease Control and Prevention's (CDC) Strengthening Sexually Transmitted Disease Prevention and Control for Health Departments (STD PCHD) federal grant objectives and activities. Requirements of the grant include:

- Primary funding should be used for priority hiring of front-line public health workforce (DIS) with secondary focus on roles that support the success of frontline DIS response and outbreak efforts. However, funding could be used to hire personnel that may range from early career or entry-level positions to mid-level positions, and may include, but is not limited to full-time, temporary, or term-limited staff, fellows, interns, and contractors or contracted employees.
- Provide counseling, partner services, risk assessment, partner referral, and culturally competent STI and other infectious disease prevention services. Services will be provided by trained DIS who has completed an approved STI counselor training.
- Respond to infectious disease incidence and prevalence trends and outbreaks as reported.
- Promote infectious disease prevention and treatment services according to CDC guidelines.
- Monitor and report cases of infectious diseases as required by law.
- Develop and utilize targeted approaches that result in programmatic improvement, within their agency, that impact communities with high morbidity.

Thanks to this funding, Will County Health Department have been able to hire three (3) additional DIS staff who work in both the STI and Communicable Disease departments.

PRE-EXPOSURE PROPHYLAXIS (PrEP)

Pre-Exposure Prophylaxis (PrEP) is a medication that reduces the chances of getting HIV. If you take PrEP correctly and are exposed to HIV through sex or sharing needles, the medication can work to prevent HIV infection. PrEP medication works by blocking pathways that HIV uses to set up an infection.

PrEP uses medications that are also used to treat HIV. PrEP medications have been oral until recently. Now, in addition to oral medications there is also a new injectable PrEP medication. In several studies of PrEP, the risk of getting HIV was much lower, up to 92% lower, for those who took PrEP consistently vs those who were not on PrEP.

The HIV PrEP program is funded through IDPH. This funding is available for LHDs to assist PrEP site initiatives at LHDs with STI clinics. In order to increase the number of at-risk people accessing PrEP and decrease the number of new cases of HIV infection, this funding is used to screen clients for HIV risk, connect clients with prescribers (offsite and/or in-house), access PrEP payment programs, and provide HIV Navigation Services and medication adherence support for clients taking PrEP. Requirements of the grant include:

- Work to increase PrEP enrollment by 30% providing clients access to PrEP through an in-house prescriber.
- Provide and enhance on site PrEP navigation services, case management and adherence counseling.
- Increase awareness among the medical community and the PrEP prescriber base.
- Provide access to Post-exposure Prophylaxis (PEP) in-house or through an external referral site within the 72-hour timeframe.

Thanks to this funding we have been able to provide PrEP to 55 active patients.

HIV PREVENTION SERVICES

Each year the Illinois Public Health Association (IPHA) awards our agency with a regional HIV prevention contract. This contract provides funding in various amounts for the following:

- Program Award for Men Who Have Sex with Men (MSM) of Color Peer Staffing
- Program Award for Recruitment of MSM of Color
- Program Award for Risk-Based HIV and HCV Testing and Referral Services
- Program Award for Risk-Based Integrated STI Testing and Vaccination (HPV, VH, GC/CT, Syphilis)
- Program Award for Risk-Based Behavioral Intervention for HIV-Positive people
- Program Award for Risk-Based Behavioral Intervention and Referral for HIV-Negative people
- Program Award for Monthly Condom Distribution Services
- Program Award for Surveillance-Based Services
- Program Award for Monthly Routine Data Collection

The MSM population is a priority due to both the highest rate of infections based on Epidemiology rates and state HIV planning group prioritization. Our HIV staff are out in the community as well as at CHC Care Clinic and PrEP Clinic providing these services through outreach, counseling, testing, education, attending health fairs, doing "condom drops" at various locations around Will County, and other activities. These same staff work at PrEP Clinic and Care Clinic at CHC.



EP&R Program

- EP&R met with all of the Closed Point of Distribution (POD) partners on November 2nd and 13th. Staff updated all partners on the plans and their roles, as well as training for drills in the future.
- Whole Community Training Conference takes place on November 16th in Naperville. The conference is hosted by IDPH and Chicago Public Health and covers various response topics. The conference was moved to Naperville this year to accommodate a larger crowd. K. Weber and B. Agor will attend.
- Staff will conduct a Closed POD call down drill on November 20th. This drill will test our contact lists to ensure it is updated with the proper contact information for all partners.
- K. Weber will present about Public Health Emergency Preparedness to Lewis University graduating Nursing Student on November 29th. The presentation covers the work that EP&R completes along with the various volunteer opportunities they could participate in as a Registered Nurse.

BioWatch Updates

- No Updates

COVID Tests

- During the month of October, there have been no requests for COVID tests through our program.
- We currently have 576 Binax tests on hand.

Medical Reserve Corps (MRC)

- Two MRC medical volunteers attended the Lunch-N-Learn training hosted by FHS on October 24th on SIDS: Making Safe Sleep a Priority.
- Four MRC volunteers have registered for the Mental Health First Aid training hosted by BH on November 4th.
- Medical Reserve Corps of Illinois (state level) is hosting trainings across the state with part of the grant funding they received. The first MRC Training Summit is happening in our county (Bolingbrook) on November 15th. Topics include: Access and Functional Needs Integration; Search and Rescue/Responder Rehab; Moulage Demo; Motivating Communication; Field Triage and First Aid; and Family Assistance Center/ MARC. At this time at least 17 of our MRC volunteers have signed up for the all day training.
- We are considering two (2) grant opportunities at this time – one for \$5,000 through the Medical Reserve Corps of Illinois (MRCIL) award (sub award opportunity) and another Operational Readiness Award for \$10,000 through NACCHO.

MEDIA SERVICES

NOVEMBER 2023

MONTHLY REPORT

KEVIN JUDAY, MANAGER



- Media Services wrote and distributed press releases on the Well-Woman Fair hosted by the WCHD and also on the COVID Vaccine availability at the WCHD and CHC.
- Media Services coordinated and organized an all-day photo shoot with the FOURCE for use in the upcoming marketing campaign. Over 20 staff members and some of their family members volunteered to serve as providers and patients for the photo shoot. In total, 12 different scenes were shot to be used for campaigns in Well-Woman, Well-Baby, Behavioral Health and Immunizations.
- The Media Services Manager attended the Will County PIO Workshop in Plainfield on November 8. The Media Services Manager will also be attending a three-day PIO class offered by FEMA and the Illinois EMA in mid-November.
- Media Services also wrote the next column for the Joliet Herald News (Shaw newspaper) which ran on November 10th.
- Meetings were held with all division directors to review the WCHD resource guide. An edited and updated resource guide is currently being designed.
- Media Services worked with the Well-Woman program to design/edit a flyer for the Well-Woman Fair. Additionally, a new Environmental Health Newsletter was designed and distributed in October. New cards were also designed for the Naloxone Plus team to use.
- In addition to continuing to promote our own services on social media, Media Services also used social media to promote awareness and knowledge of Healthy Lung Month, Breast Cancer Awareness Month, National Dental Hygiene Month, National Bullying Prevention Month and Mental Illness Awareness Week

SOCIAL MEDIA

August 1-31



31
posts

521
engagements

161
reactions

13,967
impressions



30
posts

25
engagements

7
reactions

3,071
impressions



28
posts

31
engagements

28
reactions

697
impressions

FOR IMMEDIATE RELEASE

October 26, 2023

WILL COUNTY HEALTH DEPARTMENT TO HOST WELL-WOMAN DAY ON NOVEMBER 1ST

JOLIET, Ill. – The Will County Health Department is hosting a Well-Woman Day open to the public on Wednesday, November 1, 2023. The event will take place from 10:00 a.m. to 2:00 p.m. at the Community Room of the Will County Health Department's main office at 501 Ella Avenue in Joliet.

The Well-Woman Day will feature complimentary health screenings, educational resources and giveaways. Insurance enrollment counsellors from the Will County Community Health Center will also be on hand to help on the first day of open enrollment for the Affordable Care Act (ACA) marketplace.

The event is a partnership between the Will County Health Department and other local agencies, including Silver Cross Hospital, Will-Grundy Medical Clinic, Ascension St. Joseph, Oak Street Health, NAMI Will-Grundy, Quest Diagnostics, Future Diagnostics Group, Blueprint Agency, Joliet Township Government and the Will County Mobilizing for Action through Planning and Partnerships.

The event marks the second consecutive fall that the Will County Health Department's Well-Woman program has hosted a Well-Woman Day event. Last year, a Well-Woman Health Fair was hosted in October.

The purpose of the Will County Health Department's Well-Woman program is to increase knowledge and awareness of well-woman visits and resources available in the community to receive these services. A well-woman visit is a once-a-year check-up of your health, just for women, that is typically covered by your insurance. Illinois Medicaid covers many preventative services including your annual well-woman visit to your doctor. Funding for the Will County Health Department's Well-Woman program is provided in whole or in part by the Illinois Department of Public Health, Illinois Title V Program.

###

NEWS release

Media Inquiries:

Kevin Juday
815.727.5088
kjuday@willcountyhealth.org



Will County Public Health dates back to 1942 when \$50,000 was allocated for local Environmental Health, Maternal-Child Health, and Infectious Disease Control initiatives. In 1940, roughly 115,000 people called Will County home; in 2020, nearly 700,000 do. Today Will County Health Department strives to bring its vision—to deliver sustainable programs and policies in response to the public health needs of the community—to all of the people of Will County.



815.727.8670



willcountyhealth.org



WillCoHealth



WillCoHealth



WillCoHealth

**WILL COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH REPORT
11/2023
October 2023
Stats**

Behavioral Health Statistics for 9/1/2023 - 9/30/2023		Month of October 2023	CFY 2023	CFY 2022
Child and Adolescent (C&A) Mental Health Programs	C&A Psychiatric Services			
	224	2,019	2,160	
	C&A Orientation Services			
	44	381	199	
	School Services			
	304	2,319	955	
	C&A Services			
Joliet Office	256	2,573	1,864	
Northern Branch Office	96	699	390	
Virtual Visits	110	1,739	2,403	
Eastern Branch Office	0	8	0	
Off Site	277	2,772	2,040	
Screening Assessment and Support Services/Mobile Crisis Response *Effective October 1st the SASS Program has been renamed to Mobile Crisis Response and now includes individuals of all ages	Mobile Crisis Response Screenings			
	272	2,900	2,475	
	Mobile Crisis Response Counseling Services			
	214	3,254	4,001	
	FSP Services			
	52	344	390	
ICC (Intensive Care Coordination)/FSP(Family Support Program) *Effective October 1st the ICC Program name changed to Family Support Services (FSP)	Adult Psychiatric Services			
	Terminated Program 7/2016			
	Adult Orientation Services			
	43	302	235	
	Adult Services			
	360	2,488	1,614	
Joliet Office	77	402	156	
Northern Branch Office	94	2,464	5,482	
Virtual Visits	21	83	44	
Eastern Branch Office	355	3,794	2,742	
Off Site				

WILL COUNTY COMMUNITY HEALTH CENTER - Patients and Visits CY2023 as of October 24, 2023													
							As of 9-30-23	As of 9-30-22					
	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023 SBHC Patients (unduplicated)
	Clinic Visits	Clinic Visits	Virtual Visits	Virtual Visits	SBHC Visits	SBHC Visits	Hospital Visits	Hospital Visits	All Visits	All Visits	Patients	Patients	
Family Physicians	351	392	6	49					357	441	143	177	
Internists	106	0	0	0					106	0	64	0	
Obstetrician/Gynecologists	7116	6936	0	1					7116	6937	2457	2629	
Pediatricians	2574	2122	150	265	26	0			2724	2387	1624	1414	24
Total Physicians	10147	9450	156	315					10303	9765	4288	4220	
Nurse Practitioners	8376	7499	1889	1799	163	0			10265	9298	4680	4366	123 (122 peds, 1
Certified Nurse Midwives	401	395	0	0					401	395	286	227	
Total NPs and CNMs	8777	7894	1889	1799					10666	9693	4966	4593	
Nurses	15	386	1	1					16	387	15	332	
Total Medical	18939	17730	2046	2115					20985	19845	9269	9145	
Dentists	5072	4417	0	0					5072	4417	2714	2337	
Dental Hygienists	586	349	0	0					586	349	509	321	
Total Dental Services	5658	4766	0	0					5658	4766	3223	2658	
Psychiatrists	1052	1006	2165	2392					3217	3398	687	748	
Mental Health - Physicians other than Psychiatrists	325	312	8	3					333	315	290	272	
Mental Health Nurse Practitioner	2680	1917	518	582					3198	2499	1303	1147	
Licensed Clinical Psychologists	0	1	743	843					743	844	339	363	
Licensed Clinical Social Workers	0	12	0	0					0	12	0	12	
Other Licensed Mental Health Providers	978	928	74	416					1052	1344	331	377	
Total Mental Health	5035	4176	3508	4236					8543	8412	2950	2919	
Substance Abuse Services	1416	1144	765	1012					2181	2156	731	708	
Other Professional Services													
Optometrists	346	493	0	0					346	493	341	472	
Case Managers	1	3	0	0					1	3	1	3	
Patient/Community Education Specialists	0	0	0	0					0	0	0	0	
Total Enabling Services	1	3	0	0					1	3	1	3	
Obstetrical Deliveries							305	271					
Circumcisions							63	50					
Gyne Admissions including surgeries							53	66					
Hospital Visits (ER & Admissions)							324	392					
Dr. Flores' Newborn visits							67	53					
TOTALS							812	832	37714	35675	16515	15905	
Unduplicated patients Year to date											10,816	10126	

	NOVEMBER 2023-DIVISIONAL STATISTICS REPORT			
	ENVIRONMENTAL HEALTH	Oct-23	FY23 YTD	FY22 YTD
	Food Program Activities	773	7694	8617
	Water Program Activities	202	1310	1448
	Sewage Program Activities	84	720	1012
	Other Program Activities (beaches, tanning facilities, etc.)	966	9411	9818
	Aerobic Treatment Plant Samples	519	3060	4066
	Number of Service Requests	22	298	360
	Number of Complaints	57	616	580
	Number of Well Permits	11	125	111
	Number of Septic Permits	18	177	178
	Number of Lab Samples Analyzed by EH Lab	3437	29995	23471
	TOTAL	6,089	53,406	49,661
	OFFICE OF VITAL RECORDS	Oct-23	FY23 YTD	FY22 YTD
	Births Recorded	347	4,090	4,043
	Deaths Recorded	346	4,198	4,603

Family Health Services Monthly Board of Health Report													
	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Total
APORS High Risk Birth caseload	58	62	79	79	83	106	114	103	103	103	103		993
Better Birth Outcomes caseload	77	74	59	58	51	54	64	59	60	55	59		670
High Risk Medical Case Mgmt. caseload	292	300	299	302	308	298	285	287	264	267	267		3169
HealthWorks Lead Agency new wards	14	8	7	34	19	21	16	12	20	36	32		219
HealthWorks Lead Agency Medical Case Mgmt. caseload	755	755	736	746	751	742	726	736	700	713	707		8067
WIC caseload	8685	8686	8677	8930	8929	8931	8944	8891	8881	8774	8739		97067
# students ages 11-19 served-TPP	163	0	237	370	418	140	0	NA	NA	NA	NA		1328
# non-compliant businesses-SFIA	4	13	3	4	5	1	2	0	2	25	2		61
# partners provided technical assistance with developing tobacco policy	4	2	1	2	4	1	0	0	0	0	0		14
# clients immunized	207	219	171	219	224	216	265	357	569	253	448		3148
# travel clients immunized	19	24	9	34	16	42	33	21	9	29	27		263
# influenza vaccinations	78	43	18	42	15	15	12	0	0	226	157		606
# chlamydia cases	210	201	165	151	115	146	194	145	231	154	120		1832
# gonorrhea cases	40	46	29	35	43	21	47	46	75	41	31		454
# syphilis investigations	63	57	72	47	38	54	42	59	31	62	63		588
# HIV tests performed	14	13	21	11	24	18	20	28	31	17	24		221
# new child lead cases	2	1	1	2	5	1	5	0	9	0	NA		26
# vision screenings	625	715	2021	1927	1277	NA	NA	NA	NA	NA	NA		6565
# hearing screenings	919	1233	1201	1295	1601	NA	NA	NA	NA	NA	NA		6249
# CD investigations	5613	3489	2914	2398	1406	993	632	841	1524	1673	1462		22945



**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-65**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**APPROVAL TO ADOPT THE WILL COUNTY HEALTH DEPARTMENT
FY2024 BUDGET APPROPRIATION**

WHEREAS, the Will County Health Department FY2024 budget has been presented to the Board of Health; and

WHEREAS, the FY2024 budget for the General Operating Fund (2102) presents balanced revenue and expenditures.

NOW, THEREFORE, BE IT RESOLVED, the Will County Board of Health hereby adopts the Will County Health Department FY2024 Operating Budget appropriation as presented:

Health Fund – 2102

Revenue

Levy	\$11,015,000
Intergovernmental Grants	\$12,358,770
Licenses, Permits, Charges	\$12,184,084
Fines & Forfeitures	\$ 500
Misc Revenue	\$ 45,650
Transfers In	\$ 2,750,000
Funds on Hand	\$ 1,453,534
Anticipated New	\$ 4,000,000
Total	\$43,807,538

Expenditures

Personnel	\$23,253,969
Fringe Benefits	\$ 9,315,481
Commodities	\$ 3,055,013
Contractual Services	\$ 4,173,075
Capital Outlay	\$ 10,000
Anticipated New	\$ 4,000,000
Total	\$43,807,538

DATED THIS 15th day of November, 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health

Memorandum

Will County Health Department

TO: Will County Board of Health
FROM: Elizabeth Bilotta, Executive Director
DATE: November 15, 2023
RE: FY2024 Budget- Final

Included in your packet is the final FY2024 Health Department budget draft that will be presented to the County Board for approval. Please find attached the following materials:

1. 2024 Revenues with detail
2. 2024 Expenditures
3. Comparison by Division

Items of note:

- Includes anticipated new revenue and anticipated new expenses of \$4,000,000 to allow for additional grant revenue and expenditures.
- The FY2024 tax levy remains level at \$11,000,000 as estimated.
- Grant revenue decreased by approximately \$2,500,000 due to emergency grant funding awarded during the COVID-19 pandemic to support response activities.
- Transfers in include 708 Mental Health Board contribution of \$2,000,000.
- Transfers in include Opioid Settlement Funds of \$750,000.
- Revenue includes \$1,453,534 in Funds on Hand, necessary to present a balanced budget.
- Personnel and fringe benefits are budgeted at 100%.
- Modifications to the County's proposed FICA and IMRF rates are based on a WCHD analysis and were approved by County Finance.
- Bargaining Unit increases for December 1, 2023, are included at 3.75%.
- Exempt staff increases for December 1, 2023 are included at 3%.
- Expenses funded under the American Rescue Plan Act of 2021 (ARPA) State and Local Fiscal Recovery are not included within the Health Department budget. Will County maintains a separate fund to account for ARPA revenue and corresponding expenditures.

Will County Health Department

FY2024 Budget Presentation

Revenue

Revenue	2023 <u>Revised Budget</u>	2024 <u>Proposed Budget</u>
Property Taxes	11,015,000.00	11,015,000.00
Intergovernmental Grants & Contracts		
Administration	1,979,704.00	1,430,389.00
Emergency Preparedness and Response	419,333.00	417,509.00
Environmental Health	1,020,068.00	1,275,963.00
Behavioral Health	2,416,287.00	2,042,017.00
Family Health Services	4,756,300.00	3,945,574.00
Community Health Center	4,290,801.00	3,247,318.00
	<u>14,882,493.00</u>	<u>12,358,770.00</u>
Licenses, Permits & Charges for Services		
Administration	246,500.00	237,000.00
Environmental Health	1,836,000.00	1,936,000.00
Behavioral Health	3,076,054.00	3,076,054.00
Family Health Services	292,300.00	185,000.00
Community Health Center	6,137,310.00	6,750,030.00
	<u>11,588,164.00</u>	<u>12,184,084.00</u>
Fines and Forfeitures	500.00	500.00
Miscellaneous Revenues		
CHC Rental Income	8,400.00	11,400.00
CHC Donations	500.00	450.00
Expense Recovery	-	-
CHC Other: MCO Capitation, Performance	46,800.00	33,800.00
Anticipated New Revenues	2,777,771.00	4,000,000.00
Funds On Hand	1,696,439.00	1,453,534.00
	<u>4,529,910.00</u>	<u>5,499,184.00</u>
Transfers In	300,000.00	2,750,000.00
Total Budgeted Revenue	<u>42,316,067.00</u>	<u>43,807,538.00</u>

Revenue Analysis		Revenue	2022	2022	2023	2023	2024
		Code	Budget	11/30/22	Budget	10/31/23	Budget
Property Tax Levy							
34010	Prior Levy	410300	5,000	0	5,000	3,344	5,000
34010	Payment in Lieu of Taxes	410200	10,000	5,860	10,000	7,592	10,000
34010	Current Levy	410100	10,000,000	9,963,763	11,000,000	10,800,499	11,000,000
Property Tax Levy Total			10,015,000	9,969,623	11,015,000	10,811,436	11,015,000
Intergovernmental Grants & Contracts							
Administration							
34010	Vital Records Surcharge	433105	18,000	23,236	20,000	39,790	20,000
34010	ARPA - Admin Staff	434015			27,094		-
34010	330 - Admin Staff	434015			197,935		-
34010	FEMA	434560		1,295,048		1,202,195	
34010	Narcan Grant	435040	15,000	13,770	-		-
34010	Misc Local Grant	436090	0		-		-
34010	ARISE	436020			73,516	16,625	4,484
34010	Federal Financial Participation	435025	1,200,000	836,668	1,200,000	888,615	1,000,000
34010	COVID Crisis IDPH FPT	434540	552,230	135,815	269,210	466,479	163,700
34010	SIPA - IDPH FPT	434540			80,886		242,205
34010	MVP Grant	434540	1,171,462	1,147,912	111,063	50,763	-
Sub-Total			2,956,692	3,452,450	1,979,704	2,664,468	1,430,389
Emergency Preparedness and Response							
34020	EPR - PHEP	434540	327,035	259,983	398,013	264,879	313,477
34020	EPR - CRI	434540	97,060	66,513		83,711	104,032
34020	NAACHO MRC Rise	436020	25,000	12,429	21,320	12,571	
Sub-Total			449,095	338,926	419,333	361,161	417,509
Community Health Center							
34060	BPHC 330 Base Grant + supp fundir	434015	2,385,700	2,931,399	2,188,765	1,831,072	2,335,950
34060	HRSA ECV	434015			148,135	74,923	-
34060	ARPA	434015	1,801,384	1,303,174	1,353,514	1,471,857	353,190
34060	COVID Aid, Relief	434015	0	72,119	-		-
34060	COVID ECT	434015	0	1,486	-		-
34060	COVID Supplemental Funds	434015	0	1,157	-		-
34060	HRSA Provider Relief Fund	433205		547,035			-
34060	Oral Health Planning	433105		4,003			-
34060	Oral Health Promo	434540	23,708	35,870	31,750	31,750	31,750
34060	Family Planning - FPT	434540	230,000	230,000	-	221,837	250,000
34060	Family Planning - state	435040			240,000		
34060	Increasing School Health	435040	24,345	47,874	125,655	76,158	105,000
34060	IL Student Loan Repayment	435040	10,000	12,500	23,450	9,850	22,200
34060	Misc Local Grant	436020	10,064	2,670	-	5,522	-
34060	USF Sub Award	436015	21,600	22,362	21,600	21,600	-
34060	Non Profit Grants AFC	436020	152,470	65,966	107,932	72,286	99,228
34060	Non Profit Grants IPHCA	436020		17,801	50,000	54,283	50,000
34060	Centene Telehealth Expan	436025	0	14,769	-		-
34060	Prg Income Adjust	436050				(3,117)	
Sub-Total			4,659,271	5,310,185	4,290,801	3,868,019	3,247,318
Environmental Health							
34030	Health Protection	435040	880,613	1,042,894	880,613	481,821	1,135,000
34030	IDPH WNV Prevention	435040	70,216	67,457	88,743	75,880	93,088
34030	Non-Community Water Program	434540	21,400	20,150	22,800	15,313	21,250
34030	Body Art Inspection Program	435040	9,000	13,275	21,412	6,525	15,000
34030	Tick Surveillance	435040					4,125
34030	Radon Awareness	434560	5,400	4,872	2,100	294	5,000
34030	Summer Food Program	436020	500	5,700	-		
34030	Tanning Bed Program	435040	3,300	2,200	4,400	1,400	2,500
Sub-Total			990,429	1,156,547	1,020,068	581,232	1,275,963

Revenue Analysis		Revenue	2022	2022	2023	2023	2024
		Code	Budget	11/30/22	Budget	10/31/23	Budget
	Family Health Services						
34050	WIC	434530	1,689,012	1,701,690	1,983,590	1,588,553	2,190,414
34050	Teen Pregnancy Prev	434530	239,000	145,891	230,000	176,014	-
34050	FCM, APORS Federal	434530	13,000	12,996	14,361	62,982	14,705
34050	FCM, APORS STATE	435030	90,000	60,708	86,064		88,645
34050	BBO Federal	434530	86,800	69,609	92,523	203,695	102,917
34050	BBO State	435030	130,200	164,690	134,627		123,463
34050	Early Childhood Block state (AOK)	435030	90,000	93,487	90,000		10,000
34050	Early Childhood Block fed (AOK)	434530		-38,134	77,032	105,236	158,000
34050	COVID Contact Tracing	434540	810,665	1,715,793	-	4,382	-
34050	COVID Crisis	434540	0		160,400		-
34050	COVID Response	434540	785,300	463,762	70,833	385,292	
34050	COVID Vax	434540			574,888	212,833	50,112
34050	Flu Vaccine Promo	434540	25,000	21,477	-	47	-
34050	Perinatal Hep B	434540	9,000	10,427	12,000	7,857	12,000
34050	Adolescent Health	434540	125,000	71,461	-	-	-
34050	Well Woman Grant (new)	434540	162,500	124,032	240,500	114,826	162,500
34050	DIS Workforce Deve	434540	0	28,125	100,000	70,911	100,000
34050	PreP	435040	75,524	58,375	76,980	87,138	106,980
34050	Lead Program	435040	53,800	57,657	53,800	37,159	-
34050	Tobacco Prev & Control state	435040	216,168	254,887	248,966	172,078	248,966
34050	Vision & Hearing State	435040	23,065	15,102	-	-	-
34050	KeepItUp	436015	15,000	15,000	2,417	2,417	-
34050	NACCHO - CIC Scholarship	436020			2,500	1,427	
34050	IPHA HIV Couns/Testing	436020	170,000	152,599	170,000	152,140	170,000
34050	Healthworks Youthcare	436025	116,495	148,519	176,495	173,498	215,424
34050	MCM Youth Care	436025	158,324	201,060	158,324	227,134	191,448
	Sub-Total		5,083,853	5,549,213	4,756,300	3,785,616	3,945,574
	Behavioral Health						
34040	PATH - FPT	434530	101,708	112,733	101,708	78,328	104,555
34040	Crisis Care Syst - FPT 590	434530	890,567	60,527	731,816	560,822	704,877
34040	Crisis Care Syst - State	435030		87,066	650,296		677,235
34040	Substance Abuse SOR - FPT	434530	138,520	49,652	255,350	212,920	191,513
34040	Substance Abuse SOR - State	435030					63,837
34040	Suicide Prevention First Reps - FPT	434530			202,117	96,825	300,000
34040	ACS / Crisis	435030		228,017			-
34040	IL CHF - Covid SASS	436020		126,564	-		-
34040	SBA Direct BH Workforce Opioid	434060	103,060	19,206	300,000	108,288	-
34040	SAMHSA Opioid	434015			175,000	102,493	-
	Sub-Total		1,233,855	883,765	2,416,287	1,159,676	2,042,017
	Intergovernmental Grants & Contracts Total		15,373,195	16,491,085	14,882,493	12,420,172	12,358,770

Revenue Analysis		Revenue	2022	2022	2023	2023	2024
		Code	Budget	11/30/22	Budget	10/31/23	Budget
Licenses, Permits & Charges for Services							
	Administration						
34010	misc.	444090	5,000	659	5,000	636	5,000
34010	vital records	444010	225,000	226,412	235,000	174,870	225,000
34010	TB Clinic Cooperative Agreement	444020	7,000	7,000	6,500		7,000
	Sub-Total		237,000	234,071	246,500	175,506	237,000
	Environmental Health						
34030	food permits	424010	950,000	1,138,734	1,000,000	1,039,060	1,100,000
34030	sewage permits	424020	80,000	114,305	85,000	91,425	85,000
34030	well permits	424030	25,000	31,472	30,000	28,520	30,000
34030	swimming pool program	424040	42,000	42,725	42,500	38,025	42,500
34030	contractors license	424050	10,000	15,245	12,000	9,710	12,000
34030	IMS fee	424060	500,000	485,117	500,000	473,653	500,000
34030	soil evaluation	444120	7,000	7,175	8,000	6,300	8,000
34030	well & septic survey	444130	8,000	8,770	7,000	4,775	7,000
34030	radon test kit fee	444150	500	592	500	688	500
34030	food plan review	444160	41,500	54,740	50,000	39,395	50,000
34030	subdivision plat review	444170	500	150	500	250	500
34030	lab testing	444180	95,000	108,285	100,000	77,880	100,000
34030	misc. fee	444190	500	1,915	500	1,275	500
34030	adjudication	451040	0		-		-
	Sub-Total		1,760,000	2,009,225	1,836,000	1,810,956	1,936,000
	Behavioral Health						
34040	PAS	444510	60,000	25,840	-		-
34040	Patient payments	444515	1,500	466	1,500	1,851	1,500
34040	Addictions & MCO	444525	131,554	10,832	131,554	21,122	131,554
34040	Insurance	444530	9,500	8,426	16,000	6,417	16,000
34040	records	444535	2,000	866	2,000	540	2,000
34040	DMH & MCO	444540	850,000	817,936	1,160,000	1,287,948	1,160,000
34040	Physician	444545	200,000	130,183	215,000	123,757	215,000
34040	SASS & MCO	444550	2,100,000	1,662,018	1,550,000	1,316,651	1,550,000
	Sub-Total		3,354,554	2,656,567	3,076,054	2,758,286	3,076,054
	Community Health Center						
34060	dental- medicaid FQHC	444710	300,000	389,418	300,000	404,630	450,000
34060	dental - MC	444713	1,500	0	1,500	509	1,000
34060	dental- insurance	444715	48,500	43,131	40,000	42,069	50,000
34060	dental- patient pay	444725	110,000	83,773	100,000	84,781	90,000
34060	medical- patient pay	444730	165,000	152,227	166,000	79,194	160,000
34060	medical- medicaid FQHC	444735	1,900,000	2,430,813	2,303,460	2,025,037	2,693,630
34060	medical- other third party	444740	100	0	100	-	100
34060	medical- medicare FQHC	444745	180,000	109,536	190,000	55,454	100,000
34060	medical- medicaid FFS	444750	535,000	347,463	410,000	266,388	312,500
34060	medical- medicare FFS	444755	7,500	7,866	14,000	4,421	7,800
34060	medical- insurance	444760	230,000	231,315	270,000	187,589	220,000
34060	340b pharmacy program	444770	1,000,000	1,546,488	1,500,000	1,140,305	1,500,000
34060	Bhv MA FQHC	444780	657,500	774,880	665,250	843,095	950,000
34060	Bhv MC FQHC	444785	160,000	141,845	125,000	101,435	150,000
34060	Bhv Patient Pay	444790	28,000	17,494	17,000	11,301	20,000
34060	Bhv Insurance	444795	24,000	34,068	26,000	40,259	40,000
34060	medical records	444800	7,000	6,675	9,000	388	5,000
34060	reference labs	444815	0	144	-		-
34060	COVID Uninsured	444820	0	3,432	-		-
	Sub-Total		5,354,100	6,320,568	6,137,310	5,286,854	6,750,030
	Family Health Services						
34050	immunizations	444310	100,000	134,572	130,000	163,782	175,000
34050	influenza fees	444320	12,300	8,945	12,300	11,199	10,000
34050	vision & hearing	444330	175,000	168,684	150,000	99,208	-
34050	FHS Clinical Fees	444340	0		-	217	-
	Sub-Total		287,300	312,201	292,300	274,406	185,000
Licenses, Permits & Charges for Services Total			10,992,954	11,532,632	11,588,164	10,306,008	12,184,084

Revenue Analysis		Revenue	2022	2022	2023	2023	2024
		Code	Budget	11/30/22	Budget	10/31/23	Budget
Fines & Forfeitures							
	Family Health Services						
34050	quit smoking citations	452070	500	0	500	-	500
Fines & Forfeitures Total			500	0	500	0	500
Miscellaneous Revenues							
34010	Exp Recovery - Prior Yr	495410	0	1,175			
34010	Misc Revenues	496990	716,645	25			
34030	Misc Revenues	496990	0	(8,581)	-	(2,683)	
34040	BH Managed care performance	496090	0	6,630	-	-	-
34050	Exp Recovery - Prior Yr	495410	0	11,248		28,696	-
34050	Misc Revenues	496990	0	0	-	24	-
34060	rental income	491030	8,400	8,400	8,400	1,400	11,400
34060	donations	494010	500	448	500	-	450
34060	Managed care performance	496060	45,000	8,305	30,000	17,463	17,000
34060	CHC Managed Care fees	496065	100,000	16,945	16,800	14,665	16,800
Miscellaneous Revenues Total			870,545	44,595	55,700	59,566	45,650
Transfers In							
	Behavioral Health						
34040	Transfers In - Mental Health 708	611010					2,000,000
34040	Transfers In - Opioid	611010	0		300,000	300,000	750,000
Transfer In Total			-	-	300,000	300,000	2,750,000
Revenue Summary							
	Property Tax Levy		10,015,000	9,969,623	11,015,000	10,811,436	11,015,000
	Intergovernmental Grants/Contracts		15,373,195	16,491,085	14,882,493	12,420,172	12,358,770
	Permits, Licenses, Charges		10,992,954	11,532,632	11,588,164	10,306,008	12,184,084
	Fine & Forfeitures		500	0	500	0	500
	Misc Other		870,545	44,595	55,700	59,566	45,650
	Transfers In		0	0	300,000	300,000	2,750,000
	Funds on hand (reserves)	499010	827,796		1,696,439		1,453,534
	Anticipated New Revenue	498010	1,557,650		2,777,771		4,000,000
GRAND TOTALS			39,637,640	38,037,935	42,316,067	33,897,181	43,807,538

Will County Health Department

FY2024 Budget Presentation Expenditures

	2023 <u>Revised Budget</u>	2024 <u>Proposed Budget</u>
Expenditures		
Personnel - Salaries		
Administration	2,693,657.00	2,745,729.00
Emergency Preparedness and Response	276,129.00	304,119.00
Environmental Health	1,587,337.00	1,804,844.00
Behavioral Health	4,995,048.00	5,220,514.00
Family Health Services	4,698,021.00	4,576,454.00
Community Health Center	8,043,983.00	8,602,309.00
Total Personnel - Salaries	22,294,175.00	23,253,969.00
Personnel - Benefits		
Administration	1,075,143.00	1,040,640.00
Emergency Preparedness and Response	113,036.00	115,368.00
Environmental Health	813,178.00	854,243.00
Behavioral Health	2,046,192.00	2,140,241.00
Family Health Services	2,141,182.00	1,974,132.00
Community Health Center	3,117,812.00	3,190,857.00
Total Personnel - Benefits	9,306,543.00	9,315,481.00
Commodities		
Administration	297,830.00	290,158.00
Emergency Preparedness and Response	22,857.57	8,770.00
Environmental Health	186,586.12	306,501.00
Behavioral Health	127,500.00	134,871.00
Family Health Services	311,298.00	302,343.00
Community Health Center	1,787,732.74	2,012,370.00
Total Commodities	2,733,804.43	3,055,013.00
Contractual Services		
Administration	1,260,298.00	1,167,519.00
Emergency Preparedness and Response	35,449.43	46,211.00
Environmental Health	191,089.88	185,335.00
Behavioral Health	1,204,676.00	1,024,556.00
Family Health Services	615,189.00	252,324.00
Community Health Center	1,531,857.26	1,497,130.00
Total Contractual Services	4,838,559.57	4,173,075.00
Capital Outlay		
Administration	10,000.00	10,000.00
Community Health Center	355,214.00	-
Total Capital Outlay	365,214.00	10,000.00
Other Expenditures		
Administration	2,777,771.00	4,000,000.00
Total Budgeted Expenditures	42,316,067.00	43,807,538.00

Will County Health Department							
	Admin	EP&R	EH	BH	FHS	CHC	Total Agency
CFY24							
Expenditures							
Personnel Costs	2,745,729	304,119	1,804,844	5,220,514	4,576,454	8,602,309	23,253,969
Personnel Benefits	1,040,640	115,368	854,243	2,140,241	1,974,132	3,190,857	9,315,481
Commodities	290,158	8,770	306,501	134,871	302,343	2,012,370	3,055,013
Contractual Services	1,167,519	46,211	185,335	1,024,556	252,324	1,497,130	4,173,075
Capital Outlay	10,000	-	-	-	-	-	10,000
Anticipated New	4,000,000						4,000,000
Total Expenditures	9,254,046	474,468	3,150,923	8,520,182	7,105,253	15,302,666	43,807,538
Revenue							
Licenses, Permits, Charges for Services	237,000		1,936,000	3,076,054	185,000	6,750,030	12,184,084
Intergovernmental Grants & Contracts	1,430,389	417,509	1,275,963	2,042,017	3,945,574	3,247,318	12,358,770
Fines					500		500
Rent: CHC						11,400	11,400
Donations: CHC						450	450
Other: CHC						33,800	33,800
Mental Health 708 Board Contribution				2,000,000			2,000,000
Opioid Settlement Funding				750,000			750,000
Levy Support	2,133,123	56,959	(61,040)	652,111	2,974,179	5,259,668	11,015,000
Funds On Hand	1,453,534						1,453,534
Anticipated New	4,000,000						4,000,000
Total Revenue	9,254,046	474,468	3,150,923	8,520,182	7,105,253	15,302,666	43,807,538



**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-66**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**APPROVAL OF THE RENEWAL OF THE CISCO SMARTNET SUPPORT
AGREEMENT – NOT TO EXCEED \$50,106.06**

WHEREAS, the Will County Health Department requires support of mission critical Cisco equipment; and

WHEREAS, Cisco provides a Smartnet agreement for the Cisco Network Infrastructure, which includes replacement of equipment; and

WHEREAS, Presidio is the State of Illinois Master Contract Vendor for the purchase of Cisco equipment and services.

NOW, THEREFORE, BE IT RESOLVED, the Will County Board of Health hereby approves the payment of \$50,106.06 to Presidio Networked Solutions Group, LLC for Cisco SmartNet Support.

DATED THIS 15th day of November, 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health



QUOTE: 2003523093503-01

DATE 10/17/2023

PAGE: 1 of 3

TO: Will County Health Department
Anthony Melei
1108 Neal Avenue
Joliet, IL 60433

amelei@willcountyhealth.org
(p) +1 815-727-8480
(f) (815) 727-8526

FROM: Presidio Networked Solutions Group, LLC
Amy Peterson
225 West Washington
Suite 1450
Chicago, IL 60606

apeterson@presidio.com
(p) +1.608.828.6426

BILL TO: Will County Health Department
Anthony Melei
501 Ella Avenue
Joliet, IL 60433

amelei@willcountyhealth.org
(p) +1 815-727-8480

SHIP TO: Will County Health Department
Anthony Melei
501 Ella Avenue
Joliet, IL 60433

amelei@willcountyhealth.org
(p) +1 815-727-8480

Customer#: WILLC005
Account Manager: Doug Risk
Inside Sales Rep: Amy Peterson
Title: 2023 Smartnet Renewal

#	Part #	Description	Unit Price	Qty	Ext Price
1	CON-SMARTNET RENEWAL	CON-SMARTNET RENEWAL	\$50,106.06	1	\$50,106.06
		Start Date: 01/01/2024			
		End Date: 12/31/2024			
		Comments: 242141846			

Sub Total:	\$50,106.06
Grand Total:	\$50,106.06



QUOTE: 2003523093503-01

DATE: 10/17/2023

PAGE: 2 of 3

Quote valid for 30 days. Payment of invoices are due within 30 days from date of invoice unless other terms are issued. Late payments are subject to interest charges of the lesser of 1½% per month or the maximum amount allowed by law. All prices subject to change without notice. Supply subject to availability. This Quote is subject to Presidio's Standard Terms and Conditions below. Any changes to the following Terms and Conditions must be accepted in writing by Presidio. Otherwise, CLIENT agrees to be bound by the following Terms and Conditions and pricing contained herein.

Pricing

- Quoted prices exclude applicable taxes. Invoicing will include applicable taxes unless a valid tax exempt certificate is provided.
- The price included herein reflects a 3% discount for payment by cash, check or wire transfer. This discount will not apply in the event that CLIENT pays using a credit card or debit card.
- Prices exclude freight, handling or insurance (unless itemized in the quote).
- Pricing for Professional Services are best-effort estimates only. Actual pricing will be finalized as part of a mutually-agreeable Statement of Work.

Invoicing

- CLIENT is invoiced for hardware ("goods") upon shipment from the manufacturer and shall accept and pay for partial shipments. Software is invoiced upon shipment of media or when download capability is provided. OEM services are billed per the OEM SOW. Presidio services are billed per the Presidio SOW.
- Usage-Based Services Terms and Conditions. For Usage-Based Services purchased by CLIENT, Presidio shall invoice CLIENT once a month. Notwithstanding the amounts included on the applicable purchase order, the invoice for Usage-Based Services will vary from month to month based upon CLIENT's usage and CLIENT shall be obligated to pay all charges for the Usage-Based Services used by CLIENT in the previous month. If CLIENT is delinquent in its payment obligations for the Usage-Based Services, then, upon reasonable, prior notice, Presidio reserves the right to suspend or discontinue such services at its sole discretion. CLIENT acknowledges and agrees that such discontinuation or suspension by PRESIDIO will not constitute a breach of PRESIDIO'S obligations to CLIENT. CLIENT agrees to indemnify and hold harmless PRESIDIO for any resulting damages due to the suspension or discontinuation of the Usage-Based Services due to CLIENT's delinquent or non-payment.
- Enterprise Software, Licensing and Subscription Services ("Enterprise Agreement"). For Third-Party-provided, enterprise-based software licensing and services, Presidio shall invoice CLIENT according to the terms of the Enterprise Agreement between CLIENT and the Third Party. If CLIENT is delinquent in its payment obligations hereunder, then, upon reasonable, prior notice, Presidio reserves the right to suspend or discontinue such services at its sole discretion. CLIENT acknowledges and agrees that such discontinuation or suspension by PRESIDIO will not constitute a breach of PRESIDIO'S obligations to CLIENT. CLIENT agrees to indemnify and hold harmless PRESIDIO for any resulting damages due to the suspension or discontinuation of the services due to CLIENT's delinquent or non-payment.

Freight, Handling, Shipping

- CLIENT will be billed for Presidio's and/or the manufacturer's freight charges for shipment of goods.
- Title/Risk of loss passes to CLIENT Freight on Board (FOB) origin unless otherwise agreed to in writing by Presidio. Orders shipped from a manufacturer to Presidio at CLIENT request for warehousing, configuration, storage or otherwise, shall be deemed to have been shipped to CLIENT.
- Presidio accepts no responsibility / liability in connection with the shipment.
- Goods held in a Presidio warehouse either a) at the CLIENT's request or b) in the event CLIENT refuses to accept delivery, may be subject to warehousing fees. Client may be asked to execute a Presidio "Warehousing Agreement". CLIENT must provide primary insurance coverage for CLIENT equipment held in a Presidio warehouse.
- International delivery services include (i) Consolidated billing in USD for all international deliveries (ii) Consolidated contracting with one entity, namely Presidio (iii) Single point of contact (iv) Freight forwarding including exportation permits, application of tariff headings, customs clearance (including import permits, licenses, certificates) (v) Asset Management, Tracking & Reporting

Warranty and Limitation of Liability

- Product is warranted by the Manufacturer, not by Presidio. Please consult Manufacturer for warranty terms. IN NO EVENT SHALL PRESIDIO BE LIABLE TO CLIENT FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, EXEMPLARY, OR PUNITIVE DAMAGES OF ANY KIND WHATSOEVER, ARISING IN CONTRACT, TORT OR OTHERWISE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. PRESIDIO'S ENTIRE LIABILITY AND CLIENT'S EXCLUSIVE REMEDY FOR DAMAGES FROM ANY CAUSE WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, NONPERFORMANCE OR MISREPRESENTATION, AND REGARDLESS OF THE FORM OF ACTIONS, SHALL BE LIMITED TO THE AMOUNT WHICH HAS BEEN ACTUALLY PAID TO PRESIDIO BY CLIENT FOR PRODUCTS HEREUNDER.

Return Policy

- CLIENTS return rights are subject to the return policies (& fees including restocking) of the applicable manufacturer.
- A Presidio-issued Return Material Authorization (RMA) is required & needs to accompany returned items before any credit is issued to a CLIENT. Presidio reserves the right to deny RMA requests in the event the Manufacturer will not provide for an authorized return. If integration of product is performed at a Presidio facility, transfer of ownership occurs as of inception of integration regardless of shipment terms as manufacturers will not accept return of open product.
- CLIENTS have 15 calendar days from original ship date to request a RMA (unless shorter period is required by manufacturer)
- Items returned must be in original shipping cartons, unopened, unused, undamaged and unaltered failing which Presidio is entitled to reject acceptance of items or charge further fees
- The CLIENT is responsible for shipping fees to the destination highlighted in the RMA
- Opened software cannot be returned

Cancellation Policy

- CLIENT's cancellation of purchase order rights are subject to the cancellation policies (& fees) of the applicable manufacturer

Leases

- In the event Presidio does not receive payment for leased goods purchased on the CLIENT's behalf from the applicable third-party financing entity, CLIENT is obligated to pay Presidio for all such goods as indicated in the applicable Presidio invoice.

Software Terms

- Software is subject to the license terms that accompany it.
- License terms are established between the CLIENT & owner of the software
- Unless Presidio is the owner or licensor, Presidio makes no representations and/or warranties relating to its operation, ownership or use.
- Delivery of software licenses are agreed to be accepted in electronic form from the third party software company. Otherwise, you agree to self-accurate any applicable sales tax at the rate in effect for the jurisdiction.

Term and Termination of Orders: Usage-Based Services, Enterprise Agreements and Multi-Year Orders

- The terms of use for Usage-Based Services (i.e. Cisco-provided WebEx or Software as a Service (SaaS)) are established by the applicable third-party provider of such services either at the applicable third-party provider website or via the separate agreement between CLIENT and third-party provider.
- The "Initial Term" of an order for Usage-Based Services and/or Enterprise Agreement ("Order") starts on the date the Usage-Based Services and/or Enterprise Agreement are available for use by CLIENT and lasts for the time period stated in the Order. After the Initial Term, unless prohibited by applicable law, there will be an automatic "Renewal Term" of the same length of time unless CLIENT notifies Presidio in writing that CLIENT does not want to renew at least sixty (60) days before the end of the then current Initial Term or Renewal Term. If the fees will change for the Renewal Term, Presidio will notify CLIENT reasonably in advance of the Renewal and in time for CLIENT to accept or reject renewing the Usage-Based Services and/or Enterprise Agreement. If CLIENT agrees with the fee changes, CLIENT may do nothing and the new fees will apply for the upcoming Renewal Term.
- Either party may terminate an Order by providing the other party written notice of termination at least sixty (60) days before the end of such Initial or Renewal Term. The termination will be effective on the last day of the Initial or Renewal Term and CLIENT will pay for the Usage-Based Services and/or Enterprise Agreement until the end of the current Initial or Renewal Term regardless of when CLIENT provided notice. Notwithstanding the foregoing, Usage-Based Services and Enterprise Agreements ordered are strictly non-cancelable during the Initial Term or Renewal Term except as otherwise provided in the applicable Service Terms and/or otherwise agreed upon in writing by Presidio. CLIENT will not be entitled to any refund for terminated Usage-Based Services or Enterprise Agreements during the Initial Term or Renewal Term except as agreed upon in writing by Provider and/or Presidio

Multi-Year Agreements

- For multi-year agreements, CLIENT expressly agrees to enter into a binding, non-cancelable agreement per the billing schedule set forth in the quote. THE CLIENT ACKNOWLEDGES AND AGREES THAT THE CLIENT'S AGREEMENT AND PAYMENTS FOR A MULTI-YEAR TRANSACTION ARE ESSENTIAL ELEMENTS OF THE BASIS OF THE BARGAIN BETWEEN THE PARTIES FOR MULTI-YEAR AGREEMENTS, SUCH THAT PRESIDIO WOULD NOT HAVE ENTERED INTO A MULTI-YEAR TRANSACTION WITHOUT SUCH AGREEMENT.

SmartNet (Third party Maintenance)

PRESIDIO

QUOTE: 2003523093503-01

DATE: 10/17/2023

PAGE: 3 of 3

- CLIENTS rights are subject to the terms provided by the applicable manufacturer, (per website address)
- Delivery of software maintenance, including upgrades and updates are agreed to be accepted electronically. Otherwise, you agree to self-accrue applicable sales tax.

Confidential Information

- CLIENT agrees that this quote is Presidio Confidential Information. CLIENT shall not disclose this quote to any third party for any purpose. CLIENT agrees to protect this Quote to the same extent that it protects its own Confidential Information, but with no less than a reasonable degree of care.

Export Law Compliance

- CLIENT has been advised that any hardware or software provided to CLIENT via this Quote and/or subsequent purchase order may be subject to the U.S. Export Administration Regulations. CLIENT agrees to comply with all applicable United States export control laws and regulations, as from time to time amended, including without limitation, the laws and regulations administered by the United States Department of Commerce and the United States Department of State.

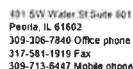
Miscellaneous Terms

- Preprinted terms appearing on CLIENT Purchase Orders must be accepted in writing by Presidio to be applicable. Presidio's performance of such purchase order shall not constitute Presidio's acceptance of new or different terms, including pre-printed terms on such order. In absence of a purchase order, CLIENT agrees that its signature below grants Presidio the right to invoice CLIENT and authorize payment to Presidio for the amounts owed.

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

Customer Signature

Date



Price Protection Date:	1/29/2024
Quote #	242141646
Date:	10/18/23
Version:	1
Quote Title:	SMARTnet Option

Maintenance Specialist:	Christy Nawrot
Email:	cnawrot@presidio.com
Direct:	616-871-1554

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Site	Address	City	State	Zip	County	Lat	Long	Alt	Area	Notes
1050315000	WILL COUNTY HEALTH DEPT	501 ELLA AVENUE	ILL	60101	Will County	41.8583	-88.1211	200	0.00	JOULET
2001075717	WILL COUNTY HEALTH DEPT	501 96 ELLA AVE - 3711	ILL	60101	Will County	41.8583	-88.1211	200	0.00	JOULET

**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-67**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**APPROVAL TO AMEND THE MEDICAL ADVISOR / CO-ADVISOR SERVICE AGREEMENT –
WILL COUNTY HEALTH DEPARTMENT**

WHEREAS, the Will County Board of Health approved the Medical Advisor / Co-Advisor Service Agreement with Southwest Infectious Disease Associates for a period of two years on December 21, 2022; and

WHEREAS, Southwest Infectious Disease Associates provides consultation services in certain public health scenarios; and

WHEREAS, Southwest Infectious Disease Associates seeks to renegotiate and amend the monthly and hourly rate in the current Services Agreement which will expire on December 31, 2024; and

WHEREAS, effective January 1, 2024, monthly advisor rates increase from \$1,750 per month to \$2,000 per month and special project hourly rates increase from \$150 per hour to \$200 per hour.

NOW, THEREFORE, BE IT RESOLVED, the Will County Board of Health hereby approves the amendment and payment for Medical Advisor Services with Southwest Infectious Disease Associates of \$2,000 per month, or \$24,000 annually and \$200 per hour for special projects.

DATED THIS 15th day of November, 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health

Medical Advisor and / or Co-Advisor Services Agreement Amendment

This Amendment is made as of November 15, 2023 by and between Will County Health Department (WCHD) and Southwest Infectious Disease Associates, Dr. Dan Anthony Garganera (Advisor), and Dr. Tanmay Patwa (Co-Advisor).

The Agreement is amended by deleting in total Section 3. Compensation and replacing as stated below.

3. COMPENSATION

- A. For Advisor and/or Co-Advisor's rendering of services under this Agreement, Will County Health Department shall provide payment to Southwest Infectious Disease in equal monthly payments of **\$1500 from January 1, 2023-December 31, 2023**. Year two monthly payments of **\$2000 from January 1, 2024 through December 31, 2024**.
- B. For special projects not covered under this Agreement, the Advisor and/or Co-Advisor shall be compensated at the rate of **\$150.00 per hour from January 1, 2023-December 31, 2023**. Year two special projects shall be compensated at the rate of **\$200.00 per hour from January 1, 2024-December 31, 2024**. Special projects shall be assigned by the Executive Director of the Will County Health Department.

Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms.

Agreed to as of the day and year first above set forth.

WILL COUNTY HEALTH DEPARTMENT

By: _____
Elizabeth Bilotta, Executive Director

Date: _____

PHYSICIAN

By: _____
Southwest Infectious Disease Associates, Medical Advisor

Date: _____

PHYSICIAN

By: _____
Southwest Infectious Disease Associates, Medical Advisor

Date: _____



Medical Advisor and /or Co-Advisor Services
Agreement Between
Will County Health Department And
Southwest Infectious Disease Associates

THIS AGREEMENT is entered as of January 1, 2023, by and between Will County Health Department (WCHD) and Southwest Infectious Disease Associates, Dr. Dan Anthony Garganera (Advisor), and Dr. Tanmay Patwa (Co-Advisor) setting forth the terms whereby Advisor and / or Co-Advisor shall provide specified services to the Will County Health Department.

I. TERM

Advisor and / or Co-Advisor shall provide to Will County Health Department in accordance with the terms of the Agreement from January 1, 2023, through December 31, 2024, unless such services are terminated earlier pursuant to the provisions herein:

2. MEDICAL ADVISOR AND/OR CO-ADVISOR DUTIES

- A. Review medical and public health aspects of operations and programs of the Department and provide recommendations to the Executive Director.
- B. Be available for consultation when the Executive Director or Board of Health seeks it on matters with medical and public health implications.
- C. Provide consultation and recommendations on various prevention, control, and surveillance of communicable diseases necessary.
- D. Serve as consultant to the spokesperson for the Department to the public and media, when requested by the Executive Director, in accordance with HIPAA guidelines.
- E. Provide standing orders for Family Health Services Division and Communicable Disease Section as needed.
- F. Provide twenty-four (24) hour telephone availability as needed.
- G. Meet with Department management staff on an as-needed basis.
- H. Be physically present at the appropriate location for the Department in the event of a Public Health Emergency.
- I. Upon request, attend Board of Health meetings to advise the Board of items of specific interest that relate to medical and public health aspects of the Department functions.

3. COMPENSATION

- A. For Advisor and/or Co-Advisor's rendering of services under this Agreement, Will County Health Department shall provide payment to Southwest Infectious Disease in equal monthly payments of ***\$1500 from January 1, 2023 – December 31, 2023***. Year two monthly payments of ***\$1750 from January 1, 2024 through December 31, 2024***.

Medical Advisor and / or Co-Advisor Services
Agreement Between
Will County Health Department And
Southwest Infectious Disease Associates

- B. For special projects not covered under this Agreement, the Advisor and / or Co-Advisor shall be compensated at the rate of \$150.00 per hour. Special projects shall be assigned by the Executive Director of the Will County Health Department.

4. INSURANCE

- A. Advisor and / or Co-Advisor shall maintain claims made malpractice insurance in the amount of one million dollars/three million dollars (\$1,000,000/\$3,000,000), with an extended reporting period of five (5) years and shall obtain a tail-end coverage policy at such time as he terminates his practice of medicine if such termination of practice occurs within three (3) years of the termination of this Agreement.
- B. Advisor and / or Co-Advisor shall have coverage under the County ICRMT policy for duties described in Section 2, A-1.

5. COMPLIANCE WITH BY-LAWS AND REGULATIONS AND PROFESSIONAL AND WILL COUNTY HEALTH DEPARTMENT STANDARDS

- A. Advisor and / or Co-Advisor shall perform all services rendered under this Agreement in accordance with customary and recognized medical standards and in accordance with all applicable law. Advisor and / or Co-Advisor shall conduct him/herself in a manner consistent with the principles of medical ethics of the American Medical Association of a comparable statement of ethical responsibilities of the other applicable professional organizations. He/she shall comply with all By-laws, rules, regulation. and standards of the Will County Health Department. as established or approved by the Board of Health that apply specifically to the responsibilities assumed under this Agreement.
- B. Advisor / Co-Advisor covenants, represents, and warrants throughout the term of this Agreement, Advisor and / or Co-Advisor shall be duly qualified to practice medicine as a physician in the State of Illinois. A copy or the current medical licenses shall be provided to the Will County Health Department. Advisor and / or Co-Advisor shall notify the Will County Health Department of any adverse actions related to licenses such as revocation, suspension, cancellation, or termination.

6. TERMINATION

- A. Either party may terminate the services of Advisor and / or Co-Advisor forthwith by notice to the other party if:
 - (I) A party materially breaches any of the terms and conditions of the Agreement and does not cure such breach within thirty (30) days after receiving from the other party a written notice with a description of the breach and a demand for its cure, except that no demand for cure must be given if the breach is not capable for being cured, in which case the termination shall occur immediately upon receipt of the notice or at such later time as is specified in the notice; or,
 - (II) Any fire, natural disaster, war, civil commotion, governmental action (or other events beyond reasonable control, including, without limitation, labor disputes) occur as a result of which the Will County Health Department is unable to continue doing business.



**Medical Advisor and / or Co-Advisor Services
Agreement Between
Will County Health Department And
Southwest Infectious Disease Associates**

- B. The Will County Health Department may terminate the services of Advisor and Co-Advisor forthwith by notice to Advisor and Co-Advisor.
- (I) Upon the death or permanent disability of Advisor and / or Co-Advisor. Permanent disability being defined as any ailment, injury, or other medical, physical, or other condition which prevents Advisor and / or Co-Advisor from performing duties in substantially the manner as prior to such disability for (a) a continuous period of one (1) month period certifying that such disability will not, in reasonable medical certainty, last for more than two (2) additional months; or (b) a continuous period of three (3) months; or,
 - (II) Upon Advisor and / or Co-Advisor's conviction of a crime involving medical practice, or upon indictment for a felony, if such indictment interferes with duties; upon Advisor and / or Co-Advisor engaging in willful misconduct or other conduct that is negligent or irresponsible and has a materially negative impact upon the Will County Health Department; or,
 - (III) Upon Advisor and / or Co-Advisor engaging in any course of conduct that has a materially negative impact upon the Will County Health Department; or
 - (IV) Upon a documentation that any representation made by Advisor and / or Co-Advisor to the Will County Health Department (in which the Will County Health Department relied upon in entering into his Agreement) was materially false when made; or
 - (V) Upon the loss of funding for the position.
- C. Nothing herein shall limit the rights of either party to assert a claim pursuant to Section 12 for damages against the other party for breach or wrongful termination of the Agreement.
- D. Either party may terminate the contract with a thirty (30) day written notice to the other party.

7. CONFIDENTIALITY

Advisor and / or Co-Advisor acknowledges that information may be discussed or made known to him/her as a consequence of the relationship with the Will County Health Department and/or in the performance of his/her services hereunder, which information is not generally known to the public and constitutes confidential information of the Will County Health Department. Advisor and / or Co-Advisor agrees not to disclose or use (except for the performance of Advisor and / or Co-Advisor's obligations under this Agreement) any such confidential information either during the term of this agreement or any time thereafter, except with prior written consent of the Will County Health Department, and to take reasonable precaution to safeguard all such confidential and proprietary business information. Advisor and/or Co-Advisor agree to comply with all HIPAA guidelines.

**Medical Advisor and / or Co-Advisor Services
Agreement Between
Will County Health Department And
Southwest Infectious Disease Associates**

8. ASSIGNMENT

This Agreement shall not be re-assigned by Advisor and / or Co-Advisor without prior written approval of the Will County Health Department, subject to such conditions and provisions as the Will County Health Department may deem necessary. No such approval by the Will County Health Department of any assignment shall be deemed to create any additional obligation on the part of the Will County Health Department. Approval by the Will County Health Department of the assignment shall not be deemed a waiver of any right accrued or accruing against Advisor and / or Co-Advisor. No assignee of Advisor and / or Co-Advisor shall assign any agreement of the Will County Health Department.

9. NOTICES

All notices and other communication made under or pursuant to the terms of this Agreement shall be in writing and shall be deemed to have been made when personally delivered or when sent by registered or certified mail, postage prepaid, return receipt requested, to the addressee thereof at the address set forth below or at such other address as either party may hereafter communicate to the other party hereto in the manner herein provided for giving notices.

**Will County Health Department
501 Ella Avenue Joliet, IL 60433
Attention: Executive Director**

10. INDEPENDENT CONTRACTOR

The parties agree that Advisor and / or Co-Advisor will act as an independent contractor in the performance of his/her duties under this agreement. Will County Health Department neither controls nor intends to exercise control, direction, or supervision over the professional medical judgment, manner, or methods by which Advisor and/or Co-Advisor performs his/her medical Advisor and/or Co-Advisory services which are the subject matter to this Agreement; provided, however that the services to be provided in a manner consistent with the standards governing such services and the provisions of this Agreement.

II. AMENDMENT

This Agreement may not be changed or modified in any manner, except in writing, duly authorized and signed by each party.

12. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the parties with respect to its subject matter and supersedes all previous negotiations, representations, understandings, and agreements.

13. GOVERNING LAW

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois, Twelfth Circuit.


Medical Advisor and / or Co-Advisor Services
Agreement Between
Will County Health Department And
Southwest Infectious Disease Associates

15. FOIA

Freedom of Information Act. Contractor understands and agrees that the Board of Health, as a public body, is subject to and obligated to comply with the Illinois Freedom of Information Act, 5 ILCS 104/1 et seq., (FOIA) and certain information with respect to the Service provided hereunder may be subject to disclosure in whole or in part under FOIA. Contractor acknowledges the requirements of FOIA and agrees to comply with all requests made by the Board of Health for public records (as that term is defined by Section 2(c) of FOIA) in the undersigned's possession and provide the requested public records to the Board of Health within two (2) business days of the request being made by the Board of Health. Contractor agrees to indemnify and hold harmless the Board of Health from all claims, costs, penalty, losses, and injuries (including but not limited to, attorneys' fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or related to its failure to provide the public records to the Board of Health under this contract.

Agreed to as of the day and year first above set forth.

WILL COUNTY HEALTH DEPARTMENT

By: 
Susan Olenek, MAOL, PHR Executive Director

Date: 12/21/22

PHYSICIAN

By:  M.D.
Southwest Infectious Disease Associates, Medical Advisor

Date: 12/28/22

PHYSICIAN

By: 
Southwest Infectious Disease Associates, Medical Advisor

Date: 12/28/22

**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-68**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**APPROVAL OF PAYMENT FOR MEDIA CAMPAIGN ACTIVITIES– NOT TO EXCEED
\$32,000**

WHEREAS, the Will County Health Department provides health information and education to the general public and specific groups; and

WHEREAS, the FOURCE Group was selected as the Communication Management group through a Request for Qualifications (RFQ) to develop, implement and administer an overall marketing and communications campaign; and

WHEREAS, the invoice presented cover Creative Development and Video Production activities provided through October 2023; and

WHEREAS, funding was secured through the American Rescue Plan Act of 2021 (ARPA) State and Local Fiscal Recovery funding to support public health media communications.

NOW, THEREFORE, BE IT RESOLVED, the Will County Board of Health hereby approves payment of the media campaign activities to The FOURCE Group not to exceed \$32,000.

DATED THIS 15th day of November, 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health

**BILL TO**

ELIZABETH BILOTTA
WILL COUNTY HEALTH
DEPARTMENT
501 Ella Avenue, Joliet, IL
60433
JOLIET, IL 60433

HII THIS IS YOUR 8619**INVOICE #****DATE** 11.02.2023**DUE DATE** 11.02.2023**TERMS** DUE ON RECEIPT**ACTIVITY****QTY****RATE****AMOUNT****VIDEO PRODUCTION**

12,500.00

CONDUCTED ONE (1) DAY VIDEOSHOOT/PHOTOSHOOT
TWO (2) LOCATIONS: WILL COUNTY HEALTH DEPARTMENT + WILL
COUNTY COMMUNITY HEALTH CENTER
TUESDAY, OCTOBER 24, 2023

FILMED AND EDITED ADVERTISING CAMPAIGN ELEMENTS WITH STAFF,
FAMILY + FRIENDS AS TALENT FOR FIVE (5) CAMPAIGNS:

1. VACCINES
2. WELL BABY
3. BEHAVIORAL HEALTH
4. SUBSTANCE
5. WELL WOMAN

FOR POSTING + ADVERTISING ON SOCIAL MEDIA, DIGITAL MEDIA AND
TRADITIONAL MEDIA + WEBSITE. INCLUSIVE OF:

GRAPHIC DESIGN
ANIMATION
TYPOGRAPHY
MUSIC
FINALIZATION AND DIGITIZING.

FILMED/PHOTOGRAPHED SEVENTEEN (17) INDIVIDUALS
FOR :06, :10, :15, :60 ADS TO PROMOTE VACCINE CLINICS, WELL BABY,
BEHAVIORAL HEALTH, SUBSTANCE AND WELL WOMAN.

CREATIVE DEVELOPMENT

1 6,500.00 6,500.00

ACTIVITY

QTY

RATE

AMOUNT

VACCINATE CAMPAIGN _____

INCLUDES:

CONCEPT

GRAPHIC DESIGN

COPYWRITING

PRODUCED TEN (10) SETS OF VARYING SIZES

OF CAMPAIGN FOR DEPLOYMENT ON

SOCIAL MEDIA, MOBILE APPS, DISPLAY

ADVERTISING + RICH MEDIA

SIZES: 300x250, 728x90, 160x600, 300x50, 320x50,

1080x1920, 1200x628 , 450x50, 640x100,

and 970x250

CREATION OF INTEGRATED LANDING PAGE _____

RESEARCH

COPYWRITING

GRAPHIC DESIGN

PROGRAMMING

META TAGGING

CREATIVE DEVELOPMENT

1

6,500.00

6,500.00

WELL BABY CAMPAIGN _____

INCLUDES:

CONCEPT

GRAPHIC DESIGN

COPYWRITING

PRODUCED TEN (10) SETS OF VARYING SIZES

OF CAMPAIGN FOR DEPLOYMENT ON

SOCIAL MEDIA, MOBILE APPS, DISPLAY

ADVERTISING + RICH MEDIA

SIZES: 300x250, 728x90, 160x600, 300x50, 320x50,

1080x1920, 1200x628 , 450x50, 640x100,

and 970x250

CREATION OF INTEGRATED LANDING PAGE _____

RESEARCH

COPYWRITING

GRAPHIC DESIGN

PROGRAMMING

META TAGGING

CREATIVE DEVELOPMENT

1

6,500.00

6,500.00

BEHAVIORAL HEALTH CAMPAIGN _____

INCLUDES:

CONCEPT

GRAPHIC DESIGN

COPYWRITING

PRODUCED TEN (10) SETS OF VARYING SIZES

OF CAMPAIGN FOR DEPLOYMENT ON

SOCIAL MEDIA, MOBILE APPS, DISPLAY

ADVERTISING + RICH MEDIA

SIZES: 300x250, 728x90, 160x600, 300x50, 320x50,

1080x1920, 1200x628 , 450x50, 640x100,

and 970x250

CREATION OF INTEGRATED LANDING PAGE _____

ACTIVITY	QTY	RATE	AMOUNT
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RESEARCH
COPYWRITING
GRAPHIC DESIGN
PROGRAMMING
META TAGGING

CREATIVE DEVELOPMENT	1	0.00	0.00
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SUBSTANCE CAMPAIGN _____
INCLUDES:
CONCEPT
GRAPHIC DESIGN
COPYWRITING

PRODUCED TEN (10) SETS OF VARYING SIZES
OF CAMPAIGN FOR DEPLOYMENT ON
SOCIAL MEDIA, MOBILE APPS, DISPLAY
ADVERTISING + RICH MEDIA
SIZES: 300x250, 728x90, 160x600, 300x50, 320x50,
1080x1920, 1200x628 , 450x50, 640x100,
and 970x250

CREATION OF INTEGRATED LANDING PAGE _____
RESEARCH
COPYWRITING
GRAPHIC DESIGN
PROGRAMMING
META TAGGING

CREATIVE DEVELOPMENT	1	0.00	0.00
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WELL WOMAN CAMPAIGN _____
INCLUDES:
CONCEPT
GRAPHIC DESIGN
COPYWRITING

PRODUCED TEN (10) SETS OF VARYING SIZES
OF CAMPAIGN FOR DEPLOYMENT ON
SOCIAL MEDIA, MOBILE APPS, DISPLAY
ADVERTISING + RICH MEDIA
SIZES: 300x250, 728x90, 160x600, 300x50, 320x50,
1080x1920, 1200x628 , 450x50, 640x100,
and 970x250

CREATION OF INTEGRATED LANDING PAGE _____
RESEARCH
COPYWRITING
GRAPHIC DESIGN
PROGRAMMING
META TAGGING

THANK YOU! It's been GREAT working with
you. Contact us again.

BALANCE DUE

\$32,000.00

**WILL COUNTY BOARD OF HEALTH
RESOLUTION # 23-69**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**APPROVAL TO CONTRACT WITH TEAM CLOCK INSTITUTE TO PROVIDE
ASSESSMENT AND STAFF DEVELOPMENT SERVICES-
NOT TO EXCEED \$20,000**

WHEREAS, the Behavioral Health Division of the Will County Health Department has experienced significant staffing changes and recognizes the need to assess strengths and vulnerabilities and develop a supportive structure; and

WHEREAS, Team Clock Institute will provide a baseline assessment, action plan, training workshop, and leadership coaching.

NOW, THEREFORE, BE IT RESOLVED, the Will County Board of Health hereby approves the agreement from December 1, 2023, through December 31, 2024, with the Team Clock Institute in the amount not to exceed \$20,000.

DATED THIS 15th day of November, 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health



TEAM CLOCK[®] INSTITUTE

Statement of Work

This statement of work is entered into as of 10/30/2023 by and between the Will County Health Department and the Team Clock Institute in an engagement that will be executed in partnership between 12/1/2023 and 12/31/2024.

1.1 Overview

Will County Health Department Behavioral Health seeks to deliver sustainable programs and policies in response to the public health needs of the community. This vision is supported by a foundation of organizational health and employee wellness. Numerous changes in leadership and front-line personnel now provide a window of opportunity to assess the strengths and vulnerabilities of the current culture and anchor the values of organizational health and wellness that enables the department to serve the complex needs of the community amidst a dynamic and changing environment.

1.2 Project Description

Baseline Diagnostic Assessment Administration (15 hours – **completed by 1/15/2024**): Designated leaders and managers participate in the Team Clock[®] online assessment survey to benchmark team strengths, vulnerabilities, pervasiveness, and recommended actions.

Assessment Analysis, Debrief and Action Planning (15 hours – **completed by 1/31/2024**): Consultation with health department leadership to interpret assessment results and define goals/strategies/tactics/timelines to leverage team strengths, mitigate team vulnerabilities, and resolve internal team conflicts.

Team Clock[®] Training Workshops (15 hours – **completed by 2/29/2024**): Designed to anchor Will County Health Department's culture and team effectiveness principles in a broad commitment to accountability, trust, collaboration, and resilient change management.

Leadership Coaching (35 hours – **completed by 12/31/2024**): One-to-one coaching with key leaders/managers in partnership with Human Resources to train in team effectiveness methodology and maintain accountability to action plan goals.

1.3 Project Fees

The Team Clock Institute engagement includes the initial assessment, training workshop, action planning session, and leadership coaching at a cost of \$19,995 to be paid in thirds at the beginning, (\$6,665 by 12/31/2023) midpoint (\$6,665 by 6/30/2024), and conclusion (\$6,665 by 12/31/2024) of the engagement.

1.4 Confidentiality

Both parties acknowledge that during the engagement the consultant will have access to and become acquainted with various trade secrets, inventions, innovations, processes, information, records and specifications owned or licensed by the client in connection with the operation of its business. The consultant agrees that he or she will not disclose any of the aforesaid, directly or indirectly, or use any of them in any manner, either during the term of this Agreement or at any time thereafter, except as required in the course of this engagement.

IN WITNESS WHEREOF, the parties have duly executed this Statement of Work by their respective authorized representatives.

TEAM CLOCK INSTITUTE

Will County Health Department

Signature

Signature

Steven Ritter

Printed Name

Printed Name

CEO

Title

Title

11/3/2023

Date

Date

**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-70**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**APPROVAL TO ENTER INTO A TELEPSYCHIATRY STAFFING AGREEMENT WITH
GENOA TELEPSYCHIATRY, INC.**

WHEREAS, the Behavioral Health Division of the Will County Health Department provides Pediatric Psychiatry services; and

WHEREAS, telepsychiatry staffing services may be needed to support program operations; and

WHEREAS, under the Master Staffing and Services Agreement, Genoa Telepsychiatry will, upon request throughout the three-year contract period, secure psychiatric service providers for review and consideration by Will County Health Department; and

WHEREAS, upon service provider selection, a Service Order Agreement delineating specific fees and contract terms will be presented for Board of Health approval.

NOW, THEREFORE, BE IT RESOLVED, the Will County Board of Health hereby approves the Will County Health Department to enter into the Master Staffing and Services Agreement with Genoa Telepsychiatry, Inc. from December 1, 2023 through November 30, 2026 based on the review and approval of the Will County States Attorney Office.

DATED THIS 15th day of November, 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health

MASTER STAFFING AND SERVICES AGREEMENT

THIS MASTER STAFFING AND SERVICES AGREEMENT is made and entered into as of November 13, 2023 ("Effective Date") by and between Will County Health Department ("Clinic") and Genoa Telepsychiatry, Inc, a Delaware corporation ("Genoa") (collectively the "Parties" and individually a "Party").

RECITALS

1. Clinic provides behavioral health care services at its physician clinics and other health care facilities (each a "Facility"). This provision of behavioral health care services is hereinafter defined as the "Clinic Program".

2. Genoa contracts with various behavioral healthcare providers, including, but not limited to, advance practice registered nurses and psychiatrists.

3. The Parties agree that Clinic shall exercise sole control over all of the professional health services provided by the aforementioned behavioral healthcare providers.

NOW, THEREFORE, in consideration of the premises, the mutual covenants, and agreements set forth in this Agreement, and good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties agree as follows:

ARTICLE 1 DEFINITIONS

1.1 Unless otherwise stated herein, the following definitions shall apply to this Agreement, including all exhibits and service orders referencing this Agreement (each a "Service Order"):

1.1.1 "Affiliate" means a company which controls, is controlled by, or is under common control with a part. For purposes of this definition, "control" means an ownership interest of more than fifty percent (50%) of the voting stock of any entity or the right to elect a majority of its directors.

1.1.2 "Agreement" means this Master Staffing and Services Agreement, all attached Exhibits, and all Service Orders signed by the Parties.

1.1.3 "Assigned Telepsychiatry Providers" means those Telepsychiatry Providers that Genoa arranges to provide Provider Services at a Location pursuant to the terms of a Service Order.

1.1.4 "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and its corresponding regulations, as amended from time to time.

1.1.5 "Location" means a specific site location of a Facility and/or in Remote Locations - as identified in a Service Order.

1.1.6 "PHI" means Protected Health Information, as defined in 45 CFR § 160.103, as amended.

1.1.7 "Provider Services" means behavioral healthcare services to be provided by Assigned Telepsychiatry Providers at a Location.

1.1.8 “Services” means, collectively, all Staffing Services and any other services that Clinic obtains from Genoa pursuant to this Agreement and the applicable Service Order(s).

1.1.9 “Staffing Services” means Genoa’s arranging of Telepsychiatry Providers to provide Provider Services at a Location.

1.1.10 “Telepsychiatry Providers” means those behavioral healthcare providers (including, but not limited to, advance practice registered nurses and psychiatrists) that Genoa contracts with to provide healthcare services to third-parties.

ARTICLE 2

SERVICES

2.1 **Service Orders.** From time to time, Clinic will agree to purchase and/or license and Genoa will agree to provide certain Services for one or more of the Locations and the details of such agreement shall be articulated in a fully executed Service Order, a sample of which is attached hereto as Exhibit B. Execution of this Agreement does not bind Clinic to purchase or license any particular quantity of Services unless the Parties enter into a Service Order. Each Service Order shall define the Services to be provided to Clinic and the prices and terms applicable to them. To the extent the terms of a Service Order conflict with the terms of this Agreement, the terms of the Master Staffing Services Agreement shall control.

2.2 **Staffing Services.** The following shall apply when Genoa provides Staffing Services to Clinic pursuant to a Service Order:

2.2.1 *Telepsychiatry Provider Selection.*

(a) Upon Genoa’s receipt of a request from Clinic for Staffing Services, Genoa will review available Telepsychiatry Providers and provide Clinic with information regarding each Telepsychiatry Provider under consideration for the provision of Provider Services, including, as applicable, for each Telepsychiatry Provider: (i) name and contact information; (ii) resume; (iii) title (e.g., MD or DO, APRN); (iv) list of all state and federal (as applicable) licenses, registrations, accreditations, and certifications; (v) scheduling availability, including preferred appointment times; (vi) additional languages spoken (if any); (vii) healthcare settings in which the Telepsychiatry Provider has worked in (e.g., inpatient, outpatient) and number of years worked in each such setting; (viii) patient population(s) (e.g., all ages diagnosed with ADHD, bipolar, depression, etc.) with which the Telepsychiatry Provider has worked and number of years worked with each such patient population; (ix) documentation style and preferences; (x) the Telepsychiatry Provider’s experience with named electronic medical record systems and telehealth/video software; (xi) any statements provided by the Telepsychiatry Provider to explain any licensure/certification/accreditation deficiencies or other issues (if any); and (xii) any statements provided by the Telepsychiatry Provider to explain any malpractice (if any). All information provided to Clinic under this Section 2.2.1(a) by Genoa is based on information self-reported by the Telepsychiatry Provider to Genoa.

(b) After having the opportunity to interview the presented Telepsychiatry Providers, Clinic will notify Genoa of the Telepsychiatry Provider it has selected for the provision of Provider Services (the “Assigned Telepsychiatry Provider”) via written notice.

2.2.2 *Credentialing & Licensing; Privileging.*

(a) Clinic remains solely responsible for credentialing and privileging – as Clinic deems necessary and in accordance with the policies, procedure, and requirements solely dictated by Clinic – the Assigned Telepsychiatry Providers. For the avoidance of doubt, should Clinic determine that a background check (which may include fingerprinting, and/or drug screening) is required as a part of or in addition to the credentialing and privileging activities, Clinic shall be responsible for facilitating and paying for such background checks. To assist Clinic in engaging in such credentialing and privileging activities, Genoa shall work with the Assigned Telepsychiatry Provider to provide Clinic with the documentation necessary for Clinic to complete credentialing and privileging.

(b) Genoa shall facilitate submission of necessary professional and prescribing license applications for the Assigned Telepsychiatry Provider (as required in accordance with the terms of the Service Order.

(c) Genoa makes no representations or warranties about the abilities of the Assigned Telepsychiatry Provider. Clinic shall be solely responsible for determining whether the Assigned Telepsychiatry Provider has the requisite qualifications, authority, and abilities to provide the Provider Services.

(d) Clinic's sole recourse against Genoa in the event that Clinic makes a determination that it shall not credential and/or privilege the Assigned Telepsychiatry Provider for any reason is to request that Clinic identify an alternative Telepsychiatry Provider in accordance with the terms set forth in Section 2.2.2(e).

(e) If after completion of its credentialing and privileging activities, Clinic makes the determination that the Assigned Telepsychiatry Provider does not (in its determination) possess the requisite qualifications, abilities, and/or authority to perform the Provider Services, Clinic shall immediately notify Genoa of the same in writing. Upon receipt of the same, Genoa shall use good faith effort to present alternative Telepsychiatry Providers to Clinic for Clinic's consideration and review pursuant to the terms set forth in Section 2.2.1 above. Either Party may terminate or amend (as needed) the applicable Service Order

2.2.3 Implementation. Upon the execution of a Service Order and following the steps set forth in Section 2.2.2 above, the Parties shall engage in the following implementation activities (the "Implementation Activities"):

(a) Genoa shall assist the Assigned Telepsychiatry Provider(s) – in partnership with Clinic – in updating the Assigned Telepsychiatry Provider's Council for Affordable Quality Healthcare profile, as needed.

(b) With the cooperation of Clinic (which shall include, but not be limited to, the provision of and/or access to reasonably requested information), Genoa shall evaluate workflows applicable to the provision of Provider Services at the applicable Location to assess whether any changes to such workflows may be necessary to allow for the efficient and effective provision of the Provider Services. If necessary, Genoa shall suggest changes to workflows for Clinic's consideration and will partner with Clinic in finalizing (in a written form mutually agreeable to both Parties) workflows applicable to the provision of Provider Services.

(c) To the extent one or more of the Assigned Telepsychiatry Providers is an advanced practice nurse practitioner, Genoa shall assist Clinic in getting the necessary (as required by applicable law) collaborative practice agreement(s) completed.

(d) Clinic shall provide each Assigned Telepsychiatry Provider with the necessary orientation and training (including, but not limited to, any and all training required pursuant to Section 2.2.9(c)) to provide the Provider Services at the applicable Location. Clinic shall compensate Genoa for any time that each Assigned Telepsychiatry Provider may spend in such orientation/training programs pursuant to the terms of the applicable Service Order.

(e) Genoa will work with the Assigned Telepsychiatry Provider to ensure the Assigned Telepsychiatry Provider has the required technological hardware equipment (e.g., hardware equipment for video and documentation) – as such required equipment is communicated to Genoa by Clinic – in order to provide the Provider Services. Clinic's obligations with respect to necessary Platforms are as set forth in Section 2.2.9 below.

2.2.4 Control by Clinic. The Parties agree that Clinic shall exercise sole control over all of the Provider Services provided by the Assigned Telepsychiatry Providers pursuant to the terms of this Agreement. Clinic shall exercise the same degree of control of such Provider Services conducted by the Assigned Telepsychiatry Providers as Clinic would if the Assigned Telepsychiatry Providers were directly employed by Clinic, including the right to discipline or terminate (in accordance with the terms of this Agreement) Assigned Telepsychiatry Providers from providing services through Clinic and the Locations. Clinic must maintain such direction and control over the Assigned Telepsychiatry Providers as needed to conduct its business and without which Clinic would be unable to conduct its business, discharge any fiduciary responsibility it may have, or comply with any applicable licensure requirements. For the avoidance of doubt, the Parties agree that Genoa will have no authority, directly or indirectly, to control the Provider Services provided by the Assigned Telepsychiatry Providers pursuant to the terms of this Agreement.

2.2.5 Intentionally Omitted

2.2.6 Right to Exclude/Right to Terminate. Shall Clinic have any concerns regarding an Assigned Telepsychiatry Provider after the Assigned Telepsychiatry Provider shall have begun to provide Provider Services, the following terms shall apply: Clinic shall immediately notify Genoa of the same in writing ("Concern Notification"). Upon receipt of a Concern Notification, Genoa and Clinic shall make a good faith effort for a period of ten (10) business days to resolve or mitigate Clinic's concerns to the satisfaction of Clinic (the "Mitigation Period"). Should the Clinic's concerns not be mitigated to satisfaction of Clinic at or before the conclusion of the Mitigation Period, Clinic shall have the right to exclude such Assigned Telepsychiatry Provider from providing Provider Services upon sixty (60) days prior written notice to Genoa (the "Termination Notice"). (For the avoidance of doubt, the 60 day notice period referenced in this Section 2.2.6 starts when the Termination Notice is provided to Genoa in compliance with Section 9.5 below.) Upon Genoa's receipt of such Termination Notice, Genoa shall work with Clinic to arrange for a replacement Telepsychiatry Provider as soon as reasonably possible. Should Genoa not be able to arrange for a replacement Telepsychiatry Provider acceptable to Clinic, either Party may terminate and/or amend the applicable Service Order as needed. For the avoidance of doubt, Clinic's exclusion of any Telepsychiatry Provider hereunder does not terminate any particular Service Order and/or the Agreement.

2.2.7 Qualifications of the Assigned Telepsychiatry Providers.

(a) In accordance with Section 2.2.1 and Section 2.2.2 above, Genoa will supply Clinic with Telepsychiatry Providers who possess all state and federal licenses, registrations, accreditations, and certifications necessary to provide the Provider Services (including, but not limited to, ability to participate in the Medicare and Medicaid (or state equivalent) programs).

(b) During the term an Assigned Telepsychiatry Provider is providing Provider Services, Genoa shall notify Clinic in writing within seven (7) calendar days of Genoa's actual knowledge of any of the following matters:

- (i) Any action taken by any governmental authority to restrict, suspend, or revoke such Assigned Telepsychiatry Provider's license, certification or other approvals to provide the Provider Services, including, without limitation, any suspension or exclusion from participation in any federal healthcare program.
- (ii) Any disciplinary action involving such Assigned Telepsychiatry Provider by any administrative agency or accreditation body which directly relates to the provision of Provider Services.

2.2.8 Insurance and Payments to Assigned Telepsychiatry Providers. Genoa shall arrange for the following activities with respect to each Assigned Telepsychiatry Provider:

(a) Processing and payment of any amounts owed to Assigned Telepsychiatry Providers from Genoa's own accounts.

(b) Collection, reporting and payment of applicable federal, state and local payroll taxes (if applicable) from Genoa's own accounts.

(c) Withholding from amounts to be paid to the Assigned Telepsychiatry Provider all amounts that Genoa is required to withhold (if any) under all applicable federal, state, and local laws.

(d) Maintenance, as long as required by applicable law, of professional liability insurance of \$5,000,000 per occurrence \$5,000,000 in the aggregate, covering the sole negligent acts or omissions which may give rise to liability for Provider Services provided under this Agreement; provided, however, that such amounts may vary depending on applicable state and other requirements. Genoa will give Clinic prompt written notice of any material change in insurance coverage.

2.2.9 Additional Clinic Obligations. Clinic shall provide the following at its sole cost and expense:

(a) To the extent the applicable Location is a Facility, all space, furniture, and fixtures (kept up to date and in good order and repair) as reasonably necessary for the operation of Clinic Program at a Location, including the provision of Provider Services. (For the avoidance of doubt, Clinic must provide such items at all Facilities where patients will be physically located when receiving the Provider Services. Clinic shall not be responsible for providing these items in the location where Assigned Telepsychiatry Provider is located.)

(b) All supplies, equipment, wi-fi network access, and materials necessary for operation of Clinic Program at a Location (regardless of whether that Location is a Facility or a Remote Location), including the provision of Provider Services. (For the avoidance of doubt, Clinic must provide such items at all Locations (regardless of whether the Location is a Facility or a Remote Location) where patients will be physically located when receiving the Provider Services. Clinic is not responsible for providing these items in the location where Assigned Telepsychiatry Provider is located.) Clinic shall repair, replace and maintain such items at its own cost, together with all operating manuals and bulletins pertaining to such items, as it shall deem necessary for the proper and efficient operation of Clinic Program at a Location, including the provision of Provider Services.

(c) Maintain – and provide Assigned Telepsychiatry Providers access to and appropriate training on – an electronic medical record system, e-prescribing platform, Clinic Telehealth Software (as defined below and as applicable), or other software (collectively, the “Platforms”) necessary to operate Clinic Program. For the avoidance of doubt, Clinic shall provide Assigned Telepsychiatry Providers with any licenses and/or tokens necessary to access and use the Platforms.

(d) All support services (e.g., administrative, accounting, medical record services, etc.) Clinic shall deem necessary for the proper and efficient operation of Clinic Program, including the provision of Provider Services.

(e) Services of nurses, other paramedical personnel, and other personnel as may be needed for the effective operation of Clinic Program.

(f) To the extent the Assigned Telepsychiatry Provider shall be utilizing telehealth software supplied by the Clinic (the “Clinic Telehealth Software”):

(i) Clinic will provide and maintain (and will ensure its patients receiving Provider Services at a Remote Location (as applicable) have and maintain) all computer hardware, software, communications, wi-fi network access, equipment, and associated peripherals and support necessary to use the Clinic Telehealth Software. Any failure to perform by Genoa shall not be considered a breach of this Agreement to the extent such failure to perform results from Clinic’s failure to meet its obligations in this Section 2.2.9(f)(i).

(ii) Clinic shall be solely responsible for (A) ensuring each patient accessing and receiving Provider Services (whether at a Facility or a Remote Location) have the necessary working access to and use of the Clinic Telehealth Software throughout the duration of the provision of such Provider Services; and (B) for otherwise administering each patient’s use of its Clinic Telehealth Software. Any failure to perform by Genoa shall not be considered a breach of this Agreement to the extent such failure to perform results from Clinic’s failure to meet its obligations in this Section 2.2.9(f)(ii).

(iii) To the extent Clinic’s patients are receiving Provider Services at a Remote Location, Clinic is solely responsible for training its

patients on use of the Clinic Telehealth Software and for providing any technical and other support assistance related to use of the Clinic Telehealth Software that is needed by the patients before, during and/or after the provision of Provider Services.

2.2.10 Additional Support Services. To support the provision of the Staffing Services, Genoa shall provide Clinic with the following:

(a) Annually during the Term, Genoa shall virtually meet (on a date and at a time mutually agreeable to both Parties) with representatives of Clinic's executive leadership (as such leadership members are selected by Clinic) to review the Services provided under the Agreement.

(b) No more frequently than monthly during the Term, Genoa shall virtually meet with members of Clinic's staff (as such members are selected by Clinic) to discuss workflow optimization and successes associated with the Services.

(c) Genoa shall assign a customer success manager to Clinic who will be available virtually (phone and/or email) to answer questions and address needs that may arise in relation to the success of the provision of the Services.

2.2.11 Reporting Obligations. Upon the execution of a Service Order, the Parties will mutually agree on any reporting obligations the Clinic shall be required to meet.

ARTICLE 3 FEES; BILLING

3.1 Fees.

3.1.1 Clinic shall pay Genoa the fees set forth in each applicable Service Order.

3.1.2 At least sixty business (60) days prior to the anniversary of the effective date of each Service Order (the "Anniversary Date"), Genoa shall send Clinic information on any increases to the fees set forth in the Service Order (the "Fee Notice"). Clinic has thirty (30) business days (the "Response Period") from its receipt of the Fee Notice to express any disagreement with the terms set forth in the Fee Notice (the "Response Notice"). Upon receipt of the Response Notice, the Parties will make a good faith effort to come to agreement on revised fee terms. Should the Parties be unable to reach agreement on revised fee terms within thirty (30) business days of Genoa's receipt of the Response Notice, Clinic shall have the right terminate the applicable Service Order, with such termination being effective on Anniversary Date. Should Clinic fail or intentionally decline to respond to the Fee Notice prior to the conclusion of the Response Period, the Parties agree that the increase to the fees set forth in the Fee Notice shall take effect as of the Anniversary Date.

3.2 Payment Terms. Clinic agrees to pay all fees invoiced by Genoa pursuant to the Illinois Local Government Prompt Payment Act.

3.3 Fair Market Value. The Parties expressly acknowledge that the compensation provided for in this Agreement has resulted from an arm's length negotiation between Genoa and Clinic, has not been determined in a manner that takes in to account the volume or value of referrals or business otherwise

generated between the Parties, and, to the best knowledge of each Party, is consistent with the fair market value of the amounts to be paid by Clinic to Genoa hereunder. The Parties further acknowledge that it has been and continues to be their intent to comply fully with all federal, state and local laws, rules, and regulations, including without limitation 42 U.S.C. § 1320-7(b) and 42 U.S.C. § 1395nn. It is not a purpose, nor is it a requirement, of this Agreement or of any other agreements between the Parties, to offer to receive any remuneration nor benefit of any nature to solicit, require, induce, or encourage the referral of any patient, payment of which may be made in whole or in part by Medicare, Medicaid, or any other federal health care program. No payment made or received under this Agreement is in return for the referral of patients or in return for the purchasing, leasing, ordering, or arranging for or recommending the purchasing, leasing, or ordering of any good, service, item or product for which payment may be made in whole or in part under Medicare, Medicaid, or any other federal health care program. Neither Party shall make nor receive any payment that would be prohibited under federal, state or local law.

3.4 Billing. Clinic shall have the sole right to contract with third-party payors (including, but not limited to, Medicare and Medicaid) and to submit claims for reimbursement and collect reimbursement from patients and third-party payors for all Provider Services provided by Assigned Telepsychiatry Providers pursuant to this Agreement. Genoa agrees that Clinic shall bill applicable payers for all Provider Services rendered by the Assigned Telepsychiatry Providers. All fees and charges for Provider Services rendered by Assigned Telepsychiatry Providers pursuant to this Agreement that are billed by Clinic and received or realized as a result of the rendition of Provider Services by the Assigned Telepsychiatry Providers during the term of a Service Order shall belong to and be paid and delivered forthwith to Clinic. Genoa will cooperate with Clinic to effectuate the billing for Provider Services hereunder.

ARTICLE 4

TERM AND TERMINATION

4.1 Term. This Agreement commences as of the Effective Date. Unless terminated as provided in this Agreement, this Agreement shall continue in effect until the later of (a) **three (3) years after the Effective Date** or (b) the expiration of all Service Orders to this Agreement (the "Term"). All Sections of this Agreement (including any Service Orders) relating to confidentiality, ownership of intellectual property, indemnification or limitations of liability, and non-solicitation shall survive the termination or expiration of this Agreement. Upon termination or expiration of this Agreement and/or the applicable Service Order (unless applicable to other in effect Service Orders), Clinic will – within thirty (30) days of the termination or expiration – will (a) return and destroy all copies of Genoa Confidential Information; and (b) provide email certification that (a) and (b) have been accomplished. Notwithstanding anything to the contrary herein and following the expiration or earlier termination of the Agreement, Clinic shall permit Genoa reasonable access to Clinic Confidential Information and any other information (including patient records) in Clinic's possession that directly relates to the Services upon reasonable notice to Clinic.

4.2 Termination.

4.2.1 If either Party materially breaches this Agreement or the applicable Service Order, then – in addition to all other rights and remedies of law or equity or otherwise – the injured party shall have the right to terminate this Agreement or the applicable Service Order impacted by such breach without any obligation or liability at any time there.

4.2.2 Except as otherwise provided for in this Agreement:

(a) Neither Party shall have the right to terminate this Agreement without cause during the Term of this Agreement.

(b) Neither Party shall have the right to terminate a Service Order without cause, unless such right is specifically granted in the Service Order. Clinic acknowledges that in such event early termination fees may apply (as detailed in the Service Order).

4.2.3 Clinic may terminate this Agreement, or may terminate any Service Order without terminating the Agreement in its entirety, immediately upon the occurrence of any of the following:

(a) The failure of Genoa to remove or replace any Assigned Telepsychiatry Provider when requested to do so by Clinic in accordance with Section 2.2.6;

(b) The investigation, charging or indictment of Genoa or any Assigned Telepsychiatry Provider for any act constituting a felony or for any crime involving the delivery of, or billing or payment for, health care items or services, except in cases where the conduct is committed by an Assigned Telepsychiatry Provider, Genoa promptly removes such Assigned Telepsychiatry Provider from the performance of any Services under this Agreement, and Genoa continues to fully perform its obligations under this Agreement; or

(c) The imposition of any restrictions or limitations by any governmental authority having jurisdiction over any Assigned Telepsychiatry Provider to such an extent that such Assigned Telepsychiatry Provider cannot engage in such Assigned Telepsychiatry Provider's professional practice unless Genoa promptly removes such Assigned Telepsychiatry Provider from the performance of any Services under this Agreement, and Genoa continues to fully perform its obligations under this Agreement.

4.2.4 Either Party may terminate this Agreement (and all Service Orders) or the relevant Service Order upon written notice to the other Party:

(a) If the other Party: (i) applies for or consents to the appointment of a receiver, trustee, custodian, or liquidator because of its inability to pay its debts as they mature; (ii) makes a general assignment for the benefit of creditors; (iii) becomes adjudicated as bankrupt or insolvent or becomes the subject of an order for relief under Title 11 of the United States Code; (iv) files a voluntary petition in bankruptcy, or a petition or an answer seeking reorganization, insolvency, readjustment of debt, dissolution or liquidation law or statute, or an answer admitting the material allegations of a petition filed against it in any proceeding under such law; or (v) suffers the filing against it of an involuntary petition seeking relief under Title 11 of the United States Code, and any such action remains unremedied for ninety (90) consecutive days;

(b) An order, judgment or decree is entered, without the application, approval or consent of the other Party, by any court of competent jurisdiction, approving a petition seeking reorganization or appointing a receiver of such company or substantially all of the assets of such company, and such order, judgment or decrees continues unstayed and in effect for any period of sixty (60) consecutive days; or

(c) If any certificate of authority, license or other registration permitting a Party to operate is revoked or suspended by order of the appropriate local, state or federal agency and such order continues unstayed and in effect for a period of ninety (90) days provided such loss is not the result of the terminating Party's performance or failure to perform under this Agreement.

ARTICLE 5 STATUTORY COMPLIANCE

Notwithstanding any other provisions of this Agreement, if the governmental agencies which administer Medicare or Medicaid, or any other payor, or any other federal, state or local governmental agency passes, issues, interprets or promulgates any law, rule, regulation, standard or interpretation at any time while this Agreement is in effect which prohibits, restricts, limits or in any way materially adversely affects either Party's rights or obligations hereunder, either Party may give the other Party notice of intent to amend this Agreement to the satisfaction of the noticing Party, to compensate for such prohibition, restriction, limitation or change; provided, however, that the reduction in Medicare or Medicaid reimbursement rates shall not give rise to the right to send any such notice of intent to amend. If the Parties do not or cannot mutually agree to amend this Agreement in writing within thirty (30) days (the "Negotiation Period") after said notice is given, then either Party may elect to terminate this Agreement (with an effective date of such termination being thirty (30) days after the conclusion of the Negotiation Period) pursuant to the terms set forth in Article 4, provided, however, that if the implementation of such law, rule, regulation, standard or interpretation is stayed on account of any administrative appeal or any suit filed in a court of competent jurisdiction, the right to amend or terminate as set forth above shall also be stayed during the period of such stay.

ARTICLE 6 NON-SOLICITATION

6.1 Non-Solicitation; Permanent Placement.

6.1.1 Except as provided in this Section 6.1 and while this Agreement is in effect and for a period of two (2) years thereafter (the "Restricted Period"), Clinic will not (and it will cause its affiliates, owners, and employees to not) directly or indirectly contact, approach, or solicit for the purpose of offering employment to or otherwise hiring (whether as an employee, consultant, agent, independent contractor, or otherwise) or hire any Assigned Telepsychiatry Provider that at any point during the Term has provided Provider Services to Clinic without the express written consent of Genoa. Generalized solicitations, such as job postings and newspaper advertisements, shall not be considered to be "soliciting" under this section.

Genoa may release Clinic from the restrictions of this Section 6.1.1 upon payment of all applicable fees and charges due to Genoa under Section 6.1.2 below

6.1.2 If Clinic offers to employ or otherwise retain any Assigned Telepsychiatry Provider during the Restricted Period and such Assigned Telepsychiatry Provider accepts an offer from Clinic during the Restricted Period, Clinic shall pay to Genoa a placement fee in the amount of Thirty Thousand Dollars and No/100ths Dollars (\$30,000.00). Any payment owed under this Section 6.1.2 shall be payable by Clinic within forty-five (45) days of the date on which the Assigned Telepsychiatry Provider becomes employed or otherwise retained by Clinic.

6.1.3 The Parties agree that the restrictions of Section 6.1.1 above and the payment obligations of Section 6.1.2 above shall not apply to any Assigned Telepsychiatry Provider who is referred to Genoa by Clinic for the purpose of having such Assigned Telepsychiatry Provider provide Provider Services at a Location pursuant to this Agreement. If any Assigned Telepsychiatry Provider presented to Clinic by Genoa is already known to Clinic through means other than Genoa, Clinic shall notify Genoa of such knowledge in writing within ten (10) business days of such presentation. If Clinic fails to so notify Genoa, Genoa shall be deemed to have made the introduction.

6.2 Injunctive Relief. The Parties recognize and agree that the restrictions contained in this Section 6 are reasonable with respect to their duration and scope and are intended to protect the legitimate professional and business interests of the Parties. The Parties acknowledge and agree that a breach of this Section 6 by the Parties mentioned in this Section shall be a material breach of this Agreement. Therefore, in the event of a violation of any restrictions set forth in this Section 6, the non-breaching Party shall be entitled to seek preliminary and permanent injunctive relief from a court of competent jurisdiction.

6.3 The restrictions set forth in this Article 6 shall survive the expiration or earlier termination of this Agreement.

ARTICLE 7 RECORDS AND CONFIDENTIALITY; HIPAA

7.1 Records and Confidentiality

7.1.1 Each Party acknowledges that in the course of performing under this Agreement, or in the course of discussing or negotiating Service Orders or future agreements between the Parties, each Party may learn confidential, trade secret, or proprietary information concerning the other Party or third-parties to whom the other Party has an obligation of confidentiality ("Confidential Information"). Without limiting the foregoing, Genoa's Confidential Information shall include, without limitation, the terms of this Agreement, financial information and employee information; information regarding Genoa products, marketing plans, business plans, customer names and lists, Services and Documentation; reports generated by or for Genoa; software tools for report creation, distribution and retrieval; and associated algorithms, developments, improvements, know-how, code (object and source), programs, software architecture, technology and trade secrets. Without limiting the foregoing, Customer's Confidential Information shall include information regarding Customer's business and information regarding Customer's patients, premiums and claims data. Confidential Information shall not include PHI, which is subject to Section 7.2 below of this Agreement.

7.1.2 Each Party agrees that (a) it will use the other Party's Confidential Information only as may be necessary in the course of performing duties, receiving services or exercising rights under this Agreement; (b) it will treat such information as confidential and proprietary; (c) it will not disclose such information orally or in writing to any third-party without the prior written consent of the other Party; (d) it will take all reasonable precautions to protect the other Party's Confidential Information; and (e) it will not otherwise appropriate such information to its own use or to the use of any other person or entity. Without limiting the foregoing, each Party agrees to take at least such precautions to protect the other Party's Confidential Information as it takes to protect its own Confidential Information. Each Party is solely responsible for all use of the other Party's Confidential Information by anyone who gains access to the Confidential Information under such Party's authorization. Upon termination or expiration (without any renewal) of this Agreement, each Party will return to the other Party or certify as destroyed all tangible items containing any of the other Party's Confidential Information that are held by that Party or its employees, agents or contractors, other than archival copies. Each Party agrees to notify the other Party if it becomes aware of any unauthorized use or disclosure of the other Party's Confidential Information.

7.1.3 If either Party believes it is required by law or by a subpoena or court order to disclose any of the other Party's Confidential Information, it shall, if legally permissible, promptly

notify the other Party and shall make all reasonable efforts to allow the other Party an opportunity to seek a protective order or other judicial relief prior to any disclosure.

7.1.4 Nothing in this Agreement shall be construed to restrict disclosure or use of information that (a) was in the possession of or rightfully known by the recipient, without an obligation to maintain its confidentiality, prior to receipt from the other Party; (b) is or becomes generally known to the public without violation of this Agreement; (c) is obtained by the recipient in good faith from a third-party having the right to disclose it without an obligation of confidentiality; or (d) is independently developed by the receiving party without reference to the other Party's Confidential Information.

7.2 Patient Information.

7.2.1 Compliance with Regulations. Each Party agrees that on or before the mandatory compliance date of any applicable administrative simplification and patient privacy regulations promulgated pursuant to the HIPAA it shall be in compliance with the applicable standards.

7.2.2 HIPAA; Patient Records

(a) Patient records relating to the operation of Clinic including, without limitation, all books of account, enrollment records, general administrative records, and patient medical records shall remain the property of Clinic.

(b) This Section 7.2.2 applies only in the event that Genoa is receiving data from or on behalf of Clinic, which constitutes PHI. The Parties hereby agree to the Business Associate ("BAA"), attached to this Agreement as Exhibit A. Unless otherwise specified in this Agreement, all capitalized terms used in this Section 7.2.2 or the BAA and not otherwise defined have the meaning established for purposes of the Privacy Rule and the Security Rule under HIPAA, as amended from time to time. Clinic agrees that each time it provides PHI to Genoa, Clinic or its data sources will retain a copy of such PHI, and Genoa shall not have possession of the only copy of such PHI, unless Genoa has agreed in writing to hold the only copy.

(c) The terms of this Section 7.2.2 and the BAA have been included based solely on the understanding by the Parties that they are required by HIPAA or other applicable laws. To the extent that any relevant provision of HIPAA is materially amended or interpreted in a manner that changes the obligations of Clinic or Genoa under this Agreement, the Parties agree to negotiate in good faith appropriate amendment(s) to this Agreement to give effect to such revised obligations..

7.3 Medicare Access to Records

. Genoa agrees to make available upon written request of the Comptroller General of the United States or the Secretary of the HHS, or any of their duly authorized representatives, this Agreement and all books, documents and records of Genoa, until the expiration of four (4) years after the services furnished under this Agreement are completed; provided, however, such access shall be permitted only to the extent necessary to verify the nature and extent of the cost of the Services provided by Genoa under this Agreement. The provision of this section shall have force and effect only to the extent that the provisions of Section 1861(v)(1)(I) of the Social Security Act, U.S. Code Section 1395x(v)(1)(I), and the regulations related thereto, are applicable to this Agreement. The provisions of this section shall not constitute a waiver of any right on the part of any Party to challenge the applicability of such provisions or to contest request

for access to specific records. Moreover, if Genoa carries out any of the duties of this Agreement through a subcontract, with a value or cost of ten thousand dollars (\$10,000) or more over a twelve-month period, with an organization related to Genoa by common control or ownership (as defined in 42 CFR 405.427(b)), Genoa agrees that such subcontract shall contain a clause to the effect that the access agreement stated in this section shall be binding upon such related organization.

ARTICLE 8 INDEMNIFICATION

8.1 Clinic Indemnification of Genoa. Clinic will indemnify and hold Genoa and its officers, directors, employees, agents, successors and assigns harmless from and against any and all claims, losses, liabilities, penalties, fines, costs, damages and related costs and expenses (including, but not limited to, reasonable attorney's fees and costs) (collectively, the "Claims") that Genoa may incur, which arise out of or related to: (a) the gross negligence or willful misconduct of Clinic and/or its Authorized Users in the performance of its obligations under this Agreement; (b) Clinic and its Authorized User's breach of this Agreement; provided that Genoa gives Clinic prompt, written notice of any such Claim, and all reasonable assistance to defend such Claim. Clinic shall not agree to settle the Claim without Genoa's written consent, provided that such consent is not unreasonably withheld, conditioned or delayed. Clinic shall have no obligation under this section if the Claim arises out of or is related to the gross negligence, willful misconduct, or breach of this Agreement by Genoa or its officers, directors, employees, agents, successors and/or assigns.

8.2 Genoa Indemnification of Clinic. Genoa will indemnify and hold Clinic, its officers, directors, employees, agents, successors and assigns harmless from and against any and all Claims that Clinic may incur, which arise out of or related to: (a) the gross negligence or willful misconduct of Genoa in the performance of its obligations under this Agreement; or (b) Genoa's breach of this Agreement; provided that Clinic gives Genoa prompt, written notice of any such Claim, and all reasonable assistance to defend such Claim. Genoa shall not agree to settle the Claim without Clinic's written consent, provided that such consent is not unreasonably withheld, conditioned or delayed. Genoa shall have no obligation under this section if the Claim arises out of or is related to the gross negligence, willful misconduct, or breach of this Agreement by Clinic or its officers, directors, employees, agents, successors and/or assigns. THE CLINIC ACKNOWLEDGES AND AGREES THAT GENOA'S INDEMNIFICATION OBLIGATIONS SET FORTH IN THIS SECTION 8.2 SHALL NOT EXTEND TO, AND GENOA SHALL NOT BE LIABLE FOR, ANY AND ALL CLAIMS RESULTING DIRECTLY OR INDIRECTLY FROM THE ACTS AND/OR OMISSIONS OF ANY TELEPSYCHIATRY PROVIDER PROVIDING PROVIDER SERVICES OR ANY OTHER SERVICES (INCLUDING, BUT NOT LIMITED TO, PROVIDER SERVICES) TO THE CLINIC, THE CLINIC'S PATIENTS, AND/OR ANY AND ALL STAFF OF THE CLINIC UNDER ANY CIRCUMSTANCES.

ARTICLE 9 MISCELLANEOUS

9.1 No Exclusion from Programs. Genoa represents and warrants to Clinic that Genoa has never been and is not currently suspended or excluded from participation in any federal health care programs, as defined under 42 USC § 1320a-7b(f), or any form of state Medicaid program. Further, to Genoa's knowledge, Genoa has no pending or threatened governmental investigations that may lead to suspension or exclusion under the aforementioned programs.

9.2 Entire Agreement; Severability; Amendments; Subcontractors. This Agreement constitutes the entire understanding between the Parties and supersedes all prior proposals, communications and agreements between the Parties relating to its subject matter. No amendment, change, or waiver of

any provision of this Agreement or terms on any Service Order or other document will be binding unless in writing and signed by both Parties. In the event one or more of the provisions of this Agreement are found to be invalid, illegal or unenforceable by a court with jurisdiction, the remaining provisions shall continue in full force and effect. Genoa may use subcontractors to perform under this Agreement, but Genoa shall remain responsible for its obligations under this Agreement.

9.3 Independent Contractors. Genoa's relationship to Clinic is that of an independent contractor. Neither Party shall be deemed to be or hold itself out as a partner, agent, employee or joint venture partner of the other Party. Nothing in this Agreement is intended nor shall be construed to allow Clinic to exercise any control or direction over the means, manner, or method by which Genoa provides the Services (other than Clinic's oversight of Provider Services, as defined in this Agreement).

9.4 Assignment. Neither Party may assign or transfer this Agreement or any of the rights or licenses granted under it without the other Party's express, prior written consent, which shall not be unreasonably withheld, conditioned, or delayed. Notwithstanding the forgoing, either Party may assign this Agreement, upon written notice to the other Party, in connection with any merger, consolidation or sale of all or substantially all of its stock or assets.

9.5 Notices. Any notices permitted or required under this Agreement shall be in writing and will be sent by certified United States mail, postage prepaid, return receipt requested, or overnight courier service, addressed to the Party as set forth below, or at a different address as a Party has notified the other Party in writing.

Genoa: 1 Penn Plaza
New York, NY 10119
Attention: Tracie Meyer

Clinic: 501 Ella Ave.
Joliet, IL 60433
Attention: Rita Gray

9.6 Force Majeure. The obligations of the Parties under this Agreement shall be suspended, to the extent a Party is hindered or prevented from complying therewith because of labor disturbances (including strikes or lockouts), acts of war, acts of terrorism, vandalism or other aggression, acts of God, fires, storms, accidents, governmental regulations, failure of Internet access or service, or any other cause whatsoever beyond a Party's control. In addition, Genoa's failure to perform under this Agreement shall be excused, and shall not be cause for termination, if such failure to perform is due to Clinic undertaking actions or failing to undertake actions so that Genoa is or would be prohibited from the due performance of any material covenant, condition or agreement contained in this Agreement.

9.7 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall be considered one and the same agreement. Additionally, electronic or digital signatures shall be accepted as a valid and legally binding, equivalent to a handwritten signature by a person with the intent to sign this Agreement.

9.8 Waiver of Breach. The waiver by either Party of a breach or violation of any provision of this Agreement shall not operate as, nor be construed to be, a waiver of any subsequent breach of the same or any other provision thereof.

9.9 Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois. Venue for this agreement shall be in the courts of the Twelfth Judicial Circuit, Will County, Illinois.

9.10 Freedom of Information Act. Genoa understands and agrees that the Will County Health Department, as a public body, is subject to and obligated to comply with the Illinois Freedom of Information Act, 5 ILCS 104/1 *et seq.*, (FOIA) and certain information with respect to the Service provided hereunder may be subject to disclosure in whole or in part under FOIA. Genoa acknowledges the requirements of FOIA and agrees to comply with all requests made by the Will County Health Department for public records (as that term is defined by Section 2(c) of FOIA) in Genoa's possession and provide the requested public records to the Will County Health Department within two (2) business days of the request being made by the Will County Health Department. In the event any legal action is instituted to enforce this Agreement or any part hereof, the prevailing party will not be entitled to attorneys' fees.

9.11 Headings. The subject headings of the Articles and Sections of this Agreement are included for purposes of convenience only and will not affect the construction or interpretation of any of its provisions.

9.12 Corporate Authority. The individuals executing this Agreement on behalf of, or as a representative for a corporation or other person, firm, partnership or entity, represents and warrants that he or she is duly authorized to execute and deliver this Agreement on behalf of the corporation, person, firm, partnership or other entity and that this Agreement is binding upon the entity in accordance with its terms.

9.13 Binding Effect; Rights. This Agreement shall be binding upon each Party's successors and assigns to the extent permitted by applicable law. Neither Party shall have any express or implied right or authority to assume or create any obligation or responsibility on behalf of or in the name of the other Party, except as stated herein.

9.14 Survival. Any covenant or provision herein that requires or might require performance after the termination or expiration of this Agreement, including, but not limited to, indemnities, confidentiality, settlement of accounts, and records retention and access, shall survive any termination or expiration of this Agreement.

[The remainder of this page is intentionally left blank. The signature page follows.]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date set forth in the first paragraph of this Agreement.

CLINIC

By: Elizabeth Bilotta

Its: Executive Director

GENOA

By: Tracie Meyer

Its: Director of Clinic Partnerships

EXHIBIT A

BUSINESS ASSOCIATE ADDENDUM

BUSINESS ASSOCIATE AGREEMENT

**Will County Health Department
& Community Health Center
&
Genoa Telepsychiatry, Inc.**

This BUSINESS ASSOCIATE AGREEMENT (the “BAA”) is made and entered into as of this 13th day of November, 2023 by and between Will County Health Department, a local governmental entity, organized under the laws of the State of Illinois (“Covered Entity”) and Genoa Telepsychiatry, Inc. (“Business Associate”), in accordance with the meaning given to those terms at 45 CFR §164.501. In this BAA, Covered Entity and Business Associate are each a “Party” and, collectively, are the “Parties”.

BACKGROUND

- I. Covered Entity is either a “covered entity” or “business associate” of a covered entity as each are defined under the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191, as amended by the HITECH Act (as defined below) and the related regulations promulgated by HHS (as defined below) (collectively, “HIPAA”) and, as such, is required to comply with HIPAA’s provisions regarding the confidentiality and privacy of Protected Health Information (as defined below);
- II. The Parties have entered into or will enter into one or more agreements under which Business Associate provides or will provide certain specified services to Covered Entity (collectively, the “Agreement”);
- III. In providing services pursuant to the Agreement, Business Associate will have access to Protected Health Information (PHI);
- IV. By providing the services pursuant to the Agreement, Business Associate will become a “business associate” of the Covered Entity as such term is defined under HIPAA;
- V. The Parties are committed to complying with all federal and state laws governing the confidentiality and privacy of health information, including, but not limited to, the Standards for Privacy of Individually Identifiable Health Information found at 45 CFR Part 160 and Part 164, Subparts A and E (collectively, the “Privacy Rule”); and
- VI. Both Parties intend to protect the privacy and provide for the security of PHI disclosed to Business Associate pursuant to the terms of this Agreement, HIPAA and other applicable laws.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein and the continued provision of PHI by Covered Entity to Business Associate under the Agreement in reliance on this BAA, the Parties agree as follows:

1. **Definitions.** For purposes of this BAA, the Parties give the following meaning to each of the terms in this Section 1 below. Any capitalized term used in this BAA, but not otherwise defined, has the meaning given to that term in the Privacy Rule or pertinent law.

A. **"Affiliate"** means a subsidiary or affiliate of Covered Entity that is, or has been, considered a covered entity, as defined by HIPAA.

B. **"Agreement"** means a written agreement (other than this Business Associate Agreement) between Covered Entity and Business Associate under which Business Associate performs services the successful completion of which necessitates access to Protected Health Information and which HIPAA defines as a "business associate".

C. **"Breach"** means the acquisition, access, use, or disclosure of PHI in a manner not permitted under the Privacy Rule which compromises the security or privacy of the PHI, as defined in 45 CFR §164.402.

D. **"Breach Notification Rule"** means the portion of HIPAA set forth in Subpart D of 45 CFR Part 164.

E. **"Data Aggregation"** means, with respect to PHI created or received by Business Associate in its capacity as the "business associate" under HIPAA of Covered Entity, the combining of such PHI by Business Associate with the PHI received by Business Associate in its capacity as a business associate of one or more other "covered entity" under HIPAA, to permit data analyses that relate to the Health Care Operations (defined below) of the respective covered entities. The meaning of "data aggregation" in this BAA shall be consistent with the meaning given to that term in the Privacy Rule.

F. **"Designated Record Set"** has the meaning given to such term under the Privacy Rule, including 45 CFR §164.501.

G. **"De-Identify"** means to alter the PHI such that the resulting information meets the requirements described in 45 CFR §§164.514.

H. **"Electronic PHI"** means any PHI maintained in or transmitted by electronic media as defined in 45 CFR §160.103.

I. **"Health Care Operations"** has the meaning given to that term in 45 CFR §164.501.

J. **"HHS"** means the U.S. Department of Health and Human Services.

K. **"HITECH Act"** means the Health Information Technology for Economic and Clinical Health Act, enacted as part of the American Recovery and Reinvestment Act of 2009, Public Law 111-005.

L. **"Individual"** has the same meaning given to that term in 45 CFR §160.130 and includes a person who qualifies as a personal representative in accordance with 45 CFR §164.502(g).

M. **"Privacy Rule"** means that portion of HIPAA set forth in 45 CFR Part 160 and Part 164, Subparts A and E.

- N. “Protected Health Information” or “PHI” has the meaning given to the term “protected health information” in 45 CFR §§164.501 and 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.
- O. “Security Incident” means the attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with system operations in an information system.
- P. “Security Rule” means the Security Standards for the Protection of Electronic Health Information provided in 45 CFR Part 160 & Part 164, Subparts A and C.
- Q. “Unsecured Protected Health Information” or “Unsecured PHI” means any “protected health information” as defined in 45 CFR §§164.501 and 160.103 that is not rendered unusable, unreadable or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the HHS Secretary in the guidance issued pursuant to the HITECH Act and codified at 42 USC §17932(h).

2. **Use and Disclosure of PHI.**

- A. Except as otherwise provided in this BAA, Business Associate may use or disclose PHI as reasonably necessary to provide the services described in the Agreement to Covered Entity, and to undertake other activities of Business Associate permitted or required of Business Associate by this BAA or as required by law.
- B. Except as otherwise limited by this BAA or federal or state law, Covered Entity authorizes Business Associate to use the PHI in its possession for the proper management and administration of Business Associate’s business and to carry out its legal responsibilities. Business Associate may disclose PHI for its proper management and administration, provided that (i) the disclosures are required by law; or (ii) Business Associate obtains, in writing, prior to making any disclosure to a third party (a) reasonable assurances from this third party that the PHI will be held confidential as provided under this BAA and used or further disclosed only as required by law or for the purpose for which it was disclosed to this third party and (b) an agreement from this third party to notify Business Associate immediately of any breaches of the confidentiality of the PHI, to the extent it has knowledge of the breach.
- C. Business Associate will not use or disclose PHI in a manner other than as provided in this BAA, as permitted under the Privacy Rule, or as required by law. Business Associate will use or disclose PHI, to the extent practicable, as a limited data set or limited to the minimum necessary amount of PHI to carry out the intended purpose of the use or disclosure, in accordance with Section 13405(b) of the HITECH Act (codified at 42 USC §17935(b)) and any of the act’s implementing regulations adopted by HHS, for each use or disclosure of PHI.
- D. Upon request, Business Associate will make available to Covered Entity any of Covered Entity’s PHI that Business Associate or any of its agents or subcontractors have in their possession.
- E. Business Associate may use PHI to report violations of law to appropriate Federal and State authorities, consistent with 45 CFR §164.502(j)(1).

3. **Safeguards Against Misuse of PHI.** Business Associate will use appropriate safeguards to prevent the use or disclosure of PHI other than as provided by the Agreement or this BAA and Business Associate agrees to implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of the Electronic PHI that it creates, receives, maintains or transmits on behalf of Covered Entity. Business Associate agrees to take reasonable steps, including providing adequate training to its employees, to ensure compliance with this BAA and to ensure that the actions or omissions of its employees or agents do not cause Business Associate to breach the terms of this BAA.
4. **Reporting Disclosures of PHI and Security Incidents.** Business Associate will report to Covered Entity in writing any use or disclosure of PHI not provided for by this BAA of which it becomes aware and Business Associate agrees to report to Covered Entity any Security Incident affecting Electronic PHI of Covered Entity of which it becomes aware. Business Associate agrees to report any such event within five business days of becoming aware of the event.
5. **Reporting Breaches of Unsecured PHI.** Business Associate will notify Covered Entity in writing promptly upon the discovery of any Breach of Unsecured PHI in accordance with the requirements set forth in 45 CFR §164.410, but in no case later than 30 calendar days after discovery of a Breach. Business Associate will reimburse Covered Entity for any costs incurred by it in complying with the requirements of Subpart D of 45 CFR §164 that are imposed on Covered Entity as a result of a Breach committed by Business Associate.
6. **Mitigation of Disclosures of PHI.** Business Associate will take reasonable measures to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of any use or disclosure of PHI by Business Associate or its agents or subcontractors in violation of the requirements of this BAA.
7. **Agreements with Agents or Subcontractors.** Business Associate will ensure that any of its agents or subcontractors that have access to, or to which Business Associate provides, PHI agree in writing to the restrictions and conditions concerning uses and disclosures of PHI contained in this BAA and agree to implement reasonable and appropriate safeguards to protect any Electronic PHI that it creates, receives, maintains or transmits on behalf of Business Associate or, through the Business Associate. Business Associate shall notify Covered Entity, or upstream Business Associate, of all subcontracts and agreements relating to the Agreement, where the subcontractor or agent receives PHI as described in section 1.M. of this BAA. Such notification shall occur within 30 (thirty) calendar days of the execution of the subcontract by placement of such notice on the Business Associate's primary website. Business Associate shall ensure that all subcontracts and agreements provide the same level of privacy and security as this BAA.
8. **Audit Report.** Upon request, Business Associate will provide Covered Entity, or upstream Business Associate, with a copy of its most recent independent HIPAA compliance report (AT-C 315), HITRUST certification or other mutually agreed upon independent standards based third party audit report. Covered entity agrees not to re-disclose Business Associate's audit report.

9. Access to PHI by Individuals.

- A. Upon request, Business Associate agrees to furnish Covered Entity with copies of the PHI maintained by Business Associate in a Designated Record Set in the time and manner

designated by Covered Entity to enable Covered Entity to respond to an Individual's request for access to PHI under 45 CFR §164.524.

B. In the event any Individual or personal representative requests access to the Individual's PHI directly from Business Associate, Business Associate within ten business days, will forward that request to Covered Entity. Any disclosure of, or decision not to disclose, the PHI requested by an Individual or a personal representative and compliance with the requirements applicable to an Individual's right to obtain access to PHI shall be the sole responsibility of Covered Entity.

10. Amendment of PHI.

A. Upon request and instruction from Covered Entity, Business Associate will amend PHI or a record about an Individual in a Designated Record Set that is maintained by, or otherwise within the possession of, Business Associate as directed by Covered Entity in accordance with procedures established by 45 CFR §164.526. Any request by Covered Entity to amend such information will be completed by Business Associate within 15 business days of Covered Entity's request.

B. In the event that any Individual requests that Business Associate amend such Individual's PHI or record in a Designated Record Set, Business Associate within ten business days will forward this request to Covered Entity. Any amendment of, or decision not to amend, the PHI or record as requested by an Individual and compliance with the requirements applicable to an Individual's right to request an amendment of PHI will be the sole responsibility of Covered Entity.

11. Accounting of Disclosures.

A. Business Associate will document any disclosures of PHI made by it to account for such disclosures as required by 45 CFR §164.528(a). Business Associate also will make available information related to such disclosures as would be required for Covered Entity to respond to a request for an accounting of disclosures in accordance with 45 CFR §164.528. At a minimum, Business Associate will furnish Covered Entity the following with respect to any covered disclosures by Business Associate: (i) the date of disclosure of PHI; (ii) the name of the entity or person who received PHI, and, if known, the address of such entity or person; (iii) a brief description of the PHI disclosed; and (iv) a brief statement of the purpose of the disclosure which includes the basis for such disclosure.

B. Business Associate will furnish to Covered Entity information collected in accordance with this Section 10, within ten business days after written request by Covered Entity, to permit Covered Entity to make an accounting of disclosures as required by 45 CFR §164.528, or in the event that Covered Entity elects to provide an Individual with a list of its business associates, Business Associate will provide an accounting of its disclosures of PHI upon request of the Individual, if and to the extent that such accounting is required under the HITECH Act or under HHS regulations adopted in connection with the HITECH Act.

C. In the event an Individual delivers the initial request for an accounting directly to Business Associate, Business Associate will within ten business days forward such request to Covered Entity.

12. Availability of Books and Records. Business Associate will make available its internal practices, books, agreements, records, and policies and procedures relating to the use and disclosure of PHI, upon request, to the Secretary of HHS for purposes of determining Covered Entity's and Business Associate's compliance with HIPAA, and this BAA.

13. Responsibilities of Covered Entity. With regard to the use and/or disclosure of Protected Health Information by Business Associate, Covered Entity agrees to:

- A.** Notify Business Associate of any limitation(s) in its notice of privacy practices in accordance with 45 CFR §164.520, to the extent that such limitation may affect Business Associate's use or disclosure of PHI.
- B.** Notify Business Associate of any changes in, or revocation of, permission by an Individual to use or disclose Protected Health Information, to the extent that such changes may affect Business Associate's use or disclosure of PHI.
- C.** Notify Business Associate of any restriction to the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR §164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.
- D.** Except for data aggregation or management and administrative activities of Business Associate, Covered Entity shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under HIPAA if done by Covered Entity.

14. Data Ownership. Business Associate's data stewardship does not confer data ownership rights on Business Associate with respect to any data shared with it under the Agreement, including any and all forms thereof.

15. Term and Termination.

- A.** This BAA will become effective on the date first written above and will continue in effect until all obligations of the Parties have been met under the Agreement and under this BAA.
- B.** Covered Entity may terminate immediately this BAA, the Agreement, and any other related agreements if Covered Entity makes a determination that Business Associate has breached a material term of this BAA and Business Associate has failed to cure that material breach, to Covered Entity's reasonable satisfaction, within 30 days after written notice from Covered Entity. Covered Entity may report the problem to the Secretary of HHS if termination is not feasible.
- C.** If Business Associate determines that Covered Entity has breached a material term of this BAA, then Business Associate will provide Covered Entity with written notice of the existence of the breach and shall provide Covered Entity with 30 days notice to cure the breach. Covered Entity's failure to cure the breach within the 30-day period will be grounds for immediate termination of the Agreement and this BAA by Business Associate. Business Associate may report the breach to HHS.

D. Upon termination of the Agreement or this BAA for any reason, all PHI maintained by Business Associate will be returned to Covered Entity or destroyed by Business Associate. Business Associate will not retain any copies of such information. This provision will apply to PHI in the possession of Business Associate's agents and subcontractors. If return or destruction of the PHI is not feasible, in Business Associate's reasonable judgment, Business Associate will furnish Covered Entity with notification, in writing, of the conditions that make return or destruction infeasible. Upon mutual agreement of the Parties that return or destruction of the PHI is infeasible, Business Associate will extend the protections of this BAA to such information for as long as Business Associate retains such information and will limit further uses and disclosures to those purposes that make the return or destruction of the information not feasible. The Parties understand that this Section 14.D. will survive any termination of this BAA.

16. Effect of BAA.

A. This BAA is a part of and subject to the terms of the Agreement, except that to the extent any terms of this BAA conflict with any term of the Agreement, the terms of this BAA will govern.

B. Except as expressly stated in this BAA or as provided by law, this BAA will not create any rights in favor of any third party.

17. Regulatory References. A reference in this BAA to a section in HIPAA means the section as in effect or as amended at the time.

18. Notices. All notices, requests and demands or other communications to be given under this BAA to a Party will be made via either first class mail, registered or certified or express courier, or electronic mail to the Party's address given below:

A. If to Covered Entity, to:
501 Ella Ave
Joliet, IL 60433

Attn: Office of Executive Director
T: 815-740-8982
E: sbaskin@willcountyhealth.org

If to Business Associate, to:
1 Penn Plaza
New York, New York 10119
Attn: Tracie Meyer
T: 502-533-3111
E: tmeyer@genoatelepsychiatry.com

19. Amendments and Waiver. This BAA may not be modified, nor will any provision be waived or amended, except in writing duly signed by authorized representatives of the Parties. A waiver with respect to one event shall not be construed as continuing, or as a bar to or waiver of any right or remedy as to subsequent events.

20. HITECH Act Compliance. The Parties acknowledge that the HITECH Act includes significant changes to the Privacy Rule and the Security Rule. The privacy subtitle of the HITECH Act sets forth provisions that significantly change the requirements for business associates and the agreements between business associates and covered entities under HIPAA and these changes may be further clarified in forthcoming regulations and guidance. Each Party agrees to comply with the applicable provisions of the HITECH Act and any HHS regulations issued with respect to the HITECH Act. The Parties also agree to negotiate in good faith to modify this BAA as reasonably necessary to comply with the HITECH Act and its regulations as they become effective but, in the event that the Parties are unable to reach agreement on such a modification, either Party will have the right to terminate this BAA upon 30-days' prior written notice to the other Party.

[The remainder of this page intentionally left blank; signatures on the following page]

In light of the mutual agreement and understanding described above, the Parties execute this BAA as of the date first written above.

By: _____ Name: Tracie Meyer
Title: Director of Clinic Partnerships, Genoa Telepsychiatry

By: _____ Name: Elizabeth Bilotta, MS, LEHP, CHMM
Title: Executive Director, Will County Health Department & Community Health Center

EXHIBIT B

FORM OF SERVICE ORDER

1. Dates:

Service Order Effective Date: November 11, 2023 ("Service Order Effective Date").

Go-Live Date: January 2, 2024 ("Go-Live Date").

2. Location(s): Joliet, IL

3. Term of Service Order: All services contracted for in this Service Order shall commence on the Go-Live Date unless stated otherwise in this Service Order. This Service Order shall remain in effect for a period of one (1) year thereafter, unless earlier terminated pursuant to the terms of the Agreement.

4. Contracted for Services: Pursuant to the terms of the Agreement and this Service Order, Genoa shall provide Clinic with the Services marked with a "√" below.



Staffing Services.



Psychiatrist (MD or DO)

Insert √ for All Applicable	Required Psychiatrist Qualifications
	Board eligible in general psychiatry
	Board eligible in another specialty Specialty: _____
	Board certified in general psychiatry
<input checked="" type="checkbox"/>	Board certified in another specialty Specialty: <u>C&A</u>
<input checked="" type="checkbox"/>	Experience with adults
<input checked="" type="checkbox"/>	Experience with children and adolescents
	Fluency in another language Language: _____
	DATA 2000 waiver certification

<input checked="" type="checkbox"/>	Other <u>Collaborating physician</u>
-------------------------------------	--------------------------------------

☒ Advanced Practice Registered Nurse

Insert <input checked="" type="checkbox"/> for All Applicable	Required Advanced Practice Registered Nurse Qualifications
<input checked="" type="checkbox"/>	Board certified Psychiatric-Mental Health Nurse Practitioner (PMHNP)
	Board certified Family Nurse Practitioner (FNP) Specialty: _____
	Certification in another specialty Specialty: _____
<input checked="" type="checkbox"/>	Experience with adults
<input checked="" type="checkbox"/>	Experience with children and adolescents
	Fluency in another language Language: _____
	DATA 2000 Waiver certification
	Other: _____

5. Contracted Hours: If Genoa shall be providing Clinic with Staffing Services (as evidenced by a “√” above), then the following shall be applicable:

The Assigned Telepsychiatry Provider shall provide Provider Services approximately 20 hours per week for the Clinic (the “Contracted Hours”). The schedule pursuant to which the Assigned Telepsychiatry Provider shall provide the Contract Hours of Provider Services shall be determined during the matching call. If requested, Genoa will provide a collaborating physician for 1-2 hours per month.

For the avoidance of doubt, the Contracted Hours do *not* include any hours that Clinic shall require the Assigned Telepsychiatry Provider to attend, engage in, or otherwise access any training (on-site/in-person or virtual) - including, but not limited to, all training on Clinic’s Platforms (collectively, “Training”). The schedule for any such Training will be mutually agreed upon by the Parties.

6. Fees: Clinic shall pay the fees articulated below for each of the Services checked above.

A. For Staffing Services:

For Psychiatrist:

For Provider Services provided by an Assigned Telepsychiatry Provider that is a psychiatrist meeting the qualifications marked with a check in Section 4 of this Service Order, Clinic shall pay Genoa an hourly rate of \$245 for such psychiatrist.

For Advanced Practice Registered Nurse:

For Provider Services provided by an Assigned Telepsychiatry Provider that is an advance practice registered nurse meeting the qualifications marked with a check in Section 4 of this Service Order, Clinic shall pay Genoa an hourly rate of \$150 for such advance practice registered nurse.

Should Clinic require the Assigned Telepsychiatry Provider to attend, engage in, or otherwise access any Training (as defined above) – Clinic shall pay Genoa the hourly rate – as set forth above – associated with the Assigned Telepsychiatry Provider for each hour the Clinic requires the Assigned Telepsychiatry Provider to attend, engage in, or otherwise access the Training. Any such Training hours will be communicated to Genoa by the Assigned Telepsychiatry Provider and Genoa shall include all amounts associated with such Trainings on the next invoice Genoa sends to Clinic in accordance with Article 3 of the Agreement.

All amounts owed under this Section 6 of this Service Order shall be paid in accordance with the payment terms set forth in Article 3 of the Agreement.

7. Reimbursement of Expenses

To the extent that Clinic requires an Assigned Telepsychiatry Provider to travel to a Facility and/or other location dictated by Clinic (the “In-Person Location”) for training, workflow development, or some other purpose related to the provision of the Staffing Services under this Service Order, Clinic shall reimburse Genoa for expenses as set forth below:

- *Travel:* Round trip travel (including all needed air and ground transportation needed) to/from Assigned Telepsychiatry Provider’s primary residence and the In-Person Location. All travel expenses must be approved by Clinic prior to confirming any needed reservations.
- *Lodging:* Lodging reimbursements shall be limited to the cost of a standard room at a hotel in the In-Person Location. If lodging is not at a hotel, the total cost of such alternative lodging may not exceed the total cost of lodging at a hotel without prior approval from Clinic.
- *Mileage:* If a personal vehicle is used, mileage shall be reimbursed at the then-current rate approved by the Internal Revenue Service.

- *Car Rentals:* If a car rental is needed, only midsize cars shall be approved for use as rental cars. Any upgrade to the same must be pre-approved by Clinic. If a rental car is used, no mileage or fuel reimbursement shall be provided.
- *Meals:* Meals are reimbursable up to N/A per Assigned Telepsychiatry Provider per day, including tax and tip.

In order to receive reimbursement for the above-listed expenses, Genoa must submit proper documentation to Clinic before Clinic will consider reimbursement of expenses. For purposes of this Service Order, proper documentation includes detailed receipts for all requested reimbursement amounts over Twenty-five dollars (\$25.00). Where pre-approval is required (as specifically noted above), Genoa must submit confirmation detailing receipt of such pre-approval.

8. Cancellation of Service Order

Either Party may terminate this Service Order pursuant to the terms set forth in Section 4.2 of the Agreement.

9. Incorporation

The Parties understand and agree that this Service Order is a part of the Agreement and by signing this Service Order, the Parties agree to its terms and conditions. All capitalized terms used in this Service Order and not otherwise defined herein shall have the meaning ascribed to such terms in the Agreement.

GENOA:

By: Tracie Meyer

Its: Director of Clinic Partnerships

CLINIC:

By: Elizabeth Bilotta

Its: Executive Director



DATES FOR THE FY2024 BOARD OF HEALTH MEETINGS

All meetings are at the
Will County Health Department
501 Ella Avenue, Joliet, IL
Community Room 1005A / 1005B

Wednesdays at 3 p.m.

January 17, 2024

February 21, 2024

March 20, 2024

April 17, 2024

May 15, 2024

June 18, 2024

July – No meeting scheduled (unless needed)

August 21, 2024

September 18, 2024

October 16, 2024

November 20, 2024

December 18, 2024

All Approved Board of Health Minutes

And

The Will County Health Department

and

Community Health Center's

Annual Report and Information Guide

Can be found on the internet at www.willcountyhealth.org.

**PERSONNEL STATUS REPORT
NOVEMBER 2023**

<u>EMPLOYEES</u>	<u>DATE</u>
<u>NEW</u>	
Latisha Hughes CHC Medical Secretary	11/13/2023
Gina Uzzardo Administration Staff Accountant	11/27/2023
Lachon Banks CHC LPN	12/11/2023
Wilnesha Booker CHC CMA	12/11/2023
<u>CONTRACTUAL EMPLOYEE</u>	
Mutengwana Kasapu-Mwaba CHC APRN-Family Medicine	10/30/2023 (8-22-22 to 8-21-24)
Efrain Flores, MD CHC Pediatrician	11/18/2023 (11-18-23 to 11-17-25)
Adwoa Ofori-Kuragu CHC APRN-BH	1/8/2024-1/7/2025 (1 st yr. of 3 yr. contract)
Whitney Lipscomb CHC APRN-BH	1/22/2024 (1 st yr. of 3 yr. contract)
<u>CONTRACTUAL</u>	
Cynthia Vera, MD CHC OB/Gyne	10/15/2023 (1 st yr. of 3 yr. contract)
West Red Oak Consultants BH Recovery Community Center Project	11/9/2023-11/30/2023
Dr. Patch BH Psychologist	12/1/2023-11/30/2024
Dr. Patch BH-402 Program Psychologist	12/1/2023-6/30/2024
Dr. Cox BH Psychologist	12/1/2023 (12-1-23 to 11-30-24)
Dr. Trum BH Psychiatrist	12/1/2023 (12-1-23 to 11-30-24)

PROMOTION

Karen Sitar-Nawa	11/13/2023
FHS	
Program Mgr. Immunization (and backup Vaccination Coordinator)	
Donald Martin	10/19/2023
BH	
Mental Health Counselor III (from MHC II)	

TEMPORARY

Ivona Keane	11/13/2023
CHC	
Medical Records Clerk (ARPA funded until 3-31-24)	

OTHER

Jacqueline Atabong	12/1/2023
BH	
Post Doctoral Psy Intern	
Mark Skelton	12/1/2023
BH	
Doctoral Psy Intern	
Darrell Troupe MD	11/30/2023 (contract ended)
BH	
Psychiatrist	
Amanda Musgrove	12/1/2023
EH	
Branch Office Facility Liaison (increased stipend from \$100 to \$150 per pay period)	
Jennifer Scanlon	12/1/2023
FHS	
Branch Office Facility Liaison (increased stipend from \$100 to \$150 per pay period)	
Jaclyn Horsley	12/1/2023
Administration	
Temp Clerk – Vital Records	
Sandra Betancourt	12/1/2023
CHC	
CMA (1 step increase per union contract)	
Ericka Burklow	12/1/2023
CHC	
CMA (1 step increase per union contract)	
Angeles DeAlba	12/1/2023
CHC	
CMA (1 step increase per union contract)	
Maritza Gonzales	12/1/2023
CHC	
CMA (1 step increase per union contract)	
Sonya Hankey	12/1/2023
CHC	
CMA (1 step increase per union contract)	
Valerie Martin	12/1/2023
CHC	
CMA (1 step increase per union contract)	
Leticia Nunez	12/1/2023
CHC	
CMA (1 step increase per union contract)	
Deanna Potochnic	12/1/2023
CHC	
CMA (1 step increase per union contract)	
Jacalyn Samoska-Barski	12/1/2023
CHC	
CMA (1 step increase per union contract)	
Steven Williams	12/1/2023
CHC	
CMA (1 step increase per union contract)	

Aina Jordan	12/1/2023
CHC	
CMA (1 step increase per union contract)	
Cynthia Vera	12/1/2023
CHC	(bilingual stipend – 6 mths.)
OB/Gyne Provider	
Anusha Moolky-Khapekar	12/1/2023
CHC	(bilingual stipend – 6 mths.)
Pediatrician	
Veronica Arauz	12/1/2023
CHC	(bilingual stipend – 6 mths.)
OB/Gyne Provider	
Efrain Flores	12/1/2023
CHC	(bilingual stipend – 6 mths.)
Pediatrician	

RETIREMENT

Robin Suhs	12/8/2023
Administration	
Administrative Clerk II	

Approved:

Billie Terrell, PhD, ACSW, President, Board of Health

Date

Recommended:

Elizabeth Bilotta, Executive Director, WCHD

Date

All eligible bargaining unit shall receive a 3.75% percent wage adjustment effective December 1, 2023, per CBA dated December 1, 2021 to November 30, 2025.