

**WILL COUNTY HEALTH DEPARTMENT  
BOH MEETING MINUTES  
August 16, 2023**

The monthly meeting of the Board of Health held at the Will County Health Department, 501 Ella Avenue, Joliet, IL was called to order at 3:00 p.m., Dr. Terrell, President presiding.

**ROLL CALL/ QUORUM PRESENT**

**MEMBERS PRESENT**

Billie Terrell, PhD., ACSW, President  
Chief Paul Hertzmann, Vice Chairman  
Edna Brass, MA, BS  
Natalie Coleman, Ed.D.  
Allison Gunnink, MBA, MT-BC  
Gary Lipinski, M.D  
Teena Mackey, Secretary  
Silvio Morales, M.D.  
Scott Soderquist, D.D.S.

**MEMBERS ABSENT**

Chief Jeffrey Carey  
Annette Parker

**STAFF PRESENT**

Elizabeth Bilotta, Executive Director, Administration  
Mary Kilbride, Executive Assistant, Administration  
Denise Bergin, Assistant Executive Director, Administration  
Dr. Rita Gray, Interim Division Director, Behavioral Health  
Mary Maragos, CEO, Community Health Center  
Stacy Baumgartner, Director of Operations, Community Health Center  
Stacey Knack, Director of Human Resources, Administration  
Sean Connors, Division Director, Environmental Health  
Georgia VanderBoegh, Division Director, Family Health Services  
Kevin Juday, Media Services Manager, Administration  
Cindy Jackson, Director of Administrative Services, Administration  
Carol Ricken, Safety & Risk Reduction Officer, Administration  
Dr. Kathleen Burke, Program Coordinator, Behavioral Health  
Dr. Robert Dutton, Health Equity Manager, Administration  
Armando Reyes, Compliance Officer, Administration  
Trisha Kautz, Laboratory Operations Director, Environmental Health  
Caitlin Daly, MAPP Program Manager, Family Health Services  
Barb Agor, EP&R Specialist, Administration  
James Budrick-Diaz, Community Health Educator, Family Health Services  
Betsy Cozzie, Program Coordinator, Family Health Services  
Stacey Morris-Jones, Outreach Specialist II, Family Health Services  
Joan Stefca, Community Health Educator, Family Health Services  
Muneeza Azher, Program Manager, Family Health Services  
Lauren Glossett, HR Intern, Administration  
Christine Foster, APRN, Community Health Center

**OTHERS PRESENT**

Toni Renken, Assistant State's Attorney  
Alan Dyche, Representing Governing Council

**PLEDGE OF ALLEGIANCE**

## PRESIDENT'S COMMENTS

Dr. Terrell welcomed everyone to the meeting.

## EXECUTIVE DIRECTOR'S COMMENTS

- Ms. Bilotta recognized the HR department who had given manager/staff training earlier in the day; 36 individuals attended this training.
- The Health Department had some active shooter drills.
- We went out to formal bid for two ARPA projects.
- We attended a community meeting re: blasting at the Richards Street quarry which is very close to our building.
- We finalized plans for an Operational Assessment at the Community Health Center which will start on 9/11/23.
- We had SUPRA (Substance Use Prevention & Recovery) come in to do an audit.
- We have CARF audit coming soon.
- We submitted hopefully our final FY24 budget to the County and will bring that to the BOH next month.
- Ms. Bilotta recognized staff retiree Christine Foster, APRN, 8 years of service.

## PUBLIC COMMENTS FOR AGENDA ITEMS ONLY – NONE

## APPROVAL OF BOARD OF HEALTH MINUTES

Moved to approve the June 21, 2023, regular meeting minutes as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Gunnink
<b>SECONDER:</b>	Ms. Mackey
<b>AYES:</b>	Dr. Terrell, Ms. Brass, Ms. Coleman, Ms. Gunnink, Dr. Lipinski, Ms. Mackey, Dr. Soderquist
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	Chief Hertzmann, Dr. Morales

## TREASURER'S REPORT AND DEPARTMENT FINANCIAL REPORTS

Ms. Bergin provided a detailed explanation of the financial reports including revenue, expenditures, and cash reports for the month of June. The Board of Health moved to approve the Treasurer's Report and Department Financial Reports for the month of June 2023 as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Hertzmann
<b>SECONDER:</b>	Ms. Coleman
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Brass, Ms. Coleman, Ms. Gunnink, Dr. Lipinski, Ms. Mackey, Dr. Morales, Dr. Soderquist
<b>NAYES:</b>	None

## TREASURER'S REPORT AND DEPARTMENT FINANCIAL REPORTS

Ms. Bergin provided a detailed explanation of the financial reports including revenue, expenditures, and cash reports for the month of July. The Board of Health moved to approve the Treasurer's Report and Department Financial Reports for the month of July 2023 as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dr. Morales
<b>SECONDER:</b>	Dr. Lipinski
<b>AYES:</b>	Dr. Terrell, Chief Hertzmann, Ms. Brass, Ms. Coleman, Ms. Gunnink, Dr. Lipinski, Ms. Mackey, Dr. Morales, Dr. Soderquist
<b>NAYES:</b>	None

## REPORTS FROM DIVISIONS

*Reports were provided in the packet by the Executive Director, Chief Executive Officer, Chief Medical Officer, Division Directors, EPR Coordinator, and Media Services Manager.*

### Ms. Jackson - Director of Administration (Presented Monthly Reports for the month of July/August)

- Ms. Jackson spoke of the Employee Parking Policy updated to include additional campus safety measures, including the parking lot speed limit, time limits for charging an electric vehicle (4 hours), yielding to pedestrians, and to outline no parking zones for agency staff.

- Ms. Jackson spoke of the Call Recording Policy being updated to include additional areas (Immunizations and WIC) of the agency that will utilize call recording.
- Delivery & Vendor Access Policy is a new safety policy that outlines protocols for in-building access by non-employees, delivery services and contracted vendors.

**Dr. Dutton – Health Equity Manager updates:**

- Two new Health Navigators have joined the Health Equity team.
- As a team we have conducted 15 offsite events providing COVID-19 test kits, PPE equipment, WCHD resource guides, and generated 85 Well-Being Surveys.
- In the month of July, a Uniform Notice of Funding Opportunity for ARPA funding to 10 Community-Based Organizations with an award amount of \$15k was submitted. Of the 10 Community-Based Organizations, 8 completed the application for funding and were awarded the grant that will be disbursed in two payments.
- In the last two months, the Health Equity Manager has been meeting with community leaders to discuss community engagement events and opportunities. He has been in meetings with two townships interested in a large-scale community engagement event called “Live-Well”. These events will bring together communities and families to meet with health care professionals, employers, vendors, food trucks, their elected officials, and fun activities for the kids.

**Dr. Gray – Interim Director of BH (Presented Monthly Reports for the month of July/August)**

Dr. Gray provided recaps of the items in her report including:

- The deposits for the month of June totaled \$240,278.99 and for the month of July \$384,810.18. Total for the 2 months is \$625,089.17.
- 6 out of 6 positions have been filled in the Adult Program. The waitlist has been cleared and all clinicians are accepting new clients.
- 6 out of 6 positions have been filled in the Child & Adolescent Program. There are no wait times for therapy. Child psychiatry wait time is one week.
- During July, a third new client orientation group was added to meet the demand and to offer an additional day for client convenience.
- Staff have been training the Will County Sheriff Deputies to carry and use Naloxone (Narcan) to prevent overdose deaths. In addition, the staff also delivered 150 boxes of Narcan (provided by the state) to the States Attorney’s office and trained staff there ranging from Administration to the Attorneys.
- The Clinical Training Program is awaiting the final decision from the American Psychological Association on accreditation. Notification is expected mid-August. We are welcoming 21 students who will begin their training for the academic year 2023 to 2024 on August 21, 2023.
- The Commission on Accreditation of Rehabilitation Facilities (CARF) is scheduled to conduct its triennial survey on September 27-29, 2023. The Behavioral Health Services division of the Will County Health Department is an accredited organization under CARF International, an independent, nonprofit accreditor of health and human service providers.

**Dr. Burke – Program Coordinator of Substance Use Initiatives - Behavioral Health Division**

- Ms. Burke spoke of the distribution of 4996 boxes of Narcan which tripled from last year.
- Our overdose deaths are trending the same as last year.
- A mandate went out that all Will County Court Room officers have a brief training in Narcan. 220 boxes of Narcan were handed out to the individuals working in the courthouse and the States Attorney’s office.
- This is National Overdose Awareness Month.

**Ms. Maragos – CEO CHC (Presented Monthly Reports for the month of July/August)**

Ms. Maragos provided a recap of the items in the report including:

- The Will County Board, BOH, and Governing Council have approved the awarding of the Pharmacy Services Agreement (PSA) for Genoa/Optum Pharmacy. This agreement sets the terms for participation in our 340B discount pharmacy program. Genoa currently awaits approval of applications for state and federal licensing. Once the licenses are obtained, we can register them with HRSA as an official site for inclusion in our 340B program.
- The IL Dept. of Public Health awarded the CHC \$250,000 per year for 2 years for family planning services. This is \$10,000 per year more than our previous funding. With it we can provide visits for family planning, testing for sexually transmitted infections, health education, and supply contraceptives to uninsured patients. Minors at least 12 years old can be seen without parental permission. On August 23-24, we expect 2-3 site visitors to audit our compliance with this program.
- The Governing Council agreed to renew our Agreement with Midwestern University for Optometry services. Soon we hope to add optometry services at Brooks Middle School, which has been added as a service site on the new Agreement. As of June 30, 2023, we have provided optometry care to 2,066 patients since program inception.
- In efforts to ensure all have access and maintain health coverage, the Illinois General Assembly passed legislation directing the IL Dept of Insurance to establish a State Based Exchange (SBE) by plan year 2026. The full state-based marketplace goes live for

plan year 2026, and consumers will start enrolling via the Illinois platform during the ACA Marketplace Open Enrollment Period beginning November 1, 2025.

- A back-up Walgreens pharmacy was added to CHC site location and to our list of pharmacies included in our 340B program. This was approved by the Governing Council.
- An outside agency, Employee Network Incorporated, will be performing an operational assessment of the Community Health Center during the second week of September. It will include surveys of staff and management with analysis to address key objectives, performance, development/training, talent gaps, leadership structure, level of engagement, communication/transparency, and organizational employee support.

- *Ms. Brass questioned the Walgreens specialty Pharmacy? Ms. Maragos explained it is a specialty pharmacy which CHC was looking to include one specific medication which is a long-acting injection for PREP to prevent HIV. We previously had to get this medication from Waukegan and this Walgreens is much closer.*

#### **Chief Medical Officer – CHC (Presented Reports for the month of July/August)**

Dr. Byrd's report was shown and reviewed.

#### **Mr. Conners – Director of EII (Presented a Monthly Report for the month of July/August)**

Mr. Conners provided a recap of the items in the report including:

- There was a voluntary recall of 2.75-ounce package of ONO Vegan Blueberry Muffin Protein Overnight Oats because it may contain undeclared milk. No illnesses have been reported to date.
- As of July 18, 2023, a total of 10 outbreak-associated cases of Hepatitis A have been reported from four states. Based on epidemiological data collected by CDC, 10/10 people became ill after eating frozen organic strawberries.
- The EH Division responded to two separate incidents reported via the answering service that required after hours investigations by a sanitarian. In both cases, both facilities were able to reopen once cleaned up and re-inspected.
- The EH lab numbers have increased 5,713 from the last year fiscal year numbers at this time. The EH lab anticipates these numbers will increase in the next fiscal year because the lab will be staffed with two full-time samplers.
- The EH division underwent their program review from the Illinois Department of Public Health (IDPH) for the Private Sewage Disposal Program and the Private Water Program on July 26, 2023. We passed both program reviews.
- The Will County Health Department received seventy-seven (77) Freedom of Information Act (FOIA) Requests in the months of June & July. The Environmental Health Division received and completed seventy-five (75) of those FOIA requests. The other two (2) FOIA requests were completed by Administration.
- Mr. Conners spoke of the summer interns completing their intern program.
- Mosquitoes testing positive for West Nile virus were discussed.

#### **Ms. VanderBoegh – Director of FHS (Presented Monthly Reports for the month of July/August)**

Report of FHS' activities were provided in the packet for the Board's review.

- The WIC Management Evaluation/Quality Assurance review is completed every two years. For this review, 139 criteria were reviewed. Findings showed 131 of these criteria were met, 6 criteria were not met and 2 criteria were not evaluated. Our WIC Management staff has already completed the corrective action plan for the 6 unmet criteria and our WIC Coordinator, Patricia Krause, will be submitting the corrective action plan early next week to our Regional Nutritionist Consultant.
- In June, WIC Nutrition Specialist Alyssa Densberger achieved her goal of becoming an International Board-Certified Lactation Consultant (IBCLC).
- In July, staff attended the NACCHO360 Conference in Denver, and participated in several educational sessions and discussions.
- In June and July 2023, we saw an increase in the number of clients at our Joliet Immunization Clinic, compared to June and July 2022. We believe the increase is partially due to the increase of children being referred to us from Duly Medical Group which no longer accepts Medicaid for immunizations. Discussion took place.
- Healthcare-associated infections (HAIs) are a persistent and growing threat to the health of our communities. To meet this threat head-on, more local health departments (LHDs) are building their capacity for HAI prevention and response using various strategies and tools. Certification in Infection Control (CIC) is a valuable tool for LHD HAI prevention and response as this will demonstrate proficiency in the subject. Two CD staff were awarded a scholarship to become Certified in Infection Control. Both have completed their curriculum. One has passed her exam and the second staff person is preparing to sit for the exam.

#### **Ms. Weber - Emergency Preparedness and Response (EP&R) Coordinator (Presented Monthly Reports for the month of July/August)**

Report of EP&R's activities were provided in the packet for the Board's review.

- Ms. Weber spoke of the active shooter exercises that took place at the Health Center and NBO. A survey was sent out to all participants. Overall, there was a very positive response.
- During the months of June and July, we distributed 816 Intelliswab tests to 2 different partner agencies/businesses and currently have 60 Binax tests and 144 Intelliswab tests on hand.

- The MRC (Medical Reserve Corp) assisted at the WCHD hosted Mobile Drive-Thru food pantries here on our main campus where members from the community could come to pick up free groceries.
- *Dr. Terrell questioned about COVID shots and RSV shots? Ms. Weber stated the COVID shot booster will be available late fall (late September, early October) and we will be getting the RSV shot at the HD in the near future.*
- *Ms. Mackey spoke about the situation in Hawaii and questioned if the HD keeps up with any new developments happening in the world. She questioned if we keep up with what went well and what did not? Ms. Weber stated she is continuously watching the news and goes to an annual conference to keep up with situations and events.*

**Mr. Juday - Media Services Manager (Presented Monthly Report for the month of July/August)**

Mr. Juday provided a recap of the items in the report including:

- Mr. Juday spoke of a new brochure on the Environmental Health laboratory services, a handout on disinfecting wells, a handout on nitrate/nitrite, and an updated Family Health Services trifold brochure. Behavioral Health and Substance Use Treatment services brochure is currently being worked on.
- Media Services has used our social media to promote awareness and knowledge of Lyme disease & other tick-borne illnesses, summer food safety, rabies awareness and Alzheimer's & Brain Awareness month.
- An article was written reminding residents of how to prevent foodborne illnesses.
- The Community Health Center has been honored for Excellence in Transforming Patient Outcomes from CAREMINDr. The WCCHC received the honor for its Hypertension Control Program in response to a US Dept of Health and Human Services FY21 National Hypertension Control Initiative.
- A news release was issued regarding the mosquitoes testing positive in the Will County areas. No human cases of West Nile virus have been reported so far this year.
- The WCCHC celebrated National Health Center Week from August 6-12 with a full schedule of events open to the public.

Division Statistical Reports were displayed.

**OLD BUSINESS – NONE**

**NEW BUSINESS**

**RESOLUTION #23-42 APPROVAL OF QUALITY ACHIEVEMENT BONUSES FOR COMMUNITY HEALTH CENTER**

The Will County Board of Health formed a Compensation Committee in September 2020 to examine the compensation of Community Health Center providers. The 2022 bonuses incentivized the providers to meet their measures in 2022 and therefore create an improved quality of care. 21 of the 25 Community Health Center providers exceeded at least one quality measure goal for 2022.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dr. Lipinski
<b>SECONDER:</b>	Ms. Mackey
<b>YEAS:</b>	Dr. Terrell, Chief Hertzmann, Ms. Brass, Ms. Coleman, Ms. Gunnink, Dr. Lipinski, Ms. Mackey, Dr. Morales, Dr. Soderquist
<b>NAYS:</b>	None

**RESOLUTION #23-43 APPROVAL FOR TRANSFER OF FUND FOR THE COMMUNITY HEALTH CENTER**

The Community Health Center of the Will County Health Department continues to struggle recruiting and retaining certified medical assistant and licensed practical nurse staff positions and temporary agency staff are utilized in an attempt to maintain staffing level necessary for operations. Additional funding is needed in the temporary contractual budget code to support on-going expenses until adequate staffing levels are achieved.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Coleman
<b>SECONDER:</b>	Ms. Gunnink
<b>YEAS:</b>	Dr. Terrell, Chief Hertzmann, Ms. Brass, Ms. Coleman, Ms. Gunnink, Dr. Lipinski, Ms. Mackey, Dr. Morales, Dr. Soderquist
<b>NAYS:</b>	None

**RESOLUTION #23-44 APPROVAL OF A REVISED COMMUNITY HEALTH CENTER PROVIDER PAY SCHEDULE**

The CHC employs exempt medical, dental, and behavioral health service providers; and the exempt provider staff are not a part of the existing labor union bargaining unit and therefore are not covered under the Collective Bargaining Agreement; and the Provider Pay Schedule is reviewed and revised as necessary to successfully recruit and retain provider staff.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Hertzmann
<b>SECONDER:</b>	Dr. Morales
<b>YEAS:</b>	Dr. Terrell, Chief Hertzmann, Ms. Brass, Ms. Coleman, Ms. Gunnink, Dr. Lipinski, Ms. Mackey, Dr. Morales, Dr. Soderquist
<b>NAYS:</b>	None

**RESOLUTION #23-45 APPROVAL OF ILLINOIS PRIMARY HEALTH CARE ASSOCIATION ANNUAL MEMBERSHIP DUES**

The Will County Community Health Center is an active member of the Illinois Primary Health Care Association and launched an “Invest to Advance Campaign” and announced dues increase to support the new initiatives.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Brass
<b>SECONDER:</b>	Ms. Mackey
<b>YEAS:</b>	Dr. Terrell, Chief Hertzmann, Ms. Brass, Ms. Coleman, Ms. Gunnink, Dr. Lipinski, Ms. Mackey, Dr. Morales, Dr. Soderquist
<b>NAYS:</b>	None

- *Dr. Lipinski questioned if this is just for FQHC's? Ms. Maragos stated there are some exceptions but for the most part it is only for FQHC's.*

**RESOLUTION #23-46 APPROVAL FOR STUDENT LOAN REPAYMENT PROGRAM GRANT APPROPRIATION (CHC)**

The Community Health Center received an Illinois Department of Public Health Student Loan Repayment Program grant to provide funds for a specified licensed practitioner for educational loans. The award of \$25,000 provides funding to support an established schedule of quarterly payments to the named practitioner in return for providing full time services. The grant period is May 1, 2023 – April 30, 2025.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Gunnink
<b>SECONDER:</b>	Dr. Lipinski
<b>YEAS:</b>	<b>Motion</b> was made by Chief Hertzmann and <b>seconded</b> by Dr. Morales to use the previous roll call
<b>NAYS:</b>	None

- *Dr. Morales questioned if there is a requirement that they have to stay here for a specific amount of time? Ms. Bergin stated that there is a specified time and if they leave the agency, the money will go back to the State.*

**RESOLUTION #23-47 APPROVAL FOR SURPLUS EQUIPMENT**

The Will County Health Department requires the disposal and/or recycling of two non-working vaccine transport coolers for the immunization program of the Family Health Services Division and medical equipment, office equipment, furniture, and other miscellaneous items for the Community Health Center.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Gunnink
<b>SECONDER:</b>	Ms. Coleman
<b>YEAS:</b>	<b>Motion</b> was made by Chief Hertzmann and <b>seconded</b> by Dr. Lipinski to use the previous roll call.
<b>NAYS:</b>	None

**RESOLUTION #23-48 APPROVAL TO EXECUTE A COMMUNICATIONS MANAGEMENT AGREEMENT WITH THE FOURCE GROUP**

The Will County Health Department provides health information and education to the general public and specific groups. Funding was secured through the American Rescue Plan Act of 2021 (ARPA) State and Local Fiscal Recovery funding to support public health media communications and additional media campaign and outreach initiatives may be funded by various grant programs throughout the term of this agreement.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Chief Hertzmann
<b>SECONDER:</b>	Ms. Mackey
<b>YEAS:</b>	<b>Motion</b> was made by Chief Hertzmann and <b>seconded</b> by Dr. Lipinski to use previous roll call.
<b>NAYS:</b>	None

- *Ms. Mackey questioned what the cost of this agreement was? Ms. Bergin stated that the BOH is approving them to be our communication management team. Going forward we will be requesting the BOH approval when we are spending over a certain amount of money.*
- *Ms. Gunnink questioned if we have more autonomy to place ads where we want. Ms. Bilotta stated this will give us more choices of where we can advertise but we still need to satisfy our grant requirements.*

**RESOLUTION #23-49 APPROVAL FOR MICROSOFT OFFICE 365 ENTERPRISE RENEWAL AGREEMENT**

The Will County Board of Health approved the Microsoft Office 365 Enterprise Agreement for a period of three years on June 15, 2022 and now requires the year 2 payment and renewal of this Agreement.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Coleman
<b>SECONDER:</b>	Ms. Gunnink
<b>YEAS:</b>	Dr. Terrell, Chief Hertzmann, Ms. Brass, Ms. Coleman, Ms. Gunnink, Dr. Lipinski, Ms. Mackey, Dr. Morales, Dr. Soderquist
<b>NAYS:</b>	None

- *Dr. Lipinski questioned if we are contracting with Dell for Office 365? Ms. Bergin stated we are contracting with Dell for Office 365.*

**RESOLUTION #23-50 COMMUNITY BASED ORGANIZATION HEALTH EQUITY INITIATIVES UNDER THE AMERICAN RESCUE PLAN ACT**

The Will County Health Department is seeking to expand health equity initiatives within Will County. The Will County Health Department issued a Notice of Funding Opportunity to established CBO partners, requesting proposals to assist vulnerable populations by improving COVID-19 awareness through education, outreach, and expanded access.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Brass
<b>SECONDER:</b>	Chief Hertzmann
<b>YEAS:</b>	Dr. Terrell, Chief Hertzmann, Ms. Brass, Ms. Gunnink, Ms. Mackey, Dr. Morales, Dr. Soderquist
<b>ABSTAIN:</b>	Dr. Lipinski, Ms. Brass

**RESOLUTION #23-51 APPROVAL OF APPROPRIATION OF FUNDS FOR THE UNEXPENDED FUNDING CARRYOVER OF THE ILLINOIS DEPARTMENT OF PUBLIC HEALTH IMPLEMENTATION PHASE: INCREASING WELL WOMAN VISITS GRANT – WILL COUNTY HEALTH DEPARTMENT**

The Will County Health Department received an Illinois Department of Public Health Implementation Phase: Increasing Well Woman Visits grant to increase accessibility, availability, and primary care for all women. The funding appropriation presented covers December 1, 2022, through June 30, 2023.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Gunnink
<b>SECONDER:</b>	Chief Hertzmann
<b>YEAS:</b>	Dr. Terrell, Chief Hertzmann, Ms. Brass, Ms. Coleman, Ms. Gunnink, Dr. Lipinski, Ms. Mackey, Dr. Morales, Dr. Soderquist
<b>NAYS:</b>	None

**RESOLUTION #23-52 APPROVAL TO ENTER INTO A STAFFING AGREEMENT WITH ROBERT HALF FOR THE ASSIGNMENT OF TEMPORARY STAFF.**

The Family Health Services division of the Will County Health Department operates the immunization program and grant dollars have been appropriated under the IDPH COVID-19 vaccination grant for temporary staffing necessary to support program operations.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Chief Hertzmann  
**SECONDER:** Ms. Gunnink  
**YEAS:** Dr. Terrell, Chief Hertzmann, Ms. Brass, Ms. Coleman, Ms. Gunnink, Dr. Lipinski, Ms. Mackey, Dr. Morales, Dr. Soderquist  
**NAYS:** None

**RESOLUTION #23-53 APPROVAL FOR CARF International Survey Fee**

The Behavioral Health Services division of the Will County Health Department is an accredited organization under CARF International, an independent, nonprofit accreditor of health and human service providers. Accreditation assists service providers to improve the quality of services and to meet internationally recognized standards.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Ms. Brass  
**SECONDER:** Dr. Lipinski  
**YEAS:** Motion was made by Chief Hertzmann and **seconded** by Ms. Mackey to use previous roll call.  
**NAYS:** None

**BOARD MEMBERS' COMMENTS/CONCERNS – NONE**

**PUBLIC CONCERNS AND COMMENTS – NONE**

At 4:25pm a motion was made to go into Executive Session.

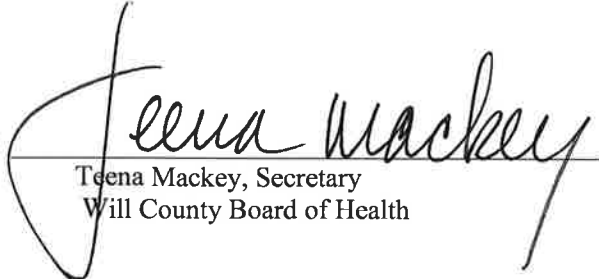
**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Ms. Coleman  
**SECONDER:** Chief Hertzmann  
**AYES:** Dr. Terrell, Chief Hertzmann, Ms. Brass, Ms. Coleman, Ms. Gunnink, Dr. Lipinski, Ms. Mackey, Dr. Morales, Dr. Soderquist  
**NAYS:** None

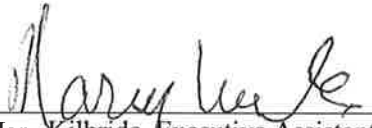
Motion to come out of Executive Session  
Board Approval of Personnel Status Report:

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Dr. Lipinski  
**SECONDER:** Dr. Morales  
**AYES:** Dr. Terrell, Chief Hertzmann, Ms. Brass, Ms. Coleman, Ms. Gunnink, Dr. Lipinski, Ms. Mackey, Dr. Morales, Dr. Soderquist  
**NAYS:** None

**ADJOURNMENT**

A **motion** was made by Ms. Gunnink to adjourn the meeting at 5:00pm and **seconded** by Ms. Coleman.

By:   
Teena Mackey, Secretary  
Will County Board of Health

By:   
Mary Kilbride, Executive Assistant  
Will County Health Department