

AGENDA

**WILL COUNTY BOARD OF HEALTH MEETING
WILL COUNTY HEALTH DEPARTMENT
501 ELLA AVENUE
JOLIET, IL 60433
CONFERENCE ROOM 1005A / 1005B
APRIL 19, 2023– 3:00PM**

MISSION STATEMENT: *To prevent disease and promote a healthier environment for all residents, business operators and visitors. Our agency of professionally trained staff work cohesively to assure public health and safety measures are maintained through services and programs the department provides based on the needs of the community.*

VISION STATEMENT: *Deliver sustainable programs and policies in response to the public health needs of the community.*

CORE VALUES: *Respect, Integrity, Professionalism, Quality, and Dedication.*

- I. Call to Order/Roll Call.....3:00p.m.
- II. Pledge of Allegiance to the Flag
- III. President's Comments
- IV. Executive Director's Comments
Retirement Recognition(s)
Special Personnel Updates
- V. Public Comment for Agenda Items Only – **Discussion**
- VI. Approval of Minutes
March 15, 2023 Regular Session – **Motion**
March 15, 2023 Executive Session – **Motion**
- VII. Treasurer's Report & Department Financial Reports
March 31, 2023 – **Motion**
- VIII. Reports from Divisions
Division Statistical Reports – **Discussion**
- IX. Old Business – **None**
Exempt Pay Scale (ED) – **Motion**
- X. New Business
Resolutions #23-09, 12, 13, 14 (*remove from table*), #23-15 – #23-25
 - A. Resolution #23-09 Service Agreement with Kelly Services (CHC) – **Tabled (*Motion to Remove from Table*)**
 - B. Resolution #23-12 Well-Woman Program Bus Shelter Media Campaign in Romeoville (FHS) – **Tabled (*Motion to Remove from Table*)**
 - C. Resolution #23-13 Well-Woman Program Digital Out-Of-Home Media Campaign in Joliet (FHS) – **Tabled (*Motion to Remove from Table*)**
 - D. Resolution #23-14 Tobacco Control & Prevention Digital Video Media Campaign Throughout Will County (FHS) – **Tabled (*Motion to Remove from Table*)**
 - E. Resolution #23-15 Surplus Equipment (ADM) – **Motion**
 - F. Resolution #23-16 AT&T Contract Amendment (ADM) – **Motion**
 - G. Resolution #23-17 Appropriation for ARISE Grant (ADM)– **Motion**
 - H. Resolution #23-18 340B Genoa Healthcare, LLC Contracted Pharmacy Services Agreement (CHC) – **Motion**
 - I. Resolution #23-19 Purchase of Furniture for Brooks Middle School (CHC) – **Motion**
 - J. Resolution #23-20 Sliding Fee Scale (CHC) – **Motion**
 - K. Resolution #23-21 Transfer of Funds for Temporary Staff (CHC) – **Motion**
 - L. Resolution #23-22 Appropriation for COVID-19 Vaccination Grant (FHS) – **Motion**
 - M. Resolution #23-23 Appropriation of Funds for The Centene Healthworks Lead Agency (FHS) – **Motion**
 - N. Resolution #23-24 Appropriation for Keep It Up Grant (FHS) – **Motion**
 - O. Resolution #23-25 Appropriation for NACCHO Scholarship (FHS) – **Motion**

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- XI. Executive Session re: Employment/ Legal Matters – **Motion & Roll Call**
- XII. Board Approval of Personnel Status Report – **Motion**
- XIII. Board Members' Concerns and Comments – **Discussion**
- XIV. Public General Comments and Concerns – **Discussion**
- XV. Adjournment – **Motion**

**WILL COUNTY HEALTH DEPARTMENT
BOH MEETING MINUTES
MARCH 15, 2023**

The monthly meeting of the Board of Health held at the Will County Health Department, 501 Ella Avenue, Joliet, IL was called to order at 3:02 p.m., Dr. Terrell, President presiding.

ROLL CALL/ QUORUM PRESENT

MEMBERS PRESENT

Billie Terrell, PhD., ACSW, President
Nanci Reiland, DNP, Vice President
Chief Paul Hertzmann, Secretary
Edna Brass, MA, BS
Chief Jeffrey Carey
Natalie Coleman, Ed.D.
Gary Lipinski, M.D.
Teena Mackey
Annette Parker (exited at 4:33p)
Scott Soderquist, D.D.S. (arrived at 3:09pm)

MEMBERS ABSENT

Silvio Morales, M.D.
Allison Gunnink, MBA, MT-BC

STAFF PRESENT

Elizabeth Bilotta, Executive Director, Administration
Stephanie Baskin Executive Assistant, Administration
Denise Bergin, Director of Finance & Grant Management, Administration
Stacey Knack, Human Resources Director, Administration
Cindy Jackson, Director, Administrative Services, Administration
Anthony Melei, ITT Director, Administration
Kevin Juday, Media Services Manager, Administration
Carol Ricken, Community Partner Engagement Manager, Administration
Valerie Cheney, Accounts Payable Specialist II, Administration
Joseph Troiani, Division Director, Behavioral Health
Kathleen Burke, Program Coordinator, Behavioral Health
Armando Reyes, Regulatory Compliance Coordinator, Behavioral Health
Mary Maragos, Chief Executive Officer, Community Health Center
Saly Chhay, Medical Secretary, Community Health Center
Sean Connors, Division Director, Environmental Health
Sylvia Muniz, Assistant Division Director, Family Health Services
Caitlin Daly, Community Health Educator, Family Health Service
Lyyti Dudeczyk, Program Coordinator, Family Health Services
Magda Lara, RN, Family Health Services, AFSCME Local 1028 Vice-President
Barbara Agor, EP&R Specialist, Administration

OTHERS PRESENT

Dan McGrath, Assistant State's Attorney
Cole Burton, Assistant State's Attorney
Marie Lindsey, Representing Governing Council
Lewis University Nursing Students

PLEDGE OF ALLEGIANCE

PRESIDENT'S COMMENTS

Dr. Terrell welcomed everyone to the meeting.

EXECUTIVE DIRECTOR'S COMMENTS

Ms. Bilotta welcomed the new Board of Health member Natalie Coleman to the meeting. Ms. Coleman introduced herself and provided a summary of her background.

Ms. Bilotta recognized Ms. Valerie Cheney, Accounts Payable Specialist II and Ms. Saly Chhay, Medical Secretary for 35 years of dedicated service as Will County Health Department and Will County Community Health Center employees.

PUBLIC COMMENTS FOR AGENDA ITEMS ONLY – NONE

APPROVAL OF BOARD OF HEALTH MINUTES

Moved to approve the February 15, 2023 Regular meeting minutes as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Lipinski
SECONDER:	Chief Hertzmann
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Ms. Brass, Chief Carey, Ms. Coleman, Dr. Lipinski, Ms. Mackey, Ms. Parker, Dr. Soderquist
NAYES:	None

Moved to approve the March 8, 2023 Special Meeting Regular meeting minutes as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Carey
SECONDER:	Ms. Parker
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Ms. Brass, Chief Carey, Ms. Coleman, Dr. Lipinski, Ms. Mackey, Ms. Parker, Dr. Soderquist
NAYES:	None

Moved to approve the March 8, 2023 Special Meeting Executive meeting minutes as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Brass
SECONDER:	Chief Carey
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Ms. Brass, Chief Carey, Ms. Coleman, Dr. Lipinski, Ms. Mackey, Ms. Parker, Dr. Soderquist
NAYES:	None

TREASURER'S REPORT AND DEPARTMENT FINANCIAL REPORTS

Ms. Bergin provided an explanation (for information purposes only) of the financial reports including revenue, expenditures, and cash reports for the month of November.

Ms. Bergin provided a detailed explanation of the financial reports including revenue, expenditures, and cash reports for the month of February. The Board of Health moved to approve the Treasurer's Report and Department Financial Reports for the month of February as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Hertzmann
SECONDER:	Ms. Reiland
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Ms. Brass, Chief Carey, Ms. Coleman, Dr. Lipinski, Ms. Mackey, Ms. Parker, Dr. Soderquist
NAYES:	None

REPORTS FROM DIVISIONS

Reports were provided in the packet by the Executive Director, Chief Executive Officer, Chief Medical Officer, Division Directors, EPR Coordinator, and Media Services Manager.

Ms. Bilotta – ADM (Presented Monthly Reports for the month of March)

Ms. Jackson reported on a few items:

- The County Executive's Office requested projects that could be submitted for their application for Federal Airmarked funds for Congressionally Directed Spending. The Modernization funding request will include the buildout of a 10 office call center suite, painting throughout the CHC, new flooring in various locations for the CHC, new lighting throughout the CHC, and possibly some landscaping upgrades. The County Executive's Office is requesting around \$739,617 for the CHC modernization project.
- The pharmacy RFP went out on March 1, 2023. The walkthrough of the Pharmacy for interested bidders was scheduled for March 13, 2023. RFPs are due March 21, 2023.
- On February 6, 2023 Carol Ricken transferred into her new position as the new Safety & Risk Reduction Officer. In February her primarily focus was on setting priorities and a high-level review of Agency safety protocols and tools.

Mr. Melei reported ITT is moving forward utilizing the Strategic Plan Data Team, to review the current business use cases and work with Xoriant. Mr. Melei noted If the Board has any suggestions for business use cases (questions or data) they would like to see, please email amelei@willcountyhealth.org. Mr. Melei distributed the Xoriant Use Case Template document to the Board.

Dr. Troiani – BH (Presented Monthly Reports for the month of March)

Dr. Troiani provided recaps of the items in his report including:

- The division's crisis care system (i.e., SASS, MCR, dial #988) in our last calendar year (2022) had 2,557 (average of 7 per day) call outs in Will County. These call outs occur 24 hours a day, 7 days a week, and 12 months a year.
- As of this report there are 10 bilingual staff members in our programs including in our Adult Program (1), our Child & Adolescent Program (1), and our Crisis Response Programs (SASS/MCR/590) (2), along with our Administrative Staff (4), and our Behavioral Health Management Team.
- The upcoming dates for the forty hour weeklong Crisis Intervention Team (CIT) training course is the week of Monday - April 24th and Monday - May 8th.
- Legislation was passed to create a task force focused on getting the 988 up and running.
- Dr. Kathleen Burke fielded and responded to questions from the Board regarding Fentanyl, stats for Will County, and some of the age groups targeted. The overdose deaths for 2022 did not surpass 2021 as expected.

Ms. Maragos – CHC (Presented Monthly Reports for the month of March)

Ms. Maragos provided a recap of the items in the report including:

- Joint Commission Accreditation visit from 3 Joint Commission reviewers on Thursday Feb. 16 through Friday Feb. 17. We have 60 days to submit documentation of compliance for the other standards. We received accommodations in several areas. They commented, "the knowledge of your staff is impressive", and "the improvements you've made since the last Joint Commission visit (in 2021) are incredible."
- Uniform Data System (UDS) Reporting unduplicated patient numbers went up 2.87% to 11,485 and our visits went up 1.28% to 42,249. Particularly noteworthy was the rise in dental patients – up 34.81%, and dental visits went up 25.75%.
- 340B Independent Audit – Hudson Headwaters conducted an independent 340B audit on February 8. Their report was reviewed with the Governing Council. Issues uncovered concerning compliance have been rectified.

Chief Medical Officer – CHC (Presented Reports for the month of March)

Report of activities were provided in the packet for the Board's review. Dr. Byrd was not present for questions.

Mr. Conners – EH (Presented a Monthly Report for the month of March)

Mr. Conners provided a recap of the items in the report including:

- There was a roof fire at a long-standing pancake house located in Joliet. There was minimal damage to the areas that house the food preparation and storages area, but there was water damage and a loss of electricity for twenty-four hours due fighting the fire. The restaurant owner worked closely with our sanitarian and the facility was able to reopen a few days after the fire.
- The 2023 Permit to Discharge Application fees have increase from \$58,125.00 in the month of January 2023 to \$258,968.00 in the month of February 2023.
- Cottage Food Operations (CFO) continue to increase in Illinois. In 2022, WCHD registered 40 Cottage Food Operators (CFOs). So far in 2023, WCHD has registered 32 CFOs compared to 13 registered CFOs in March of 2022, the number has more than doubled.

Ms. VanderBoegh – FHS (Ms. Muniz Presented Monthly Reports for the month of March)

Ms. Muniz provided a recap of the items in the report including:

- NACCHO, in partnership with the CDC, created a scholarship opportunity to support LHD staff in obtaining Certification in Infection Control (CIC) or Associate-Infection Prevention and Control (IPC) entry-level certification.
- Early Childhood Mental Health (ECMH) Training: The ECMH sub-committee meeting was held February 6, 2023. Speakers were selected and the date has been confirmed with Lewis University for Friday, May 12, 2023, 9am-3pm.

Emergency Preparedness and Response (EP&R) (Barbara Agor Presented Monthly Reports for the month of March)

Report of EP&R's activities were provided in the packet for the Board's review.

Media Services (Presented Monthly Reports for the month of March)

Mr. Juday provided a recap of the items in the report including:

- Media Services produced a pair of videos for the month of February. One video highlighted WIC staff as they volunteered at the Northern Illinois Food Bank in January. The second video was a recap of Sue Olenek's retirement celebration in early February.
- In addition to continuing to promote our own services, on social media, Media Services also used social media to promote awareness and knowledge of American Heart Month, National Children's Dental Health Month & Teen Dating Violence Month.

OLD BUSINESS – NONE

NEW BUSINESS

RESOLUTION #23-09 SERVICE AGREEMENT WITH KELLY SERVICES

The Board of Health approves to table Resolution #23-09 Service Agreement with Kelly Services.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Parker
SECONDER:	Chief Hertzmann
YEAS:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Ms. Brass, Chief Carey, Ms. Coleman, Dr. Lipinski, Ms. Mackey, Ms. Parker, Dr. Soderquist
NAYS:	None

RESOLUTION #23-10 SERVICE AGREEMENT WITH ADO PROFESSIONAL SOLUTIONS, INC.

The WCHD and CHC (the Agency) is in need to bring on additional temporary staff for various initiatives or staffing shortages. The Agency has worked with ADO Professional Solutions Inc. in the past to provide such temporary staffing services. The Board of Health approves the Agency to enter into a 12-month agreement from December 1, 2022 through November 30, 2023 with ADO Professional Solutions Inc. in the amount not to exceed \$20,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Brass
SECONDER:	Dr. Reiland
YEAS:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Ms. Brass, Chief Carey, Ms. Coleman, Dr. Lipinski, Ms. Mackey, Ms. Parker, Dr. Soderquist
NAYS:	None

RESOLUTION #23-11 M&M HEALTHCARE RECRUITER AGREEMENT

The CHC has vacancies in provider positions due to resignation or retirement; and has 14 vacancies in clinical support staff. At times we have enlisted the professional services of a recruitment firm for hiring needed providers. There is funding in the FY2023 budget for such services. The Board of Health approves the agreement with M&M Healthcare Connections.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Hertzmann
SECONDER:	Dr. Lipinski
AYE:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Ms. Brass, Chief Carey, Ms. Coleman, Dr. Lipinski, Ms. Mackey, Ms. Parker, Dr. Soderquist
NAYS:	None

RESOLUTION #23-12 WELL-WOMAN PROGRAM BUS SHELTER MEDIA CAMPAIGN IN ROMEOVILLE

The Board of Health approves to table Resolution #23-12 Well-Woman Program Bus Shelter Media Campaign in Romeoville.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Reiland
SECONDER:	Chief Hertzmann
YEAS:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Ms. Brass, Chief Carey, Ms. Coleman, Dr. Lipinski, Ms. Mackey, Ms. Parker, Dr. Soderquist
NAYS:	None

RESOLUTION #23-13 APPROPRIATION OF FUNDS FOR THE ILLINOIS DEPT OF HUMAN SERVICES SUICIDE PREVENTION FIRST RESPONDERS GRANT – WILL COUNTY HEALTH DEPT

The Board of Health approves to table Resolution #23-13 Well-Woman Program Digital Out-Of-Home Media Campaign in Joliet.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Hertzmann
SECONDER:	Dr. Reiland
YEAS:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Ms. Brass, Chief Carey, Ms. Coleman, Dr. Lipinski, Ms. Mackey, Ms. Parker, Dr. Soderquist
NAYS:	None

RESOLUTION #23-14 TOBACCO CONTROL & PREVENTION DIGITAL VIDEO MEDIA CAMPAIGN THROUGHOUT WILL COUNTY

The Board of Health approves to table Resolution #23-14 Tobacco Control & Prevention Digital Video Media Campaign Throughout Will County.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Lipinski
SECONDER:	Chief Hertzmann
YEAS:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Ms. Brass, Chief Carey, Ms. Coleman, Dr. Lipinski, Ms. Mackey, Ms. Parker, Dr. Soderquist
NAYS:	None

UDS REPORT

The UDS report was included in the report for the Board's review.

EXEMPT PAY SCALE

Exempt staff are not part of the existing bargaining unit, and therefore salaries in the CBA do not apply to exempt staff. From time to time these starting salary ranges must be revised to enable the agency to successfully recruit, hire and promote staff into exempt and management positions. Ms. Bilotta presented a revision of the existing exempt pay scale and will bring back to the Board for approval at the next meeting.

EXECUTIVE SESSION RE: PERSONNEL / LEGAL MATTERS

A motion was made at 4:35p.m to go into Executive Session in accordance with Section 5 2(c)(1) of the Open Meetings Act for the purpose discussions from the Special Board of Health Meeting March 8 regarding the hiring of the Assistant Executive Director.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Hertzmann
SECONDER:	Ms. Coleman
YAYS:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Ms. Brass, Chief Carey, Ms. Coleman, Dr. Lipinski, Ms. Mackey, Dr. Soderquist
NAYS:	None

OPEN SESSION

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Hertzmann
SECONDER:	Dr. Soderquist
YAYS:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Ms. Brass, Chief Carey, Ms. Coleman, Dr. Lipinski, Ms. Mackey, Dr. Soderquist
NAYS:	None

APPROVAL OF PERSONNEL STATUS REPORT FOR THE WILL COUNTY HEALTH DEPARTMENT

The Board approves all personnel changes for the Will County Health Department for the month of March.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Brass
SECONDER:	Ms. Mackey
YEAS:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Ms. Brass, Chief Carey, Ms. Coleman, Dr. Lipinski, Ms. Mackey, Dr. Soderquist
NAYS:	None

BOARD MEMBERS' COMMENTS/CONCERNS – NONE

PUBLIC CONCERNS AND COMMENTS – NONE

ADJOURNMENT

At 5:38 p.m. a motion was made to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Brass
SECONDER:	Dr. Reiland
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Ms. Brass, Chief Carey, Ms. Coleman, Dr. Lipinski, Ms. Mackey, Dr. Soderquist
NAYS:	None

By: _____
Chief Paul Hertzmann, Secretary
Will County Board of Health

By: _____
Stephanie Baskin, Executive Assistant
Will County Health Department

Will County Health Department

FY 2023

Balance Sheet

Four Months Ending March 2023

	Beg Bal <u>12/1/2022</u>	End Bal <u>3/31/2023</u>	<u>Change</u>
Assets			
Cash and cash equivalents	2,656,929.32	615,483.58	(2,041,445.74)
Investments	12,000,000.00	12,000,000.00	-
Receivables	16,319,217.36	660,665.17	(15,658,552.19)
Total Assets	<u>30,976,146.68</u>	<u>13,276,148.75</u>	<u>(17,699,997.93)</u>
Liabilities			
Payables	2,287,314.50	148,824.91	(2,138,489.59)
Due to	2,287,783.71	988,307.43	(1,299,476.28)
Unearned revenue	986,752.66	856,558.08	(130,194.58)
Property taxes levied for fu	11,005,735.84	-	(11,005,735.84)
Equity			
Fund Balance	14,408,559.97	11,282,458.33	(3,126,101.64)
Total Liabilities & Equity	<u>30,976,146.68</u>	<u>13,276,148.75</u>	<u>(17,699,997.93)</u>

Note: These amounts may change during the outside audit, according to accounting guidelines.

Will County Health Department

FY 2023

Change in Cash

Four Months Ending March 2023

	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Total
Cash and Cash Equivalents					
Beginning Balance**	2,656,929.32	2,796,960.51	1,790,337.12	1,268,496.26	2,656,929.32
Deposits	2,599,737.54	1,250,393.53	4,148,486.38	2,855,753.72	10,854,371.17
Loan from Corpora	2,283,355.00	-	(1,295,473.69)	426.12	988,307.43
AP Payments	(980,910.97)	(793,359.31)	(2,982,175.68)	(1,291,904.98)	(6,048,350.94)
Payroll	(1,478,795.38)	(1,462,719.46)	(392,677.87)	(2,213,796.98)	(5,547,989.69)
Prior Period Due To	(2,283,355.00)	(938.15)	-	(3,490.56)	(2,287,783.71)
Ending Balance	<u>2,796,960.51</u>	<u>1,790,337.12</u>	<u>1,268,496.26</u>	<u>615,483.58</u>	<u>615,483.58</u>
Investments					
Beginning Balance	12,000,000.00	12,000,000.00	12,000,000.00	12,000,000.00	12,000,000.00
Additions to Invest	-	-	-	-	-
Maturities*	-	-	-	-	-
Ending Balance	<u>12,000,000.00</u>	<u>12,000,000.00</u>	<u>12,000,000.00</u>	<u>12,000,000.00</u>	<u>12,000,000.00</u>
Total Cash and In	<u>14,796,960.51</u>	<u>13,790,337.12</u>	<u>13,268,496.26</u>	<u>12,615,483.58</u>	<u>12,615,483.58</u>

* Investments will be update retrospectively in the coming months.

Note: These amounts may change during the outside audit, according to accounting guidelines.

Beginning balance changed due to post recording of GovPay and Animal Control cash transfer and

Expense Recovery deposits.

Will County Health Department

FY 2023

**Budget Comparison - Revenue
Four Months Ending March 2023**

	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>Revenue</u>	<u>Target - 33.3%</u> <u>Percent Realized</u>
Revenue				
Property Taxes	11,015,000.00	11,015,000.00	2,006.26	0.02%
Intergovernmental Grants & Contracts				
Administration	1,860,302.00	1,860,302.00	89,708.79	4.82%
Emergency Preparedness and	398,013.00	419,333.00	5,201.36	1.24%
Environmental Health	1,020,068.00	1,020,068.00	48,329.30	4.74%
Behavioral Health	2,214,170.00	2,303,536.00	184,778.45	8.02%
Family Health Services	4,038,495.00	4,038,495.00	669,967.11	16.59%
Community Health Center	4,119,216.00	4,284,551.00	374,302.51	8.74%
	13,650,264.00	13,926,285.00	1,372,287.52	9.85%
Licenses, Permits & Charges for Services				
Administration	246,500.00	246,500.00	59,976.80	24.33%
Environmental Health	1,836,000.00	1,836,000.00	1,368,689.07	74.55%
Behavioral Health	3,076,054.00	3,076,054.00	568,335.06	18.48%
Family Health Services	292,300.00	292,300.00	73,168.92	25.03%
Community Health Center	6,137,310.00	6,137,310.00	1,288,250.49	20.99%
	11,588,164.00	11,588,164.00	3,358,420.34	28.98%
Fines and Forfeitures	500.00	500.00	-	-
Miscellaneous Revenues				
Rental Income	8,400.00	8,400.00	1,400.00	16.67%
Donations/Fundraiser	500.00	500.00	-	0.00%
Expense Recovery	-	-	1,295,228.03	-
CHC Other: MCO Capitation, P	46,800.00	46,800.00	2,407.25	5.14%
Anticipated New Revenues	4,000,000.00	3,733,979.00	-	-
Funds On Hand	1,706,439.00	1,696,439.00	-	-
	5,762,139.00	5,486,118.00	1,299,035.28	23.68%
Transfers In	300,000.00	300,000.00	300,000.00	-
Total Revenue	42,316,067.00	42,316,067.00	6,331,749.40	17.17% *

* Total Revenue used for Revenue 36,609,628.00 36,885,649.00

Less: Anticipated New Revenues and Funds on Hand

Note: These amounts may change during the outside audit, according to accounting guidelines.

Will County Health Department

FY 2023

Budget Comparison - Expenditures Four Months Ending March 2023

	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining Budget</u>	<u>Target - 25% Percent Used</u>
Expenditures						
Personnel - Salaries						
Administration	2,605,691.00	2,605,691.00	832,075.03	-	1,773,615.97	31.93%
Emergency Preparedness and Response	276,129.00	276,129.00	80,871.56	-	195,257.44	29.29%
Environmental Health	1,587,337.00	1,587,337.00	414,757.34	-	1,172,579.66	26.13%
Behavioral Health	4,933,460.00	4,933,460.00	997,930.00	-	3,935,530.00	20.23%
Family Health Services	4,469,909.00	4,469,909.00	1,220,678.77	-	3,249,230.23	27.31%
Community Health Center	8,083,233.00	8,203,983.00	2,001,676.99	-	6,202,306.01	24.40%
Total Personnel - Salaries	21,955,759.00	22,076,509.00	5,547,989.69	-	16,528,519.31	25.13%
Personnel - Benefits						
Administration	1,052,807.00	1,052,807.00	307,417.49	-	745,389.51	29.20%
Emergency Preparedness and Response	113,036.00	113,036.00	33,359.92	-	79,676.08	29.51%
Environmental Health	813,178.00	813,178.00	212,790.71	-	600,387.29	26.17%
Behavioral Health	2,023,116.00	2,023,116.00	379,970.27	-	1,643,145.73	18.78%
Family Health Services	2,083,380.00	2,083,380.00	575,217.83	-	1,508,162.17	27.61%
Community Health Center	3,108,575.00	3,117,812.00	781,963.38	-	2,335,848.62	25.08%
Total Personnel - Benefits	9,194,092.00	9,203,329.00	2,290,719.60	-	6,912,609.40	24.89%
Commodities						
Administration	288,165.00	294,190.00	47,335.21	-	246,854.79	16.09%
Emergency Preparedness and Response	9,147.00	9,147.00	285.00	-	8,862.00	3.12%
Environmental Health	187,467.00	187,407.00	13,278.98	(5,729.74)	179,857.76	7.09%
Behavioral Health	112,444.00	123,710.00	410.72	-	123,299.28	0.33%
Family Health Services	255,123.00	251,623.00	11,777.12	-	239,845.88	4.68%
Community Health Center	1,739,889.00	1,747,065.74	489,318.54	-	1,257,747.20	28.01%
Total Commodities	2,592,235.00	2,613,142.74	562,405.57	(5,729.74)	2,056,466.91	21.52%
Contractual Services						
Administration	1,126,863.00	1,120,838.00	331,445.66	55,456.30	733,936.04	29.57%
Emergency Preparedness and Response	27,840.00	49,160.00	2,337.89	-	46,822.11	4.76%
Environmental Health	190,209.00	190,269.00	19,362.35	(449.00)	171,355.65	10.18%
Behavioral Health	1,236,279.00	1,314,379.00	184,673.24	-	1,129,705.76	14.05%
Family Health Services	239,473.00	242,973.00	37,491.48	-	205,481.52	15.43%
Community Health Center	1,388,103.00	1,406,274.26	311,904.46	-	1,094,369.80	22.18%
Total Contractual Services	4,208,767.00	4,323,893.26	887,215.08	55,007.30	3,381,670.88	20.52%
Capital Outlay						
Administration	10,000.00	10,000.00	-	-	10,000.00	-
Community Health Center	355,214.00	355,214.00	169,521.10	-	185,692.90	47.72%
Total Capital Outlay	365,214.00	365,214.00	169,521.10	-	195,692.90	46.42%
Other Expenditures - Anticipated New						
Administration	4,000,000.00	3,733,979.00	-	-	3,733,979.00	-
Total Expenditures	42,316,067.00	42,316,067.00	9,457,851.04	49,277.56	32,808,938.40	24.51% *
* Total Exp for Expense Performance %	38,316,067.00	38,582,088.00	-	-	-	-
Less: Anticipated New Expenses			-	-	-	-

Note: These amounts may change during the outside audit, according to accounting guidelines.



Administration BOH Report – provided by Cindy Jackson, Director of Admin Services

FACILITY UPDATES

COMMUNITY HEALTH CENTER (CHC)

Non-Profit Security Grant Program: Admin is assisting the CHC on their grant application for the Non-Profit Security Grant Program through Illinois Emergency Management Agency (IEMA). The funding opportunity is for nonprofit organizations outside of Cook County. The 36-month grant opportunity will provide up to \$450,000, or \$150,000 per site (up to three sites), to make safety and security related enhancements to the CHC's three locations (1106 Neal in Joliet, Eastern Branch Office & Northern Branch Office). The application is due to IEMA on April 18, 2023.

Security Cameras: One 360-degree camera suddenly stopped working and was quickly repaired by our camera contractor when they were onsite to do several other projects at both the CHC and 501 Ella.

EASTERN BRANCH OFFICE (EBO)

In a Branch Office Safety meeting, it was determined that shades or blinds were needed for the EBO office windows for added privacy and safety. Quotes were received for window shades, approved for purchase, and the ordered. The shades will be similar to the shades in the 501 Ella building. Currently, there are no window coverings currently at EBO.

WCHD MAIN BUILDING

Key Card Access Points: Two new key card access points were added to 501 Ella Avenue inside the rear employee entrance (Door 4). One leads into the back employee hallway and the other is at the top of the stairs into BH. These were added as additional safety features to ensure clients have no access to back of the house areas like the loading dock, maintenance, and accounts receivable.

Security Cameras: One of the 360 degree cameras on the northwest corner of the building suddenly became very blurry. The heating element inside the camera was not functioning properly. The contractor, who installed the cameras, was able to get a free replacement camera from the camera company. The new camera was installed on March 31.

FRONT DESK RECEPTIONIST

We hired a new Front Desk Receptionist, Perla Farias. Perla started on March 20, 2023.

SAFETY UPDATES

In March, the Safety and Risk Reduction Officer completed Tornado/Severe Weather Training for all staff in all four facilities. Also, a Safety Audit Checklist for facility walk-through assessments was completed and is currently in review with the County Facilities Department. Monthly safety audits of each facility will be completed beginning next month. Members were recruited from every division and each facility to participate in a newly formed Agency Safety Committee. The committee will meet monthly beginning in April. We are also updating the contents of agency first aid kits to meet OSHA requirements. First aid kits will be restocked in April.

A couple items are in draft:

- The Safety Handbook is being updated to include an agency position statement from the Executive Director, to add updates to meet CARF Joint Commission requirements, to add a weapons policy and procedures, to update facility floor plans, and to make general updates throughout the handbook. This Handbook will go to the Agency Safety Committee for review.
- A Building Access Policy is in draft. This policy establishes protocols for in-building access by non-employees, delivery services or contracted vendors.



Finance – BOH Report – provided by Denise Bergin, Assistant Executive Director

In addition to agency deposits, monthly and quarterly grant expenditure reporting:

1. State Fiscal Year 2024 grant application packets have begun to be issued by Illinois Dept of Human Services and Illinois Dept of Public Health. State fiscal year 2024 begins July 1, 2023.
2. We were notified by the Will County Finance Department that three Health Department grants have been selected as major federal programs by Baker Tilly and are subject to compliance audit testing for the CFY22 Single Audit Report. Selected grants include the WIC grant, with federal expenditures of \$1,685,685, the Community Health Center grant with federal expenditures of \$2,388,966, and the Community Health Center ARPA grant with federal expenditures of \$1,180,880. Compliance requirements to be tested include, but are not limited to, allowable activities, allowable costs, cash management, client eligibility, procurement, and reporting.
3. We compiled the County Fiscal Year 2022 Consolidated Year End Financial Report for all federal, state, and private Health Department grants, as required by the Will County Finance Department to satisfy the Illinois Grant Accountability and Transparency Act requirement.
4. We continue working to properly capture and record all Fiscal Year 2022 revenue during the audit period.

Human Resources – BOH Report – provided by Stacey Knack, Director of Human Resources

Update:

Our Job Fair will be on May 24th; please mark your calendars and tell your friends and family. We have partnered again with Workforce Services to utilize their Mobile Workforce Service Van with candidates applying on-site.

Recruitment:

HR has hired a total of 11 new employees for the department. We have 45 positions open and are looking to fill even more next month. In addition, we have three individuals retiring with over 20 years of service. In the next few weeks, we will welcome our new Assistant Executive Director, Compliance Officer, and Health Equity Manager.

Union:

We have begun negotiations with the union for our next contract. More information to follow in the next coming months.

Health Equity Update

Our Will County Health Department Health Navigator is working in collaboration with the COVID-19 Mass Vaccination Team, local Community Based Organizations, local health providers, various county departments, and local social service organizations to assure that information, education, and vaccination opportunities are available to all residents in Will County. He is searching and identifying target individuals that are disproportionately affected by the COVID-19 virus in terms of morbidity and mortality. He is looking at health equity as the means of the highest level of health for all people, where everyone has a fair and just opportunity to attain their optimal health regardless of race, ethnicity, disability, sexual orientation, gender identity, socioeconomic status, geography, and preferred language. As an ambassador, our health navigator is looking at the main obstacles that impact equity: educational disparities, racial discrimination, ethical discrimination, income gaps, lack of housing and unsafe environments. These factors alone lead to lower life expectancies and an increased risk of health problems, which combined with limited access to healthcare compounds the problem. Our health navigators look to educate and provide residents with information about programs and services offered by the WCHD. The 3 P's for health equity is PEOPLE – PLACE'S and PARTNERSHIPS. Our health navigator is also leading the team for the Activating Relationships in Illinois for Systemic Equity (ARISE) for Will County Coalition. To date the team has completed 323 Well-Being Surveys in support of our community engagement activities. The ARISE team is actively entrenched in the communities providing food resources, vaccinations and gathering information from residents with lived experiences in our unserved and disproportionate pockets within our assigned communities.

ITT- BOH Report – provided by Anthony Melei, Director ITT

Work Order System Statistics:

We are beginning to get some statistics from the work order system. Initially the numbers were skewed during the transition from our email methods of creating a work order and implementing workflows. We have seen an increase in employees placing work orders for the assistance they need.



Service Requests are defined services provided by the IT department. A Service Request typically has defined activities for the technician to complete. The activities are grouped into workflows and are assigned to specific technicians based on ITT Focus Area.

Service Requests By Category Top 25



Software General Service Request Security Hardware Telecommunications Applications
Technology Procurement User Account Management Account Management SharePoint Clinic
Network Connectivity Other NextGen Health Systems Billing Server Shares Remote Access
Other (Retired) Electronic Health Records Components Monitoring Infrastructure Information
Access Control



Will County Health Department & Community Health Center

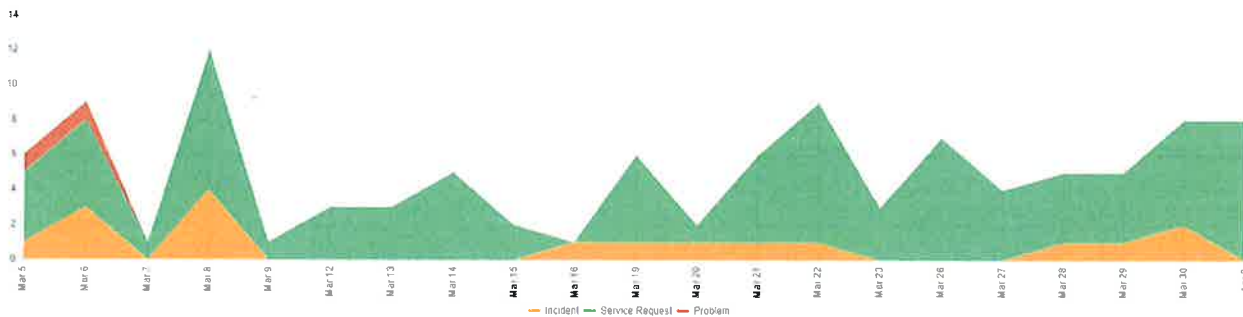
Incidents are defined as technology is not working. An incident does not have defined activities, the technician will enter a specific activity documenting the process to resolve the incident. An employee creates an Incident Report.

Incidents By Classification Top 25



Applications Aptyx--Dental Imaging Computer Copiers, Printers and Scanners Electronic Health Records
Email Hardware Kronos Manage More Microsoft 365 Microsoft Teams MS-LIMS
Network and Infrastructure NextGen Health Systems Security (Phishing, Breach, Virus, Malware...)
Server Infrastructure Telecommunications User Access

Work Items Completed - Last 30 Days

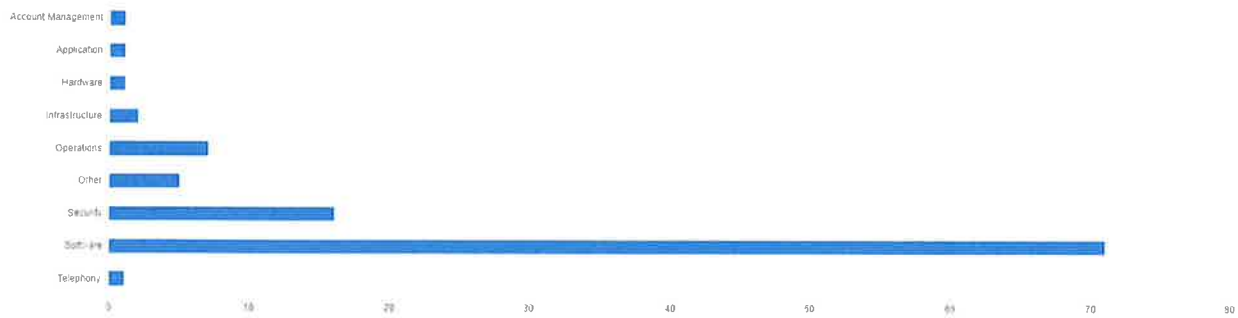


Manual Activities are used to complete a Service Request or Incident, they are classified by a specific IT Area.



**Will County
Health Department &
Community Health Center**

Active Manual Activities By Category



The ITT staff also are working on several projects which are not reflected in the work order system. Eventually, I will be defining a project request process, to capture this information.

Joseph E. Troiani, Ph.D., CADC
Director, Behavioral Health Programs
April 2023

1. The Behavioral Health check deposits for the month of March 2023 came to a total of \$208,185.13
2. Current Wait Times for Non-Emergency Behavioral Health Services Are:
 - Adults: 3 Week Wait for Orientation Group
Adult Psychiatry (referred to the Community Health Center)
 - Children & Adolescents: 3 Week Wait for Orientation Group
C&A Psychiatry: 1 Week Wait
 - Substance Treatment Options Program (STOP): Within 2 Days
3. This is an update on our American Recovery Program Act (ARPA) funded School Based Behavioral Health Assessment & Intervention Program (YESS). Since last month's report an eighth and ninth school was added to the program. Those new schools are Homer Junior High - Homer Glen, and Peotone Junior High School. They are added to our existing roster of schools Joliet Central High School, Joliet West High School, Kelvin Grove Grade & Middle School - Lockport, Laraway Middle School - Joliet, Oak Prairie Elementary School - Lockport, and Hadley - Homer Glen,
4. The following is a brief report on the Suicide Prevention for First Responders Program (Program 402) breakfast (food catered by Elite Ambulance Service) meeting which took place on Monday - March 27th. This is a program initiated and funded by the Illinois Department of Human Services - Division of Mental Health. The meeting was organized by William Karmia MA, LCPC, CSADC, Program Manager who himself is a retired certified police officer. This the inaugural meeting of the Will County First Responders Suicide Prevention and Crisis Intervention Training and Support Committee was held here at the Will County Health Department in the community room. Mr. Karmia coordinated the event, with formal presentations (attached) were provided by Dr. Joseph Troiani, Director of Behavioral Health, and LT Daniel Whitten MA, (USAF, HPSH) Doctoral extern student. The following Will County First Responder Department representatives attended the event with future meetings plans currently in process.
 - Frankfort Police Department
 - Shorewood Police Department
 - Wilmington Fire Protection District

- Mokena Police Department
- Joliet Fire Department
- Wescom 911 System
- Elwood Fire Protection District
- Will County Forest Preserve District Police Department
- Beecher Police Department
- Troy Fire District
- Will County Sheriff Department
- Wilmington Police Department
- Channahon Fire Protection District
- Frankfort Fire Department
- Will County States Attorney
- East Joliet Fire Protection District
- Homer Township Fire Protection District
- Bolingbrook Police Department
- Lockport Township Fire Protection District

5. Update 708 Board Presentation.

Dr. Troiani, Dr. Burke and the health departments Executive Director attended the second meeting of the newly formed Will County 708 Mental Health Board. The first two hours was taken up with the attached power point presentation developed by Dr. Troiani on the behavioral health services currently being offered by health department and the community health center.

Dr. Troiani attended the third meeting which took place on Tuesday - April 3rd from 5:30 P.M. to 7:45 P.M. This was a meeting that focused in on their organizational structure and the start of the development of a budget. There was discussion of including \$150,000 in the proposed budget to the county for the contracting out of a needs analysis to a consultant. As proposed by 708 board member Michael Flanagan, the proposed consultation report would identify the behavioral health services needs and gaps that exist in Will County.

The next meeting of the 708 board is Monday - April 17th at 3 P.M. Starting in May the meetings will be held on the second Monday of the Month starting at 3:30 P.M. The May meeting is scheduled for May 8th. These meetings are being held at the Will County Office Building.

6. Substance Use Initiatives Report:

- Narcan will be added to AEDs for emergency use in Will County Health Department.
- The Federal Drug Administration (FDA) has granted approval for NARCAN® Nasal Spray as an over the counter (OTC) medication.

- New National Institute of Health (NIH) study reveals shared genetic markers underlying substance use disorders (National Institute of Drug Abuse News Release March 2023).

Peer Recovery Support Specialists (PRSS) Training Program Updates:

- The PRSS candidates are individuals trained to incorporate their unique personal recovery experience with a defined knowledge base and human service skills.
 - Strength is in their lived experience.
 - Recent challenge - hiring individuals in recovery from substance use disorder (SUD) with a criminal background. Individuals with a SUD are protected under the American Disability Act.
 - Community Behavioral Healthcare Association, the Department of Mental Health, and the Illinois Department of Public Health are working on potential waivers for background checks because of the barrier that now exists.
 - States Attorney has hired two of our program graduates for Specialty Courts.
 - A new PRSS trainee started at Will County Health Center.
7. Training Program Updates: The recruiting of graduate students for psychological testing, therapy, and advanced psychological externships continues.
 8. SUPR Licensing Survey: The virtual Illinois Department of Human Services - Division of Substance Use Prevention & Recovery (SUPR) tri-annual licensing survey will take place starting on Wednesday - July 19th and will conclude on Friday - July 21st.
 9. CARF Accreditation Survey: The tri-annual Commission on Accreditation of Rehabilitation Facilities (CARF) accreditation survey will be scheduled during the month of September.

Substance Use Initiatives 3/31/23

Kathleen Burke PhD

Summary Totals Per Year	2020	2021	2022	2023
Opioid Overdose Deaths	83	111	112	8
Overdose Reversals	123	84	51	14
Fentanyl Test Strips	N/A	N/A	1563	134
Got Naloxone Locations	N/A	243	754	176
Business Locations begin August	N/A	N/A	485	288
Naloxone Kits Distributed to public	3259	4630	6,002	1850
Individuals trained by Dr. Burke	N/A	548	445	335
Micro pantry Distribution	N/A	1469	605	135
Methadone Clinic Distribution	264	450	370	78
Naloxone Plus Program Calls Answered	N/A	4	3	8
Persons Placed in Temporary Housing	N/A	30	8	4
Coroner last entry 2/16/2023				

What's New

- Narcan being added to AEDs for emergency use in Will County Health Department and Health Center.
- FDA has granted approval for NARCAN® Nasal Spray as an Over-the-Counter (OTC) medication.
- New NIH study reveals shared genetic markers underlying substance use disorders (National Institute of Drug Abuse News Release March 2023).

Peer Recovery Support Specialists (PRSS) Training Program Update

- Individuals trained to incorporate their unique personal recovery experience with a defined knowledge base and human service skills.
- Strength is in lived experience
- Recent challenge – hiring individuals in recovery from substance use disorder (SUD) with a criminal background. Individuals with a SUD are protected under the American Disability Act
- Community Behavioral Healthcare Association, the Department of Mental Health, and the Illinois Department of Public Health are working on potential waivers for background checks because of the barrier that now exists
- States Attorney has hired 2 of our program graduates for Specialty Courts
- New PRSS trainee started at Will County Health Center

Respectfully Submitted,

Joseph E. Troiani

Joseph E. Troiani, Ph.D., CADAC
Division Director

Suicide Prevention for First Responders

(Law Enforcement, Fire, and 911 Centers)

Monday - March 26, 2023

Joseph E. Troiani, Ph.D., CADAC
Director of Behavioral Health Programs
Will County Health Department
jtroiani@willcountyhealth.org
815-727-8516



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Agenda

Suicide Prevention for First Responders



- Introduction to the Behavioral Health Division
- First Responders Suicide Prevention Task Force Final Report Recommendations
- The Illinois Department of Human Services – Division of Mental Health
- The Notice of Funding Opportunity (NOFO)
- Program Aims and Requirements

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Public Act 101-375

The First Responders Suicide Prevention Task Force (FRSPTF)



THE FIRST RESPONDERS SUICIDE PREVENTION TASK FORCE FINAL REPORT & RECOMMENDATIONS to the 101st General Assembly December 30, 2020

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Task Force Membership

Senator William Cunningham (Co-Chair)
 State Representative Frances Hurley (Co-Chair)
 State Senator Neil Anderson
 State Senator Brian Stewart
 State Representative John Cabello
 State Representative Terra Costa Howard
 State Representative Brad Stephens
 Jeffery Ivan Bennett, MD, Department of Psychiatry, SIU Neuroscience Institute
 Brendan F. Kelly, Director, Illinois State Police
 Tom Howard, Executive Director, Illinois Firefighter Peer Support (ILFFPS, ILOEPS)
 Geri Kerger, Executive Director, National Alliance on Mental Illness (NAMI), DuPage County
 Jon Sandage, Sheriff, McLean County
 Amaal V.E. Tokars, EdD, Assistant Director, Illinois Department of Public Health (IDPH)
 Patrick McGrath, Detective, Chicago Police Department
 Joe Panico, Senior Associate with Crisis Associates, LLC
 Jonathan A. Zaentz, District Chief, Chicago Fire Department
 Annette Zapp, CSCS, TSAC-F, Firefighter Advocate

Suicide Prevention for First Responders

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Stigma of Organizational Culture...

FRSP Task Force members recommend agencies and organizations guarantee access to mental health and wellness services; these include but are not limited to peer support programs and providing ongoing education related to the ever evolving concept(s) of mental health wellness.

Suicide Prevention for First Responders

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Depressive Disorders...

FRSP Task Force members recommend agencies and organizations sponsor and/or facilitate first responders with specialized training in the areas of psychological fitness, depressive disorder(s), early detection, and mitigation best practices.

Suicide Prevention for First Responders

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Peer Support Programs...

FRSP Task Force members recommend administrators and leadership personnel solicit training services from evidence-based, data driven organizations. Organization with personnel trained on the analytical review and interpretation of specific field(s) related to the nature of first responders' exploits - e.g., PTSD, substance abuse, chronic state of duress. Further recommending funding for expansion and messaging campaigns of preliminary self-diagnosing technologies like the one described above.

Suicide Prevention for First Responders

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Training and Continuing Education...

Therefore, and in the spirit of continuing this momentum, FRSP Task Force members recommend agencies and organizations incorporate components into already existing modules and educational curriculums.

Suicide Prevention for First Responders

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Training and Continuing Education...

FRSP Task Force members recommend agencies and organizations incorporate the training components into already existing modules and educational curriculums.

Suicide Prevention for First Responders

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State of Illinois Department of Human Services (IDHS) Division of Mental Health (DMH)



Notice of Funding Opportunity (NOFO)

Posting Date - May 13, 2022

Application Closing Date – June 14, 2022

**Program 402
Suicide Prevention First Responders
(23-444-22-2873-01R) Revised**

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Will County Health Department Community Health Center Division of Behavioral Health Programs



The Will County Health Department was notified by the Illinois Department of Human Services that they were awarded funding to establish the Suicide Prevention First Responders Program (Program 402).

The grant is a three-year renewal grant starting in State Fiscal Year 2023 (February 1, 2022 to June 30, 2023).

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Rationale for the Program...



The rationale for the Suicide Prevention for First Responders Program is described as following:

Recognizes the need to strengthen mental health programs for first responders. First responders (police, firefighters, and emergency services personnel) are on the front line of public safety and welfare, especially during the COVID-19 pandemic.

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Program Aims...

The First Responder Suicide Prevention Program aims to do the following...

- Increase access to peer support and mental health awareness and intervention training for First Responders and their families.
- Reduce the incidents of deaths by suicide among the First Responder community by supporting evidence-based interventions, specifically lethal means safety and related training and support.
- Design and deliver a campaign to combat mental health stigma among First Responders and their families.

Presentation title

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Performance Requirements

Under the First Responder Suicide Prevention Program grant the performance requirements are as follows...

- Develop and operate a program that provides peer support and mental health awareness training for individuals who will serve as embedded peer support in First Responder work settings.
- Provide a lethal means restriction education and supplies to First Responders and their families.
- Provide a program reducing mental health stigma literature, materials, training, and other sources to reduce mental health stigma among First Responders and their families.

Presentation title

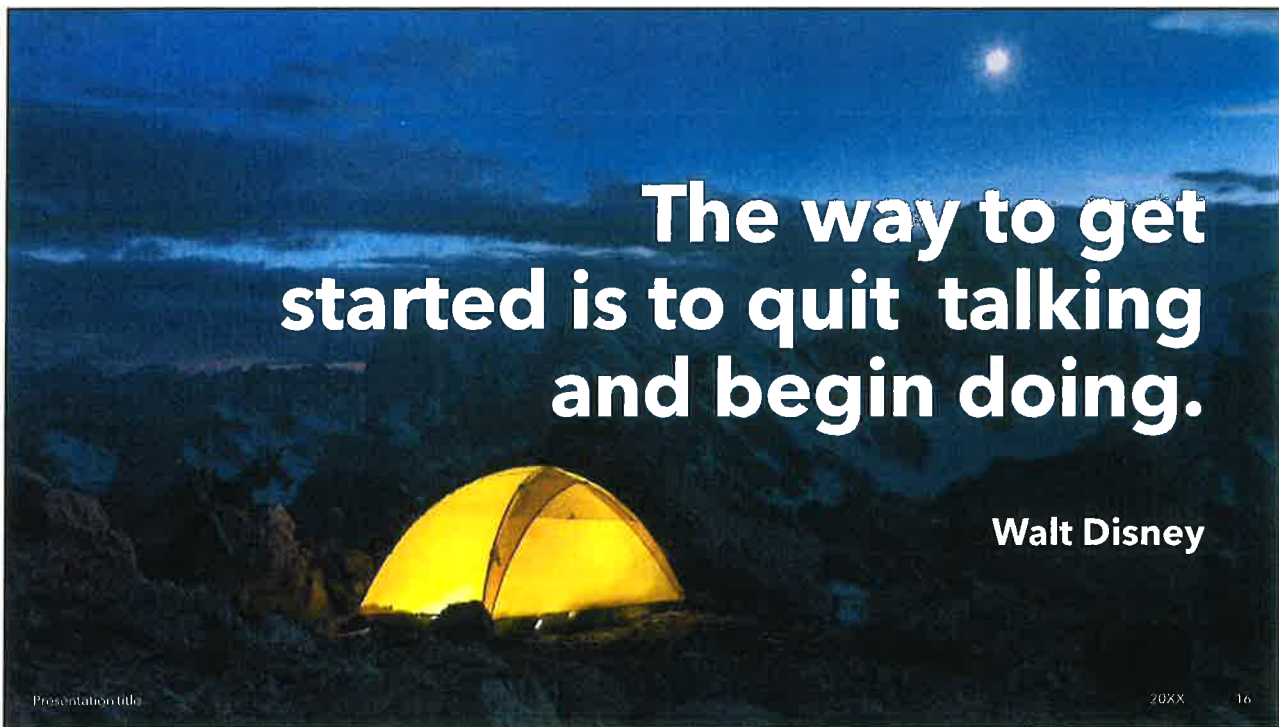
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<h2>Performance Requirements</h2> <p>Presentation title.</p>	<p>Continue...</p> <ul style="list-style-type: none"> • Procure or arrange for training on the program activities and make that training available to First Responders and their families. • Procure or arrange for, or develop materials needed to provide resources, literature, and other materials for the program activities. • The grantee will collect quantitative program efficacy and satisfaction data from program participants. • Engage First Responders in the development of program materials and program design through focus groups, surveys, and other means. <p>20XX 15</p>
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The way to get started is to quit talking and begin doing.

Walt Disney

Presentation title. 20XX 16

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Will County Health Department

Division of Behavioral Health Programs

Presentation to the Will County Mental Health Board (708 Board)

Joseph E. Troiani, MHA, MA, Ph.D., CADC
Division Director
Behavioral Health Programs

Kathleen Burke, Ph.D.
Coordinator - Substance Use Initiatives
Behavioral Health Programs

1

Behavioral Health Programs Locations...

- **Intake Phone Number 815-727-8521**
- **Main Office: Will County Health Department**
501 Ella Avenue
Joliet, IL 60433
- **Northern Branch Office: 323 Quadrangle Drive**
Bolingbrook, IL
- **Eastern Branch Office: 5601 W. Monee-Manhattan Road**
Monee, IL 60449
- **Community Health Center: 1106 Neal Street**
Joliet, IL 60433

2

Mission Statement

The following are specific Mission, Values and Principles:

- Empower persons experiencing behavioral health problems to have a recovery focus and provide services in a manner which is ethnically and culturally appropriate.
- Build on the strengths, needs, abilities, and preferences of the person served.
- Assist all persons served in the community to reach their fullest life potential.
- Coordinate services with other community care providers and emphasize continuity of care.
- Protect the rights of persons served and assist in advocating for their rights.
- Provide services in accordance with current clinical knowledge and accepted best-practices and standards of care.
- Services are client-focused and community-based.
- All individuals have unique needs that impact treatment methodologies and levels of care.
- Different pathways must be considered for those who choose to recover from behavioral health problems in their own way.
- Hope, kindness, and positive thoughts inspire recovery better than negative behaviors and beliefs.

3

Crisis Response Services...

Offered 24/7/365:

- **Screening, Assessment, and Support Services (SASS)**
- **Mobile Crisis Response (MCR)**
- **Dial #988 (nationwide system launched in 2022)**

4

Calendar Year 2002...

The division's crisis care system (i.e., SASS, MCR, dial #988) in our last calendar year (2022) experienced:

- 2,557 (average of 7 per day) call outs in Will County.
- Hours of Service for MCR: 1,789
- These call outs occur 24 hours a day, 7 days a week, and 12 months a year.
- A call out is when a clinician is sent to a specific site which could be the emergency department, school, or home to mention a few.
- The assessment and follow-up that takes place can take anywhere from two to as long as eight hours. The average call out is around two hours in length.

5

Clinical Services for Children and Adolescents...

- **Post Hospitalization Services**
- **Outpatient Mental Health Case Management, Counseling and Therapy**
- **Child & Adolescent Psychiatry**
- **School Based Behavioral Health Programs(YESS)**

6

School Based Behavioral Health Programs (YESS)

Currently Operational at the Following Six Will County Schools...

- **Peotone Junior High School**
- **Joliet Central High School**
- **Joliet West High School**
- **Kelvin Grove Grade & Middle School - Lockport**
- **Laraway Middle School - Joliet**
- **Oak Prairie Elementary School - Lockport**

7

Clinical Services for Adults...

- **Post Hospitalization Care**
- **Outpatient Mental Health Case Management, Counseling, and Therapy**
- **Outpatient Adult Psychiatry - Referred to the Community Health Center**

8

Behavioral Health Programs Wait Times...

Current Wait Times for Non-Emergency Behavioral Health Clinical Services are:

- **Adults Mental Health Program: 3 Week Wait**
 - **Adult Psychiatry (referred to the Community Health Center) Patient first needs to see a primary care physician then referred to a psychiatrist.**
- **Child & Adolescent Mental Health Program: 2 Week Wait**
 - **C&A Psychiatry: 1 Week Wait**
- **Substance Treatment Options Program (STOP): Within 48 Hours**

9

Clinical Services for the Homeless...

- **PATH Program (federally funded)**
 - **Provides Mental Health Case Management services in the Will County community including at the two local homeless shelters.**
 - **Provides Community Outreach Services**

10

Behavioral Health 2022 Service Clinical Service Hours...

- **Hours of Service for Adult Mental Health Program: 4,929**
- **Hours of Service for PATH Program: 222**
- **Hours of Service for Child & Adolescent Program: 4,283**
- **Hours of Service for the SASS Program: 6,996**
- **Hours of Service for the School Based Mental Health Program (YESS): 271**

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Substance Use Services...

- **Substance Treatment Options Program (STOP) – Intensive outpatient and Outpatient**
- **Substance Use Initiatives - prevention, harm reduction, and recovery**

12

Substance Use Initiatives

Goal: To reduce the number of overdose deaths in Will County.

Strategies:

- Improve access to evidence based behavioral health services in Will County by reducing barriers to care for individuals with mental health and substance use disorders.
- Saturate the county with the lifesaving drug Naloxone, distribute fentanyl test strips and other harm reduction strategies.
- Develop innovative programs to support individuals in recovery from a substance use disorder.
- Educate the community about substance use disorders and overdose prevention to reduce stigma.

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Substance Use Initiatives Programs

Narcan Distribution Program: Overdose prevention and response training (Narcan training) is offered upon request.

“Got Naloxone”: A team of individuals with lived experience/peers in recovery staff a pop up resource table to distribute Naloxone, fentanyl test strips and education materials at public events or upon invitation by organizations throughout the Will County community. This team stocks the micro pantries with Narcan across the county.

Peer Support Specialist Training Project provides paid career training and supervision for individuals in recovery from a substance use disorder for entry-level jobs as Peer Recovery Support Specialists (PRSS) - in local community organizations.

Naloxone Plus Safe Passage Program: In partnership with local police and fire departments following an emergency response to an overdose, a peer in recovery reaches out to the individual within 24 hours. The peer responder provides support, Narcan and a helping hand to services if requested.

Safe Passage Rent Assistance Scholarship: Short term rent assistance for individuals living in a recovery home or waiting for a treatment bed.

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Opioid Overdose Data

	2020	2021	2022	2023 As of 2/23
Deaths	83	111	111	7
Nonfatal reversals	123	84	88	14

Average Age of Deaths: 25-44

Largest number of deaths in the following communities:

Joliet
Joliet Township
Romeoville
Bolingbrook
Lockport

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Substance Use Initiatives 1/2022 - 12/2022

Educational program attendees	630
Narcan kits distributed to Public	7169
Narcan kits distributed to Businesses	485
Fentanyl Test Strips Distributed	1563
Recovery Support Specialists Training Program Participants	7
Police Departments enrolled in Safe Passage Naloxone Plus Program	4
Safe Passage Housing Scholarships	14

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Community Behavioral Health Collaborations...

- **Adult Mental Health - Local Area Network (LAN) Will & Grundy County (Chair since June 1993)**
- **Will-Grundy National Alliance for the Mentally Ill (NAMI) of Will & Grundy County**
- **211 Information Line**
- **MAPP Behavioral Health Substance Use Subcommittee**
- **Will County Substance Abuse Prevention Coalition**
- **New Lenox Safe Community Coalition**
- **Victoria Voice Foundation Education Review Committee**

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Advocacy...

- **NACo Commission on Mental Health and Well Being**
- **Illinois Mental Health Summit**
- **Mental Health of America - Illinois**
- **Community Behavioral Health Association of Illinois (CBHA)**
- **Illinois Certification Board, Inc. (ICB)**
- **Will County Child Advocacy Center**

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Will County Specialty Courts...

- **Mental Health Court**
- **Drug Court**
- **Veterans Court**
- **Domestic Violence Court**

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Law Enforcement & First Responder Community...

- **Behavioral Health Orientation to Community Mental Health**
- **Will County Sheriff - Auxiliary 16 Hours of Behavioral Health Training**
- **Crisis Intervention Team (CIT) 40 Hour Accredited Training (2023 to 2026)**
- **Joliet Police Department (federal mental health grant)**

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Collaboration with Higher Education...

• **Clinical Training Program:**

- Pre-doctoral Clinical Psychology Internships (APA Accreditation Pending)
- Clinical Psychology Externships (i.e., Psychological Testing, Therapy, and Advanced)
- Social Work Internships
- Clinical Counseling Practicums
- Certified Substance Use Counselor (CADC) Practicums
- Certified Recovery Support Specialist (CRSS) Practicums
- Clinical Rotation for Advanced Practice Nurses (APN) in Mental Health & Psychiatry

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Current Academic Affiliations...

• **Educational Institutions:**

- Adler University
- Chicago School of Professional Psychology
- Governors State University
- Joliet Junior College
- Lewis University
- Midwestern University & Medical School
- Roosevelt University
- University of Saint Francis
- Wheaton College

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Will County Community Health Center (Federally Qualified Healthcare Center)

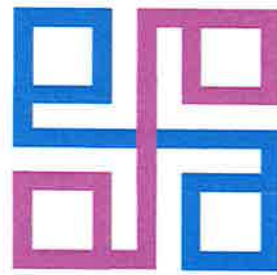
- **Psychiatric and Medication Management Services**
- **Individual Therapy (20 minute sessions) and Group Therapy**
- **Behavioral Health Injection Clinic**
- **Medication assisted treatment for opioid and alcohol addictions**
- **Individual Short-term Therapy**
- **Medicaid Assisted Treatment (MAT) for Substance Abuse Disorders (Vivitrol & Suboxone)**

23

Questions



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SUBSTANCE USE INITIATIVES

— OF WILL COUNTY —

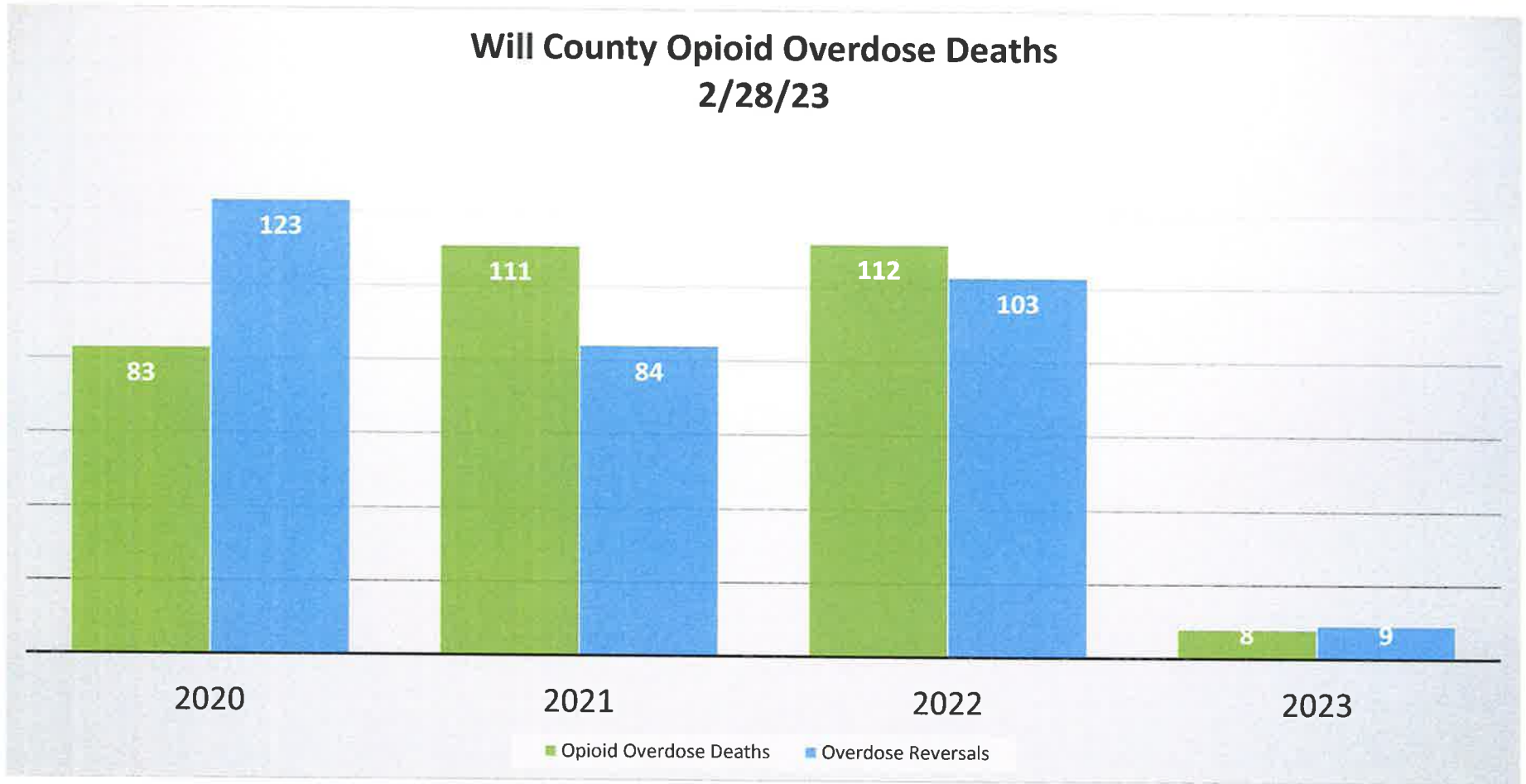
Submitted by Kathleen Burke PhD

4/11/23

Community Education and Rapid Response Naloxone Program

	3/23	1/23 – 3/31/23	2022	2021	2020
Got Naloxone Locations	62	176	813	243	0
Community Narcan Distribution	542	1832	7285	4182	3259
Micro-pantry Narcan Distribution	42	135	635	1469	0
Methadone Clinic Narcan Distribution	18	54	376	450	264
Total Narcan Distributed	664	2197	8296	6101	3523
Fentanyl Test Strips	31	134	1575		

Will County Opioid Overdose Deaths 2/28/23



A blue decorative shape, resembling a stylized wave or a corner of a page, is positioned on the left side of the slide. It has a wavy bottom edge and a straight top and right edge.

March Updates

Peer Recovery Support Specialists (PRSS) Training Program

- Individuals trained to incorporate their unique personal recovery experience with a defined knowledge base and human service skills.
- Strength is in lived experience
- Recent challenge – hiring individuals in recovery from Substance use disorder (SUD) with a criminal background. Individuals with a SUD are protected under the American Disability Act
- Community Behavioral Healthcare Association, the Department of Mental Health, and the Illinois Department of Public Health are working on potential waivers for background checks because of the barrier that now exists
- States Attorney has hired 2 of our program graduates for Specialty Courts
- New PRSS trainee started at Will County Health Center



March Updates

What's New

- Narcan being added to AEDs for emergency use in Will County Health Department and Health Center.
- FDA has granted approval for NARCAN[®] Nasal Spray as an Over-the-Counter (OTC) medication.
- New NIH study reveals shared genetic markers underlying substance use disorders (National Institute of Drug Abuse News Release March 2023).

Mary Maragos
CEO, Community Health Center
April 2023

Request for Proposals for Pharmacy Services at the Community Health Center - Stacy Baumgartner and I reviewed the proposals in response to the request for proposal (RFP) for pharmacy services at the Will County Community Health Center. Three proposals were submitted: one from Basingers which was disqualified, one from Cardinal which proposed a pharmacy management arrangement with WCCHC ownership of the pharmacy, and the third from Genoa Pharmacy. After careful consideration, we recommend that we accept the proposal from Genoa Pharmacy. Compared to Cardinal, Genoa's services best matched the pharmacy services we are seeking. They can maintain ownership and control of the pharmacy services and participate in our 340B program. Their fees for dispensing are acceptable with industry standards. They offer additional value-added services such as bilingual staff, personal calls to patients for refill reminders, deliveries, assistance with prior authorizations, durable medical equipment, and vaccinations if needed. They have experience co-locating in other FQHCs (Heartland, Lake County CHC) and public health departments such as Lake County and DuPage County. They can be operational within our designated time frame which is 120 days from execution of a contract. We performed 3 reference checks, contacting Lake County Health Dept., DuPage County Health Dept., and Heartland CHC. All were very satisfied with their relationship and services with Genoa and heartily recommended them. The Governing Council accepted this bid from Genoa at its April Meeting. Therefore, the Board of Health and County Board are being asked for their approval.

2023 WCCHC Strategic Plan Update – We have updated our annual strategic plan to include documentation of our deliverables for each goal and corresponding objectives, from January 1, 2023, to date. We remain goal- and mission- driven, keeping them in mind as we navigate through day-to-day priorities. As for the overarching mission to increase access to quality care – as of 3/28/23 *our unduplicated patient numbers are up 5.26% (251 patients more) compared to the same time last year!*

Our Marketing Plan, part of our Strategic Plan, was also reviewed by the Governing Council.

Proposed Changes to the Collaborative Agreement – We performed a routine review of our Co-applicant Cooperative Operational Agreement between the Governing Council and the Board of Health. There were some passages that although relevant at the time of inception, are no longer in line with current operations. The document was discussed at the Governance Committee and also at our general Governing Council meeting. Any proposed changes will be voted upon at our next Governing Council meeting in May, and then the Board of Health will also be asked for their approval at the May meeting.

Jennifer Byrd, MD, FAAP
CMO of the Community Health Center (CHC)
April 2023

Increased from 105 million since late February

COVID-19 Update:

	<u>Cases</u>	<u>Recovered</u>	<u>Deaths</u>
World	~ 683 million	~ 656 million	~ 6.82 million
United States	~ 106 million	~ 102 million	~ 1.15 million
Illinois	~ 4.10 million	~ 4.01 million	~ 41.6 K

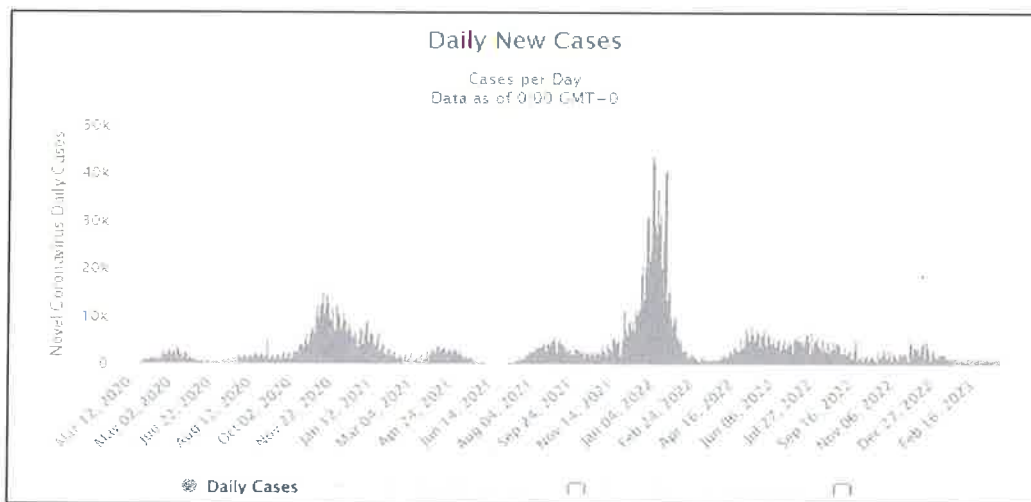
(worldmeter.info as of March 29, 2023)

unchanged

Increased from 4.05 million since late February

Total Daily New Cases – Illinois (through March 23, 2023):

~ DECREASE **FROM** February 16th @ **1,545 new cases per day** **TO** March 23rd @ **1,222 new cases per day**

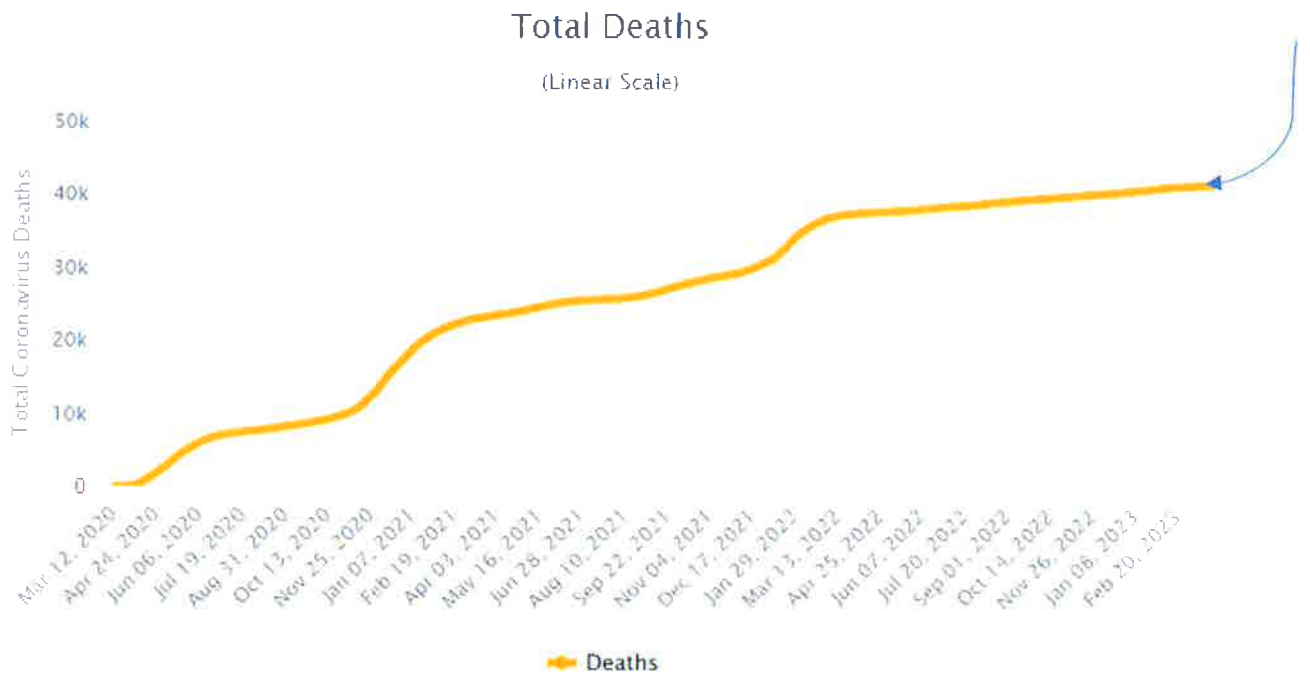


(worldmeter.info as of March 29, 2023)

Total Deaths – Illinois (through March 28, 2023):

Increased from 41,338 in February of 2023

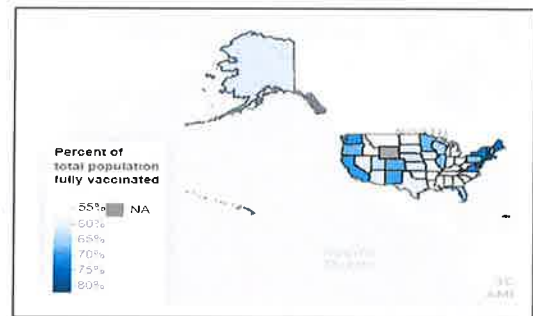
41,618



(worldmeter.info as of March 29, 2023)

COVID-19 Summary update :

- Death rates area at a steady state worldwide
- Vaccine status:



- * 57% of the world is vaccinated (10 billion doses have been administered globally)
- * 81% of the U.S. population have received one dose of COVID vaccine, 69% are considered fully vaccinated
- * Herd Immunity (Population Immunity) will be reached when 94% of the U.S. population is vaccinated against COVID

- Hospital utilization and ICU admission are decreased in the U.S.

Joint Commission Site Visit:

Post visit activities and Improvements (a highlight):

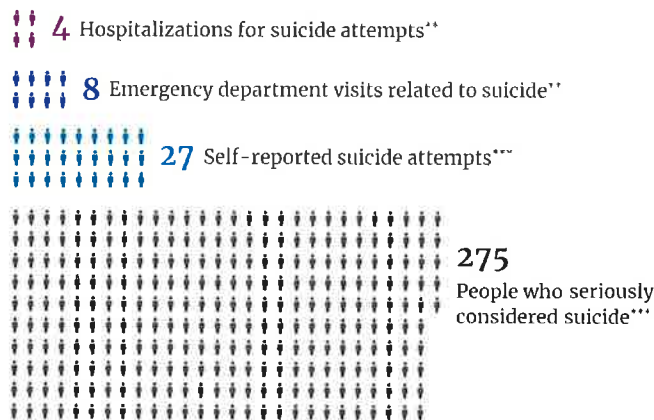
- * An addition of a **Suicide Assessment** for all patients 12 y.o. and above
- * Compelling statistics (U.S.):

- There has been an increased rate of suicides overall; they have increased from ~ 42K in 2014 to ~ 46K in 2020

This year...


- 12.2 million adults seriously thought about suicide
- 3.2 million adults made a plan
- 1.2 million adults attempted suicide

For every suicide death, there are*:



* Based on the latest year of available data for adults ages 18 and older.

** Source: [CDC WISQARS](#)

*** Source: [2020 SAMHSA's National Survey on Drug Use and Health](#) 

- * An addition of a **Nutritional Assessment** for all patients 12 y.o. and above
- * Compelling statistics (U.S.):
 - 28.8 million Americans will have an Eating Disorder in their lifetime
 - 28-74% of risk for eating disorders is through genetic heritability
 - Eating Disorders are considered to be among the deadliest mental illnesses, second only to Opioid Use Disorder
 - 26% of people with eating disorder attempt suicide

References:

Arcelus, Jon et al. "Mortality rates in patients with anorexia nervosa and other eating disorders. A meta-analysis of 36 studies." *Archives of general psychiatry* 68,7 (2011): 724-31. <https://doi.org/10.1001/archgenpsychiatry.2011.74>

Deloitte Access Economics. *The Social and Economic Cost of Eating Disorders in the United States of America: A Report for the Strategic Training Initiative for the Prevention of Eating Disorders and the Academy for Eating Disorders*. June 2020. Available at: <https://www.hsph.harvard.edu/stripped/report-economic-costs-of-eating-disorders/>.

- * **Hand Hygiene Study** is underway

* Compelling background information:

- In a healthcare environment, Healthcare Workers (HCW) are the most common vehicle for the transmission of pathogens from patient to patient.
- HCW have organisms on their hands that can survive for several minutes allowing for cross contamination and transmission of infectious Diseases throughout a facility; outcomes, impaired quality of life for hospitalized patients, prolonged hospital stays, increased healthcare costs, increased morbidities and mortalities.
- HCW, overall, have poor compliance rates with hand hygiene (why: heavy workloads, incorrect behavioral patterns, insufficient training, lack of knowledge, poorly designed wards, low quality and lack of equipment)

Quality Program:

We will be implementing a new Colorectal Cancer screening program called "Cologuard"

It is designed by the company, "Exact Sciences".

It is a non-invasive DNA test of stool.



* Compelling background information:

- Colon Cancer risk is ~ 1 in 23 for men and ~ 1 in 26 for women
- 70% of people with Colon Cancer have no family history
- If detected in the early stages, Colon Cancer is 90% more treatable

Staffing:

There continues to be a paucity of Certified Medical Assistants in the health center.

However, the following achievements have been made:

- New Behavioral Health Advanced Practice Nurse – hired
- Certified Medical Assistant for OB/Gyne – hired
- Temporary L.P.N. x 2 – under contract
- Family Medicine Physician – Interview scheduled

Sean Conners
Director of Environmental Health
April 2023

FOOD PROGRAM

1. As of March 30, 2023, 12 people infected with the outbreak strain of Salmonella have been reported from 11 states (two from Illinois). Illnesses started on dates ranging from December 6, 2022, to February 13, 2023. Of 12 people with information available, 3 have been hospitalized. No deaths have been reported. The true number of sick people in this outbreak is likely much higher than the number reported, and the outbreak may not be limited to the states with known illnesses. This is because many people recover without medical care and are not tested for Salmonella. In addition, recent illnesses may not yet be reported as it usually takes 3 to 4 weeks to determine if a sick person is part of an outbreak.
2. WASHINGTON, March 24, 2023 – Elkhorn Valley Packing, a Harper, Kan. establishment, recalled approximately 3,436 pounds of boneless beef chuck product that may be contaminated with Shiga toxin-producing E. coli (STEC) O103, the U.S. Department of Agriculture's Food Safety and Inspection Service (FSIS) announced. The problem was discovered when FSIS was conducting routine FSIS testing of ground beef derived from this product and the sample confirmed positive for STEC O103. There have been no confirmed reports of adverse reactions due to consumption of these products.
3. A cafeteria in Joliet had their permit suspended for a few days due to an infestation of mice that was observed during a routine inspection. During their closure period, the management and their team performed a "deep clean" of the facility to remove all identified droppings, reduce clutter by removing unnecessary items, and increased their pest control visits from the licensed Pest Control Operator (PCO). The permit was reinstated after our department completed an in depth follow up inspection documenting significant improvement. The facility has been placed on a weekly follow up inspection schedule until further notice.

EH LAB / WATER PROGRAM / SEWAGE

1. The EH laboratory sample numbers have significantly increased this month. The EH lab ran a total of 4,621 samples. The EH lab has not run over 4,000 samples since March of 2020, and at that time the EH lab only ran 4009 total samples. The last time the EH lab came close to running 4,621 samples was in September 2017 when 4,598 samples were run.
2. Several of the EH Staff attended The Onsite Wastewater Workshop hosted by the LaSalle County Health Department on March 15, 2023. Topics covered in the workshop were *An Overview of Advanced EnviroSeptic™* (AES/Presby Highlights from a Recent in-Ground Study in Missouri), *How to Properly Interpret a Soil Analysis Report*, *Private Sewage Disposal Program Update*, *Transfer of Sale Inspections & High Strength FAST®: An Attractive Technology for Decentralized Commercial Applications*. These types of workshops are invaluable to our staff as we are provided updates to new technology that is being introduced in the field as well as any changes to existing State of Illinois regulations.
3. The number of private well permits issued increased in the month of March 2023.

OTHER

- Sean Conners attended the 2023 Dresden Exercise as an observer at the Wilmington Emergency Operation Center (EOC) on March 28, 2023. This was an excellent opportunity to be able to observe the multiple EOCs function during this simulated emergency.
- Radon kits sales increased in March 2023. This month there were 17 radon kits sold compared to 7 radon kits sold in February 2023.

Sylvia Muniz, MSN, RN
Assistant Division Director
Family Health Services
April 2023

FHS has had some exciting developments during the month of March. One of our CHEs, Aishwarya Balakrishna, and our new MAPP Coordinator, Caitlin Daly, were invited to attend the National Association of County and City Health Officials (NACCHO) conference in Denver in July. NACCHO offered 1 scholarship that will provide funding for airfare, hotel, and conference fees.

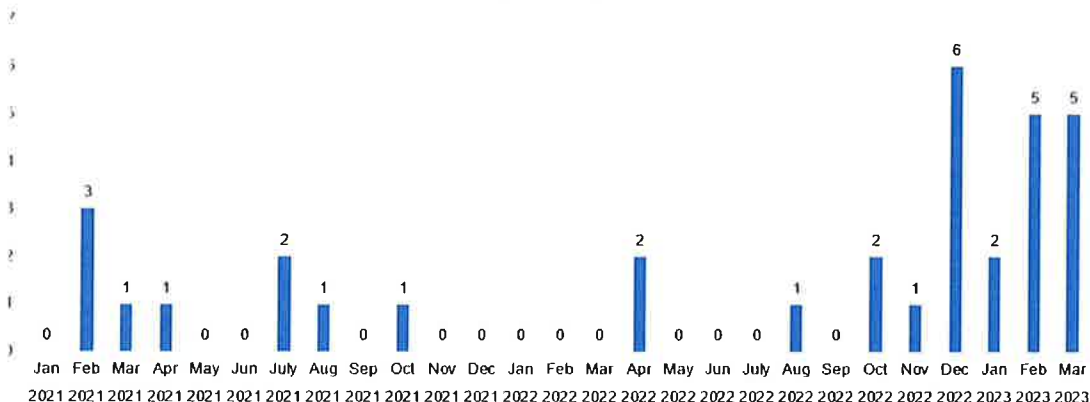
As part of the new COVID grant, several of our programs have been working collaboratively with community organizations to set up vaccine clinics in underserved areas. Additionally, RNs from the Immunizations program have visited Senior Facilities to offer COVID and other vaccines as part of their homebound initiative.

Our COVID housing manager has coordinated with Northern Illinois Food Bank to have mobile food pantries on the WCHD Joliet campus several days over the next 3 months. We had about 70 families attend our first event on April 3!

COMMUNICABLE DISEASES AND EPIDEMIOLOGY

We have experienced a surge in cases of invasive Streptococcus Group A (GAS) since December 2022. Invasive disease means that germs invade parts of the body that are normally free from germs. When this happens, the disease is usually very severe, requiring care in a hospital and even causing death in some cases. Necrotizing fasciitis and streptococcal toxic shock syndrome are examples of iGAS infections. In addition to causing uncommon but severe and invasive infections, group A strep bacteria cause common and generally mild illnesses like strep throat and scarlet fever.

Streptococcus Group A (GAS) Invasive Cases by Month/Year
Will County, Illinois (2021-2023)



- Group A strep infections (aka Strep. throat) are normally highest from December through April (Not a reportable condition in Illinois).
- Based on preliminary 2022–2023 data, less severe group A strep infections in children have returned to levels similar to or higher than those seen in pre-pandemic years. Currently, these infections are at high levels throughout the country, as is typically seen from December through April [the same time as increases in respiratory viruses, e.g., influenza, respiratory syncytial virus (RSV)].
- Invasive GAS (iGAS) infections have remained high in children even after respiratory viruses decreased (Increased cases reported starting from October 2022). Some areas of the country have also seen an increase in iGAS infections in adults, particularly in those aged 65 years or older.

HIV/STI PREVENTION AND SURVEILLANCE & PRE-EXPOSURE PROPHYLAXIS (PrEP) CLINIC

In March, 11 HIV tests were done with no new positive cases detected. The team performed HIV outreach testing at JJC, River Walk Homes, and River Valley (per their request). The PrEP program saw 1 new patient, had 5 PrEP follow-up visits, and saw 9 patients in the Care Clinic for bloodwork, referrals to Infectious Disease and STD treatment and screenings.

Information about our Lead Poisoning Prevention, PrEP, Perinatal Hepatitis B Prevention and STD Programs was distributed to 40 clinics and Provider offices by the assigned Community Health Educator.

WOMEN, INFANTS, CHILDREN SUPPLEMENTAL NUTRITION PROGRAM (WIC)

For March, 72 new clients were added for a total of 8,930 enrolled clients with 7,531 active clients which equals 82% of our assigned caseload of 9,226. We had 29 outgoing referrals and 12 incoming referrals from the IRIS system. We are still short 2 nutritionists, fully staffed with clerical positions, but 2 of these clerks are still in training. The waiver that allows staff to do all WIC business by phone will expire in mid-July 2023.

AOK NETWORK

The AOK network continues with activities to empower families by providing the space for early childhood and family-oriented programs to collaborate and network. The IRIS referral system continues to increase its activity and partners. Quarterly meetings are held to share data with the group, welcome new partners, and for troubleshooting any issues that arise with the system. The next meeting is April 24, 2023, via zoom. In March we had 203 referrals in the system for a total of 2,918 referrals since the inception of IRIS in February 2020. We added 2 new partners for a total of 109 programs participating in the system which provides many resources for families.

TOBACCO CONTROL & PREVENTION GRANT

NACCHO's Virtual Capitol Hill Day: In March, our Tobacco Team staff were invited to participate in NACCHO's 2023 Virtual Capitol Hill Day, to advocate and educate federal legislators on public health issues at the local level. During the week of March 6th, staff attended meetings with Senator Dick Durbin's Health Policy Advisor, and Congresswoman Lauren Underwood's Legislative Fellow. In these meetings, staff talked about our work in our programs and some of the pressing public health issues in our community, including the importance of prevention and public health promotion.

WELL-WOMAN

Members of our Well-Woman grant team participated in 2 trainings in March. They have created media campaigns and they are actively conducting outreach regarding the importance of Well-woman care. Events attended include the JJC Wellness Fair, the Health and Safety Expo at Lincoln-Way West HS, and the East Side Neighborhood Council meeting in celebration of Women's History month.



March 2023 CD Investigations

Disease	Case Count
Babesiosis	1
Campylobacteriosis	8
Candida auris, clinical	1
Carbapenemase Producing Organism, clinical	3
Carbapenemase Producing Organism, screening	1
Carbapenem Resistant Organism	1
Cryptosporidiosis	1
Dengue	1
E. coli unspecified	1
Hepatitis A	2
Hepatitis B Chronic	9
Hepatitis B, Perinatal Case Management	1
Hepatitis C Virus Acute Infection	1
Hepatitis C Virus Chronic Infection	83
Histoplasmosis	4
Legionellosis - Legionnaires Disease	1
Listeria Invasive Disease	1
Lyme Disease	2
Monkeypox	1
Mumps	1
Pertussis	3
Q Fever - Unspecified	1
Rabies, Potential Human Exposure	6
Salmonellosis	7
SARS-CoV-2 infection (COVID-19)	2,182
Shiga toxin-producing E. coli (STEC)- Shiga toxin pos, not cultured or serotyped	2
Streptococcal Disease Invasive Group A	5
Streptococcal Toxic Shock Syndrome	1
Streptococcus Pneumoniae - Non Drug Resistant Invasive Disease (< 5 years)	2
Unusual Illness	1
Varicella (Chickenpox)	2
Vibriosis	1
Animal Exposures / Bites	61
Sum:	2398



EP&R Program

- EP&R staff continue to update the Health Department Emergency Operation Plan and its Annexes.
- K. Weber continues to participate in the Will County Emergency Management Agency's Strategic Planning meetings. The goal is to ensure a thorough review of the top hazards in the county and the steps taken to prepare for them. The planning team is extending invitations to additional agencies to ensure all parties are at the table.
- The Command Center revamp is almost complete. New job descriptions are almost completed and the hope is to train the new Command staff in May.
- B. Agor and K. Weber attended the Cities Readiness Initiative (CRI) Workshop on Peoria, IL. CRI regions worked together to discuss lessons learned from COVID and MPX. A document will be created which will include the gaps needing to be filled and what work must happen prior to another Public Health Emergency by both local entities and IDPH.
- On April 26th, WCHD participates in the Operation Power Play exercise with EMA and ComEd. WCHD will test a portion of the COOP (Continuity of Operations Plan) during the exercise. Specifically, where would displaced staff go if one of the branch offices was taken down due to severe weather.
- B. Agor and K. Weber will attend the National Association for City and County Health Organizations (NACCHO) National Preparedness Conference April 24-27, 2023 in Atlanta, GA. The conference will address all hazards preparedness and response, focusing on reprioritizing preparedness elements following a public health emergency.
- The Public Health Emergency Preparedness (PHEP) Grant Notice of Funding was released ahead of the usual time. There is no change in the funding amount for the upcoming grant year (\$313,477). The CRI grant should be released soon with the possibility of additional funding.

BioWatch Updates

- The BioWatch exercise testing our sampling and lab abilities takes place April 17-18, 2023. The exercise will begin with a Local Conference Call to activate Phase 1 Sampling. Lockport Fire will host the Mutual Aid Box Alarm Service (MABAS) region for the Phase 1 sampling exercise portion of the exercise.

BiNax Now Tests

- During the month of March, we distributed 1596 Binax tests to 7 different partner agencies/businesses in our program.
- We received 2304 tests from the state on 3/8/23.
- We currently have 1262 Binax tests on hand.

Medical Reserve Corps (MRC)

- The MRC videos have been posted on our WCHD website and on our social media accounts. We have already had some additional potential volunteers express interest and we are working on onboarding them. MRC Polo shirts have been ordered and should be delivered this month.

MEDIA SERVICES

APRIL 2023

MONTHLY REPORT

KEVIN JUDAY, MANAGER



Media services spent a large portion of the month of March working on the completion of the 2022 Annual Report. The Annual Report is put together thanks to the help and cooperation from all the division heads. The 32-page Annual Report was completed and made available to the public on March 27th, in front of the April 1st deadline.

In addition to continuing to promote our own services on social media, Media Services also used social media to promote awareness and knowledge of National Nutrition Month, National Kidney Month, National Colorectal Cancer Awareness Month and National Poison Prevention Week during the month of March. In early April, Media Services has promoted National Public Health Week, National Child Abuse Prevention Month and National Autism Awareness Month.

Looking ahead for the rest of April, Media Services will be attending Public Information Officer Training Course offered by the Illinois Emergency Management Agency in Rockford on April 18-20. Media Services will also be participating in the Will County Emergency Management Agency's exercise at the end of the month. Media Services has also began working on designing a new internal staff newsletter.

SOCIAL MEDIA



38
posts

875
engagements

218
reactions

31,798
impressions



37
posts

51
engagements

14
reactions

4,344
impressions



27
posts

24
engagements

22
reactions

701
impressions

FOR IMMEDIATE RELEASE

April 12, 2023

DENISE BERGIN NAMED WILL COUNTY HEALTH DEPARTMENT ASSISTANT EXECUTIVE DIRECTOR

JOLIET, Ill. – Will County Health Department Executive Director Elizabeth Bilotta has announced the promotion of Denise Bergin to Assistant Executive Director, effective on April 17, 2023

Bergin takes over the Assistant Executive Director position following Bilotta's promotion to Executive Director after Sue Olenek's retirement in February. Bergin has spent nearly 30 years working at the Will County Health Department in the accounting and finance departments.

"I'm thrilled to be able to announce Denise's promotion to Assistant Executive Director," said Bilotta. "Denise has dedicated close to 30 years of service to the agency. She's a great leader and I know she's going to continue to produce great work in her new role."

Bergin joined the Will County Health Department in July of 1993 as a staff accountant. She spent over 20 years as an accounting coordinator where she oversaw the preparation of program specific financial statements, coordinated audit activities to satisfy grant requirements and implemented a client information system. Bergin has spent the past four years working as the agency's Director of Finance and Grants Management. In that role, she was responsible for fiscal management of state and federal grants, analyzing financial performances, reconciling financial statements, ensuring compliance to federal and state policies and procedures and collaborating with the Will County Auditor's Office, Finance Department and Treasurer's Office.

"I am excited for the opportunity to assist in leading this great organization," said Bergin. "I work with an excellent team of individuals who are committed to improving the health of the residents of Will County. Over my many years of service at the Health Department I've seen many changes as we evolve to address the needs of our community. I'm proud to be a part of this agency and of the work we do. I look forward to future possibilities and all that we can accomplish."

####

NEWS release

Media Inquiries:

Kevin Juday
815.727.5088
kjuday@willcountyhealth.org



Will County Public Health dates back to 1942 when \$50,000 was allocated for local Environmental Health, Maternal-Child Health, and Infectious Disease Control initiatives. In 1940, roughly 115,000 people called Will County home; in 2020, nearly 700,000 do. Today Will County Health Department strives to bring its vision—to deliver sustainable programs and policies in response to the public health needs of the community—to all of the people of Will County.



815.727.8670



willcountyhealth.org



WillCoHealth



WillCoHealth



WillCoHealth

FOR IMMEDIATE RELEASE

April 17, 2023

ARMANDO REYES NAMED WILL COUNTY HEALTH DEPARTMENT COMPLIANCE OFFICER

JOLIET, Ill. – Will County Health Department Executive Director Elizabeth Bilotta has announced the promotion of Armando Reyes to Compliance Officer, effective on April 17, 2023.

Reyes takes over the administrative role after serving as the Regulatory Compliance Coordinator for Will County Health Department's Behavioral Health (BH) Division. In that role, Reyes has been responsible for assisting the BH Division Director with clinical and administrative operations, new program development, performance improvement and quality assurance/utilization review. Reyes manages the 590 Crisis Care program and the homeless outreach program.

"I'm happy to welcome Armando to the administrative team," said Bilotta. "Armando has a long and dedicated history of service to the Will County Health Department and to the public along with numerous years of compliance related experience. I'm looking forward to having his leadership and expertise be a part of our administration."

A retired veteran of the Army National Guard, Reyes has worked in compliance since 1994, including the last 12 years at the Will County Health Department. He has been a Commission on Accreditation of Rehabilitation Facilities (CARF) Surveyor since June of 2015 which gives him knowledge on current accreditation standards and processes. He has over thirty-eight years of experience in the mental health, substance use, and the prevention fields including working at the Illinois Department of Human Services, Division of Substance Abuse (DASA). He earned his Master of Health Science in Counseling and Bachelor of Arts degrees from Governors State University. He is a Certified Addictions Counselor (CADC) and Co-Occurring Disorders Professional (CODP). He is a life-long resident of the Joliet community and was recently appointed to serve on the advisory board on the National Alliance on Mental Illness (NAMI) Will-Grundy.

"I am honored to be given the opportunity to fill the position of Compliance Officer for the Will County Health Department," said Reyes. "I am looking forward to this new role and will strive to achieve levels of quality and service that best assists our community in achieving health initiatives. I would like to extend my heartfelt appreciation to the team in the Division of Behavioral Health Programs for their ongoing support. The years I spent working with them prepared me to advance and take on greater responsibilities. This position will allow me to focus on regulatory compliance at a higher level to ensure continual improvement that exceeds standards. I look forward to working with all the divisions in mapping ways to achieve excellence in performance and I am eager to grow and learn under our new leadership."

####

NEWS release

Media Inquiries:

Kevin Juday
815.727.5088
kjuday@willcountyhealth.org



Will County Public Health dates back to 1942 when \$50,000 was allocated for local Environmental Health, Maternal-Child Health, and Infectious Disease Control initiatives. In 1940, roughly 115,000 people called Will County home; in 2020, nearly 700,000 do. Today Will County Health Department strives to bring its vision—to deliver sustainable programs and policies in response to the public health needs of the community—to all of the people of Will County.



815.727.8670



willcountyhealth.org



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WILL COUNTY COMMUNITY HEALTH CENTER - Patients and Visits CY2023 as of March 28, 2023													
	2023	2022	2023	2022	2023	2022	As of 2-28-23	As of 2-28-22					
	Clinic Visits	Clinic Visits	Virtual Visits	Virtual Visits	SBHC Visits	SBHC Visits	Hospital Visits	Hospital Visits	2023	2022	2023	2022	Changes
1 Family Physicians	92	136	1	32					93	168	54	95	
3 Internists	15	0	0	0					15	0	12	0	
4 Obstetrician/Gynecologists	1919	2007	0	0					1919	2007	1083	1091	
5 Pediatricians	656	601	34	100	22	0			678	701	579	530	
8 Total Physicians	2682	2744	35	132					2705	2876	1728	1716	
9a Nurse Practitioners	2292	2147	455	588					2747	2735	1929	1903	
10 Certified Nurse Midwives	123	122	0	0					123	122	104	81	
10a Total NPs and CNMs	2415	2269	455	588					2870	2857	2033	1984	
11 Nurses	1	14	0	0					1	14	1	14	
15 Total Medical	5098	5027	490	720					5576	5747	3762	3714	
16 Dentists	1211	1166	0	0					1211	1166	962	810	
17 Dental Hygienists	146	37	0	0					146	37	134	35	
19 Total Dental Services	1357	1203	0	0					1357	1203	1096	845	
20a Psychiatrists	366	227	556	873					922	1100	550	609	
Mental Health - Physicians other than Psychiatrists	100	115	0	1					100	116	93	109	
Mental Health Nurse Practitioner	655	495	135	240					790	735	557	503	
20a Licensed Clinical Psychologists	0	1	206	275					206	276	149	185	
20a Licensed Clinical Social Workers	0	0	0	0					0	0	0	0	
20b Other Licensed Mental Health Providers	181	235	40	124					221	359	180	210	
20 Total Mental Health	1302	1073	937	1513					2239	2586	1529	1616	
21 Substance Abuse Services	410	257	207	368					617	665	378	378	
22 Other Professional Services (Audiology)													
22b Optometrists	97	178	0	0					97	178	97	171	
24 Case Managers	0	0	0	0					0	0	0	0	
25 Patient/Community Education Specialists	0	0	0	0					0	0	0	0	
29 Total Enabling Services	0	0	0	0					0	0	0	0	
Obstetrical Deliveries							66	67					
Circumcisions							10	15					
Gyne Admissions including surgeries							12	11					
Hospital Visits (ER & Admissions)							57	106					
Dr. Flores' Newborn visits							10	13					
34 TOTALS							155	206	9886	10379	6862	6724	
Unduplicated patients Year to date											5020	4769	

	APRIL 2023-DIVISIONAL STATISTICS REPORT			
	ENVIRONMENTAL HEALTH	Mar-23	FY23 YTD	FY22 YTD
	Food Program Activities	714	2836	3193
	Water Program Activities	100	547	539
	Sewage Program Activities	38	182	307
	Other Program Activities (beaches, tanning facilities, etc.)	1189	3358	2544
	Aerobic Treatment Plant Samples	707	1646	1247
	Number of Service Requests	28	82	118
	Number of Complaints	59	198	179
	Number of Well Permits	8	31	36
	Number of Septic Permits	20	49	62
	Number of Lab Samples Analyzed by EH Lab	4621	12021	7136
	TOTAL	7484	20950	15361
	OFFICE OF VITAL RECORDS	Mar-23	FY23 YTD	FY22 YTD
	Births Recorded	367	1416	1384
	Deaths Recorded	404	1652	1922

[illegible]

FT Exempt Pay Schedule

Effective July 1, 2022 TBD

Grade	Job Title	Starting Salary Range*
		(in thousands)
A1	Executive Director	140-155 180
A2	Assistant Executive Director	120-135 140
B1	Chief Executive Officer Director (Division) Behavioral Health Director (Division) Family Health Director (Division) Environmental Health	100 110-125
B2	Director (Division) - Administrative Services Director (Department) ITT, Finance & Grants Mgmt., HR EHR/EPM Systems Project Manager (CHC) Compliance Officer Asst. Director FHS Director of Nursing (CHC)	80-95 100
C1	Director of Operations (CHC) Lab Operations Director (EH)	70-80 90
C2	Program Coordinator/Site Supervisor Program Coordinator- not otherwise specified Clinic Coordinator (CHC) Psychologist Program Coordinator , HR Operations Coordinator Regulatory Compliance Manager Manager Coordinator (BH)	65-80
D1	Program Manager - not otherwise specified Program Manager, Trainer Media & Communications Manager (ADM) Manager, Billing Clinical Supervisor, BH Managed Care Specialist Community Outreach Marketing Coordinator (CHC)	60-70
E1	Clinic Supervisor (CHC) Supervisor- Patient Registration, Billing, Call Center Dental Program Supervisor Operations Supervisor Chief Vision & Hearing Technician (FHS) Safety Risk Reduction Officer	55-65
F1	Staff Accountant EHR Superuser/trainer Subject Matter Expert CHC Human Resources Assistant II Grant Specialist	50-65
G1	Executive Assistant Financial Specialist Human Resources Assistant I	50-60
G2	Administrative Assistant Bookkeeper	40-50

* Starting salary, range is dependent on background, experience, training, skills, academic degrees, and market factors.

revised 7-1-22 TBD

BOH approval 8-17-22 TBD

**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-09**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

RESOLUTION FOR APPROVAL TO ENTER INTO A SERVICE AGREEMENT WITH KELLY SERVICES FOR THE ASSIGNMENT OF TEMPORARY STAFF - NOT TO EXCEED \$20,000

WHEREAS the Will County Health Department and Community Health Center (the Agency) is in need to bring on additional temporary staff for various initiatives or staffing shortages; and

WHEREAS the Agency has worked with Kelly Services in the past to provide such temporary staffing services; and

WHEREAS the Agency agrees to pay in accordance with the fee payment and invoicing section of the attached agreement.

NOW, THEREFORE, BE IT RESOLVED the Board of Health approves the Agency to enter into a 12-month agreement from December 1, 2022 through November 30, 2023 with Kelly Services in the amount not to exceed \$20,000.

DATED THIS 19th day of April 2023.

Billie Terrell, Ph. D., ACSW, President
Will County Board of Health



CUSTOMER SERVICES AGREEMENT

This Agreement is between Will County Health Department ("Customer") and Kelly Services, Inc. ("Kelly") regarding the provision of its assigned employees ("Assigned Employees") and related staffing services by Kelly to Customer.

1. **Kelly Guarantee.** Kelly guarantees that Assigned Employees it places with Customer will satisfactorily perform the services ordered by Customer. If not, Kelly will, upon reasonable notice from Customer, cancel charges for unsatisfactory services and furnish a replacement as soon as possible.
2. **Placement of Assigned Employees.** Customer will place orders with Kelly describing type of work requested, specific duties to be performed, skills required, and any other requirements. Kelly will place Assigned Employees to perform services that Customer requests under Customer's operational supervision at the location(s) and at the rates in attached Exhibit A.
3. **Employment Relationship with Assigned Employees.** As the provider of staffing services, Kelly will be the employer of Assigned Employees, and will be responsible for the staffing services listed below. As the recipient of such staffing services, Customer will be responsible for controlling the environment in which Assigned Employees perform their work, the details of their work, and their work product, and for the business-related responsibilities below. Customer acknowledges that it is the responsibility of Kelly to attend to any disciplinary or performance management concerns affecting its Assigned Employees and Customer shall assume all liability in the event Customer takes actions that are Kelly responsibilities as defined in this Section 3.

A. **Kelly's Responsibilities.** Kelly will:

1. Recruit, select, and hire Assigned Employees;
2. Place Assigned Employees according to Customer's requirements;
3. Pay Kelly Assigned Employees the wages and provide the benefits that Kelly offers to them as its employees;
4. Pay or withhold payroll taxes (e.g., FICA) and insurance premiums (e.g., Medicare) and fulfill its obligations for unemployment compensation (e.g., FUTA, SUTA);
5. Provide workers' compensation benefits and coverage for Assigned Employees;
6. Maintain Assigned Employees' personnel and payroll records related to their employment by Kelly;
7. Comply with laws, rules or regulations applicable to providers of staffing services;
8. Comply with the Patient Protection and Affordable Care Act ("Affordable Care Act") and its regulations, as applicable, and have established internal procedures for reviewing and maintaining its compliance with the Affordable Care Act;
9. Require Assigned Employees to agree in writing to protect confidentiality of Customer's proprietary information;
10. Require Assigned Employees to execute agreements that Customer requests with regard to intellectual property developed by them in performance of their work for Customer;
11. Require Assigned Employees to acknowledge in writing that they have no right to participate in Customer's employee benefit plans;
12. Require Assigned Employees to comply with all rules and policies of Customer (e.g., those relating to premises access and security);
13. Make legally required employment law disclosures to Assigned Employees;
14. Provide Assigned Employees of diverse race, gender, ethnicity, and background; and,
15. Require Assigned Employees to follow patient confidential status and comply with all federal and state laws regarding the confidentiality of patient records, including but not limited to HIPAA.

B. **Customer's Responsibilities.** Customer will:

1. Provide Assigned Employees with a safe and suitable workplace that complies with all applicable safety and health standards, statutes, and ordinances (including all site-specific training related to the chemical, physical, and biological hazards in the workplace), and provide all required information and safety equipment applicable to Assigned Employee's placement and prompt notice of:
 - a) any injury suffered by an Assigned Employee (and adhere to OSHA recordkeeping requirements) and, whenever possible, extend a return to work/limited duty position to Assigned Employees who have job-related restrictions resulting from occupational injuries or illnesses occurring on Customer's premises at a potentially, mutually agreeable discounted rate;
 - b) when an Assigned Employee's assignment requires termination; and,
 - c) if Customer wishes to hire an Assigned Employee.

2. Use Assigned Employees only in assignments that match the job descriptions for which Kelly places them;
 3. Provide adequate internal controls, supervision, and instructions for Assigned Employees, and be responsible for their conduct when they are required to handle cash, confidential or credit card information, trade secrets, valuables, or similar property;
 4. Be responsible for use of any vehicle and their contents, powered mobile equipment or Customer issued property used by Assigned Employees in connection with an order, except for workers' compensation claims of Assigned Employees;
 5. Provide a D0254 (Contract Security Classification Specification form) to Kelly for any orders in which a security clearance is required for Assigned Employees to perform job duties and a new D0254 in the event any job duties change or our Assigned Employee is required to work on a different project;
 6. Upon request, provide Kelly with information in its possession relating to any Assigned Employee, including, but not limited to, Customer timekeeping systems or other records;
 7. Be responsible for the conduct of its own officers, employees, and agents; and
 8. Comply with duties imposed on the recipient of staffing services by law, rule, or regulation, including:
 - a) providing Assigned Employees with suitable seating where required by law;
 - b) providing Kelly with adequate information regarding work by any Assigned Employee that is subject to the Service Contract Act; and,
 - c) using a timekeeping system that (i) complies with applicable federal and state legal requirements and (ii) accurately records in and out times and unpaid breaks of the Assigned Employees.
- 4. Insurance Including Workers' Compensation Coverage.** Kelly will maintain during the term of this Agreement at least the following types and limits of insurance or other coverage:
- A. Workers' compensation on the Assigned Employees, in amounts no less than required by law;
 - B. Employer's liability insurance with a limit of \$1,000,000;
 - C. Commercial automobile liability insurance with a \$1,000,000 combined single limit on vehicles owned, leased, or rented by Kelly;
 - D. Commercial General Liability insurance, including bodily injury, contractual liability, and property damage, with a \$1,000,000 combined single limit per occurrence; and
 - E. Commercial blanket bond/ (Crime/Fidelity bond) with limits of \$3,000,000 per occurrence. Kelly will provide Customer with certificates of this insurance coverage, upon request.
- 5. Billing.**
- A. **Invoices.** Kelly will invoice Customer each week for all "Hours Worked" (as defined by the Fair Labor Standards Act of 1938 and applicable state law) by Assigned Employees at agreed-upon hourly bill rates. Exhibit A lists the rates Kelly will invoice Customer (and any reimbursable expenses). If the Customer's rates are not set out in Exhibit A, Kelly and Customer will agree on rates at the time of an order, which Kelly will record electronically in its systems. Kelly will add to Customer's invoices as a separate line item: i) any sales or use taxes that apply; and, ii) all costs and administrative fees associated with required background and drug screening or a flat rate as noted in Pricing Exhibit A. The services billed may be provided by Kelly Services Global, LLC or Kelly Services USA, LLC, affiliates of Kelly, or third-party staffing providers (collectively, "Staffing Providers"). Kelly is acting solely as a collection agent on behalf of the Staffing Providers in such cases and bears no liability, except as that of collection agent to the Staffing Providers or their customers. Under the reimbursement arrangement between Kelly and Customer, Customer will reimburse Kelly for expenses of Assigned Employees, including meals and entertainment subject to the fifty percent (50%) deduction limitation of Internal Revenue Code Section 274(n), and Customer is subject to the limitation of Code Section 274(n).
 - B. **Adjustments.** Upon thirty (30) days' prior written notice, Customer agrees that pricing will be adjusted by Kelly annually and, additionally, to reflect increases in wage and related tax, benefit and other costs as the result of any legislative change, agency guidance or determination, order or action, by or under any applicable governmental authority, insurance or benefit program (including but not limited to, increases in costs for Kelly to comply with the provisions of recent laws or related guidance). Adjustments will be applied as of the effective date of the increased tax, benefit, or cost. Kelly will also adjust pricing for changes in sales, use, or gross receipts taxes. Such increases will be applied retroactively, if necessary. In addition, Customer agrees to be responsible for any adjustments to wages or benefits required relating to work performed subject to the Service Contract Act. Pricing is based on the parties' understanding or Customer's representations with respect to (i) volume, (ii) business mix, (iii) lengths and types of assignments, and (iv) use of standard electronic reports, payment methods, and delivery systems. Customer acknowledges and agrees that to the extent these assumptions change, Kelly may modify pricing upon 30 days' notice to Customer.
 - C. **Overtime.** Assigned Employees are presumed to be "nonexempt" employees - Kelly will pay overtime premiums (and bill Customer accordingly) in accordance with federal and state law and for additional overtime premiums

requested by Customer. Kelly will charge Customer overtime rates for all overtime hours Customer requires or permits the Assigned Employees to work.

Unless listed in Exhibit A, overtime rates will be calculated by applying to Kelly's bill rate the same overtime multiple as Kelly is required to apply to the Assigned Employee's pay rate. Kelly only will classify Assigned Employees as "exempt" from overtime pay under the Fair Labor Standards Act of 1938 if: (1) the Customer requests that Kelly do so; (2) the Customer signs Kelly's Customer Exempt Request and Agreement; and, (3) Kelly determines that the exemption is valid under applicable law and regulations, subject to the Customer providing Kelly with complete and accurate information concerning the position.

- D. **Record Of Time Worked.** Customer agrees to review and approve (by signature or electronically) a record of time worked by Assigned Employees. If a Customer representative is unavailable, Kelly's representative responsible for the Customer placement (or other Kelly representative authorized by Customer) may approve the record on Customer's behalf. Customer will be responsible for the full invoiced amounts that Customer approves.

6. **Payment Terms.** Payment for services is due within thirty (30) days of Customer's receipt of Kelly's invoice.

7. **Conversion and Transition of Assigned Employees.** Customer acknowledges that Kelly incurs substantial expenses for recruiting, testing, training and retaining its Assigned Employees and Customer agrees to obtain the services of each Assigned Employee only through an order with Kelly.

If Customer wishes to obtain the services of an Assigned Employee by hiring them (a "conversion"), or by placement, arrangement, or contract from another source (a "transition"), Customer will compensate Kelly at the conversion rates in Exhibit A.

8. **Issue Resolution and Indemnification.** Kelly and Customer expect to resolve any other issues that arise with respect to performance of this Agreement through business discussion and conciliation. In the unlikely event that resolution efforts are unsuccessful, each party agrees to indemnify the other party (and its officers, directors, and employees) for claims, losses, penalties, and damages (and reasonable legal fees) to the extent they arise from the indemnifying party's violation of law, or material breach of this Agreement, including obligations listed in **Section 3**.

9. **Indemnification Process.** To obtain indemnification, a party must promptly notify the other party, cooperate in resolving the claim, and (when liability to third parties is involved) yield reasonable control of the claim's resolution to the other party. Neither party is obligated to provide or commit itself to indemnity while the underlying matter is still pending.

10. LIMITATION OF LIABILITY.

- A **No Consequential or Indirect Damages.** IN NO EVENT SHALL EITHER PARTY BE LIABLE UNDER THIS AGREEMENT TO THE OTHER PARTY OR ANY THIRD PARTY FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES. THIS INCLUDES ANY DAMAGES FOR BUSINESS INTERRUPTION, LOSS OF USE, DATA, REVENUE OR PROFIT, WHETHER IN CONTRACT OR TORT (INCLUDING NEGLIGENCE), REGARDLESS OF WHETHER SUCH DAMAGES WERE FORESEEABLE OR WHETHER PARTY WAS ADVISED IN ADVANCE OF THE POSSIBILITY OF SUCH DAMAGES.

- B **Third Party Claims.** IN ADDITION TO THE LIMITATION OF LIABILITY IN SECTION 10(A), KELLY'S AGGREGATE LIABILITY TO THE CUSTOMER FOR THIRD PARTY CLAIMS, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) SHALL BE LIMITED TO THE EXTENT OF KELLY'S INDEMNIFICATION OBLIGATIONS IN SECTION 8.

11. **Freedom of Information Act.** Kelly understands and agrees that the Will County Health Department, as a public body, is subject to and obligated to comply with the Illinois Freedom of Information Act, 5 ILCS 104/1 et seq., (FOIA) and certain information with respect to the service provided hereunder may be subject to disclosure in whole or in part under FOIA. Kelly acknowledges the requirements of FOIA and agrees to comply with all requests made by the Will County Health Department for public records (as that term is defined by Section 2(c) of the FOIA) in Kelly's possession and provide the requested public records to the Will County Health Department within two (2) business days of the request being made by the Will County Health Department. Kelly agrees to indemnify and hold harmless the Will County Health Department from all claims, costs, penalty, losses and injuries (including but not limited to, attorneys' fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or related to its failure to provide the public records to the Will County Health Department under this Agreement.

12. **Term.** This Agreement will continue in force unless one party gives the other party at least thirty (30) days' written notice of termination. Termination of this Agreement will end the staffing relationship, but this Agreement will continue to govern the parties' rights and obligations with respect to the business done before termination, including but not limited to conversion or transition of Assigned Employees.

13. **Notices.** Notices or communications required by this Agreement must be in writing and mailed (including electronic transmission) or, faxed to the person indicated in the signature block below.

14. **Independent Contractor.** Nothing in this Agreement makes Kelly an agent, partner or joint venturer of Customer.

- 15. Governing Law.** Venue for this Agreement shall be in the courts of the Twelfth Judicial Circuit, Will County, Illinois. The laws of the State of Illinois shall apply to the interpretation of and enforcement of this Agreement.
- 16. Force Majeure.** Neither party will be responsible for failure or delay under this Agreement because of force majeure events or other causes beyond its control.
- 17. Severability; Waiver.** The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement. Any delay or waiver by a party to declare a breach or seek any remedy available to it under this Agreement or by law will not constitute a waiver as to any past or future breaches or remedies.
- 18. Entire Agreement.** This Agreement (including any attachments) contains all of the terms between Customer and Kelly on the subject of staffing services for the jobs and locations specified; it replaces all agreements and representations on the subject. Modifications to this Agreement must be in writing signed and dated by both parties. Forms that may be used by the parties in their staffing relationship such as purchase orders, time cards, and invoice recitals will not supersede, supplement, modify, or control this Agreement.

CUSTOMER

Address for Notices (including e-mail):
Will County Department of Health
1106 Neal Avenue,
Joliet, IL 60433

Signature

Printed Name

Title

Date Signed

KELLY SERVICES, INC.

Address for Notices:
999 W. Big Beaver
Road Troy, MI 48084
Attn: General Counsel

Mary Bach-Onley

Signature
Mary Bach-Onley

Printed Name
Account Executive

Title
03-Apr-2023

Date Signed



EXHIBIT A PRICING AND SCREENING

Note: This Exhibit A is being used only to address pricing and screening requirements. It is not to be used as a standalone contract and does not modify any contractual terms agreed to in the Customer Services Agreement.

Customer and Kelly representative **must** initial the bottom of all pages of this Exhibit.

This Exhibit A is incorporated and made part of the Customer Services Agreement between Kelly Services, Inc. and Will County Health Department ("Agreement"). The pricing in Exhibit A is confidential and proprietary to Kelly. Customer agrees not to disclose the contents of Exhibit A to persons or entities not party to the Agreement without Kelly's written permission.

1. TERM. The pricing in this Exhibit A shall be effective for work performed from December 1, 2022 November 30, 2023 unless either (i) terminated, pursuant to the terms of the Agreement, or (ii) amended by the parties in writing.

2. LOCATION(S). The Customer locations to be served are as follows:

1106 Ella Avenue. Joliet, IL 60433

3. PRICING.

COSTS FOR ASSIGNED EMPLOYEES

Job Title	Bill Rate/Mark-Up
Office Clerical	Bill rate not to exceed \$30/hr
Professional Roles	Bill rate not to exceed \$45/hr

4. GUARANTEE

Kelly guarantees that the Assigned Employees will satisfactorily perform the work in accordance with the terms of the applicable order. Upon written notice from Customer to Kelly of unsatisfactory performance during an Assigned Employee's first sixteen (16) working hours, Kelly will credit charges for up to sixteen (16) hours of such Assigned Employee's work and furnish a replacement as soon as practicable. Notice of unsatisfactory performance after an Assigned Employee's initial sixteen (16) hours will be addressed by the parties; however, fees for such work are due and are not refundable. The parties acknowledge and agree that this remedy is intended to be the sole and exclusive remedy of the Customer under this Section.

5. PRICING FOR CONVERSION OF ASSIGNED EMPLOYEES.

Customer agrees to pay the conversion fees below upon the conversion of an Assigned Employee from Kelly's employment to Customer's employment. The conversion fee is based on the annualized salary (2,080 hours) of the converted employee. Multiply the assigned employee's hourly pay rate by 2,080 to determine the annualized salary.

Kelly Services, Inc. _____

e1573 Revised August 2022

Customer _____

Hours Worked on Assignment	% of Annualized Salary/Conversion Fee
0-200 hours	20%
201-350 hours	15%
351-519 hours	10%
520+ hours	5%

6. TRANSITION OF ASSIGNED EMPLOYEES

Kelly's services are provided at great expense and with tremendous investment of time and training by Kelly. In consideration thereof, during the term of this Agreement and for the twelve (12) month period immediately following the period for which an Assigned Employee last performed services for Customer under this Agreement, Customer shall not directly or indirectly, for itself, or on behalf of any other person, firm, corporation or other entity, whether as principal, agent, employee, stockholder, partner, member, officer, director, sole proprietor or otherwise, solicit, participate in or promote the solicitation of such Assigned Employee to leave the employ of Kelly, or hire or engage such Assigned Employee. If any Assigned Employee provided by Kelly to Customer is engaged by Customer to perform services, either directly or indirectly, within twelve (12) months of that Assigned Employee's last day of work at Customer through Kelly, Customer will pay Kelly, as liquidated damages, an amount equal to twenty percent (20%) of the Assigned Employee's first year of compensation, including bonuses with Customer, unless Assigned Employee is a Customer recruited Assigned Employee and was placed on Kelly's payroll through Customer. This does not preclude Customer from (i) engaging in general recruitment through public advertisements or job postings, so long as an employee of Kelly is not specifically targeted in such recruitment effort, or (ii) hiring persons who directly approach them for employment as a result of generalized recruiting activities.

Notwithstanding the above, if Assigned Employee has completed the minimum assignment duration at Customer for Kelly pursuant to this Exhibit A, and at Kelly's sole discretion, there will be no fee for directly hiring an Assigned Employee.

Customer will pay a conversion fee for each candidate that Customer or its affiliate employs in any capacity within three hundred and sixty (360) days after Kelly refers Assigned Employee and/or candidate to Customer. "Employ in any capacity" includes, without limitation: employing Assigned Employee/candidate directly; purchasing the Assigned Employee and/or candidate's services as a temporary, payrolled, or leased employee of an organization other than Kelly; obtaining the Assigned Employee/candidate's services through any independent contractor, agency, facility staffing, or consulting relationship; or arranging, suggesting, endorsing, facilitating, or acquiescing in the Assigned Employee/candidate's employment or recruitment by another organization with legal or operational ties to Customer.

7. SCREENING REQUIREMENTS.

Background/drug screens shall be performed on Assigned Employees prior to being placed at Customer location:

And cost will be a direct pass through

Kelly Services, Inc. _____

e1573 Revised August 2022

Customer _____

**Resolution of the Will County Board of Health
Will County, Illinois**

**APPROVAL FOR THE WELL-WOMAN PROGRAM BUS SHELTER MEDIA CAMPAIGN IN
ROMEORVILLE, IL AND BOLINGBROOK, IL**

WHEREAS the Family Health Services (FHS) Division of the Will County Health Department operates the Well-Woman Program, and

WHEREAS grant dollars have been appropriated for advertising in the Well-Woman program budget to educate female Will County residents (aged 18-44) about the importance of women's health and scheduling annual well-woman appointments, and

WHEREAS the campaign includes two poster ads, in English and Spanish, for 5 months at 12 bus shelter locations in Romeoville, IL and Bolingbrook, IL that will create approximately 15,837,380 impressions.

NOW, THEREFORE, BE IT RESOLVED the Board of Health approves the purchase of outdoor bus shelter advertising with View Transit, LLC in Romeoville, IL and Bolingbrook, IL in the amount of \$19,998.

DATED THIS 19th day of April, 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health



CONTRACT FOR OUTDOOR ADVERTISING

2023-03-15 13:10:38 2047-4

CONTRACTED BY:				ON BEHALF OF ADVERTISER:			
CUSTOMER #	2064	94		CUSTOMER #			
NAME	Will County Health Department			NAME			
ADDRESS	501 Ella Ave			ADDRESS			
CITY/STATE/ZIP	Joliet, IL 60433			CITY/STATE/ZIP			
CONTACT	Elizabeth Bilotta, Executive Director			CONTACT			
EMAIL ADDRESS	ebilotta@willcountyhealth.org			EMAIL ADDRESS			
PHONE #	815-740-8982			PHONE #			
P.O.#							
ADVERTISER	Will County Health Department						

Qty	Product Description	Market	Illum	Size	Term in 4-week Periods	Service Dates	Production Rate	Rate Per Period
1	RV-10, Bus Shelter, Romeoville, Route 53 and Alexander Circle, S/F, Regular	Chicago IL	Yes	6'0 x 4'0	5	04/17/2023 - 09/03/2023	66.50	320.00
1	RV-2I, Bus Shelter, Romeoville, Route 53 and Belmont Drive, N/F, Regular	Chicago IL	Yes	6'0 x 4'0	5	04/17/2023 - 09/03/2023	66.50	320.00
1	BK-11O, Bus Shelter, Bolingbrook, Boughton Road and Pinecrest Road, E/F, Regular	Chicago IL	Yes	6' x 4'	5	04/17/2023 - 09/03/2023	66.50	320.00
1	BK-2I, Bus Shelter, Bolingbrook, Falcon Ridge Way and Boughton Road, N/F, Regular	Chicago IL	Yes	6' x 4'	5	04/17/2023 - 09/03/2023	66.50	320.00
1	BK-3I, Bus Shelter, Bolingbrook, Delaware Drive and Boughton Road, S/F, Regular	Chicago IL	Yes	6' x 4'	5	04/17/2023 - 09/03/2023	66.50	320.00
1	BK-4O, Bus Shelter, Bolingbrook, Bolingbrook Drive (53) and Robinhood Way, S/F, Regular	Chicago IL	Yes	6' x 4'	5	04/17/2023 - 09/03/2023	66.50	320.00
1	BK-5I, Bus Shelter, Bolingbrook, Bolingbrook Drive (53) N/O Briarcliff Road, S/F, Regular	Chicago IL	Yes	6' x 4'	5	04/17/2023 - 09/03/2023	66.50	320.00
1	BK-8O, Bus Shelter, Bolingbrook, Bolingbrook Drive (53) and Old Chicago Road, S/F, Regular	Chicago IL	Yes	6' x 4'	5	04/17/2023 - 09/03/2023	66.50	320.00
1	BK-9O, Bus Shelter, Bolingbrook, Boughton Road and Preston Drive, W/F, Regular	Chicago IL	Yes	6' x 4'	5	04/17/2023 - 09/03/2023	66.50	320.00
1	RV-3O, Bus Shelter, Romeoville, Route 53 and Romeo Road, S/F, Regular	Chicago IL	Yes	6'0 x 4'0	5	04/17/2023 - 09/03/2023	66.50	320.00
1	BK-10O, Bus Shelter, Bolingbrook, Boughton Road and Preston Drive, E/F, Regular	Chicago IL	Yes	6' x 4'	5	04/17/2023 - 09/03/2023	66.50	320.00
1	BK-5O, Bus Shelter, Bolingbrook, Bolingbrook Drive (53) N/O Briarcliff Road, N/F, Regular	Chicago IL	Yes	6' x 4'	5	04/17/2023 - 09/03/2023	66.50	320.00
Amount Per Period (Net)								\$3,840.00
Estimated Production (Contract) TOTAL							\$798.00	
Additional Production May be Ordered Upon Request.								
Grand Total (Net)								\$19,998.00

Notes:

View has five (5) business days to post copy due to weather, scheduling.

Program Summary:

- Poster printing = 12 @ \$66.50 ea = \$798
- Space = 12 locations @ \$320 ea per 4-week period = \$3,840/period x 5 periods (4/17-5/14; 5/15-6/11; 6/12-7/9; 7/10-8/6; 8/7-9/3) = \$19,200
- Campaign cost = \$798 poster printing + \$19,200 space = \$19,998 TOTAL

Bill to:

Elizabeth Bilotta
Will County Health Department
501 Ella Ave, Joliet, IL 60433
ebilotta@willcountyhealth.org
815-740-8982

The undersigned ("Advertiser") agrees with View Transit, LLC ("ViewT") to place in service and maintain an outdoor advertising display subject to the conditions of this Display Agreement (this "Agreement") for such prices per four (4) week period for each location as are indicated on this Agreement and to maintain display from the day the copy is completed on the display and the remainder the contract term. This contract is signed and accepted subject to the terms appearing above and on page 2 of 2.

In addition to the price per four (4) week period payments, Advertiser agrees to pay View for any copy, installation, cut out, embellishment or any other specific treatment for the display on the basis of the square footage of such. Any fabricated material(s) will be and remain the property of ViewT.

THERE ARE ADDITIONAL TERMS AND CONDITIONS ON THE SECOND PAGE OF THIS AGREEMENT, AND THE PARTIES AGREE THEY ARE BOUND BY THEM. COUNTERPARTS; THIS AGREEMENT MAY BE EXECUTED IN SEPARATE COUNTERPARTS, EACH OF WHICH WHEN SO EXECUTED SHALL BE AN ORIGINAL, BUT ALL OF SUCH COUNTERPARTS SHALL TOGETHER CONSTITUTE BUT ONE AND THE SAME INSTRUMENT. ANY SUCH EXECUTION MAY BE BY FACSIMILE AND EACH PARTY AGREES THAT IT WILL NOT CONTEST THE VALIDITY OF THIS AGREEMENT DUE TO THE FACT THAT THE OTHER PARTY POSSESSES ONLY A FACSIMILE OF ITS SIGNATURE.

NOTICE TO ADVERTISER: THIS AGREEMENT SHALL NOT BE BINDING ON VIEW UNTIL EXECUTED BY AN AUTHORIZED OFFICER OF VIEW TRANSIT, LLC.

Personal Guaranty

The undersigned ("Guarantor") hereby irrevocably and unconditionally guarantees the full payment and performance of Advertiser's obligation as set forth in this Agreement. Upon any default of this Agreement by Advertiser, View may proceed directly against Guarantor without any obligation to seek redress or otherwise collect any indebtedness from Advertiser.

Guarantor's Signature

Date:

Advertiser: _____	Agency: _____
Signature: _____	Signature: _____
Printed Name: _____ Date: _____	Printed Name: _____ Date: _____

View Transit, LLC	Name: _____	Date: _____
Signature: _____		

FOR INTERNAL USE: (T)



New
renewal

☒

Account Executive

Jamie Blanchard
6624 W. Irving Park Road
Chicago, IL 60634
Ph#: 773-545-5296

Mailing Address

View Transit, LLC
6624 W. Irving Park Road
Chicago, IL 60654
Ph#: 219-736-8439 Fax#: 219-750-1123

ADDITIONAL TERMS AND CONDITIONS

Section 2: COMMENCEMENT AND HOLDOVER: ViewT has five (5) business days from the service start date to install copy as indicated on front of Agreement. ~~If this is a renewal Agreement, it is agreed that the display shall have been considered submitted on the day immediately following the expiration date of the previous Agreement. Advertiser agrees to notify ViewT in writing not less than ninety (90) days prior to the expiration date of this Agreement if it desires to terminate this Agreement at the expiration of the term. Unless Advertiser so notifies ViewT or ViewT notifies the Advertiser of its desire to terminate this Agreement, this Agreement shall remain in force at the rate applicable at the expiration date until the Advertiser thereafter gives ViewT ninety (90) days' prior written notice or ViewT thereafter gives Advertiser written notice of its intention to terminate, and the Agreement shall expire upon the expiration of such notice period.~~

Section 3: PROVISION OF COPY: Advertiser shall furnish to ViewT the copy and any special treatment specifications for the display fourteen (14) days before Commencement Date. The term of this Agreement and billing shall begin on or before Commencement Date. Advertiser's failure to timely deliver copy does not excuse or extend Advertiser's obligation to pay for any production charges for the display, ~~which charges are due within five (5) business days of Effective Date of this Agreement.~~

Section 4: PAYMENT: Advertiser shall pay ViewT pursuant to Illinois Local Government Prompt Payment Act ~~within five (5) days~~ after the display is completed the applicable period rate. Advertiser shall thereafter pay in advance the applicable period rate on the first business day of each service period during the term of this Agreement.

~~**Section 5: LATE CHARGE:** Advertiser agrees that with respect to any amount owed which is unpaid for seven (7) days, in addition to the amount owed, Advertiser shall pay a late charge equal to 1.5% (18% per year) or the maximum amount permitted by law, whichever is less, on such amount calculated from the date the amount first became due until received by ViewT.~~

Section 6: COMMISSION PAYMENTS, USE OF ADVERTISING AGENTS AND JOINT ADVERTISERS: The 4-week billing period to be paid to ViewT is not subject to any reduction for commission or any other charges from any agent of Advertiser, unless specified in this Agreement. In that event, such commission shall reduce the period billing only if payment of the period invoice is received by ViewT when due. In the event that ViewT receives written notification that the advertising agency, broker, or agent is no longer the authorized agent of the Advertiser, ViewT may relieve the advertising agency, broker or agent of such obligation by written modification of this Agreement in the manner provided herein. Any advertising agency, broker or agent signing this Agreement represents and warrants to ViewT that it is authorized by Advertiser to execute this Agreement. If (a) this Agreement is signed by more than one Advertiser, or (b) if one Advertiser signs this Agreement for itself and another Advertiser or, (c) if more than one Advertiser signs this Agreement or more than one Agreement to jointly share the same display, all obligations pursuant to this Agreement (or Agreements in the instance of Subsection (c)) shall be the joint and several obligation of all such Advertisers.

Section 7: BREACH: Any failure by Advertiser to pay when due any amounts owed under this Agreement is a breach of this Agreement. If Advertiser files or has filed against it a bankruptcy petition, is placed in receivership, makes an assignment for the benefit of creditors or fails to make when due any payments owed to ViewT and such failure continues for 30 days, or Advertiser otherwise breaches this Agreement and fails to cure such breach within 30 days written notice of the breach, then, in any of such events, in addition to any other rights ViewT has or may have at law or in equity, ~~ViewT shall be entitled, without notice, to payment immediately from Advertiser of all payments due under or in connection with this Agreement. Should Advertiser breach this Agreement, in addition to any other rights ViewT has or may have at law or in equity,~~ ViewT may, at its option, without prior notice, at any location(s) remove Advertiser's message until the default is cured and the cost of removal and replacement is paid by Advertiser, and/or ViewT may permanently remove the Advertiser's message from the display and replace it with that of another advertiser without incurring any liability to Advertiser for such removal or replacement. In the event of such replacement with the message of another advertiser, Advertiser agrees to be responsible and pay the cost of the design fabrication, and installation of the replacement Advertiser's display. Should ViewT elect to collect any delinquent payments due from Advertiser or bring suit for default of any other item, covenant or condition of this Agreement, Advertiser agrees to pay all attorneys' fees, ~~expenses, including but not limited to, professional collection service charges, discovery and litigation costs~~ and court costs. Any judgment rendered in favor of ViewT shall be without relief from valuation and appraisal laws and bear the maximum interest allowed by law.

Section 8: LOCATION, RELOCATION, CONDEMNATION AND CANCELLATION: ViewT may, exercising its sole judgment, choose the location for the display. Any relocation of the display necessitated by a threatened or actual loss of location or inability to maintain the display, due to state laws, local ordinances, rerouting of highways or other similar causes, including but not limited to condemnation, shall be at ViewT's expense. At ViewT's option, billing for the display for the period during which such relocation is being accomplished and/or the display is not in place shall abate or Advertiser will be credited after such period in the amount of one hundred percent (100%) of the prorated period rate received by ViewT during such period. Any relocation of a display requested by Advertiser shall be subject to ViewT's approval and shall be at Advertiser's expense and there shall be no abatement or credit. In the event any legal action is taken or threatened to be taken by any governmental authority pursuant to law, to condemn the ground location for the display or otherwise take such display as an alternative to relocating the display, ViewT shall have the right, at its option, whether to terminate this Agreement or to reduce its term (and this provision shall not apply when the need to relocate is at the Advertiser's request), and to make a voluntary or involuntary sale of the display to any such governmental authority. In the event of such a sale to a governmental authority, Advertiser will not be entitled to any proceeds from the sale. In the event of the imposition on ViewT of any taxes or license fees which increases ViewT's costs to perform its obligations under this Agreement or the termination of the underlying ground lease, ViewT shall have the right, at its option, either to terminate this Agreement, to reduce its term, and/or be reimbursed such cost by Advertiser. In any instance of termination in connection with this Agreement or reduction of its term, ViewT will not be liable to Advertiser in any way except to return any amounts paid by Advertiser for the unexpired term of this Agreement. In the event that, for any reason, the display is modified or upgraded either as to size, height, illumination, including without limitation upgraded to changeable copy faces or type of structure, e.g. from bus shelter to unipole structure, ViewT, at its option, may terminate this Agreement upon seven (7) days' written notice to Advertiser.

Section 9: MAINTENANCE: ViewT agrees to maintain the display in good condition throughout the term of this Agreement including replacing and repairing any damaged parts on the display subject to the following provisions. ViewT retains exclusive control and supervision of the installation, maintenance and removal of the displays and over the structures on which they are displayed. It is expressly agreed that ViewT shall not be held liable for loss or damage on account of delays in installation or inability to maintain the display due to strikes, fires, governmental laws, rules or regulations, inability to secure specified material, acts of God, acts of terrorism, loss of location or other causes beyond ViewT's control. If the display or structure is damaged to any extent which prevents the displaying of Advertiser's message, which damage is not caused by Advertiser, at ViewT's option, billing for the display shall abate for the period of prevention or Advertiser issued a credit after cessation of such prevention. In the instance of either the abatement of the billing or the credit after cessation, the amount of abatement or credit, will equal the prorated portion of Advertiser's message display of which has been prevented as determined solely by ViewT. If required illumination for a display is not in effect at the commencement of this Agreement or is lost during the term of this Agreement, which is not caused by Advertiser, Advertiser will receive a credit after illumination is restored in the amount of twenty percent (20%) of the applicable period rate prorated for the period of such loss except that to the extent any governmental authority or utility restricts or eliminates illumination of a display, the following terms shall govern the amount, if any, of the credit.

a. In the case of governmental or utility actions resulting in reduction of hours of illumination, no credit shall be allowed or due Advertiser.

b. In the case of governmental or utility actions resulting in total elimination of illumination, Advertiser shall be entitled to a credit of ten percent (10%) of the applicable period rate prorated for the period of non-illumination.

~~**Section 10: CLAIMS FOR CREDITS/LIMITATION OR REMEDIES:** Any claim of Advertiser alleging ViewT's failure to properly perform this Agreement is limited to the credits or other remedies set forth in Sections 8 and 9 and shall not be cause for termination of this Agreement without ViewT's prior written consent. Any such claim for credit shall not be valid unless made in writing to ViewT within 30 days of the date that Advertiser alleges that ViewT first failed to properly perform.~~

Section 11: DISPLAY REMAINS VIEW T'S PROPERTY: It is understood that the display covered by this Agreement, is, and shall remain, the exclusive property of ViewT and, as such, cannot be subcontracted (or sub rented) or removed by Advertiser.

Section 12: COPY CHANGES: Unless otherwise agreed in writing, Advertiser shall pay ViewT, in advance for rotating or changes in copy on the display made during the term of this Agreement at Advertiser's request. Advertiser is obligated to continue making the period payment during any period when the display is being rotated, or the copy is changed. Advertiser shall furnish to ViewT copy change 30 days prior to the respective scheduled rotating or desired change. View Transit guarantees extensions for 15 periods from date of installation. Extensions cannot be removed and reinstalled. View Transit cannot store nor be responsible for copy that have been removed past expiration of contract.

~~**Section 13: HOLD HARMLESS:** ViewT agrees to save Advertiser harmless from any and all claims or demands on account of bodily injury or physical property damage caused by or resulting from the display covered by this Agreement due to the placement or manner of the installation and maintenance of the display, and agree to carry, at its own cost and expense, adequate public liability insurance covering such contingencies so long as this Agreement shall remain in effect. Advertiser agrees to indemnify and save ViewT harmless, including but not limited to any legal fees and costs, from any and all claims or demands based upon the use of any name, picture or other material in the display covered by this Agreement, whether or not trademarked or otherwise protected. ViewT reserves the right to reject or remove any copy from the display that, in its opinion, before or after placing the display in service is objectionable or any way might adversely affect the integrity of the outdoor advertising industry or the professional reputation and goodwill of ViewT.~~

Section 14: ASSIGNMENT OF AGREEMENT: In the event of the sale, transfer, assignment, trade or termination of Advertiser's business, Advertiser agrees to pay not only amount then due, but also all period charges remaining unpaid under this Agreement within 30 days after such sale, transfer, assignment, trade or termination, unless (a) this Agreement is assigned to and accepted in writing by any person, or officer, authorized to bind the firm, corporation or person acquiring Advertiser's business and (b) the assignment is accepted in writing by ViewT; provided, however, even if ViewT accepts such assignment, such acceptance shall not release Advertiser from liability for any and all amounts then due and owing ViewT as well as the balance due over the unexpired term of the Agreement. Should any assignee of Advertiser breach any term of this Agreement, upon such breach, ViewT shall be entitled to invoke any of the remedies identified in this Agreement or otherwise without further notice to Advertiser, against Advertiser or the Assignee or both as ViewT may choose. This Agreement may not be assigned by Advertiser except in strict compliance with this Section 14.

Section 15: JURISDICTION AND VENUE: Advertiser agrees and consents to the jurisdiction of the Courts of the State of Illinois, and venue in the County of Will Cook, for any court proceedings arising from any disputes under this contract. Advertiser agrees there are sufficient minimum contacts by advertiser with the State of Illinois for purposes of personal and subject matter jurisdiction.

Section 16: CHOICE OF LAW: Advertiser and ViewT agree to resolve all disputes arising out of and related to this Agreement pursuant to the laws of the State of Illinois.

Section 17: GENERAL PROVISIONS: The paragraph headings in this Agreement are used for convenience only. They are not intended to alter or affect the meaning of this Agreement. The invalidity, in whole or in part, of any provision of this Agreement shall not affect the validity or enforceability of any other of its provisions. ViewT's failure to insist in one or more instances upon the performance of any term or terms of this Agreement shall not be construed as a waiver or relinquishment of its right to such performance or the future performances of such term or terms, and Advertiser's obligation shall continue in full force and effect. The word "display" may include more than one display face in such display and accordingly, the rights and remedies of the parties will be appropriately prorated if less than all the display faces in any such display are affected under any of the sections of this Agreement.

Section 18: ENTIRE AGREEMENT, MODIFICATION AND SUCCESSOR'S INTEREST: It is understood that this Agreement constitutes the entire Agreement and understanding between the parties and supersedes all prior representation, understandings and Agreements. It is further understood that the terms of this Agreement cannot be waived, amended or modified in any way except by written Agreement by Advertiser and ViewT. Once fully executed, this Agreement shall be binding upon and inure to the benefit of the parties their respective heirs, successors, executors, administrators and assigns.

Customer Signature _____

Date _____

**Resolution of the Will County Board of Health
Will County, Illinois**

**APPROVAL FOR THE WELL-WOMAN PROGRAM DIGITAL OUT-OF-HOME
MEDIA CAMPAIGN IN JOLIET, IL**

WHEREAS the Family Health Services (FHS) Division of the Will County Health Department operates the Well-Woman Program, and

WHEREAS grant dollars have been appropriated for advertising in the Well-Woman program budget to educate female Will County residents (aged 18-44) about the importance of women's health and scheduling annual well-woman appointments, and

WHEREAS the campaign includes four ads, in English and Spanish, for 12 months at 16 host locations in Joliet, IL that will create approximately 1,607,040 impressions per location.

NOW, THEREFORE, BE IT RESOLVED that the Board of Health approves the purchase of digital out-of-home advertising with Unidos Marketing Network in Joliet, IL in the amount of \$14,600.

DATED THIS 19th day of April, 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health



UNIDOS MARKETING NETWORK

Digital Network Proposal

March 07, 2023

Prepared for Will County Health Department -
Well-Woman Program

UMN NETWORK

Digital advertising

Digital out-of-home (DooH) media utilize strategically placed, networked digital signage displays to reach consumers with highly targeted messages in [restaurants](#), [health clubs](#) and [grocery stores](#). Messages can be changed easily and quickly without the expense or production time associated with print media. Translation of ads from English to Spanish will be done by Unidos. Will County Health Department will have five (5) business days to review and approve. The advertisement will be on the Unidos Network. This agreement outlines the services that will be provided:

UMN Network 1 & 2

Ads will run on High Definition monitors throughout the day, rotating once every three (3) minutes for [15 seconds](#), for a total of [240 impressions per day](#) per HD monitor, [3,120 total impressions a day](#), [93,600 impressions a month](#).

- 15 Host locations
- 23 HD Digital Screens

Outdoor Billboard

Ad will rotate once every [5 minutes for 8 seconds](#) at a time. [1,440 impressions a day](#), [10,080 impressions a week](#), [40,320 impressions a month](#).

Host Locations

Supermecado Joliet

379 E Cass St.
Joliet, IL 60432
2 Digital Screens

Taqueria Los Comales

510 S. Collins St.
Joliet, IL 60432
1 Digital Screen

Nena's Cantina

701 Garnsey Ave.
Joliet, IL 60432
1 Digital Screen

Plaza Robles

104 N. Collins St.
Joliet, IL 60432
1 Digital Screen

Taqueria Casa Blanca

500 Collins St.
Joliet, IL 60432
1 Digital Screen

Supermercado Casa Blanca

500 S. Collins St.
Joliet, IL 60432
1 Digital Screen

El Comal

309 Moen Ave.
Rockdale, IL 60436
1 Digital Screen

Taqueria Atotonilco

500 E. Cass St.
Joliet, IL 60432
5 Digital Screen

Monte Carmelo Education Office

205 E. Jackson St.
Joliet, IL 60432
1 Digital Screen

Hamburgerseria

1015 Essington Rd.
Joliet, IL 60435
1 Digital Screen

Metro Grill & Bar

2019 Essington Rd.
Joliet, IL 60435
1 Digital Screen

Great American Bagel

2870, 1101 Essington Rd
Joliet, IL 60435
1 Digital Screen

Joliet Park District

3000 W. Jefferson St.
Joliet, IL 60435
3 Digital Screen

Nowell Park Recreation

199 Mills Rd.
Joliet, IL 60433
1 Digital Screen

Rosemary Cafe

1730 Essington Rd
Joliet, IL 60435
2 Digital Screens

Outdoor Billboard

Located at 553 Collins St, Joliet IL (HWY 171).

Your Investment

This agreement is between Will County Health Department & Unidos Marketing Network. This is a one-year English/Spanish media campaign agreement on Network 1 & 2 plus Outdoor Billboard. Tentative start date of May 1, 2023 that can adjust to earlier or later as needed.

The parties agree to do everything necessary to ensure that the terms of this Agreement take effect, to abide by the payment schedules and terms of the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above

Printed Name

Signature

Date

Unidos Marketing Network, LLC

Cesar Cardenas

Printed Name

Cesar Cardenas

Signature

03/07/23

Date

Total Investment: \$14,600/year

**Resolution of the Will County Board of Health
Will County, Illinois**

**APPROVAL FOR THE TOBACCO CONTROL & PREVENTION DIGITAL VIDEO MEDIA CAMPAIGN
THROUGHOUT WILL COUNTY**

WHEREAS, the Family Health Services (FHS) Division of the Will County Health Department operates the Tobacco Control & Prevention program, and

WHEREAS grant dollars have been appropriated for advertising in the Tobacco Control & Prevention program budget to educate youth about the dangers of tobacco and vape products, and

WHEREAS the campaign includes 12 weeks of a 15-second video displayed at 83 GSTV (Gas Station TV) locations throughout Will County to create approximately 1,538,385 impressions.

NOW, THEREFORE, BE IT RESOLVED the Board of Health approves the purchase of video advertising with GSTV (Gas Station TV) throughout Will County in the amount of \$19,999.

DATED THIS 19th day of April, 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health



INSERTION ORDER / MEDIA PACKAGE

MEDIA AGENCY Client Direct BRAND/PRODUCT Will County Health Department | Q2-2023 DATE 3/14/2023
 CREATIVE AGENCY _____ CAMPAIGN NAME Will County Health Department | Q2-2023 GSTV REP _____
 ADVERTISER _____ REVISION _____ PHONE _____ EMAIL Allie.Gerds@gstv.com

CONTACT INFORMATION

MEDIA COMPANY _____ CREATIVE AGENCY _____ ADVERTISER _____
 PHONE _____ PHONE _____ PHONE _____
 FAX _____ FAX _____ FAX _____
 E-MAIL _____ E-MAIL _____ E-MAIL _____

BUY DETAILS

INVOICING INFO

Will County Health Department
 Elizabeth Bilotta
 ebilotta@willcountyhealth.org
 (815) 774-4482

SPECIAL FLIGHT INSTRUCTIONS/ADDITIONAL COMMENTS

ORIGINAL PLAN

Plan	Spot Length	# Stations	Total Days	Total Impressions	CPM (NET)	Start Date	End Date	Net Cost
Media	15	83	84	1,538,385	\$13.00			\$19,999.00
TOTALS	15			1,538,385				\$19,999.00

CLIENT AUTHORIZATION _____ PRINT NAME _____ DATE _____ PHONE _____
 GSTV AUTHORIZATION Daniel Jimenez PRINT NAME Daniel Jimenez DATE 3/14/2023 PHONE _____

Material: See attached GSTV asset specification documents for asset delivery guidelines.

GSTV reserves the right to charge the Advertiser costs to revise any advertisement or content if materials submitted do not meet specifications communicated by GSTV or requested by GSTV.

4/2/2023 3:51 PM GSTV Contract - Will County Health Department Q2-2023 - Updated_4/6/2023 GSTV External IO
 All standard materials and any changes must be delivered at least 5 business days in advance. For custom creative templates for air by DMA, Zip or other, assets must be delivered at least 10 business days in advance.

GSTV will not issue any credit or make good due to late or incorrectly submitted creative and/or late incomplete information. A GSTV insertion order number and flight dates must be referenced in all correspondence.

Terms and Conditions: The Insertion Order is subject to all exhibits attached hereto including, without limitation, the GSTV Terms and Conditions attached (collectively, "Exhibits"). All terms and conditions set forth in the Exhibits are made part of this Insertion Order by this reference. The Exhibits shall govern in the event of any inconsistency between the Exhibits and this Insertion Order. The signatory of this Insertion Order represents that he/she has read and agrees to the Exhibits and has the authority to bind the Advertiser set forth above.

This Insertion Order will be binding and valid only if signed by both parties. Any proposal based on the terms of this Insertion Order shall expire three (3) business days from the date first written above unless the Insertion Order is executed by both parties. All orders are firm and non cancelable. Audience delivery is guaranteed on a +/- 10% basis.

Bonus impressions will be delivered (i) based on availability of inventory by market and/or period, and (ii) within the flighted market(s) and duration of the campaign.

Credit Card Transactions: GSTV may assess a 2.5% surcharge on any payments made by credit card

Client Approval: Upon Client signature, email IO and T&Cs back to GSTV: Attn: Account Manager

By signing and accepting the accompanying External Insertion Order ("Insertion Order" or "IO") from Destination Media, Inc. d/b/a "GSTV" ("GSTV"), you, the "Advertiser" agrees to be bound by all of these GSTV Terms and Conditions ("GSTV Terms"). For purposes of the Agreement, "GSTV" shall mean GSTV and its affiliated distribution partners. The GSTV Terms, together with the IO (collectively referred to herein as the "Advertising Agreement" or the "Agreement"), exclusively control the terms and conditions applicable to the distribution and display by GSTV of Advertiser's video, photographs, images, graphics, messages, data, information, text or other materials and/or advertising or services (all of the foregoing, the "Materials"). Any pre-printed, additional or conflicting terms and conditions stated orally by either GSTV or Advertiser, or set forth in Advertiser's purchase order, shall not apply and are expressly rejected by GSTV. The Agreement is between GSTV and the Advertiser appearing on the face of the IO, directly and/or through Advertiser's agency, and the term "Advertiser" shall be deemed to include Advertiser and Advertiser's agency, both of whom shall have joint and several liability for payment and compliance with all terms of the Agreement.

1. License to use Materials. Subject to these GSTV Terms, Advertiser grants to GSTV a royalty-free, non-exclusive license to use the Materials for display and distribution at locations operated by GSTV ("GSTV Locations") and as otherwise provided in the Agreement. Advertiser further grants to GSTV the right to market, display, perform, transmit and promote the Materials and Advertiser's name, trademarks and logos, including, without limitation, any trademarks that are (a) owned and controlled by Advertiser and embodied in Materials provided to GSTV pursuant to the Agreement and/or (b) owned or controlled by Advertiser's and/or Advertiser's affiliates and mutually agreed by Advertiser and GSTV to be utilized in connection with the Agreement (the "Advertiser Marks").
2. Use of Trademarks. GSTV may use the Advertiser Marks for the purposes set forth in the Agreement and to the extent displayed on Materials delivered hereunder.
3. Delivery of Materials. Advertiser shall supply the Materials to GSTV ready for broadcast in such formats specified by GSTV and as otherwise consistent with GSTV's prevailing deliverable requirements. Advertiser agrees that it shall deliver the Materials at least five (5) days prior to the campaign start date indicated in the IO. In the event Advertiser fails to timely deliver the Materials for any reason, GSTV will be relieved of its obligation of broadcast, but Advertiser shall remain liable for full payment. The advertising contracted for herein and the Materials will be consolidated with advertisements of other parties to facilitate production and display by GSTV and, therefore, cancellation by Advertiser is not permitted without the written consent of GSTV.
4. Acceptance of Materials. GSTV reserves the right to refuse or reject any Materials supplied by Advertiser that are not consistent with GSTV's then-applicable editorial policies and/or standards or is otherwise objectionable to GSTV. In addition, GSTV shall have the right, at any time, to cease display and distribution of any Materials if GSTV determines, in its sole discretion, that the Materials or any portion thereof (a) violate GSTV's then-applicable editorial policies, (b) violate any applicable law, regulation, ordinance or other governmental restriction, or (c) are otherwise objectionable to GSTV or its location partners. If GSTV rejects Materials and Advertiser fails to modify such Materials as requested by GSTV within 72 hours prior to air, GSTV will be relieved of its broadcast obligation, but Advertiser shall remain liable for full payment.
5. Payment Terms. Advertiser agrees to pay to GSTV, pursuant to the term of the Illinois Local Government Prompt Payment Act, the flight rate set forth in the corresponding IO. Orders accepted are subject to rate change with notice by GSTV at least ninety (90) days prior to closing date as to which such rate change will be effective.
6. Advertising Placement; Airing. GSTV makes no guarantee with respect to the positioning of advertisements, but will use reasonable efforts to comply with any specific requests of Advertiser. Advertiser agrees that if, for any reason, (a) there is an error in the showing of its advertisement, (b) GSTV misses the specified closing date, (c) its advertisement does not appear when requested, or (d) a force majeure (as defined in Section 17 below) occurs, the affected advertisement may be rescheduled by GSTV at no additional cost to Advertiser. GSTV shall promptly notify Advertiser of any such rescheduled date. It is understood that utility disruptions, technological or other problems may impede GSTV's ability to display Advertiser's advertisement in certain locations. As Advertiser's sole and exclusive remedy for a failure to air Advertiser's advertisement, GSTV obligated only to replace time and "make good" the impressions. Additionally, unless otherwise specifically stated in the IO, GSTV is responsible solely for delivering purchased impressions, and not in any way for particular stations or screens which may vary on a temporary basis from any prior estimates or proposals provided to the Advertiser.
7. Venue Rights. Since GSTV's network relies on third party venues for media distribution, venues have certain rights with regard to editorial and advertising content displayed, including without limitations the right to block certain advertisements from airing (even if the advertisement has begun airing) in such locations if deemed competitive to the venue's core business. GSTV will provide Advertiser venue guidelines, if available, at Advertiser request, and GSTV is obligated only to replace time and "make good" the impressions.
8. Third Party Licenses and Consents. As between Advertiser and GSTV, Advertiser shall be responsible for obtaining all licenses for the "performance" use of the talent and/or musical compositions embodied in the Materials pursuant to the Agreement, including, without limitation, any licenses required from performing rights societies such as BMI, ASCAP or SESAC. Advertiser shall be responsible for obtaining any and all other third party rights, consents and licenses with respect to the Materials, including without limitation any master recording, synchronization and/or mechanical copyright licenses, to the extent required, except as otherwise set forth in the Agreement. With respect to all synchronization and/or mechanical licenses required to be obtained hereunder (a) Advertiser shall provide GSTV with necessary information and otherwise reasonably assist GSTV with any filings that are GSTV's responsibility, and (b) Advertiser shall be solely responsible for administering such licenses and making payments to publishers and/or clearing agencies related thereto.
9. Custom Material Produced by GSTV. Upon request by Advertiser, GSTV may produce custom advertisements or other material ("Custom Production") for exhibition solely at GSTV Locations, on terms to be agreed by the parties based on rates established by GSTV. Custom Production may be exhibited by Advertiser at locations other than GSTV Locations only upon express written approval of GSTV. Additional fees will apply to any such exhibition outside GSTV Locations.

10. Representations and Warranties. Advertiser represents and warrants that: (a) the Materials comply with GSTV's advertising standards; (b) Advertiser holds the necessary rights to permit the use of the Materials by GSTV and its end users for the purpose of the Agreement, including without limitation, that Advertiser is the owner of the copyright in the Materials or otherwise has received from the copyright owner or the publisher of the Materials and/or the elements thereof the right to promote, distribute and/or display, and otherwise exploit the Materials in accordance with the Agreement; (c) Advertiser will not impersonate any person or entity or otherwise misrepresent its affiliation with a person or entity without their express permission; and (d) none of its Materials (i) is unlawful to exhibit hereunder, libelous, defamatory, harassing, threatening, harmful, invasive of privacy or publicity rights, abusive, inflammatory, fraudulent, deceptive or misleading; (ii) conveys expressions of bigotry, prejudice, racism, hatred or profanity; or (iii) infringes any patent, trademark, trade secret, copyright or other intellectual or proprietary right of any party. Without limiting the foregoing, GSTV also makes no representations, express or implied, with respect to usage statistics for any advertisement. Advertiser acknowledges that any delivery of statistics provided by GSTV, and/or Nielsen on GSTV's behalf, shall constitute the official, definitive measurements of GSTV performance. No other measurements or usage statistics (including those of Advertiser or a third party) shall be accepted by GSTV or have bearing on the Agreement.

11. Limitations on Liability and Disclaimer of Warranties. UNDER NO CIRCUMSTANCES SHALL GSTV BE LIABLE TO ADVERTISER FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION ANY DAMAGES FOR LOSS OF PROFITS, LOSS OF BUSINESS AND THE LIKE, WHETHER IN AN ACTION FOR OR ARISING OUT OF A BREACH OF CONTRACT, TORT, OR ANY CAUSE OF ACTION, EVEN IF SUCH DAMAGES ARE FORESEEABLE, AND WHETHER OR NOT GSTV HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES) ARISING FROM ANY ASPECT OF THE RELATIONSHIP PROVIDED FOR IN THE AGREEMENT. IN NO EVENT SHALL GSTV BE LIABLE TO ADVERTISER FOR MORE THAN THE TOTAL AMOUNT PAID TO GSTV BY ADVERTISER IN CONNECTION WITH THE AGREEMENT. GSTV MAKES NO REPRESENTATIONS, AND HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS, IMPLIED, STATUTORY OR OTHERWISE REGARDING GSTV'S SERVICES OR ANY PORTION THEREOF, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND IMPLIED WARRANTIES ARISING FROM COURSE OF DEALING, COURSE OF PERFORMANCE OR USAGE OF TRADE. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, GSTV SPECIFICALLY DISCLAIMS ANY WARRANTY REGARDING (I) THE NUMBER OF PERSONS WHO WILL VIEW THE MATERIALS, AND (II) ANY BENEFIT ADVERTISER MIGHT OBTAIN FROM DISPLAY OF THE MATERIALS BY GSTV.

12. Copyright. All rights, title and interest in Materials will remain the exclusive property of Advertiser or Advertiser's licensor, and GSTV claims no copyright or other proprietary right in the Materials.

13. Promotional Uses. Advertiser grants to GSTV the right to (a) use Advertiser's name, trademarks and/or logo, (b) refer directly or indirectly to Advertiser or the transaction contemplated in the Agreement, in any advertisement, news release or other publication of GSTV for the purpose of publicizing the Agreement and/or GSTV's relationship with Advertiser and (c) to use the Materials for display on GSTV's corporate web site for GSTV's promotional purposes.

14. Indemnification. Advertiser shall remain solely liable for the Materials. Advertiser agrees to indemnify, defend and hold harmless GSTV, its affiliates, parents, subsidiaries, licensors, officers, directors, employees, agents, successors and assigns (together, the "GSTV Indemnitees") from any claim, action, demand, loss, expense or damages (including attorneys' fees) incurred by GSTV Indemnitees arising from or relating to the Materials, Advertiser's conduct, Advertiser's violation of the Agreement, Advertiser's violation of any rights of a third party, any claim related to Advertiser's products or services or arising from personal injury, including death, to any person or from property damage occurring by reason of defect in Advertiser's products or services or by reason of the neglect, omission, commission or fault of the Advertiser.

GSTV agrees to indemnify, defend and hold harmless Advertiser, its affiliates, parents, subsidiaries, licensors, officers, directors, employees, agents, successors and assigns from any claim, action, demand, loss, expense or damages (including attorneys' fees) incurred by Advertiser arising from or relating to GSTV's conduct, GSTV's violation of the Agreement, GSTV's violation of any rights of a third party, any claim related to GSTV's products or services or arising from personal injury, including death, to any person or from property damage occurring by reason of defect in GSTV's products or services or by reason of the neglect, omission, commission or fault of GSTV.

15. Termination. GSTV reserves the right to terminate the Agreement at any time upon (a) Advertiser's default in the payment of any amounts due hereunder, (b) in the event of any other breach by Advertiser of any of its representations, warranties, covenants or agreements contained in the Agreement, or (c) if Advertiser becomes insolvent, files an assignment for the benefit of creditors, or if any bankruptcy or insolvency proceedings are commenced by or against the Advertiser. Upon such termination, all amounts due to GSTV hereunder from Advertiser shall become immediately due and payable.

16. Severability. If any provision of these GSTV Terms shall be deemed unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from these terms and conditions and shall not affect the validity and enforceability of any remaining provisions.

17. Force Majeure. Neither GSTV nor its affiliates shall be responsible or liable for delays in showings due to strikes, lockouts, embargoes, labor problems, fuel or power shortages, fire, floods, accidents, civil disturbances, war, acts of God, or other causes beyond their control.

Gas Station TV - External IO

18. Confidentiality; No Assignment. GSTV and Advertiser shall each agree to protect all "Confidential or Proprietary Information" provided by a party to the other or obtained in the performance of the Agreement, and not to publish or disclose the other party's Confidential or Proprietary Information to any third party without the other's written permission. GSTV and Advertiser agree to use commercially reasonable efforts to protect the other party's Confidential or Proprietary Information, which efforts shall include no less than the degree and level of care that it protects its own Confidential or Proprietary information. Each party will identify its Confidential or Proprietary information in writing to the other party within 14 days of disclosure unless the material is identified as confidential or proprietary when delivered or by its nature should be understood to be confidential. Each of GSTV and Advertiser agree to use the Confidential or Proprietary Information solely for the purpose of performance under the Agreement and shall confine the knowledge of such Confidential or Proprietary Information only to its employees, agencies and other representatives requiring such knowledge and use in the ordinary course and scope of their jobs. However, the receiving party may use or disclose information that is or becomes publicly available through no act of the receiving party, is already lawfully in its possession, is required to be disclosed by law, is independently developed by it, or is lawfully obtained from third parties.

19. Miscellaneous. The Agreement sets forth the entire advertising agreement between Advertiser and GSTV, and supersedes any and all prior agreements (whether written or oral) of GSTV and Advertiser with respect to the subject matter set forth herein. The Agreement may only be modified, or any rights under it waived, by a written document executed by an authorized signatory of both parties. The Agreement shall be governed by and construed in accordance with the laws of the State of Illinois exclusive of its provisions on conflicts of laws. In respect of any dispute relating to the Agreement, such dispute shall be brought exclusively in a court of competent jurisdiction sitting in Will County, Illinois. Any cause of action or claim Advertiser may have with respect to the Agreement must be commenced within one (1) year after the claim or cause of action arises. A party's failure to insist upon or to enforce strict performance of any provision of the Agreement shall not be construed as a waiver of any provision or right. Neither the course of conduct between the parties nor trade practice shall act to modify any provision of the Agreement.

Advertiser acknowledges that the provisions, disclosures and disclaimers set forth above are fair and reasonable and that its agreement to follow and be bound to them is not the result of fraud, duress or undue influence exercised upon Advertiser by any person or entity. Both parties agree that there are no representations, promises, warranties or undertakings by Advertiser or GSTV contrary to those set forth above. GSTV and Advertiser are independent contractors, and neither GSTV nor Advertiser is an agent, representative or partner of the other.

The Advertiser signing the Insertion Order hereby authorizes and directs GSTV to produce and/or run video display advertising pursuant to the Agreement. Except as otherwise set forth in the Insertion Order, the Insertion Order and these GSTV Terms govern the agreement between the parties, no representation or promise of any kind shall bind or in any other way affect the obligations of the parties.

20. Freedom of Information Act. GSTV understands and agrees that the Will County Health Department, as a public body, is subject to and obligated to comply with the Illinois Freedom of Information Act, 5 ILCS 104/1 et seq., (FOIA) and certain information with respect to the Service provided hereunder may be subject to disclosure in whole or in part under FOIA. GSTV acknowledges the requirements of FOIA and agrees to comply with all requests made by the Will County Health Department for public records (as that term is defined by Section 2(c) of FOIA) in the GSTV's possession and provide the requested public records to the Will County Health Department within two (2) business days of the request being made by the Will County Health Department. GSTV agrees to indemnify and hold harmless the Will County Health Department from all claims, costs, penalty, losses and injuries (including but not limited to, attorneys' fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or related to its failure to provide the public records to the Will County Health Department under this Contract.

Sec. 1. This Act shall be known and may be cited as the "Local Government Prompt Payment Act".
(Source: P.A. 84-731.)

(50 ILCS 505/2) (from Ch. 85, par. 5602)

Sec. 2. This Act shall apply to every county, township, municipality, municipal corporation, school district, school board, forest preserve district, park district, fire protection district, sanitary district and all other local governmental units. It shall not apply to the State or any office, officer, department, division, bureau, board, commission, university or similar agency of the State, except as provided in Section 7.
(Source: P.A. 85-1159.)

(50 ILCS 505/3) (from Ch. 85, par. 5603)

Sec. 3. The appropriate local governmental official or agency receiving goods or services must approve or disapprove a bill from a vendor or contractor for goods or services furnished the local governmental agency within 30 days after the receipt of such bill or within 30 days after the date on which the goods or services were received, whichever is later. If one or more items on a construction related bill or invoice are disapproved, but not the entire bill or invoice, then the portion that is not disapproved shall be paid. When safety or quality assurance testing of goods by the local governmental agency is necessary before the approval or disapproval of a bill and such testing cannot be completed within 30 days after receipt of the goods, approval or disapproval of the bill must be made immediately upon completion of the testing or within 60 days after receipt of the goods, whichever occurs first.
Written notice shall be mailed to the vendor or contractor immediately if a bill is disapproved.
(Source: P.A. 94-972, eff. 7-1-07.)

(50 ILCS 505/4) (from Ch. 85, par. 5604)

Sec. 4. Any bill approved for payment pursuant to Section 3 shall be paid within 30 days after the date of approval. If payment is not made within such 30 day period, an interest penalty of 1% of any amount approved and unpaid shall be added for each month or fraction thereof after the expiration of such 30 day period, until final payment is made.
(Source: P.A. 84-731.)

(50 ILCS 505/5) (from Ch. 85, par. 5605)

Sec. 5. If the local governmental official or agency whose approval is required for any bill fails to approve or disapprove that bill within the period provided for approval by Section 3, the penalty for late payment of that bill shall be computed from the date 60 days after the receipt of that bill or the date 60 days after the goods or services are received, whichever is later.
(Source: P.A. 84-731.)

(50 ILCS 505/6) (from Ch. 85, par. 5606)

Sec. 6. The time periods specified in Sections 3, 4 and 5, as they pertain to particular goods or services, are superseded by any greater time periods as agreed to by the local government agency and the particular vendor or contractor.
(Source: P.A. 87-773.)

(50 ILCS 505/7) (from Ch. 85, par. 5607)

Sec. 7. If the funds from which the local governmental official or agency is to pay for goods or services are funds appropriated or controlled by the State, then the local governmental official or agency may certify to the State Treasurer, Comptroller and State agency responsible for administering such funds that a specified amount is anticipated to be necessary within 45 days after certification to pay for specified goods or services and that such amount is not currently available to the local governmental official or agency. The State Treasurer, Comptroller and State agency shall then expedite distribution of funds to the local governmental unit to make such payments. The certification shall be mailed on the date of certification by certified U. S. mail, return receipt requested. Any interest penalty incurred by the local governmental unit under Section 3 or 4 because of the failure of funds to be distributed from the State to the local governmental unit within the 45 day period shall be reimbursed by the State to the local governmental unit as an amount in addition to the funds to be otherwise distributed from the State.
(Source: P.A. 85-1159.)

(50 ILCS 505/9) (from Ch. 85, par. 5609)

Sec. 9. Payments to subcontractors and material suppliers; failure to make timely payments; additional amount due. When a contractor receives any payment, the contractor shall pay each subcontractor and material supplier in proportion to the work completed by each subcontractor and material supplier their application less any retention. If the contractor receives less than the full payment due under the public construction contract, the contractor shall be obligated to disburse on a pro rata basis those funds received, with the contractor, subcontractors and material suppliers each receiving a prorated portion based on the amount of payment. All interest payments received pursuant to Section 4 also shall be disbursed to subcontractors and material suppliers to whom payment has been delayed, on a pro rata basis. When, however, the public owner does not release the full payment due under the contract because there are specific areas of work or materials the contractor is rejecting or because the contractor has otherwise determined such areas are not suitable for payment, then those specific subcontractors or suppliers involved shall not be paid for that portion of the work rejected or deemed not suitable for payment and all other subcontractors and suppliers shall be paid in full. If the contractor, without reasonable cause, fails to make any payment to his subcontractors and material suppliers within 15 days after receipt of payment under the public construction contract, the contractor shall pay to his subcontractors and material suppliers, in addition to the payment due them, interest in the amount of 2% per month, calculated from the expiration of the 15-day period until fully paid. This Section shall also apply to any payments made by subcontractors and material suppliers to their subcontractors and material suppliers and to all payments made to lower tier subcontractors and material suppliers throughout the contracting chain.
(Source: P.A. 94-972, eff. 7-1-07.)



Will County
Health Department &
Community Health Center

**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-15**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

RESOLUTION FOR APPROVAL TO SURPLUS EQUIPMENT – LISTING ATTACHED

WHEREAS, the Will County Health Department requires disposal and recycling of office equipment, phone equipment, copiers, electronics, televisions, routers and switches, computer related items, and other miscellaneous items from the CHC, Family Health Services, Administration, Behavioral Health and Environmental Health.

NOW, THEREFORE, BE IT RESOLVED the Board of Health approves the disposal and/or recycling of the attached listings of items.

DATED THIS 19th day of April 2023

Billie Terrell, PhD., ACSW, President
Will County Board of Health

TRANSFERABLE ASSETS / SURPLUS FORM
Will County Purchasing - 302 N. Chicago St. - Joliet, IL 60432
(815) 740-4605 Fax (815) 740-4604

Department : Health

Phone No.: 8157278498

Resolution No.: _____

Approved By: Anthony Melei

Signature: _____

Date Approved: _____

(1) Category	(2) Trf Asset / Surplus Tag No.	(3) Item/Description	Age	(4) Condition (W / NW)	Vehicle Mileage	Serial No./ Vin No.	County Tag No.	Transferred to Warehouse/Dept/ Charitable Inst	Received By (Signature)	Date Received	Disposed of by Warehouse/ Department	(5) Initial
Computer		Windows 8 - Lenovo M92z		NW		MJ91YT2	16469					RJ
UPS		Tripplite 1500		NW		252AY0SM880600055						JKC
UPS		APC SmartUPS 1500		NW		ASQ622130866						JKC
UPS		APC SmartUPS 1500		NW		WS1333180533	16480					JKC
UPS		APC SmartUPS 1500		NW		ASQ6622131035						JKC
UPS		APC SmartUPS 1500		NW		ASQ737132155						JKC
UPS		Eaton		NW		G092C13084						JKC
Server		Dell PowerEdge		W		F3XLKH2						JKC
Server		HP DL 360 Gen 6		W		USE9421N6D2	1575					JKC
San		HP SAN		NW		MXQ101012T						JKC
San		HP SAN		NW		MXQ101002V						JKC
Computer		Windows - HP Probook 470G5 Laptop		NW		5CD8390DQR	19292					RJ
Computer		Windows- HP Compaq 8710p Laptop		NW		CND8312WFW	12990					RJ
Computer		Windows- HP Probook 450 G4 Laptop		NW		5CD7265W6P						RJ
Computer		Microsoft Surface Pro		NW		10794704253	24579					
Computer		Lenovo ThinkPad X380 YOGA		NW		MP1E0D82						
Computer		Windows- HP Probook 470 G4 Laptop		NW		5CD72360MQ	19247					RJ

Computer		HP Pro Desk 400 G5		NW		MXL00721PN	22147					
Computer		Lenovo Think Centre M92		NW		MJ83EB1	16470					

printer HP Color LaserJet 4600n NW JPCKD37453

(1) **Category-** Office Equipment, Furniture, Computer, Machinery,
Vehicle, Others

(2) **Surplus Tag No.-** Tag Number assigned by the Purchasing Department

(3) **Item/Description -** If transferring computer equipment, include operating system description. Ex: Windows 2000

(4) **Condition -** W-Working ; NW-Non-Working

(5) **Initial-** Department Head should initial for disposal of non-computer broken item(s)

-If Maintenance is disposing of the item(s), the Maintenance Staff should initial

-Computer Staff (either ICT or department staff) should initial to verify hard drive was stripped.

**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-16**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**RESOLUTION FOR APPROVAL TO AMEND AT&T SERVICE AGREEMENT FOR
ADDITIONAL YEAR**

WHEREAS the Will County Health Department has contracted with AT&T to Provide AT&T Switched Ethernet service for the Illinois Century Network (ICN) Internet connection (ASE) and the wide area network connections for Health Department main and branch offices for a monthly cost not to exceed \$1,800 per month, and

WHEREAS the Health Department requires AT&T Switched Ethernet for Internet services and network communications between the Joliet main office and the branch offices, and

WHEREAS the amendment continues the contracted discount pricing for an additional year.

NOW, THEREFORE, BE IT RESOLVED that the Board of Health approves the AT&T Service Agreement for an additional year for a monthly cost not to exceed \$1,800 per month.

DATED THIS 19th day of April 2023

Billie Terrell, PhD, ACSW, ,President
Will County Board of Health



20170417-7522-3

Contract Id: 2858606

1001395UA

**UNIVERSAL EXTENSION
AMENDMENT TO SERVICE AGREEMENT for EXTENSION of SERVICE AGREEMENT TERM
FOR AT&T SWITCHED ETHERNET SERVICE™ AND AT&T SWITCHED ETHERNET SERVICE (TCAL)
PROVIDED PURSUANT TO STANDARD OR CUSTOM TERMS**

PCS ID: 20230315-047

CNUM# / ECATS# / AT&T Contract ID# of pre-existing Contract (must be included): 20170417-7522

Case Number# / SPP# (if applicable):

Customer	AT&T
Will County Health	AT&T means the applicable Service Provider(s) identified in the Service Agreement

AT&T Solution Provider or Representative Information (if applicable) <input type="checkbox"/>					
Name:	Company Name:				
Agent Street Address:	City:	State:	Zip Code:	Country:	
Telephone:	Email:	Agent Code:			

This amendment ("Amendment") modifies the parties' pre-existing Confirmation of Service Order, Letter of Election, Pricing Schedule or other service agreement referenced above ("Service Agreement") and is effective on the date on which the last party signs this Amendment ("Effective Date"). This Amendment extends the term for the existing Service Agreement ("Service Agreement Term"), and minimum term or commitment for each of the Services ("Minimum Payment Period"), regardless of how such terms are referred to in the Service Agreement, but only for the services set forth in Section 1 of this Amendment ("Services"). If any other services are covered by the Service Agreement, such services shall not be affected by this Amendment.

This Amendment is available to existing customers with an unexpired Service Agreement Term or with a Service Agreement Term which expired less than 6 months prior to the Effective Date of this Amendment. Where the Service Agreement term is unexpired, this Amendment extends the existing Service Agreement Term and Minimum Payment Period. Where the Service Agreement Term is expired, this Amendment establishes a new Service Agreement Term and Minimum Payment Period. This Amendment is not available to Customers who seek E-rate funding for the Services provided under the Service Agreement, as modified by this Amendment.

Except as expressly set forth below, all other terms and conditions of the Service Agreement (including any associated master agreement or Business Services Agreement) apply.

To the extent the Service Agreement includes reference to "AT&T Connecticut", "The Southern New England Telephone Company", or "SNET", such reference is hereby deleted in its entirety and this Amendment is not effective as to services provided by this entity.

1. **SERVICE, SERVICE PROVIDER(S) and SERVICE PUBLICATION(S).** Section 1 of the Pricing Schedule is modified by changing the information relating to AT&T Switched Ethernet Service and the applicable Service Publications to the following:

Service	Service Publication (incorporated by reference)	Service Publication location
AT&T Switched Ethernet Service SM	AT&T Switched Ethernet Service Guide	http://cpr.att.com/pdf/commonEthServGuide.html
AT&T Switched Ethernet Service (TCAL)	AT&T Business Service Guide • AT&T Switched Ethernet Service (TCAL)	http://serviceguidenew.att.com/sq_flashPlayerPage/ASE
Note: The above Service Publications apply for the Service Providers referenced therein. If this Pricing Schedule includes jurisdictionally intrastate service in District of Columbia or Arizona, the applicable Service Publication for such service will remain unchanged by this Amendment.		

2. EXTENSION PERIOD

Service Agreement Term and Minimum Payment Period Extension	Additional 36 months following the end of the existing Service Agreement Term, or, if Service Agreement Term is expired, the Effective Date of this Amendment.
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3. EARLY TERMINATION CHARGES

ase_std_icb_universal_12_24_36_48_60 mo_ext pcs_processed cs_self-approved	AT&T and Customer Confidential Information Page 1 of 2	STD_ICB V04.30.20
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Sales Contact Information
SCAVO; JIM
616-240-6063
js4759@att.com

eSign Fax Cover Sheet

Contract Id: 2858606

To: AT&T Automated Fax Handling Service

From:

Fax: 877-374-4632 or 877-eSignFax

Total Pages: 2
(Excluding Fax Cover Sheet)

Or with Copiers / Scanners w/ email, Send To: esign@att.com

To sign via fax:

1. Sign, Title and Date the document where applicable,
2. Fax back documents in the following order:
 - I. eSign Fax Cover Sheet for Contract Id: 2858606
 - II. All Pages stamped with Contract Id: 2858606
3. If there are additional documents, use the corresponding eSign Fax Cover Sheet(s) as separator(s) and Fax back as in 2.I and 2.II.

(see Picture below)



Request Id: 2776744
Contract Id: 2858606

**UNIVERSAL EXTENSION
AMENDMENT TO SERVICE AGREEMENT For EXTENSION of SERVICE AGREEMENT TERM
FOR AT&T SWITCHED ETHERNET SERVICE™ AND AT&T SWITCHED ETHERNET SERVICE (TCAL)
PROVIDED PURSUANT TO STANDARD OR CUSTOM TERMS**

Early Termination Charges do not apply if migrating to qualifying AT&T Service, as set forth in the applicable Service Publication.

4. CUSTOMER'S EXISTING SERVICE COMPONENTS, QUANTITIES AND RATES

The existing Services covered by this Amendment shall be the Service Components and quantities that were covered by Customer's Service Agreement identified above and were still in service as of the Effective Date of this Amendment, and the rates for such Services as specified in Customer's Service Agreement identified above will apply during the Service Agreement Term.

Rates in Customer's Service Agreement for the Services identified in this section will be deemed to be applicable to such Services during the period, if any, between the expiration of the applicable Minimum Payment Period and the earlier of (i) the Effective Date of this Amendment or (ii) the date Customer's rates for the Services were increased to month-to-month Service Publication rates. No credit will be granted with respect to any Service Publication rates charged to Customer between the expiration of the applicable Minimum Payment Period and the Effective Date of this Amendment.

Adds are not permitted under the Service Agreement, as modified by this Amendment.

Customer (by its authorized representative)	AT&T (by its authorized representative)
By:	By: eSigned - Veronica Danao
Printed or Typed Name:	Printed or Typed Name:
Title:	Title: Contract Specialist, as signatory for AT&T
Date:	Date: 15 Mar 2023 hd142v

<i>For AT&T Administrative Use Only</i>
BAN #: 217 S66 9198 198
Circuit ID #: KRFN.126258..LB, KQFN.118560..LB, KQFN.118565..LB
<input type="checkbox"/> Check box if additional BANs / Circuit IDs are attached per excel file and attached with this Amendment.
Service Jurisdiction: Intrastate
Ports located in the following States: IL



**AT&T SWITCHED ETHERNET SERVICESSM (INTRASTATE)
PRICING SCHEDULE PROVIDED PURSUANT TO CUSTOM TERMS**

AT&T MA Reference No. 1001395UA

AT&T Contract ID No. ASEES79VV

Customer Will County Health Street Address: 501 Ella Avenue City: Joliet State/Province: IL Zip Code: 60433 Country: USA	AT&T The applicable AT&T Service-Providing Affiliate(s)
Customer Contact (for Notices) Name: Anthony Melei Title: Information Technology and Telecommunication Supervisor Street Address: 501 Ella Avenue City: Joliet State/Province: IL Zip Code: 60433 Country: USA Telephone: 815) 727-8498 Email: amelei@willcountyhealth.org	AT&T Contact (for Notices) Name: Glenn Shine Street Address: 4513 Western Avenue City: Lisle State/Province: IL Zip Code: 60532 Country: USA Telephone: 630.718.1569 Email: gs0293@att.com Sales/Branch Manager: Twana Skrobot SCVP Name: Terri Norman Sales Strata: GEM Sales Region: East <u>With a copy (for Notices) to:</u> AT&T Corp. One AT&T Way Bedminster, NJ 07921-0752 ATTN: Master Agreement Support Team Email: mast@att.com
AT&T Solution Provider or Representative Information (if applicable) <input type="checkbox"/>	
Name: _____ Company Name: _____ Agent Street Address: _____ City: _____ State: _____ Zip Code: _____ Country: USA Telephone: _____ Fax: _____ Email: _____ Agent Code: _____	

This Pricing Schedule for the service(s) identified below ("Service") is part of the Agreement referenced above. Customer requests that its identity be kept confidential and not be publicly disclosed by AT&T or by any regulatory commission, unless required by law.

Customer acknowledges and certifies that the interstate traffic (including Internet and international traffic) constitutes **ten percent (10%) or less** of the total traffic on any Service.

AT&T California currently provides billing and collections services to third parties, which may place charges that Customer authorizes on Customer's bill for intrastate Services. To the extent that AT&T California makes blocking of such charges available, Customer may block third-party charges from its bill at no cost.

Customer confirms receipt of the AT&T customer building / site preparation document describing the installation requirements at the Site(s).

Customer (by its authorized representative)	AT&T (by its authorized representative)
By: <u>Susan Olenech</u>	By: _____
Printed or Typed Name: <u>Susan Olenech</u>	Printed or Typed Name: _____
Title: <u>Executive Director</u>	Title: _____
Date: <u>4/17/17</u>	Date: _____

For AT&T Internal use only:

Contract Ordering and Billing Number (CNUM): _____

ROME SR#: 1-6A6ABVN
CB111Q 04/13/17
RLR #: 802203v5 and 832602v3

AT&T and Customer Confidential Information

Page 1 of 5

ase_ILEC_ICB_ps_intrastate
v.04.25.16.7

WK# - TCAL and ILEC - Intrastate -TBD	For AT&T Administrative Use Only
Please sign by 5/25/2017	Pricing Schedule No. _____ Original Effective Date: _____

AT&T SWITCHED ETHERNET SERVICESM (Intrastate)
Pricing Schedule Provided Pursuant to Custom Terms

1. SERVICE, SERVICE PROVIDER(S) and SERVICE PUBLICATION(S)

Service	AT&T Switched Ethernet Service SM
----------------	--

Service Provider(s)	Service Publication (incorporated by reference)	Service Publication Location (URL)
AT&T Illinois	AT&T Switched Ethernet Service Guide	http://cpr.att.com/pdf/commonEthServGuide.html

2. PRICING SCHEDULE TERM, EFFECTIVE DATES

Pricing Schedule Term	36 months
Start Date of Minimum Payment Period, per Service Component	later of the Effective Date or installation of the Service Component
Rate Stabilization per Service Component	Rates as specified in this Pricing Schedule for each Service Component are stabilized until the end of its Minimum Payment Period.
Pricing following the end of Minimum Payment Period	non-stabilized prices as modified from time to time in applicable Service Publication or, if there is no such pricing, the pricing in this Pricing Schedule

3. MINIMUM PAYMENT PERIOD

Service Components	Percentage of Monthly Recurring Rate Applied for Calculation of Early Termination Charges*	Minimum Payment Period per Service Component
CIR/CoS	50% plus any unpaid or waived non-recurring charges	Until the end of the Minimum Payment Period for the associated Customer Port Connection
All other Service Components	50% plus any unpaid or waived non-recurring charges	36 months

* Early termination charges shall not exceed the total amount of monthly recurring charges for the remainder of the Minimum Payment Period.

4. ADDS; MOVES; and UPGRADES

4.1 Adds

Orders for Service Components (other than CIR/CoS) in excess of quantities listed in Section A-1 of Attachment A ("Adds") are not permitted.

4.2 Moves

Per applicable Service Publication

4.3 Upgrades

- 4.3.1** Customers may upgrade their CIR to a higher speed without incurring Termination Charges, if such increases do not require physical changes to AT&T's equipment or connections at Customer Site(s). In addition, customers may upgrade their Class of Service without incurring Termination Charges provided the upgrade does not include any reduction in the customer's existing CIR.

ROME SR#: 1-6A6ABVN CB111Q 04/13/17 RLR #: 802203v5 and 832602v3	AT&T and Customer Confidential Information Page 2 of 3	ase_ILEC_ICB_ps_intrastate v.04.25.16.7
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WK# - TCAL and ILEC - Intrastate -TBD

Please sign by 5/25/2017

For AT&T Administrative Use Only

Pricing Schedule No. _____

Original Effective Date: _____

AT&T SWITCHED ETHERNET SERVICESM (Intrastate)
Pricing Schedule Provided Pursuant to Custom Terms

ATTACHMENT A – Illinois

RATES and CHARGES; INITIAL SERVICE COMPONENTS, SITE and SERVICE CONFIGURATION

Will County Health

A-1 Rates and Charges; Initial Quantities

Service Components / USOC	Quantity New	Quantity Existing	Billed Monthly Recurring Rate (MRR), per unit	Total Billed Monthly Recurring Rate (Qty x MRR)	Standard Non-recurring Charge (NRC)*, (New Service Components only), per unit	Billed Non-recurring Charge (NRC)*, (New Service Components only), per unit	Total Billed Non-recurring Charge (Qty New x Billed NRC)
Customer Port Connection - 1 Gig / PPCoS / EYQMX	1	0	\$ 153.19	\$ 153.19	\$ 2,100.00	\$ 0.00	\$ 0.00
1000Mb CIR / MultiMedia Standard - PPCoS Only / R6EZ	1	0	\$ 446.81	\$ 446.81	\$ 150.00	\$ 0.00	\$ 0.00
Customer Port Connection - 100 Mbps / Basic / EYQEX	1	0	\$ 100.00	\$ 100.00	\$ 1,925.00	\$ 0.00	\$ 0.00
100Mb CIR / Non Critical HIGH - Basic Only / R6ELX	1	0	\$ 321.48	\$ 321.48	\$ 150.00	\$ 0.00	\$ 0.00
TOTAL billed MRR and NRC for Service Components and Quantities listed above:				\$1,021.48			\$0.00
*If the standard NRC exceeds the billed NRC, the difference has been waived. Charges for special construction, if needed, may also apply.							
If any CIR or CoS is decreased before the end of the Minimum Payment Period, early termination charges will not apply; the MRR for the new CIR or CoS will be the then-current Service Publication rate for the EPP term equal to the Minimum Payment Period or if no such EPP term exists then the next shorter EPP term.							

A-2 Minimum Quantity New Commitment

Required Installation Date	Monthly Shortfall Charge
Within six (6) months after the Effective Date, excluding AT&T delay	50% of MRR (partial months prorated) for each "Quantity New" Service Component not installed by Required Installation Date until installed or, if not installed, until the end of the Pricing Schedule Term

A-3 Initial New and Existing Sites and Service Configuration

Table 1 - Complete a line for each Customer Port Connection.

Port ID #	Street Address	City	State	New or Existing Service	Service Provider
1	501 ELLA AV	Joliet	IL	New	ATT Illinois
2	501 ELLA AV	Joliet	IL	New	ATT Illinois

ROME SR#: 1-6A6ABVN
 CB111Q 04/13/17
 RLR #: 802203v5 and 832602v3

AT&T and Customer Confidential Information
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 v.04.25.16.7

WK# - TCAL and ILEC - Intrastate - TBD

Please sign by 5/25/2017

For AT&T Administrative Use Only

Pricing Schedule No. _____

Original Effective Date: _____

AT&T SWITCHED ETHERNET SERVICESM (Intrastate)
Pricing Schedule Provided Pursuant to Custom Terms

4.3.2 Pricing for Service Reconfiguration - Increase in CIR or CoS*

Service Components	Monthly Recurring Rate and Non-recurring Charges
Committed Information Rate (CIR) or Class of Service (CoS) specified in Attachment A	As specified in Attachment A
Committed Information Rate (CIR) or Class of Service (CoS) not specified in Attachment A	53 % discount off of the Service Publication monthly recurring rates then in effect for the increased CIR/CoS for the EPP term equal to the Minimum Payment Period of the associated Customer Port Connection, or if no such EPP term exists then the next shorter EPP term
*only increases which do not require physical changes to AT&T's equipment or connections at Customer Site(s)	

5. WAIVERS

Waived Charges

Non-recurring Charge waivers, if any, will apply as identified in Attachment A.

6. RATES AND CHARGES; QUANTITIES; INITIAL SITE AND SERVICE CONFIGURATION

See Attachment(s) A. This Pricing Schedule is Customer's order for any new Services shown on Attachment(s) A.

WK# - TCAL and ILEC - Intrastate - TBD

Please sign by 5/25/2017

For AT&T Administrative Use Only

Pricing Schedule No. _____

Original Effective Date: _____

AT&T SWITCHED ETHERNET SERVICESM (Intrastate)
Pricing Schedule Provided Pursuant to Custom Terms

Table 2 – Service Components associated with Customer Port Connections identified above.

Port ID #	Customer Port Connection Speed	CIR Speed / Tier	Class of Service / Package	Regenerator
1	1 Gbps Per Packet Class of Service	1000 Mbps	Multimedia Standard	N/A
2	100 Mbps Basic	100 Mbps	Non-Critical High	N/A

Table 3 – Features associated with Customer Port Connections identified above.

Port ID #	Add'l MAC Addresses	Alternate Serving Switch	Diverse Access	Advanced Access Fallover	Enhanced Multicast
1	N/A	N/A	N/A	N/A	N/A
2	N/A	N/A	N/A	N/A	N/A

End of Document



**UNIVERSAL EXTENSION
AMENDMENT TO SERVICE AGREEMENT for EXTENSION of SERVICE AGREEMENT TERM
FOR AT&T SWITCHED ETHERNET SERVICE™ AND AT&T SWITCHED ETHERNET SERVICE (TCAL)
PROVIDED PURSUANT TO STANDARD OR CUSTOM TERMS**

CNUM# / ECATS# / AT&T Contract ID# of pre-existing Contract (must be included): 20170417-7522
Case Number# / SPP# (if applicable):

Customer	AT&T
Will County Health	AT&T means the applicable Service Provider(s) identified in the Service Agreement
AT&T Solution Provider or Representative Information (if applicable) <input type="checkbox"/>	
Name: _____ Company Name: _____	
Agent Street Address: _____	City: _____ State: _____ Zip Code: _____ Country: _____
Telephone: _____ Email: _____	Agent Code: _____

This amendment ("Amendment") modifies the parties' pre-existing Confirmation of Service Order, Letter of Election, Pricing Schedule or other service agreement referenced above ("Service Agreement") and is effective on the date on which the last party signs this Amendment ("Effective Date"). This Amendment extends the term for the existing Service Agreement ("Service Agreement Term"), and minimum term or commitment for each of the Services ("Minimum Payment Period"), regardless of how such terms are referred to in the Service Agreement, but only for the services set forth in Section 1 of this Amendment ("Services"). If any other services are covered by the Service Agreement, such services shall not be affected by this Amendment.

This Amendment is available to existing customers with an unexpired Service Agreement Term or with a Service Agreement Term which expired less than 6 months prior to the Effective Date of this Amendment. Where the Service Agreement term is **unexpired**, this Amendment extends the existing Service Agreement Term and Minimum Payment Period. Where the Service Agreement Term is **expired**, this Amendment establishes a new Service Agreement Term and Minimum Payment Period. This Amendment is not available to Customers who seek E-rate funding for the Services provided under the Service Agreement, as modified by this Amendment.

Except as expressly set forth below, all other terms and conditions of the Service Agreement (including any associated master agreement or Business Services Agreement) apply.

To the extent the Service Agreement includes reference to "AT&T Connecticut", "The Southern New England Telephone Company", or "SNET", such reference is hereby deleted in its entirety and this Amendment is not effective as to services provided by this entity.

1. **SERVICE, SERVICE PROVIDER(S) and SERVICE PUBLICATION(S).** Section 1 of the Pricing Schedule is modified by changing the information relating to AT&T Switched Ethernet Service and the applicable Service Publications to the following:

Service	Service Publication (incorporated by reference)	Service Publication location
AT&T Switched Ethernet Service SM	AT&T Switched Ethernet Service Guide	http://cpr.att.com/pdf/commonEthServGuide.html
AT&T Switched Ethernet Service (TCAL)	AT&T Business Service Guide • AT&T Switched Ethernet Service (TCAL)	http://serviceguidenew.att.com/sq_flashPlayerPage/ASE
Note: The above Service Publications apply for the Service Providers referenced therein. If this Pricing Schedule includes jurisdictionally intrastate service in District of Columbia or Arizona, the applicable Service Publication for such service will remain unchanged by this Amendment.		

2. EXTENSION PERIOD

Service Agreement Term and Minimum Payment Period Extension	Additional 36 months following the end of the existing Service Agreement Term, or, if Service Agreement Term is expired, the Effective Date of this Amendment.
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3. EARLY TERMINATION CHARGES

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**UNIVERSAL EXTENSION
AMENDMENT TO SERVICE AGREEMENT For EXTENSION of SERVICE AGREEMENT TERM
FOR AT&T SWITCHED ETHERNET SERVICE™ AND AT&T SWITCHED ETHERNET SERVICE (TCAL)
PROVIDED PURSUANT TO STANDARD OR CUSTOM TERMS**

Early Termination Charges do not apply if migrating to qualifying AT&T Service, as set forth in the applicable Service Publication.

4. CUSTOMER'S EXISTING SERVICE COMPONENTS, QUANTITIES AND RATES

The existing Services covered by this Amendment shall be the Service Components and quantities that were covered by Customer's Service Agreement identified above and were still in service as of the Effective Date of this Amendment, and the rates for such Services as specified in Customer's Service Agreement identified above will apply during the Service Agreement Term.

Rates in Customer's Service Agreement for the Services identified in this section will be deemed to be applicable to such Services during the period, if any, between the expiration of the applicable Minimum Payment Period and the earlier of (i) the Effective Date of this Amendment or (ii) the date Customer's rates for the Services were increased to month-to-month Service Publication rates. No credit will be granted with respect to any Service Publication rates charged to Customer between the expiration of the applicable Minimum Payment Period and the Effective Date of this Amendment.

Adds are not permitted under the Service Agreement, as modified by this Amendment.

Customer (by its authorized representative)	AT&T (by its authorized representative)
By:	By:
Printed or Typed Name:	Printed or Typed Name:
Title:	Title:
Date:	Date:

<i>For AT&T Administrative Use Only</i>
BAN #: 217 S66 9198 198 Circuit ID #s: KRFN.126258..LB, KQFN.118560..LB, KQFN.118565..LB <input type="checkbox"/> Check box if additional BANs / Circuit IDs are attached per excel file and attached with this Amendment. Service Jurisdiction: Intrastate Ports located in the following States: IL



**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-17**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**APPROVAL FOR THE APPROPRIATION OF FUNDS FOR THE HELUNA HEALTH
ARISE GRANT - WILL COUNTY HEALTH DEPARTMENT - \$3,000**

WHEREAS the Will County Health Department received a Heluna Health Activating Relationships in Illinois for Systematic Equity (ARISE) grant to advance community resilience, well-being and equity; and

WHEREAS additional funding of \$3,000 was added to the original award of \$35,000 to support travel expenses to attend Community Health Improvement Leadership Academies (CHILAs); and

WHEREAS the project period is July 25, 2022 through May 31, 2023.

NOW, THEREFORE, BE IT RESOLVED the Board of Health approves the additional appropriation of funds to the FY2023 Will County Health Department budget:

Revenue:

Decrease: 2102-498010-120-34010-40	Anticipated New Revenue	\$ 3,000
Increase: 2102-436020-120-34010-40	Heluna Health ARISE	\$ 3,000

Expenses:

Decrease: 2102-599010-120-34010-40	Anticipated New Expenses	\$ 3,000
Increase: 2102-548510-120-34010-40	Travel-Mileage	\$ 1,000
Increase: 2102-548550-120-34010-40	Travel-Lodging	\$ 1,000
Increase: 2102-548560-120-34010-40	Travel-Meals	\$ 1,000

DATED THIS 19th Day of April 2023.



Heluna Health
EMPOWERING POPULATION
HEALTH INITIATIVES SINCE 1989

13300 Crossroads Parkway North, Suite 450 | City of Industry, CA | 91746
Phone: 800.201.7320 | Fax: 562.205.2453 | www.helunahealth.org

SUBCONTRACT/SUBRECIPIENT AMENDMENT 1

HELUNA HEALTH

AND

WILL COUNTY

0929.0101; 0929.0201 IDPH – ACTIVATING RELATIONSHIPS IN ILLINOIS FOR SYSTEMIC EQUITY (ARISE)

This [Subcontract/Subaward] Agreement (this "Agreement") is amended as follows:

EXHIBIT B – BUDGET

The \$35,000 budget from the original Agreement has increased by \$3,000. The new amended amount shall not exceed \$38,000 per the attached Exhibit B Amendment 1.

All other terms and conditions of the original Subcontract/Subaward Agreement remain in full force and effect.

Signatures acknowledging this amendment are below.

HELUNA HEALTH:

DocuSigned by:

Peter Dale

3/30/2023

Peter Dale

Date

Chief Program Officer

WILL COUNTY:

DocuSigned by:

Elizabeth Bilotta

3/28/2023

Name: Elizabeth Bilotta

Date

Title: Executive Director

**EXHIBIT B – BUDGET
AMENDMENT 1**

Please refer to the following page.

Project Name: Activating Relationships in Illinois for Systemic Equity (ARISE)

Legal Name: Will County Health Department

Period of Performance: Jul 19, 2023 - May 19, 2023

Date Prepared: 01/31/2023

Line Item	Salary	% FTE	Total Budget	Budget Line Item Narrative (Required for each Line Item)
Personnel				
Vinita Voss, Equity Manager	\$25,788	100%	\$25,787.63	Funding is requested to support this position which will serve as Will County Health Department's liaison to the community health equity collaboration.
	\$0	0%	\$0.00	
	\$0	0%	\$0.00	
	\$0	0%	\$0.00	
	\$0	0%	\$0.00	
	\$0	0%	\$0.00	
	\$0	0%	\$0.00	
	\$0	0%	\$0.00	
	\$0	0%	\$0.00	
Subtotal Salaries			\$25,787.63	
Fringe Benefits		% of salaries		
				Funding is requested to support fringe benefits for ARISE program staff. Fringe benefits include FICA, IMRF, and Health Insurance. FICA is payable for all employees and is calculated at 7.65% of gross wages less employee health insurance contributions. For this staffing complement, FICA expense is projected at 6.901%. Retirement is payable for all full and part time employees and is budgeted at the 2022 rate of 9.36%. Health Insurance is payable for all full and part time staff at \$17,900 per FTE less employee contribution which is based on salary and coverage selected. For this staff complement, group insurance is 18.734%
FICA, Retirement, Group Health Insurance	\$25,788	36%	\$9,212	
Subtotal Personnel (Salaries plus fringe)			\$35,000.00	
Travel (Travel dollars for each Community is capped at \$5,000; We anticipate up to 4 in person meetings - In Illinois - where some or all of your team should attend)				Budget Line Item Narrative (Required for each Line Item)
Travel supplement			\$1,500.00	
Stipend for lived experiences			\$1,500.00	
Total Travel			\$3,000.00	
Equipment (When per unit cost is equal with \$5,000 or more)				Budget Line Item Narrative (Required for each Line Item)
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total Technology & Equipment			\$0.00	
Supplies				Budget Line Item Narrative (Required for each Line Item)
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total Supplies			\$0.00	
Contractual (Only contract for services & consultants)				Budget Line Item Narrative (Required for each Line Item)
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Total Contractual			\$0.00	
(Only lower tier subawards, and subcontracts.)				Budget Line Item Narrative (Required for each Line Item)
Sub-Awardee 1 -			\$0.00	
Sub-Awardee 2 -			\$0.00	
Sub-Awardee 2 -			\$0.00	
Sub-Awardee 2 -			\$0.00	
			\$0.00	
			\$0.00	
Total Subawards/Subcontracts			\$0.00	
Other Expenses				Budget Line Item Narrative (Required for each Line Item)
			\$0.00	
			\$0.00	
Total Other			\$0.00	
Total Direct Expenses			\$38,000.00	
Total Indirect Expenses**		0%	\$0.00	If using anything over the de minimis rate of 10% then please submit your NICRA Agreement
Total Amount			\$38,000.00	

Total Allowed Budget

\$38,000.00

** Indirect expenses are budgeted in accordance with your organization's NICRA agreement or do not exceed 10% - De minimis Rate

++Participant support costs means direct costs for items such as stipends or subsistence allowances, travel allowances, and registration fees paid to or on behalf of participants or trainees (but not employees) in connection with conferences, or training projects.

Issued to the Recipient of the \$100,000 Grant Award
 Budget Adjustment Overview
 Supplemental Travel Budget & People with Lived Expertise Compensation
 ARISE Project

Project ARISE would like to offer a supplement to current sub-recipient budgets that executed a full coalition award. This supplement will support travel costs to attend/reimburse for the current three Community Health Improvement Leadership Academies (CHILAs) throughout the project period. Should a no-cost extension be awarded in January 2023, then a fourth CHILA would be added in May 2023. Funding includes support for the fourth CHILA. The breakdown is as follows:

Supplemental Budget Breakdown		
Budget Category	Unit	Total
Travel - Coalition member support for CHILAs	4	\$4,896
Other - Lived expert compensation	4	\$5,440
Other - Lived Expert Support for CHILAs	4	\$1,536
<i>Grand Total</i>		<i>\$11,872</i>

Travel - Coalition Member Support for Four CHILAs

CHILA One (September 2022)	Cost (estimated) per coalition	Number of Travelers	# of Days/Nights	Total
Round trip Flight	\$0.00	0	NA	\$0
Hotel: x nights x \$ per night	\$0.00	5	0	\$0
Per Diem: \$44.25 X 2 days X 5 people	\$44.25	5	2	\$443
Transportation: .625 X 250 miles	\$156.25	5	1	\$781
<i>Total by Coalition</i>				<i>\$1,224</i>

It is anticipated that \$1,224 would be spent per CHILA for four travelers. Hotel will now be absorbed by WE In the World for up to three team members per CHILA. This supplemental increase will pay for Per Diem at \$44.25 for two days across five individuals for \$443 per CHILA. Up to 250 miles can be covered at a total of \$781. State rates were applied (GSA Travel Rates). At \$1,224 per traveler, this totals to \$4,896.

Other - Lived Expert Compensation

It is expected that individuals with lived experience would be reimbursed for their time at \$16 an hour. Each coalition would have up to four individuals with lived experience participating in this project. At an estimated five hours a month for 17 months (with the assumption that a no-cost extension was released for a time period of July 2022 to December 2023), then the sub-recipient would compensate an individual with lived experience at \$1,360. The sub-recipient could compensate up to four individuals with lived experience for a total of \$5,440 (\$1,360 x 4 = \$5,440).

Other - Lived Expert to Attend Four CHILAs

To ensure compensation at the CHILA, expenses are covered for three days x eight hours a day x \$16 an hour, for a total of \$384 per individual with lived experience. This funding acts as compensation to attend a CHILA. To compensate one individual with lived experience to attend all four CHILAs, \$1,536 was budgeted (\$384 per CHILA x 4 CHILAs = \$1,536).

If a grantee accepts these funds, they may not be subject to indirect rate.

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**APPROVAL FOR THE AWARDING OF LEASE FOR PHARMACY
AT COMMUNITY HEALTH CENTER**

WHEREAS the Will County Community Health Center (WCCHC) has housed a community pharmacy in the CHC building since 2013 and has determined that a community pharmacy located within its facility is beneficial to patients, to enable patients access to pharmaceutical services during the time the Community Health Center is open, and

WHEREAS the lease with the previous vendor is now terminated and the WCCHC is free to house another vendor, and

WHEREAS a formal Request for Proposals was solicited to interested pharmacies, and upon response review of the proposals by the Will County Community Health Center Staff, Genoa Healthcare LLC., Golden Valley, MN was selected as the vendor that would be able to deliver the pharmaceutical services in the best interest of the Community Health Center, and

WHEREAS all lease documents submitted by Genoa Healthcare LLC., Golden Valley, MN have been reviewed by the Will County Community Health Center Staff, Will County Health Department Staff, and the Will County Executive's Office, and

WHEREAS the Will County Community Health Center has recommended, and the Will County Executive has concurred that the Will County Board authorizes the Will County Executive to execute the lease with Genoa Healthcare LLC., pending any final changes by the Will County State's Attorney's Office, and

WHEREAS the Will County Board agrees with this recommendation.

NOW, THEREFORE IT BE RESOLVED, the Will County Board of Health hereby authorizes the County Executive to execute the lease with Genoa Healthcare LLC., Golden Valley, MN, and any other necessary documents, for a pharmacy located within the Will County Community Health Center to enable patient access to pharmaceutical services during the time the Community Health Center is open.

DATED THIS 19th day of April 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health



**RESOLUTION OF THE COUNTY BOARD
WILL COUNTY, ILLINOIS**

Awarding Lease for Pharmacy at the Community Health Center

WHEREAS, the Will County Community Health Center has determined that a community pharmacy located within its facility is beneficial to patients, to enable patients access to pharmaceutical services during the time the Community Health Center is open, and

WHEREAS, a formal Request for Proposals was solicited to interested pharmacies, and upon response review of the proposals by the Will County Community Health Center Staff, Genoa Healthcare LLC., Golden Valley, MN was selected as the vendor that would be able to deliver the pharmaceutical services in the best interest of the Community Health Center, and

WHEREAS, all lease documents submitted by Genoa Healthcare LLC., Golden Valley, MN have been reviewed by the Will County Community Health Center Staff, Will County Health Department Staff, and the Will County Executive's Office, and

WHEREAS the Will County Community Health Center has recommended, and the Will County Executive has concurred that the Will County Board authorizes the Will County Executive to execute the lease with Genoa Healthcare LLC., pending any final changes by the Will County State's Attorney's Office, and

WHEREAS, the Will County Executive Committee agrees with this recommendation.

NOW, THEREFORE IT BE RESOLVED, that the Will County Board hereby authorizes the County Executive to execute the lease with Genoa Healthcare LLC., Golden Valley, MN, and any other necessary documents, for a pharmacy located within the Will County Community Health Center to enable patient access to pharmaceutical services during the time the Community Health Center is open.

BE IT FURTHER RESOLVED, that the Preamble of this Resolution is hereby adopted as if fully set forth herein. This Resolution shall be in full force and effect upon its passage and approval as provided by law.

Adopted by the Will County Board this 6th day of April, 2023.

Result: -

Lauren Staley Ferry (SEAL)
Will County Clerk

Approved this _____ day of _____, 2023.

Jennifer Bertino-Tarrant
Will County Executive

Bid Tabulation for Will County, IL

Department: 2023-73 Pharmacy Lease

Due: 3-21-23, 11:00 A.M.

Opened: 3-21-23, 11:05 A.M.

BIDDER	BID REQUIREMENTS
Genoa Healthcare LLC Golden Valley, MN	Prime Contractor: <input checked="" type="radio"/> Y or N References: <input checked="" type="radio"/> Y or N Form Signed: <input checked="" type="radio"/> Y or N
Cardinal Health Dublin, OH	Prime Contractor: <input checked="" type="radio"/> Y or N References: <input checked="" type="radio"/> Y or N Form Signed: <input checked="" type="radio"/> Y or N
Basinger Pharmacy, Inc. Joliet, IL	Disqualified - Did not Attend mandatory Pre-Bid. Prime Contractor: <input checked="" type="radio"/> Y or N References: <input checked="" type="radio"/> Y or N Form Signed: <input checked="" type="radio"/> Y or N
	Prime Contractor: <input type="radio"/> Y or N References: <input type="radio"/> Y or N Form Signed: <input type="radio"/> Y or N
	Prime Contractor: <input type="radio"/> Y or N References: <input type="radio"/> Y or N Form Signed: <input type="radio"/> Y or N
	Prime Contractor: <input type="radio"/> Y or N References: <input type="radio"/> Y or N Form Signed: <input type="radio"/> Y or N

Also Present: Kevin Lynn, Nancy Ruettiger



Attachment: Award Docs (Awarding Lease for Pharmacy at the Community Health Center)



Will County
Health Department &
Community Health Center

**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-19**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**RESOLUTION FOR APPROVAL OF THE PURCHASE OF WORKSTATION COMPONENTS
FOR BROOKS MIDDLE SCHOOL CHC - NOT TO EXCEED \$11,000**

WHEREAS the Will County Community Health Center received a grant from Illinois Department of Public Health's Increasing School Health Centers Grant to Build Capacity and Infrastructure for Community Health Centers in schools; and

WHEREAS the Community Health Center, together with partner agencies Valley View School District and Lewis University, need to build out the clinic space for patient care areas and staff to support the health center's operations, and

WHEREAS the total project includes two (2) exam spaces, two (2) behavioral health spaces, two (2) multi-use spaces, four (4) staff workstations and one (1) check-in station, and

WHEREAS the Community Health Center portion includes workstation components and installation services.

NOW, THEREFORE, BE IT RESOLVED the Board of Health approves the purchase of workstation components and installation services for patient care areas and office spaces through a regional public sector contract, and a payment of an amount not to exceed \$11,000 to Warehouse Direct Interiors.

DATED THIS 19th Day of April 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health



2001 S. Mount Prospect Road
Des Plaines, IL 60018
Phone (847) 952-1925
Fax (847) 956-5815

PROFORMA INVOICE

DATE
04/05/23

NUMBER
5454205-W

Billing Address

WILL COUNTY HEALTH DEPARTMENT

501 ELLA AVENUE
JOLIET IL 60433

Shipping Address

WILL COUNTY HEALTH DEPARTMENT
BROOKS MIDDLE SCHOOL
350 GLAIR LANE
BOLINGBROOK IL 60440

Customer Number 480485				Dept. 7201	Purchase Order	Sales Rep 6219	Writer 4002	TERMS DUE UPON RECEIPT	Page 1
Qty. Ord.	U/M	B/O	Qty. Shp.	MFG	Stock Number	Description		Unit Price	Extended

HON OMNIA GOVERNMENT PRICING CONTRACE #R191804

7	EA		HEFTAC		ACCELERATE STABILITY FOOT	154.40	1,080.80
11	EA		HES1548F		FABRIC STACKER 15H X 48W	145.41	1,599.51
1	EA		HWSR48		WORKSURFACE-TO-WING PANEL BRACKET 48"W	25.04	25.04
3	EA		HWRSR30		WORKSURFACE-TO-WING PANEL BRACKET 30"W	25.04	75.12
11	EA		HETC48		PANEL TOP CAP 48"H	28.57	314.27
7	EA		HEC80PLN		80H "L" CONNECTOR POST	66.77	467.39
1	EA		H885		BRIGADE 800 SERIES LAT FILE 5 DRAWER	1,050.89	1,050.89
1	INSTALLATION				INSTALLATION CHARGES	5,895.00	5,895.00

Sub-Total \$10,508.02

Total \$10,508.02

Thank You for Your Order

**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-20**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

RESOLUTION FOR THE APPROVAL OF 2023 SLIDING FEE SCALES

WHEREAS the CHC provides Primary Care, BH, OB/Gyne, Dental, and Hospital based services and procedures, and

WHEREAS in keeping with the changes to these usual and customary fees, as well as the sliding fee scales and schedule of discounts for purposes of billing at affordable rates and accessibility of services, and

WHEREAS the CHC Governing Council approved the SFY2023 Schedule of Discounts with five Levels (AKA "Sliding fees"), which is based on the 2023 Poverty Income Guidelines as published in the Federal Register, at the April 5, 2023, meeting.

WHEREAS BE IT RESOLVED the Board of Health approves the adoption of the Will County Community Health Center's sliding fee scales and schedule of discounts as attached, effective January 1, 2023.

DATED THIS 19th day of April 2023.

Billie Terrell, PhD., ACSW, President
Will County Board of Health

Will Co Comm Health Center

General Scale

Effective 03/03/2023
Poverty Income Guidelines
Schedule of Discounts for all Services

2023 Revised Guidelines as Published in Federal Register

Established Poverty Level Guideline	Family Size	A <100%	B 100-133%	C 134-185%	D 186-200%	E >200%
14,580	1	14,580	19,391	26,973	29,160	
19,720	2	19,720	26,228	36,482	39,440	
24,860	3	24,860	33,064	45,991	49,720	
30,000	4	30,000	39,900	55,500	60,000	
35,140	5	35,140	46,736	65,009	70,280	
40,280	6	40,280	53,572	74,518	80,560	
45,420	7	45,420	60,409	84,027	90,840	
50,560	8	50,560	67,245	93,536	101,120	
55,700	9	55,700	74,081	103,045	111,400	
60,840	10	60,840	80,917	112,554	121,680	
65,980	11	65,980	87,753	122,063	131,960	
71,120	12	71,120	94,590	131,572	142,240	
76,260	13	76,260	101,426	141,081	152,520	
81,400	14	81,400	108,262	150,590	162,800	
Fees		Nominal	25%	50%	75%	100.00%

Each Additional Family Member, add to baseline income \$5, 140

**Will Co Comm Health Center
Hospital & Procedure Scale
(Excluding Family Planning Services)**

Effective 3/3/2023

Poverty Income Guidelines

Schedule of Discounts for all Services

2023 Revised Guidelines as Published in Federal Register

Established Poverty Level Guideline	Family Size	A <100%	B 100-133%	C 134-185%	D 186-200%	E >200%
14,580	1	14,580	19,391	26,973	29,160	
19,720	2	19,720	26,228	36,482	39,440	
24,860	3	24,860	33,064	45,991	49,720	
30,000	4	30,000	39,900	55,500	60,000	
35,140	5	35,140	46,736	65,009	70,280	
40,280	6	40,280	53,572	74,518	80,560	
45,420	7	45,420	60,409	84,027	90,840	
50,560	8	55,560	73,895	102,786	111,120	
55,700	9	55,700	74,081	103,045	111,400	
60,840	10	60,840	80,917	112,554	121,680	
65,980	11	65,980	87,753	122,063	131,960	
71,120	12	71,120	94,590	131,572	142,240	
76,260	13	76,260	101,426	141,081	152,520	
81,400	14	81,400	108,262	150,590	162,800	
	% of Full Fee	Nominal	25%	50%	75%	100%

Additional Family Member Fee: \$ 5,140

2023 Poverty Guidelines: 48 Contiguous States (all states except Alaska and Hawaii)

Per Year

Household/ Family Size	Per Year														
	25%	50%	75%	100%	125%	150%	133%	135%	138%	150%	175%	180%	185%	200%	
1	\$3,645	\$7,290	\$10,935	\$14,580	\$18,225	\$18,954	\$19,491	\$19,683	\$20,120	\$21,870	\$25,515	\$26,244	\$26,973	\$29,160	
2	\$4,930	\$9,860	\$14,790	\$19,720	\$24,650	\$25,416	\$26,228	\$26,632	\$27,214	\$29,580	\$34,510	\$35,496	\$36,482	\$39,440	
3	\$6,215	\$12,430	\$18,645	\$24,860	\$31,075	\$31,218	\$33,064	\$33,561	\$34,307	\$37,290	\$43,505	\$44,748	\$45,991	\$49,920	
4	\$7,500	\$15,000	\$22,500	\$30,000	\$37,500	\$39,000	\$39,900	\$40,500	\$41,400	\$45,000	\$51,500	\$52,500	\$53,500	\$56,000	
5	\$8,785	\$17,570	\$26,355	\$35,140	\$43,925	\$45,682	\$46,716	\$47,439	\$48,493	\$52,710	\$61,495	\$63,152	\$64,809	\$67,000	
6	\$10,070	\$20,140	\$30,210	\$40,280	\$50,350	\$53,384	\$53,572	\$54,378	\$55,586	\$60,420	\$70,495	\$72,504	\$74,518	\$76,580	
7	\$11,355	\$22,710	\$34,065	\$45,420	\$56,775	\$59,046	\$60,409	\$61,317	\$62,680	\$68,130	\$79,485	\$81,756	\$84,047	\$86,340	
8	\$12,640	\$25,280	\$37,920	\$50,560	\$63,200	\$65,728	\$67,245	\$68,256	\$69,773	\$75,440	\$88,480	\$91,008	\$93,536	\$96,060	
9	\$13,925	\$27,850	\$41,775	\$55,700	\$69,625	\$72,410	\$74,031	\$75,195	\$76,866	\$83,550	\$97,475	\$100,260	\$103,045	\$105,830	
10	\$15,210	\$30,420	\$45,630	\$60,840	\$76,050	\$79,092	\$80,917	\$82,134	\$83,959	\$91,260	\$106,470	\$109,512	\$112,554	\$115,596	
11	\$16,495	\$32,990	\$49,485	\$65,980	\$82,475	\$85,774	\$87,793	\$89,073	\$91,032	\$98,970	\$115,465	\$118,764	\$122,063	\$125,360	
12	\$17,780	\$35,560	\$53,340	\$71,120	\$88,900	\$92,456	\$94,590	\$96,012	\$98,146	\$106,680	\$124,460	\$128,016	\$131,572	\$134,240	
13	\$19,065	\$38,130	\$57,195	\$76,260	\$95,325	\$99,138	\$101,426	\$102,951	\$105,239	\$114,390	\$133,455	\$137,268	\$141,081	\$143,530	
14	\$20,350	\$40,700	\$61,050	\$81,400	\$101,750	\$105,820	\$108,282	\$109,890	\$112,332	\$122,100	\$142,450	\$146,520	\$150,590	\$152,800	

Household/ Family Size	Per Year													
	225%	250%	275%	300%	325%	350%	375%	400%	500%	600%	700%	800%	1000%	1250%
1	\$32,805	\$36,450	\$40,095	\$43,740	\$47,385	\$51,030	\$54,675	\$58,320	\$72,900	\$87,480	\$102,060	\$116,640	\$145,800	\$189,750
2	\$44,370	\$49,300	\$54,230	\$59,160	\$64,090	\$69,020	\$73,950	\$78,880	\$98,600	\$118,320	\$138,040	\$157,760	\$197,200	\$254,500
3	\$55,935	\$62,150	\$68,365	\$74,580	\$80,795	\$87,010	\$93,225	\$99,440	\$124,300	\$149,160	\$174,020	\$198,880	\$248,600	\$325,750
4	\$67,500	\$75,000	\$82,500	\$90,000	\$97,500	\$105,000	\$112,500	\$120,000	\$150,000	\$180,000	\$210,000	\$240,000	\$300,000	\$390,000
5	\$79,065	\$87,850	\$96,635	\$105,420	\$114,205	\$122,990	\$131,775	\$140,560	\$175,700	\$210,840	\$245,980	\$281,120	\$331,400	\$430,000
6	\$90,630	\$100,700	\$110,770	\$120,840	\$130,910	\$140,980	\$151,050	\$161,120	\$201,400	\$241,680	\$281,960	\$322,240	\$402,800	\$516,000
7	\$102,195	\$113,550	\$124,905	\$136,260	\$147,615	\$158,970	\$170,325	\$181,680	\$227,100	\$272,520	\$317,940	\$363,360	\$443,200	\$568,000
8	\$113,760	\$126,400	\$139,040	\$151,680	\$164,320	\$176,960	\$189,600	\$202,240	\$252,800	\$303,360	\$353,920	\$404,480	\$505,600	\$640,000
9	\$125,325	\$139,230	\$153,135	\$167,040	\$180,925	\$194,830	\$208,735	\$222,640	\$278,500	\$334,200	\$389,900	\$445,600	\$557,000	\$700,000
10	\$136,890	\$152,100	\$167,310	\$182,520	\$197,730	\$212,940	\$228,150	\$243,360	\$304,200	\$365,040	\$425,880	\$486,720	\$608,400	\$760,000
11	\$148,455	\$164,950	\$181,445	\$197,940	\$214,435	\$230,930	\$247,425	\$263,920	\$329,900	\$395,880	\$461,860	\$527,840	\$659,800	\$820,000
12	\$160,020	\$177,800	\$195,580	\$213,360	\$231,140	\$248,920	\$266,700	\$284,480	\$355,600	\$426,720	\$497,840	\$568,960	\$711,200	\$880,000
13	\$171,585	\$190,650	\$209,715	\$228,780	\$247,845	\$266,910	\$285,975	\$305,040	\$381,300	\$457,560	\$533,820	\$610,080	\$772,600	\$960,000
14	\$183,150	\$203,850	\$223,850	\$244,200	\$264,550	\$284,900	\$305,250	\$325,600	\$407,000	\$488,400	\$569,800	\$651,200	\$834,000	\$1,040,000

Resource: HHS.GOV

**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-21**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**RESOLUTION FOR TRANSFER OF FUNDS
WILL COUNTY COMMUNITY HEALTH CENTER- \$60,000**

WHEREAS the Community Health Center continues to struggle with 14 vacancies for certified medical assistants, and

WHEREAS some of the vacancies are filled with staff from a temp agency, and

WHEREAS insufficient funds were budgeted in FY23 for temporary contractual staff, and

WHEREAS sufficient funds exist in full time personnel fund due to unfilled positions.

NOW, THEREFORE, BE IT RESOLVED the Board of Health approves the following transfer of funds in the FY2023 Health Department budget:

Expenses:

Decreased:	2102-511010-120-34060-40	Full-Time Employees	\$60,000
Increased:	2102-542550-120-34060-40	Temporary Contractual	\$60,000

DATED THIS 19th day of April 2023.

Billie Terrell, PhD., ACSW, President
Will County Board of Health

**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-22**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**APPROVAL FOR THE APPROPRIATION OF FUNDS FOR THE ILLINOIS DEPARTMENT OF
PUBLIC HEALTH COVID-19 VACCINATION GRANT - WILL COUNTY HEALTH DEPARTMENT -
\$625,000**

WHEREAS the Will County Health Department received an Illinois Department of Public Health COVID-19 vaccination grant to continue COVID-19 vaccination and promotion efforts and to assist with MPox, Influenza, and other recommended vaccination efforts, and

WHEREAS the award of \$625,000 provides funding to support salaries, fringe benefit, supplies, and contractual assistance expenses, and

WHEREAS the project period is October 1, 2022 through December 31, 2023, and

WHEREAS the funding appropriation presented covers December 1, 2022 through November 30, 2023.

NOW, THEREFORE, BE IT RESOLVED the Board of Health approves the additional appropriation of funds to the FY2023 Will County Health Department budget:

Revenue:

Decrease:	2102-498010-120-34010-40	Anticipated New Revenue	\$ 574,888
Increase:	2102-434540-120-34050-40	IDPH Covid-19 Vax Grant	\$ 574,888

Expenses:

Decrease:	2102-599010-120-34010-40	Anticipated New Expenses	\$ 574,888
Increase:	2102-511010-120-34050-40	Salaries - Full-Time	\$ 191,449
Increase:	2102-511050-120-34050-40	Salaries – Temporary	\$ 36,663
Increase:	2102-521010-120-34050-40	Fringes – FICA	\$ 14,615
Increase:	2102-522010-120-34050-40	Fringes – IMRF	\$ 12,409
Increase:	2102-523010-120-34050-40	Fringes – Health Insurance	\$ 30,778

Increase:	2102-532010-120-34050-40	Operating Supplies	\$	4,739
Increase:	2102-539090-120-34050-40	Medical Supplies	\$	15,699
Increase:	2102-542520-120-34050-40	Interpreter	\$	1,000
Increase:	2102-542550-120-34050-40	Temporary Contracted	\$	265,321
Increase:	2102-547020-120-34050-40	Printing	\$	1,500
Increase:	2102-547030-120-34050-40	Postage	\$	400
Increase:	2012-548510-120-34050-40	Travel-Mileage	\$	315

DATED THIS 19th Day of April 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health

Grant Budget Detail for COVID-19 Vaccination Grant - 2023
 Agency: Will County Health Department
 Application: COVID-19 Vaccination Grant - 2023

4/10/2023

Grant Budget

	Line Item	Qty	Rate	Units	UOM	Total Amount	Amount Requested	Cash	Inkind
DIRECT EXPENSES									
Program Expenses									
1	Personal Services (Incl Salary & Wages)								
	Lisa Carlson - Coordinator III Notes : Funding is requested for this position which will provide management and oversight of the Covid 19 Vaccination Grant.	8562.0000	1.000	12.000	MTH	102,744.00	102,744.00	0.00	0.00
	Karen Sitar-Nawa - Staff Nurse III Notes : Funding is requested for this position which will provide vaccination services for the Covid 19 Vaccination Grant program.	5190.0000	1.000	12.000	MTH	62,280.00	62,280.00	0.00	0.00
	TBD - Health Educator Notes : Funding is requested for this position for the development of vaccination clinic educational materials and signage, and for vaccination social media messaging.	3929.0000	0.200	12.000	MTH	9,429.60	9,429.60	0.00	0.00
	Mary Spata - Staff Nurse Notes : Funding is requested for this position which will provide vaccination services for the Covid 19 Vaccination Grant program.	3333.0000	1.000	12.000	MTH	39,996.00	39,996.00	0.00	0.00
Total for Personal Services (Incl Salary & Wages)						214,449.60	214,449.60	0.00	0.00

Grant Budget Detail for COVID-19 Vaccination Grant - 2023
Agency: Will County Health Department
Application: COVID-19 Vaccination Grant - 2023

4/10/2023

	Line Item	Qty	Rate	Units	UOM	Total Amount	Amount Requested	Cash	Inkind
2	Fringe Benefits								
	<p>FICA</p> <p>Notes : Funding is requested to support fringe benefits for the Covid 19 Vaccination Grant program staff. FICA is payable for all employees and is calculated at 7.65% of gross wages less employee health insurance contributions. For this staffing compliment, FICA expense is projected at 7.435%</p>	0.0000	7.435	214449.600		15,944.20	15,944.20	0.00	0.00
	<p>Group Insurance</p> <p>Notes : Funding is requested to support fringe benefits for Covid 19 Vaccination program staff. Group Health Insurance is payable for all full time staff at \$18.000 per FTE less employee contribution which is based on salary and coverage selected. For this staffing compliment, group insurance is 19.246%. The temporary staff nurse, Mary Spata, is not covered under Health Insurance and is not included in this calculation.</p>	0.0000	19.246	174453.600		33,575.80	33,575.80	0.00	0.00
	<p>Retirement</p> <p>Notes : Funding is requested to support fringe benefits for Covid 19 Vaccination program staff. IMRF is payable for all full time staff . The 2023 IMRF rate is 7.76%. The temporary staff nurse, Mary Spata, is not covered under IMRF and is</p>	0.0000	7.760	174453.600		13,536.80	13,536.80	0.00	0.00

Grant Budget Detail for COVID-19 Vaccination Grant - 2023
 Agency: Will County Health Department
 Application: COVID-19 Vaccination Grant - 2023

4/10/2023

	Line Item	Qty	Rate	Units	UOM	Total Amount	Amount Requested	Cash	Inkind
	not included in this calculation.								
Total for Fringe Benefits						63,056.80	63,056.80	0.00	0.00
3	Travel								
	InState Mileage Notes : Funding is requested to support staff mileage. Mileage is calculated at \$.655 per mile and projected at approximately 481 miles annually.	3.0000	0.655	160.500	MIL	315.59	315.59	0.00	0.00
4	Equipment								
5	Supplies								
	Portable coolers Notes : Funding is requested to support the purchase of 5 portable coolers needed for vaccine storage for the Vaccination program.	5.0000	867.700	0.000	UNT	4,338.51	4,338.51	0.00	0.00
	AED Notes : Funding is requested to support the purchase of one AED available for any emergency during the administering of the Covid 19 vaccines, MPOX or Influenza vaccines.	1.0000	1878.900	0.000	UNT	1,878.90	1,878.90	0.00	0.00
	EPI Pens - infants/toddlers under 33 lbs Notes : Funding is requested to support the purchase of EPI pens needed for clinic site emergency response kits for the Covid 19 Vaccination program.	13.0000	287.570	0.000	UNT	3,738.41	3,738.41	0.00	0.00

Grant Budget Detail for COVID-19 Vaccination Grant - 2023
 Agency: Will County Health Department
 Application: COVID-19 Vaccination Grant - 2023

4/10/2023

Line Item	Qty	Rate	Units	UOM	Total Amount	Amount Requested	Cash	Inkind
EPI Pens - Children 33-66 lbs Notes : Funding is requested to support the purchase of EPI pens needed for clinic site emergency response kits for the Covid 19 Vaccination program.	13.0000	317.710	0.000		4,130.23	4,130.23	0.00	0.00
EPI Pens - Persons over 66 lbs Notes : Funding is requested to support the purchase of EPI pens needed for clinic site emergency response kits for the Covid 19 Vaccination program.	13.0000	287.390	0.000		3,736.07	3,736.07	0.00	0.00
PPE - Gloves Notes : Funding is requested to support the purchase of PPE supplies such as gloves for the Covid 19 Vaccination program. Plan to purchase 10 cases @171.30/per case.	10.0000	171.300	0.000	UNT	1,713.00	1,713.00	0.00	0.00
PPE - face masks Notes : Funding is requested to support the purchase of PPE supplies such as masks for the Covid 19 Vaccination program. Plan to purchase 3 cases @167.70/per case.	3.0000	167.700	0.000	UNT	503.10	503.10	0.00	0.00
Portable tables Notes : Funding is requested to support the purchase of tables used in clinic administering the Covid 19 vaccination program.	4.0000	100.000	0.000	UNT	400.00	400.00	0.00	0.00
Postage	1.0000	400.000	0.000	UNT	400.00	400.00	0.00	0.00

Grant Budget Detail for COVID-19 Vaccination Grant - 2023
 Agency: Will County Health Department
 Application: COVID-19 Vaccination Grant - 2023

4/10/2023

	Line Item	Qty	Rate	Units	UOM	Total Amount	Amount Requested	Cash	Inkind
	Notes : Funding is requested to support the purchase of postage used in administering the Covid 19 vaccination program.								
	Table cloths for outreach events Notes : Funding is requested to support the purchase of table cloths used at outreach events.	2.0000	350.000	0.000	UNT	700.00	700.00	0.00	0.00
Total for Supplies						21,538.22	21,538.22	0.00	0.00
6	Contractual Services								
	Maxim Temp Agency - Medical Staff Notes : Funding is requested to support temporary agency staffing to assist with the staffing needs of the Covid 19 Vaccination program. Estimating approximately 3840 hrs @70.55/hr split between 2 RNs. Contact Details : Maxim Healthcare Services Inc. 150 N. Wacker Dr. Suite 620, Chicago, IL 60606, Phone : 8157278480 Attachment : ZZZ_1_Maxim Subcontractor Form.pdf	0.0000	0.000	0.000		270,914.57	270,914.57	0.00	0.00
	TBD Temp Agency - Non-Medical Staff Notes : Funding is requested to support temporary agency staffing to assist with the staffing needs of the Covid 19 Vaccination program. Projected at \$36.5666 per hour for 487.5 hrs. This temp agency is TBD based on availability. Contact Details : TBD	0.0000	0.000	0.000		17,826.22	17,826.22	0.00	0.00

Grant Budget Detail for COVID-19 Vaccination Grant - 2023
 Agency: Will County Health Department
 Application: COVID-19 Vaccination Grant - 2023

4/10/2023

	Line Item	Qty	Rate	Units	UOM	Total Amount	Amount Requested	Cash	Inkind
	501 Ella Ave, Joliet,IL,60433, Phone : 8157747323								
	Printing Notes : Funding is requested to support printing services as needed for the Covid 19 Vaccination program. Contact Details : Will County Printshop 806 Nicholson St., Joliet,IL,60435, Phone : 8157278946	0.0000	0.000	0.000		1,500.00	1,500.00	0.00	0.00
	Translation Services Notes : Funding is requested to support translation service as needed for the Covid 19 Vaccination program. Contact Details : To Be Determined 501 Ella Ave, Joliet,IL,60433, Phone : 8157747323	0.0000	0.000	0.000		1,000.00	1,000.00	0.00	0.00
Total for Contractual Services						291,240.79	291,240.79	0.00	0.00
7	Occupancy - Rent and Utilities								
8	Telecommunications								
9	Training and Education								
Total Program Expenses						590,601.00	590,601.00	0.00	0.00

Grant Budget Detail for COVID-19 Vaccination Grant - 2023
Agency: Will County Health Department
Application: COVID-19 Vaccination Grant - 2023

4/10/2023

	Line Item	Qty	Rate	Units	UOM	Total Amount	Amount Requested	Cash	Inkind
TOTAL DIRECT EXPENSES						590,601.00	590,601.00	0.00	0.00
INDIRECT EXPENSES									
Indirect Costs									
1	Indirect Costs								
	De Minimis Rate – up to 10% Notes : Grant funds are requested to support general administration and facility costs necessary for program operations. This agency elects the 10% de minimis rate to calculate this cost. Based on our internal calculation of the MTDC base at \$343,986.40 indirect expenses at the 10% de minimis rate total \$34,399. Direct costs excluded from the MTDC base include the \$246,614.57 for the Temp Agency medical staff exceeding the \$25,000.	0.0000	10.000	343986.430		34,399.00	34,399.00	0.00	0.00
Total Indirect Costs						34,399.00	34,399.00	0.00	0.00
TOTAL INDIRECT EXPENSES						34,399.00	34,399.00	0.00	0.00
TOTAL EXPENDITURES						625,000.00	625,000.00	0.00	0.00



**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-23**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**APPROVAL FOR THE APPROPRIATION OF FUNDS FOR THE CENTENE
HEALTHWORKS LEAD AGENCY - WILL COUNTY HEALTH DEPARTMENT - \$60,000**

WHEREAS the Will County Health Department received a Centene Healthworks of Illinois Lead Agency grant to provide interim medical case management activities to all Healthworks eligible Youth in Care through the first 45 days of custody; and

WHEREAS additional funding of \$60,000 was added to the original award of \$116,495 to support ongoing case management staffing; and

WHEREAS the grant period is September 1, 2022 through August 31, 2023.

NOW, THEREFORE, BE IT RESOLVED the Board of Health approves the additional appropriation of funds to the FY2023 Will County Health Department budget:

Revenue:

Decrease: 2102-498010-120-34010-40	Anticipated New Revenue	\$ 60,000
Increase: 2102-436025-120-34050-40	Centene Healthworks	\$ 60,000

Expenses:

Decrease: 2102-599010-120-34010-40	Anticipated New Expenses	\$ 60,000
Increase: 2102-542550-120-34050-40	Temporary Contracted	\$ 60,000

DATED THIS 19th Day of April 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health

SECOND AMENDMENT TO MASTER SERVICES AGREEMENT

This Second Amendment to Master Services Agreement ("Amendment 2") is effective retroactive to the 1st day of September 2022 ("Effective Date"), by and between Centene Corporation ("Centene") and Will County Health Department ("Vendor") (collectively the "Parties").

Recitals

- A. The Parties previously entered into a Master Services Agreement ("MSA") dated the 1st of September 2020, under which Vendor agreed to provide Lead Agency work in support of the HealthWorks of Illinois (HWIL); and
- B. The Parties wish to amend the MSA to modify the compensation terms therein.

In consideration of the foregoing, the Parties agree as follows:

- 1. Appendix B, "FEE SCHEDULE" the section labeled "Payments" is amended as follows:
 - a. Annualized Value. The total annualized value for services rendered pursuant to the SOW shall be equal to \$176,495.00.
 - b. Remittance shall be completed at a monthly premium rate of \$14,707.92 of which shall be made upon receipt of a complete invoice with all necessary detail to process any payments contemplated herein.
- 2. All other terms of the MSA remain in full force and effect. In the event of a conflict between the terms of this Amendment 2 and the terms of the MSA, the terms of this Amendment 2 shall control.

In witness whereof, the Parties execute this Amendment:

Meridian Health Plan of Illinois

Sherry B Husa

Sherry B Husa (Feb 24, 2023 11:16 CST)

By: Sherry Husa

Its: Plan President & CEO

Date: Feb 24, 2023

Will County Health Department

Elizabeth Bilotta

Elizabeth Bilotta (Feb 24, 2023 10:25 CST)

By: Elizabeth Bilotta

Its: WCHD/CHC Executive Director

Date: Feb 24, 2023











HealthWorks Amendment 2 to MSA Will County_ Draft

Final Audit Report

2023-02-24

Created:	2023-02-23
By:	Ikenna Carrington (Ikenna.Carrington@mhplan.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhuykKEtbpshUaTMI-oavDjiKm7SZfRMF


"HealthWorks Amendment 2 to MSA Will County_ Draft" History


-  Document created by Ikenna Carrington (Ikenna.Carrington@mhplan.com)
2023-02-23 - 5:31:14 PM GMT
-  Document emailed to Georgia VanderBoegh (gvanderboegh@willcountyhealth.org) for signature
2023-02-23 - 5:32:44 PM GMT
-  Email viewed by Georgia VanderBoegh (gvanderboegh@willcountyhealth.org)
2023-02-23 - 7:51:17 PM GMT
-  Document signing delegated to ebilotta@willcountyhealth.org by Georgia VanderBoegh (gvanderboegh@willcountyhealth.org)
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-  Email viewed by ebilotta@willcountyhealth.org
2023-02-24 - 4:24:23 PM GMT
-  Signer ebilotta@willcountyhealth.org entered name at signing as Elizabeth Bilotta
2023-02-24 - 4:25:42 PM GMT
-  Document e-signed by Elizabeth Bilotta (ebilotta@willcountyhealth.org)
Signature Date: 2023-02-24 - 4:25:44 PM GMT - Time Source: server
-  Document emailed to shusa@centene.com for signature
2023-02-24 - 4:25:45 PM GMT
-  Email viewed by shusa@centene.com
2023-02-24 - 5:16:02 PM GMT



Adobe Acrobat Sign

 Signer shusa@centene.com entered name at signing as Sherry B Husa
2023-02-24 - 5:16:28 PM GMT

 Document e-signed by Sherry B Husa (shusa@centene.com)
Signature Date: 2023-02-24 - 5:16:30 PM GMT - Time Source: server

 Agreement completed.
2023-02-24 - 5:16:30 PM GMT

**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-24**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**APPROVAL FOR THE APPROPRIATION OF FUNDS FOR THE NORTHWESTERN
UNIVERSITY KEEP IT UP! GRANT - WILL COUNTY HEALTH DEPARTMENT – \$2,417**

WHEREAS the Will County Health Department received a Northwestern University grant to participate in a study of strategies for implementing an effective eHealth HIV Prevention program; and

WHEREAS additional funding of \$2,417 was added to the original award of \$50,000 to support ongoing educational activities; and

WHEREAS the project period was extended from June 1, 2019 through May 31, 2023.

NOW, THEREFORE, BE IT RESOLVED the Board of Health approves the additional appropriation of funds to the FY2023 Will County Health Department budget:

Revenue:

Decrease:	2102-498010-120-34010-40	Anticipated New Revenue	\$ 2,417
Increase:	2102-436015-120-34050-40	Northwestern Univ KIU!	\$ 2,417

Expenses:

Decrease:	2102-599010-120-34010-40	Anticipated New Expenses	\$ 2,417
Increase:	2102-531080-120-34050-40	Educational Materials	\$ 2,417

DATED THIS 19th Day of April 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health

Fixed Amount Subaward AmendmentAmendment No **A03**Subaward No **60054206 WCHD**

Pass-Through Entity (PTE)

Subrecipient

Northwestern University

Entity Name **WILL COUNTY HEALTH DEPARTMENT**

osr-subk@northwestern.edu

Contact Email

Brian Mustanski

Principal Investigator **Elizabeth Bilotta**Project Title **A pragmatic trial of two strategies for implementing an effective eHealth HIV prevention program**PTE/Prime Award No. **5R01MH118213-05**Awarding Agency **National Institutes of Health (NIH)**

Cumulative Budget Period(s)

(Agreement Start Date)

(End Date of Latest Budget Period)

Amount Funded This Action

Cumulative Fixed Amount to Date

Start Date: **06/01/2019** End Date: **05/31/2023****\$ 2,417.00****\$ 52,417.00**Subrecipient Cost Share ☐Subject to FFATA ☒

Subrecipient UEI

(Unique Entity Identifier) formerly known as DUNS number

HBUEDUR8ZWM3**Amendment(s) to Original Terms and Conditions**

This Amendment revises the above-referenced Subaward Agreement as follows:

☒ **Additional Budget Period**Additional budget period **06/01/2022** - **05/31/2023** is hereby added to this Subaward.☐ **No Cost Extension**☒ **Additional Funding**Additional funding in the amount of **\$ 2,417.00** is hereby obligated to this Subaward.☐ **Deobligation**☒ **Detailed Budget/Scope of Work/Notice of Award Attached** (Specify if the Budget and Scope of Work are "New", "Revised", or "Supplemental" in dropdown or "Other")**Milestone Payment Table** is incorporated by attachment to this Amendment.☒ **Other (See Below)**

CFDA: 93.242

This amendment changes the Principal Investigator at Will County Health Department from Susan Olenek to Elizabeth Bilotta effective 02/04/2023.

Please see attached deliverables/tasks and payment schedule.

Please send invoices to:

ASRSP-subk-ch@northwestern.edu

For clarity: all amounts stated in this amendment are in United States Dollars.

All other terms and conditions of this Subaward Agreement remain in full force and effect.

By an Authorized Official of PTE:

Date

By an Authorized Official of Subrecipient:

Date

DocuSigned by:

*Elizabeth Bilotta***3/14/2023**

TAT41F005TD004

Name

Name

Title

Title

MV SP0047973 PROJ0017608 03/01/2023

Milestones Attachment

Milestones 4 & 5

As mutually agreed upon, Will County Health Department has voluntarily entered into a no cost extension of recruitment activities. As part of that agreement, you opted to delay submitting invoices for your Milestone 4 & 5 payments. For the contract year, 1 June 2021—31 May 2022, the Keep It Up! 3.0 (KIU) project anticipates that Will County Health Department will achieve Milestone 4 approximately in November 2021 and Milestone 5 when you have met your enrollment objectives or May 31, 2022, whichever comes first. KIU expects each of these payments to be equal amounts of \$7,500.00. The achievement of Milestones 4 and 5 will be dependent on meeting the requirements delineated below. An additional payment (Milestone 5B) of \$2,416.58 authorized by project team for additional work listed under requirements for Milestones 4 & 5.

Requirements for Milestones 4 & 5

- Provide timely monthly reporting
 - Report on metrics related to KIU registration and retention
 - Provide HIV and STI test results for those participants whom you enroll in KIU who provide consent for the release of medical records. STI results will be requested when a participant first enrolls in the program and approximately 12 weeks following enrollment.
- Participate in monthly monitoring calls with project staff at Northwestern University.
- Participate in all-grantee meetings.
- Make satisfactory progress towards your goal of enrolling 100 YMSM for KIU.
- Provide process data on implementation and associated costs.
- Participate in technical assistance or other training as needed to support satisfactory progress towards enrollment goal.
- Notify project staff at Northwestern University of any changes in staff at Will County Health Department who will be working on KIU. All new local CBO staff must participate in KIU training to orient them to the project.
- Complete annual data tables as needed by KIU.

Reporting requirements to achieve Milestones may change depending on the performance and collaboration of Will County Health Department. Will County Health Department must provide invoices to Northwestern for the amounts specified. Throughout the Project Period, KIU will continue the award based on the availability of funds, the evidence of satisfactory progress by the awardee (as documented in required reports), and the determination that continued funding is in the best interest of KIU. The total number of years for which support has been approved (Project Period) will be shown in the *Notice of Award*. This information does not constitute a commitment by KIU or Northwestern University to fund the entire period. The total Project Period comprises the initial competitive segment and any subsequent non-competitive continuation award(s).



**WILL COUNTY BOARD OF HEALTH
RESOLUTION #23-25**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH
WILL COUNTY, ILLINOIS**

**APPROVAL FOR THE APPROPRIATION OF FUNDS FOR THE NATIONAL ASSOCIATION OF
COUNTY AND CITY HEALTH OFFICIALS CERTIFICATION IN INFECTION CONTROL
SCHOLARSHIP- WILL COUNTY HEALTH DEPARTMENT - \$2,500**

WHEREAS the Will County Health Department received a National Association of County and City Health Officials scholarship to increase the capacity of local health departments related to infection prevention and control, and

WHEREAS a scholarship of \$2,500 provides funding to support educational materials, training and exam fees, and

WHEREAS the project period is March 7, 2023 through June 30, 2023.

NOW, THEREFORE, BE IT RESOLVED the Board of Health approves the additional appropriation of funds to the FY2023 Will County Health Department budget:

Revenue:

Decrease: 2102-498010-120-34010-40	Anticipated New Revenue	\$ 2,500
Increase: 2102-436020-120-34050-40	NACCHO CIC Scholarship	\$ 2,500

Expenses:

Decrease: 2102-599010-120-34010-40	Anticipated New Expenses	\$ 2,500
Increase: 2102-548030-120-34050-40	Professional Dues	\$ 450
Increase: 2102-548050-120-34050-40	Training and Seminars	\$ 2,050

DATED THIS 19th Day of April 2023.

Billie Terrell, Ph.D., ACSW, President
Will County Board of Health



**Will County
Health Department &
Community Health Center**



Public Health
Prevent. Promote. Protect.

"Deliver sustainable programs and policies in response to the public health needs of the community"

March 7, 2023

Christina Baum, MPH
Director, Infectious Disease
National Association of County & City Health Officials (NACCHO)
1201 I St. NW, 4th Floor
Washington, DC 20005
Phone: (202) 507-4204; Fax: (202) 280-1403
cbaum@naccho.org

Dear Christina Baum:

The Will County Health Department is a committed partner of the CIC Scholarship project. Our goal is to increase the capacity of local health departments in infection prevention and control. NACCHO, in partnership with CDC created this scholarship opportunity to support their staff in obtaining Certification in Infection Control (CIC) or a-IPC (Associate – Infection Prevention and Control) entry-level certification.

As a committed partner to the project, we will work with NACCHO to complete the project activities specified in the application instructions, including:

1. Submitting reimbursement for eligible staff up to \$2,500 for exam fees and study materials (including books, membership fees, and/or training courses). Staff must register for the exam, and all reimbursable expenses must be incurred by June 30, 2023 (the exam itself can be taken after this date but needs to be within 90 days of CBIC confirmation of eligibility).
2. Scholarship recipients will be expected to provide feedback on the certification process and demonstrate the impact of certification to NACCHO to inform future project activities supporting local health departments in infection prevention and control.

We are dedicated to building infection control and prevention capacity through partnership with NACCHO and look forward to continued collaboration!

Sincerely,

Elizabeth Bilotta, LEHP, MS, CHMM
Executive Director
Will County Health Department
501 Ella Avenue
Joliet, IL 60433
(815) 740-8982
ebilotta@willcountyhealth.org

Main Office
501 Ella Avenue
Joliet, IL 60433
PH: 815.727.8480
FX: 815.727.8484

Community Health Center
1106 Neal Avenue
Joliet, IL 60433
PH: 815.727.8670
FX: 815.727.5975

Northern Branch Office
323 Quadrangle Dr.
Bolingbrook, IL 60440
PH: 630.679.7000
FX: 630.679.7015

Eastern Branch Office
5601 W. Monce-Manhattan Rd., Suite 109
Monee, IL 60449
PH: 815.727.8803
PH: 708.534.0800
FX: 708.534.3455

www.willcountyhealth.org

From: Infectious Diseases <ldiseases@naccho.org>
Sent: Thursday, March 2, 2023 11:19 AM
Cc: Infectious Diseases <ldiseases@naccho.org>
Subject: CIC Scholarship Application

CAUTION: This email originated from an outside source. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Colleagues,

Congratulations! NACCHO is pleased to inform you that your organization has been selected to receive a scholarship to support local health department staff certification in infection control.

Through this scholarship, you may request reimbursement for up to \$2,500 for your health department for expenses incurred between today's date and June 30, 2023. Reimbursable costs include registration for the exam, reference books and other study materials, practice exam costs, membership fees for the Association for Professionals in Infection Control and Epidemiology (APIC), and registration and associated travel costs for trainings or courses to prepare for the exam. Note: If those trainings or courses are conducted through a university, additional documentation will be required.

If you wish to accept this scholarship opportunity, please complete the attached Acceptance of Award form and submit it in response to this email by **5:00 PM ET on Friday, March 17, 2023**. Accepting this opportunity entails your agreement to provide feedback on the certification process and demonstrated impact of certification to NACCHO to inform future project activities supporting local health departments in infection prevention and control. If you are unable to accept the award, please let us know immediately so another site may be selected instead.

We have created a community on [NACCHO's Virtual Communities Platform](#) that we encourage you to join to discuss with other local health departments any questions or challenges that come up as you prepare for the exam, and to ask questions of NACCHO staff about the reimbursement process (and see already asked and answered questions). You will need your (free) MyNACCHO login to access the community, and once you are logged in, you can search for [CIC Scholarship Community](#). See attached for a guide to Virtual Communities that can address any questions you may have.

Congratulations again, and we look forward to working with you! Thank you for your patience as we reviewed the applications, there was a high level of interest in this opportunity. If you have any questions, please do not hesitate to contact us.

Regards,
NACCHO's Emerging Infectious Disease Team

PERSONNEL STATUS REPORT
APRIL 2023

EMPLOYEES

	<u>DATE</u>
<u>NEW</u>	
Licheal Shepard BH Staff Nurse II	April 3, 2023
Laura Schultz EH Sanitarian I	April 3, 2023
Tian Tasso EH Sanitarian I	April 3, 2023
Luis Zazueta CHC Interpreter Clerk	April 3, 2023
Christopher Simpkins EH Sanitarian I	May 1, 2023
Adriana Estrada CHC Reimbursement Specialist I	April 3, 2023
Courtney Doyle BH Mental Health Counselor II	April 17, 2023
Charmaine Cartwright CHC Certified Medical Assistant	April 17, 2023
Courtney Chapman CHC Medical / Dental Secretary	April 17, 2023
Anna Ippolito BH Engagement Specialist I	May 1, 2023
Ariene Hufnagl FHS Case Management Administrative Assistant – ARPA	May 1, 2023
<u>OTHER</u>	
Robert Schmitt BH Mental Health Counselor II (no start)	March 20, 2023

PROMOTION(s)

Armando Reyes ADM Compliance Officer (from Regulatory Compliance Coordinator – BH)	April 17, 2023
Denise Bergin ADM Assistant Executive Director (from Director of Finance and Grant Management – ADM)	April 17, 2023
Stephanie Baskin BH A/R Billing Manager (from Executive Assistant – ADM)	May 1, 2023
Robert Dutton ADM Health Equity Manager (from Health Navigator – ADM)	May 1, 2023
Linda Cuevas ADM Accounts Payable Specialist I (from Administrative Clerk II – FHS)	May 1, 2023

RESIGNATION(s)

Juanita Polidoro CHC Patient Registration Clerk	March 24, 2023
Yuliana Ortiz FHS Patient Registration Clerk	April 5, 2023
Sabrina Molinari FHS Nutrition Specialist	April 7, 2023

RETIREMENT(s)

Charlene Terlizzi BH Mental Health Counselor III (19 years)	March 21, 2023
Esmeralda Almeida CHC Certified Medical Assistant (17 years)	March 31, 2023
Rosaura Diaz FHS Staff Nurse III (24 years)	April 7, 2023
Lori Millerin CHC Reimbursement Specialist II (14 years)	April 21, 2023
Hope Cathelyn FHS Chief Vision & Hearing Technician (24 years)	May 5, 2023
Filomena Lamdagan FHS Staff Nurse III (22 years)	May 2, 2023

Lyyti Dudczyk
FHS
Program Coordinator (22 years)

May 31, 2023

TEMPORARY

Karen Lee
BH
Recovery Coach / Peer Support

April 3, 2023

Mary Spata
FHS
Program Manager – COVID-19 Vaccination Program

April 5, 2023

Silvia Rangel
FHS
WIC Nurse

May 1, 2023

James Baumhardt
ADM
Information Security Analyst

May 1, 2023

Mark Roy
CHC
Temporary Mobile Van Driver

May 1, 2023

Danita Morgan
BH
Recovery Coach / Peer Support

May 1, 2023

William Hogland
EH
Summer Intern

May 30, 2023

CONTRACTUAL(s)

John Williams, LCPC
BH
JFSW, Inc., Curriculum Designer/Trainer (for program 402)

February 1, 2023 to June 30, 2023

Supatchara Laksanaprom, Psy.D.
BH
JFSW, Inc., Curriculum Designer/Trainer (for program 402)

February 1, 2023 to June 30, 2023

Approved:

Billie Terrell, PhD, ACSW, President, Board of Health

Date

Recommended:

Elizabeth Bilotta, Executive Director, WCHD

Date