

WILL COUNTY COMMUNITY HEALTH CENTER
GOVERNING COUNCIL MEETING
Wednesday, February 1, 2023 @ 5:00pm
VIA TELECONFERENCE

MEMBERS PRESENT

Paul Lauridsen, Chairperson
Cindy Brassea, Vice Chairman
Edith Cline-Kabba
Michael Crowner
Alan Dyche, Treasurer
Deborah Kornacker, Secretary
Marie Lindsey
Nicole Luebke
Vernice Warren

MEMBERS ABSENT

Judy Easley

WCCHC STAFF PRESENT

Mary Maragos, Chief Executive Officer
Dr. Jennifer Byrd, Chief Medical Officer
Dr. Sangita Garg, Chief Dental Officer
Stacy Baumgartner, Director of Operations
Phil Jass, Quality Improvement/Risk Management Coordinator
Denise Sitasz, Administrative Assistant

WCCHC STAFF ABSENT

Sue Olenek, Executive Director

WCHD STAFF PRESENT

Elizabeth Bilotta, Assistant Executive Director
Denise Bergin, Director of Finance/Grants Mgmt.

OTHERS PRESENT

Adam Lipetz, ASA

A. CALL TO ORDER - Pledge of Allegiance

The regular meeting of the Will County Community Health Center Governing Council was held virtually, via teleconference due to COVID-19 isolation requirements. Mr. Lauridsen, Chairman, called the meeting to order at 5:10p.m.

ROLL CALL AND DETERMINATION OF QUORUM – **Quorum present.**

MISSION STATEMENT

Ms. Lindsey read the Mission Statement.

Pledge of Allegiance

B. APPROVAL OF GOVERNING COUNCIL MINUTES

ROLL CALL AND DETERMINATION OF QUORUM – Quorum present.

A **motion** was made by Mr. Dyche and **seconded** by Ms. Brassea to accept the Governing Council minutes from January 4, 2023. **Motion carries.**

Roll Call: Paul Lauridsen “Aye”, Cindy Brassea “Aye”, Edith Cline-Kabba “Aye”, Michael Crowner “Aye”, Alan Dyche “Aye”, Deborah Kornacker “Aye”, Marie Lindsey “Aye”, Nicole Luebke “Aye”, Vernice Warren “Aye”

C. Chairman’s Comments: None

D. Public Comment for Agenda Items Only: None

E. CEO Report

2023 Strategic Plan- We shared the 2023 Strategic Plan with our staff and providers. Action items were added. See attached for details. We will provide progress reports quarterly.

Pharmacy Services at the Will County Community Health Center – Basinger’s Pharmacy vacated the premises on January 19, per the deadline. Legal issues between Basinger’s, Verity, and the County of Will are being addressed. The County is expected to release a new Request for Proposal by the end of January.

Construction Update – The renovation of the medical records room to new Behavioral Health suite is on target for completion by the end of January. The only problem is the supply of the doors, which was projected to be delayed for an additional 2 months. A work-around involves the delivery of unstained doors. The additional cost for the construction crew to stain the doors themselves is \$5100. We will ask HRSA for its approval of the cost override in order for it to be included among ARPA grant reimbursement. We will plan for an Open House sometime in March and will be sure to invite the Governing Council members!

Joint Commission Renewal – We are due to renew our Joint Commission Accreditation, for recognition of the delivery of high quality and safety concerning Patient Centered Medical Home, Ambulatory Care, and new this year – Behavioral Health. We are busy getting ready to show proof of adherence to the hundreds of “standards” of patient care quality and safety. A notice of on-site review is posted on their website early in the morning. Since that is the only notice we will receive, we must be ready at a moment’s notice. Extra scrutiny will be given to the high-risk areas of dental, infection control, and follow up on abnormal laboratory results.

Uniform Data System (UDS) Reporting – Every year, every Federally Qualified Health Center is required to submit annual data to a national database. Data concerns numbers of patients and visits, patient demographics, quality, and financial information. Then data is compared nationally and locally to other FQHCs and is often utilized to support federal funding for the health center program, including access to care, addressing health disparities, and reducing healthcare costs. The UDS data are also used to document program effectiveness, identify administrative, clinical, and financial trends over time, and compare clinical quality measures with national benchmarks. Our report is due to HRSA by February 15. Included in the report is justification for any differences compared to the previous calendar year. So far, we are pleased to report that preliminary data indicate our 2022 patient numbers have gone up by 1.6% and patient visits went up 10.2%! – all despite our staffing adversities.

340B Independent Audit – Hudson Headwaters, a subsidiary of an FQHC in upstate New York, will perform an independent audit of our 340B program on February 8. We have submitted data from all prescriptions from our providers during a 6-month period in 2022, plus all our patients' prescriptions received from our collaborating pharmacies, CVS/Wellpartner, Basinger's, Kodocare/Joliet Professional Pharmacy, and Walgreens. Verity, our 340B administrator, also submits data. Our policies and procedures are also examined for program compliance. In Fiscal Year 2022, so far, the 340B program revenue (from insurances) was \$1,519,946. Expenses include subsidies for uninsured patients, cost of drugs, dispensing and administrative fees, which were \$879,378. The **net revenue of \$640,568** is earmarked to support our dental program (for which the expenses exceed the revenue) and the interpreter program, which generates no revenue.

Mr. Lauridsen questioned when we started the 340B? Ms. Maragos stated approximately 7 yrs. ago.

CMO Report

COVID-19 Update:

	<u>Cases</u>	<u>Recovered</u>	<u>Deaths</u>
World	~ 672 million	~ 644 million	~ 6.74 million
United States	~ 104 million	~ 100 million	~ 1.13 million
Illinois	~ 4.00 million	~ 3.88 million	~ 40.9 K

(worldmeter.info as of January 20, 2023)

Total Daily New Cases – Illinois (through January 17, 2023):

~ DECREASE **FROM** December 27th @ **1,782 new cases per day** **TO** January 17th @ **1,567 new cases**
(graph was shown of total daily new cases)

Total Deaths – Illinois (through January 19, 2023):

Increased from 40,633 on December 28, 2022
(graph was shown of total deaths in Illinois)

The **United States** **still** has the **greatest number of cases** in the world:

All	Europe	North America	Asia	South America	Africa	Oceania	
#	Country, Other	Total Cases	New Cases	Total Deaths	New Deaths	Total Recovered	New Recovered
	World	672,756,544	+167,690	6,741,520	+1,040	644,293,803	+175,540
1	USA	103,808,542		1,128,330		100,716,732	
2	India	44,681,884		530,728		44,148,976	
3	France	39,476,748	+4,475	163,752	+44	39,152,309	+21,772
4	Germany	37,659,518		164,585		37,195,300	+25,600
5	Brazil	36,713,006		696,148		35,644,368	
6	Japan	31,901,924	+82,614	64,645	+425	21,416,463	+19,859
7	S. Korea	29,955,366	+27,408	33,134	+30	29,106,431	+22,688
8	Italy	25,415,630		186,488		24,929,092	
9	UK	24,243,393		202,157		23,955,644	
10	Russia	21,882,414	+6,078	394,610	+41	21,297,919	+4,698

COVID-19 Summary update:

Current situation

- In the United States there continues to be an increase hospitalization rates of 4.1% and an increase in ICU admissions of 7.5% for the fifth (5th) consecutive week.
- There are ~ 59K new cases reported in the United States per day
- There is a “test positivity” rate of 13%. Test positivity is an indicia of **transmission control**. When test positivity is **above 5 %**, the transmission is considered **uncontrolled**.
- The dominant variant and *source of COVID-19 is now: XBB.1.5*
- The XBB.1.5 variant is called “Kraken”
- The chart below shows a list of COVID-19 variants and their relative dominance or popularity patterns

United States: 1/8/2023 – 1/14/2023 NOWCAST					
USA					
WHO label	Lineage	US Class	% Total	95% PI	
Omicron	XBB.1.5	VOC	43.0%	26.4-61.1%	
	BQ.1.1	VOC	28.8%	20.5-38.7%	
	BQ.1	VOC	15.8%	11.0-22.2%	
	XBB	VOC	3.9%	3.0-5.1%	
	BA.5	VOC	2.6%	1.8-3.7%	
	BN.1	VOC	2.1%	1.5-3.1%	
	BF.7	VOC	1.4%	0.8-2.1%	
	BA.2.75	VOC	1.3%	0.8-1.9%	
	BA.5.2.8	VOC	0.5%	0.3-0.8%	
	BA.2	VOC	0.2%	0.1-0.4%	
	BF.11	VOC	0.2%	0.1-0.3%	
	BA.4.6	VOC	0.1%	0.1-0.2%	
	BA.2.75.2	VOC	0.1%	0.0-0.1%	
	BA.1.1	VOC	0.0%	0.0-0.0%	
	BA.4	VOC	0.0%	0.0-0.0%	
	B.1.1.529	VOC	0.0%	0.0-0.0%	
	BA.2.12.1	VOC	0.0%	0.0-0.0%	
Delta	B.1.617.2	VBM	0.0%	0.0-0.0%	
Other	Other*		0.0%	0.0-0.0%	

- The symptoms of XBB.1.5 are similar to the other variants, and does not appear to be more injurious.

Projections and scenarios (unchanged)

- Vaccines will likely be distributed at the expected pace
- Future mask use is still projected to decline
- Mobility increases as vaccine coverage increases
- 80% of those who are fully vaccinated (two doses for most vaccines, or one dose for Johnson & Johnson) receive an additional dose six months after becoming fully vaccinated, and 80% of those who receive an additional dose receive a second additional dose six months later
- Antiviral utilization for COVID-19 risk prevention will reach 80% in high-risk populations and 50% in low-risk populations
- Deaths will continue to rise through March 2023

New Policy Briefings:

- The World Health Organization has released a new policy briefing on “Gatherings”
- The “key points” are as follows...

WHO Policy Brief: Gatherings in the context of COVID-19

19 January 2023



Key points

- Gatherings of any size – from large public events to small family gatherings – can be associated with risk of amplification of SARS-CoV-2 transmission.
- Planning for gatherings should rely on a risk-based approach tailored to the size and type of event and its context, including the number of participants and the type of venue as well as local epidemiology and the state of the health system.
- COVID-19-related risk can be decreased by applying a package of tailored, event-specific precautionary measures.
- For mass gatherings, risk communication and community engagement (RCCE) approaches and interventions and an infodemic management strategy aimed at counteracting misinformation have proven crucial to holding safe, successful events.
- Attendees of gatherings should always be reminded to apply individual-level responsibility to their decisions and actions, with the aim of preserving their health, that of the people they interact with and ultimately, that of their community.

CDO Report

Mobile Dental Services

Interviews are scheduled to hire the temporary, part time mobile driver.
Currently mobile is not scheduled.

February is the National Children's Dental Health Month

Dental staff is excited to celebrate the February dental health month.

The ADA Council on Advocacy for Access and Prevention announced the 2023 National Children's Dental Health Month theme: **Brush, Floss, Smile!**

Dental staff is preparing the dental education poster board to display in medical clinic area.

For the All Staff Meeting on 2/8/23, Wednesday, dental providers would like to do a dental presentation and talk about importance of dental care and integration with medical.

We are scheduling our Hygienist to do classroom oral health educational presentations at schools.

There will be more marketing and educational activities planned in February 2023.

Internal Referrals

From January 1-17, 2022, dental clinic received 34 internal referrals from our WCCHC medical providers. It includes children, pregnant women and adults referred to Dental for oral health care.

Revenue FY22

The revenue ending 11/30/22 was presented. The variance was over 7% of budget. Medicaid in all categories far exceeded the budget. Ms. Bergin stated our fees are being paid on a reimbursement basis. Our FY23 budget will be more accurate.

Expenditures FY22

Ms. Maragos presented expenditures ending 11/30/22. An increase in salaries and fringe benefits are understated and those line items will increase.

Revenue FY23

The revenue ending January 30, 2023, was presented. The variance is at 5.3% below budget.

Expenditures FY23

Ms. Maragos presented expenditures. Our goal is 8.3% and we came in at 12%. Ms. Bergin stated we will be moving \$350,000 in salaries back to last year as well as \$250,000 in employee benefits back to last year.

Patient & Visits

Ms. Maragos presented the patient visit report.

Ms. Warren questioned why virtual visits were down? Ms. Maragos stated we have opened up the Center more and patients are starting to come in.

Provider Productivity

Ms. Maragos presented the Provider Productivity report.

Ms. Kornacker questioned why is there such a discrepancy in provider productivity? Ms. Baumgartner stated the providers are all doing different things e.g. taking new patient appointments which take longer etc.

Ms. Bergin questioned how the CMA shortage is affecting the providers productivity? Ms. Maragos stated the trends haven't changed due to this. It hasn't made a big difference in productivity.

Ms. Kornacker questioned how many CMA's we are down? Ms. Maragos stated 11.

F. Discussion

- The Governing Council member self-evaluation was briefly discussed. Members were asked to return their forms ASAP.
- Ms. Lindsey presented the proceedings from the Quality Committee meeting. The meeting had taken place prior to the Governing Council meeting. She spoke briefly about the current incident reports and the CQIPM that had been revised.
- Ms. Maragos presented the final Strategic Plan with goals and objectives. Brief discussion took place.
- No discussion took place regarding schedule changes.

G. Action Items

- A **motion** was made by Mr. Dyche and **seconded** by Ms. Lindsey to approve 2023 CQIPM Plan. **Motion carries.** Paul Lauridsen "Aye", Cindy Brassea "Aye", Edith Cline-Kabba "Aye", Michael Crowner "Aye", Alan Dyche "Aye", Deborah Kornacker "Aye", Marie Lindsey "Aye", Nicole Luebke "Aye", Vernice Warren "Aye". **Motion carries.**
 - A **motion** was made by Mr. Dyche and **seconded** by Mr. Crowner to table approval of policy QRM-0047 Emergency Management Plan. **Motion** was made by Mr. Crowner and **seconded** by Ms. Lindsey to use the previous roll call. **Motion carries.**
 - A **motion** was made by Ms. Lindsey and seconded by Mr. Dyche to table approval of policy EC-0007 Utility Management Plan. **Motion carries.** **Motion** was made by Ms. Kornacker and **seconded** by Mr. Crowner to use the previous roll call. **Motion carries.**
 - A **motion** was made by Ms. Warren and **seconded** by Mr. Dyche to approve policy QRM-0001 Dismissal and Case Closure of Patient/Visitor. **Motion carries.** **Motion** was made by Ms. Kornacker and **seconded** by Ms. Lindsey to use the previous roll call. **Motion carries.**
 - A **motion** was made by Ms. Lindsey and **seconded** by Mr. Dyche to table approval of schedule changes. **Motion carries.** **Motion** was made by Ms. Lindsey and **seconded** by Ms. Brassea to use the previous
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roll call. **Motion carries.**

- A **motion** was made by Ms. Kornacker and **seconded** by Ms. Luebke to approve renewal of contract for Balin Durr, MD. **Motion carries.** **Motion** was made by Ms. Kornacker and **seconded** by Ms. Lindsey to use the previous roll call. **Motion carries.**
- A **motion** was made by Ms. Kornacker and **seconded** by Ms. Lindsey to approve contract for Melissa Golden-Barnett, APRN. **Motion carries.** **Motion** was made by Mr. Crowner and **seconded** by Ms. Warren to use the previous roll call. **Motion carries.**
Ms. Lindsey questioned where this provider will be working? Ms. Maragos stated at Brooks, the new school-based health center.
- A **motion** was made by Ms. Brassea and **seconded** by Ms. Warren to approve recredentialing for Jeffrey Williams, DO. **Motion carries.** **Motion** was made by Ms. Brassea and **seconded** by Ms. Kornacker to use the previous roll call. **Motion carries.**
- A **motion** was made by Ms. Warren and **seconded** by Ms. Brassea to approve recredentialing for Tracy Vera, MD. **Motion carries.** **Motion** was made by Ms. Brassea and **seconded** by Ms. Lindsey to use the previous roll call. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Warren to approve recredentialing for Cynthia Vera, MD. **Motion carries.** **Motion** was made by Ms. Kornacker and **seconded** by Ms. Luebke to use the previous roll call. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Lindsey to approve recredentialing for Konstantine Kalas, OD. **Motion carries.** **Motion** was made by Mr. Dyche and **seconded** by Ms. Brassea to use the previous roll call. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Lindsey to approve recredentialing for Sterling Baumwell, MD. **Motion carries.** **Motion** was made by Ms. Kornacker and **seconded** by Ms. Warren to use the previous roll call. **Motion carries.**
- A **motion** was made by Ms. Lindsey and **seconded** by Mr. Dyche to approve recredentialing for Christine Foster, APRN. **Motion carries.** **Motion** was made by Ms. Kornacker and **seconded** by Ms. Brassea to use the previous roll call. **Motion carries.**
- A **motion** was made by Ms. Lindsey and **seconded** by Mr. Dyche to approve recredentialing for Jeanie Lucy, OD. **Motion carries.** **Motion** was made by Ms. Warren and **seconded** by Ms. Brassea to use the previous roll call. **Motion carries.**

H. BOARD MEMBERS' CONCERNS AND COMMENTS:

I. PUBLIC CONCERNS AND COMMENTS: None

J. EXECUTIVE COMMITTEE/EXECUTIVE SESSION: None

K. ADJOURNMENT: A **motion** was made by Mr. Dyche and **seconded** by Ms. Brassea to adjourn the meeting at 6:22pm. **Motion** was made by Ms. Warren and **seconded** by Ms. Brassea to use the previous roll call. **Motion carries.**

NEXT MEETING

Wednesday, March 1, 2023

Wednesday, March 1, 2023

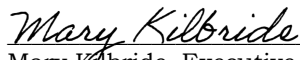
4:30pm

5:00pm

Finance Committee

Governing Council

Prepared by,



Mary Kilbride, Executive Assistant



Deborah Kornacker, Secretary of Governing Council