

**WILL COUNTY HEALTH DEPARTMENT
BOH REGULAR MEETING MINUTES
AUGUST 17, 2022**

The monthly meeting of the Board of Health held at the Will County Health Department, 501 Ella Avenue, Joliet, IL was called to order at 3:00 p.m., Dr. Terrell, President presiding.

ROLL CALL/ QUORUM PRESENT

MEMBERS PRESENT

Billie Terrell, PhD., ACSW, President
Nanci Reiland, DNP, Vice President
Deputy Chief Jeffrey Carey
Edna Brass
Allision Gunnink, MBA, MT-BC
Gary Lipinski, M.D.
Teena Mackey
Silvio Morales, M.D.
Annette Parker (arrived at 3:20p)
Scott Soderquist, D.D.S.
Margaret Tyson

MEMBERS ABSENT

Chief Paul Hertzmann, Secretary

STAFF PRESENT

Susan Olenek, Executive Director, Administration
Elizabeth Bilotta, Assistant Executive Director, Administration
Stephanie Baskin Executive Assistant, Administration
Cindy Jackson, Administrative Services Director
Stacey Knack, Human Resources Director, Administration
Anthony Melei, Director of I.T.T., Administration
Chuck Flood, Compliance Officer, Administration
Joseph Troiani, Division Director, Behavioral Health
Mary Maragos, CEO, Community Health Center
Sean Conners, Division Director, Environmental Health
Georgia VanderBoegh, Division Director, Family Health Services
Magda Lara, RN, Family Health Services, AFSCME Local 1028 Vice-President
Caitlin Daly, Community Health Educator, Family Health Services
Rebecca Anderson, Community Health Educator, Family Health Services
Barbara Agor, EP&R Specialist, Administration

OTHERS PRESENT

Dan McGrath, Assistant State's Attorney
Marie Lindsey, Representing Governing Council
Lewis University Nursing Students

PLEDGE OF ALLEGIANCE

PRESIDENT'S COMMENTS

Dr. Terrell welcomed everyone to the meeting.

EXECUTIVE DIRECTOR’S COMMENTS

Ms. Olenek introduced the Board’s new member, Edna Brass and Environmental Health’s new Director, Sean Connors. Both attendants introduced themselves at the meeting.

PUBLIC COMMENTS FOR AGENDA ITEMS ONLY – NONE

APPROVAL OF BOARD OF HEALTH MINUTES

Moved to approve the June 15, 2022 Regular meeting minutes as presented.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Tyson
SECONDER: Dr. Reiland
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Dr. Soderquist, Ms. Tyson

TREASURER’S REPORT AND DEPARTMENT FINANCIAL REPORTS

Ms. Bilotta provided a detailed explanation of the financial reports including revenue, expenditure, and cash reports for the months of June and July 2022.

The Board of Health moved to approve the Treasurer’s Report and Department Financial Reports for the month of June as presented.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dr. Morales
SECONDER: Ms. Tyson
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Dr. Soderquist, Ms. Tyson

The Board of Health moved to approve the Treasurer’s Report and Department Financial Reports for the month of July as presented.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Gunnink
SECONDER: Dr. Reiland
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Dr. Soderquist, Ms. Tyson

REPORTS FROM DIVISIONS

Reports were provided in the packet by the Chief Executive Officer, Chief Medical Officer, Division Directors, EPR Coordinator, and Media Services Manager.

Administrative Services (Presented Monthly Reports for the months of June / July)

- o Report of activities were provided in the packet for the Board’s review.
- o Ms. Bilotta provided a recap of the items included in her report including the numerous resolutions that will need approval on the agenda, call center location changes, HR recruitment, and job fair.

Behavioral Health Programs (Presented Monthly Reports for the months of June / July)

- o Report of activities were provided in the packet for the Board’s review.
- o Dr. Troiani provided a recap of the items included in his report including the increase in reimbursement fees that took place July 1st. All ARPA proposals have been approved for funding totaling \$4.1 million dollars. Establishing the former YESS Program. Received \$360,000 for C.I.T. training for first responders. In the Outpatient / Mental Health Adult Program, two bi-lingual / bi-cultural mental health counselors have been hired. Dr. Troiani fielded and responded to questions from the Board. Brief discussions ensued.

Chief Executive Officer – CHC (Presented Monthly Reports for the months of June / July)

- o Report of activities were provided in the packet for the Board’s review.
- o Ms. Maragos provided a recap of the items in her report including grant funding awards including the Family Planning grant for \$240,000 and briefly mentioned the resolutions that will need approvals on the agenda.

Chief Medical Officer – CHC (Presented Reports for the months of June / July)

Report of activities were provided in the packet for the Board’s review. Dr. Byrd was not available for questions.

- Dr. Terrell mentioned she’s always impressed with the graphics included in the report and appreciated the information provided regarding Monkeypox virus.

Environmental Health and Lab (Presented a Monthly Report for the months of June / July)

- o Report of activities were provided in the packet for the Board’s review.
- o Mr. Conners provided a recap of the items included in his report including the outbreak of Listeria monocytogenes infections linked to the ice cream supplier Big Olaf Creamery in Sarasota Florida and Lyons Magnus LLC recall of nutritional and beverage products due to the potential microbial contaminations which was also related to infant formula. Mr. Conners briefly discussed the Shorewood Tri-County fire was still in the process of being extinguished. IDPH collected 7 water samples from seven private wells within a two-mile radius of fire site. WCHD results 0 for bacteria and nitrates were all within acceptable ranges. The samples IDPH collected are pending and IFDP will designate a second round contingent upon results from the first round of samples.

Family Health Services – (Presented Monthly Reports for the months of June / July)

- o Reports of activities were provided in the packet for the Board’s review.
- o Ms. VanderBoegh provided a recap of the items included in her report noting all Board members were given the newly-published Well Woman resource guides and they can also be found on the website. Ms. VanderBoegh also provided an update for the alternate housing COVID-19 resource coordination.

Emergency Preparedness and Response (EP&R) (Presented Monthly Reports for the months of June / July)

- o Reports of activities were provided in the packet for the Board’s review.
- o Ms. Weber provided a recap of the items included in her report including planning of the Special Needs flu clinic taking place at Lewis University October 22nd and the all-staff active shooter training rescheduling. Ms. Weber will provide dates to the Board once confirmed.

Media Services (Presented Monthly Reports for the months of June / July)

Reports of activities were provided in the packet for the Board’s review.

- Ms. Olenek reported Mr. Bedore has resigned but has agreed to work remotely until October 7th.

OLD BUSINESS – NONE

NEW BUSINESS

MONKEY POX UPDATE

Mr. Patel, Chief Epidemiologist provided thorough and detailed updates regarding the outbreak ~~and updates~~ pertaining to cases in Will County. Mr. Patel fielded and responded to questions from the Board. Ms. Olenek noted a clinic was held last week specifically for the LGBTQ+ population administering 49 vaccines.

RESOLUTION #22-34 REVISION TO THE EXEMPT PAY SCHEDULE

Exempt staff are not part of the existing bargaining unit, and therefore salaries in the CBA do not apply to exempt staff. From time to time these starting salary ranges must be revised to enable the agency to successfully recruit, hire and promote staff into exempt and management positions. The Board of Health approves this revision to the WCHD exempt pay schedule, effective July 1, 2022.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Mackey
SECONDER:	Dr. Lipinski
AYES:	Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-35 SURPLUS EQUIPMENT

The Will County Health Department requires disposal and recycling of office equipment, phone equipment, copiers, electronics, televisions, routers and switches, computer related items, and other miscellaneous items from the CHC, Family Health Services, Administration, Behavioral Health and Environmental Health. The Board of Health approves the disposal and/or recycling of the attached listings of items.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Gunnink
SECONDER: Ms. Parker
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-36 MIDWEST FURNITURE PURCHASE

Due to the ever-changing programs and needs of the public health industry a decision to combine ITT staff from the CHC and WCHD was made by Administration. An area in the ITT suite previously used for storage (Room #2102A) will be converted into office space to accommodate two to three ITT staff members previously housed in the CHC. The Board of Health approves the purchase of workstations for the modification of a storage area into office space in the ITT suite, not to exceed \$12,000 to Midwest Office Interiors / Warehouse Direct.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Tyson
SECONDER: Dr. Lipinski
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-37 ARISE GRANT APPROPRIATION

The Board of Health approves to table Resolution #22-37 Arise Grant Appropriation

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Gunnink
SECONDER: Ms. Tyson
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-38 CONTRACT WITH AJILON

The WCHD and CHC (the Agency) is in need to bring on additional temporary staff for various initiatives or staffing shortages. The Agency has worked with ADO Professional Solutions Inc. in the past to provide such temporary staffing services. The Board of Health approves the Agency to enter into a 12-month agreement with ADO Professional Solutions Inc. in the amount not to exceed \$20,000 pending final review of the agreement from the State Attorney’s Office.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deputy Chief Jeffrey Carey
SECONDER: Ms. Tyson
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-39 CONTRACT WITH BEV PAROTA

The Will County MAPP (Mobilizing for Action through Planning and Partnerships) collaborative consists of a broad cross section of organizations and individuals and is designed to provide community-driven evidence-based comprehensive framework for assessing needs and addressing strategic issues. The MAPP process is currently without a Program Manager to coordinate and maintain the process. The Will County Health Department is requesting to enter into an agreement with Beverly Parota (contractor) as the interim MAPP Program Manager. The Board of Health approves the WCHD to enter a 3.5 month agreement with Beverly Parota in the amount not to exceed \$38,250.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Brass
SECONDER: Dr. Reiland
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-40 FY2023 BUDGET APPROVAL

Ms. Bilotta and Ms. Olenek provided a detailed overview of the FY2023 Budget and expenditures. The final FY2023 budget for the General Operating Fund (2102) is balanced for revenues and expenditures. The Board of Health hereby adopt the Will County Health Department's FY2023 Operations budget appropriations.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Mackey
SECONDER: Dr. Reiland
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-41 NBO LEASE AGREEMENT RENEWAL

The WCHD leases office spaces for FHS, BH, CHC, and EH Services at 323, 325, 327, 329, 331, 331A, 335, and 339 Quadrangle Drive in Bolingbrook. The lease for this office space will expire on December 31, 2022. The landlord is offering to extend our current lease for an additional three years until December 31, 2025. From the current rate of \$13,955 to \$14,373.65 monthly (which will remain the base rental rate for the entire three-year renewal term). The Board of Health accepts the recommendation to extend our lease with the Lincolnway Community Bank which has been appointed Mortgagee in possession of the property for an additional three years from January 1, 2023 to December 31, 2025.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deputy Chief Jeffrey Carey
SECONDER: Ms. Gunnink
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-42 SUBSTANCE ABUSE S.O.R. GRANT APPROPRIATION

The WCHD received an IDHS Illinois State Opioid Response grant to reduce the number of opioid-related deaths by implementing strategies designed to prevent them. The award of \$255,350 provides funding to support personnel, supplies, contractual assistance, related technology costs, and travel. The funding appropriation presented covers July 1, 2022 through November 30, 2022. The Board of Health approves the additional appropriation of funds to the FY2022 WCHD budget.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dr. Lipinski
SECONDER: Dr. Morales
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-43 SUBSTANCE ABUSE S.B.A. GRANT APPROPRIATION

The WCHD received a United States Small Business Administration Behavioral Health Workforce Pipeline grant to establish a pipeline of individuals in recovery from a substance abuse disorder to trained and prepared individuals to assume recovery coach positions within the behavioral health field. The total award of \$300,000 provides funding to support personnel, supplies, related technology costs, marketing, contractual assistance, and travel. The funding appropriation presented covers August 1, 2022, through November 30, 2022. The Board of Health approves the additional appropriation of funds to the FY2022 Will County Health Department budget

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Brass
SECONDER: Ms. Tyson
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-44 SECURITY ADDENDUM FOR NBO

The WCHD requires security services for the HD Building and the CHC Building. The current contract for security services with Global Security Group Corporation does not include security services for the Bolingbrook Branch Office. We request approval to amend the current contract for security to include overnight hours and the holiday hours at the Bolingbrook Branch Office with Global Security Group Corporation to be determined through November 30, 2022 at the following rates of \$24.53 regular hourly, \$34.53 overtime hourly, and \$34.53 hourly for holidays.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Tyson
SECONDER: Dr. Reiland
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-45 POPULATION HEALTH GRANT APPROPRIATION

The Board of Health approves to table Resolution #22-45 Population Health Grant Appropriation.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Gunnink
SECONDER: Ms. Parker
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-46 AVESIS INSURANCE AGREEMENT FOR MEDICAID & MEDICARE

The CHC currently contracts with multiple insurance carriers and managed care organizations, for billing patient services, and procedures. The CHC has negotiated a less expensive contract based on the current status of the system and CHC staff expertise. The Board of Health approves the contract with Avesis Third Party Administrators LLC. for a term of two years.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deputy Chief Jeffrey Carey
SECONDER: Ms. Gunnink
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-47 FAMILY PLANNING SLIDING FEE SCALE

The CHC provides Title X Family Planning services and procedures. the CHC Governing Council approved the IDPH Title X Family Planning Program SFY2023 Schedule of Discounts with Six Levels, which is based on the 2022 Poverty Guidelines as published in the Federal Register, at the July 6, 2022 meeting. The Board of Health approves the adoption of the IDPH Title X Family Planning Program sliding fee scales, effective July 1, 2022.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dr. Lipinski
SECONDER: Ms. Gunnink
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-48 ANNUAL MEMBERSHIP IPHCA

The payment for membership dues for July 2022 to June 30, 2023 is \$24,436 which includes the organizational membership fee of \$18,436 and the Invest to Advance add-on fee of \$6,000 payable to IPHCA. The Board of Health hereby approves the payment of the 2022-2023 IPHCA membership dues in the amount of \$24,436 with minor the correction of the resolution number. Change the resolution from 21-48 to 22-48.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deputy Chief Jeffrey Carey
SECONDER: Ms. Gunnink
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-49 I.T.T. BH REMODEL AT CHC FOR CABLING

The Community Health Center requires the installation of structured network cabling for the new Behavioral Health Suite at the 1106 Neal Joliet Illinois location. Low Voltage Solutions has submitted a proposal to install network cabling in the Community Health Center Behavioral Health Suite and the existing Telecommunication IDF. The Board of Health approves the proposal to install structured cabling for the Will County Community Health Center Behavioral Health Suite not to exceed \$15,000.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deputy Chief Jeffrey Carey
SECONDER: Ms. Gunnink
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-50 I.T.T. OB REMODEL CHANGE ORDER

The CHC received a Notice of Award from HSRA's American Rescue Plan Act (ARPA) (H8F) Grant to Build Capacity and Infrastructure for Community Health Centers. The addition of clinical support staff in the OB/Gyn department at the Joliet Community Health Center, requires three (3) workstations to be added in the women's health care suite. Funding for this project was approved by the BOH on November 17, 2021 not to exceed \$37,000; however, a change order for additional labor and materials to modify ductwork in the renovated area cost an additional \$4,915. The Board of Health approves the payment for the change order of an amount \$4,915 to Ostrander Construction, Inc.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Mackey
SECONDER: Ms. Gunnink
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-51 ICHF IL CHILDREN'S HEALTHCARE FOUNDATION GRANT FOR NITROUS OXIDE

The CHC received an Illinois Children's Healthcare Foundation grant to expand use of nitrous oxide anesthesia for children's dental services. The award of \$10,064 provides funding to support equipment, training, travel, and marketing. The Board of Health approves the additional appropriation of funds to the FY2022 Will County Health Department budget.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dr. Lipinski
SECONDER: Dr. Reiland
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-52 IDPH SCHOOL BASED HC GRANT

The CHC received an Illinois Department of Public Health (IDPH) Increasing School Health Centers Implementation grant to establish a certified, operational school health center. The total award of \$150,000 provides funding to support personnel, supplies, equipment, furniture, related technology costs, and travel. The Board of Health approves the appropriation of funds to the FY2022 Will County Health Department budget.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dr. Reiland
SECONDER: Ms. Gunnink
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-53 PURCHASE FOR ANNUAL CONTRACT WITH ACCELA

The current database application in the Environmental Health Division is Envision Connect, purchased through Accela. Accela is the current provider, and we must contract with them for this licensing and support on an annual basis. The Board of Health approves the purchase of Accela contract in the amount of \$35,946.45.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deputy Chief Jeffrey Carey
SECONDER: Ms. Mackey
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

RESOLUTION #22-54 MRC GRANT APPROPRIATION

The WCHD received a National Association of County and City Health Officials grant to sustain and equip our local Medical Reserve Corps. The award of \$25,000 provides funding to support volunteer recruitment vignettes and a mobile badging system. The Board of Health approves the additional appropriation of funds to the FY2022 WCHD budget.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Tyson
SECONDER: Dr. Reiland
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

EXECUTIVE SESSION RE: PERSONNEL / LEGAL MATTERS – NONE

APPROVAL OF PERSONNEL STATUS REPORT FOR THE WILL COUNTY HEALTH DEPARTMENT

The board approves all personnel changes for the Will County Health Department for the month of July / August. Dr. Terrell specifically mentioned the retirement of Ms. Olenek. Ms. Olenek will retire in February 2023. Ms. Olenek will be retiring after 33 years of employment.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Gunnink
SECONDER: Deputy Chief Carey
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson


BOARD MEMBERS’ COMMENTS/CONCERNS – NONE


PUBLIC CONCERNS AND COMMENTS – NONE

ADJOURNMENT

At 5:00 p.m. a motion was made to adjourn the meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Tyson
SECONDER: Ms. Gunnink
AYES: Dr. Terrell, Dr. Reiland, Ms. Brass, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Dr. Morales, Ms. Parker, Dr. Soderquist, Ms. Tyson

By: 
Chief Paul Hertzmann, Secretary
Will County Board of Health

By: 
Stephanie Baskin, Executive Assistant
Will County Health Department

(not in attendance at meeting)