

# Governing Council

## Public Meeting Agenda

Wednesday, June 08, 2022

5:00pm via Microsoft Teams

Phone Number: 708-391-0164

Passcode: 934807685#

Due to the Covid-19 pandemic, the Governor's recent disaster proclamation, the number of COVID -19 cases in Will County, and the CDC Guidelines regarding COVID-19, it has been determined by the Chairperson of the Will County Community Health Center Governing Council that in-person meetings are not practical nor prudent. Therefore, all meetings of the Governing Council shall be held via video and/or audio until further notice.

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### Committee Members:

Paul Lauridsen, Chairperson  
Cindy Brassea, Vice-Chairperson  
Edith Cline-Kabba  
Michael Crowner  
Alan Dyche, Treasurer  
Judy Easley  
Deborah Kornacker, Secretary  
Marie Lindsey  
Nicole Luebke  
Vernice Warren

### WCCHC & WCHD Staff:

Mary Maragos, Chief Executive Officer  
Jennifer Byrd, Chief Medical Officer  
Sangita Garg, Chief Dental Office  
Stacy Baumgartner, Director of Operations  
Phil Jass, Quality Improvement/Risk Management Coordinator  
Abosedo Oshin, Billing Supervisor  
Sue Olenek, Executive Director  
Elizabeth Bilotta, Assistant Executive Director  
Denise Bergin, Director of Finance and Grant Management

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### WCCHC Staff in Attendance:

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### Welcome

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| <b>A</b> | <b>Welcome &amp; Roll Call</b> <ul style="list-style-type: none"><li>▫ Pledge of Allegiance</li><li>▫ Mission Statement:<br/><br/>The mission of the Will County Community Health Center is to improve the health of the residents of Will County by providing access to quality integrated medical, behavioral health, and dental care through community collaboration, service and education</li></ul> | <b>P. Lauridsen</b> |
| <b>B</b> | <b>Review and Approval of the Minutes</b> <ul style="list-style-type: none"><li>• Board minutes from May 4, 2022 – <b>ACTION ITEM</b> (pgs. 1-6)</li></ul>   | <b>P. Lauridsen</b> |
| <b>C</b> | <b>Chairman's Comments</b>   | <b>P. Lauridsen</b> |
| <b>D</b> | <b>Public Comment for Agenda Items Only</b>  | <b>P. Lauridsen</b> |
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| <b>E</b> | <b>REPORTS</b> <ul style="list-style-type: none"><li>• Chief Executive Officer (pgs. 7-8)</li><li>• Chief Medical Officer (pgs. 9-13)</li><li>• Chief Dental Officer (pg. 14)</li><li>• Revenue &amp; Expenses report (pgs. 15-18)</li><li>• Patients and visits report (pg. 19)</li><li>• Provider Productivity (pg. 20)</li></ul> | <b>M. Maragos</b><br><b>Dr. Byrd</b><br><b>Dr. Garg</b><br><b>M. Maragos</b><br><b>M. Maragos</b><br><b>M. Maragos</b> |
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| <b>F</b> | <b>DISCUSSION</b><br><b>Finance improvement Committee Report</b> <ul style="list-style-type: none"><li>• Report from the Finance Committee Chairperson</li></ul> | <b>A. Dyche</b> |
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| <b>G</b> | <b>ACTION ITEMS</b> <ul style="list-style-type: none"><li>• Approval of purchase of ultrasound machine for OB department ( )</li><li>• Approval to submit application to HRSA for ARPA-UDS &amp; Supplemental funding grant</li><li>• Approval to submit application to IDPH for SBHC Implementation grant (pgs. )</li><li>• Approval of policy QRM-0066 Patient Follow-up on Missed or Cancelled Appointments (pgs.</li><li>• Approval of policy PCS-0012 Hospitalized Patients and Follow-Up (pg. )</li><li>• Approval of policy PCS-IC-0022 Autoclave (pgs. )</li><li>• Approval of policy Lab-0019 (pgs. )</li></ul> |  |
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| <b>H</b> | <b>PUBLIC CONCERNS AND COMMENTS</b> |  |
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| <b>I</b> | <b>COUNCIL MEMBERS' CONCERNS AND COMMENTS</b> |  |
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| <b>J</b> | <b>EXECUTIVE COMMITTEE/EXECUTIVE SESSION</b> |  |
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| <b>K</b> | <b>ADJOURNMENT</b> | <b>P. Lauridsen</b> |
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| <b>L</b> | <b>Upcoming Governing Council Meeting</b> <ul style="list-style-type: none"><li>• Wednesday, July 6, 2022 @ 5:00pm</li></ul> <b>Upcoming Finance Committee Meeting</b> <ul style="list-style-type: none"><li>• Wednesday, July 6, 2022 @ 4:30pm</li></ul> | <b>P. Lauridsen</b> |
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