



**WILL COUNTY HEALTH DEPARTMENT
BOH REGULAR MEETING MINUTES
MAY 18, 2022**

The monthly meeting of the Board of Health held at the Will County Health Department, 501 Ella Avenue, Joliet, IL was called to order at 3:00 p.m., Dr. Terrell, President presiding.

ROLL CALL/ QUORUM PRESENT

MEMBERS PRESENT

Billie Terrell, PhD., ACSW, President
Nanci Reiland, DNP, Vice President
Chief Paul Hertzmann, Secretary
Deputy Chief Jeffrey Carey
Allision Gunnink, PhD.
Gary Lipinski, M.D.
Teena Mackey
Margaret Tyson

MEMBERS ABSENT

Silvio Morales, M.D.
Annette Parker
George Pitsilos, M.D.
Scott Soderquist, D.D.S.

STAFF PRESENT

Susan Olenek, Executive Director, Administration
Elizabeth Bilotta, Assistant Executive Director, Administration
Stephanie Baskin Executive Assistant, Administration
Cindy Jackson, Mass Vaccination Director, Administration
Stacey Knack, Human Resources Coordinator, Administration
Denise Bergin, Director of Finance, Administration
Anthony Melei, Director of I.T.T., Administration
Chuck Flood, Compliance Officer, Administration
Matthew Bedore, Media Services Manager, Administration
Joseph Troiani, Division Director, Behavioral Health
Mary Maragos, CEO, Community Health Center
Tom Casey, Division Director, Environmental Health
Georgia VanderBoegh, Division Director, Family Health Services
Magda Lara, RN, Family Health Services, AFSCME Local 1028 Vice-President
Caitlin Daly, Community Health Educator, Family Health Services
Rebecca Anderson, Community Health Educator, Family Health Services
Aishwarya Balakrishna, Community Health Educator, Family Health Services
Barbara Agor, EP&R Specialist

OTHERS PRESENT

Dan McGrath, Assistant State's Attorney
Marie Lindsey, Representing Governing Council
Lewis University Nursing Students

PLEDGE OF ALLEGIANCE

PRESIDENT’S COMMENTS

Dr. Terrell welcomed everyone to the meeting including the Lewis University Nursing students.

EXECUTIVE DIRECTOR’S COMMENTS

Ms. Olenek welcomed everyone to the meeting while acknowledging the two new Board members: Deputy Chief Jeffrey Carey, Joliet Fire Department and Allison Gunnink, Lightways Hospice and Serious Illness Care.

Deputy Chief Jeffrey Carey and Allison Gunnink, both introduced themselves and provided a brief background on their respective career fields.

Ms. Olenek read a thank you note from a patron complementing the staff and security guards involved in the COVID-19 vaccination process.

Ms. Olenek noted she was asked to speak at the Center for Economic Development this Friday. Ms. Olenek will speak on topics regarding COVID-19 updates and the Agency’s functions.

PUBLIC COMMENTS FOR AGENDA ITEMS ONLY – NONE

APPROVAL OF BOARD OF HEALTH MINUTES

Moved to approve the April 20, 2022 Regular meeting minutes as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Tyson
SECONDER:	Dr. Reiland
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Ms. Tyson

TREASURER’S REPORT AND DEPARTMENT FINANCIAL REPORTS

Ms. Bilotta provided a detailed explanation of the financial reports including revenue, expenditure, and cash reports for the month of April 2022.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Hertzmann
SECONDER:	Dr. Lipinski
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Ms. Tyson

REPORTS FROM DIVISIONS

Reports were provided in the packet by the Chief Executive Officer, Chief Medical Officer, Division Directors, Mass Vaccination Director, EPR Coordinator, and Media Services Manager.

Administrative Services (Presented Monthly Reports for the month of April)

- o Report of activities were provided in the packet for the Board’s review.
- o Ms. Bilotta provided a recap of the items included in her report, specifically regarding FY23 budget updates, Earth Day campus cleanup, I.T.T.’s project center, and HR recruitment.

Behavioral Health Programs (Presented Monthly Reports for the month of April)

- o Report of activities were provided in the packet for the Board’s review.
- o Dr. Troiani provided a recap of the items in his report including funding for a new educational program Recovery Support Services at St. Francis University’s Psychology Department, the State’s reimbursement rate for substance abuse has increased by 2% and will be retroactive to January 1st, and the Crisis Care System, Program 590.
- o Dr. Terrell congratulated Dr. Troiani on his involvement for Program 590 and crisis response since inception.

Chief Executive Officer – CHC (Presented Monthly Reports for the month of April)

- o Report of activities were provided in the packet for the Board’s review.
- o Ms. Maragos provided a recap of the items in her report including approval for Resolution #22-25 Sliding Fees for Ryan White Program, HRSA update for supplemental funding, and reported the CHC was notified by IDPH for an implementation grant for the school—based health center program. Ms. Maragos briefly provided an update regarding the grant opportunity.
- Ms. Tyson inquired if the school-based program is for Kindergarten-High School? Ms. Maragos replied, “No. It’s for middle school students as of now.” The program is set to start July 1, 2022 – June 30, 2023. Ms. Tyson inquired if the program would roll-out to elementary schools in the future? Ms. Maragos noted, “as of now, this is a pilot program and there is no space in elementary schools.”

Chief Medical Officer – CHC (Presented Reports for the month of April)

Report of activities were provided in the packet for the Board’s review.

Environmental Health and Lab (Presented a Monthly Report for the month of April)

- o Report of activities were provided in the packet for the Board’s review.
- o Mr. Casey provided a recap of the items included in his report noting recruitment for the West Nile and summer programs is complete; 14 traps have been placed to date. IDPH announced any dead birds collected and sent for testing for West Nile will also be tested for the Avian Flu. The Avian flu has been found in horses and foxes; 38 states have been affected to date.

Family Health Services – (Presented Monthly Reports for the month of April)

- o Reports of activities were provided in the packet for the Board’s review.
- o Ms. VanderBoegh provided a recap of the items included in her report including the two resolutions for tobacco ads for movie theaters and Redbox.

Emergency Preparedness and Response (EP&R) (Presented Monthly Reports for the month of April)

Reports of activities were provided in the packet for the Board’s review.

Media Services (Presented Monthly Reports for the month of April)

- o Reports of activities were provided in the packet for the Board’s review.
- o Mr. Bedore provided a recap of the items included in his report including website updates (i.e., COVID-19 homepage arrangement and additional website features). Mr. Bedore also updated the Board on past events.
- Ms. Lindsey inquired about the position posting arrangements of the job listings under the careers / job opportunities tab. Ms. Olenek mentioned we are currently working on updating the process and view.

OLD BUSINESS

COVID-19 UPDATE

Ms. Jackson presented a Power Point (PP) slideshow regarding COVID-19 vaccination updates as of May 18th. The PP slideshow included: COVID-19 surges, vaccines administered / total completed doses, previous pop-up clinics, social media updates, and upcoming vaccination clinics / schedules for the pediatric population. Ms. Jackson fielded and responded to questions from the Board.

NEW BUSINESS

RESOLUTION #22-24 PURCHASE OF NARCAN

The WCHD is working with the Will County Office of Substance Use Initiatives (WCOSUI) to expand its harm reduction efforts by purchasing additional Narcan for the County which will be provided to participants after completing the training program. The purchase of additional doses of Narcan will allow the WCOSUI to continue providing training sessions to groups and organizations in Will County. The Board of Health approves the payment not to exceed \$14,580 to ADAPT Pharma, Inc.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Lipinski
SECONDER:	Ms. Mackey
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Ms. Tyson

RESOLUTION #22-25 SLIDING FEES FOR RYAN WHITE PROGRAM

The CHC provides medical, behavioral health, substance use and dental services to those eligible for services under the Ryan White HIV Grant. In keeping with the changes made to the program fee schedule collection process, IDPH now requires the grantees to collect the appropriate fees. The CHC Governing Council approved the revised sliding fee scale at the May 4, 2022 meeting. The Board of Health approves the attached sliding fee scale for the Ryan White grant services at the CHC.

RESULT: APPROVED [UNANIMOUS]
MOVER: Chief Hertzmann
SECONDER: Ms. Mackey
AYES: Dr. Terrell, Dr. Reiland, Chief Hertzmann, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Ms. Tyson

RESOLUTION #22-26 PURCHASE OF ULTRASOUND MACHINE

The CHC received a Notice of Award from HSRA’s American Rescue Plan Act (ARPA) (H8F) Grant to Build Capacity and Infrastructure for Community Health Centers. There is a need to replace the malfunctioning ultrasound equipment to ensure the OB providers are able to provide safe, comprehensive care for patients of the health center. The Board of Health approves the purchase of one ultrasound system for the OB/Gyn area, and payment of an amount not to exceed \$40,000 to McKesson, Medical-Surgical.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dr. Lipinski
SECONDER: Dr. Reiland
AYES: Dr. Terrell, Dr. Reiland, Chief Hertzmann, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Ms. Tyson

RESOLUTION #22-27 TOBACCO CONTROL & PREVENTION CINEMA THEATER CAMPAIGN

Grant dollars have been appropriated for advertising in the Tobacco Control & Prevention program budget to educate and alert the community regarding the use of Tobacco products. The campaign is estimated to create approximately 69,997 impressions. The Board of Health approves the purchase of advertising with National CineMedia, LLC at three throughout Will County in the amount of \$23,000.00.

Three campaign video ads were played on the projection screen. The campaign includes 16-weeks of 30-second cinema theater ads in three locations on 40 screens weekly in New Lenox, Joliet, and Bolingbrook.

RESULT: APPROVED [UNANIMOUS]
MOVER: Chief Hertzmann
SECONDER: Dr. Reiland
AYES: Dr. Terrell, Dr. Reiland, Chief Hertzmann, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Ms. Tyson

RESOLUTION #22-27 TOBACCO CONTROL & PREVENTION CINEMA THEATER & REDBOX CAMPAIGN

Grant dollars have been appropriated for advertising in the Tobacco Control & Prevention program budget to educate and alert the community regarding the use of Tobacco products. The campaign is estimated to create 234,119 impressions, and 16-weeks of Redbox ads across 43 screens in 13 municipalities estimated to create 93,023 impressions. the Board of Health approves the purchase of advertising with Screen Vision Media at two theaters and forty-three Redbox screens (see attached) throughout Will County in the amount of \$11,373.00.

Three campaign video ads were played on the projection screen. The campaign includes 16-weeks of 30-second cinema theater ads in two locations on 26 screens weekly in Frankfort and Naperville estimated to create 234,119 impressions, and 16-weeks of Redbox ads across 43 screens in 13 municipalities.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ms. Tyson
SECONDER: Ms. Mackey
AYES: Dr. Terrell, Dr. Reiland, Chief Hertzmann, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Ms. Tyson

VISION AND HEARING SCREENING PROGRAM

Ms. Olenek reported upcoming changes to the Vision & Hearing screening programs will start July 1, 2022. IDPH has been notified we will not apply for the Pre-school grant for FY23 and will be moving to fee-for-service for these screenings.

👉 Dr. Reiland inquired of most of the school nurses are trained to do the screenings. Ms. VanderBoegh mentioned in addition to the letter notifying the school nurses of the changes an additional resources list was included to help assist finding additional screeners.

EXECUTIVE SESSION RE: PERSONNEL / LEGAL MATTERS – NONE

APPROVAL OF PERSONNEL STATUS REPORT FOR THE WILL COUNTY HEALTH DEPARTMENT

The Board of Health approves all personnel changes for the Will County Health Department for the month of May.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deputy Chief Carey
SECONDER: Dr. Reiland
AYES: Dr. Terrell, Dr. Reiland, Chief Hertzmann, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Ms. Tyson


BOARD MEMBERS’ COMMENTS/CONCERNS – NONE

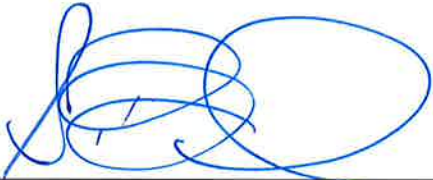
PUBLIC CONCERNS AND COMMENTS – NONE

ADJOURNMENT

At 4:12 p.m. a motion was made to adjourn the meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deputy Chief Carey
SECONDER: Ms. Tyson
AYES: Dr. Terrell, Dr. Reiland, Chief Hertzmann, Deputy Chief Carey, Ms. Gunnink, Ms. Mackey, Dr. Lipinski, Ms. Tyson

By: 
Chief Paul Hertzmann, Secretary
Will County Board of Health

By: 
Stephanie Baskin, Executive Assistant
Will County Health Department