

**WILL COUNTY HEALTH DEPARTMENT
BOH REGULAR MEETING MINUTES
APRIL 20, 2022**

The monthly meeting of the Board of Health held at the Will County Health Department, 501 Ella Avenue, Joliet, IL was called to order at 3:00 p.m., Mr. Zelko, President presiding.

ROLL CALL/ QUORUM PRESENT

MEMBERS PRESENT

Billie Terrell, PhD., President
Nanci Reiland, DNP, Vice President
Chief Paul Hertzmann, Secretary
John Cicero
Gary Lipinski, M.D.
Teena Mackey
Silvio Morales, M.D.
Annette Parker
George Pitsilos, M.D.
Scott Soderquist, D.D.S.
James Zelko

MEMBERS ABSENT

Margaret Tyson

STAFF PRESENT

Susan Olenek, Executive Director, Administration
Elizabeth Bilotta, Assistant Executive Director, Administration
Stephanie Baskin Executive Assistant, Administration
Stacey Knack, Human Resources Coordinator, Administration
Chuck Flood, Compliance Officer, Administration
Matthew Bedore, Media Services Manager, Administration
Joseph Troiani, Division Director, Behavioral Health
Armando Reyes, Regulatory Compliance Manager, Behavioral Health
Mary Maragos, CEO, Community Health Center
Tom Casey, Division Director, Environmental Health
Georgia VanderBoegh, Division Director, Family Health Services
Magda Lara, RN, Family Health Services
Nicole Garrett, Program Manager, MAPP
Kathleen Weber, Interim Mass Vaccination Director
Barbara Agor, EP&R Specialist

OTHERS PRESENT

Dan McGrath, Assistant State's Attorney
Marie Lindsey, Representing Governing Council
Kathleen Burke, Director of Substance Use Initiatives, County of Will
Lewis University Nursing Students

PLEDGE OF ALLEGIANCE

PRESIDENT'S COMMENTS

Dr. Terrell welcomed and thanked those attending the meeting. Dr. Terrell also introduced herself as the new Board President.

EXECUTIVE DIRECTOR'S COMMENTS

Ms. Olenek welcomed everyone to the meeting while acknowledging the new Board officers.

Ms. Olenek asked the Board for feedback regarding the room arrangement going forward; Ms. Olenek asked for feedback to be provided to Ms. Baskin.

Ms. Olenek noted the Governor’s \$46.5 billion dollar State budget has been approved. The approved budget includes funding for Social Services, BH, & Public Health. A decision for the disbursement of funds will be presented in the coming weeks.

Ms. Olenek shared The National Association of County Officials (NACO) delegation will be touring the campus this Friday.

PUBLIC COMMENTS FOR AGENDA ITEMS ONLY – NONE

APPROVAL OF BOARD OF HEALTH MINUTES

Moved to approve the March 16, 2022 Regular meeting minutes as presented including the clarification of the Epidemiologist statement regarding the COVID-19 language in Old Business.

RESULT:	APPROVED
MOVER:	Mr. Cicero
SECONDER:	Ms. Mackey
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Mr. Cicero, Ms. Mackey, Ms. Parker, Dr. Pitsilos, Dr. Soderquist, Mr. Zelko
ABSTAINERS:	Dr. Lipinski, Dr. Morales

TREASURER’S REPORT AND DEPARTMENT FINANCIAL REPORTS

Ms. Bilotta provided a detailed explanation of the financial reports including revenue, expenditure, and cash reports for the month of March 2022.

The Board of Health moved to approve the Treasurer’s Report and Department Financial Reports for the month of March as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Morales
SECONDER:	Dr. Reiland
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Mr. Cicero, Dr. Lipinski, Ms. Mackey, Dr. Morales, Ms. Parker, Dr. Pitsilos, Dr. Soderquist, Mr. Zelko

REPORTS FROM DIVISIONS

Reports were provided in the packet by the Chief Executive Officer, Chief Medical Officer, Division Directors, Interim Mass Vaccination Director, and Media Services Manager.

Administrative Services (Presented Monthly Reports for the month of March)

- o Report of activities were provided in the packet for the Board’s review.
- o Ms. Bilotta provided a recap of the items included in her report, specifically regarding I.T.T. and Budget updates.

Behavioral Health Programs (Presented Monthly Reports for the month of March)

- o Report of activities were provided in the packet for the Board’s review.
- o Dr. Troiani reported as of April 20th, BH has collected \$343,000 in deposits.
- o Dr. Troiani provided a recap of the items in his report including the grant and planning process with the Joliet Police Department regarding the 988 system.

Chief Executive Officer – CHC (Presented Monthly Reports for the month of March)

- Report of activities were provided in the packet for the Board’s review.
- Ms. Maragos provided a recap of the items in her report including grant funding for nitrous equipment for Dental, a HRSA grant opportunity for additional ARPA funding, continued headway for the school-based health center planning grant, and continued funding from the Ryan White foundation for HIV positive clients.

Chief Medical Officer – CHC (Ms. Maragos presented on behalf of Dr. Byrd’s report for the month of March)

- Report of activities were provided in the packet for the Board’s review.
- Ms. Maragos provided a recap of the items in Dr. Byrd’s report which included the COVID-19 update graphs, patient push-back regarding indoor masking, and the hiring of a Nurse Practitioner that will be starting in August.

Environmental Health and Lab (Presented a Monthly Report for the month of March)

- Report of activities were provided in the packet for the Board’s review.
- Mr. Casey congratulated the new BOH officers and specifically thanked Mr. Zelko for hiring him and for his mentorship.
- Mr. Casey noted the Illinois General Assembly approved \$50,000.00 in grant funds for restaurant owners and tavern operators.
- Mr. Casey reported EH has received their annual larvicide shipment and will begin dispersing to the other municipalities.
- Mr. Casey noted recruitment is near completion to satisfy the three summer intern staff needed for the West Nile and summer programs.
- Dr. Terrell inquired if the bird flu has started affecting the Joliet area? Mr. Casey replied, “not yet.”

Family Health Services – (Presented Monthly Reports for the month of March)

- Reports of activities were provided in the packet for the Board’s review.
- Ms. VanderBoegh noted the waiver for the Public Health Emergency for the WIC program has been expanded for an additional three more months. Preparations have begun to start bringing new, first-time clients to in-person appointments.
- Ms. VanderBoegh reported as of this morning, two Community Health Educators have been invited by IDPH to participate in the CDC webinar regarding youth e-cigarettes prevention and past and present media campaigns.

Emergency Preparedness and Response (EP&R) (Presented Monthly Reports for the month of March)

Reports of activities were provided in the packet for the Board’s review.

Media Services (Presented Monthly Reports for the month of March)

- Reports of activities were provided in the packet for the Board’s review.
- Mr. Bedore updated the Board regarding the upcoming changes to the website.
- Mr. Bedore provided the revised Resource Guides (RG) to the BOH and shared he has been distributing the guides to various municipalities and schools within the County.
- Ms. Olenek asked if anyone would like an additional supply of the RG’s to please contact Mr. Bedore.

OLD BUSINESS

COVID-19 UPDATE

Ms. Weber presented a Power Point (PP) slideshow regarding COVID-19 vaccination updates as of April 20th. The PP slideshow included: vaccines administered / total completed doses, previous pop-up clinics, social media updates, and upcoming vaccination clinics / schedules for the pediatric population. Ms. Weber fielded and responded to questions from the Board.

- Ms. Olenek mentioned, prior to next month’s meeting, we will be offering boosters. Ms. Baskin will email the information once provided from Ms. Weber.
- Dr. Lipinski inquired how do the vaccination rates compare to other counties? Ms. Weber mentioned, “Will County usually places 4th or 5th with other counties.”

NEW BUSINESS

RESOLUTION #22-20 SURPLUS EQUIPMENT

The WCHD requires disposal and recycling of office equipment, phone equipment, copiers, electronics, televisions, routers and switches, computer related items, and other miscellaneous items from Administration, Behavioral Health, The Community Health Center, Environmental Health, and Family Health Services. The Board of Health approves the disposal and/or items necessary for recycling.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Hertzmann
SECONDER:	Mr. Cicero
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Mr. Cicero, Ms. Mackey, Dr. Morales, Dr. Lipinski, Ms. Parker, Dr. Pitsilos, Dr. Soderquist, Mr. Zelko

RESOLUTION #22-21 HP D1380 SERVER FOR THE MICROSOFT HYPER-V INFRASTRUCTURE

CDWG has provided a quote for 64 Axiom AX-DDR4 memory modules at \$234.31 each, totaling \$14,995.84. The WCHD and CHC will utilize the memory, to increase the memory capacity of the Microsoft Hyper-V physical servers to support Health Department operations. The Board of Health approves the purchase of the Axiom AD-DDR memory modules, not to exceed \$15,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Parker
SECONDER:	Ms. Mackey
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Mr. Cicero, Ms. Mackey, Dr. Morales, Dr. Lipinski, Ms. Parker, Dr. Pitsilos, Dr. Soderquist, Mr. Zelko

RESOLUTION #22-22 MAPP CONTRIBUTION TO UNITED WAY OF WILL COUNTY

The Health Department is one of several community partners on the MAPP Executive Committee to contribute financially to the MAPP initiative. The MAPP contribution for 2021-2022 is \$10,000 payable to United Way of Will County acting as the MAPP fiscal agent. The Board of Health hereby approves the 2021-2022 MAPP contribution in the amount of \$10,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mr. Zelko
SECONDER:	Mr. Cicero
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Mr. Cicero, Ms. Mackey, Dr. Morales, Dr. Lipinski, Ms. Parker, Dr. Pitsilos, Dr. Soderquist, Mr. Zelko

RESOLUTION #22-23 2022 MEDICAL, BH, & HOSPITAL FEES INCREASE

The CHC provides medical, behavioral health, family planning, and hospital evaluation services, and procedures. The CHC Governing Council approved the fees and sliding fee scale changes at the April 6, 2022 meeting. The Board of Health approves increases for the CHC medical, behavioral health, family planning, and hospital evaluation charges.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Morales
SECONDER:	Dr. Lipinski
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Mr. Cicero, Ms. Mackey, Dr. Morales, Dr. Lipinski, Ms. Parker, Dr. Pitsilos, Dr. Soderquist, Mr. Zelko

RECRUITMENT AND BRANDING CAMPAIGN

Ms. Olenek presented two video compilations provided by the FOURCE. Feedback from the Board included: add more male inclusion, highlight more of the building interior / exteriors, not enough BH content from the CHC, and additional benefits offered (e.g., CME's for providers, Bilingual program, & SLF). Additional feedback: liked the years of service inclusion, benefits offered, nice diversity reflection.

Ms. Olenek will share the ideas / feedback with the FOURCE and will bring back to the meeting once the additions are added.

COUNTY PROGRAM TRANSITION TO HEALTH DEPARTMENT – KATHLEEN BURKE

Dr. Burke shared her excitement to transition to the Health Department from the County’s program. Discussions included staffing, grant opportunities, and funding. The FY23 grant for Dr. Burke’s program will begin July 1st. Dr. Burke fielded and responded to questions from the Board.

EXECUTIVE SESSION RE: PERSONNEL / LEGAL MATTERS – NONE

APPROVAL OF PERSONNEL STATUS REPORT FOR THE WILL COUNTY HEALTH DEPARTMENT

The Board of Health approves all personnel changes for the Will County Health Department for the month of April.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chief Hertzmann
SECONDER:	Dr. Reiland
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Mr. Cicero, Ms. Mackey, Dr. Morales, Dr. Lipinski, Ms. Parker, Dr. Pitsilos, Dr. Soderquist, Mr. Zelko

BOARD MEMBERS’ COMMENTS/CONCERNS


Ms. Olenek mentioned this is Mr. Zelko and Mr. Cicero’s last meeting as Board members. Ms. Olenek and Dr. Terrell thanked Mr. Zelko and Mr. Cicero for their amazing contributions and mentorships. Mr. Cicero acknowledged there has been great succession planning and the transitions have been seamless and wished everyone the best of luck.

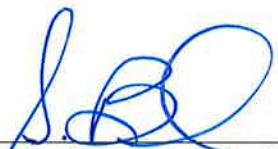
PUBLIC CONCERNS AND COMMENTS – NONE

ADJOURNMENT

At 4:19 p.m. a motion was made to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mr. Zelko
SECONDER:	Mr. Cicero
AYES:	Dr. Terrell, Dr. Reiland, Chief Hertzmann, Mr. Cicero, Ms. Mackey, Dr. Morales, Dr. Lipinski, Ms. Parker, Dr. Pitsilos, Dr. Soderquist, Mr. Zelko

By: 
 Chief Paul Hertzmann, Secretary
 Will County Board of Health

By: 
 Stephanie Baskin, Executive Assistant
 Will County Health Department