

**WILL COUNTY HEALTH DEPARTMENT
BOH REGULAR MEETING MINUTES
JUNE 16, 2021**

IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07 ISSUED BY GOVERNOR PRITZKER, THIS MEETING IS HELD VIRTUALLY VIA MICROSOFT TEAMS APP. WILL COUNTY BOARD OF HEALTH MEMBERS WILL BE ATTENDING THE MEETING REMOTELY AND THE GENERAL PUBLIC IS STRONGLY ENCOURAGED TO DO THE SAME.

The monthly meeting of the Board of Health held via virtual conference call was called to order at 3:00 p.m., Mr. Zelko, President presiding.

ROLL CALL/ QUORUM PRESENT

MEMBERS PRESENT

James Zelko, President
Billie Terrell, PhD., Vice President
John Cicero, Secretary
Paul Hertzmann
Gary Lipinski, M.D.
Ms. Mackey
George Pitsilos, M.D.
Nanci Reiland, DNP
Scott Soderquist, D.D.S. (arrived at 3:06 p.m.)
Margaret Tyson

MEMBERS ABSENT – NONE

STAFF PRESENT

Susan Olenek, Executive Director, Administration
Elizabeth Bilotta, Assistant Executive Director, Administration
Stephanie Baskin Executive Assistant, Administration
Joseph Troiani, Division Director, Behavioral Health
Maria Cordova, Office Supervisor, Behavioral Health
Mary Maragos, CEO, Community Health Center
Trisha Kautz, Program Coordinator, Environmental Health
Georgia VanderBoegh, Division Director, Family Health Services
Cindy Jackson, Vaccine Director, Family Health Services
Kathleen Weber, Program Coordinator, EP&R
Steve Brandy, Program Manager, Administration

OTHERS PRESENT

Dan McGrath, Assistant State's Attorney
Kathleen Burke, Director of Substance Use Initiatives
Marie Lindsay, Governing Council, Vice Chair
Ms. Torres, South Suburban Immigrant Project (SSIP)

PLEDGE OF ALLEGIANCE

PRESIDENT'S COMMENTS

Mr. Zelko welcomed everyone to the meeting. Mr. Zelko expressed his sentiments to return to meeting in-person in August for the next regularly scheduled BOH meeting. The Board of Health will not meet in July.

EXECUTIVE DIRECTOR’S COMMENTS

Ms. Olenek announced, she was notified by the County Executive’s Office, Mr. Gould resigned from the Board of Health. Annette Parker, County Board was appointed as Mr. Gould’s replacement. Dr. Ramos is also no longer a Board member due to his term expiration. Dr. Silvio Morales, Chief of Staff for ED for Silver Cross will serve as his replacement. Ms. Baskin will schedule an orientation in July with Ms. Parker and Dr. Morales.

PUBLIC COMMENTS FOR AGENDA ITEMS ONLY – NONE

APPROVAL OF BOARD OF HEALTH MINUTES

Moved to approve the COVID-19 Response Committee meeting May 12, 2021 Regular minutes as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Terrell
SECONDER:	Ms. Tyson
AYES:	Mr. Zelko, Dr. Terrell, Ms. Mackey, Dr. Reiland, Ms. Tyson

Moved to approve the May 19, 2021 Regular meeting minutes as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Terrell
SECONDER:	Mr. Cicero
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Mr. Hertzmann, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

TREASURER’S REPORT AND DEPARTMENT FINANCIAL REPORTS

Ms. Bilotta provided a detailed explanation of the financial reports including revenue, expenditure, and cash reports for the month of May 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ms. Tyson
SECONDER:	Dr. Terrell
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Mr. Hertzmann, Ms. Mackey, Dr. Reiland, Dr. Soderquist, Ms. Tyson

REPORTS FROM DIVISIONS

Reports were provided in the packet by the Chief Executive Officer, Chief Medical Officer, Division Directors, EP&R Program Coordinator, and Media Services Manager.

Administrative Services (Presented Monthly Reports for the month of May)

- Report of activities were provided in the packet for the Board’s review.
- Mr. Zelko suggested as the budget is created for FY22, look into the infrastructure and adequate staffing.

Behavioral Health Programs (Presented Monthly Reports for the month of May)

- Report of activities were provided in the packet for the Board’s review.
- Mr. Zelko congratulated Dr. Troiani and staff for receiving the Substance Use Treatment Program Licensure.

Chief Executive Officer – CHC (Presented Monthly Reports for the month of May)

- Report of activities were provided in the packet for the Board’s review.
- Ms. Maragos noted the CHC has started receiving American Rescue Plan act (ARPA) funds; some ARPA funds will go to positions, salaries, renovations, and expansions.

Chief Medical Officer – CHC (Presented Monthly Reports for the month of May)

Report of activities were provided in the packet for the Board’s review.

Environmental Health and Lab (Trisha Kautz Presented a Monthly Report for the month of May)

- o Report of activities were provided in the packet for the Board’s review.
- o Ms. Kautz reported on the West Nile Virus program and provided a brief IDPH update regarding the 1st positive bird tested in Skokie.

Family Health Services – (Presented Monthly Reports for the month of May)

Reports of activities were provided in the packet for the Board’s review.

Emergency Preparedness and Response (EP&R) (Presented Monthly Reports for the month of May)

- o Reports of activities were provided in the packet for the Board’s review.
- o Ms. Weber highlighted from her report the volunteer hours donated since the start of the vaccine clinics.
- Mr. Zelko asked Mr. Brandy to issue a press release regarding the donated volunteer hours.

Media Services (Presented Monthly Reports for the month of May)

- o Mr. Brandy updated the Board on past/upcoming events scheduled.

OLD BUSINESS

COVID-19 RESPONSE (CJ)

- Ms. Jackson presented a Power Point (PP) slideshow regarding COVID-19 Vaccination Updates as of June 16th. The PP slideshow included: vaccines administered / total completed doses, social media updates, and upcoming vaccination clinics / schedules.
- Ms. Voss discussed local events, townhall concerns, meetings and continued vaccination efforts. Ms. Voss encouraged everyone to check out the story of Dykota Morgan on the website.
- Ms. Voss also discussed upcoming recruitment.
- Ms. Olenek touted the ongoing initiatives continuing through the Vaccination team.
- Ms. Olenek updated the Board that the agency has changed masking requirements as we move to Phase 5. The changes includes staff and visitor masking & building entry changes.
- Dr. Reiland inquired if Ms. Olenek has knowledge when Pfizer may/may not receive approval from the FDA? Ms. Olenek noted, according to the IDPH calls, the thought is, the approval may come by July or August.

NEW BUSINESS

RESOLUTION #21-31 2020-2021 MAPP CONTRIBUTION (ADM)

The Will County Mobilizing for Action Through Planning and Partnership (MAPP) collaborative continues to assess the health needs of Will County using a broad-based community wide strategy. The Health Department is one of several community partners on the MAPP Executive Committee to contribute financially to the MAPP initiative. The Board of Health hereby approves the 2020-2021 MAPP contribution in the amount of \$10,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mr. Cicero
SECONDER:	Dr. Reiland
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

RESOLUTION #21-32 PURCHASE OF CISCO UMBRELLA SECURITY 3-YEAR SUBSCRIPTION & TRANSFER OF FUNDS (ADM)

The Will County Health Department and Community Health Center requires Cisco web filter and protection devices for the internal and external network from web based cyber-threats. Cisco, the Umbrella Security Subscription which integrates with the CISCO firewalls are at each of our locations. The Board of Health hereby approves the purchase of the CISCO Umbrella Security Subscription from CDWG in the amount of \$37,917 and approves the transfer of funds in the FY2021 Health Department budget.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dr. Reiland
SECONDER: Dr. Terrell
AYES: Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Dr. Lipinski, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

RESOLUTION #21-33 APPROPRIATION OF FUNDS FROM IDPH – ORAL HEALTH PROMOTION PROGRAM 2021-2022 (CHC)

The Community Health Center obtained FY2021-22 Oral Health Promotion Program grant from IDPH on 5/19/2021. The Award of \$50,950 provides funding over 1 1/2 years to support innovative programming with community-level impact focused on oral health promotion and prevention to address the oral health needs of children and families. The Board of Health approves the additional appropriation of funds to the FY2021 Will County Health Department and Community Health Center budget.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dr. Terrell
SECONDER: Dr. Reiland
AYES: Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

RESOLUTION #21-34 (CHC) APPROPRIATION OF FUNDS FROM HRSA – ARPA FUNDING (CHC)

The Community Health Center obtained FY2021 American Rescue Plan Act (H8F) Funding for Health Centers Award from HRSA on 3/26/2021. The Award of \$3,014,375 provides one-time funding for a 2-year period to plan, prepare for, promote, distribute, administer, and track COVID-19 vaccines, carry out other vaccine -related activities. Some of the award will be carried forward to FY2022 and FY2023 and some will be used to offset existing staffing and expenses.

RESULT: APPROVED [UNANIMOUS]
MOVER: Mr. Hertzmann
SECONDER: Ms. Tyson
AYES: Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

RESOLUTION #21-35 APPROPRIATION OF FUNDS FROM IDPH – COVID-19 CONTACT TRACING GRANT ADDITIONAL FUNDS (CHC)

The Will County Health Department (WCHD) obtained an IDPH COVID-19 Contact Tracing Grant to assure the implementation of a robust contact tracing program, a critical component to preventing further spread of COVID-19. A portion of this award will be carried forward to FY2022 to continue to support the program to the end of the project period. The Board of Health approves the additional appropriation of funds to the FY2021 Will County Health Department budget.

➡ Ms. Olenek will add Contact Tracing discussions to the agenda for the next meeting in August.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dr. Terrell
SECONDER: Dr. Reiland
AYES: Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

RESOLUTION #21-36 PAYMENT FOR THE MEDIA PLAN ACTIVITIES TO THE FOURCE FOR THE COMMUNITY VACCINATION CLINICS & THE COVID-19 PANDEMIC RESPONSE (ADM)

The Will County Health Department (WCHD) is currently responding directly to the COVID-19 global pandemic. The Business Associate Agreement for the WCHD’s Communication firm hired through a County RFQ (The Fource) includes a media plan for different markets / populations in Will County including African American, Latinx, and rural and consisting of five types of medium including online digital display, online digital mobile, social media (Facebook and Instagram), rich media (YouTube), spot cable, and local radio for the month of June 2021 to promote the community vaccination clinics and the COVID-19 pandemic response. The Board of Health approves the expenditure for the media plan activities for June 2021 from The Fource in the amount not to exceed of \$235,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Reiland
SECONDER:	Mr. Cicero
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

UNFAIR LABOR PRACTICE (SUE OLENEK)

Ms. Olenek discussed the charge from the Illinois Labor Relations Board regarding WCHD as a co-employer with the County of Will included in the packet. Ms. Olenek has been working with Lanier-Muchin since January.

Mr. Zelko raised a question about the date included on the document. The date currently reflects December 2021; should be December 2020. Ms. Olenek will inform Lanier-Muchin of the amendment. Brief discussion ensued.

EXECUTIVE SESSION RE: PERSONNEL / LEGAL MATTERS – NONE

APPROVAL OF PERSONNEL STATUS REPORT FOR THE WILL COUNTY HEALTH DEPARTMENT

A motion was made to approve all personnel changes for the Will County Health Department for the month of June.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Terrell
SECONDER:	Dr. Reiland
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

BOARD MEMBERS’ COMMENTS/CONCERNS – NONE

PUBLIC CONCERNS AND COMMENTS

Dr. Burke reported on the record number of over-doses recorded over the past weekend in Lockport. Dr. Burke voiced her concerns over the pandemic’s restrictions easing up for public events.

Ms. Torres, SSIP inquired if any there are any evening vaccination events available for the community? Ms. Jackson replied, “Toys R Us is open until 6:00pm Monday-Saturday and the HD is open to 5:30pm Tuesdays and Thursdays.” “We are also open to setting additional clinics to accommodate various working communities.”

Ms. Voss will also retrieve the contact name for the Bolingbrook location. Ms. Voss will provide the contact information once she is able.

Ms. Olenek asked the Board, for the August meeting (if the proclamation of disaster is not extended), would the Board like to tour the building before or after the meeting? The suggestion is to inquire who would like the tour before or after the meeting.

Dr. Terrell inquired if masks would be required? Ms. Olenek noted, not if the proclamation of disaster set forth by the Governor is still in place.

ADJOURNMENT

At 4:42p.m. a motion was made to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Terrell
SECONDER:	Dr. Reiland
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

By:



John Cicero, Secretary
Will County Board of Health

By:



Stephanie Baskin, Executive Assistant
Will County Health Department