

**WILL COUNTY HEALTH DEPARTMENT
BOH REGULAR MEETING MINUTES
MAY 19, 2021**

IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07 ISSUED BY GOVERNOR PRITZKER, THIS MEETING IS HELD VIRTUALLY VIA MICROSOFT TEAMS APP. WILL COUNTY BOARD OF HEALTH MEMBERS WILL BE ATTENDING THE MEETING REMOTELY AND THE GENERAL PUBLIC IS STRONGLY ENCOURAGED TO DO THE SAME.

The monthly meeting of the Board of Health held via virtual conference call was called to order at 3:00 p.m., Mr. Zelko, President presiding.

ROLL CALL/ QUORUM PRESENT

MEMBERS PRESENT

James Zelko, President
Billie Terrell, PhD., Vice President
John Cicero, Secretary
Donald Gould
Gary Lipinski, M.D.
Ms. Mackey
George Pitsilos, M.D.
Nanci Reiland, DNP
Scott Soderquist, D.D.S.
Margaret Tyson (arrived at 3:05 p.m.)

MEMBERS ABSENT

Paul Hertzmann
Edgar Ramos, Psy.D

STAFF PRESENT

Susan Olenek, Executive Director, Administration
Elizabeth Bilotta, Assistant Executive Director, Administration
Stephanie Baskin Executive Assistant, Administration
Joseph Troiani, Division Director, Behavioral Health
Maria Cordova, Office Supervisor, Behavioral Health
Mary Maragos, CEO, Community Health Center
Tom Casey, Division Director, Environmental Health
Georgia VanderBoegh, Division Director, Family Health Services
Cindy Jackson, Vaccine Director, Family Health Services
Kathleen Weber, Program Coordinator, EP&R
Steve Brandy, Program Manager, Administration

OTHERS PRESENT

Dan McGrath, Assistant State's Attorney
Aida Guhlincozzi, Student
Chief Greg Blaskey, Joliet Fire Department (JFD)
Deputy Chief Jeff Carey, JFD
John Strotkamp, D.O., Amita St. Joseph

PLEDGE OF ALLEGIANCE

PRESIDENT'S COMMENTS

Mr. Zelko welcomed everyone to the meeting.

EXECUTIVE DIRECTOR’S COMMENTS

Ms. Olenek’s intentions were to introduce Ms. Vinita Voss (new Equity Manager), unfortunately, Ms. Voss is attending orientation at the County. Ms. Olenek provided brief updates regarding Ms. Voss’ accomplishments since her hiring May 3rd.

PUBLIC COMMENTS FOR AGENDA ITEMS ONLY – NONE

APPROVAL OF BOARD OF HEALTH MINUTES

The COVID-19 Response Committee meeting April 14, 2021 regular minutes and April 28, 2021 regular minutes were included in the packet for informational purposes. The minutes referenced were approved at the COVID-19 Response Committee meetings.

Moved to approve the April 21, 2021 Regular meeting minutes as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Terrell
SECONDER:	Mr. Cicero
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Dr. Lipinski, Ms. Mackey, Dr. Reiland, Dr. Soderquist, Ms. Tyson

RESOLUTION #21-28 RECOGNITION FOR CHIEF BLASKEY, DEPUTY CHIEF CAREY, & DR. STROTKAMP (ED)

Ms. Olenek introduced Chief Greg Blaskey, Deputy Chief Jeff Carey, and Dr. Jon Strotkamp to the meeting. Each award recipient briefly spoke about their COVID-19 vaccination clinic experiences and thanked the Board for their individual awards.

The Joliet Fire Department (JFD) in partnership with Dr. Jon Strotkamp and Joliet West High School, facilitated the distribution of more than 50,000 COVID-19 vaccine doses to the residents of Will County. Due to their tireless efforts, dedication, commitment, and leadership the Will County Board of Health, Will County Health Department and Community Health Center will be forever grateful for their contribution. The Will County Board of Health, Will County Health Department, and Community Health Center desires to express their gratitude and thanks to Chief Greg Blaskey, JFD, Deputy Chief Jeff Carey, JFD, Jon Strotkamp, DO, Joliet West High School, and all the volunteers associated with this effort, who contributed in the fight against COVID-19.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Lipinski
SECONDER:	Mr. Cicero
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Dr. Lipinski, Ms. Mackey, Dr. Reiland, Dr. Soderquist, Ms. Tyson

TREASURER’S REPORT AND DEPARTMENT FINANCIAL REPORTS

Ms. Bilotta provided a detailed explanation of the financial reports including revenue, expenditure, and cash reports for the month of April 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Terrell
SECONDER:	Ms. Tyson
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Dr. Lipinski, Ms. Mackey, Dr. Reiland, Dr. Soderquist, Ms. Tyson

REPORTS FROM DIVISIONS

Reports were provided in the packet by the Chief Executive Officer, Chief Medical Officer, Division Directors, EP&R Program Coordinator, and Media Services Manager.

Administrative Services (Presented Monthly Reports for the month of May)

- Report of activities were provided in the packet for the Board’s review.
- ✚ Mr. Zelko suggested as the budget is created for FY22, take a look at the infrastructure and adequate staffing.

Behavioral Health Programs (Presented Monthly Reports for the month of May)

- Report of activities were provided in the packet for the Board’s review.
- Dr. Troiani reported the State of Illinois is thinking of implementing a 988 dial system for Police, Fire, and Medical as a response system. The 988 system will be utilized for mental health/behavioral health crisis; would go into effect FY22.
- Dr. Troiani also reported the State of Illinois has begun collapsing some of the legacy programs (i.e Capitated Care, Crisis Staffing grant, & Program 580). April 13th, a notice of funding opportunity was put out by the State for agencies to begin a bidding process to begin/establish a crisis care system. BH submitted the proposal May 12th. Selectees will be announced during the month of June. Discussions ensued.

Chief Executive Officer – CHC (Presented Monthly Reports for the month of May)

Report of activities were provided in the packet for the Board’s review.

Chief Medical Officer – CHC (Presented Monthly Reports for the month of May)

Report of activities were provided in the packet for the Board’s review.

- ✚ Mr. Zelko inquired if the re-opening of the city and other establishments to full capacity is moving too quickly? Dr. Byrd replied, “She is concerned about the rate we’re moving to re-open and the un-masking in certain venues.” Brief discussions ensued.

Environmental Health and Lab (Presented Monthly Reports for the month of May)

Report of activities were provided in the packet for the Board’s review.

Mr. Casey provided the following reports:

- Updates regarding IMS fees collected.
- West Nile Virus and Swimming and Bathing Beach program updates.
- EH Sampler Recruitment.

Family Health Services – (Presented Monthly Reports for the month of May)

Reports of activities were provided in the packet for the Board’s review.

Emergency Preparedness and Response (EP&R) (Presented Monthly Reports for the month of May)

Reports of activities were provided in the packet for the Board’s review.

Media Services (Presented Monthly Reports for the month of May)

Mr. Brandy updated the Board on past/upcoming events scheduled.

OLD BUSINESS

COVID-19 RESPONSE (CJ)

Ms. Jackson presented a Power Point (PP) slideshow regarding COVID-19 Vaccination Updates as of May 19th. The PP slideshow included: vaccines administered / total completed doses, homebound scheduling, social media updates, and upcoming vaccination clinics / schedules.

- ✚ Mr. Zelko and the Board also expressed a job well done to Ms. Jackson and Ms. Olenek! Brief discussions ensued.
- ✚ Ms. Jackson mentioned we will receive 3000 Great America tickets to pass out to the high schoolers as an incentive to get vaccinated.

NEW BUSINESS

RESOLUTION #21-23 PAYMENT OF JANITORIAL SERVICES FOR THE COMMUNITY VACCINATION CLINICS (ADM)

The County contracted with Eco Clean Maintenance, Inc. (the current County janitorial contractor) to facilitate the cleaning at the community vaccinations clinics in Monee, Wilmington, and Joliet (Toys R Us). Funding for this expenditure was budgeted in the Illinois Department of Public Health Mass Vaccination Grant. The Board of Health approves the expenditure for janitorial services from Eco Clean Maintenance Inc. in the amount of \$10,600.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Terrell
SECONDER:	Dr. Reiland
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Dr. Lipinski, Ms. Mackey, Dr. Reiland, Dr. Soderquist, Ms. Tyson

RESOLUTION #21-24 PAYMENT FOR PROMOTIONAL ITEMS FOR THE COMMUNITY VACCINATION CLINICS (ADM)

The WCHD'S communication firm (The Fource) has recommended the purchase of additional vaccination card sleeves as a promotional item for the community vaccination clinics. Funding for this expenditure was budgeted for in the County Mass Vaccination Loan. The Board of Health approves the expenditure for clinic promotional items from The Fource in the amount of \$13,800.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Reiland
SECONDER:	Dr. Terrell
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Dr. Lipinski, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

RESOLUTION #21-25 PAYMENT FOR THE MEDIA PLAN ACTIVITIES FOR THE FOURCE FOR THE COMMUNITY VACCINATION CLINICS AND THE COVID-19 PANDEMIC RESPONSE (ADM)

The Business Associate Agreement for the WCHD's Communication firm hired through a County RFQ (The Fource) includes a media plan for different markets / populations in Will County. Funding for this expenditure was budgeted in the County Mass Vaccination Loan. The Board of Health approves the expenditure for the media plan activities for May 2021 from The Fource in the amount not to exceed of \$245,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Terrell
SECONDER:	Ms. Tyson
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Dr. Lipinski, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

RESOLUTION #21-26 SLIDING FEE SCALE (CHC)

The CHC provides medical, behavioral health, family planning, and hospital evaluation services, and procedures. The CHC is required to offer services on a sliding fee scale for those uninsured. The CHC's Governing Council approved the attached sliding fee scale at the May 12, 2021 meeting. The Board of Health approves the attached sliding fee scale.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Reiland
SECONDER:	Ms. Mackey
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Dr. Lipinski, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

RESOLUTION #21-27 COVID-19 VACCINE ADMINISTRATION RATE INCREASE (CHC)

The WCHD and CHC is currently responding directly to the COVID-19 global pandemic. Healthcare and Family Services (HFS) has authorized an increase in the COVID-19 Vaccine Administration rate effective 3/30/21. The Board of Health approves the increase of Administration rate for COVID-19 vaccine, as outlined in the attached memo from HFS.

RESULT: APPROVED [UNANIMOUS]
MOVER: Mr. Cicero
SECONDER: Dr. Terrell
AYES: Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Dr. Lipinski, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

RESOLUTION #21-29 SURPLUS EQUIPMENT (ADM)

The WCHD requires disposal and recycling of office equipment, phone equipment, copiers, electronics, televisions, routers and switches, computer related items, and other miscellaneous items from the CHC, Family Health Services, Administration, Behavioral Health and Environmental Health. The Board of Health approves the disposal and/or recycling items.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dr. Reiland
SECONDER: Dr. Terrell
AYES: Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Dr. Lipinski, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

RESOLUTION #21-30 APPROPRIATION LOCAL HEALTH PROTECTION GRANT (ADM)

The Award of \$491,413 was increased to \$880,613 through an increase in annual funding of the LHPG by the General Assembly and through direct appropriation funding to WCHD. This additional \$389,200 includes an annual increase of \$54,200 to the LHPG base award and includes \$335,000 in one-time funding to programmatic services including assistance with salaries, fringe benefits, supplies, contractual assistance. The project period for this grant is 07/1/2020 through 06/31/2021. The Board of Health approves the additional appropriation of funds to the FY2021 Will County Health Department budget.

Ms. Olenek mentioned we continue to lobby the Governor’s office requesting his support to increase funding for Local Health Departments (LHD). Senate Bill 1818 has been drafted supporting an increase in LHPG funding. Ms. Olenek drafted a letter to all Illinois legislators outlining how LHD’s across the country and Illinois have been called on for their work expertise. Historically, we are underfunded and asked for on-going support for LHD’s. Ms. Olenek will bring the response back to the Board upon notice.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dr. Terrell
SECONDER: Dr. Reiland
AYES: Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Dr. Lipinski, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

HIRING HEALTH NAVIGATORS (ADM)

Ms. Olenek briefly discussed the purpose for this program and the need for the Health Navigators. The job description was included in the packet.

Ms. Olenek provided updates regarding the collaborations and recruitment with the CBO’s. Ms. Voss is working on finalizing the COVID-19 Community Action Plan (CCAP) and affiliation agreements. Meetings will convene with ASA McGrath, Bronner (Oversight Consultant), and Ms. Bergin regarding eligibility and deliverables.

BOH RULES (SAO)

Mr. Zelko mentioned, included in the packet is a proposal regarding rules for speaking at open meetings at the WCBOH. Brief discussion ensued regarding compliance. BOH members commented on the efficiency and structure required for the meetings. Mr. Zelko recommended Ms. Olenek work with ASA McGrath on amended language regarding documents submitted in writing from the public. The Board of Health approved the BOH Rules with respect to public comment.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dr. Terrell
SECONDER: Ms. Mackey
AYES: Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Dr. Lipinski, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

EXECUTIVE SESSION RE: PERSONNEL / LEGAL MATTERS – NONE

APPROVAL OF PERSONNEL STATUS REPORT FOR THE WILL COUNTY HEALTH DEPARTMENT

A motion was made to approve all personnel changes for the Will County Health Department for the month of May.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dr. Terrell
SECONDER: Dr. Reiland
AYES: Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Dr. Lipinski, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

BOARD MEMBERS’ COMMENTS/CONCERNS

The COVID-19 Response Committee will not meet two-times a month. The Committee will meet on an as-needed-basis. The remaining meetings remain scheduled for the remainder of the year. Mr. Zelko thanked the committee members for their time and dedication.

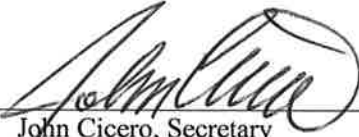
PUBLIC CONCERNS AND COMMENTS

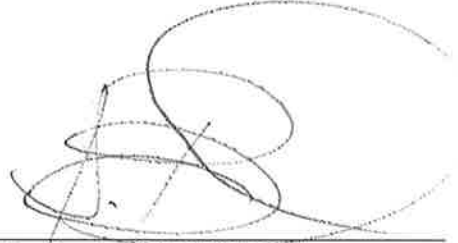
Ms. Guhlincozzi mentioned she was happy to hear about the town hall meetings the ongoing push to continue vaccinating people and incentivizing the vaccination for those who may still be hesitant. Ms. Guhlincozzi also inquired about the 590 program and the individuals responding to the crisis’. Ms. Olenek briefly informed Ms. Guhlincozzi the 590 program consists of a team of three Mental Health professionals at varying levels.

ADJOURNMENT

At 4:54p.m. a motion was made to adjourn the meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dr. Terrell
SECONDER: Mr. Cicero
AYES: Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Dr. Lipinski, Ms. Mackey, Dr. Pitsilos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

By: 
John Cicero, Secretary
Will County Board of Health

By: 
Stephanie Baskin, Executive Assistant
Will County Health Department