

# AGENDA

## WILL COUNTY BOARD OF HEALTH MEETING

Will County Health Department

via TELECONFERENCE – TEAMS APP

1- 708-566-6764 Phone / Conference ID 626 546 846#

MAY 19, 2021 – 3:00PM

IN ACCORDANCE WITH PUBLIC ACT 101-640, EFFECTIVE JUNE 12, 2020 AND THE GUBERNATORIAL DISASTER PROCLAMATION ISSUED BY GOVERNOR PRITZKER ON NOVEMBER 13, 2020, THIS MEETING WILL BE HELD VIA VIDEOCONFERENCE/TELEPHONICALLY THROUGH THE MICROSOFT TEAMS EVENTS PLATFORM. WILL COUNTY BOARD OF HEALTH MEMBERS WILL BE ATTENDING THE MEETING REMOTELY AND THE GENERAL PUBLIC IS STRONGLY ENCOURAGED TO DO THE SAME. PLEASE GO TO [WWW.WILLCOUNTYHEALTH.ORG](http://WWW.WILLCOUNTYHEALTH.ORG) – NEWS AND EVENTS FOR A LINK TO ATTEND THE MEETING VIA MICROSOFT TEAMS.

*MISSION STATEMENT: To prevent disease and promote a healthier environment for all residents, business operators and visitors. Our agency of professionally trained staff work cohesively to assure public health and safety measures are maintained through services and programs the department provides based on the needs of the community.*

*VISION STATEMENT: Deliver sustainable programs and policies in response to the public health needs of the community.*

*CORE VALUES: Respect, Integrity, Professionalism, Quality, and Dedication.*

- I. Call to Order/Roll Call.....3:00p.m.
- II. Pledge of Allegiance to the Flag
- III. President’s Comments
- IV. Executive Director’s Comments  
Vinita Voss – Vaccine Equity Manager – **Introduction**
- V. Public Comment for Agenda Items Only – **Discussion**
- VI. Approval of Minutes / COVID-19 Response Committee Minutes  
April 14, 2021 COVID-19 Response Committee – **Information**  
April 28, 2021 COVID-19 Response Committee – **Information**  
April 21, 2021 Regular Session – **Motion**
- VII. Treasurer’s Report & Department Financial Reports  
April 30, 2021 – **Motion**
- VIII. Reports from Divisions  
Division Statistical Reports – **Discussion**
- IX. Old Business  
COVID-19 Response (CJ) – **Update**
- X. New Business
  - a. Resolution #21-23 Payment of Janitorial Services for The Community Vaccination Clinics (ADM) – **Motion**
  - b. Resolution #21-24 Purchase of Promotional Items for The Community Vaccination Clinics (ADM) – **Motion**
  - c. Resolution #21-25 Payment for The Media Plan Activities for The Fource for the Community Vaccination Clinics and the COVID-19 Pandemic Response (ADM) – **Motion**
  - d. Resolution #21-26 Sliding Fee Scale (CHC) – **Motion**
  - e. Resolution #21-27 COVID-19 Vaccine Administration Rate Increase (CHC) – **Motion**
  - f. Resolution #21-28 Recognition for Chief Greg Blaskey, Deputy Chief Jeff Carey, Dr. Jon Strotkamp (ED) – **Motion**
  - g. Resolution #21-29 Surplus Equipment (ADM) – **Motion**
  - h. Resolution #21-30 Appropriation Local Health Protection (ADM) – **Motion**
  - i. Hiring Health Navigators (ED) – **Motion**

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IN ACCORDANCE WITH PUBLIC ACT 101-640, EFFECTIVE JUNE 12, 2020 AND THE GUBERNATORIAL DISASTER PROCLAMATION ISSUED BY GOVERNOR PRITZKER ON NOVEMBER 13, 2020, THIS MEETING WILL BE HELD VIA VIDEOCONFERENCE/TELEPHONICALLY THROUGH THE MICROSOFT TEAMS EVENTS PLATFORM. WILL COUNTY BOARD OF HEALTH MEMBERS WILL BE ATTENDING THE MEETING REMOTELY AND THE GENERAL PUBLIC IS STRONGLY ENCOURAGED TO DO THE SAME. PLEASE GO TO [WWW.WILLCOUNTYHEALTH.ORG](http://WWW.WILLCOUNTYHEALTH.ORG) – NEWS AND EVENTS FOR A LINK TO ATTEND THE MEETING VIA MICROSOFT TEAMS.

j. BOH Rules (SAO) – **Motion**

- XI. Executive Session re: Employment/ Legal Matters – **Motion & Roll Call**
- XII. Board Approval of Personnel Status Report – **Motion**
- XIII. Board Members' Concerns and Comments – **Discussion**
- XIV. Public General Comments and Concerns – **Discussion**
- XV. Adjournment – **Motion**

**WILL COUNTY HEALTH DEPARTMENT  
THE BOARD OF HEALTH  
COVID-19 RESPONSE COMMITTEE  
MEETING MINUTES  
APRIL 14, 2021**

**IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07 ISSUED BY GOVERNOR PRITZKER, THIS MEETING IS HELD VIRTUALLY VIA MICROSOFT TEAMS APP. WILL COUNTY BOARD OF HEALTH MEMBERS WILL BE ATTENDING THE MEETING REMOTELY AND THE GENERAL PUBLIC IS STRONGLY ENCOURAGED TO DO THE SAME.**

The Board of Health COVID-19 Response Committee held via virtual conference call was called to order at 3:00 p.m., Mr. Zelko, President presiding.

**ROLL CALL/ QUORUM PRESENT**

**MEMBERS PRESENT**

James Zelko, President  
Billie Terrell, PhD., Vice President  
Teena Mackey  
Nanci Reiland, PhD.  
Margaret Tyson

**MEMBERS ABSENT – NONE**

**OTHERS PRESENT**

Susan Olenek, Executive Director  
Stephanie Baskin, Executive Assistant  
Cindy Jackson, Vaccine Director, FHS  
Katie Weber, Program Coordinator, EP&R  
Nicole Garrett, MAPP, Family Health Services  
Elizabeth Cervantes, SSIP  
DeLinda Herod, Fairmont Community Partnership Group  
Shawn West, Will-Grundy Medical Clinic  
Lourdes Camacho, Resident  
Martha Martinez, Birth and Death Records, Translator  
Jose Vera, SSIP  
Venita Voss, SCC

**PLEDGE OF ALLEGIANCE**

**PRESIDENT’S COMMENTS**

Mr. Zelko welcomed everyone to the meeting and thanked everyone for contributing their time.

**EXECUTIVE DIRECTOR’S COMMENTS – NONE**

**PUBLIC COMMENTS FOR AGENDA ITEMS ONLY**

Ms. Cervantes inquired about the Community Based Organization (CBO) funding. Mr. Zelko noted we will discuss CBO funding later in the meeting.

**APPROVAL OF BOARD OF HEALTH MINUTES**

Moved to approve the March 24, 2021 Regular Committee meeting minutes as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Tyson
<b>SECONDER:</b>	Ms. Reiland
<b>AYES:</b>	Mr. Zelko, Ms. Mackey, Dr. Reiland, Ms. Tyson

## **OLD BUSINESS**

### **COVID-19 RESPONSE (CINDY JACKSON)**

Ms. Jackson presented a brief Power Point (PP) slideshow regarding COVID-19 Vaccination Updates as of April 14<sup>th</sup>. The PP slideshow included: vaccines administered / total completed doses, vaccine inventory, and newsletter updates.

Mr. Zelko inquired if the call center continues to receive a high-volume of calls? Ms. Jackson responded, 'Not at this time. The now targeted 16 years and older age group has ramped up with appointments. Appointments may slow down in the next week or two?'

Ms. Tyson inquired why the Monee site will be closed next week? Ms. Jackson replied, 'Due to low-volume appointments, Monee is alternating weeks.' Ms. Tyson expressed she was interested in volunteering during the week at a clinic site. Ms. Jackson will work with Ms. Tyson regarding scheduling.

Dr. Reiland inquired if the 16-year old's can go to any site to receive the vaccine – specifically Pfizer? Ms. Jackson replied, 'We are offering Pfizer at all the vaccination sites. Pfizer is currently the vaccine of choice.' Dr. Reiland also inquired if a large portion of the South-East population has been vaccinated (i.e. Cook County, Indiana)? Ms. Jackson replied, 'Yes because of the population being smaller and possibly utilizing Cook County's resources.'

Mr. Cicero inquired if vaccination sites will be available near the Bolingbrook areas? Ms. Jackson replied, 'Yes. The Bolingbrook Fire Department has been conducting community clinics.'

Ms. Olenek added a couple updates:

- A registering guide video is available on the website to assist with scheduling an appointment.
- The call center hotline is still in use.
- 16 / 17-year old's require a parent / guardian's consent when receiving the vaccine.

Ms. Olenek briefly mentioned, during the CBOs meeting the prior week, the following topics mentioned were:

- Recruitment for an Equity Manager
- The Proposal for Funding the CBOs

Ms. Cervantes inquired if the registering guide video on the website will be available in Spanish? Ms. Olenek replied, 'She has spoken with the PR firm the Fource Group and reached out to the Coalition for Immigrant and Refugee Rights (ICIRR) provided by SSIP to complete the translations. After several days since the email was sent to ICIRR, Ms. Olenek has not heard back the Coalition at this time.' Ms. Cervantes offered to provide another connection in the event ICIRR does not respond in a timely manner.

Ms. Cervantes also inquired about the funding for the CBOs from the Board member's viewpoint? In addition, Ms. Cervantes mentioned the Coalition of Organizations has partnered with IDPH April 1<sup>st</sup> to host a clinic for approximately 600 Joliet residents. Mr. Zelko noted the HD is part of this East side location and has been partaking in vaccinating the residents. Discussions ensued regarding the community culture, home bound residents, I.T. equipment, locations, and other factors that affect the residents from having the ability to be vaccinated.

Ms. Herod expressed, due to her disability, she is concerned about having "boots on the ground" to disseminate the information regarding the upcoming vaccines at Shiloh Baptist Church. Ms. Herod is asking if Health Navigators can be provided before April 26<sup>th</sup>? Ms. Herod noted at the February, Fairmount School Board meeting, 48% was Hispanic and 41% was African Americans in attendance . Ms. Herod mentioned there is a need for Hispanic outreach in that community.

Ms. West noted having programs in place in support of the CBOs (including additional outreach) will be a critical part of success. Ms. West also commented on Ms. Jackson's update regarding the registering guide video released in "English only." In depth discussions ensued.

### **VACCINE CLINIC SITE COORDINATOR (ED)**

Ms. Olenek mentioned staff leadership and managers have been trained as Site Coordinators. Currently recruiting for the position; will bring additional information to the Board at next week's meeting.

**COVID VACCINE EQUITY MANAGER (ED)**

Ms. Olenek provided updates regarding the candidates interviewed by herself and Ms. VanderBoegh, FHS Division Director. Will bring the candidate recommendation to the Board meeting next week for approval unless another candidate is considered by that time.

Mr. Zelko inquired if something in addition to the hiring of this candidate can be done to help with the process? Ms. Olenek replied, 'An RFP would need to be submitted from the CBOs based on the dollar amount discussed' Discussions ensued regarding the suggestion of "the piloting process and the dollar amount?"

Ms. Garrett provided a brief presentation on behalf of the HEART team regarding offering CBOs funding opportunities. Mr. Zelko encouraged Ms. Garrett to work with Ms. Olenek and Ms. Jackson to bring the initiatives into fruition. Brief discussions ensued.

Ms. Cervantes highlighted a few points from the discussions:

- 1. All CBOs are not included in the MAPP structure
- 2. An existing coalition currently exists and has been undertaking some of the work Ms. Garrett currently expressed
- 3. Include the CBOs in discussions regarding funding initiatives
- 4. Language is very vital in regard to information dissemination

Mr. Vera discussed the importance and need for funding requested by the CBOs and the job function requirement capacity for CBOs. Ms. Olenek asked if the calls the CBOs are receiving are scheduling questions; noting those calls can be directed to our call center. Mr. Vera pointed out the call center hours are not conducive to the hours needed by residents. Brief discussions ensued. Mr. Zelko asked to have a plan presented to help assist with the need by the next Board meeting.

**NEW BUSINESS**

**MEDIA PLAN BUDGET (ED)**

Ms. Olenek discussed the media plan included in the packet regarding the budget and funding from the PR Firm the FOURCE. Brief discussion regarding the funding and budget ensued.

Mr. Zelko inquired if the media proposal will suffice most of SSIP's community outreach goals. Mr. Vera noted, it's a start, but having "boots on the ground" remains as the better option.

Ms. Voss echoed the sentiments of Mr. Vera, Ms. Cervantes, Ms. West, and Ms. Herod.

**EXECUTIVE SESSION RE: EMPLOYMENT / LEGAL MATTERS - NONE**

**BOARD MEMBERS' COMMENTS/CONCERNS – NONE**

**PUBLIC CONCERNS AND COMMENTS**

Ms. Martinez, Administration, Interpreter for the HD began to translate for Ms. Camacho. During the translation, Ms. Cervantes stated Ms. Martinez was incorrectly translating – therefore Ms. Cervantes continued with the translation. Ms. Camacho expressed concerns as it relates to the Spanish community and the lack of outreach to the Latin X community and community funding. Mr. Zelko thanked Ms. Camacho for her comments and input.

**ADJOURNMENT**

At 4:30p.m. a motion was made to adjourn the meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dr. Terrell
<b>SECONDER:</b>	Dr. Reiland
<b>AYES:</b>	Mr. Zelko, Dr. Terrell, Ms. Mackey, Dr. Reiland, Ms. Tyson

By: \_\_\_\_\_  
James Zelko, President  
Will County Board of Health

By: \_\_\_\_\_  
Stephanie Baskin, Executive Assistant  
Will County Health Department

**WILL COUNTY HEALTH DEPARTMENT  
THE BOARD OF HEALTH  
COVID-19 RESPONSE COMMITTEE  
MEETING MINUTES  
APRIL 28, 2021**

**IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07 ISSUED BY GOVERNOR PRITZKER, THIS MEETING IS HELD VIRTUALLY VIA MICROSOFT TEAMS APP. WILL COUNTY BOARD OF HEALTH MEMBERS WILL BE ATTENDING THE MEETING REMOTELY AND THE GENERAL PUBLIC IS STRONGLY ENCOURAGED TO DO THE SAME.**

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The Board of Health COVID-19 Response Committee held via virtual conference call was called to order at 3:00 p.m., Mr. Zelko, President presiding.

**ROLL CALL/ QUORUM PRESENT**

**MEMBERS PRESENT**

James Zelko, President  
Billie Terrell, PhD., Vice President  
Teena Mackey  
Nanci Reiland, PhD.  
Margaret Tyson (arrived 3:04pm)

**MEMBERS ABSENT – NONE**

**OTHERS PRESENT**

Susan Olenek, Executive Director  
Stephanie Baskin, Executive Assistant  
Elizabeth Bilotta, Assistant Executive Director  
Cindy Jackson, Vaccine Director, FHS  
Aida Guhlincozzi, Student  
Katie Weber, Program Coordinator, EP&R  
Nicole Garrett, MAPP, Family Health Services  
Elizabeth Cervantes, South Suburban Immigrant Project (SSIP)  
Jose Vera, SSIP  
Vinita Voss, Spanish Community Center (SCC)

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**PLEDGE OF ALLEGIANCE**

**PRESIDENT'S COMMENTS**

Mr. Zelko welcomed everyone to the meeting and thanked everyone for contributing their time.

**EXECUTIVE DIRECTOR'S COMMENTS**

Ms. Olenek suggested vaccines are still available to all those who have not received their vaccines.

**PUBLIC COMMENTS FOR AGENDA ITEMS ONLY**

Ms. Guhlincozzi confirmed Ms. Olenek received her report regarding community-based organizations collaborations and asked if she shared it with the Board? Ms. Olenek acknowledged receipt of the report and agreed to share it with the Board.

**APPROVAL OF BOARD OF HEALTH MINUTES**

Moved to approve the April 14, 2021 Regular Committee meeting minutes as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dr. Terrell
<b>SECONDER:</b>	Dr. Reiland
<b>AYES:</b>	Mr. Zelko, Dr. Terrell, Ms. Mackey, Dr. Reiland, Ms. Tyson

**OLD BUSINESS**

**COVID-19 RESPONSE (CINDY JACKSON)**

Ms. Jackson presented a brief Power Point (PP) slideshow regarding COVID-19 Vaccination Updates as of April 28<sup>th</sup>. The PP slideshow included: vaccines administered / total completed doses, vaccine inventory, newsletter updates, and upcoming vaccination schedules.

Mr. Zelko noted he’s very impressed with the progress made week-to-week by the organization and the volunteers.

Ms. Olenek added brief acknowledgements regarding the immense efforts our team and community partners have done with vaccinations. Brief discussion ensued. Mr. Zelko inquired if patients are returning for their 2<sup>nd</sup> doses? Ms. Olenek and Ms. Jackson noted we have about a 98% show rate for 2<sup>nd</sup> dose appointments. The 1<sup>st</sup> dose appointments have begun to decline.

**COVID VACCINE EQUITY MANAGER (ED)**

Ms. Olenek updated the Committee that a candidate has been selected. Ms. Voss will start Monday, May 3<sup>rd</sup>. Mr. Zelko added commentary around the positivity of adding this position to the staff and the progress made with vaccinating the community. Mr. Zelko also iterated positive feedback should be given regarding the efforts and hard work the staff and community partners have been doing, instead of pointing out negative aspects of things not being done to help serve the community at its highest potential.

Ms. Mackey asked of the Committee to make clear expectations of the staff to help resolve some of the inequities and equality going forward to avoid negative feedback. Ms. Mackey also discussed meeting style differences between in-person meetings and virtual meetings. Discussion ensued.

Mr. Zelko recommended Ms. Olenek bring a policy to the next Board meeting regarding how to address the Board and how to bring forward constructive recommendations to the community.

**FUNDING FOR CBO’S / HEALTH NAVIGATORS**

Ms. Olenek discussed the Health Navigator’s draft job description included in the packet. Brief discussions ensued regarding the Health Navigator’s job functions and the COVID-19 Vaccine Equity Budget.

Ms. Olenek mentioned she reached out to colleagues in the collar counties asking about translation services they use. Ms. Bilotta, Ms. Jackson, and Ms. Olenek sat in on a presentation by a vendor recommended by the DuPage County Health Department and was thoroughly impressed; adding a budget line item for the FY2022 budget for translation services.

**EXECUTIVE SESSION RE: EMPLOYMENT / LEGAL MATTERS - NONE**

**BOARD MEMBERS’ COMMENTS/CONCERNS**

Mr. Zelko suggested bringing forth a plan to the next meeting regarding phasing down or out the COVID-19 Response Committee meetings in the future.

**PUBLIC CONCERNS AND COMMENTS – NONE**

**ADJOURNMENT**

At 4:02p.m. a motion was made to adjourn the meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dr. Terrell
<b>SECONDER:</b>	Dr. Reiland
<b>AYES:</b>	Mr. Zelko, Dr. Terrell, Ms. Mackey, Dr. Reiland, Ms. Tyson

By: \_\_\_\_\_  
James Zelko, President  
Will County Board of Health

By: \_\_\_\_\_  
Stephanie Baskin, Executive Assistant  
Will County Health Department



**WILL COUNTY HEALTH DEPARTMENT  
BOH REGULAR MEETING MINUTES  
APRIL 21, 2021**

**IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07 ISSUED BY GOVERNOR PRITZKER, THIS MEETING IS HELD VIRTUALLY VIA MICROSOFT TEAMS APP. WILL COUNTY BOARD OF HEALTH MEMBERS WILL BE ATTENDING THE MEETING REMOTELY AND THE GENERAL PUBLIC IS STRONGLY ENCOURAGED TO DO THE SAME.**

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The monthly meeting of the Board of Health held via virtual conference call was called to order at 3:00 p.m., Mr. Zelko, President presiding.

**ROLL CALL/ QUORUM PRESENT**

**MEMBERS PRESENT**

James Zelko, President  
Billie Terrell, PhD., Vice President  
John Cicero, Secretary  
Paul Hertzmann  
Gary Lipinski, M.D.  
Ms. Mackey  
Edgar Ramos, Psy.D  
Nanci Reiland, DNP  
Scott Soderquist, D.D.S. (arrived at 3:08 p.m.)  
Margaret Tyson

**MEMBERS ABSENT**

Donald Gould  
George Pitsilos, M.D.

**STAFF PRESENT**

Susan Olenek, Executive Director, Administration  
Elizabeth Bilotta, Assistant Executive Director, Administration  
Stephanie Baskin Executive Assistant, Administration  
Joseph Troiani, Division Director, Behavioral Health  
Mary Maragos, CEO, Community Health Center  
Tom Casey, Division Director, Environmental Health  
Georgia VanderBoegh, Division Director, Family Health Services  
Cindy Jackson, Vaccine Director, Family Health Services  
Kathleen Weber, Program Coordinator, EP&R  
Steve Brandy, Program Manager, Administration  
Nicole Garrett, MAPP, Family Health Services  
Scott DuBois, Program Coordinator, Behavioral Health

**OTHERS PRESENT**

Dan McGrath, Assistant State's Attorney  
Paul Lauridsen, Governing Council, Chair  
Kathleen Burke, Director of Substance Use Initiatives  
Aida Guhlincozzi, Student  
DeLinda Herod, Joliet Resident  
Elizabeth Cervantes, South Suburban Immigrant Project (SSIP)  
Jose Vera, SSIP  
Veronica Gloria, Spanish Community Center (SCC)

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**PLEDGE OF ALLEGIANCE**



**PRESIDENT’S COMMENTS**

Mr. Zelko welcomed and thanked everyone for their participation. Mr. Zelko iterated – public comments are to be made during the times designated on the agenda.

**EXECUTIVE DIRECTOR’S COMMENTS**

Ms. Olenek mentioned the annual report FY2020 is delayed, Ms. Olenek and Mr. Brandy are currently in discussions regarding the content and format. The content will mostly be in dedication to COVID.

**PUBLIC COMMENTS FOR AGENDA ITEMS ONLY – NONE**

**APPROVAL OF BOARD OF HEALTH MINUTES**

Moved to approve the March 17, 2021 Regular meeting minutes as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ms. Mackey
<b>SECONDER:</b>	Ms. Tyson
<b>AYES:</b>	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Dr. Ramos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

**TREASURER’S REPORT AND DEPARTMENT FINANCIAL REPORTS**

Ms. Bilotta provided a detailed explanation of the financial reports including revenue, expenditure, and cash reports for the month of March 2021.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dr. Terrell
<b>SECONDER:</b>	Mr. Cicero
<b>AYES:</b>	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Dr. Ramos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

**REPORTS FROM DIVISIONS**

*Reports were provided in the packet by the Chief Executive Officer, Chief Medical Officer, Division Directors, EP&R Program Coordinator, and Media Services Manager.*

**Administrative Services (Presented Monthly Reports for the month of April)**

- o Report of activities were provided in the packet for the Board’s review.
- o Ms. Bilotta briefly reiterated building updates included in the packet, including: the fire alarm system/emergency alert system plans for correction. Brief discussion ensued regarding this item.

**Behavioral Health Programs (Presented Monthly Reports for the month of April)**

- o Report of activities were provided in the packet for the Board’s review.
- o Dr. Troiani mentioned as of April 21<sup>st</sup>, BH has collected \$365,517 in deposits.
- o Dr. Troiani announced Dr. Scott DuBois, Program Coordinator has resigned. Dr. DuBois will be working as a Coordinator for the Problem Solving Court Program at the Will County States Attorney’s Office. Mr. DuBois’ last day is May 14<sup>th</sup>.
- ⚡ Mr. Zelko congratulated Dr. DuBois and noted he will be missed.
- o Dr. Troiani provided an update regarding the Substance Use Treatment Program; currently working with SUPRA (Substance Use Prevention & Recovery Abuse) developing a detailed and extensive application. Brief discussions ensued.

**Chief Executive Officer – CHC (Presented Monthly Reports for the month of April)**

Report of activities were provided in the packet for the Board’s review.

### **Chief Medical Officer – CHC (Presented Monthly Reports for the month of April)**

Report of activities were provided in the packet for the Board's review.

- Mr. Zelko mentioned he appreciated Dr. Byrd's comprehensive report included in the packet.
- Dr. Reiland inquired if there is a demographic to target to receive the vaccine or how to make vaccine appointments? Ms. Maragos said, 'Yes. Through Social Media, the website, and fliers that will be hand delivered by staff to businesses with employees without insurance.'

### **Environmental Health and Lab (Presented Monthly Reports for the month of April)**

Report of activities were provided in the packet for the Board's review.

Mr. Casey provided the following reports:

- Updates regarding IMS fees collected.
- West Nile Virus and Swimming and Bathing Beach program student interns have been hired.
- EH staff have signed up to work the Toys R Us vaccine site.
- Received a slight increase in COVID complaints.

### **Family Health Services – (Presented Monthly Reports for the month of April)**

- Reports of activities were provided in the packet for the Board's review.
- Ms. VanderBoegh reported WIC is operating at 102% of their assigned caseloads; Waiver to not see clients in the building will be extended until the end of July.

### **Emergency Preparedness and Response (EP&R) (Presented Monthly Reports for the month of April)**

Ms. Weber added the CNBC segment has been bumped to another date. Once she receives notice for the date, she will share with the Board; the USA today article is included in the report.

### **Media Services (Presented Monthly Reports for the month of April)**

- Mr. Brandy updated the Board on past/upcoming events scheduled.
- Mr. Brandy mentioned daily conversations continue on the Social Media pages.
- Mr. Brandy reported Will County is 4<sup>th</sup> in the State for vaccinations according to the IDPH website.
- Mr. Zelko noted the newsletter looked great.

### **OLD BUSINESS**

#### **COVID-19 RESPONSE (ED)**

Ms. Jackson presented a Power Point (PP) slideshow regarding Covid-19 Vaccination Updates as of April 21<sup>st</sup>. The PP slideshow included: vaccines administered / total completed doses, vaccination clinic schedules/locations/partner clinics, vaccine inventory, and call center updates.

Ms. Weber shared a series of photos from the Special Needs clinic. Ms. Weber thanked Dr. Reiland and her Lewis University students for doing a fantastic job with the prep and vaccinations. Dr. Reiland thanked the HD for allowing the students to perform the vaccinations.

Ms. Olenek provided an update regarding recruitment for the Vaccine Equity Manager position. After several interviews, Ms. Olenek and Ms. VanderBoegh have chosen a candidate for hire. Ms. Olenek asked for approval from the Board to hire for the position possibly before the next Board meeting. Mr. Zelko suggested to bring the candidate decision to the COVID-19 Response Committee meeting for approval and bring back to the Board for full approval.

Ms. Olenek brought back the discussion from the previous COVID-19 Response Committee meeting regarding funding for the Community Based Organizations (CBOs). Ms. Olenek mentioned discussions with the States Attorney's Office (SAO) occurred regarding options for providing funding without going out for an (Request for Proposal) RFP. A.S.A. McGrath discussed the criteria to distribute funds within the bidding criteria ranges. A.S.A. McGrath mentioned the State Statute and the Will County ordinance has bidding provisions indicating anything over \$20,000 requires an RFP. Mr. Zelko's concerns was the original purpose of the loan / funding to be received from the County and the time it will take to draft an RFP. Discussions regarding this issue was deliberated in great detail.

- Mr. Zelko suggested Ms. Olenek work with Ms. Maragos regarding further community outreach.

**NEW BUSINESS**

**RESOLUTION #21-15 PURCHASE OF NITRILE EXAM GLOVES FOR THE USE IN THE MASS VACCINATION INITIATIVE (ADM)**

The Will County Health Department (WCHD) is currently responding directly to the COVID-19 global pandemic. The WCHD is in need of medical supplies in the form of Personal Protective Equipment (PPE) for safe and compliant administration of vaccine. The Board of Health approves the expenditure for Nitrile exam gloves from Impact in the amount of \$17,936.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dr. Terrell
<b>SECONDER:</b>	Dr. Lipinski
<b>AYES:</b>	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Dr. Ramos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

**RESOLUTION #21-16 APPROPRIATION OF FUNDS FOR THE IDPH COVID-19 MASS VACCINATION GRANT ADDITIONAL FUNDS (ADM)**

WCHD obtained an IDPH COVID-19 Mass Vaccination Grant to help prevent transmission of COVID-19 through mass vaccination efforts and to help defray costs associated with the administration of the COVID-19 vaccine as well as relieve some of the financial burdens associated with responding to the COVID-19 pandemic. The Board of Health approves the additional appropriation of funds in the amount of \$40,000 to the FY2021 Will County Health Department budget; including the amended agenda title for the resolution to reflect the resolution attached in the packet.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dr. Terrell
<b>SECONDER:</b>	Dr. Reiland
<b>AYES:</b>	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Dr. Ramos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

**RESOLUTION #21-17 PURCHASE OF PROMOTIONAL ITEMS FOR THE COMMUNITY VACCINATION CLINICS (ADM)**

WCHD is currently responding directly to the COVID-19 global pandemic. The WCHD'S communication firm (The Fource) has recommended the purchase of promotional items for the community vaccination clinics. The Board of Health approves the expenditure for clinic promotional items from The Fource in the amount of \$13,800.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dr. Terrell
<b>SECONDER:</b>	Ms. Tyson
<b>AYES:</b>	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Dr. Ramos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

**RESOLUTION #21-18 PURCHASE OF UNIFORMS FOR THE COMMUNITY VACCINATION CLINICS (ADM)**

The WCHD'S communication firm (The Fource) has recommended the purchase of uniforms for the community vaccination clinics. Funding for this expenditure was budgeted for in the County Mass Vaccination Loan. The Board of Health approves the expenditure for clinic uniforms from Atomic Air Jumps Inc. in the amount of \$14,062.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dr. Reiland
<b>SECONDER:</b>	Ms. Tyson
<b>AYES:</b>	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Dr. Ramos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

**RESOLUTION #21-19 PAYMENT OF COMMUNICATION ACTIVITIES FOR THE FOURCE FOR THE COMMUNITY VACCINATION CLINICS AND THE COVID-19 PANDEMIC RESPONSE (ADM)**

Ms. Olenek noted the County provided payment for communication / marketing activities from The Fource. The Board of Health approves to remove Resolution #21-19 from the agenda.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mr, Hertzmann
<b>SECONDER:</b>	Ms. Tyson
<b>AYES:</b>	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Dr. Ramos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

**RESOLUTION #21-20 PURCHASE OF NARCAN (ADM)**

The Will County Office of Substance Use Initiatives distributes Narcan (a nasal spray form of the opioid overdose reversal medicine Naloxone) and offers training on how to administer it to first responders, social service workers, local organizations, and interested members of the community. WCHD is working with the Will County Office of Substance Use Initiatives to expand its harm reduction efforts by purchasing additional Narcan for the County which will be provided to participants after completing the training program. The Board of Health approves the payment not to exceed \$15,000 to ADAPT Pharma, Inc.

Dr. Burke thanked the Board for helping with the funding with this initiative and the on-going collaborations.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dr. Lipinski
<b>SECONDER:</b>	Dr. Terrell
<b>AYES:</b>	Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Dr. Ramos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

**RESOLUTION #21-21 APPROVAL TO INCREASE THE MEDICAL, BEHAVIORAL HEALTH, FAMILY PLANNING, HOSPITAL EVALUATION CHARGES AND COORDINATING SLIDING FEE SCALE FOR SERVICES AND PROCEDURES (CHC)**

The CHC provides medical, behavioral health, family planning, and hospital evaluation services, and procedures. In keeping with the changes to these usual and customary fees, as well as the sliding fee scales for purposes of billing maximization. The Board of Health approves the increases for the CHC medical, behavioral health, family planning, and hospital evaluation charges.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mr. Cicero
<b>SECONDER:</b>	Dr. Terrell
<b>AYES:</b>	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Dr. Ramos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

**RESOLUTION #21-22 APPROVAL OF THE COMMUNITY HEALTH CENTER AMENDED GOVERNING COUNCIL BY-LAWS (CHC)**

Recent amendments to the Governing Council By-Laws were made at the regularly scheduled monthly meeting of the Governing Council on April 7, 2021. The Board of Health approves the Will County Community Health Center Governing Council By-Laws as amended.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dr. Terrell
<b>SECONDER:</b>	Dr. Reiland
<b>AYES:</b>	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Dr. Ramos, Dr. Reiland, Dr. Soderquist, Ms. Tyson

**GOVERNING COUNCIL APPROVAL TO NOT APPLY FOR UNITED WAY FUNDING – (CHC)**

Ms. Maragos briefly noted due to the decline in United Way funding, Ms. Maragos decided the efforts to fundraise and additional requirements to meet the criteria is too time-consuming.

- Dr. Terrell inquired who the new Director of United Way is currently? Ms. Maragos does not know who the new Director is currently.

**MEDIA PLAN – COVID-19 RESPONSE (ED)**

Ms. Olenek discussed the media plan from The FOURCE (PR and Communications Firm) included in the packet. Included in the report was messaging, marketing, and media. Brief discussions ensued.

**EXECUTIVE SESSION RE: PERSONNEL / LEGAL MATTERS – NONE**

**APPROVAL OF PERSONNEL STATUS REPORT FOR THE WILL COUNTY HEALTH DEPARTMENT**

A motion was made to approve all personnel changes for the Will County Health Department for the month of April.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dr. Terrell
<b>SECONDER:</b>	Mr. Cicero
<b>AYES:</b>	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Dr. Ramos, Ms. Mackey, Ms. Reiland, Ms. Tyson

**BOARD MEMBERS’ COMMENTS/CONCERNS – NONE**

**PUBLIC CONCERNS AND COMMENTS**

Dr. DuBois thanked the Board and HD staff for providing continuous support and encouragement over the past 17 years. Looks forward to a great partnership and collaboration in his new role.

Dr. Burke mentioned there are pop-up Naloxone teams at all the distributions of the foodbank locations. She would be happy to include the Health Navigators at the tables for community education.

Dr. Burke inquired since the CARES funding is deemed grant funds, could the funds be distributed to the CBOs as a grant to assist the Navigators? A.S.A. McGrath re-iterated the risks of potentially breaking the law and / or legal consequences for not meeting the bidding requirements in regard to funding for CBOs. Further discussion among SSIP staff, Shawn West, Ms. Guhlincozzi ensued regarding funding clarification purposes and a plan to include CBOs.

Ms. Guhlincozzi mentioned as part of her studies, she has prepared a paper on CBO collaborations. Mr. Zelko asked Ms. Guhlincozzi to share her CBO collaborations report to Ms. Olenek.

Ms. Herod inquired if the HD is able to provide her with an EpiPen for her event next Monday at Shiloh Church. Ms. Olenek replied, ‘Yes. We can help provide the EpiPen before end of the week.’ Ms. Herod asked if SSIP and the SCC can offer Health Navigators for an event this upcoming Saturday? Ms. Olenek suggested Ms. Herod speak with SSIP and the SCC offline. Ms. Herod also thanked Dr. Reiland for offering clinician support at one of her events.

Other discussions included translation services and putting together deliverables regarding expectations for outreach with the CBOs.

Chat room statements are to be included as attachment with the minutes.

**ADJOURNMENT**

At 6:05p.m. a motion was made to adjourn the meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dr. Terrell
<b>SECONDER:</b>	Mr. Cicero
<b>AYES:</b>	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Ms. Reiland, Dr. Ramos, Ms. Tyson

DRAFT

By: \_\_\_\_\_  
John Cicero, Secretary  
Will County Board of Health

By: \_\_\_\_\_  
Stephanie Baskin, Executive Assistant  
Will County Health Department

**BOARD OF HEALTH MEETING  
CHAT ROOM QUESTIONS  
APRIL 21 2021**

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[3:53 PM] Samantha Marcum

Is the Demographic Breakdown indicative of % total vaccinations or % of will county residents vaccinated? i.e. 20% of 400K vaccinated are 65+ or 20% of will county's 65+ population has been vaccinated

[4:11 PM] Cindy Jackson

Hi Samantha! Demographics are from the total number of 400,000 vaccinations given.

[4:12 PM] Samantha Marcum  
Thanks.

[4:15 PM] Kathleen Burke

Can you give a grant?

[4:21 PM] Veronica Gloria  
Would these navigators partner with CBO's to gain trust of Black and Brown communities?

[4:24 PM] Guhlincozzi, Aida Rosalia

I would like to put forth that even if the vaccine necessity changes - there are two points - 1) boosters will likely be necessary for the COVID-19 vaccine for several years so investing in this now, regardless of the shifting situation with vaccines now will be appropriate for the long term and 2) healthcare navigators can serve other purposes regarding healthcare access equity.

[4:26 PM] "Elizabeth C, SSIP (Guest)  
This idea is missing many critical pieces. Especially the CBOs. Otherwise it is far from solid, Mr. Zelko.

[4:27 PM] Veronica Gloria  
Please note that federal funding will only reach 100 agencies countrywide. This is a highly competitive RFP; we will definitely apply, but there is no guarantee of funding for Will County area organizations.

[4:39 PM]  
Marie Lindsey (Guest) was invited to the meeting.

[4:58 PM] Veronica Gloria

It is disappointing to hear that the way this was presented to Dan was so vague

[4:59 PM] "Elizabeth C, SSIP (Guest)

Dan, there is a specified proposal in terms of the work. In terms of the conversation last week, we were talking about a smaller amount to pilot this.

Last read

Profile picture of Guhlincozzi, Aida Rosalia. But what will the metrics be for that deter... by Guhlincozzi, Aida Rosalia

Guhlincozzi, Aida Rosalia (External)

5:17 PM



But what will the metrics be for that determination that the job is done? And if it's a personal decision, but we also know that there are communities that do not receive an appropriate amount of health and healthcare access messaging, don't we need to make sure we have clear metrics that those specific underserved communities have been reached and communicated with?

Last read

Profile picture of "Shawn (Guest)".Mary and Sue can the health department or f... by "Shawn (Guest)"  
"Shawn (Guest)"

5:38 PM

Mary and Sue can the health department or FQHC give her boots on the ground

How can WCHD or FQHC support boots on the g... by "Shawn (Guest)"

"Shawn (Guest)"5:39 PM

How can WCHD or FQHC support boots on the ground for Delinda

Last read

Profile picture of "\\\\"Tanner Simeon-Cox, SSIP (Guest)\\\\".tanner@SSIPChicago.org by "\\\\"Tanner Simeon-Cox, SSIP (Guest)\\\\"

"\\\\"Tanner Simeon-Cox, SSIP (Guest)\\\\"

5:48 PM

tanner@SSIPChicago.org

Please email me if you would like to join u... by "\\\\"Tanner Simeon-Cox, SSIP (Guest)\\\\"

"\\\\"Tanner Simeon-Cox, SSIP (Guest)\\\\"5:48 PM

Please email me if you would like to join us in getting the 60441-zip code vaccinated!

Last read

Profile picture of "Shawn (Guest)".Yes. We need concrete next steps by "Shawn (Guest)"

"Shawn (Guest)"

5:52 PM

Yes. We need concrete next steps

Profile picture of Nicole Garrett. Thank you! I'll email you with any volunteer... by Nicole Garrett

Nicole Garrett

5:53 PM

Thank you! I'll email you with any volunteers

JOLIET, IL – A special COVID-19 walk-in vaccination event is scheduled for 9 AM – 2 PM Saturday, May 15<sup>th</sup>, at St. Peter Lutheran Church, 310 N. Broadway Street in Joliet. Parking available at 312 Hickory Street Joliet.

Those wishing to reserve a timeslot may also pre-register at [https://events.juware.com/IL-IDPH/a615df59-bebf-43df-9d33-84b92ac5508c/?require\\_cookie=true](https://events.juware.com/IL-IDPH/a615df59-bebf-43df-9d33-84b92ac5508c/?require_cookie=true).

This one-day vaccination event is being organized by a collaboration of community organizations working alongside the Will County Health Department and Will County MAPP (Mobilizing for Action through Planning and Partnerships) offering the two-dose Moderna Vaccine to residents. Northern Illinois Food Bank will be providing free food for vaccine recipients at the scheduled second dose on Saturday June 12<sup>th</sup> @ St. Peter Lutheran Church.

If you are hesitant, come see us from 9am to 2pm, we can address your concerns. Spanish translation will be provided on-site.

Lyft offers free rides to and from vaccination clinics, for those receiving vaccine. visit: <https://www.lyft.com/vaccine-access>

## Will County Health Department

FY 2021

Budget Comparison - Revenue

Five Months Ending April 2021

Revenue	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>Revenue</u>	<u>Target - 41.7%</u> <u>Percent Realized</u>
Property Taxes	10,015,000.00	10,015,000.00	-	-
Intergovernmental Grants & Contracts				
Administration	1,157,113.00	2,907,113.00	-	-
Emergency Preparedness and Response	392,571.00	392,571.00	83,395.65	21.24%
Environmental Health	148,540.00	148,540.00	43,704.84	29.42%
Behavioral Health	740,492.00	740,492.00	-	-
Family Health Services	4,468,485.00	6,241,395.00	680,025.84	15.22%
Community Health Center	3,444,417.00	3,533,600.00	241,871.10	7.02%
	<u>10,351,618.00</u>	<u>13,963,711.00</u>	<u>1,048,997.43</u>	<u>10.13%</u>
Licenses, Permits & Charges for Services				
Administration	229,350.00	229,350.00	99,395.55	43.34%
Environmental Health	1,833,250.00	1,833,250.00	1,401,196.66	76.43%
Behavioral Health	3,009,154.00	3,009,154.00	635,206.49	21.11%
Family Health Services	407,300.00	407,300.00	38,732.75	9.51%
Community Health Center	5,399,900.00	5,399,900.00	1,059,872.35	19.63%
	<u>10,878,954.00</u>	<u>10,878,954.00</u>	<u>3,234,403.80</u>	<u>29.73%</u>
Fines and Forfeitures	500.00	500.00	-	-
Miscellaneous Revenues				
CHC Rental Income	8,400.00	8,400.00	3,500.00	41.67%
Donations/Fundraiser	500.00	500.00	-	-
Expense Recovery	-	-	4,769.10	-
CHC Other: MCO Capitation, Performance, EHR	171,500.00	171,500.00	142,280.91	82.96%
Anticipated New Revenues	6,000,000.00	2,387,907.00	-	-
Funds On Hand	1,125,902.00	1,125,902.00	-	-
	<u>7,306,302.00</u>	<u>3,694,209.00</u>	<u>150,550.01</u>	<u>2.06%</u>
Transfers In	628,759.00	628,759.00	-	-
<b>Total Revenue</b>	<b><u>39,181,133.00</u></b>	<b><u>39,181,133.00</u></b>	<b><u>4,433,951.24</u></b>	<b><u>11.32%</u></b>

## Will County Health Department

FY 2021

### Budget Comparison - Expenditures Five Months Ending April 2021

Expenditures	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Remaining Budget</u>	<u>Target - 41.7%</u> <u>Percent Used</u>
<b>Personnel - Salaries</b>						
Administration	1,675,084.00	2,307,284.00	728,937.49	-	1,578,346.51	31.59%
Emergency Preparedness and Response	257,490.00	293,840.00	140,926.47	-	152,913.53	47.96%
Environmental Health	1,601,520.00	1,601,520.00	603,622.36	-	997,897.64	37.69%
Behavioral Health	3,431,778.00	3,431,778.00	1,307,360.53	-	2,124,417.47	38.10%
Family Health Services	4,760,972.00	4,380,670.75	1,975,952.55	-	2,404,718.20	45.11%
Community Health Center	7,419,579.00	7,449,079.00	2,984,551.32	-	4,464,527.68	40.07%
Total Personnel - Salaries	<u>19,146,423.00</u>	<u>19,464,171.75</u>	<u>7,741,350.72</u>	-	<u>11,722,821.03</u>	<u>39.77%</u>
<b>Personnel - Benefits</b>						
Administration	725,005.00	1,002,929.00	302,477.37	-	700,451.63	30.16%
Emergency Preparedness and Response	119,121.00	121,902.00	54,290.82	-	67,611.18	44.54%
Environmental Health	862,556.00	862,556.00	330,140.71	-	532,415.29	38.27%
Behavioral Health	1,642,564.00	1,642,564.00	581,519.93	-	1,061,044.07	35.40%
Family Health Services	2,235,443.00	2,235,443.00	937,452.60	-	1,297,990.40	41.94%
Community Health Center	3,306,339.00	3,318,435.00	1,252,939.43	-	2,065,495.57	37.76%
Total Personnel - Benefits	<u>8,891,028.00</u>	<u>9,183,829.00</u>	<u>3,458,820.86</u>	-	<u>5,725,008.14</u>	<u>37.66%</u>
<b>Commodities</b>						
Administration	181,100.00	648,800.20	75,301.33	-	573,498.87	11.61%
Emergency Preparedness and Response	3,565.00	5,798.00	2,977.38	-	2,820.62	51.35%
Environmental Health	180,700.00	180,700.00	81,224.04	-	99,475.96	44.95%
Behavioral Health	21,950.00	21,950.00	2,331.45	-	19,618.55	10.62%
Family Health Services	193,236.00	199,589.12	35,194.34	-	164,394.78	17.63%
Community Health Center	1,117,496.00	1,167,916.57	337,967.67	-	829,948.90	28.94%
Total Commodities	<u>1,698,047.00</u>	<u>2,224,753.89</u>	<u>534,996.21</u>	-	<u>1,689,757.68</u>	<u>24.05%</u>
<b>Contractual Services</b>						
Administration	787,323.00	2,592,451.15	329,514.69	-	2,262,936.46	12.71%
Emergency Preparedness and Response	22,320.00	24,522.00	851.12	-	23,670.88	3.47%
Environmental Health	208,050.00	186,411.40	42,014.16	-	144,397.24	22.54%
Behavioral Health	880,510.00	880,510.00	159,147.45	-	721,362.55	18.07%
Family Health Services	136,384.00	2,273,242.13	1,770,153.72	-	503,088.41	77.87%
Community Health Center	1,355,048.00	1,352,051.96	318,864.63	-	1,033,187.33	23.58%
Total Contractual Services	<u>3,389,635.00</u>	<u>7,309,188.64</u>	<u>2,620,545.77</u>	-	<u>4,688,642.87</u>	<u>35.85%</u>
<b>Capital Outlay</b>						
Administration	40,000.00	40,000.00	-	-	40,000.00	-
Environmental Health	-	21,638.60	-	-	21,638.60	-
Community Health Center	16,000.00	16,000.00	15,800.00	-	200.00	98.75%
Total Capital Outlay	<u>56,000.00</u>	<u>77,638.60</u>	<u>15,800.00</u>	-	<u>61,838.60</u>	<u>20.35%</u>
<b>Other Expenditures - Anticipated New</b>						
Administration	6,000,000.00	2,347,907.00	-	-	2,347,907.00	-
<b>Total Expenditures</b>	<u><b>39,181,133.00</b></u>	<u><b>40,607,488.88</b></u>	<u><b>14,371,513.56</b></u>	-	<u><b>26,235,975.32</b></u>	<u><b>35.39%</b></u>

# Will County Health Department

FY 2021

## Change in Cash

### Five Months Ending April 2021

	Dec 2020-Jan 2021	Feb 2021	Mar 2021	Apr 2021	Total
<b>Cash and Cash Equivalents</b>					
Beginning Balance	5,040,148.35	2,782,337.89	1,747,165.91	4,846,277.21	5,040,148.35
Deposits	2,325,808.67	1,539,628.57	6,231,404.43	994,791.13	11,091,632.80
Loan from Corporate	-	-	500,000.00	926,355.00	1,426,355.00
AP Payments	(1,804,296.78)	(1,168,403.11)	(2,251,868.61)	(1,742,094.63)	(6,966,663.13)
Payroll	(2,779,322.35)	(1,406,397.44)	(1,379,244.98)	(2,176,385.95)	(7,741,350.72)
Prior Period Due To	-	-	(1,179.54)	(880.18)	(2,059.72)
Ending Balance	2,782,337.89	1,747,165.91	4,846,277.21	2,848,062.58	2,848,062.58
<b>Investments</b>					
Beginning Balance	4,230,000.00	4,230,000.00	4,230,000.00	4,230,000.00	4,230,000.00
Additions to Investments*	-	-	-	-	-
Maturities*	-	-	-	-	-
Ending Balance	4,230,000.00	4,230,000.00	4,230,000.00	4,230,000.00	4,230,000.00
<b>Total Cash and Investments</b>	<b>7,012,337.89</b>	<b>5,977,165.91</b>	<b>9,076,277.21</b>	<b>7,078,062.58</b>	<b>7,078,062.58</b>

\* Investments will be update retrospectively in the coming months.

Note: Prior Period Due To includes FY20 Interdepartmental Transfers includes copy charges and postage.

**Administration**

1. WCHD worked with Stericycle, our current biowaste collection vendor, to provide pick up services at the 501 Ella Building, the Toys R Us (TRU) community vaccination site, and at the Joliet West community vaccination site. The photo below shows the 20 boxes of biowaste picked up on May 5, 2021 at the TRU site.



2. Will County Health Department is working with Fast Signs for the installation of our CORE Values throughout the Divisions, the CHC and the Branch locations. In addition, WCHD worked with Fast Signs for the installation of our Vision Statement in the main lobby. WCHD is also working with a sign company for additional inside wayfinding signs for our 501 Ella Building.



3. The WCHD met with the County Highway Department on April 29<sup>th</sup> regarding the location and painting of cross walks from the parking areas to the buildings and the installation of permanent “no parking” signs along



with front driveway at the 501 Ella Building. The County Highway Department has agreed to working with us for a minimal cost. The installation will occur toward the end of May or beginning of June.

4. In regard to the building concerns mentioned at the last BOH meeting, Administration has been in contact with Leopardo to ensure the items are being addressed. For example, Leopardo has spoken to Kluber, the fire alarm vendor, and our electrician. The fire alarm vendor will be providing Leopardo with some information about what can and can't be done with the system as far as changing volumes, adding in additional devices, horn/chimes, languages, etc. In addition, Leopardo is working with Dave Tkac and Abbey Paving to schedule sometime in May or June, curb replacement/repair where the snowplows damaged some of the curbs.

#### **Finance - BOH Report – provided by Denise Bergin, Director Finance & Grant Management**

In addition to agency deposits, monthly and quarterly grant expenditure reporting:

1. State Fiscal Year 2022 grant applications are now being posted by the state. These will be completed as issued. We are still waiting on one SFY2021 IDPH grant contract for the Adolescent Health Grant.
2. We have worked through the majority of issues related to the depositing of grant checks through the D365 Project Management module and anticipate all remaining issues to be resolved in May. We continue working with the county on financial reporting capabilities.
3. We are compiling the Schedule of Expenses for Federal Awards as required by the Will County Finance Department for the annual Single Audit performed by Baker Tilly.
4. We are reviewing SFY2021 grant budget performance and completing budget revisions as necessary to ensure grant funds are fully expended by June 30, 2021.

#### **ITT- BOH Report – provided by Anthony Melei, Director ITT**

##### **Juware EMTRACK**

Randy Jurek, Information Systems Specialist I, is working with Juware EMTRACK on an issue with transferring COVID-19 Immunizations to I-Care Immunization Registry. The Health Department and Community Health Center have individual I-Care agency identification numbers. When our COVID-19 vaccine events were created by Juware, the events were linked to the Community Health Center I-Care agency number. The COVID-19 immunization information was uploaded to the I-Care and shows the Community Health Center as the provider of the vaccine, instead of the Health Department. Juware, is working on correcting the issue, and the COVID-19 vaccine will resync to the correct agency.

##### **Microsoft Teams**

###### **Telehealth**

The Behavioral Health Division is expanding its use of Telehealth services to court ordered group services. This past month I review the different Telehealth platforms (Zoom, Doxy.me, and Microsoft Teams). Since we already have the subscription to Microsoft Team as part of MS Enterprise Agreement G3, I worked with Behavioral Health to move forward with the Microsoft Teams platform, for the following reasons:

- Teams is HIPAA Compliant and has Healthcare policies built in that we can assign to the clinicians. These policies are used to turn features on and off, for a healthcare setting.
- We can attribute Microsoft Enterprise agreement licensing to the Telehealth Grants, since BH is already a large user of Microsoft Products under the enterprise agreement to perform their services. These costs are coming out of the Behavioral Health budget and not attributed to any grant.
- Teams provides:
  - Video Capabilities
  - Audio dial in
  - Recording Capabilities
  - Transcription





- Clients can access Teams with just using the browser, there is no need for the clients to have Teams.
- Groups are managed by the clinician through the Microsoft Bookings Application. Jason Taylor, Information Systems Specialist II, is working with Behavioral Health to configure the Bookings Application. The WCHD utilized the Microsoft Bookings application, for our initial response to Covid-19 vaccinations.

### **Covid-19 Collaboration and Planning (Update)**

The Health Department continues to use Microsoft Teams as an essential component to manage Covid-19 vaccine distribution. Teams are created for Site Coordinators, Covid-19 Response, Contact Tracing, and COVID-19 Vaccine Clinics. These are used to communicate quickly and in real time information needed for our response.

### **Microsoft Enterprise Agreement (Renewal)—September 2021**

I have been working with our Microsoft Account Team, in preparation for our renewal in September 2021. This year we have added licenses for our Covid-19 response and Telehealth activities. The Microsoft Account Team and I are evaluating our licenses, to consolidate the licenses, and to determine the appropriate licensing level for our users.

### **Data and Statistics**

During our COVID pandemic response, it became evident that we need a Data Warehouse in place as described in our Strategic Plan. There were many requests for data to assist with the COVID-19 response.

Since this is a good project for Computer Science and Data Science interns, we have an intern agreement with Lewis University, so interns can use projects for their coursework. Computer Science students, focusing on cyber security have conducted risk assessments of our agency in the past for their Capstone projects.

I have contacted Lewis University and Microsoft to assist with the implementation. Lewis University has an excellent Data Science Program that includes Artificial Intelligence and Machine Learning. Microsoft has the platform that we can use for implementation. Part of the Health Department's strategic plan is to develop a Data Warehouse to store data sets, and to use Business Intelligence tools to analyze this data. The Data Warehouse will use connectors to various data sources from the Health Department, Federal, State, and local agencies data in real time for analysis. I am working on specifications for this project, and with our data planning Strategic Plan Committee. This is a multi-year project. I am researching grants, that can assist us with the budget for this project. Lewis University typically receives a State grant that funds 50% of an intern wages up to \$3000.

### **Community Health Center Generator Connection**

On Sunday, May 2, 2021, the contractor installing the Community Health Center's new generator planned to shut down power to the CHC facility to connect the generator. ITT staff Ted Strejcek, Information Systems Specialist II, Jillian Carlisle, Information Systems Specialist III, and I performed a safe shut down of the CHC's information technology infrastructure prior to the power outage on the evening of Saturday, May 1, 2021. After the contractors completed their work on Sunday, we returned and brought the information technology infrastructure back up and verified that all equipment was functioning properly.

**Joseph E. Troiani, Ph.D., CADC**  
**Director, Behavioral Health Programs**  
**May 2021**

1. For the month of April 2021, deposits came in at \$ \$168,467. By way of contrast, a prior year April saw the following indicated dollar amount:
  - 2019 - \$167,283.32
2. As of the 12<sup>th</sup> of May 2021, a total of \$95,198.07 has been deposited month-to-date.
3. Effective with the start of the new State of Illinois Fiscal Year 2022 (July 1, 2021), the funding for the following programs has been eliminated by the State of Illinois Division of Mental Health (DMH):
  - Program 410 – Capitated Community Care - Position 068 – MHC III
  - Program 580 – Crisis Staffing Grant - Position 036 – Vacant and Position 020 - MHC I

The State of Illinois has replaced Programs 410 and 580 with the new Program 590 - Crisis Care System. The Notice of Funding Opportunity (NOFO) was released by the state on April 13, 2021. There was a technical assistance session on April 20, 2021, which the Behavioral Health Management Team attended. The Division of Mental Health seeks to expand the crisis services continuum to support the recently released Substance Abuse Mental Health Services Administration (SAMHSA) Crisis Services. The intention is the establishment of community-based services for anyone, anywhere, and at any time. Program 590 will relate to the new 988 phone dial for behavioral health emergencies which will roll out in 2022. The recommendation was to develop the application (proposal) in response to the NOFO for Program 590 for the Will County area. Crisis services have been the health department's expertise which we have received recognition for over the years. The deadline for the submission of our proposal was May 12, 2021 at 5 P.M. (CST).

4. Progress report on the development of the Substance Treatment Options Program (STOP):
  - On May 11<sup>th</sup> we submitted the "Substance Use Disorder Services Application for Intervention/Treatment License and/or Medicaid Certification" to the Illinois Department Human Services (IDHS) - Substance Use Prevention & Recovery (SUPR) Bureau of Licensure, Compliance and Monitoring.

Respectfully Submitted,

Joseph E. Troiani, Ph.D., CADC  
Division Director

**AIDS Foundation of Chicago Funding Renewal:** AFC has agreed to renew our funding for another year, for 4/1/21-3/31/22 at a rate of \$76,970/yr. for case management plus up to \$51,000/yr. reimbursement for services for uninsured patients with HIV. Services can be for primary care, behavioral health, substance use disorder treatment, OB/gyne, and dental. Other AFC-affiliated agencies such as Agape and Open Door who offer case management refer their patients to us for our wrap-around services.

**Increased Fees for COVID Vaccine Administration:** Illinois HFS has authorized an increase in COVID-19 vaccination administration fees to \$40. We are billing the patient's insurance or if none, billing HRSA for this administration fee. The GC gave its approval to increase our fees to \$42.14.

**TimeDoc Agreements for Home blood pressure monitoring:** On 1/19/21 we received a Notice of Award from HRSA for \$122,580 for supplemental funding to improve the management of our patients with hypertension. We will use the funding to partially support a Healthcare Liaison staff person who will manage the panel of patients with uncontrolled hypertension. We will also use the funding to purchase Blue-tooth enabled blood pressure monitoring devices, so our patients can measure their own blood pressures at home and transmit the data back to us. It is part of our 2021 Strategic Plan to improve the percent of patients with controlled hypertension from 48.2% to 86.0%, the number required by our insurances for quality bonuses (HEDIS measures). We have selected TimeDoc "remote patient monitoring" devices that can be used even if a patient does not have access to the Internet. The cost is \$3000 for implementation, \$80 per device, plus \$8/month per device. We can provide 367 persons with these devices.

**Agape MOU Approval:** We have had a long-standing MOU with Agape services for social services for persons with HIV and also those who have been recently incarcerated. The Governing Council approved this updated MOU.

**HRSA ARPA Funding \$3,014,375 & Budget:** On 3/26/21 we received a Notice of Award of \$3,014,375 from HRSA for one-time funding for 2 years as part of the new legislation FY2021 American Rescue Plan Act. Funding is to be used for 1) COVID vaccine administration and other related activities, 2) detection diagnosing, tracing COVID infections and activities to mitigate the spread, 3) Equipment and supplies for mobile testing and vaccines, 4) Establish, expand, and sustain the health care workforce to prevent, prepare for, and respond to COVID-19 plus other related activities, 5) Modify, enhance, and expand health care services and infrastructure, and 6) Conduct community outreach and education related to COVID-19. We plan to budget for the following:

**Personnel:** Full time (FT) Family Physician, FT Psychiatrist, 2 CMA's to support the providers, FT LCSW, Nurse Care Coordinator, Health Care Liaison, Medical Secretary for dental, Population Health Manager, E.H.R. Content Subject Matter Expert, 6 COVID team temps. Some are existing positions unassigned to other grants, some are new but self-sustainable due to capacity for revenue generation.

Renovations: Renovating Medical Records room to accommodate a new BH suite of offices, nursing station, and provide waiting area. Furniture, computers, phones, office equipment for this space. Extend OB/Gyne nursing station to allow for comfortable spacing of support staff.

Supplies: Contactless credit card terminals, vaccine refrigerator, vaccines, cleaning and medical supplies

Services: 340B auditor, credentialing services, carpet & chair cleaning, recruiter fees, archiving and disposing of medical records, interpreter services, contractual biller, equipment maintenance and inspection, advertising, mobile unit repairs, software for outreach & enrollment in insurance and social services, CDL license training, additional security cameras.

The Board of Health will be asked for its approval for appropriations for spending part of these funds in FY21.

**COVID Vaccinations at The WCCHC** – We are now receiving COVID-19 vaccinations directly from HRSA. We have established 4 vaccination clinics at our Joliet location on Mondays, Tuesdays, Wednesdays, and Fridays, plus Wednesdays in Monee. New patients are accepted. So far, we have administered 814 COVID-19 vaccinations. Note that 45% of our vaccinations thus far have been given to persons of Hispanic/Latino ethnicity. An additional 21% of the vaccinations have been given to racial minorities (Native Americans, Asians, Blacks/African Americans.)

**2021 Sliding Fee Scale** – Every year in February, the US Dept of HHS updates the Federal Poverty Guidelines. Our Sliding Fees are based upon these guidelines. We ask the GC for its approval of our 2021 Sliding Fee Scale.

**COVID-19 Update:**

**Numbers of Cases (raw numbers)**

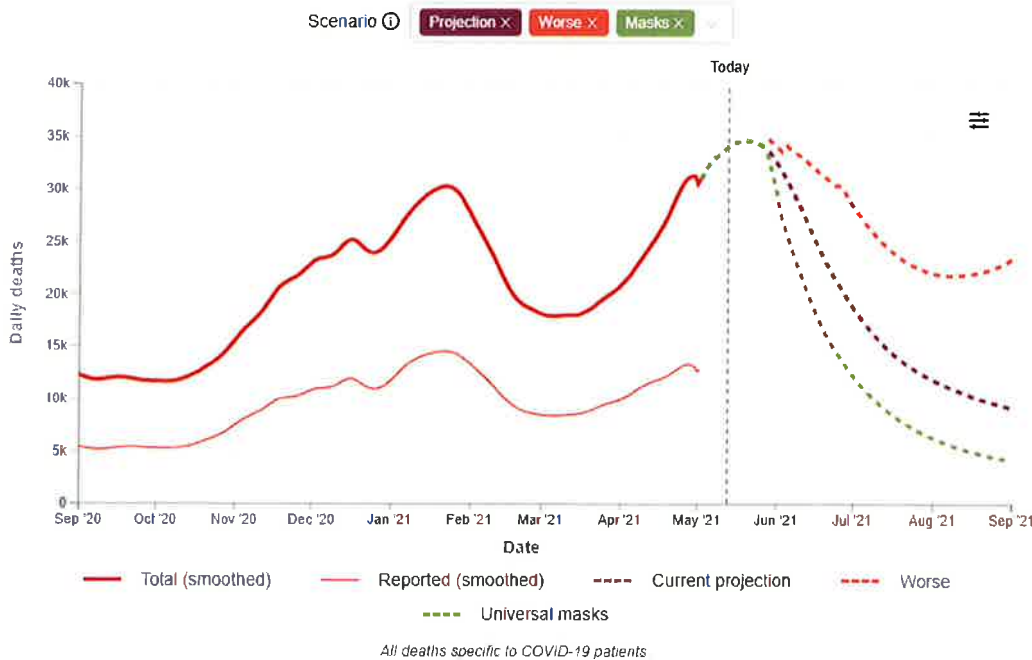
	<u>Cases</u>	<u>Recovered</u>	<u>Deaths</u>
World	~161.3 million	~139 million	~3.35 million
United States	~33.6 million	~26.6 million	597 K
Illinois	~ 1.36 million	~ 1.25 million	~ 25 K

~ worldometer.info (as of 5/13/2021)

**Monthly Death Projections - Global (through SEPT 2021):**

Noted is a **continued increase in projected deaths** through **May 2021** with a peak in **June 2021**, and a **downward trend in July - Sept**

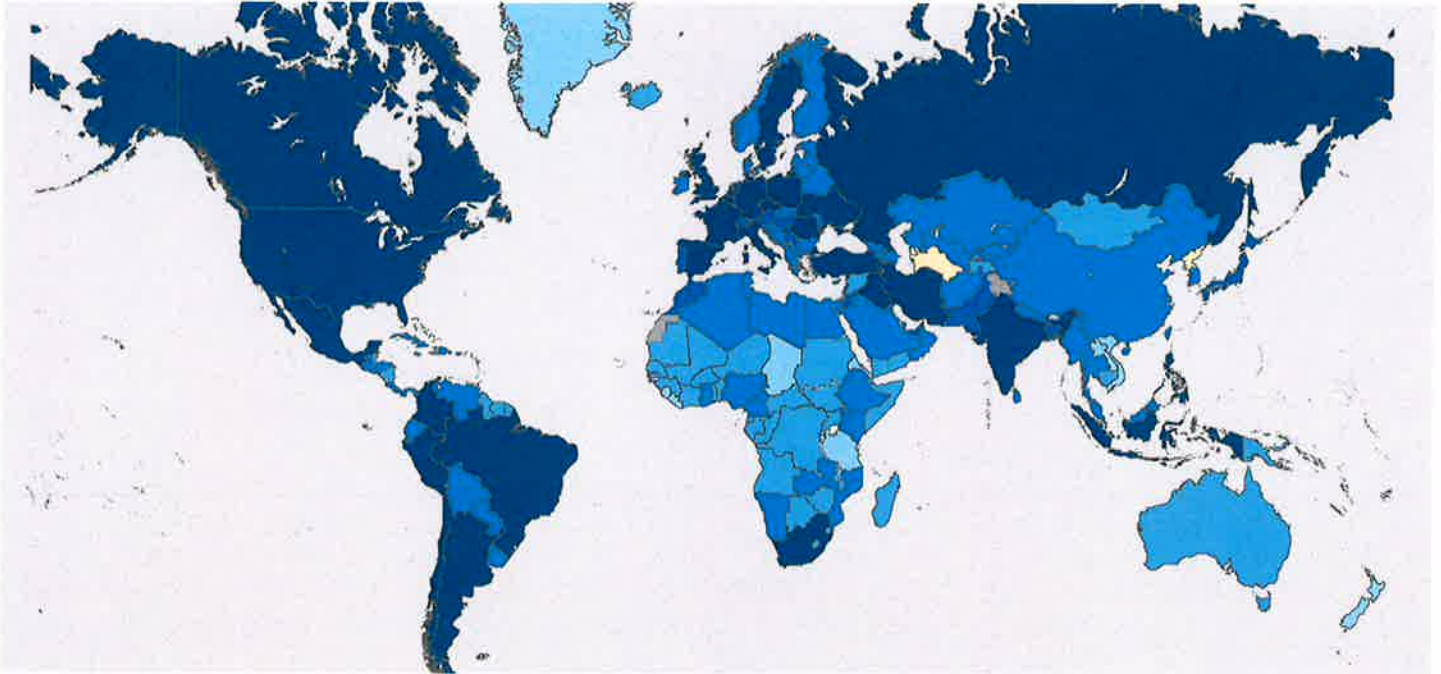
Daily deaths is the best indicator of the progression of the pandemic, although there is...



~ healthdata.org (as of 5/7/2021)



## World View of Cases (darker = more cases)



~ covid19.who.int (as of 5/13/2021)

## Summary (United States): (as of 5/12/2021)

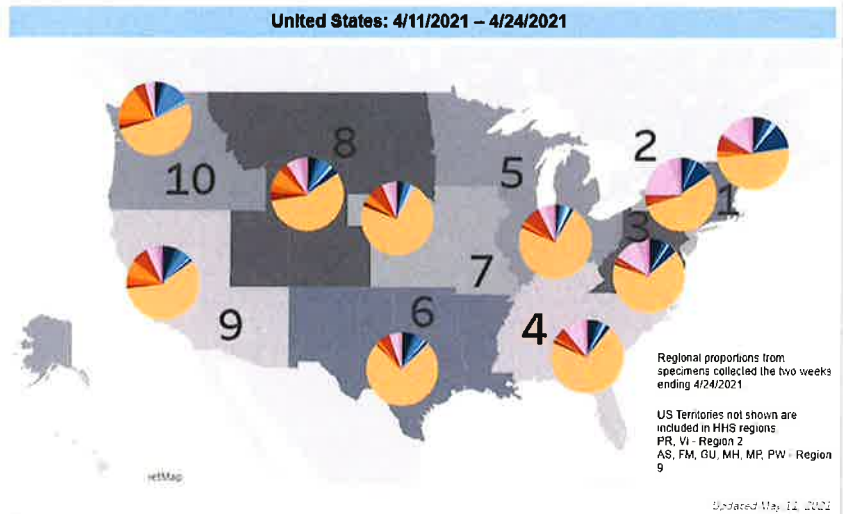
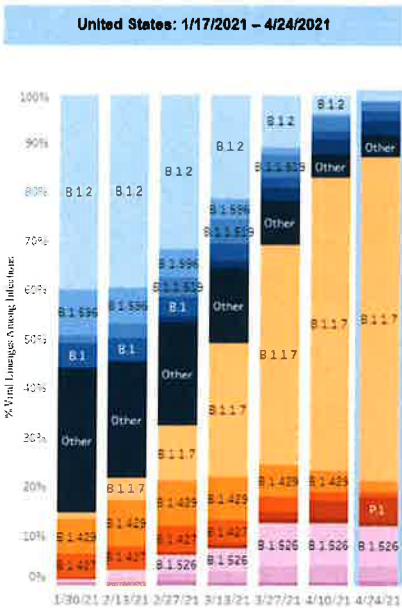
- Reports of new cases have fallen to their lowest levels since September 2020, with about 38,000 emerging each day.
- The pace of vaccination has slowed considerably since mid-April.
- Approximately 2.19 million vaccine doses are being administered each day, down from last month's peak of 3.3 million a day.
- [Michigan](#) and [New York](#) are among several states that have seen reports of new cases drop by at least 40 percent over the last two weeks.
- Isolated hotspots continue to emerge in rural areas, including in parts of [Colorado](#) and [New Mexico](#)

## COVID-19 Variant Information:

There has been much discussion regarding COVID-19 variant strains. It is of note, that this phenomenon is expected to occur with viruses, this is not unique to the COVID-19 virus.

During replication of a virus, it makes random errors as it copies genetic material. These errors are called mutations, and these mutations cause new "variant" strains.

Multiple variants of the virus that cause COVID-19 are circulating globally and within the United States. To date, **five variants** have been classified as a **variant of concern**, and the weighted estimates of proportions of SARS-CoV-2 cases caused by these variants are summarized in the two graphs below:



It is important to track, monitor, and analyze these genetic variants to come to know if there is a variant that could spread more easily, thus cause more disease.

Further, knowing the virus burden and the types of variants therein, allows biopharmaceutical companies to more accurately develop vaccines to combat these variants.

To that end, the Centers for Disease Control has established the **National SARS-CoV2-Strain Surveillance (NS3) system** and have partnered with commercial diagnostic laboratories, universities, and local health departments to use these data for vaccine research and development.

**COVID Vaccine Preparation Information:**

We published a summary document for patients to inform them on how to care for themselves prior to and after receiving the COVID vaccine. This information has been shared on our website as well.

A summary of this information is listed below:

**What To Do Before and After My COVID Vaccine**

~ adapted from CDC.gov

There is no need to 'pre-medicate' with any medications:

**Do not take Nonsteroidal anti-inflammatory drugs (NSAIDs)** such as [ibuprofen](#), Motrin, Naproxen, or [Aspirin](#) **before** the COVID vaccination, nor for two (2) hours after the COVID vaccine

NSAIDs can interfere with the immune response to the vaccine

NSAIDs may precipitate an allergic reaction in some people

Do not take Tylenol before the COVID vaccination

**Do not drink alcohol before the vaccination**



alcohol can accelerate allergic reactions

avoiding drinking alcohol for 24 hours before and after the COVID vaccination

### **Do not exercise strenuously before the COVID vaccination**

avoiding vigorous exercise 2 hours before and after the vaccination as exercise can trigger allergic reactions in some people

### **Do not take hot showers 2 hours before and after**

showers can trigger allergic reactions in some people

### **Prime your immune system**

having the healthiest immune system possible before getting vaccinated is crucial as the vaccine is a challenge to your immune system. The vaccine is using your immune system to fight off a potential COVID infection

if you are taking an antibiotic (injectable or oral), it may be a good idea to wait 2 weeks after your last dose

before you receive your COVID vaccine as your immune system is being challenged by your infection and

we need our immune system to be in peak condition to respond well to the COVID vaccine

### **Recap**

*Immune system boosters are: sleep, hydration, and nutrition*

The staff was given additional information on the sleep component to reinforced and equip them with information for our patients:

*sleep* has the following affects on our immune response:

- decreased sleep → increased cortisol → increased cortisol → lowered immune response  
(of note, too much **AND** too little cortisol can affect the development of immunity)
- adequate sleep causes our T- cells to leak out of the cell and go to the lymphatic system to start their work in responding to infections  
(of note, the lymphatic system catches bacteria and viruses and sets the immune cascade into motion)
- adequate sleep increases our Antibody titers (as you know, Antibodies are the soldiers that fight off infections in our body)
- adequate sleep increases our body's ability to create an immunologic memory; which is exactly what a vaccine is meant to do
- adequate sleep influences other cell mediators (cytokines) to increase the interaction between those cells that pick up infections (Antigen presenting cells) and those cells that work to destroy infections (T-helper cells)

This information is a summary of a very well written article published in 2012 in The European Journal of Physiology. The information still holds true today.

The URL is: <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3256323/>

### Staffing Update:

We have hired a new Certified Medical Assistant, she will begin the week of May 17, 2021

The following positions remain vacant in the health center:

- Family Medicine Physician
- Mental Health Advanced Practice Registered Nurse
- Psychiatry Physician (telehealth, part-time)
- Behavioral Health Registered Nurse (2)
- Certified Medical Assistant (3)
- Social Worker
- Medical Secretary (2)
- Medical Records clerk

### Quality Update:

The CQI Team has reorganized itself to include a core team of persons to revamp our approach to data documentation, collection, and analysis.

We do so, as we have concluded that our current stratagem have not been effective enough in showing the success that we desire in our outcome measures.

The new plan is to meet every two weeks, conduct both an electronic chart audit and a manual audit then compare the data. We do this, as we have concerns that center around the *accuracy* of our data.

Our working hypotheses about our data and quality process is:

- the placement of our medical record documentation is variable, thus not identified in electronic audits
- we are not excluding certain patient groups from the data analysis that increase our denominator and skew the data negatively
- we need to collect a team of individuals that would focus on loop closure and patient outreach in order to increase our outcome measures (a department of Population Health Management)
- we need an electronic Provider "Dashboard" so that each provider can see, at a glance, all out of items for each patient, thereby being able to correct it immediately

Update to follow.

**Thomas Casey**  
**Director, Environmental Health**  
**May 19, 2021**

## **FOOD PROGRAM**

1. From our last NIPHC meeting held in April, the main food topic was HB 2615 and SB 2007 which gives the Cottage Food operations more leeway and will allow them to can acidic foods like salsa's carrying a minimum pH level of 4.6 and to also allow outside sales to be picked up in person. It is also calling for local health departments to conduct in home inspections and respond to complaints. All local health department objected on all counts. At last report, they passed the Senate and it made the floor for consideration. More to come on this matter in the near future.
2. Another topic of the NIPHC meeting was all members spoke up on concerns that are affecting all local health departments since the beginning of COVID last year. The main concerns were staff burn out, many had problems with staff resignations and leaving public health all together and all are having problems filling vacancies.

## **EH LAB / WATER PROGRAM / SEWAGE**

1. The EH laboratory has analyzed a total of 1,661 samples during the month of April compared to 268 during the same time frame in 2020 which was in the early stages of COVID repercussions. The lab sampler collected 226 IMS samples this past month. The EH lab has hired internal candidate Ben Gonzalez as our new sampler. He will begin working in EH on May 17, 2021. With his addition, the lab numbers should noticeably increase.
2. On April 28, 2021, the EH lab underwent their biennial microbiology certification in person conducted by John Spanczak who is a certification officer for IDPH. Mr. Spanczak found no deviations at our facility and was very impressed with the new lab. Congratulations and thank you to the entire EH lab staff for all their efforts and hard work.
3. We have collected 2,837 of 3,260 2021 invoices for IMS Permits to Discharge totaling \$482,290.00. A total of 423 remain outstanding but we continue to process payments daily since the final invoices were sent out. At the point, we are ahead of where we were in collections in both 2019 and 2020.
4. EH has processed another \$2,570.00 in past due Permits to Discharge fees from previous years. Our complaint process and the discontinuation of using a collection agency has made a great difference in this area.
5. As of today, we have sold 37 radon test kits for a total of \$296.00 since January of 2021.



**OTHER**

- COVID complaints in April 2021 totaled 18, thus far in May there have been 14 and since the beginning of the pandemic, there have been a total of 657.
- As of today, all bathing beaches have paid for the 2021 inspection fees totaling \$2,400.00. We have also collected \$36,072.50 in swimming pool inspection fees. Pool fees are still coming in daily.
- On May 1, 2021, EH reactivated the West Nile hotline and IDPH stated that we can once again begin to collect dead birds for testing. Our electronic billboards will begin promoting the West Nile program starting June 28, 2021.
- On May 17, 2021, our three interns will begin their summer internships in the West Nile and the swimming programs. This year we have interns from University of Illinois, Chicago, Bradley University and Lewis University.



**Georgia VanderBoegh  
Director, Family Health Services  
May 2021**

### **HIV/STD PREVENTION AND SURVEILLANCE**

In April, 31 HIV tests were done with 0 positive cases detected. We now have a MOA with Riverwalk Homes to do a monthly outreach and HIV testing event there during their food pantry. Kendra Coleman, our Promotions Specialist, was asked to train another agency on the proper way to package and ship HIV/STI testing to the state laboratory. She also co-facilitates a Surveillance Based Services Training for IDPH.

The PrEP program saw 10 new patients, had 18 PrEP follow-up visits, and saw 51 patients in the Care Clinic for bloodwork, referrals to Infectious Disease and STD treatment and screenings, plus 11 of these Care Clinic patients received COVID vaccine while at CHC for their appointments.

Staff continue to do monthly condom drop offs to the sites that are still open.

### **LEAD POISONING PREVENTION PROGRAM**

The Lead Poisoning Prevention Program continues through the pandemic. The case management nurses closed 5 cases in April. We currently have 5 open capillary cases and 27 open confirmed cases for a total case load of 32. The childhood lead program had a virtual annual site visit in April and received few recommendations, all of which have been completed.

### **WOMEN, INFANTS, CHILDREN SUPPLEMENTAL NUTRITION PROGRAM (WIC)**

For April, WIC reached 102% of caseload and has once again exceeded the program goal of reaching 96% of assigned caseload. This means that 7,763 clients received services in April. Last July 2020 our WIC caseload was at 74% with 5614 clients receiving services. Congratulations to WIC staff and Managers! The waiver that allows staff to do all WIC business by phone has been extended to mid-August.

### **ADOLESCENT HEALTH GRANT**

#### ***Will County Community Health Center Text Messaging Campaign for Adolescents/Families***

The Well-Care Text Messaging Campaign at the CHC has been running continuously every month since February 2019. By the end of April 2021, the Will County CHC's Electronic Health Records Manager sent out well-care text messages followed by well-care emails through the Nextgen population health system to 595 CHC parents of patients aged 11-17 and 779 CHC patients aged 18-21. The campaign, written by Adolescent Health staff, encourages parents to make an appointment for a well-care visit for their adolescent at the CHC and young adults to make a well-care visit for themselves to improve their health. Text messages are sent to the targeted patients until the patient makes an appointment or until the campaign ends.

## **TOBACCO CONTROL & PREVENTION**

### Strengthening Local School Tobacco Use Code, Including E-Cigarettes/Vaping Devices

In April, tobacco staff began planning for the implementation of the Catch My Breath curriculum in schools for next fiscal year. Tobacco staff decided to draft emails to Will County schools that other health department staff members have contacts at, promoting the Catch My Breath program, and hoping to pitch to them sometime in the summer. Tobacco staff also plan to contact Chaney-Monge Middle School, who have successfully implemented the program in the past, to ask if they would be willing for us to promote their success with the Catch My Breath program. Tobacco staff will reach out to the contact in Chaney-Monge and will reach out to other schools in May.

## **COVID-19 CONTACT TRACING GRANT**

### Contact Tracing

Currently we have 63 full and part time agency Contact Tracers (CT) working for WCHD and are decreasing as the positive case numbers go down. We will also be decreasing the number of Contact Tracer Managers accordingly. Contact Tracing continues Monday – Saturday.

### Care Resource Coordination Program

The Illinois Public Health Association (IPHA) has awarded grants to several Community Based Organizations (CBOs) in Region 7. These grants are to be used for the Pandemic Navigator Program which will provide outreach, education and resources to people in Region 7 who are in quarantine or isolation. People in need of resources are assigned to the CBOs by the Contact Tracers through Salesforce. If the CBO can't provide the needed resources the WCHD Resource Coordinator will try to fulfill the requests. The most requested resource is food, followed by income/rent and housing.

## **MOBILIZING FOR ACTION THROUGH PLANNING AND PARTNERSHIPS (MAPP)**

### The Health Equity Access Response Team (HEART)

MAPP activities are continuing through the pandemic and teams are meeting virtually. MAPP HEART is working with community organizations to establish vaccination clinics for socially vulnerable residents that have been impacted by COVID-19 disease and other disparities. Saturday May 15<sup>th</sup> from 9am to 2pm we will be providing Moderna vaccine to roughly 800 residents of the 60432, 60433, 60434, 60435, 60436 area at St. Peter Lutheran Church on Broadway Street, Joliet, next to Riverwalk Homes. MAPP and members have been performing street outreach at local supermercados, convenient marts, faith based organizations between services, canvassing the zip codes with flyers, answering hesitancy questions related to the vaccine and COVID-19 and working to build trust among our diverse communities by direct presence and providing education and opportunity. WJOL interviewed MAPP members on May 6<sup>th</sup> and Channel 6 will be providing an interview regarding the event on Saturday May 8<sup>th</sup> in front of the vaccination location (St. Peter). Translators will be on site. Northern Illinois Food Bank will be providing a free food pantry for vaccine recipients. Volunteers include Rasmussen School of Nursing, Riverwalk Homes, Holsten Human Capital Development, Will Grundy Medical Clinic, St. Peter Lutheran Church, St. John the Baptist Catholic Church, Bicentennial Bluffs Neighborhood Association, Spanish Community Center, Greater Area YMCA, Romeoville Fire Department, Joliet Police Department, Joliet Central High School and Will County Health Department.

### **BINAX NOW UPDATES**

To date, 47 organizations have enrolled in the program.

- 14,640 tests have been distributed
- We continue to respond and provide information related to the tests to community organizations.

Some of the many organizations that have been contacted and provided information regarding the BinaxNOW tests are listed below.

- Acupuncturists
- Assisted living facilities
- Businesses
- Chamber of Commerce members
- Child care facilities
- Chiropractors
- Colleges and universities
- Congregate living sites
- Critical infrastructures
- Dentists and dental clinics
- Detention sites
- Dialysis and renal care centers
- Essential service providers
- Federally Qualified Health Center
- First Responder Agencies
- Health care providers
- Health care clinics
- Home health agencies
- Hospice facilities
- Hospitals
- Infrastructure workers
- In-home nursing services
- Manufacturers
- Medical transports
- Nursing homes
- Physical therapists
- Private ambulance services
- Public and non-public schools (K-12)
- Public and non-public high schools
- Senior independent housing
- Senior gathering sites
- Sports facilities
- Trade schools
- Treatment centers
- Vulnerable population service providers
- Wellness centers
- Worksites



**Steve Brandy**  
**Manager, Media Services**  
**May, 2021**

During the Week of April 26<sup>th</sup>, I was contacted by CHC CEO Mary Maragos about shooting some video testimonies concerning the importance of Telehealth for IPHCA's (Illinois Primary Health Care Association) Virtual State Advocacy Week.

This allowed us to reflect upon how important Telehealth care has been over the past year due to the COVID-19 pandemic, and the incredible role it can play in the future as-well. All four subjects videoed for one to two-minute testimonies spoke of specific examples Telehealth played during the pandemic, as well as the importance of pending state legislation that would make Telehealth even more accessible. The four who participated were CEO Mary Maragos, APRN Christine Foster, Family Nurse Practitioner Marisa Ruiz, and APRN for Family Medicine Dolly Agba.

All four videos were submitted to IPHCA for their use, and were also placed on WCHD Facebook and Twitter pages as well as the WCHD You Tube channel.

There has also been some normalcy when it comes to what we are usually experiencing in the springtime at WCHD. Unfortunately, we have already had our first rabid bat. Meanwhile, we have posted a reminder about our West Nile Virus hotline for the spotting of deceased birds. During a recent ZOOM meeting with a Catholic Charities parents group, I mentioned the importance of these issues, in addition to providing an update on the COVID-19 vaccine situation.

Upon waiting for approval of the Pfizer vaccine for 12 to 15-year-olds, I once again found myself quite busy with daily e-mails to our inbox, as well as questions to us on Facebook Messenger. Although it was not nearly as busy as a few months ago during the earlier days of the vaccine rollout, there was certainly an understandable uptick in questions, as the public awaited a final verdict on the 12 to 15 vaccine.

This has been a month of very interesting and enjoyable press releases as well. I interviewed Vinita Voss concerning her arrival at WCHD to fill the new equity manager position, worked with CHC's Kathleen Harkins on a release about CHC's new partnership with ABHF (Americans for Better Hearing Foundation) for hearing testing, diagnostics, and hearing aid services; and also wrote a very enjoyable release about WCHD's work with Lewis University Nursing students on a recent special needs COVID-19 vaccination clinic (extra thanks to EP&R Coordinator Katie Weber and BOH member Dr. Nanci Reiland for their assistance).

And of course, concern over the COVID-19 pandemic being very much alive continues. We also completed a press release reminding everyone to please practice caution when it comes to "end of school year celebrations," as we hope to not repeat some of the super spreader events that occurred one year ago.



**For Immediate Release**

**May 13, 2021**

**News media calls to Steve Brandy: Media Services Manager at (815) 727-5088**

**Agency Website: [www.willcountyhealth.org](http://www.willcountyhealth.org)**

**Twitter: WillCoHealth**

**Facebook: <https://www.facebook.com/WilCountyHealthDepartment/>**

## **Online Referral System “IRIS” is Free and Available to Area Service Providers**

Pre-pandemic, the All Our Kids (AOK) Early Childhood Network in Will County had piloted an online referral system for a dozen of our network service providers. Throughout 2020, and now into 2021, the Integrated Referral and Intake System, otherwise known as IRIS, has grown to more than 75 programs, and to date has made over 370 referrals for families that needed support services.

Any program, or agency, can become a part of this online portal. There is no cost to programs or agencies, and the project is funded by the Illinois Department of Human Services.

The system can also provide data that can be shared with programs and communities to see where there might be gaps in services, or what services are being referred too often. Data can also be shared to assist in writing grants for these social service agencies. Partnerships within the Will County IRIS include schools, health department programs, the YMCA, counseling, medical, dental, and numerous social services. The goal is to ensure that families get what they need.



“Everyone had been thinking for over ten years about how to make online referrals to each other,” said Rebecca Deang, Community Health Educator for the Will County Health Department. “But as far as keeping up with HIPAA laws and assuring confidentiality, we didn’t find a way until now.” With the help of Illinois Department of Human Services and the collaboration with the University of Kansas, IRIS is being used in many communities across Illinois. This program is also beginning to grow in other communities across the country.

To find out more about IRIS, visit, <https://connectwithiris.org/> . To get connected with the Will County IRIS, contact Rebecca Deang at [rdeang@willcountyhealth.org](mailto:rdeang@willcountyhealth.org) for more information.



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**May 13, 2021**

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**Facebook: <https://www.facebook.com/WilCountyHealthDepartment/>**

## **End of School Year brings Reminder about Caution on Special Events**

JOLIET, IL – It was last summer, during the early days of the COVID-19 Pandemic and several months prior to the vaccine rollout, that special end of school year events being organized independently by parents brought about some super-spreader Coronavirus activity.

This year, the Will County Health Department (WCHD) reminds everyone that contact tracers are still coming across cases of Coronavirus that go back to large groups congregating to celebrate major milestones such as weddings and graduations.

This is especially true when it comes to high school students, and how end of senior year events such as proms and graduation parties have been placed under a completely different microscope than before.

The fact remains that numerous high school students have not been vaccinated. (This, however, can now change, as Pfizer has received approval this week for their COVID-19 vaccine to be given to 12 to 15-year-olds.) The lack of vaccinations among high school students can make any end of school event concerning high schoolers equally as dangerous as one year ago.

“Young people are driving the latest COVID-19 surge,” said WCHD epidemiologist Alpesh Patel. “Many outbreaks in young people are related to youth sports and extracurricular activities. Prom is an inherently high-risk activity, as it is a social gathering that involves dancing and singing (both of which are activities with increased respiration in an indoor environment), and also presents concerning opportunities for students to break health and safety protocols in a relaxed environment.

“The risk of spread of COVID-19 among school staff, students, and their families participating in these activities during the pandemic remains significant,” Alpesh continued. “We strongly recommend that schools/parents do not have proms and instead substitute alternative celebrations for seniors.”

But those alternative celebrations must be planned cautiously and with common sense. One of last year's biggest super-spreader events was a “make-up prom” event organized in Indiana. But going over the state line did not change the fact that an event ignoring mask wearing and social distancing can spread COVID-19 in one location, and then bring it back to many other locations.

The CDC (Centers for Disease Control and Prevention) recently updated guidelines for small gatherings for this year's end of school year/graduation celebrations. These guidelines can be found at <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/holidays/small-gatherings.html>.

The CDC recommends keeping these celebrations virtual if possible, limiting them to people who live with you, or having them outside while taking preventative measures. If your family has been vaccinated, the CDC says you can gather indoors with fully vaccinated people without wearing a mask or staying six feet apart. The CDC also says you can gather indoors with unvaccinated people of any age from one other household (such as visiting relatives who live together) without masks or staying six feet apart UNLESS anyone in that household has an increased risk for severe illness from COVID-19 (such as those who need a ventilator to help them breathe or recently were hospitalized and/or in intensive care).

In addition, you can gather or conduct activities outdoors without wearing a mask if you do not have a crowded situation where social distancing is not possible. More is available at <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html>.

WCHD Executive Director Sue Olenek says that more than anything, going about day-to-day life as if nothing changed is not the course of action to take right now.

“The last thing we want is to take a giant step backwards. It’s definitely too soon to act like we have returned to normalcy. Sure, some festivals and concerts are scheduled to return this year, but we must observe mask and social distancing procedures while attending those events, and continue to vaccinate as many as we can.

“Remember,” Olenek concluded, “this Friday (May 14<sup>th</sup>) we are just beginning the ‘Bridge Phase,’ which will lighten up the restrictions further before we finally get to Phase 5 (tentatively set by Governor Pritzker for June 11<sup>th</sup>), which will be the return to normalcy.”

For more on IDPH’s (Illinois Department of Public Health) planned path from Phase 4, to the Bridge Phase, to Phase 5, go to <https://coronavirus.illinois.gov/s/bridge-phase>.

For more on COVID-19 and WCHD programs, go to <https://willcountyhealth.org/>.





**Will County  
Health Department &  
Community Health Center**



**For Immediate Release**

**May 11, 2021**

**News media calls to Steve Brandy: Media Services Manager at (815) 727-5088**

**Agency Website: [www.willcountyhealth.org](http://www.willcountyhealth.org)**

**Twitter: WillCoHealth**

**Facebook: <https://www.facebook.com/WilCountyHealthDepartment/>**

## **Will County Community Health Center Partners with Americans for Better Hearing Foundation**

JOLIET, IL – The Will County Health Department and Community Health Center (WCCHC), along with the Americans for Better Hearing Foundation (ABHF), are pleased to announce a cooperative effort in opening the ABHF Hearing Health Clinic in the WCCHC at 1106 Neal Avenue in Joliet.

The ABHF Hearing Health Clinic at WCCHC will provide hearing testing and diagnostics, hearing aids, hearing aid repairs, and batteries. Patients will receive evaluation and treatment by a licensed audiologist. A physician or nurse practitioner's order is required to receive services.

Patients with eligible Medicaid coverage may be eligible to receive hearing testing, hearing aids, batteries, and repairs at no cost. Patients who have Medicare may be able to receive hearing

testing at no cost, and hearing aids and other services at a reduced rate. There is a sliding fee scale for those who meet income eligibility. Most private insurances are accepted.



*The Will County Community Health Center's new partnership with the Americans for Better Hearing Foundation will provide new access to hearing health care and hearing aids for Will County residents.*

ABHF is a 501c3 non-profit charity, with a mission of providing hearing health care and hearing aids for low income and the underserved with Medicaid, Medicare, and insurance coverage. A sliding fee scale is available for the uninsured. The Will County Community Health Center is a Federally Qualified Health Center (FQHC) that provides a variety of health services for Will County residents. Services provided include Behavioral Health for all ages, Dental Services for adults and children, Eye Care, Family Planning Services, HIV and STI Testing and Treatment, Insurance Assistance, and more.

For more information on the Hearing Health Clinic, please call the Americans for Better Hearing Foundation at 630-908-5159. Hearing Health Clinic services are available by appointment by calling the Will County Community Health Center at 815-727-8670.

For more on Will County Community Health Center programs, please go to <https://willcountyhealth.org/chc/>.





**For Immediate Release**

**May 10, 2021**

**News media calls to Steve Brandy: Media Services Manager at (815) 727-5088**

**Agency Website: [www.willcountyhealth.org](http://www.willcountyhealth.org)**

**Twitter: WillCoHealth**

**Facebook: <https://www.facebook.com/WilCountyHealthDepartment/>**

**Will County Health Department, MAPP, Community Organizations  
Part of Vaccination Collaborative for residents:**

**Upcoming WALK IN Vaccination Clinic for Saturday May 15<sup>th</sup>**



**For Immediate Release**

**May 6, 2021**

**News media calls to Steve Brandy: Media Services Manager at (815) 727-5088**

**Agency Website: [www.willcountyhealth.org](http://www.willcountyhealth.org)**

**Twitter: WillCoHealth**

**Facebook: <https://www.facebook.com/WilCountyHealthDepartment/>**

## **Lewis University Students Help Will County Health Department Vaccinate Residents with Special Needs**

JOLIET, IL – It goes without saying that the COVID-19 Pandemic we have all gone through over the last 14 months has brought about negative experiences, sometimes tragic, for so many who have been affected.

But for hundreds of residents with special needs and their caregivers, along with some collegiate nursing students looking for some rewarding real-world experience towards the end of their senior years, a recent vaccination clinic at Lewis University provided some very positive vibes for all involved.

It all began with the need for nine Lewis University students to complete their Role Transition course “Public Health Immersion” experience right before graduation this spring. The idea came up for Lewis University and the WCHD (Will County Health Department) to combine their

efforts on a very important and challenging vaccination duty: Taking care of those with special needs.

“This clinic allowed us to reach a vulnerable population while providing the students a great experience working with the special needs population,” said WCHD Emergency Preparedness and Response Coordinator Kathleen Weber. “The students stepped up and did an excellent job showing so much compassion for this population, and making them feel so comfortable in what is a very anxiety producing situation.”



*Lewis University nursing students were joined by the Lockport Township Fire District in offering WCHD assistance in vaccinating special needs residents on March 27<sup>th</sup> and April 17<sup>th</sup> on the Lewis Campus. LTFD provided vaccine for those who chose the “drive-through” option. Lewis University’s Dr. Nanci Reiland, Associate Professor of Nursing and Director of Continuing Education, is on the left.*

These special target vaccination clinics for first and second vaccination doses, offering a variety of special accommodations, were held on March 27<sup>th</sup> and April 17<sup>th</sup> at Lewis University’s St. Charles Borromeo Center in Romeoville, with slightly over 600 vaccination doses given on both days. Lewis nursing students, along with students working specialized areas such as Occupational Therapy and Speech Pathology, brainstormed on items such as specialized

signage, putting together a large team of volunteers, as well as setting up an assessment tool to be used upon the arrival of each patient.

Once a patient was assessed, a determination was made as to if an individual would, for example, be better off going through a drive-through vaccination line, or perhaps would do better in an extra quiet vaccination and recovery area. There was also the option of placing patients in an area accompanied by live classical music (which was provided by the SW Suburban American Guild of Organists).

The Lewis University Best Buddies program, where students donate their time offering comfort and companionship to special needs children and adults, also assisted in keeping both the special needs patients and their caregivers comfortable. In addition, the Lockport Township Fire Protection District was on hand to provide emergency assistance if needed, as well as to provide vaccine for special needs residents who chose the drive-through arrangement.



*Lewis University students who participated in the special needs vaccination clinics prepare to review their work before WCHD personnel. The students pictured (L to R) are Michelle Tacbas, Monika Dziadkowiec, Evelyn Quintana, Jessica Kulach, Allison Novak, Gabby Boblak, Luke Garwood, Iwona Rutkowski, and James Small.*

For Lewis University's Dr. Nanci Reiland, Associate Professor of Nursing and Director of Continuing Education, it was the double delight of seeing the students put this together, along with what she heard from the mother of one of the patients afterwards.

“It was great to see the students use their leadership and critical thinking skills,” said Reiland. “A mom with a 25- year-old special needs daughter came up to me and said that for 25 years she’s been in situations where she feels awkward or rushed when it comes to getting care for her daughter. But this clinic, she told me, was completely different. Everything felt very relaxed.”

The Lewis students spoke of the joy of seeing special needs patients smiling right through their masks, as well as the fact that there was never a bottleneck problem as the patients waited to receive their vaccinations.

“This was a great chance for us to experience the pandemic from a completely different setting than inside a doctor’s office or hospital,” said Lewis student Monika Dziadklowwiec. “It was very rewarding for all of us, and a great opportunity to use our leadership skills to make it happen.”

For more on the Lewis University College of Nursing and Health Sciences, please go to <https://www.lewisu.edu/academics/nursing/index.htm>

For more on COVID-19, vaccination locations, and Will County Health Department programs, please go to <https://willcountyhealth.org/>



**For Immediate Release**

**May 6, 2021**

**News media calls to Steve Brandy: Media Services Manager at (815) 727-5088**

**Agency Website: [www.willcountyhealth.org](http://www.willcountyhealth.org)**

**Twitter: WillCoHealth**

**Facebook: <https://www.facebook.com/WilCountyHealthDepartment/>**

## **Joliet Native Joins WCHD as Vaccine Equity Manager**

JOLIET, IL – One of the biggest challenges over the last 15 months has been reaching those in our community that have been disproportionately impacted by the COVID-19 pandemic.

For the WCHD (Will County Health Department), this challenge has brought about the hiring of Joliet native Vinita Voss to fill the newly created Vaccine Equity Manager position, a role that many local community leaders advocated for to address the needs of underserved communities.

A graduate of Joliet West high school, as well as Spelman College in Atlanta, Georgia (with a B. A. in Political Science), Voss also has a Juris Doctorate from Vanderbilt University Law School. Her recent work in the Will County area highlights the



importance of working with community partners to provide outreach, education, and resources for underrepresented populations.

Prior to her time as Health Equity Manager for the Spanish Community Center in Joliet, Voss worked as a Partnership Specialist for the U.S. Census Bureau on the 2020 Census (leading a collaborative outreach effort in Will, Grundy, Kendall, and DuPage Counties).



*Vinita Voss, formerly of the Spanish Community Center in Joliet and U.S. Census Bureau, has brought her community and organizational skills to the Will County Health Department*

While her Census role focused on educating communities about the importance of filling out the Census and reaching “hard to count” populations, Voss’ position with WCHD, right off the bat, will concentrate on providing educational outreach to underserved communities to ensure they have the information, resources, and access they need for COVID-19 vaccinations.

“It’s important to work with community partners, especially those that have earned the trust of our black and brown communities who have been disproportionately impacted by COVID-19,” Voss explained. “Partners such as community-based organizations can assist us with communicating the importance of vaccinations, and provide direct



resources such as food assistance, housing assistance, transportation assistance, and more.

“We want to use a collaborative and comprehensive approach to reach residents, address their needs and concerns, and provide them vaccine education and equitable access,” Voss continued. “Right now, through our communities, we need to build vaccine confidence. So much more must be done when it comes to vaccinating against COVID-19. For some there is mistrust of government, while for others there is a mistrust of medicine, or sometimes both. Other issues such as transportation or the times of vaccination clinics may also serve as a barrier to getting vaccinated.”

Voss says the fact that many things figure into vaccine hesitancy makes it even more imperative to work with local entities who know their community. “We’re talking about anyone offering direct services: from our community-based organizations, local businesses and chambers; to schools, your faith-based community, hospitals and health clinics/providers, and then levels of government from township offices to municipalities. We need to take a multi-disciplinary approach as a way of reaching everyone, building trust, and getting our county vaccinated and on the road to recovery.”

“We must remain vigilant and realize the battle against COVID-19 is not over,” Voss concluded. “If we want to get to a point where we are safe and comfortable, and can enjoy the things we love with less restrictions, then we all have to do our part, which includes getting vaccinated. The WCHD will be there every step of the way to ensure everyone in Will County has equitable access.”

To reach Vinita Voss at WCHD, call 815-740-8988. For more on Coronavirus and Will County Health Department programs, go to <https://willcountyhealth.org/>.

**WILL COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH REPORT  
05/19/2021  
April 2021  
Stats**

<b>Behavioral Health Statistics for 4/1/2021 - 4/30/2021</b>		<b>Month of April 2021</b>	<b>CFY 2021</b>	<b>CFY 2020</b>
<b>Child and Adolescent (C&amp;A) Mental Health Programs</b>		<b>C&amp;A Psychiatric Services</b>		
		192	1,106	1,207
		<b>C&amp;A Orientation Services</b>		
		41	154	91
		<b>School Counseling Services</b>		
		4	4	106
		<b>C&amp;A Counseling Services</b>		
		23	23	1,123
		0	0	290
		381	2,137	460
		0	0	N/A
<b>Joliet Office</b>				
<b>Northern Branch Office</b>				
<b>Telephonic Services</b>				
<b>Eastern Branch Office</b>				
<b>Screening Assessment and Support Services/Mobile Crisis Response</b>		<b>Mobile Crisis Response Screenings</b>		
		204	880	1,051
		<b>Mobile Crisis Response Counseling Services</b>		
		557	2,777	1,798
		<b>FSP Counseling Services</b>		
		45	223	194
<b>ICC (Intensive Care Coordination)/FSP(Family Support Program)</b>		<b>Adult Psychiatric Services</b>		
		Terminated Program 7/2016	Terminated Program 7/2016	N/A
<b>Adult Mental Health Programs</b>		<b>Adult Orientation Services</b>		
		27	97	91
		<b>Adult Counseling Services</b>		
		15	15	792
		0	0	197
		1	1	59
		334	2,034	520
		<b>PAS Services</b>		
		32	114	162

\*Effective October 1st the SASS Program has been renamed to Mobile Crisis Response and now includes individuals of all ages

\*Effective October 1st the ICC Program name changed to Family Support Services (FSP)

**MAY 2021-DIVISIONAL STATISTICS REPORT**

<b>MAY 2021-DIVISIONAL STATISTICS REPORT</b>				
<b>ENVIRONMENTAL HEALTH</b>		<b>Apr-21</b>	<b>FY21 YTD</b>	<b>FY20 YTD</b>
Food Program Activities		615	3257	2275
Water Program Activities		84	606	543
Sewage Program Activities		108	356	283
Other Program Activities (beaches, tanning facilities, etc.)		716	3381	4667
Aerobic Treatment Plant Samples		271	1539	2619
Number of Service Requests		40	125	118
Number of Complaints		51	274	215
Number of Well Permits		18	42	31
Number of Septic Permits		13	57	52
Number of Lab Samples Analyzed by EH Lab		1661	8361	12019
<b>OFFICE OF VITAL RECORDS</b>		<b>Apr-21</b>	<b>FY21YTD</b>	<b>FY20YTD</b>
Births Recorded		356	1782	1874
Deaths Recorded		404	2198	2133

**Family Health Services Monthly Board of Health Report**

	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Total
APORS High Risk Birth caseload	169	167	165	157	150								808
Better Birth Outcomes caseload	55	68	71	67	65								326
High Risk Medical Case Mgmt. caseload	240	244	241	253	249								1227
HealthWorks Lead Agency new wards	49	25	38	40	34								186
HealthWorks Lead Agency Medical Case Mgmt. caseload	702	704	702	696	710								3514
WIC caseload	7563	7658	7578	7751	7763								38313
# students ages 11-19 served: TPP	155	101	341	399	97								1093
# non-compliant businesses: SFA	60	95	1	42	49								247
# partners provided technical assistance with developing a tobacco policy	6	0	1	1	0								8
# clients immunized	217	153	106	123	134								733
# travel clients immunized	1	0	1	2	0								4
# Influenza vaccinations	101	25	17	18	14								175
# chlamydia cases	267	195	168	177	95								902
# gonorrhea cases	76	61	52	48	16								253
# syphilis investigations	23	38	17	23	16								117
# HIV tests performed	15	13	12	15	31								86
# new child lead cases	2	2	0	4	1								9
# vision screenings	310	324	545	1455	1122								3756
# hearing screenings	687	574	632	1790	1225								4908
# CD Investigations	13146	9275	3738	3804	5578								35541



WILL COUNTY BOARD OF HEALTH  
RESOLUTION #21-23

RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS

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**RESOLUTION FOR APPROVAL FOR THE PAYMENT OF JANITORIAL SERVICES  
FOR THE COMMUNITY VACCINATION CLINICS - \$10,600**

**WHEREAS**, the Will County Health Department (WCHD) is currently responding directly to the COVID-19 global pandemic; and

**WHEREAS**, this direct response includes, in part, facilitating the administration of COVID-19 vaccine to residents in Will County at community vaccination clinics around the County; and

**WHEREAS**, the County contracted with Eco Clean Maintenance, Inc. (the current County janitorial contractor) to facilitate the cleaning at the community vaccinations clinics in Monee, Wilmington and Joliet (Toys R Us); and

**WHEREAS**, funding for this expenditure was budgeted for in the Illinois Department of Public Health Mass Vaccination Grant.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Health approves the expenditure for janitorial services from Eco Clean Maintenance Inc. in the amount of \$10,600. (see attached invoice).

DATED THIS 12th day of May 2021.

---

James E. Zelko, President  
Will County Board of Health

ECO CLEAN MAINTENANCE, INC.

515 W. Wrightwood Avenue  
 Elmhurst, IL 60126

# Invoice

Date	Invoice #
4/27/2021	9603

<b>Bill To</b>
Office of the Will County Executive 302 N. Chicago Street Joliet, IL 60432

Description	Amount
Additional cleaning services provided at the Satellite Vaccine Clinics in Will County in April 2021: St. Roses School Wilmington , IL: 04/01/2021-/04/03/2021; 04/13/21-04/17/2021; 04/21/2021-04/24/21; 04/27/21-04/30/21: 16 days x 8 hrsx\$25	0.00 3,200.00
Second Place Church Monee, IL : 04/01/21; 04/06/21-04/09/21; 04/20/21-04/22/21; 04/27/21-04/30/21: 12 days x 8 hrsx \$25	2,400.00
Toys-R-Us Joliet, IL: 04/01/21-04/03/21; 04/06/21-04/11/21; 04/13/21-04/18/21; 04/20/21-04/25/21; 04/27/21-04/30/21: 25 days x 8 hrsx \$25	5,000.00
<b>Total</b> \$10,600.00	



**WILL COUNTY BOARD OF HEALTH  
RESOLUTION #21-24**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

---

**RESOLUTION FOR APPROVAL FOR THE PURCHASE OF PROMOTIONAL ITEMS  
FOR THE COMMUNITY VACCINATION CLINICS - \$13,800**

**WHEREAS**, the Will County Health Department (WCHD) is currently responding directly to the COVID-19 global pandemic; and

**WHEREAS**, this direct response includes, in part, facilitating the administration of COVID-19 vaccine to residents in Will County; and

**WHEREAS**, the WCHD'S communication firm (The Fource) has recommended the purchase of additional vaccination card sleeves as a promotional item for the community vaccination clinics; and

**WHEREAS**, funding for this expenditure was budgeted for in the County Mass Vaccination Loan.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Health approves the expenditure for clinic promotional items from The Fource in the amount of \$13,800. (see attached estimate).

DATED This 12th day of May 2021

---

James E. Zelko, President  
Will County Board of Health





Hi! This Is Your  
Invoice 5957

BILL TO  
ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE	PLEASE PAY	DUE DATE
05.03.2021	\$13,800.00	05.03.2021

ACTIVITY

PROMOTIONAL

CUSTOM VACCINE SLEEVE |

Flat size: 6.3"w x 5.625"h

Folded size: 3.125"w x 4.125"h

Fold type: sleeve mailer

Stock: 100# cover, coated matte, white

4cp/none

Coating: uv matte, one side

Die cut/ fold glue

QTY	RATE	AMOUNT
30,000	0.46	13,800.00

Production time: 7 to 10 business days after proof approval

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE **\$13,800.00**

THANK YOU.

532010 PRJ233  
Susan Olmick 5/4/21

**WILL COUNTY BOARD OF HEALTH  
RESOLUTION #21-25**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

---

**RESOLUTION FOR APPROVAL FOR PAYMENT FOR THE MEDIA PLAN ACTIVITIES FOR  
THE FOURCE FOR THE COMMUNITY VACCINATION CLINICS AND THE COVID-19  
PANDEMIC RESPONSE- NOT TO EXCEED \$245,000**

**WHEREAS**, the Will County Health Department (WCHD) is currently responding directly to the COVID-19 global pandemic; and

**WHEREAS**, this direct response includes, in part, facilitating the administration of COVID-19 vaccine to residents in Will County; and

**WHEREAS**, the Business Associate Agreement for the WCHD's Communication firm hired through a County RFQ (The Fource) includes a media plan for different markets / populations in Will County including general, African American, Latinx, and rural and consisting of seven types of medium including online digital display, social media, rich media (U Tube), local cable, local radio, direct mailers, and local print for the month of May 2021 to promote the community vaccination clinics and the COVID-19 pandemic response; and

**WHEREAS**, funding for this expenditure was budgeted for in the County Mass Vaccination Loan.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Health approves the expenditure for the media plan activities for May 2021 from The Fource in the amount not to exceed of \$245,000. (see attached invoices and media plan).

DATED THIS 12th day of May 2021.

---

James E. Zelko, President  
Will County Board of Health

WILL COUNTY EXECUTIVE OFFICE  
 VACCINE MEDIA PLAN

**FOURCE**

WILL COUNTY   VACCINE MEDIA	APRIL	MAY	JUNE	JULY	TOTAL
3.24.21					
<b>MEDIA:</b>					
ONLINE DIGITAL   DISPLAY	\$ 25,312.00	\$ 25,312.00	\$ 25,312.00	\$ 8,438.00	\$ 84,374.00
ONLINE DIGITAL   MOBILE	\$ 24,786.00	\$ 24,786.00	\$ 24,786.00	\$ 14,760.00	\$ 89,118.00
SOCIAL ADVERTISING   FACEBOOK	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 15,000.00	\$ 105,000.00
SOCIAL ADVERTISING   INSTAGRAM	\$ 22,750.00	\$ 22,750.00	\$ 22,750.00	\$ 8,438.00	\$ 76,688.00
RICH MEDIA   YOUTUBE	\$ 21,450.00	\$ 21,450.00	\$ 21,450.00	\$ 8,438.00	\$ 72,788.00
RICH MEDIA   CONNECTED TV	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ 8,500.00	\$ 61,000.00
SPOT CABLE	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 14,500.00	\$ 89,500.00
RADIO	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 32,000.00
DIRECT MAIL	\$ 59,000.00	\$ 59,000.00	\$ -	\$ -	\$ 118,000.00
LOCAL PRINT	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 40,000.00
<b>TOTAL</b>	<b>\$243,798.00</b>	<b>\$243,798.00</b>	<b>\$184,798.00</b>	<b>\$96,074.00</b>	<b>\$768,468.00</b>



Hi! This Is Your  
Invoice 5964

**BILL TO**  
ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$11,133.33

DUE DATE  
05.04.2021

ACTIVITY	QTY	RATE	AMOUNT
RURAL VACCINE CAMPAGIN 1 MAY THRU 31 MAY 21			
<b>DIGITAL MEDIA</b>			
<b>YOUTUBE</b>   Build audience based on brand values to reach them within their own digital environment. Demo, Placement, and conversion KPI's (traffic, census, etc.) Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd Video	1	11,133.33	11,133.33

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE **\$11,133.33**

THANK YOU.



Hi! This Is Your  
Invoice 5965

**BILL TO**

ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$13,708.00

DUE DATE  
05.04.2021

**ACTIVITY**

RURAL VACCINE CAMPAGIN  
1 MAY THRU 31 MAY 21

**DIGITAL MEDIA**

**DISPLAY ADVERTISING** | Build audience based on brand values to reach them within their own digital environment. Demo, Placement, and conversion KPI's (traffic, census, etc.)

Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd Video

QTY	RATE	AMOUNT
1	13,708.00	13,708.00

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE **\$13,708.00**

THANK YOU.



Hi! This Is Your  
Invoice 5966

**BILL TO**

ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$13,357.33

DUE DATE  
05.04.2021

**ACTIVITY**

RURAL VACCINE CAMPAGIN  
1 MAY THRU 31 MAY 21

**DIGITAL MEDIA**

**MOBILE DISPLAY ADVERTISING** | Build audience based on brand values to reach them within their own digital environment. Demo, Placement, and conversion KPI's (traffic, census, etc.)

Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd Video

QTY	RATE	AMOUNT
1	13,357.33	13,357.33

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE **\$13,357.33**

THANK YOU.



Hi! This Is Your  
Invoice 5967

**BILL TO**

ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$16,833.33

DUE DATE  
05.04.2021

**ACTIVITY**

RURAL VACCINE CAMPAGIN  
1 MAY THRU 31 MAY 21

**SOCIAL CHANNEL MARKETING**

FACEBOOK SOCIAL ADVERTISING | Engage defined audience through social media to capture behavior interaction. Rebuild audiences based on those traits for retargeting communication. Video, Carousel Ads and Instagram

QTY      RATE      AMOUNT

1 16,833.33      16,833.33

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE      \$16,833.33

THANK YOU.





Hi! This Is Your  
Invoice 5968

**BILL TO**  
ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$12,000.00

DUE DATE  
05.04.2021

ACTIVITY	QTY	RATE	AMOUNT
RURAL VACCINE CAMPAGIN 1 MAY THRU 31 MAY 21			
<b>SOCIAL CHANNEL MARKETING</b>			
INSTAGRAM SOCIAL ADVERTISING   Engage defined audience through social media to capture behavior interaction. Rebuild audiences based on those traits for retargeting communication. Video, Carousel Ads and Instagram	1	12,000.00	12,000.00

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE **\$12,000.00**

THANK YOU.



Hi! This Is Your  
Invoice 5969

BILL TO  
ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$8,500.00

DUE DATE  
05.04.2021

ACTIVITY	QTY	RATE	AMOUNT
RURAL VACCINE CAMPAGIN 1 MAY THRU 31 MAY 21			

<b>DIGITAL MEDIA</b>	1	8,500.00	8,500.00
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**RICH MEDIA CONNECTED TV** | Interactive and dynamic visuals, including text, video, images, audio, and animation in various combinations to stand out in a pile of generic creatives. Build audience based on brand values to reach them within their own digital environment. Demo, Placement, and conversion KPI's (traffic, census, etc.)

Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd Video

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE

**\$8,500.00**

THANK YOU.



Hi! This Is Your  
Invoice 5958

**BILL TO**

ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$13,708.00

DUE DATE  
05.04.2021

**ACTIVITY**

AFRICAN AMERICAN VACCINE CAMPAGIN  
1 MAY THRU 31 MAY 21

**DIGITAL MEDIA**

**DISPLAY ADVERTISING** | Build audience based on brand values to reach them  
within their own digital environment. Demo, Placement, and conversion KPI's  
(traffic, census, etc.)

Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd  
Video

QTY	RATE	AMOUNT
1	13,708.00	13,708.00

THANK YOU! It's been GREAT working with you. Contact us  
again.

TOTAL DUE

**\$13,708.00**

THANK YOU.



Hi! This Is Your  
Invoice 5959

**BILL TO**

ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$13,357.33

DUE DATE  
05.04.2021

**ACTIVITY**

AFRICAN AMERICAN VACCINE CAMPAGIN  
1 MAY THRU 31 MAY 21

**DIGITAL MEDIA**

**MOBILE DISPLAY ADVERTISING** | Build audience based on brand values to reach them within their own digital environment. Demo, Placement, and conversion KPI's (traffic, census, etc.)

Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd Video

QTY	RATE	AMOUNT
1	13,357.33	13,357.33

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE

**\$13,357.33**

THANK YOU.



Hi! This Is Your  
Invoice 5960

**BILL TO**

ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$16,833.33

DUE DATE  
05.04.2021

**ACTIVITY**

AFRICAN AMERICAN VACCINE CAMPAGIN  
1 MAY THRU 31 MAY 21

**SOCIAL CHANNEL MARKETING**

FACEBOOK SOCIAL ADVERTISING | Engage defined audience through social media to capture behavior interaction. Rebuild audiences based on those traits for retargeting communication. Video, Carousel Ads and Instagram

QTY	RATE	AMOUNT
1	16,833.33	16,833.33

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE

**\$16,833.33**

THANK YOU.



Hi! This Is Your  
Invoice 5961

**BILL TO**

ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$12,000.00

DUE DATE  
05.04.2021

**ACTIVITY**

AFRICAN AMERICAN VACCINE CAMPAGIN  
1 MAY THRU 31 MAY 21

**SOCIAL CHANNEL MARKETING**

INSTAGRAM SOCIAL ADVERTISING | Engage defined audience through social media to capture behavior interaction. Rebuild audiences based on those traits for retargeting communication. Video, Carousel Ads and Instagram

QTY	RATE	AMOUNT
1	12,000.00	12,000.00

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE

**\$12,000.00**

THANK YOU.



Hi! This Is Your  
Invoice 5962

**BILL TO**

ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$11,133.33

DUE DATE  
05.04.2021

**ACTIVITY**

AFRICAN AMERICAN VACCINE CAMPAGIN  
1 MAY THRU 31 MAY 21

**DIGITAL MEDIA**

**YOUTUBE** | Build audience based on brand values to reach them within their own digital environment. Demo, Placement, and conversion KPI's (traffic, census, etc.)  
Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd Video

QTY	RATE	AMOUNT
1	11,133.33	11,133.33

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE

**\$11,133.33**

THANK YOU.





Hi! This Is Your  
Invoice 5963

**BILL TO**  
ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

**DATE**  
05.04.2021

**PLEASE PAY**  
\$8,500.00

**DUE DATE**  
05.04.2021

ACTIVITY	QTY	RATE	AMOUNT
AFRICAN AMERICAN VACCINE CAMPAGIN 1 MAY THRU 31 MAY 21			
<b>DIGITAL MEDIA</b>			
<b>RICH MEDIA CONNECTED TV</b>   Interactive and dynamic visuals, including text, video, images, audio, and animation in various combinations to stand out in a pile of generic creatives. Build audience based on brand values to reach them within their own digital environment. Demo, Placement, and conversion KPI's (traffic, census, etc.) Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd Video	1	8,500.00	8,500.00

THANK YOU! It's been GREAT working with you. Contact us again.

**TOTAL DUE** **\$8,500.00**

THANK YOU.



Hi! This Is Your  
Invoice 5970

**BILL TO**

ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$13,708.00

DUE DATE  
05.04.2021

**ACTIVITY**

LATINX COMMUNITY VACCINE CAMPAGIN  
1 MAY THRU 31 MAY 21

**DIGITAL MEDIA**

**DISPLAY ADVERTISING** | Build audience based on brand values to reach them  
within their own digital environment. Demo, Placement, and conversion KPI's  
(traffic, census, etc.)

Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd  
Video

QTY	RATE	AMOUNT
1	13,708.00	13,708.00

THANK YOU! It's been GREAT working with you. Contact us  
again.

TOTAL DUE

**\$13,708.00**

THANK YOU.



Hi! This Is Your  
Invoice 5971

**BILL TO**  
ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$12,000.00

DUE DATE  
05.04.2021

**ACTIVITY**

LATINX COMMUNITY VACCINE CAMPAGIN  
1 MAY THRU 31 MAY 21

**SOCIAL CHANNEL MARKETING**

**INSTAGRAM SOCIAL ADVERTISING** | Engage defined audience through social media to capture behavior interaction. Rebuild audiences based on those traits for retargeting communication. Video, Carousel Ads and Instagram

QTY	RATE	AMOUNT
1	12,000.00	12,000.00

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE **\$12,000.00**

THANK YOU.



Hi! This Is Your  
Invoice 5972

**BILL TO**  
ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$16,833.33

DUE DATE  
05.04.2021

**ACTIVITY**

LATINX COMMUNITY VACCINE CAMPAGIN  
1 MAY THRU 31 MAY 21

**SOCIAL CHANNEL MARKETING**

FACEBOOK SOCIAL ADVERTISING | Engage defined audience through social media to capture behavior interaction. Rebuild audiences based on those traits for retargeting communication. Video, Carousel Ads and Instagram

QTY	RATE	AMOUNT
1	16,833.33	16,833.33

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE **\$16,833.33**

THANK YOU.



Hi! This Is Your  
Invoice 5973

**BILL TO**

ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$13,357.33

DUE DATE  
05.04.2021

**ACTIVITY**

LATINX COMMUNITY VACCINE CAMPAGIN  
1 MAY THRU 31 MAY 21

**DIGITAL MEDIA**

MOBILE DISPLAY ADVERTISING | Build audience based on brand values to reach them within their own digital environment. Demo, Placement, and conversion KPI's (traffic, census, etc.)  
Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd Video

QTY	RATE	AMOUNT
1	13,357.33	13,357.33

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE

**\$13,357.33**

THANK YOU.



Hi! This Is Your  
Invoice 5974

**BILL TO**

ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$11,133.33

DUE DATE  
05.04.2021

**ACTIVITY**

LATINX COMMUNITY VACCINE CAMPAGIN  
1 MAY THRU 31 MAY 21

**DIGITAL MEDIA**

YOUTUBE | Build audience based on brand values to reach them within their own digital environment. Demo, Placement, and conversion KPI's (traffic, census, etc.)  
Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd Video

QTY	RATE	AMOUNT
1	11,133.33	11,133.33

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE **\$11,133.33**

THANK YOU.



Hi! This Is Your  
Invoice 5975

**BILL TO**  
ELIZABETH BILOTTA  
WILL COUNTY HEALTH  
DEPARTMENT  
501 Ella Avenue, Joliet, IL  
60433  
JOLIET, IL 60433

DATE  
05.04.2021

PLEASE PAY  
\$8,500.00

DUE DATE  
05.04.2021

**ACTIVITY**

LATINX COMMUNITY VACCINE CAMPAGIN  
1 MAY THRU 31 MAY 21

**DIGITAL MEDIA**

**RICH MEDIA CONNECTED TV** | Interactive and dynamic visuals, including text, video, images, audio, and animation in various combinations to stand out in a pile of generic creatives. Build audience based on brand values to reach them within their own digital environment. Demo, Placement, and conversion KPI's (traffic, census, etc.)

Publisher Ad Placements: News Sites, Video Preroll, Display Mobile App and InAd Video

QTY	RATE	AMOUNT
1	8,500.00	8,500.00

THANK YOU! It's been GREAT working with you. Contact us again.

TOTAL DUE

**\$8,500.00**

THANK YOU.





WILL COUNTY BOARD OF HEALTH  
RESOLUTION #21-26

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

---

**APPROVAL TO INCREASE THE SLIDING FEE SCALE FOR SERVICES AND PROCEDURES – CHC**

**WHEREAS**, the CHC provides medical, behavioral health, family planning, and hospital evaluation services, and procedures, and

**WHEREAS**, in keeping with the changes to these usual and customary fees, as well as the sliding fee scales for purposes of billing maximization, and

**WHEREAS**, the CHC is required to offer services on a sliding fee scale for those uninsured, and

**WHEREAS**, the CHC Governing Council approved the attached sliding fee scale at the May 12, 2021 meeting.

**WHEREAS, BE IT RESOLVED** the Board of Health approves the attached sliding fee scale.

DATED THIS 19<sup>th</sup> day of May, 2021.

---

James E. Zelko, President  
Will County Board of Health

# Will Co Comm Health Center General Scale

Effective 02/1/2021  
Poverty Income Guidelines  
Schedule of Discounts for all Services

2021 Revised Guidelines as Published in Federal Register

Established Poverty Level Guideline	Family Size	A <100%	B 100-133%	C 134-185%	D 186-200%	E >200%
12,880	1	12,880	17,130	23,828	25,760	
17,420	2	17,420	23,169	32,227	34,840	
21,960	3	21,960	29,207	40,626	43,920	
26,500	4	26,500	35,245	49,025	53,000	
31,040	5	31,040	41,283	57,424	62,080	
35,580	6	35,580	47,321	65,823	71,160	
40,120	7	40,120	53,360	74,222	80,240	
44,660	8	44,660	59,398	82,621	89,320	
48,600	9	48,600	64,638	89,910	97,200	
53,080	10	53,080	70,596	98,198	106,160	
57,560	11	57,560	76,555	106,486	115,120	
62,040	12	62,040	82,513	114,774	124,080	
66,520	13	66,520	88,472	123,062	133,040	
71,000	14	71,000	94,430	131,350	142,000	
75,480	15	75,480	100,388	139,638	150,960	
<b>Fees</b>		<b>Nominal</b>	<b>25%</b>	<b>50%</b>	<b>75%</b>	<b>100.00%</b>

**Each Additional Family Member, add to baseline income \$4, 540**

**WILL COUNTY BOARD OF HEALTH  
RESOLUTION #21-27**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

---

**APPROVAL OF INCREASE IN ADMINISTRATIVE FEE FOR THE COVID-19 VACCINE  
ADMINISTRATION COMMUNITY HEALTH CENTER**

**WHEREAS**, the Will County Health Department and Community Health Center is currently responding directly to the COVID-19 global pandemic; and

**WHEREAS**, this direct response includes, in part, facilitating the administration of COVID-19 vaccine to patients of the Health Center; and

**WHEREAS**, Healthcare and Family Services (HFS) has authorized an increase in the COVID-19 Vaccine Administration rate, effective 3/30/21; and

**WHEREAS**, the Community Health Center wishes to charge this increased rate; and

**WHEREAS**, the Governing Council approved this increase at their May 12, 2021 meeting.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Health approves the increase of Administration rate for COVID-19 vaccine, as outlined in the attached memo from HFS.

DATED THIS 19<sup>th</sup> day of May, 2021.

---

James E. Zelko, President  
Will County Board of Health

**HFS Medical Providers**

**Provider Notice Issued 03/30/2021**

Date: March 30, 2021

To: Enrolled Physicians, Advanced Practice Nurses, Physician Assistants, Local Health Departments, Federally Qualified Health Centers, Rural Health Clinics, Encounter Rate Clinics, and Pharmacies

Re: COVID-19 Vaccine Administration Rate Increase

---

This notice provides updated information regarding the March 15, 2021 Centers for Medicare & Medicare Services (CMS) rate increase for the administration of COVID-19 vaccines. This guidance applies to claims for participants covered under both traditional Medicaid fee-for-service and the HealthChoice Illinois Medicaid managed care plans.

Effective with dates of service on and after March 15, 2021, the Department will continue to follow the rates established for the Medicare program for reimbursement of the administration fees. **Reimbursement is increased to \$42.14 for the administration of each dose of a COVID-19 vaccine.**

Department COVID-19 vaccine administration rates for dates of service prior to March 15, 2021 remain at \$16.94 for the initial dose in a two-dose series, and \$28.39 for the second dose in a two-dose series, or for a single-dose vaccine.

The COVID-19 Fee Schedule has been updated with the new vaccine administration rate. Providers should refer to the COVID-19 Updates webpage for the most up to date information related to the COVID-19 public health emergency.

Per CMS, as a condition of receiving free COVID-19 vaccines from the federal government, vaccine providers are prohibited from charging patients any amount for administration of the vaccine and may not deny a vaccine to anyone regardless of income, immigration, or insurance status. For individuals who are uninsured, providers may submit claims for reimbursement of COVID-19 vaccine administration through the federal HRSA COVID-19 Claims Reimbursement Portal.

Questions regarding this notice may be directed to the Bureau of Professional and Ancillary Services at 877-782-5565.

Kelly Cunningham, Administrator  
Division of Medical Programs



WILL COUNTY BOARD OF HEALTH  
RESOLUTION #21-28

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

---

**THE WILL COUNTY BOARD OF HEALTH, WILL COUNTY HEALTH DEPARTMENT AND  
COMMUNITY HEALTH CENTER ACKNOWLEDGES AND THANKS THE JOLIET WEST COVID-19  
VACCINATION SITE TEAM**

**WHEREAS**, the Will County Health Department is currently responding directly to the COVID-19 global pandemic; and

**WHEREAS**, this direct response includes, in part, facilitating the administration of COVID-19 vaccine to residents in Will County; and

**WHEREAS**, the Joliet Fire Department (JFD) in partnership with Dr. Jon Strotkamp and Joliet West High School, facilitated the distribution of more than 50,000 COVID-19 vaccine doses to the residents of Will County; and

**WHEREAS**, due to their tireless efforts, dedication, commitment, and leadership the Will County Board of Health, Will County Health Department and Community Health Center will be forever grateful for their contribution.

**NOW THEREFORE BE IT RESOLVED**, the Will County Board of Health, Will County Health Department, and Community Health Center desires to express their gratitude and thanks to Chief Greg Blaskey, JFD, Deputy Chief Jeff Carey, JFD, Jon Strotkamp, DO, Joliet West High School, and all the volunteers associated with this effort, who contributed in the fight against COVID-19.

DATED THIS 19<sup>th</sup> day of May, 2021

---

James E. Zelko, President  
Will County Board of Health

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

---

**RESOLUTION FOR APPROVAL TO SURPLUS EQUIPMENT – LISTING ATTACHED**

**WHEREAS**, the Will County Health Department requires disposal and recycling of office equipment, phone equipment, copiers, electronics, televisions, routers and switches, computer related items, and other miscellaneous items from the CHC, Family Health Services, Administration, Behavioral Health and Environmental Health.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Health approves the disposal and/or recycling of the attached listing of items.

DATED THIS 19<sup>h</sup> day of May 2021

---

James E. Zelko, President  
Will County Board of Health

**TRANSFERABLE ASSETS / SURPLUS FORM**  
 Will County Purchasing - 302 N. Chicago St. - Joliet, IL 60432  
 (815) 740-4605 Fax (815) 740-4604

Department : \_\_\_\_\_ Phone No.: \_\_\_\_\_ Resolution No.: \_\_\_\_\_

Approved By: \_\_\_\_\_ Signature: \_\_\_\_\_ Date Approved: \_\_\_\_\_

(1) Category	(2) Trf Asset / Surplus Tag No.	(3) Item/Description	Age	(4) Condition (W / NW)	Vehicle Mileage	Serial No./ Vin No.	County Tag No.	Transferred to Warehouse/Dept/ Charitable Inst	Received By (Signature)	Date Received	Disposed of by Warehouse/ Department	(5) Initial
Computer		Lenovo M72e		NW		MJWMTVC	16414					
Computer		Lenovo M73		NW		MJ00YC5T	18296					
Computer		Lenovo M71c		NW		MJGWBNH	15626					
Computer		Lenovo M71c		NW		MJGWBNK	15629					
Computer		Lenovo Edge 92z		NW		MJ29A0V	16450					
Computer		Lenovo Edge 92z		NW		MJ001N6	16439					
Computer		Lenovo Edge 92z		NW		MJ91YV5	16477					
Printer		Lexmark E260d		NW		306686002						
Computer		Lenovo M83		NW		MG008AAS						
Computer		Lenovo M83		NW		MG008AA6	18736					
Computer		Lenovo M73		NW		MJ02EF90						
Computer		Lenovo M73		NW		MJ00YC3Y	18246					
Computer		Lenovo M73		NW		MJ00YC3J	18258					
Laptop		HP ProBook 470 G5		NW		5CD8523TGC	22065					
Computer		Lenovo 71z		NW		MJFNRGV						
Computer		Lenovo M73		NW		MJ00YC4M	18266					

(1) Category- Office Equipment, Furniture, Computer, Machinery, Vehicle, Others

(2) Surplus Tag No.- Tag Number assigned by the Purchasing Department

(3) Item/Description - If transferring computer equipment, include operating system desc; -Computer Staff (either ICT or department staff) should initial to verify hard drive

(4) Condition - W-Working ; NW-Non-Working

(5) Initial Department Head should initial for disposal of non-computer broken item(s)  
 -If Maintenance is disposing of the item(s), the Maintenance Staff should initial



**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

**APPROVAL FOR THE APPROPRIATION OF FUNDS FOR THE IDPH LOCAL HEALTH PROTECTION  
GRANT ADDITIONAL FUNDS – WILL COUNTY HEALTH - \$389,200**

**WHEREAS**, the Will County Health Department (WCHD) obtained an IDPH Local Health Protection Grant (LHPG) to assure the protection of the public through the provision of various health protection programs to ensure that basic levels of protection for Illinois residents are maintained at the community level for infectious diseases, food protection, safety of the potable water supply, and private sewage disposal, and

**WHEREAS**, the Award of \$491,413 was increased to \$880,613 through an increase in annual funding of the LHPG by the General Assembly and through direct appropriation funding to WCHD, and

**WHEREAS**, this additional \$389,200 includes an annual increase of \$54,200 to the LHP base award and includes \$335,000 in one-time funding to programmatic services including assistance with salaries, fringe benefits, supplies, contractual assistance, and

**WHEREAS**, the project period for this grant is 07/1/2020 through 06/31/2021.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Health approves the additional appropriation of funds to the FY2021 Will County Health Department budget:

**Revenue:**

From	2102-498010-120-34010-40	Anticipated New Revenue	\$389,200
To	2102-435040-120-34010-40	Local Health Protection Grant	\$389,200

**Expenses:**

From:	2102-599010-120-34010-40	Anticipated New Expenses	\$389,200
To:	2102-511010-120-34030-40	Salaries - Full Time	\$150,000
	2102-511050-120-34030-40	Salaries - Temp	\$ 30,000
	2102-521010-120-34030-40	FICA	\$ 13,290
	2102-522010-120-34030-40	IMRF	\$ 16,800
	2102-532010-120-34050-40	Operating Supplies - CD	\$ 11,500
	2102-532010-120-34030-40	Operating Supplies - EH	\$ 1,202
	2102-536010-120-34030-40	Desktop Computers <\$5,000	\$ 1,680

2102-536020-120-34030-40	Laptop Computers<\$5,000	\$ 13,118
2102-542520-120-34050-40	Interpreter	\$ 260
2102-542550-120-34050-40	Temporary Contracted	\$149,500
2102-547020-120-34050-40	Printing, Copy & Publishing	\$ 100
2102-547520-120-34050-40	Telephone Service – Cell	\$ 250
2102-548040-120-34050-40	Subscriptions	\$ 1,500
	<b>Grand Total</b>	<b>\$ 389,200</b>

DRAFT

DATED THIS 19th day of May 2021.

---

James E. Zelko, President  
Will County Board of Health



# Illinois Public Health Association

500 West Monroe, Suite 1E, Springfield, Illinois 62704  
Phone: 217-522-5687 FAX: 217-522-5689 E-mail: [ipha@ipha.com](mailto:ipha@ipha.com) Web Site: [www.ipha.com](http://www.ipha.com)

April 27, 2021

Governor JB Pritzker  
207 Statehouse  
Springfield, IL 62706

Dear Governor Pritzker,

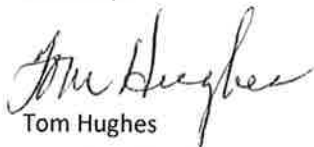
We are requesting financial assistance from the federal aid provided to the state of Illinois from the American Rescue Plan. The local health departments our association represents are in dire need of financial assistance. Local public health organizations have been on the frontlines of the COVID-19 pandemic since the beginning, and are now finding themselves in extremely difficult positions related to their financial resources. We fear that without additional resources, many departments will no longer be able to serve Illinois residents and communities to the extent that is needed, now more than ever before.

Prior to the pandemic, local public health departments were already underfunded by the state of Illinois. Costs to ensure the public's safety have only increased in the past year, taking an even bigger toll on their finances. The *Local Health Protection Grant's* (LHPG) purpose is to make sure that all health departments have the means necessary to develop and sustain their services. Currently, the grant is not even providing enough to cover an administrator's salary. Over 20 counties in Illinois are receiving less than \$2.00 per capita from the LHPG. For example, DuPage County receives just \$0.95 per capita, and Kane County receives an alarming \$0.81 per capita.

On top of struggling financially, these local health departments are being stretched extremely thin in terms of services provided to local communities. To give you an idea, one health department in southern Illinois, the Southern 7 Health Department, serves seven counties covering an area slightly larger than the state of Delaware. The counties it serves are also some of the poorest in the state. Alexander County, one of the seven, has a median household income of \$36,806. Pulaski County, another one, has a median household income of \$34,640. This is alarming, and these local health departments need additional resources to ensure they can properly serve all of their residents.

This past year has only reinforced the critical need for strong local health departments. They are the ones who have been fighting at the forefront of this pandemic, helping Illinoisians every step of the way. The financial resources of the health departments have suffered greatly at the hands of the pandemic, and we urge you to allocate financial assistance from the American Rescue Plan to the local health departments in Illinois.

Sincerely,



Tom Hughes  
Executive Director

CC: Sol Flores, Ramon Gardneshire, Sen. David Koehler, Sen. Elgie Sims, Rep. Greg Harris, Rep. Robyn Gabel

# Job Description Health Navigator

**Position Title:** Health Navigator

**Reports to:** COVID-19 Vaccine Equity Manager

**Job Status:** Full-Time, Temporary (999 hours or less annually), grant funded

**Supervised:** None

**Summary:** The Health Navigator works in collaboration with the COVID-19 Mass Vaccination Team, local Community-Based Organizations, local health providers, various county departments, and local social service organizations to assure that information, education, and vaccination opportunities are available to all residents in Will County. This position will identify and target individuals that are disproportionately affected by the COVID-19 virus in terms of morbidity and mortality.

## Illustrative Examples of Work

1. Serves as an advocate for the COVID-19 vaccination initiative and actively improves service delivery.
2. Fields referrals and inquiries regarding residents that require education, information, and/or COVID-19 vaccination. Manages inquiries and referrals to expediently respond to community requests.
3. Assist with and facilitate the delivery of services to residents in many different settings- office and field work necessary to reach the target populations.
4. Provide individual or group education that is appropriate based on language, cognitive abilities, literacy level, learning style, cultural norms, language, or readiness for resources available.
5. Assist the resident in improved healthcare access and promote patient knowledge of health and behavior change.
6. Participate in regular team meetings, huddles, staff meetings and quality improvement projects to improve service delivery.
7. Consult with the Mass Vaccination staff, medical staff, or partners in the community to eliminate barriers to the efficient delivery of services. Identify service delivery problems and potential for effective resident management intervention.
8. Address unmet community needs in coordination with local, regional and state partners.
9. Provide education and outreach to increase vaccination rates in communities and populations impacted by COVID-19.
10. Assist residents with making COVID-19 vaccination appointments and if required, connection to primary health care in the event of adverse reactions to vaccination.
11. Other duties as assigned.

## Knowledge, Skills, and Abilities

- Work at various community sites or office locations as needed.
- Perform all duties as assigned.
- Ability to work independently and exercise good judgment in interactions and communication with team members, the public, residents and their families, and partner agencies.
- Strong organizational and time management skills, as evidenced by a capacity to prioritize multiple tasks and role components.
- Computer Skills – Proficient ability in Microsoft Office 365 applications, cellphones, and typical office equipment such as printers, copiers, and scanners.
- Confidentiality – Maintain patient, team member and employer confidentiality. Comply with all HIPAA regulations.

# Job Description Health Navigator

- Customer Service Oriented – Friendly, cheerful and helpful to patients and others.
- Flexibility – Ability to adapt easily to changing conditions and work responsibilities.
- Positivity – Display a positive attitude and is a positive agent for health equity.
- Teamwork – Work as part of a team and collaborate well with co-workers, community partners, and public.

## Minimum Qualifications

Minimum 2 years' experience performing direct education, outreach, and fielding referrals to hard to reach communities including but not limited to: the elderly, communities of color, veterans, the LGBTQ community, homeless, impoverished, incarcerated, communities with a high social vulnerability index, and others identified through program initiatives.

OR

Bachelor's Degree from an accredited college or university

Some prior experience performing education, outreach, fielding referrals, or working within an organization furthering health equity.

## Other Requirements

- Bilingual preferred, but not required
- May be required to wear Personal Protective Equipment (PPE) such as gloves or a mask
- Frequent interaction with a diverse population including team members, medical providers, residents, social service and community-based organizations and staff.
- Physical Demands include frequent sitting, standing, walking, grasping, carrying and speaking, occasional reaching, bending and stooping, lifting, carrying, pushing and pulling up to 60 pounds, with assistance if needed
- Must have their own reliable transportation, valid driver's license, and minimum auto liability coverage. Health navigators will be required to use their own vehicle for field work.
- COVID-19 Vaccine proponent

# Memorandum

## Will County Health Department

**TO:** Will County Board of Health  
**FROM:** Susan Olenek, Executive Director WCHD & CHC *SO*  
**DATE:** May 19<sup>th</sup>, 2021  
**RE:** BOH Meeting Regulations

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Recently, Board President Zelko requested I work with ASA Dan McGrath on the drafting of rules or regulations regarding BOH meetings. Many boards have rules regarding how a board is to be addressed, timeframes for public comment, and even rules regarding attendance.

Attached, please see the document in draft form regarding new rules for consideration for our Board of Health meetings.

Thank you for your consideration of the request.

MEMO

## **RULES FOR SPEAKING AT OPEN MEETINGS AT THE WILL COUNTY BOARD OF HEALTH**

A. Right to Address the Board or its Committees: No person who is not a member of the Board, shall be permitted to address the Board or its Committees unless:

1. An individual is invited to speak by a member of the Board, member of a Committee, or the Presiding Officer during the meeting; or
2. An individual is asked a question by a member of the Board, member of a Committee, or the Presiding Officer during the meeting; or
3. An individual is an employee of the Health Department, Community Health Center, County of Will or Will County State's Attorney Office, after being recognized by the Presiding Officer; or
4. An individual is providing sworn testimony, via subpoena or otherwise; or
5. An individual is making a comment in a Public Hearing; or
6. An individual is speaking during the Public Comment Section of the meeting.

B. Public Comment Section: Statements or comments made during the Public Comments Section of a meeting shall comply with the following rules:

1. Members of the same company, business or organization shall choose one member to speak on behalf of the company, business or organization. More than one speaker from the same company, business or organization shall not be allowed to speak.
2. Any permitted public comment shall be held to three minutes or less.
3. Such comments or speaking at a meeting shall not interfere with the business being conducted at the meeting or disrupt the meeting.

C. Decorum: Attendees and speakers at meetings should observe the following Rules of Decorum:

1. Address themselves solely and directly to the Presiding Officer. They may not address other Members, individuals in the gallery, or persons who might be observing through the media.
2. Avoid characterizing another individual's personal intent or motives and discussing personalities.
3. Refrain from speaking disrespectfully to or of the Presiding Officer, other Members of the Board or other individuals.
4. Refrain from using profane or vulgar language.
5. Any such speaking at a meeting must not interfere with the business being conducted at the meeting or disrupt the meeting.

D. Single Issue: When comments on a single issue become repetitive, the Presiding Officer may elect to close comments on that issue.

E. No Debate: Public comments are intended as a means for citizens to convey their thoughts and ideas to the Board. Board Members should not respond to or debate issues raised, but may ask questions to clarify a speaker's position.



**EMPLOYEES**

	<u>DATE</u>
<b><u>NEW</u></b>	
Vinita Voss ADM Vaccine Equity Manager	May 3, 2021
Carmen Velasquez ADM Vaccine Site Coordinator	May 10, 2021
Gabriela Mucha FHS Nutrition Specialist	May 17, 2021
Sharon Villarreal CHC Certified Medical Assistant – Primary Care	May 17, 2021
<b><u>PROMOTION(s)</u></b>	
Ben Gonzalez EH Environmental Health Sampler	May 17, 2021
<b><u>RENEWAL(s)</u></b>	
Pranjali D. Vadgaonkar, MD CHC OB/Gyn	June 30, 2021 – June 29, 2023
<b><u>RESIGNATION(s)</u></b>	
Clorissa Young BH Mental Health Counselor II	May 14, 2021
Larshondra Bond FHS Patient Registration Clerk	May 11, 2021
<b><u>RETIREMENT(s)</u></b>	
Lisa Mahalik BH Mental Health Counselor III	June 30, 2021
<b><u>TRANSFER(s)</u></b>	
Scott DuBois BH Program Coordinator (transfer to WC Problem Solving Courts Program)	May 14, 2021

**TEMPORARY**

Taylor Hogg  
EH  
Summer Intern  
May 17, 2021

Brendan McPartland  
EH  
Summer Intern  
May 17, 2021

**TERMINATION(s)**

Cynthia Griggs  
EH  
EH File Clerk  
April 13, 2021

DRAFT

**Approved:** \_\_\_\_\_  
James E. Zelko, President, Board of Health

\_\_\_\_\_  
Date

**Recommended:** \_\_\_\_\_  
Susan Olenek, Executive Director, WCHD

\_\_\_\_\_  
Date