



**WILL COUNTY HEALTH DEPARTMENT
BOH REGULAR MEETING MINUTES
MARCH 17, 2021**

IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07 ISSUED BY GOVERNOR PRITZKER, THIS MEETING IS HELD VIRTUALLY VIA MICROSOFT TEAMS APP. WILL COUNTY BOARD OF HEALTH MEMBERS WILL BE ATTENDING THE MEETING REMOTELY AND THE GENERAL PUBLIC IS STRONGLY ENCOURAGED TO DO THE SAME.

The monthly meeting of the Board of Health held via virtual conference call was called to order at 3:01 p.m., Mr. Zelko, President presiding.

ROLL CALL/ QUORUM PRESENT

MEMBERS PRESENT

- James Zelko, President
- Billie Terrell, PhD., Vice President
- John Cicero, Secretary
- Donald Gould
- Paul Hertzmann
- Gary Lipinski, M.D.
- Ms. Mackey
- George Pitsilos, M.D. (arrived at 3:15pm)
- Dr. Ramos
- Nanci Reiland
- Scott Soderquist, D.D.S.
- Margaret Tyson

MEMBERS ABSENT

OTHERS PRESENT

- Dan McGrath, Assistant State’s Attorney
- Marie Lindsay, Governing Council, Chair
- Tanner Simeon-Cox, SSIP, Staff

PLEDGE OF ALLEGIANCE

PRESIDENT’S COMMENTS

Mr. Zelko welcomed everyone to the meeting and thanked everyone for their participation.

EXECUTIVE DIRECTOR’S COMMENTS

- Ms. Olenek wished everyone a Happy St. Patrick’s day. 
- Ms. Olenek shared and read a card mailed from a resident sending positive feedback regarding the vaccination clinic.

PUBLIC COMMENTS FOR AGENDA ITEMS ONLY

Ms. Olenek responded and fielded questions submitted via the chat room which will be included as attachment with the minutes.

APPROVAL OF BOARD OF HEALTH MINUTES

Moved to approve the February 10, 2021 COVID-19 Response Committee (Special Meeting) minutes as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Terrell
SECONDER:	Ms. Tyson
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Dr. Ramos, Ms. Reiland, Ms. Tyson

Moved to approve the February 17, 2021 Regular Session minutes as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mr. Cicero
SECONDER:	Dr. Terrell
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Dr. Ramos, Ms. Reiland, Ms. Tyson

TREASURER’S REPORT AND DEPARTMENT FINANCIAL REPORTS

Ms. Bilotta provided a detailed explanation of the financial reports including revenue, expenditure, and cash reports dating from November 2020 to February 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mr. Hertzmann
SECONDER:	Dr. Lipinski
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Gould, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Dr. Ramos, Ms. Reiland, Ms. Tyson

REPORTS FROM DIVISIONS

Reports were provided in the packet by the Chief Executive Officer, Chief Medical Officer, Division Directors, and Media Services Manager.

Administrative Services (Presented Monthly Reports for the month of March)

- Report of activities were provided in the packet for the Board’s review.
- Ms. Bilotta briefly reiterated on the building updates included in the packet.
- ➦ Ms. Bilotta responded and fielded questions submitted via the chat room which will be included as attachment with the minutes.

Behavioral Health Programs (Presented Monthly Reports for the month of March)

- Report of activities were provided in the packet for the Board’s review.
- Dr. Troiani reported regarding Tele-Therapy, HB3498 is being presented to legislation. This legislation will make reimbursement through private insurance as well as Medicaid permanent.
- Dr. Troiani mentioned as of March 17th, BH has collected \$253,179.46 in deposits.
- Dr. Troiani noted as of March 1st BH staff is operating at 50% capacity onsite; Psychological on-site services for children have begun.
- Dr. Troiani stated BH is considering re-naming one of the group rooms after David Partida in memoriam for his service and dedication.

Ms. Jackson responded, and fielded questions submitted via the chat room which will be included as attachment with the minutes.

Chief Executive Officer – CHC (Presented Monthly Reports for the month of March)

Report of activities were provided in the packet for the Board’s review.

Chief Medical Officer – CHC (Presented Monthly Reports for the month of March)

Report of activities were provided in the packet for the Board’s review.

Environmental Health and Lab (Presented Monthly Reports for the month of March)

- Report of activities were provided in the packet for the Board’s review.
- Mr. Casey reported on the following topics:
 - West Nile Virus and Swimming and Bathing Beach program interviews with student interns has begun.
 - Larvicide deliveries are expected the week of April 5th.
 - Recruitment is underway for a Sampler.
 - Proposed changes to HB3509 that might affect food trucks is going to the General Assembly. This legislation change will create the Food Truck Freedom Act.
 - Contacted by Levy Catering food control at Joliet Speedway and NHR drag strip were released from contract; they do not have any scheduled dates as of today.

Family Health Services – (Presented Monthly Reports for the month of March)

- Reports of activities were provided in the packet for the Board’s review.
- Ms. VanderBoegh reported starting Thursday, March 25th, HIV testing will be available by appointment on-site.

Emergency Preparedness and Response (EP&R) (Presented Monthly Reports for the month of March)

Due to the vaccination roll-out, Ms. Weber was not able to provide a written report. Ms. Weber reported EP&R has no updates at this time.

Media Services (Presented Monthly Reports for the month of March)

- Mr. Brandy updated the Board on past/upcoming events scheduled.
- Mr. Brandy shared Ms. Olenek appeared on WJOL this morning reporting on vaccine updates.

OLD BUSINESS

COVID-19 RESPONSE (ED)

Ms. Jackson presented a Power Point slideshow regarding Covid-19 Vaccination Updates as of March 17th. The PP slideshow included: vaccines administered / total completed doses, vaccination clinic schedules/locations/partner clinics, vaccine inventory, and call center updates. Ms. Jackson noted the PR Team will begin taking over the website today.

Discussions ensued regarding additional scheduling and notifications about Wilmington’s residents, residents asking to re-register at other partnering sites due to appointments at the HD being too far out, and volunteering for the Wilmington location.

Ms. Olenek provided a brief follow-up from the March 10th meeting regarding the letter sent to Illinois Legislators – (Will County districts) outlining the need for steady ample supply of vaccines; Ms. Olenek requested any assistance they can provide including a timeline for the Johnson and Johnson supply.

Ms. Olenek provided an update regarding the meeting with Community Based Organizations about the rollout of the vaccines in an equitable manner affecting the Latin X and black and brown communities. The data provided at the previous March 10th meeting was reviewed and discussed in greater detail (i.e. targeting more specific populations, males, and geographical regions).

Ms. Olenek noted the Executive Committee of the County Board decided to re-allocate part of the \$3,000,000.00 funds to hire an Equity Coordinator under the Health Department’s guidance. Ms. Olenek is drafting the job description and will bring back to the Board and COVID-19 Committee for approval. Brief discussions ensued regarding the position of the Equity Coordinator and the potential hiring of additional translators.

Ms. Olenek mentioned we are moving forward with the community-based initiative COVID-19 HEART (Health Equity and Access Response Team) through our MAPP Collaborative. This sub-committee formed will help diminish health disparities observed by disproportionately impacted communities of Will County in order to increase health and improve health outcomes of all residents.

Mr. Vera, SSIP noted he is happy the discussions have started taking place for the Equity Coordinator. Mr. Vera also inquired if the proposal sent to Ms. Olenek and Ms. Tyson regarding navigators in the communities for the vaccine clinics will be discussed at this meeting? Mr. Zelko mentioned this discussion was not on the agenda this meeting; suggested to provide the copy of the proposal to the total COVID Committee. Discussions will ensue at the March 24th meeting.

SUBSTANCE USE TREATMENT PROGRAM / DASA LICENSE (BH)

Dr. Troiani mentioned in his Division report, majority of the updated details were included. Dr. Troiani mentioned meetings continue with Grundy County Health Department. Brief discussion ensued.

NEW BUSINESS

**RESOLUTION #21-16 APPROPRIATION OF FUNDS-COVID-19 MASS VACCINATION GRANT
ADDITIONAL FUNDS (ADM)**

WCHD obtained an IDPH COVID-19 Mass Vaccination Grant to help prevent transmission of COVID-19 through mass vaccination efforts and to help defray costs associated with the administration of the COVID-19 vaccine as well as relieve some of the financial burdens associated with responding to the COVID-19 pandemic. The Award of \$1,750,000 was increased to \$1,790,000 provided that the HD agrees to utilize EMTrack as the platform for COVID-19 vaccine administration. The Board of Health approves the additional appropriation of funds to the FY2021 Will County Health Department budget.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Lipinski
SECONDER:	Dr. Terrell
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Ms. Reiland, Ms. Tyson

RESOLUTION OF RECOGNITION (ED)

Ms. Olenek briefly read from the Joliet Board of School Inspectors the *Resolution Recognizing and Thanking the COVID-19 Vaccine Task Force, for Providing COVID-19 Vaccinations to Employees of the Joliet Public Schools District 86* displayed via the Teams screen.

VACATION TIME LOSS (ED)

The management team has lost vacation time since the inception of the pandemic. Ms. Olenek discussed the memorandum included in the packet regarding lost vacation time allotments and cost of hours. Included in the memo was the number of employees and total hours lost. Ms. Bergin was able to identify two funding sources; Mass Vaccination Plan IDPH and the Contact Training IDPH grant.

A motion was made to approve the grant funding to cover the buyout for the lost vacation time allotments / cost of hours for the duration of the pandemic. Mr. Cicero amended his motion to include an additional year pending the availability of funds. Mr. Zelko indicated the Board would revisit this in one year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mr. Cicero
SECONDER:	Dr. Terrell
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Dr. Ramos, Ms. Reiland, Ms. Tyson

Ms. Mackey suggested adding additional staff to identify the need to help alleviate staff from fatigue. The Board agreed. Mr. Hertzmann also encouraged staff take time off for wellness purposes.

BOARD OF HEALTH CENTRALIZED EMAIL

Ms. Olenek proposed the process for public health access to the Board members via email. Instructions and the process was included in the packets. Ms. Olenek will work with Mr. Melei and Mr. Brandy for the website addition.

EXECUTIVE SESSION RE: PERSONNEL / LEGAL MATTERS – NONE

APPROVAL OF PERSONNEL STATUS REPORT FOR THE WILL COUNTY HEALTH DEPARTMENT

A motion was made to approve all personnel changes for the Will County Health Department for the month of March.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Terrell
SECONDER:	Ms. Mackey
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Dr. Ramos, Ms. Mackey, Ms. Reiland, Ms. Tyson

BOARD MEMBERS' COMMENTS/CONCERNS

Dr. Terrell thanked Ms. Jackson for all her hard work and efforts and congratulated everyone for the portal upgrade.

Ms. Olenek added the Communications Firm will be updating the newsletter going forward. The newsletter replaces Ms. Olenek's updates that were provided on a weekly basis.

PUBLIC CONCERNS AND COMMENTS

Ms. Jackson responded, and fielded questions submitted via the chat room which will be included as attachment with the minutes.


Ms. Tyson asked the name of the Tele-Health bill? Dr. Troiani replied, "HB3498 Tele-Health Services." As of yesterday, it is in the house and assigned for HealthCare Availability and Accessibility Community.

Dr. Lipinski noted great work on the COVID program.

ADJOURNMENT

At 5:17p.m. a motion was made to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dr. Terrell
SECONDER:	Mr. Cicero
AYES:	Mr. Zelko, Dr. Terrell, Mr. Cicero, Mr. Hertzmann, Dr. Lipinski, Ms. Mackey, Ms. Reiland, Dr. Ramos, Ms. Tyson

By: 
John Cicero, Secretary
Will County Board of Health

By: 
Stephanie Baskin, Executive Assistant
Will County Health Department