

# AGENDA

## WILL COUNTY BOARD OF HEALTH COVID-19 RESPONSE COMMITTEE

Will County Health Department  
via TELECONFERENCE – TEAMS APP  
1 708-566-6764 Phone / Conference ID 287879059#  
FEBRUARY 24, 2021 – 3:00 P.M.

IN ACCORDANCE WITH PUBLIC ACT 101-640, EFFECTIVE JUNE 12, 2020 AND THE GUBERNATORIAL DISASTER PROCLAMATION ISSUED BY GOVERNOR PRITZKER ON NOVEMBER 13, 2020, THIS MEETING WILL BE HELD VIA VIDEOCONFERENCE/TELEPHONICALLY THROUGH THE MICROSOFT TEAMS EVENTS PLATFORM. WILL COUNTY BOARD OF HEALTH MEMBERS WILL BE ATTENDING THE MEETING REMOTELY AND THE GENERAL PUBLIC IS STRONGLY ENCOURAGED TO DO THE SAME. PLEASE GO TO [WWW.WILLCOUNTYHEALTH.ORG](http://WWW.WILLCOUNTYHEALTH.ORG) – NEWS AND EVENTS FOR A LINK TO ATTEND THE MEETING VIA MICROSOFT TEAMS.

*MISSION STATEMENT: To prevent disease and promote a healthier environment for all residents, business operators and visitors. Our agency of professionally trained staff work cohesively to assure public health and safety measures are maintained through services and programs the department provides based on the needs of the community.*

*VISION STATEMENT: Deliver sustainable programs and policies in response to the public health needs of the community.*

*CORE VALUES: Respect, Integrity, Professionalism, Quality, and Dedication.*

- I. Call to Order/Roll Call.....3:00p.m.
- II. Pledge of Allegiance to the Flag
- III. President’s Comments
- IV. Executive Director’s Comments
- V. Public Comment for Agenda Items Only – **Discussion**
- VI. Approval of Minutes  
February 10, 2021 – **Motion**
- VII. Old Business  
COVID-19 Response (Cindy Jackson) – **Update**
- VIII. New Business
  - a. Resolution #21-15 Purchase of Various Medical Supplies for COVID Vaccine Clinics (ADM) – **Motion**
  - b. Resolution #21-16 Purchase of Various Non-Medical Supplies for COVID Vaccine Clinics (ADM) – **Motion**
- VIII. Executive Session re Employment/ Legal Matters – **Motion & Roll Call**
- IX. Board Members’ Concerns and Comments – **Discussion**
- X. Public General Comments and Concerns – **Discussion**
- XI. Adjournment – **Motion**



**WILL COUNTY HEALTH DEPARTMENT  
SPECIAL MEETING  
BOH MEETING MINUTES  
FEBRUARY 10, 2021**

**IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07 ISSUED BY GOVERNOR PRITZKER, THIS MEETING IS HELD VIRTUALLY VIA MICROSOFT TEAMS APP. WILL COUNTY BOARD OF HEALTH MEMBERS WILL BE ATTENDING THE MEETING REMOTELY AND THE GENERAL PUBLIC IS STRONGLY ENCOURAGED TO DO THE SAME.**

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The special meeting of the Board of Health held via virtual conference call was called to order at 3:00 p.m., Mr. Zelko, President presiding.

**ROLL CALL/ QUORUM PRESENT**

**MEMBERS PRESENT**

James Zelko, President  
Billie Terrell, PhD., Vice President  
John Cicero, Secretary  
Donald Gould  
Paul Hertzmann  
Gary Lipinski, M.D.  
Teena Mackey  
Nanci Reiland  
Margaret Tyson

**MEMBERS ABSENT**

George Pitsilos, M.D.  
Edgar Ramos, PsyD.  
Scott Soderquist, D.D.S.

**OTHERS PRESENT**

Dan McGrath, Assistant State's Attorney  
Marie Lindsay, Governing Council, Chair  
Mitch Schaben, Chief of Staff, County Executive's Office  
South West Immigrant Project (SWIP), Staff  
Spanish Community Center, Staff  
Mike Fricilone, County Board

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**PLEDGE OF ALLEGIANCE**

**PRESIDENT'S COMMENTS**

Mr. Zelko welcomed everyone to the meeting.

**EXECUTIVE DIRECTOR'S COMMENTS**

Ms. Olenek thanked the Board members for participating in this special meeting called to form a BOH COVID-19 Response Committee.

**PUBLIC COMMENTS FOR AGENDA ITEMS ONLY**

Various individuals representing the LatinX community from Will County regions began to express concerns regarding the level of funding in the proposed budget for COVID response initiatives. Questions were also posed as to how the Health Department plans to effectively reach the black and brown communities to ensure equitable distribution of information as well as vaccine distribution. Mr. Zelko asked to table the conversation and if the in-depth concerns could be addressed after the remaining agenda items are discussed, allowing the attendees the opportunity to hear the updates in the program.

**OLD BUSINESS**

**COVID-19 RESPONSE (ED)**

Ms. Olenek presented several supporting documents regarding the Mass Vaccination Funding Request and provided a comprehensive discussion regarding the needs / purpose of the request. During the discussion, Ms. Olenek reported how the massive initiative will require ample funding.

Ms. Olenek stressed the point made by President Zelko of the importance of forming a formal committee to approve appropriations necessary in a timely manner. Discussions ensued.

**NEW BUSINESS**

**DISSOLUTION OF COMPENSATION COMMITTEE**

**Moved:** (Dr. Terrell second Mr. Cicero) The Compensation Committee was formed to assist with the process for wage increases, physician salaries, personnel / staffing changes. The subcommittee consisted of Mr. Zelko, Dr. Terrell, and Mr. Gould. The Board of Health is seeking to disband the Compensation Committee in order to form the COVID-19 Response Committee for purposes of supporting the efforts of the department in the COVID-19 Response Initiative. The approves to disband the request to disband the Compensation Committee.

**Motion Carried**

**Roll Call:** Mr. Zelko, "Aye", Dr. Terrell, "Aye", Mr. Cicero, "Aye", Dr. Lipinski "Aye", Ms. Mackey "Aye", Ms. Reiland, "Aye," and Ms. Tyson, "Aye."

**FORMATION / APPOINTMENT OF COVID-19 RESPONSE COMMITTEE**

The COVID-19 Response Committee is being formed to assist with the purposes of supporting the efforts of the department in the COVID-19 Response Initiative. The subcommittee will consist of Mr. Zelko, Dr. Terrell, Ms. Reiland, Ms. Tyson, and Ms. Mackey. The COVID19 Committee will meet every 2<sup>nd</sup> Wednesday and every 4<sup>th</sup> Wednesday of the month at 3:00pm (on an as needed basis).

**Moved:** (Mr. Cicero second Dr. Terrell) To appoint Mr. Zelko, Dr. Terrell, Ms. Reiland, Ms. Tyson, Ms. Mackey to the committee. The Board of Health approves the appointees and dates as presented.

**Motion Carried**

**Roll Call:** Mr. Zelko, "Aye", Dr. Terrell, "Aye", Mr. Cicero, "Aye", Dr. Lipinski "Aye", Ms. Mackey "Aye", Ms. Reiland, "Aye," and Ms. Tyson, "Aye."

**EXECUTIVE SESSION RE: EMPLOYMENT / LEGAL MATTERS - NONE**

**BOARD MEMBERS' COMMENTS/CONCERNS – NONE**

**PUBLIC CONCERNS AND COMMENTS**

The South West Immigrant Project (SWIP) staff inquired and shared their concern regarding the budget for bilingual efforts. Ms. Olenek shared the increased budget from the last discussion. There was still concern regarding the budget. Ms. Jackson included how the translation process internally has been refined and it is now easier to translate documents, surveys, and miscellaneous communications using internal staff. Ms. Olenek also shared how larger documents will be sent to a translation company to translate those documents in a timely matter.

The Spanish Community Center staff and SWIP shared concerns about the equitable distribution of vaccination. Ms. Jackson shared how we are using data to determine where vaccination efforts need to be expanded to reach the black and brown communities. Ms. Jackson shared, she has a meeting with both the SCC and SWIP on Friday to begin discussions regarding reaching the black and brown communities and the possibility of planning vaccination clinics for these communities.

**ADJOURNMENT**

At 4:50p.m. a motion was made by (Ms. Mackey, second Dr. Terrell) to adjourn the meeting.

**Roll Call:** Mr. Zelko, "Aye", Dr. Terrell, "Aye", Mr. Cicero, "Aye", Ms. Mackey "Aye", Ms. Reiland, "Aye," and Ms. Tyson, "Aye."

By: \_\_\_\_\_  
John Cicero, Secretary  
Will County Board of Health

By: \_\_\_\_\_  
Stephanie Baskin, Executive Assistant  
Will County Health Department



Will County  
Health Department &  
Community Health Center

**WILL COUNTY BOARD OF HEALTH  
RESOLUTION #21-15**

**RESOLUTION OF THE WILL COUNTY BOARD OF HEALTH  
WILL COUNTY, ILLINOIS**

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**RESOLUTION FOR APPROVAL FOR THE PURCHASE OF NITRILE EXAM  
GLOVES FOR USE IN THE MASS VACCINATION INITIATIVE- \$17,936**

**WHEREAS**, the Will County Health Department (WCHD) is currently responding directly to the COVID-19 global pandemic; and

**WHEREAS**, this direct response includes, in part, facilitating the administration of COVID-19 vaccine to residents in Will County; and

**WHEREAS**, the WCHD is in need of medical supplies in the form of Personal Protective Equipment (PPE) for safe and compliant administration of vaccine; and

**WHEREAS**, funding for this expenditure was budgeted for in the IDPH Vaccination Grant.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Health approves the expenditure for Nitrile exam gloves from Impact in the amount of \$17,936. (see attached quote).

DATED THIS 24th day of February 2021.

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James E. Zelko, President  
Will County Board of Health



*Focus. Innovate. Grow.*

**SALES QUOTE**

**Sales Quote No:** QT20496

**Date:** 2/23/21

**Account No:** WA2973

**Bill To:** Will County Health Department  
 Attn: Anthony Melei - It Coordinator  
 501 Ella Ave  
 Joliet, IL 60435

**Ship To:** Will County Health Department  
 Attn: Katie Weber  
 501 Ella Ave  
 Joliet, IL 60435

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Diane Smith	Katie	OUR TRUCK - IL	NET 30 Days	3/25/21

**Notes**

Item No	Description	Quantity	UM	Price	Disc	Amount
Description Line	Nitrile Exam Gloves, Powder Free, Latex Free, 3+ Mil 100/box MEDIUM	300.00	EA	\$23.50	0.00	\$7,050.00
Description Line	Nitrile Exam Gloves, Powder Free, Latex Free, 3+ Mil 100/box LARGE	300.00	EA	\$20.62	0.00	\$6,186.00
Description Line	Nitrile Exam Gloves, Powder Free, Latex Free, 3+ Mil 100/box X-LARGE	200.00	EA	\$23.50	0.00	\$4,700.00

Please remit payment to:  
 Impact Networking, LLC  
 75 Remittance Drive Suite 1076  
 Chicago, IL 60675-1076  
 1 (847) 232-8828

<https://impactmybiz.com/payments>

To receive invoices electronically please email [greeninvoices@impactnetworking.com](mailto:greeninvoices@impactnetworking.com).

<b>Subtotal</b>	\$17,936.00
<b>Discount</b>	\$0.00
<b>Freight</b>	\$0.00
<b>Sales Tax</b>	\$0.00
<b>Sales Order Total</b>	\$17,936.00