



Will County
Health Department &
Community Health Center

**WILL COUNTY HEALTH DEPARTMENT
BOH MEETING MINUTES
MARCH 26, 2020**

The monthly meeting of the Board of Health held via virtual phone call was called to order at 11:33 a.m., Mr. Zelko, President presiding.

ROLL CALL/ QUORUM PRESENT

MEMBERS PRESENT

James Zelko, President
Billie Terrell, PhD., Vice President
John Cicero, Secretary
Donald Gould
Paul Hertzmann
Gary Lipinski, M.D.
Teena Mackey
George Pitsilos, M.D.
Edgar Ramos, PsyD.
Nanci Reiland
Denise Winfrey

MEMBERS ABSENT

Scott Soderquist, D.D.S.

STAFF PRESENT

Susan Olenek, Executive Director
Stephanie Baskin, Executive Assistant, Administration
Elizabeth Bilotta, Assistant Executive Director, Administration
Steve Brandy, Media Services Manager, Administration
Anthony Melci, Director ITT, Administration
Katie Weber, Program Coordinator, Emergency Preparedness & Response
Jennifer Byrd, Chief Medical Officer, Community Health Center

OTHERS PRESENT

Dan McGrath, Assistant State's Attorney

PLEDGE OF ALLEGIANCE

PRESIDENT'S COMMENTS

Mr. Zelko asked Board members who are making the motions to announce their names in advance.

APPROVAL OF BOARD OF HEALTH MINUTES

Moved: (Ms. Winfrey second Dr. Terrell) to approve the February 19, 2020 Regular Session minutes as presented.

Motion carried

RESOLUTION #20-08 SURPLUS EQUIPMENT (ADM)

Moved: (Mr. Cicero second Ms. Winfrey) WCHD requires disposal of surplus items from Family Health Services, Administration, Behavioral Health Services, and Environmental Health that are obsolete and/or not working. The Board of Health approves the disposal and/or recycling.

Motion Carried

RESOLUTION #20-09 MEDICAL/HOSPITAL/DENTAL/BH/FAMILY PLANNING FEES (CHC)

Moved: (Ms. Winfrey second Dr. Terrell) The CHC provides medical, behavioral health, family planning, and hospital evaluation services, and procedures. In keeping with the changes to these usual and customary fees, as well as the sliding fee scales for purposes of billing maximization, the Board of Health approves increases for the CHC medical, behavioral health, and family planning hospital evaluation charges.

Motion Carried

RESOLUTION #20-10 2020 SLIDING FEE SCALE (CHC)

Moved: (Mr. Cicero second Ms. Reiland) The CHC provides medical evaluation, services, and procedures in primary, dental, and behavioral health care. In keeping with the changes to these usual and customary fees, as well as the sliding fee scales for purposes of billing maximization, the Board of Health approves increases the CHC medical, dental, and behavioral health charges and sliding fee scales.

Motion Carried

RESOLUTION #20-11 NEW 340B SLIDING FEE SCALE (CHC)

Moved: (Ms. Winfrey second Mr. Cicero) The CHC operates a successful 340B Pharmacy program for it's medical, behavioral health, and dental patients. In keeping with the changes to these usual and customary fees, as well as the sliding fee scales for purposes of billing maximization, the Board of Health approves the revision for 340B Pharmacy services sliding fee scale.

Motion Carried

RESOLUTION #20-12 LARVICIDE PURCHASE (EH)

Moved: (Dr. Terrell second Ms. Reiland) Part of the 2020 Vector Surveillance and Control Grant Program being conducted by EH includes the distribution of mosquito larvicide. The cost associated with the purchase of larvicide will be covered under the Illinois Department of Public Health Vector Surveillance and Control Grant. The Board of Health approves the purchase of up to sixty-four (64) cases of Altosid XR Ingot larvicide for a total cost (not to exceed) \$51,000.

Motion Carried

RESOLUTION #20-13 MASTER SERVICE AGREEMENT WITH STERICYCLE, INC. (CHC)

Moved: (Mr. Cicero second Mr. Hertzmann) The WCHD and WCCHC requires proper disposal of our biohazardous regulated medical waste for departments located in Joliet, Bolingbrook, and Monec. The WCHD and WCCHC are looking to modify the master service agreement with Stericycle Inc. The Board of Health approves the Master Service Agreement between Stericycle Inc., and WCHD/ WCCHC for the monthly service fee of \$688.50.

Motion Carried

EXECUTIVE SESSION RE: EMPLOYMENT/LEGAL MATTERS – NONE

APPROVAL OF PERSONNEL STATUS REPORT FOR THE WILL COUNTY HEALTH DEPARTMENT

Moved: (Ms. Winfrey, second Mr. Cicero) to approve all personnel changes for the Will County Health Department for the month March.

Motion Carried

BOARD MEMBERS' COMMENTS/CONCERNS

Mr. Zelko thanked ASA McGrath for allowing the Board hold the meeting virtually to approve agenda items that needed approval in order to continue usual and customary operations.

Mr. Zelko mentioned on behalf of the Board, they would like to commend the staff for their continued work and efforts during this very difficult situation and for the information being disseminated through media.

Mr. Zelko noted, he would like to take this time to allow Ms. Olenck to provide updates to the Board regarding the COVID-19 pandemic and agency operations.

Ms. Olenck provided numerous updates and measures the agency has been taking to provide the absolute best safety for staff and clients. Ms. Olenck provided the number of cases and deaths in Will County and a positive employee at the Health Department.

Ms. Olenck provided the following additional updates:

- + We have closed the doors to the public; Appointments only.
- + Went to curb-side & window assistance (WIC & Vital Records).
- + CHC has maintained regular operations through HRSA's directives, no walk-ins, triaging via telephone, and rescheduling routine visits.
- + EH Sanitarians are not in the field all day, only deployed for specific issues.
- + Staff has begun working remotely in all divisions.
- + We have instituted a COVID-19 hotline (Monday – Friday, 8:00am – 4:00pm).
- + Ms. Reiland provided nursing students to assist with the hotline call flow.
- + P.P.E. dissemination to various departments within the County of Will and the agency.

Ms. Olenck reported she is on regularly scheduled conference calls with IDPH, hospitals, and other Will County officials. Ms. Olenck also discussed the testing center locations available for health care workers and first responders. Some staff went for testing including Ms. Olenck and Ms. Bilotta; currently waiting for results as they take up to 3-5 days.

Ms. Olenck reported she has been receiving some negative feedback from local fire and police departments because we are not releasing private information regarding the positive cases in the county. Ms. Olenck has consulted with Mr. Zelko and State's Attorney, James Glasgow regarding the dissemination of the information. Ms. Olenck has decided she will provide the information to the police and fire departments with an accompanying disclosure drafted by Assistant States Attorney, Mary Tatroc.

Mr. Hertzmann suggested utilizing the CAD dispatch system which links the three (3) county dispatch centers to one main dispatch center. Ms. Olenck agreed to look into the suggestion.

Mr. Cicero inquired about the future of the move into the new building and if another virtual Board meeting is necessary? Ms. Olenck noted construction meetings continue virtually. Conversations regarding altering the move dates and move plans are ongoing. Ms. Olenck also noted, at this time, another Board meeting will not be scheduled.

PUBLIC CONCERNS AND COMMENTS – NONE

ADJOURNMENT

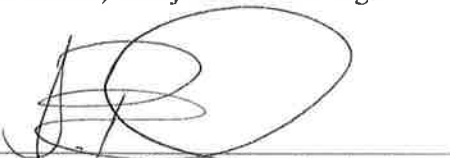
At 12:19p.m. a motion was made by (Ms. Winfrey, second by Dr. Terrell) to adjourn the meeting.

By:



John Cicero, Secretary
Will County Board of Health

By:



Stephanie Baskin, Executive Assistant
Will County Health Department

