

WILL COUNTY COMMUNITY HEALTH CENTER
GOVERNING COUNCIL/FINANCE COMMITTEE STRATEGIC PLANNING MTG.
MINUTES
12/4/2019

MEMBERS PRESENT

Marie Lindsey, Chairman
Vernice Warren, Vice Chairman - arrived @ 5:53pm
Eloy Ramirez, Treasurer - left @ 5:30pm
Alan Dyche, Secretary
Edith Cline-Kabba - arrived @ 5:29pm
Paul Lauridsen
Deborah Kornacker
Cindy Brassea
Cathi Niewinski - left @ 6:00pm
George Mora - left @ 6:46pm
Judith Easley

MEMBERS ABSENT

WCCHC STAFF PRESENT

Mary Maragos, Chief Executive Officer
Stacy Baumgartner, Director of Operations
Mary Kilbride, Executive Assistant

WCCHC STAFF ABSENT

Dr. Jennifer Byrd, Chief Medical Officer

WCHD STAFF PRESENT

Sue Olenek, Executive Director
Elizabeth Bilotta, Assistant Executive Director

OTHERS PRESENT

Adam Lipetz, Assistant State's Attorney
Bose Oshin, Billing Supervisor
Joyce Wallace-Butler, Director of Nursing
Dr. Sangita Garg, Chief Dental Officer
Ann Conrad, Patient Registration Supervisor
Gayle Andrae, Managed Care Specialist
Mike Cirullo, EHR Project Manager via phone

I. CALL TO ORDER

The regular meeting of the Will County Community Health Center Governing Council was held at the Will County Community Health Center, 1106 Neal Avenue, Joliet, Illinois. Ms. Marie Lindsey, Chairman, called the meeting to order at 4:35p.m.

ROLL CALL AND DETERMINATION OF QUORUM – **Quorum present.**

Pledge of Allegiance

II. MISSION STATEMENT

Ms. Niewinski read the Mission Statement

III. APPROVAL OF MINUTES

A **motion** was made by Ms. Easley and **seconded** by Ms. Brassea to accept the November 6, 2019 meeting minutes as written. **Motion carries.**

IV. Chairman's Comments

V. CEO Report

- **340B Program Issues with Meridian Medicaid HMO:**

The IL Primary Healthcare Association has decided to step in and take some action to address this issue as it potentially affects all Illinois FQHCs with a 340B program. We will keep you updated as to the progress of this situation.

- **Plan to Address Patient Numbers:**

The November Board of Health approved giving providers quality bonuses based on exceeding goals for UDS and HEDIS quality measures. Providers will also receive a bonus if all of their Meaningful Use measures are met. Determination will be made on an annual basis, for the previous year, but providers will receive quarterly updates regarding their progress. Ranges for providers salaries will be aligned with minimum standards for FQHCs statewide, and providers who are fluent in Spanish will receive an annual stipend.

Patient Numbers

Ms. Maragos gave an update of the unduplicated patients: For January through November, 2018 we were at 10938 patients and are currently at 10799 for January through November, 2019 (down -1.27% as of 11/18).

CMO Report

Dr. Jennifer Byrd's reports were reviewed by GC members. No questions arose.

VI. DISCUSSION

Revenue Report: Ms. Maragos presented the Revenue report ending in October. Our target is 91.6% and our variance was -5.0%.

Expenditures: Ms. Maragos presented the Expenditure report ending in October. Our goal was 83.3% and we came in at 80.1%.

Accounts Receivable: Ms. Oshin presented the Accounts Receivable report. Mr. Ramirez questioned what the total was that Meridian owed us? Ms. Maragos stated approximately \$120,000. Payments have been coming in from them slowly. Discussion took place.

BOH Statistical Report: Ms. Maragos presented the Divisional Statistical report. Discussion took place.

Provider Productivity: Ms. Maragos presented the Provider Productivity report. Discussion took place.

Discussion took place regarding the possible implication of legalization of marijuana. Ms. Olenek stated she was asked by the County Board to provide a stance by the local Health Authority on whether the County should opt out or not of allowing sale of recreational marijuana in unincorporated Will County. The County Board has not voted on this yet. Ms. Olenek will submit her position paper to the BOH for their review.

Governing Council voted on going right to action items due to some members needing to leave the GC meeting.

VII. ACTION

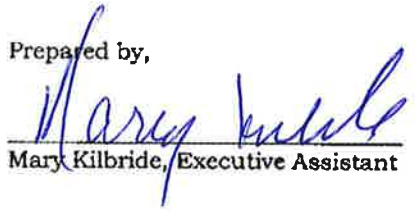
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Niewinski to suspend the rules and go directly to Action Items. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Mr. Ramirez to approve policy ADM-0119 Legislative Mandates Policy and Procedure. Ms. Maragos stated we will be audited by HRSA and will need to produce this policy. HRSA was very specific on what language they required for the policy. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Brassea to remove Midwest Biomedical Technologies from the table. **Motion carries.**
- A motion was made by Mr. Dyche and **seconded** by Ms. Easley to approve the agreement with Midwest Biomedical Technologies. **Motion carries.** Number IV & XIV dates need to be changed to November 30, 2020.

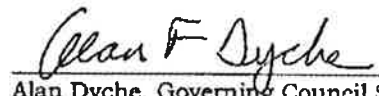
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Easley to approve amending the current motion so that Midwest Biomedical Technologies contract is ending on 11/30/2020 vs. 11/10/2020. **Motion carries.**
 - A **motion** was made by Mr. Lauridsen and **seconded** by Ms. Easley to approve MOU with Franciscan Health Olympia Fields Hospital. **Motion carries.**
 - A **motion** was made by Mr. Ramirez and **seconded** by Ms. Brassea to approve contract for Amy Bryce, APRN, Mental Health Nurse Practitioner. **Motion carries.**
 - A **motion** was made by Mr. Lauridsen and **seconded** by Ms. Easley to approve WCCHC closing of the Center on 12/24/19 @ 12:00pm. **Motion carries.**
- VIII. Referral Sources:** Ms. Maragos presented the Referral Source report. Discussion took place.
- IX. Patient Cycle Times:** Ms. Maragos presented the Patient Cycle Time report. Question arose as to why birthweight is listed as TBD? Ms. Maragos will have an answer at the next GC meeting.
- X. UDS Quality Measures:** UDS Clinical Performance Measures-CY2019 was reviewed and discussed.
- XI. Provider Quality Incentive Bonuses:** The quality measures, targets, and bonuses for the providers were discussed.
- XII. 2020 Strategic Planning Session**
- The Governing Council conducted a strategic planning session for 2020. Financial and quality metrics as well as community assessment data was reviewed. After in depth discussion, the following was decided on:
- Four goals were identified:**
- Increase awareness of services
 - Improve care coordination and patient engagement
 - Improve customer service and reputation in community
 - Implement Trauma Informed Care and expand substance abuse/mental health services
- Objectives and action items will be further defined in January.
- XIII. PUBLIC COMMENT:** No comments stated
- XIV. A motion** was made by Ms. Kornacker and **seconded** by Ms. Warren to adjourn the meeting at 7:08pm. **Motion carries.**
- XV. NEXT MEETING**

Wednesday, January 8, 2020
Wednesday, January 8, 2020

Governance Committee 5:00pm-5:30pm
Governing Council 5:30pm-7:00pm

Prepared by,


Mary Kilbride, Executive Assistant


Alan Dyche, Governing Council Secretary