

**WILL COUNTY HEALTH DEPARTMENT
BOH MEETING MINUTES
SEPTEMBER 18, 2019**

The monthly meeting of the Board of Health held at the Will County Health Department, 501 Ella Avenue, Joliet, IL was called to order at 3:00 P.M., Mr. Zelko, President presiding.

ROLL CALL/ QUORUM PRESENT

MEMBERS PRESENT

James Zelko, President
Billie Terrell, PhD., Vice President (arrived at 3:02pm)
John Cicero, Member-At-Large, Acting Secretary
Donald Gould
Edgar Ramos, PsyD.
Nanci Reiland
Scott Soderquist, D.D.S.
Denise Winfrey

MEMBERS ABSENT

Gary Lipinski, M.D.
George Pitsilos, M.D.

STAFF PRESENT

Susan Olenek, Executive Director
Stephanie Baskin, Executive Assistant, Administration
Elizabeth Bilotta, Director Administration Services, Administration
Steve Brandy, Media Services Manager, Administration
Anthony Melei, Director ITT, Administration
Denise Bergin, Director of Grants Management & Finance, Administration
Katie Weber, Program Coordinator, Emergency Preparedness & Response
Barb Agor, Emergency Preparedness Specialist, Emergency Preparedness & Response
Joseph Troiani, PhD., Division Director, Behavioral Health (arrived at 3:02pm)
Scott DuBois, PhD., Program Coordinator, Behavioral Health
David Delrose, Mental Health Counselor, Behavioral Health & AFSCME President Local 1028
Mary Maragos, Chief Executive Officer, Community Health Center
Thomas Casey, Division Director, Environmental Health
Georgia VanderBoegh, Division Director, Family Health Services
Cindy Jackson, Program Coordinator, Family Health Services

OTHERS PRESENT

Dan McGrath, Assistant State's Attorney
Alan Dyche, Governing Council, Secretary
Lewis University Nursing Students

PLEDGE OF ALLEGIANCE

PRESIDENT'S COMMENTS

Mr. Zelko welcomed everyone to the meeting, including the Lewis University Nursing students. Mr. Zelko asked if one of the students could be the spokesperson for the group and provide what their expectations are for the meeting. The designated student mentioned the expectations are to gain an understanding of what the agency does for the community and other issues healthcare related.

- ↓ Mr. Zelko mentioned if the audience has any comments or questions, to address them during the public comments / concerns portion on the agenda.

EXECUTIVE DIRECTOR'S COMMENTS

- ↓ Ms. Olenek provided an update regarding the candidate's status for the Board of Health. Ms. Olenek is hopeful this candidate will be in attendance at the next Board meeting.
- ↓ Ms. Olenek briefly discussed a couple hot topics trending in the news; Vaping and the legalization of recreational marijuana. Ms. Olenek noted the agency is being sought out by various entities for information and resources. Ms. Olenek and staff met with Alex Ortiz, Herald News regarding vaping and other topics and asked the Board to be on the lookout for the upcoming article.

APPROVAL OF BOARD OF HEALTH MINUTES

Moved: (Ms. Winfrey second Mr. Cicero) to approve the August 21, 2019 Regular Session minutes as presented.

Motion carried

TREASURER'S REPORT AND DEPARTMENT FINANCIAL REPORTS

The monthly statement from the Treasurer ending August 30, 2019 showed a balance of \$6,535,028.59.

- The Schedule of Revenue for the month of August was reviewed and discussed showing agency revenue at 66% for the fiscal year.
- The Expense Report for the month of August was reviewed and discussed showing agency expenditures at 66.6% for the fiscal year.
- The Capital Improvement Fund report was discussed for the month of August showing activity with an ending balance of \$6,764.10.

Moved: (Dr. Terrell, second Ms. Reiland to approve the Treasurer's Report and Department Financial Reports for the month of August as presented.

Motion Carried

REPORTS FROM DIVISIONS

Written reports were submitted by the Chief Executive Officer, Chief Medical Officer, Division Directors, Emergency Response Coordinator, and Media Services Manager.

Administrative Services (Presented Monthly Reports for September)

- Report of activities were provided in the packet for the Board's review.
- Ms. Bilotta made brief comments regarding the resolutions presented later in the agenda.

Behavioral Health Programs (Presented Monthly Reports for September)

- Report of activities were provided in the packet for the Board's review.
- Dr. Troiani reported, follow-ups continue with the State regarding the site services and rate increases dating back to July 1st. Also, waiting for the 2019 Mobile Crisis Response funding as well.
- Dr. Troiani will speak at the National Convention of the National Alliance of Mental Illness in October regarding recreational marijuana psychiatric considerations. Brief discussion ensued.

Chief Executive Officer – CHC (Presented Monthly Reports for September)

Report of activities were provided in the packet for the Board's review.

- Ms. Maragos reported the CHC now has ecstasically welcomed the newly staffed Pediatrician to the center; The CHC has been without a Pediatrician all of 2019.
- Ms. Maragos mentioned the CHC is teaming with FHS to put forth a proposal for the AIDS Foundation of Chicago who is offering Ryan White funding which helps with the PrEP clinic and patient visits.
- Ms. Maragos mentioned the CHC received a notice of award from HRSA for \$180,000 to help with purchasing dental supplies, equipment, and advertising.

Chief Medical Officer – CHC (Presented Monthly Reports for September)

Report of activities were provided in the packet for the Board's review.

Environmental Health (Presented Monthly Reports for September)

- Report of activities were provided in the packet for the Board's review.
- Mr. Casey provided updates regarding Aqua Illinois and the contamination of the village's drinking water in University Park.
- Mr. Casey reported the USEPA is removing all the salvageable chemical containers from one of the buildings and on-site waste due the chemical fire that occurred August 3rd at MPG Industries.
- Mr. Casey provided West Nile updates; noting the WNV Program is nearing the end of the season. The majority of the traps are being removed, leaving all but five. Brief discussions ensued regarding the decrease in positive cases from 2018 to 2019.

Family Health Services – (Presented Monthly Reports for September)

- Report of activities were provided in the packet for the Board's review.
- Ms. VanderBoegh reported a vaping forum will be held at Lincolnway West November 14th. Ms. Cindy Jackson and Dr. Alpesh Patel will be on the panel.
- Ms. VanderBoegh briefly discussed her meeting with Illinicare and various providers regarding Illinicare's billing processes.

Emergency Preparedness and Response (EP&R) – (Presented Monthly Reports for September)

- Reports of press releases and media coverage were provided in the packet for the Board's review.
- Ms. Weber mentioned the start of Operation Santa Drop has kicked-off. Ms. Weber is hoping to ship out packages to at least 6 military sites. So far, three military troops have responded to receive the donations.

Media Services (Presented Monthly Reports for September)

- Reports of press releases and media coverage were provided in the packet for the Board's review.
- Mr. Brandy updated the board regarding on /off-site past and upcoming events scheduled.

OLD BUSINESS

NEW BUILDING UPDATE (ADM)

- Ms. Olenek provided a document with updated construction visuals, an aerial drone photo, and discussed the construction progress.
- Ms. Olenek provided information regarding the upcoming tours of the various Will County agencies and invited all to attend. The WCEMA and the WC Animal Control facility, October 1st. The New HD building November 5th. Both tour times are set for 12:30pm and lunch is included for both.

NEW BUSINESS

RESOLUTION #19-30 WCHD & SUNNY HILL SANATORIOUM BOARD AGREEMENT (ADM)

Moved: (Dr. Terrell second Mr. Cicero) The WCHD provides select support services to the Sunny Hill Tuberculosis Clinic for an annual fee; the agreement is reviewed and renewed annually. The Board of Health approves the agreement between the Sunny Hill Sanatorium Board and Will County Health Department throughout the Fiscal Year of 2020 (December 1, 2019 – November 30, 2020) for an annual amount of \$7,564.

Motion Carried

RESOLUTION #19-31 GLOBAL SECURITY RENEWAL (ADM)

Moved: (Ms. Winfrey second Dr. Terrell) Security services are required for the HD and the CHC buildings. Contract security services with Global Security Services expires on November 30, 2019. We request approval to renew the contract with Global Security Services effective December 1, 2019 through November 30, 2020 at the following rates of \$15.96 regular hourly, \$23.94 overtime hourly, and \$23.94 hourly for holidays. The Board of Health approves the renewal of the contract with Global Security Services.

Motion Carried

RESOLUTION #19-32 SURPLUS HD & CHC EQUIPMENT (ADM)

Moved: (Ms. Winfrey second Mr. Cicero) The WCHD and the CHC requires the disposal of equipment and office furniture that is obsolete, and/or not working. The cameras, thermocouples, and miscellaneous equipment from Family Health Services, Environmental Health, and Community Health Center's office furniture are no longer in working condition and / or obsolete. The Board of Health approves the disposal and/or recycling of the equipment.

Motion Carried

RESOLUTION #19-33 SEWAGE TREATMENT & DISPOSAL ORDINANCE REVISION (EH)

Moved: (Ms. Winfrey second Dr. Terrell) Revisions have been made to the current Will County Sewage Treatment and Disposal Ordinance in relation to the fee for IMS. The current revisions herein reflect the needed changes for enforcement to this ordinance, effective December 1, 2019. The Board of Health approves this attached revision to the Will County Sewage Treatment and Disposal Ordinance.

Motion Carried

RESOLUTION #19-34 CONTRACT w/ PHARMACY SERVICES AGREEMENT w/ CVS & WELLPARTNER (CHC)

Moved: (Ms. Winfrey second Dr. Terrell) The 340B Drug Program is a Federal program that allows health centers to purchase prescription and non-prescription medications for out-patients at a reduced cost. The 340B program allows us to offer discounts through multiple vendors. The Board of Health approves the contract with CVS and Wellpartner to dispense the 340B Drugs on behalf of the Community Health Center.

Motion Carried

RESOLUTION #19-35 CONTRACT w/ STAFFING TEAM (CHC)

Moved: (Ms. Winfrey second Mr. Cicero) The Will County Community Health Center and the Will County Health Department have support staff vacancies periodically throughout the fiscal year. WCHD and CHC have used the services of temporary staff agencies to fill vacancies in the past. The Board of Health approves the contract for recruitment of temporary support staff with Staffing Team, Inc.

Motion Carried

RESOLUTION #19-36 REVISION TO COLLECTIVE BARGAINING AGREEMENT (ADM)

Moved: (Dr. Terrell second Ms. Reiland) Ms. Olenek mentioned the CBA was not finalized by the time of the meeting. The Board of Health approves to table Resolution #19-36.

Motion Carried

FORMATION OF COMEPENSATION COMMITTEE (ADM)

A Compensation Committee was formed to assist with the process for wage increases, physician salaries, personnel / staffing changes. The subcommittee will consist of Mr. Zelko, Dr. Terrell, and Mr. Gould. The Compensation Committee meeting is TBD.

Moved: (Mr. Cicero, second Ms. Reiland) to appoint Mr. Zelko, Dr. Terrell, and Mr. Gould to the Compensation Committee. Ms. Baskin will put out a Doodle Poll for meeting dates/suggestions. The Board of Health approves the appointees.

Motion Carried

REPORT ON PATIENT TRENDS (CHC)

Ms. Olenek mentioned the Governing Council used (the document included in the Board’s packet) as a point of discussion, which provides background, assessment, recommendations. Ms. Olenek suggested the Compensation Committee review the financial portion of the document to develop a plan for provider compensation and retention.

EXECUTIVE SESSION RE: EMPLOYMENT/LEGAL MATTERS – NONE

PUBLIC CONCERNS AND COMMENTS – NONE

BOARD MEMBERS’ COMMENTS/CONCERNS

Ms. Olenek noted the farewell summer picnic is this Friday and will be held on the east side of the parking lot. All are invited. Elite Ambulance is hosting the event. Ms. Olenek noted she mentioned to staff to bring two items for the micro-pantry in return for the free lunch.

APPROVAL OF PERSONNEL STATUS REPORT FOR THE WILL COUNTY HEALTH DEPARTMENT

Moved: (Mr. Gould, second Dr. Terrell) to approve all personnel changes for the Will County Health Department for the month September.

Motion Carried

ADJOURNMENT

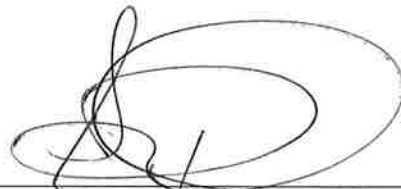
At 4:01 p.m. a motion was made by (Dr. Terrell and seconded by Ms. Reiland) to adjourn the meeting.

By:



John Cicero, Acting Secretary/Member At Large
Will County Board of Health

By:



Stephanie Baskin, Executive Assistant
Will County Health Department