

WILL COUNTY COMMUNITY HEALTH CENTER
GOVERNING COUNCIL REGULAR MEETING
MINUTES
3/6/2019

MEMBERS PRESENT

Marie Lindsey, Chairman
Vernice Warren, Vice Chairman
Eloy Ramirez, Treasurer
George Mora
Paul Lauridsen
Cindy Brassea
Alan Dyche

MEMBERS ABSENT

Judy Easley, Secretary - excused
Cathi Niewinski - excused
Edith Cline-Kabba - excused

WCCHC STAFF PRESENT

Mary Maragos, Chief Executive Officer
Dr. Jennifer Byrd, Chief Medical Officer
Stacy Baumgartner, Director of Operations
Mary Kilbride, Executive Assistant

WCHD STAFF PRESENT

Sue Olenek, Executive Director
Elizabeth Bilotta, Director of Administrative Services

OTHERS PRESENT

Kevin Meyers, Assistant State's Attorney
Deb Kornacker, potential GC member

I. CALL TO ORDER

The regular meeting of the Will County Community Health Center Governing Council was held at the Will County Community Health Center, 1106 Neal Avenue, Joliet, Illinois. Ms. Marie Lindsey, Chairman, called the meeting to order at 5:39p.m.

ROLL CALL AND DETERMINATION OF QUORUM – **Quorum present.**

Pledge of Allegiance

II. MISSION STATEMENT

Mr. Lauridsen read the Mission Statement

III. APPROVAL OF MINUTES

A **motion** was made by Mr. Lauridsen and **seconded** by Ms. Warren to accept the February 6, 2019 meeting minutes as written. **Motion carries.**

IV. Ms. Lindsey stated during her visit at the Center as a patient, she noticed that some staff members were wearing face masks (due to not getting flu shots) but did not have their nose covered. Also, she suggested having the patient scale moved into a more private area. Dr. Byrd will address both issues immediately.

V. CEO Report

- The Illinois Primary Health Care Association (IPHCA) has partnered with the Illinois Department of Public Health to establish a DPP Community of Practice for those health centers working towards diabetes prevention. This opportunity will provide technical assistance and support through the implementation process and ultimately improve the health of the diabetic and pre-diabetic patient population. This will take place between March and June, 2019.
- The Governing Council previously approved our participation with Public Health Management Corporation (PHMC) for a grant application for patient education and counseling as an adjunct to substance abuse management. Their grant was submitted but not accepted. We will not be participating in this training or service.
- We will be asking the Governing Council for consideration of termination of our 340B Services Agreement with Walmart. Walmart required that we use McKesson as a 340B Prime Vendor, the supplier of prescription medication to its pharmacies. McKesson in turn would only allow payment for replenishment of the drugs to be done by their automatic withdrawal of funds from the County's bank acct., or by pre-payment from us, prior to the issuance of an invoice. The County of Will would not agree to these terms. We are requesting a 90-day notice to terminate the agreement.
- Ms. Maragos discussed the Illinois Prescription monitoring Program interface. Now the prescriber will be better informed about medications the patient may not have disclosed, improves quality of care, and prevents over-prescribing of controlled substances.
- Ms. Maragos briefly discussed the current WCCHC Management Projects: suboxone/medication assisted treatment, integrated health homes, and Monee expansion.
- The Meaningful Use final reports are being prepared. All providers but three (all part-time) met Meaningful Use objectives. We are still struggling with patient portal enrollment, particularly for dental patients. Documentation will be submitted for 2018 by the end of March.
- The Uniform Data System (UDS) report was submitted on 2/15/19.
- Ms. Maragos gave an update of the unduplicated patients: For January, 2018 we were at 2470, and are currently at 2096 for January, 2019. We are down 15.1%. Our provider staffing was down 17.4%.

CMO Report

- **Recruitment/Staffing:**

Dr. Byrd discussed the openings currently available at the Center. Discussion took place.

- **Compliance**

Dr. Byrd discussed the Blue Cross/Blue Shield site review which took place on Tuesday, February 26, 2019. The reviewer evaluated Policies & Procedures, billing practices, workflows, and documentation. We were given a perfect score.

- The Joint Commission compliance team has restarted a meeting regimen as we grow towards another site review cycle timeline.

- **Medication Assisted Treatment (MAT)**

Dr. Thomas, the Psychiatrist who newly joined our practice at the end of January, is working to reinstate his Suboxone DEA number. He will then be our 4th Suboxone and Vivitrol prescriber on staff.

- We currently have four (4) vivitrol patient and three Suboxone patients, both at the Bolingbrook and Joliet locations. Our referral sources for these patients have been from Stepping Stones Treatment Facility, Silver Cross hospital and our website.

- **Collaboration**

Dr. Byrd took part in a quarterly Illinois Primary Health Care Association teleconference. Discussed were the outcome measures for Depression Screening and Childhood Obesity, and technical assistance directed at offering health centers advice on improvements.

Expenditure

Ms. Maragos presented the Expenditure report. Discussion took place.

Revenue Report

Ms. Maragos presented the Revenue report ending in December. Discussion took place.

BOH Statistical Report

Ms. Maragos presented the BOH Statistical Report. Discussion took place regarding the visit Counts being down due to decrease in providers.

VI. DISCUSSION

- Ms. Lindsey presented a summary of the Quality Committee meeting which took place prior to GC meeting. She reported on the 2018 Key Performance Indicators report which contains Clinical Performance Measures data as reported on UDS 2018. Ms. Lindsey discussed each clinical measure performance and target goals set by Health Center. Discussion took place and focus was placed on how to improve on the measures that are out of compliance with the goals. The 2019 CQIPM Plan was also presented and approved by the Quality Committee.
- Governing Council self-evaluation form was handed out to all members and were filled out.
- BCBS Site Visit was discussed and reviewed.
- Ms. Maragos presented the 2018 UDS Comparison Report. It was reviewed and discussion took place.

VII. ACTION

- A **motion** was made by Mr. Lauridsen and **seconded** by Ms. Brassea to approve Ms. Lindsey for President of GC for 2019. **Motion carries.**
- A **motion** was made by Mr. Lauridsen and **seconded** by Ms. Brassea to approve Ms. Warren for Vice Chairperson of GC for 2019. **Motion carries.**
- A **motion** was made by Mr. Lauridsen and **seconded** by Mr. Dyche to approve Mr. Ramirez for Treasurer of GC of 2019. **Motion carries.**
- Mr. Lauridsen nominated Mr. Dyche for Secretary. A **motion** was made by Mr. Lauridsen and **seconded** by Mr. Ramirez to approve Mr. Dyche for Secretary of GC for 2019. **Motion carries.** Ms. Easley ended her third term as Secretary.
- A **motion** was made by Ms. Warren and **seconded** by Ms. Brassea to approve another term for GC member Mr. Ramirez. **Motion carries.**
- A **motion** was made by Ms. Warren and **seconded** by Mr. Ramirez to approve another term for GC member Mr. Dyche. **Motion carries.**
- A **motion** was made by Mr. Ramirez and **seconded** by Ms. Brassea to approve another term for Mr. Lauridsen. **Motion carries.**
- A **motion** was made by Ms. Warren and **seconded** by Mr. Ramirez to approve another term for Ms. Cline-Kabba. **Motion carries.**
- A **motion** was made by Ms. Warrant and **seconded** by Ms. Brassea to approve Deborah Kornacker as a new GC member. She will begin her term with GC on 6/5/19. **Motion carries.**
- A **motion** was made by Mr. Ramirez and **seconded** by Ms. Brassea to approve termination of 340B contract with Walmart. **Motion carries.**
- A **motion** was made by Mr. Ramirez and **seconded** by Ms. Warren to approve termination of 340B contract with McKesson. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Brassea to take Continuous Quality Improvement & Performance Management Plan (CQIPM) off the table. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Mr. Ramirez to accept the 2019 Continuous Quality Improvement & Performance Management Plan (CQIPM). Correcting the clerical error on page 2 "August, 2019 should be August, 2018". **Motion carries.**
- A **motion** was made by Mr. Lauridsen and **seconded** by Ms. Warren to approve credentialing for Dr. Brian Thomas, MD. **Motion carries.**
- A **motion** was made by Mr. Lauridsen and **seconded** by Mr. Ramirez to approve credentialing for Michelle Axium, APRN. **Motion carries.**

- A **motion** was made by Mr. Dyche and seconded by Ms. Warren to approve the recredentialing for Trishna Harris, APRN. **Motion carries.**
- A **motion** was made by Mr. Ramirez and **seconded** by Mr. Lauridsen to approve recredentialing for Dr. Jing Lee, MD. **Motion carries.**
- A **motion** was made by Ms. Brassea and **seconded** by Mr. Ramirez to approve recredentialing for Dolly Agba, APRN. **Motion carries.**
- A **motion** was made by Mr. Ramirez and **seconded** by Mr. Ramirez and **seconded** by Ms. Warren to approve joining IDPH Diabetes Prevention Community of Practice. **Motion carries.**

VII. COUNCIL MEMBERS' CONCERNS AND COMMENTS:

X. PUBLIC COMMENT: No comments stated

XI. A **motion** was made by Mr. Ramirez and **seconded** by Ms. Warren to adjourn the meeting at 6:41pm. **Motion carries.**

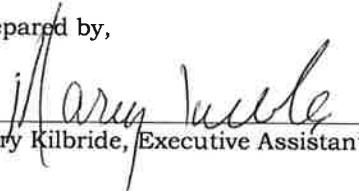
XII. NEXT MEETING

Wednesday, April 3, 2019
Wednesday, April 3, 2019

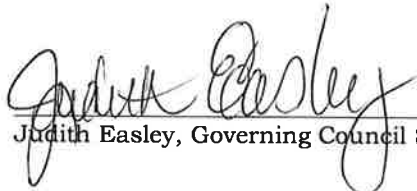
Governance Committee
Governing Council

5:00pm-5:30pm
5:30pm-7:00pm

Prepared by,



Mary Kilbride, Executive Assistant



Judith Easley, Governing Council Secretary