

WILL COUNTY COMMUNITY HEALTH CENTER
GOVERNING COUNCIL REGULAR MEETING
MINUTES
9/5/2018

MEMBERS PRESENT

Marie Lindsey, Chairman
Vernice Warren, Vice-Chairman
Judy Easley, Secretary (arrived @ 5:50pm)
Paul Lauridsen
Cindy Brassea
Cathi Niewinski (arrived @ 5:38pm)
Edith Cline-Kabba
Alan Dyche

MEMBERS ABSENT

George Mora - excused
Eloy Ramirez - excused

WCCHC STAFF PRESENT

Mary Maragos, Chief Executive Officer
Mary Kilbride, Executive Assistant

WCCHC STAFF ABSENT

Dr. Jennifer Byrd, Chief Medical Officer

WCHD STAFF PRESENT

Sue Olenek, Executive Director
Elizabeth Bilotta, Director of Administrative Services

OTHERS PRESENT

Kevin Meyers, Assistant State's Attorney

I. CALL TO ORDER

The regular meeting of the Will County Community Health Center Governing Council was held at the Will County Community Health Center, 1106 Neal Avenue, Joliet, Illinois. Ms. Marie Lindsey, Chairman, called the meeting to order at 5:36p.m.

ROLL CALL AND DETERMINATION OF QUORUM – **Quorum present.**

Pledge of Allegiance

II. MISSION STATEMENT

Mr. Dyche read the Mission Statement

III. APPROVAL OF MINUTES

A **motion** was made by Mr. Dyche and **seconded** by Ms. Warren to accept the August 1, 2018 meeting minutes as written. Ms. Lindsey requested that action item bullet #6 wording be changed to “discrepancy of wording in Dental Sliding Fee Scale vs. wording in Medical Sliding Fee. Dental Fee Scale wording will be left as is at this time”. A **motion** was made by Mr. Dyche and **seconded** by Ms. Niewinski to approve minutes as amended. **Motion carries.**

Ms. Lindsey requested that Ms. Kilbride send out an updated GC roster and GC Committee annual schedule.

IV. CEO Report

- Ms. Maragos discussed the opportunity to participate in a 3-year research study using evidence-based cognitive behavioral counseling for patients with chronic pain. We will receive funding for a research assistant, time/travel compensation for patients, administrative support, and salary for a BH counselor. Our staff will receive on-site training and support prior to initiating the program. The Governing Council will be asked to approve

this later in the meeting.

- Ms. Maragos gave an update of the unduplicated patients: In August of 2017 we were at 9801 and are currently at 9198 in August of 2018.
- On August 6, we were notified that the audit documentation to provide Meaningful Use of our E.H.R. in 2016 was accepted and passed.
- Ms. Maragos discussed the two (2) additional Walmart Pharmacy locations that will be added to our 340B program. We will be asking for the Governing Council's approval later in the meeting.
- Hundreds of survey responses were received, from area agencies and individuals. The need for Primary care and psychiatric services were supported. Members of all WCHD divisions are meeting to coordinate services and hours of operation.
- Our old Phonetree texting software has become outdated. Other programs have been looked at and the cost of a new service is \$8400/yr. vs. the current cost of \$4320 and includes phone and text messaging. We will be asking for the Governing Council's approval later in the meeting.
- We are finalizing plans to have optometry students at our health center beginning April, 2019. They will be supervised by Midwestern faculty, and provide screening, diagnosis and treatment at no charge to our patients. We will be asking for the Governing Council's approval later in the meeting.

V. CMO Report

- Ms. Maragos and myself met with leaders from Presence St. Joe's Hospital to discuss Hospitalist coverage for our Obstetrics and Primary Care patients admitted to the hospital. These negotiations with Presence St. Joe's are ongoing.
- Our Behavioral Health Supervisor took part in a Webinar on Trauma Informed Care.
- Dr. Byrd discussed the five (5) providers interested in attending training for MAT (an injectable and/or oral medication to assist with the treatment of substance abuse. One of the medications require a formal certificate in order to prescribe. One provider has already completed the training.
- The Family Planning renewal grant was submitted.
- Dr. Byrd discussed the Center's staffing updates.

VI. Reports

- Ms. Maragos presented and discussed the BOH Statistical report.
- Ms. Maragos presented the revenue report. Our target was 66.7% and we are currently at 59.9%. Our variance was at -7.8%.
- Ms. Maragos presented the expenditures report ending in July. We are currently at 58.3%, which is below our target goal of 66.7%.

VII. Discussion

- Mr. Dyche presented a summary of the Finance Committee meeting which took place prior to GC meeting.

VIII. Action

- A **motion** was made by Mr. Dyche and **seconded** by Ms. Brassea to approve revised policy BR-0003 Fee Schedule and Sliding Fee Discount Scale. **Motion carries.**
- A **motion** was made by Ms. Easley and **seconded** by Ms. Niewinski to approve Policy QRM-0069 Amendment of Health Information. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Warren approve recredentialing of Dr. Sonal Gandhi, DDS. **Motion carries.**
- A **motion** was made by Mr. Lauridsen and **seconded** by Ms. Warren to accept the contract renewal with Miles of Smiles. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Niewinski to approve grant renewal with OPDS Community Benefit. **Motion carries.**

- A **motion** was made by Mr. Dyche and **seconded** by Ms. Easley to table the approval of application with McKesson for 340B pharmaceuticals. **Motion carries.** Mr. Meyers (ASA) has not finalized the review of the application.
- A **motion** was made by Ms. Easley and **seconded** by Mr. Dyche to table the approval of MOU with Public Health Management Corporation/CBT study for patients with chronic pain. **Motion carries.** Mr. Meyers (ASA) requested postponing approval of this MOU until we receive and he reviews.
- A **motion** was made by Mr. Dyche and **seconded** Ms. Niewinski to approve the agreement with Midwestern University. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Warren to approve vaccine rate changes. **Motion carries.**

IX. PUBLIC COMMENT: No comments stated

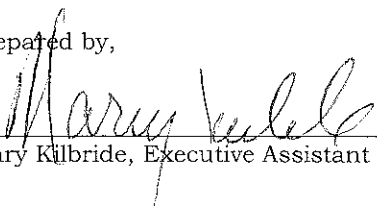
X. A **motion** was made by Ms. Niewinski and **seconded** by Ms. Warren to adjourn the meeting at 6:38pm. **Motion carries.**

XI. NEXT MEETING

Wednesday, October 3, 2018
Wednesday, October 3, 2018

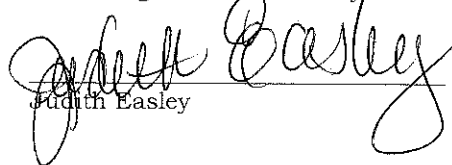
Governance Committee 4:30pm-5:30pm
Governing Council 5:30pm-7:00pm

Prepared by,



Mary Kilbride, Executive Assistant

Governing Council Secretary



Judith Easley