

WILL COUNTY COMMUNITY HEALTH CENTER
GOVERNING COUNCIL REGULAR MEETING
MINUTES
10/3/2018

MEMBERS PRESENT

Vernice Warren, Vice-Chairman
Eloy Ramirez, Treasurer
Judy Easley, Secretary (arrived @ 5:20pm)
George Mora
Edith Cline-Kabba (arrived @ 5:20pm)
Paul Lauridsen
Cindy Brassea
Alan Dyche

MEMBERS ABSENT

Marie Lindsey, Chairman - excused
Cathi Niewinski - excused

WCCHC STAFF PRESENT

Mary Maragos, Chief Executive Officer
Dr. Jennifer Byrd, Chief Medical Officer
Stacy Baumgartner, Director of Operations
Mary Kilbride, Executive Assistant

WCCHC STAFF ABSENT

WCHD STAFF PRESENT

Elizabeth Bilotta, Director of Administrative Services

OTHERS PRESENT

Kevin Meyers, Assistant State's Attorney

I. CALL TO ORDER

The regular meeting of the Will County Community Health Center Governing Council was held at the Will County Community Health Center, 1106 Neal Avenue, Joliet, Illinois. Ms. Vernice Warren, Vice-Chairman, called the meeting to order at 5:07p.m.

ROLL CALL AND DETERMINATION OF QUORUM – **Quorum present.**

Pledge of Allegiance

II. MISSION STATEMENT

Mr. Ramirez read the Mission Statement

III. APPROVAL OF MINUTES

A **motion** was made by Mr. Dyche and **seconded** by Ms. Brassea to accept the September 5, 2018 meeting minutes as written. **Motion carries.**

IV. CEO Report

- Starting 9/20/18, the Lewis University undergraduate nursing students are coming to the Center every Thursday to interact with our patients who have diabetes, tobacco abuse, cardiovascular disease, and/or obesity. Once the patient is seen by our providers, the student will help assist with setting healthcare goals and discuss ways to help in achieving them.

- WCCHC has enrolled in a Learning Collaborative on integrating oral health into primary care practice, sponsored by the IL Primary Health Care Association and the National Network for Oral Health Access. We will receive technical assistance to help us assist our diabetic patients to improve the quality of their medical and oral health. Sessions will take place from November, 2018 to June, 2019.
- We have been randomly selected for a 2 day onsite audit of our 340B program, to be conducted by auditors from the Bizzell Group with oversight from the US Dept. of Health and Human Services Health Services Resource Administration (HRSA) and the National Institutes of Health. We were asked to submit policies, procedures, contracts, and records of all 340B prescriptions for the first 6 months of 2018 by 9/25. The auditors will visit us on October 16-17.
- Ms. Maragos gave an update of the unduplicated patients: In September of 2017 we were at 10473, and are currently at 9943 in September of 2018.
- On January 1, 2019, patients with Medicaid insurance will be subdivided into tiers, indicating their level of medical and/or behavioral health needs. Instead of the Medicaid HMO providing care coordination, primary care providers will be required to do that. A Care Coordination team of nurses will need to meet in person with patients at least monthly for comprehensive care management, health promotion, patient and family support, and referrals to social services. The nurses can bill for their services.
- On 8/2/18, we received a Notice of Award to health centers who were Patient Centered Medical home certified and who “displayed high levels of quality performance in calendar year 2017”. We received \$63,169, more than we received in the previous year. We plan to hire a Nurse Care Coordination Supervisor, a requirement of an Integrated Health Home.
- On 9/13/2018 we received a Notice of Award of \$285,750 to “expand access to quality substance use disorder and mental health services” for 9/1/18 to 8/31/19. This was \$35,000 more than we asked for, and is “supplemental”, meaning it will continue for the term of the 330 grant. We budgeted 4 extra staff with this funding, a mental health nurse practitioner, 2 medical assistants, and a nurse coordinator. They can be used to staff our new satellite in Monee once operational.

V. CMO Report

- Dr. Byrd presented the staffing updates for the Center.
- Patients have begun to be screened with an “SBIRT” (Screening, Brief Intervention and Referral to Treatment). This screening is performed by our clinical staff and reviewed/acted upon by our providers. The staff has received training on this tool and will receive an additional 8 hrs. of training in the coming months.
- We have four (4) Vivitrol patients and the program is running smoothly.
- We will begin to prescribe through our Suboxone program within the next 2 weeks.
- We were contacted by the Joliet County Jail to perform genetic testing (for psychiatric medication efficacy) for an inmate as referred to us by one of the County Jail Psychiatrists.

VI. Reports

- Ms. Maragos presented the expenditures report ending in August. We are currently at 75%.
- Ms. Maragos presented the revenue report. Our target was 75% and we are currently at 72%. Our variance was at -3.0%.
- Ms. Maragos presented the BOH Statistical Report. Discussion took place.

VII. Discussion

- Discussion took place regarding changing GC/Finance meeting time on 12/5 for Strategic Planning.

VIII. Action

- A **motion** was made by Mr. Dyche and **seconded** by Mr. Mora to approve change of GC/Committee meeting times on 12/5/2018:
12/5/18: Finance Committee mtg. change to 4:00pm due to Strategic Planning mtg.
12/5/18: GC mtg. change to 4:30pm for Strategic Planning mtg. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Easley to take off the table approval of contract of Phonetree for appointment reminders. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Mr. Ramirez to table approval of Phonetree contract for appointment reminders. **Motion carries.**
- A **motion** was made by Mr. Lauridsen and **seconded** by Mr. Ramirez to take off the table approval of McKesson contract as a 340B vendor for Walmart Rx's. **Motion carries.**
- A **motion** was made by Mr. Ramirez and **seconded** by Ms. Easley to approve the McKesson contract as a 340B vendor for Walmart Rx's. with the understanding that Ms. Maragos will only sign specific areas per Mr. Meyers (ASA). **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Mr. Ramirez to approve Hire EIQ contract - recruiter of IT staffing. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Easley to table the approval of IL Dept. of HFS-addendum to Medicaid HMO contracts concerning Integrated Health Homes. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** Ms. Easley to approve tabling of CDA contract for patient collections. **Motion carries.**
- Action Item G "approval of Comp Health Contract for credentialing and provider staffing" was kept tabled.
- A **motion** was made by Mr. Dyche and **seconded** by Mr. Ramirez to approve tabling of Afaxys - group purchasing contract. **Motion carries.**

IX. COUNCIL MEMBERS' CONCERNS AND COMMENTS: Mr. Dyche stated he will not be at the November 7th GC meeting. Ms. Brassea stated she will not be at the November 7th and December 5th GC meeting. Ms. Brassea will review the Strategic Plan and send in suggestions.

X. PUBLIC COMMENT: No comments stated


XI. A **motion** was made by Mr. Lauridsen and **seconded** by Mr. Ramirez to adjourn the meeting at 5:48pm. **Motion carries.**

XII. NEXT MEETING

Wednesday, November 7, 2018
Wednesday, November 7, 2018

Governing Committee 4:30pm-5:30pm
Quality Committee 5:30pm-7:00pm

Prepared by,


Mary Kilbride, Executive Assistant

Governing Council Secretary


Judith Easley