

WILL COUNTY COMMUNITY HEALTH CENTER  
GOVERNING COUNCIL REGULAR MEETING  
MINUTES  
7/5/2018

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**MEMBERS PRESENT**

Marie Lindsey, Chairman  
Vernice Warren, Vice-Chairman  
Eloy Ramirez, Treasurer  
Judy Easley, Secretary  
George Mora  
Alan Dyche  
Paul Lauridsen  
Cindy Brassea  
Edith Cline-Kabba - arrived @ 5:24pm

**MEMBERS ABSENT**

Cathi Niewinski  
Vernice Warren

**WCCHC STAFF PRESENT**

Mary Maragos, Chief Executive Officer  
Jennifer Byrd, Chief Medical Officer  
Mary Kilbride, Executive Assistant

**WCHD STAFF PRESENT**

Sue Olenek, Executive Director

**OTHERS PRESENT**

Kevin Meyers, Assistant State's Attorney

**I. CALL TO ORDER**

The regular meeting of the Will County Community Health Center Governing Council was held at the Will County Community Health Center, 1106 Neal Avenue, Joliet, Illinois. Ms. Marie Lindsey, Chairman, called the meeting to order at 5:12p.m.

ROLL CALL AND DETERMINATION OF QUORUM – **Quorum present.**

Pledge of Allegiance

**II. MISSION STATEMENT**

Mr. Ramirez read the Mission Statement

**III. APPROVAL OF MINUTES**

A **motion** was made by Ms. Easley and **seconded** by Ms. Brassea to accept the June 6, 2018 meeting minutes as written. **Motion carries.**

A **motion** was made by Mr. Dyche and **seconded** by Mr. Ramirez to accept the June 6, 2018 Executive Session meeting minutes as written. **Motion carries.**

**IV. CEO Report**

- The Governing Council will be asked later in the meeting to approve the hire of a new OB/Gyne physician, Dr. Veronica Arauz, MD.
- Ms. Maragos gave an update of the unduplicated patients: In June of 2017 we were at 7944, and are currently at 7260 in June of 2018.
- Ms. Maragos discussed the grant application to the Rotary Club of Joliet, of which we were not selected. We submitted a "concept proposal" to Illinicare/Dentaquest for consideration of funding through their community Response Fund. We requested \$28,000 for a panoramic dental x-ray machine. If approved by their submission committee, we will be asked to submit a full proposal.

- Ms. Maragos presented and discussed the metrics being measured by management staff.
- The HRSA Grant Proposal for Expansion of Integrated Mental Health and/or Substance Abuse services were discussed. She will be asking the GC for approval to apply to the grant proposal for funding of a Mental Health Nurse Practitioner and support staff.
- The GC will be asked for approval on contracting with Creditors' Discount & Audit Company.
- The GC will be asked for approval to contract with Hudson Headwaters for a 1.5 day on-site 340B audit visit.

#### **V. CMO Report**

- Dr. Byrd and the Behavioral Health Supervisor participated in a teleconference sponsored by Illinois Primary Health Care Assoc. (IPHCA). The call topic was "Expanding Access to Quality Substance Abuse Disorder Treatment and Mental Health Services".
- Dr. Byrd discussed the educational training that the staff of the Center is undergoing regarding "Trauma Informed Care". It will be about educating ourselves on our own traumas so that we can become more empathetic to others' traumas.
- Dr. Byrd took part in a Teleconference centering on "The Role of Nursing in Behavioral Health Integration".
- We will possibly be partnering with a new lab provider "Prescient Health" to provide rapid drug screening test for our Vivitrol patients. The GC will be asked for approval on contracting with Prescient later in the meeting.
- Dr. Byrd stated she had participated in Illinois Primary Health Care Associations, Clinical Leadership phone call. Some of the topics were "nation-wide UDS outcomes on Cervical Cancer, new Dental product called Silver Diamine Fluoride, centralized data warehouse proposal for UDS data and Prior Authorization completion.
- Janel Draxler, our Psychiatric Advanced Practice Nurse has resigned.
- We have two (2) open Family Medicine posts, two open Psychiatry posts

#### **VI. Reports**

- Ms. Maragos presented and discussed the BOH Statistical report.
- Ms. Maragos presented the revenue report. Our target was 50% and we are currently at 48.6%. Our variance was at -1.4%.
- Ms. Maragos presented the expenditures report ending in May. We are currently at 41%, which is below our target goal of 41.7%.

#### **VII. Discussion**

- Ms. Easley presented a summary of the Governance Committee meeting which took place prior to GC meeting. The Governance Committee is recommending approval of revised bylaw changes (attached in packet) articles XI-XV. Ms. Lindsey suggested possibly separating all articles in the bylaws into separate pages.
- Ms. Maragos stated the NACHC Revenue Cycle Assessment report was just received hours before the GC meeting but has not been reviewed at this time.
- Ms. Maragos discussed the Mystery Caller survey. She asked all GC members to call randomly into the Center. Ms. Kilbride will send the survey form to all GC members and asks that the form be sent back once completed.
- Ms. Maragos presented the metrics we will measure and utilize for process improvements.

### VIII. Action

- A **motion** was made to take approval of agreement of 340B Independent Audit with Hudson Headwaters off of the table by Mr. Ramirez and **seconded** by Ms. Easley. **Motion carries.**
- A **motion** was made by Mr. Ramirez and **seconded** by Ms. Easley to approve the agreement of 340B Independent Audit with Hudson Headwaters **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Easley to approve the BCBS Medicaid HMO Amendment. **Motion carries.**
- A **motion** was made by Mr. Ramirez and **seconded** by Ms. Easley to take approval of GSK Physicians' buying group agreement, for CHIP vaccines off of the table. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Mr. Ramirez to table approval of GSK Physicians' buying group agreement, for CHIP vaccines. **Motion carries.**
- A **motion** was made by Ms. Easley and **seconded** by Mr. Ramirez to approve new Account & Customer Credit application with FFF Enterprise. **Motion carries.**
- A **motion** was made by Ms. Brassea and **seconded** by Mr. Lauridsen to approve application for HRSA Grant Proposal for Expansion of Integrated Mental Health and/or Substance Abuse services. **Motion carries.**
- A **motion** was made by Ms. Brassea and **seconded** by Ms. Easley to approve the agreement with Prescient Medicine Lab Services. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Mr. Lauridsen to take approval of agreement with Creditors' Discount & Audit Company off of the table. **Motion carries.**
- A **motion** was made by Mr. Ramirez and **seconded** by Ms. Easley to table approval with Creditors' Discount & Audit Company. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Easley to approve the renewal of contract with Dolly Agba, MSN, APN. **Motion carries.**
- A **motion** was made by Mr. Ramirez and **seconded** by Ms. Easley to approve the contract with Dr. Veronica Arauz, MD. **Motion carries.**
- A **motion** was made by Mr. Ramirez and **seconded** by Ms. Easley to approve credentialing for Dr. Veronia Arauz, MD. **Motion carries.**
- A **motion** was made by Mr. Ramirez and **seconded** by Mr. Lauridsen to approve credentialing for Dr. Jingtao Huang, MD. **Motion carries.**
- A **motion** was made Mr. Ramirez and **seconded** by Ms. Easley to approve credentialing for Dr. Danish Hangora. **Motion carries.**
- A **motion** was made Ms. Brassea and **seconded** by Mr. Ramirez to approve credentialing for Amy Staker, MSN, APN. **Motion carries.**
- A **motion** was made by Mr. Ramirez and **seconded** by Ms. Easley to approve credentialing for Dr. Ashu Rani Bansal, DDS. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Easley to approve the recredentialing for Dr. Husam Marsheh, MD. **Motion carries.**
- A **motion** was made by Ms. Esley and **seconded** by Mr. Ramirez to approve the recredentialing for Dr. Ali Minhas, MD. **Motion carries.**
- A **motion** was made by Ms. Easley and **seconded** by Mr. Ramirez to approve the recredentialing for Janel Draxler, MSN, APN. **Motion carries.**
- A **motion** was made by Ms. Easley and **seconded** by Ms. Brassea to approve the recredentialing for Mary Maragos, MS, APN. **Motion carries.**
- A **motion** was made by Ms. Easley and **seconded** by Mr. Ramirez to approve the recredentialing for Dr. Jennifer Byrd, MD. **Motion carries.**
- A **motion** was made by Ms. Easley and **seconded** by Mr. Ramirez to approve the recredentialing for Dr. Daniel Gutierrez, MD. **Motion carries.**
- A **motion** was made by Mr. Ramirez and **seconded** by Ms. Easley to approve the revised bylaws (articles XI-XV). **Motion carries.**

**IX. PUBLIC COMMENT:** No comments stated

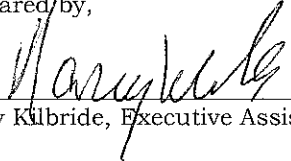
**X.** A **motion** was made by Mr. Dyche and **seconded** by Ms. Easley to adjourn the meeting at 6:20pm. **Motion carries.**

**XI. NEXT MEETING**

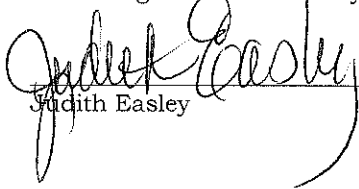
**Wednesday, August 1, 2018**  
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**Quality Committee 4:30pm-5:30pm**  
**Governing Council 5:30pm-7:00pm**

Prepared by,

  
\_\_\_\_\_  
Mary Kilbride, Executive Assistant

Governing Council Secretary

  
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Judith Easley