

WILL COUNTY COMMUNITY HEALTH CENTER
GOVERNING COUNCIL REGULAR MEETING
MINUTES
1/3/2018

MEMBERS PRESENT

Marie Lindsey, Chairman
Paul Lauridsen, Vice-Chairman
Alan Dyche, Treasurer
Judith Easley, Secretary
George Mora
Eloy Ramirez
Cathi Niewinski
Vernice Warren

MEMBERS ABSENT

Edith Cline-Kabba (excused)

WCCHC STAFF PRESENT

Mary Maragos, Chief Executive Officer
Jennifer Byrd, Chief Medical Officer
Thomas Edwards, Director of Operations
Mary Kilbride, Executive Assistant

WCHD STAFF PRESENT

Sue Olenek – Executive Director
Elizabeth Bilotta – Director of Administrative Services

OTHERS PRESENT

Kevin Meyers, Assistant State's Attorney
Barb Humerickhouse - Guest

I. CALL TO ORDER

The regular meeting of the Will County Community Health Center Governing Council was held at the Will County Community Health Center, 1106 Neal Avenue, Joliet, Illinois. Ms. Marie Lindsey, Chairman, called the meeting to order at 5:42p.m.

ROLL CALL AND DETERMINATION OF QUORUM – **Quorum present.**

Pledge of Allegiance

II. MISSION STATEMENT

Ms. Easley read the Mission Statement

III. APPROVAL OF MINUTES

A **motion** was made by Mr. Dyche and **seconded** by Ms. Easley to accept the December 6, 2017 meeting minutes as written. It was noted Mr. Dyche had been in attendance at the December meeting (although minutes reflected he had not) and Ms. Niewinski's name had been misspelled. A **motion** was made by Mr. Dyche and **seconded** by Ms. Niewinski to accept the December 6, 2017 meeting minutes as edited. **Motion carries.**

IV. CEO Report

- Ms. Maragos presented the unduplicated patient numbers January 1-December 27. Target from HRSA is 14,830 for the calendar year. In 2016 our numbers were 12,538 and in 2017 our numbers are 12,505. If we do not meet the HRSA patient target by 12/31/17, we likely will have our HRSA 330 grant funding reduced by 1%, or \$21,595.
- As of 12/13/17 our total revenue for FY17 was 6.3% over budget, by \$479,597. Total patient revenue exceeded budget by 8.6%, and total grant revenue was 1.3% over budget.
- Ms. Maragos discussed the staffing changes happening at WCCHC - Joliet and Bolingbrook locations.

- Ms. Maragos discussed the federal funding for Health Centers.
- Ms. Maragos discussed the IDPH Approval of Bolingbrook Site for Family Planning Services.
- Ms. Maragos discussed the collaboration with Will County Jail. WCCHC plans to establish timely linkage with newly released detainees from the Will County Jail for primary care, dental and behavioral health services at the WCCHC.
- Ms. Maragos announced that we now have a Family Practice physician on the Medical Staff of Presence St. Joseph Medical Center. Dr. Lee is an “affiliate member”, meaning she will not be visiting the patients there, but will be notified of her patients’ admissions and discharges.
- Ms. Maragos stated she will be asking the Governing Council for approval to purchase an extended warranty on dental digital x-ray sensors, for \$91.00 per month for 12 mths.
- Ms. Maragos discussed the alternative payment methodology election.

V. CMO Report

- Ms. Maragos showed the GC members the app that can now be downloaded on patient phones to give them access to the Patient Portal.
- Dr. Byrd stated the health center was featured on WJOL on December 4th to discuss our patient portal and our new “Care Clinic”.
- The health center met with members of the Health Department Jail Linkage team to discuss our ability to provide medical Assisted treatment (MAT) of alcohol & Opioid Dependency, Medical and Dental services.
- The health center hosted an all-day educational session for its entire staff centering around increasing their fund of knowledge of identifying, managing, and deescalating emotional outbursts. This training was conducted by members from the National Council for Behavioral Health and was a certificate of completion granting program.

VI. Reports

- Ms. Maragos presented the revenue report. Our revenue came in at 6% over. Medical is at 96% and Behavioral Health is at 229% over.
- Ms. Maragos presented the Expense report. We came in 10% below budget. We will continue to see expenses come in through February.
- Mr. Edwards stated he believes the Family Planning Grant report presented is incorrect and will update and present at the February GC meeting.
- Ms. Easley presented an overview of the Governance Committee meeting that took place just prior to Governing Council meeting.
- Ms. Maragos presented the letter from IDPH regarding the approval of full family planning services at our Bolingbrook location. Discussion took place regarding the IDPH agency walk-through review list.
- Ms. Maragos presented the A/R report to include self-pay patients.
- Ms. Maragos reviewed the revised Encounter Rate report for FQHC’s for 2018.

VII. Action

- A **motion** was made by Mr. Dyche and **seconded** by Ms. Niewinski to approve removal from table of Strategic Directions for FY18. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Easley to approve the Strategic Directions for FY18. **Motion carries.**
Ms. Warren inquired about the process of surveys for data to support a new site in Monee. Ms. Maragos stated she will speak to Ms. Warren at a later date about helping with this. Ms. Olenek stated that we have 2 County Board members from that part of the County that sit on our Public Health and Safety Committee and advised that Ms. Maragos reach out to both of them. She felt they were both very good resources.
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Easley to approve removal from table of FY18 budget. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Easley to approve FY18 budget. **Motion carries.**

- A **motion** was made by Mr. Dyche and **seconded** by Ms. Niewinski to table the approval of warranty agreement with Patterson Dental for digital x-ray support. Recommendation came from Mr. Meyers (ASA). **Motion carries.**
- A **motion** was made by Ms. Easley and **seconded** by Mr. Dyche to approve the HFS Proposed Alternative Payment Methodology agreement. **Motion lost.** Ms. Maragos and Mr. Meyers discussed that no terms were given on the agreement and therefore Mr. Meyers (ASA) recommended not approving the agreement.

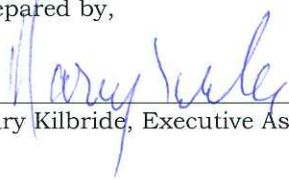
VII. PUBLIC COMMENT: No comments stated

VIII. A **motion** was made by Ms. Warren and **seconded** by Ms. Niewinski to adjourn the meeting at 7:17pm. **Motion carries.**

X. NEXT MEETING

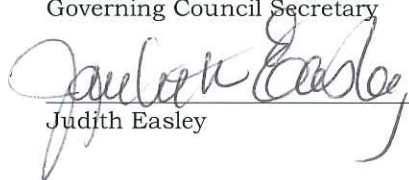
Wednesday, February 7, 2018	Quality Committee	4:30pm
Wednesday, February 7, 2018	Governing Council	5:30pm

Prepared by,



Mary Kilbride, Executive Assistant

Governing Council Secretary



Judith Easley