

WILL COUNTY COMMUNITY HEALTH CENTER
GOVERNING COUNCIL REGULAR MEETING
MINUTES
2/7/2018

MEMBERS PRESENT

Marie Lindsey, Chairman
Paul Lauridsen, Vice-Chairman
Alan Dyche, Treasurer
George Mora
Cathi Niewinski
Vernice Warren
Edith Cline-Kabba

MEMBERS ABSENT

Judith Easley (excused)
Eloy Ramirez (excused)

WCCHC STAFF PRESENT

Mary Maragos, Chief Executive Officer
Jennifer Byrd, Chief Medical Officer (arrived @ 5:59pm)
Thomas Edwards, Director of Operations
Mary Kilbride, Executive Assistant

WCHD STAFF PRESENT

Sue Olenek – Executive Director

OTHERS PRESENT

Kevin Meyers, Assistant State's Attorney

I. CALL TO ORDER

The regular meeting of the Will County Community Health Center Governing Council was held at the Will County Community Health Center, 1106 Neal Avenue, Joliet, Illinois. Ms. Marie Lindsey, Chairman, called the meeting to order at 5:38p.m.

ROLL CALL AND DETERMINATION OF QUORUM – **Quorum present.**

Pledge of Allegiance

II. MISSION STATEMENT

Ms. Warren read the Mission Statement

III. APPROVAL OF MINUTES

A **motion** was made by Mr. Lauridsen and **seconded** by Ms. Niewinski to accept the January 3, 2018 meeting minutes as written. **Motion carries.**

Ms. Lindsey spoke of the new GC candidate that was interviewed by Governance Committee prior to current GC meeting. They will ask approval of this member at the GC at the March meeting.

IV. CEO Report

- Our application for inclusion into the SAMHSA-HRSA Center for Integrated Health Solution's Innovation Community on Trauma-Informed Care has been accepted.
- On 2/1, a grant was submitted by a team from WCHD, Family Health Srvc, MAPP, BH and WCCHC. Our plan is called "Will County Youth and Family Behavioral Health Access: Connecting the DOTS (data, outcomes, treatment, support).
- FY2018 Minority AIDS Initiative grant application is due on 3/5/18. The purpose of the program is to integrate evidence-based, culturally competent mental and substance use disorder treatment with HIV primary care and prevention services.

- Our unduplicated Patient numbers from January 1-December 31 are:
(target from HRSA was 14,830 for the calendar year)
2016: 12,538
2017: 12,533
If the HRSA patient target was not met in CY2017, we were warned that our HRSA 330 grant funding would be reduced by 1%, or \$21,595. However, in a recent Notice of Award received 1/19/18, we were penalized \$8839 for not meeting the patient target.
- Ms. Maragos discussed one of the goals of the Center for 2018 was to “Study feasibility and the need for expansion to Monee”. A meeting is planned with an inter-agency group on 2/8 to devise a plan to assess the needs for CHC psychiatry and primary care services in the Monee/University Park area.
- Another goal is to “increase access to care in underserved areas of 60432, 60435, 60433 with exploration of change of scope to include space at 213 E. Cass, Joliet. Early February, Ms. Lindsey and Ms. Maragos met with the Director and 2 Board Members of Will Grundy Medical Clinic to discuss the need for dental services in their largely unused dental suite. A further assessment will be forthcoming.

V. CMO Report

- In observance of Heart Health Month, staff from the Will County Health Department came to the Center to do blood pressure screenings.
- There will be a volunteer to assist us with the documentation of “self-management goals” as well as assisting with efforts to improve our UDS outcome measures.
- We currently have 57 of 95 employees who have received a flu shot this season. Our goal which is also JC goal is to ultimately have 90% by the year 2020.
- Dr. Byrd discussed the campaigns that are ongoing at the Center. Campaigns were explained as blasts of information via Electronic Health Record sent to the patients. To date we have conducted a flu campaign. More campaigns are planned going forward.
- Recruitment continues for a Family Medicine M.D., a psychiatrist, a Psychiatric Advanced Practice Nurse, an LCSW, and an Obstetrician.

VI. Reports

- Ms. Maragos presented the revenue report. First month of fiscal 2018 should be at 8.3% of annual budget and we are at 7.7%.
- Ms. Maragos presented the Expense report. We came in at 3.6% of total annual expenses.
- Mr. Edwards presented the Family Planning Grant report. Patient visits for the first 6 months of the grant are at 60.2%. Our Bolingbrook location will be added to the spreadsheet next month.
- Ms. Maragos presented the Divisional Statistic Report.
- Ms. Lindsey presented a summary of the Quality Committee meeting which took place prior to GC meeting.
- Mr. Meyers (ASA) gave a brief summary of the Cooperative Operational Agreement (COA). This was part of the training schedule created by the Governance Committee for Governing Council members.

VII. Action

- A **motion** was made by Mr. Dyche and **seconded** by Ms. Warren to table approval of slate of officers for April, 2018. **Motion carries.**
- A **motion** was made by Mr. Lauridsen and **seconded** by Ms. Niewinski to approve changes to Article 1-Article VII of Bylaws as presented. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Warren to approve the 2018 CQIPM Plan. Mr. Dyche suggested changing Indicator 7: Asthma: Pharmacologic Therapy to a goal of 90% vs. 100%; all members approved. A **motion** was made by Mr. Dyche and **seconded** by Ms. Niewinski to change Indicator 7: Asthma: Pharmacologic Therapy to goal of 90% and approval of 2018 CQIPM plan. **Motion carries.**
- A **motion** was made by Ms. Niewinski and **seconded** by Ms. Warren to approve updated 2018 Sliding Fee Scales for Medical, BH and dental services. **Motion carries.**

- A **motion** was made by Ms. Warren and **seconded** by Mr. Lauridsen to approve the application of SAMHSA/NIH grant opportunity FY2018 Minority AIDS Initiative: Service Integration. **Motion carries.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Niewinski to release closed session minutes from 5/3/2017. **Motion lost.**
- A **motion** was made by Mr. Dyche and **seconded** by Ms. Cline-Kabba to release closed session minutes from 6/7/2017. **Motion carries.**

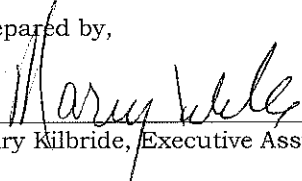
VII. PUBLIC COMMENT: No comments stated

VIII. A **motion** was made by Ms. Niewinski and **seconded** by Ms. Cline-Kabba to adjourn the meeting at 6:34pm. **Motion carries.**

X. NEXT MEETING

Wednesday, March 14, 2018	Finance Committee	4:30pm
Wednesday, March 14, 2018	Governing Council	5:30pm

Prepared by,


Mary Kilbride, Executive Assistant

Governing Council Secretary


Judith Easley