I. CALL TO ORDER
   The regular meeting of the Will County Community Health Center Governing Council was held at the Will County Community Health Center, 1106 Neal Avenue, Joliet, Illinois. Ms. Marie Lindsey, Chairman, called the meeting to order at 5:38 p.m.

   ROLL CALL AND DETERMINATION OF QUORUM – Quorum present.

   Pledge of Allegiance

II. MISSION STATEMENT
   Ms. Warren read the Mission Statement

III. APPROVAL OF MINUTES
   A motion was made by Mr. Lauridsen and seconded by Ms. Niewinski to accept the January 3, 2018 meeting minutes as written. Motion carries.

   Ms. Lindsey spoke of the new GC candidate that was interviewed by Governance Committee prior to current GC meeting. They will ask approval of this member at the GC at the March meeting.

IV. CEO Report
   - Our application for inclusion into the SAMHSA-HRSA Center for Integrated Health Solution's Innovation Community on Trauma-Informed Care has been accepted.
   - On 2/1, a grant was submitted by a team from WCHD, Family Health Srvc, MAPP, BH and WCCHC. Our plan is called “Will County Youth and Family Behavioral Health Access: Connecting the DOTS (data, outcomes, treatment, support).
   - FY2018 Minority AIDS Initiative grant application is due on 3/5/18. The purpose of the program is to integrate evidence-based, culturally competent mental and substance use disorder treatment with HIV primary care and prevention services.
• Our unduplicated Patient numbers from January 1-December 31 are:
(target from HRSA was 14,830 for the calendar year)
  2016: 12,538
  2017: 12,533
If the HRSA patient target was not met in CY2017, we were warned that our HRSA 330
grant funding would be reduced by 1%, or $21,595. However, in a recent Notice of Award
received 1/19/18, we were penalized $8839 for not meeting the patient target.
• Ms. Maragos discussed one of the goals of the Center for 2018 was to “Study feasibility and
the need for expansion to Monée”. A meeting is planned with an inter-agency group on 2/8
to devise a plan to assess the needs for CHC psychiatry and primary care services in the
Monée/University Park area.
• Another goal is to “increase access to care in underserved areas” of 60432, 60435, 60433
with exploration of change of scope to include space at 213 E. Cass, Joliet. Early February,
Ms. Lindsey and Ms. Maragos met with the Director and 2 Board Members of Will Grundy
Medical Clinic to discuss the need for dental services in their largely unused dental suite.
A further assessment will be forthcoming.

V. CMO Report
• In observance of Heart Health Month, staff from the Will County Health Department came
to the Center to do blood pressure screenings.
• There will be a volunteer to assist us with the documentation of “self-management goals”
as well as assisting with efforts to improve our UDS outcome measures.
• We currently have 57 of 95 employees who have received a flu shot this season. Our goal
which is also JC goal is to ultimately have 90% by the year 2020.
• Dr. Byrd discussed the campaigns that are ongoing at the Center. Campaigns were
explained as blasts of information via Electronic Health Record sent to the patients.
To date we have conducted a flu campaign. More campaigns are planned going forward.
• Recruitment continues for a Family Medicine M.D., a psychiatrist, a Psychiatric Advanced
Practice Nurse, an LCSW, and an Obstetrician.

VI. Reports
• Ms. Maragos presented the revenue report. First month of fiscal 2018 should be at 8.3%
of annual budget and we are at 7.7%.
• Ms. Maragos presented the Expense report. We came in at 3.6% of total annual expenses.
• Mr. Edwards presented the Family Planning Grant report. Patient visits for the first 6
months of the grant are at 60.2%. Our Bolingbrook location will be added to the
spreadsheet next month.
• Ms. Maragos presented the Divisional Statistic Report.
• Ms. Lindsey presented a summary of the Quality Committee meeting which took place prior
to GC meeting.
• Mr. Meyers (ASA) gave a brief summary of the Cooperative Operational Agreement (COA).
This was part of the training schedule created by the Governance Committee for Governing
Council members.

VII. Action
• A motion was made by Mr. Dyche and seconded by Ms. Warren to table approval of slate
of officers for April, 2018. Motion carries.
• A motion was made by Mr. Lauridsen and seconded by Ms. Niewinski to approve changes
to Article 1-Article VII of Bylaws as presented. Motion carries.
• A motion was made by Mr. Dyche and seconded by Ms. Warren to approve the 2018
CQIPM Plan. Mr. Dyche suggested changing Indicator 7: Asthma: Pharmacologic Therapy
to a goal of 90% vs. 100%; all members approved. A motion was made by Mr. Dyche and
seconded by Ms. Niewinski to change Indicator 7: Asthma: Pharmacologic Therapy to goal
of 90% and approval of 2018 CQIP plan. Motion carries.
• A motion was made by Ms. Niewinski and seconded by Ms. Warren to approve
updated 2018 Sliding Fee Scales for Medical, BH and dental services Motion carries.
Governing Council minutes
Page 3

- A motion was made by Ms. Warren and seconded by Mr. Lauridsen to approve the application of SAMHSA/NIH grant opportunity FY2018 Minority AIDS Initiative: Service Integration. Motion carries.
- A motion was made by Mr. Dyche and seconded by Ms. Niewinski to release closed session minutes from 5/3/2017. Motion lost.
- A motion was made by Mr. Dyche and seconded by Ms. Cline-Kabba to release closed session minutes from 6/7/2017. Motion carries.

VII. PUBLIC COMMENT: No comments stated

VIII. A motion was made by Ms. Niewinski and seconded by Ms. Cline-Kabba to adjourn the meeting at 6:34pm. Motion carries.

X. NEXT MEETING

  Wednesday, March 14, 2018  Finance Committee  4:30pm
  Wednesday, March 14, 2018  Governing Council  5:30pm

Prepared by,
Mary Kilbride, Executive Assistant

Governing Council Secretary
Judith Easley