



**WILL COUNTY HEALTH DEPARTMENT
BOH COORDINATING COMMITTEE
MEETING MINUTES
SEPTEMBER 9, 2020**

The monthly meeting of the Board of Health held at the Will County Health Department, 501 Ella Avenue, Joliet, IL was called to order at 3:00 P.M., Mr. Zelko, President presiding.

ROLL CALL/ QUORUM PRESENT

MEMBERS PRESENT

James Zelko, President
Billie Terrell, PhD., Vice President
Donald Gould

MEMBERS ABSENT – NONE

STAFF PRESENT

Susan Olenek, Executive Director (arrived at 3:45p.m.)
Stephanie Baskin, Executive Assistant, Administration

OTHERS PRESENT

Dan McGrath, Assistant State’s Attorney

PLEDGE OF ALLEGIANCE

PRESIDENT’S COMMENTS

Mr. Zelko welcomed everyone to the meeting.

NEW BUSINESS

EXECUTIVE DIRECTOR’S ANNUAL PERFORMANCE EVALUATION

The board’s consensus was to discuss the matters of the Executive Director’s evaluation in executive session.

EXECUTIVE SESSION RE: EXECUTIVE DIRECTOR’S ANNUAL PERFORMANCE EVALUATION

Moved: (Dr. Terrell, second Mr. Gould) To recess the Regular meeting at 3:01p.m. to go into Executive Session for the purpose of discussing the Executive Director’s annual performance evaluation. All members voted “Aye.”

Motion carried

Roll Call: Mr. Zelko, “Aye”, Dr. Terrell, “Aye”, Mr. Gould, “Aye”.

OPEN SESSION

Roll Call: Mr. Zelko, “Aye”, Dr. Terrell, “Aye”, Mr. Gould, “Aye”.

The Committee’s consensus was to bring back to the Board meeting the update regarding Ms. Olenek’s evaluation.

BOARD MEMBERS’ COMMENTS/CONCERNS – NONE

PUBLIC CONCERNS AND COMMENTS – NONE

ADJOURNMENT

At 4:13p.m. a motion was made by (Dr. Terrell, second by Mr. Gould) to adjourn the meeting.

Roll Call: Mr. Zelko, “Aye”, Dr. Terrell, “Aye”, Mr. Gould, “Aye”.

By: James E. Zelko
James E. Zelko, President
Will County Board of Health

By: Stephanie Baskin
Stephanie Baskin, Executive Assistant
Will County Health Department