



**WILL COUNTY HEALTH DEPARTMENT
BOH MEETING MINUTES
FEBRUARY 19, 2020**

The monthly meeting of the Board of Health held at the Will County Health Department, 501 Ella Avenue, Joliet, IL was called to order at 3:00 P.M., Mr. Zelko, President presiding.

ROLL CALL/ QUORUM PRESENT

MEMBERS PRESENT

James Zelko, President
Billie Terrell, PhD., Vice President
John Cicero, Secretary
Donald Gould
Paul Hertzmann
Teena Mackey
Nanci Reiland
Denise Winfrey (arrived at 3:03p)

MEMBERS ABSENT

Gary Lipinski, M.D.
George Pitsilos, M.D.
Edgar Ramos, PsyD.
Scott Soderquist, D.D.S.

STAFF PRESENT

Susan Olenek, Executive Director
Stephanie Baskin, Executive Assistant, Administration
Elizabeth Bilotta, Assistant Executive Director, Administration
Steve Brandy, Media Services Manager, Administration
Stacey Knack, Program Coordinator, Human Resources
Anthony Melei, Director ITT, Administration
Denise Bergin, Director of Grants Management & Finance, Administration
Katie Weber, Program Coordinator, Emergency Preparedness & Response
Scott DuBois, PhD., Program Coordinator, Behavioral Health
Thomas Casey, Division Director, Environmental Health
Armando Reyes, Regulatory Compliance Manager, Behavioral Health
Georgia VanderBoegh, Division Director, Family Health Services
Alpesh Patel, Program Coordinator, Family Health Services
Cindy Jackson, Program Coordinator, Family Health Services

OTHERS PRESENT

Chris Wise, Assistant State's Attorney
Marie Lindsey, Governing Council, Chair
Benedictine University Students
Lewis University Students

PLEDGE OF ALLEGIANCE

PRESIDENT'S COMMENTS

Mr. Zelko welcomed everyone to the meeting, including Lewis University nursing students, Benedictine University students, and Chris Wise, ASA substituting for Dan McGrath, ASA. Mr. Zelko informed the audience public comments can be made at the end of the meeting.

EXECUTIVE DIRECTOR'S COMMENTS

Ms. Olenek welcomed everyone to the meeting and informed the Board Ms. Maragos and Dr. Byrd would not be in attendance due to Joint Commission's un-announced visit to the CHC.

APPROVAL OF BOARD OF HEALTH MINUTES

Moved: (Mr. Gould second Dr. Terrell) to approve the January 15, 2020 Regular Session minutes as presented.
Motion carried

TREASURER'S REPORT AND DEPARTMENT FINANCIAL REPORTS

- The monthly statement from the Treasurer ending January 31, 2020 showed a balance of \$8,569,861.07.
- The Schedule of Revenue for the month of January was reviewed and discussed showing agency revenue at 15% for the fiscal year.
- The Expense Report for the month of January was reviewed and discussed showing agency expenditures at 10.6% for the fiscal year.

Moved: (Mr. Cicero, second Dr. Terrell) to approve the Treasurer's Report and Department Financial Reports for the month of January was presented.

Motion Carried

REPORTS FROM DIVISIONS

Written reports were submitted by the Chief Executive Officer, Chief Medical Officer, Division Directors, Emergency Response Coordinator, and Media Services Manager.

Administrative Services (Presented Monthly Reports for December)

- Report of activities were provided in the packet for the Board's review.
- Ms. Bilotta made brief comments regarding the resolutions presented later in the agenda.

Behavioral Health Programs (Presented Monthly Reports for December)

- Report of activities were provided in the packet for the Board's review.
- Dr. Troiani reported as of February 19th, BH received \$224,240.00 in deposits.
- Dr. Troiani provided the progress in BH regarding records management upkeep.

Chief Executive Officer – CHC (Presented Monthly Reports for December)

- Report of activities were provided in the packet for the Board's review.
- Ms. Olenek pointed out a couple items presented with Ms. Maragos' report:
 - Thank you letter from State Representative Larry M. Walsh, Jr.
 - Unduplicated / Patient visits improvement.

Chief Medical Officer – CHC (Presented Monthly Reports for December)

Report of activities were provided in the packet for the Board's review.

Environmental Health (Presented Monthly Reports for December)

- Report of activities were provided in the packet for the Board's review.
- Mr. Casey reported EH and the Illinois State Board of Education has an agreement to continue the child / adult care and the summer feeding program; will receive \$150 per inspection and \$50 per conference.
- Mr. Casey reported constant contact remains with the USEPA and IEPA regarding MPG Chemical Industries.
- Mr. Casey provided an update on the Senior Facility in Bolingbrook regarding the outbreak of Legionnaire's Disease.
- Mr. Casey reported IDPH asked EH to investigate a potential Hepatitis A berry outbreak at the Meijer store in Mokena. They are tracing back to October all the supplier's invoices; information has since been passed to FDA.

- Mr. Cicero asked if the residents in University Park are able to drink the water? Mr. Casey responded some residents have backed out of the sampling protocol. Most samples are now coming back significantly lower. Monitoring continues.
- Mr. Zelko asked Mr. Casey if he has knowledge when Aqua Water will switch to Peotone. Mr. Casey responded, he does not have a specific date at this time.

Family Health Services – (Presented Monthly Reports for December)

- Report of activities were provided in the packet for the Board’s review.
- Ms. VanderBoegh provided a brief update regarding Illinicare. Illinicare continues working with DCFS regarding which children will continue to receive Medical Case Management from WCHD.

Emergency Preparedness and Response (EP&R) – (Presented Monthly Reports for December)

Report of activities were provided in the packet for the Board’s review.

Media Services (Presented Monthly Reports for December)

Reports of press releases and media coverage were provided in the packet for the Board’s review.

OLD BUSINESS

NEW BUILDING UPDATE (ADM)

- Ms. Olenek presented a 2-minute video of management touring the new building January 24th and a photo slide show from Kluber Architects’ field report.
- Ms. Olenek provided updates for the new building move including:
 - Artwork is finalized
 - Three new policies are being drafted for the new building
- Ms. Olenek mentioned management met with union representation on the Unfair Labor Practice AFSCME filed regarding parking issues.

UPDATE ON MERIDIAN 340B CLAIM (CHC) - TABLED

Ms. Maragos was not present to provide an update regarding the claim. The Board’s consensus was to table the discussion until the next meeting.

NEW BUSINESS

RESOLUTION #20-05 SURPLUS EQUIPMENT (ADM)

Moved: (Mr. Cicero second Ms. Winfrey) WCHD requires disposal of surplus items from Family Health Services, Administration, Behavioral Health Services, and Environmental Health that are obsolete and/or not working. The Board of Health approves the disposal and/or recycling.

Motion Carried

RESOLUTION #20-06 PHARMACY SERVICE AGREEMENTS W/ BASINGER’S & JOLIET PROFESSIONAL PHARMACIES (CHC)

Moved: (Dr. Terrell second Ms. Winfrey) The 340B Drug Program is a Federal program that allows health centers to purchase prescription and non-prescription medications for out-patients at a reduced cost. The CHC would like to renew contracts with Basinger’s and Joliet Professional Pharmacy. The Board of Health approves the contract with Basinger’s and Joliet Professional Pharmacy to dispense the 340B drugs on behalf of the Community Health Center.

Motion Carried

RESOLUTION #20-07 APPROPRIATION OF STATE REPAYMENT (CHC)

Moved: (Dr. Terrell second Ms. Reiland) The CHC was awarded two grants for FY19/20 project years from Illinois Department of Public Health Center for Rural Health. The State Loan Repayment Program grant applications have been approved to provide quarterly non-taxable payments to two providers for the repayment of educational loans of eligible licensed providers serving in federally designated health professional shortage areas in Illinois. The Board of Health approves the following appropriation of funds in the FY20 Health Department budget in the amount of \$35,000.

Motion Carried

BOARD OF HEALTH MEETING CANCELLATION OF APRIL 15, 2020 (ADM)

Moved: (Dr. Terrell second Mr. Cicero) To approve the cancellation of the April 15th BOH meeting due to new building move. The next meeting will adjourn in May.

Motion carried

CORONAVIRUS 2019 – nCOV UPDATE (FHS)

Ms. Olenek noted Dr. Byrd provided background on the Coronavirus in her report that was presented at the Governing Council meeting earlier this month. Alpesh Patel, Epidemiologist provided a detailed verbal report of the virus and treatment at the meeting. Discussions ensued. Mr. Zelko asked for an update to be brought back to next month's meeting.

LOCAL TAX FUNDING FROM COUNTY CANNABIS (ADM)

As a result of a request from the County Board, Ms. Olenek authored a proposal for the use of tax funding from sales of legal cannabis in Will County. Ms. Olenek discussed the document included in the packet detailing the need for the development of child and adolescent clinical treatment services for substance use disorders. Brief discussions ensued.

Ms. Olenek noted, this information will be presented to the County Board committee requesting funding to be able to support the need of the clients and services at the Health Department.

COMPLIANCE OFFICER POSITION (ADM)

Ms. Olenek discussed the document included in the packet that detailed the need for an agency-wide compliance officer. The Compliance Officer would report directly to Ms. Olenek. Ms. Olenek asked for the Board's consensus to move forward with funding the position for recruitment. The Board agreed. The Board asked Ms. Olenek to bring back compensation and responsibility details.

EXECUTIVE SESSION RE: EMPLOYMENT/LEGAL MATTERS – NONE

APPROVAL OF PERSONNEL STATUS REPORT FOR THE WILL COUNTY HEALTH DEPARTMENT

Moved: (Dr. Terrell, second Mr. Gould) to approve all personnel changes for the Will County Health Department for the month February.

Motion Carried

BOARD MEMBERS' COMMENTS/CONCERNS – NONE

PUBLIC CONCERNS AND COMMENTS – NONE

ADJOURNMENT


At 4:35p.m. a motion was made by (Mr. Cicero, second by Ms. Winfrey) to adjourn the meeting.

By:



John Cicero, Secretary
Will County Board of Health

By:



Stephanie Baskin, Executive Assistant
Will County Health Department